

Annual Report
of the
Town Officers
of the Town of
Woolwich
Maine



For the fiscal year
July 1, 2020 – June 30, 2021



Lincoln County Publishing Co.
Newcastle / Damariscotta, Me.

Woolwich, Maine

- Incorporated October 20, 1759
- Population: 3,072 (2010 Census)
- Government: Annual Town Meeting, five member Board of Selectmen and Town Administrator
- School: Woolwich Central School (K-8); Principal, Jason Libby
- Post Office: Woolwich Post Office 04579; Tel. 443-2000 • Bath Post Office 04530; Tel. 443-9779
- Woolwich Historical Society, 21 Nequasset Road; 443-4833; Open June, July and August on Sundays, 10 a.m.-4 p.m. and by appointment. Call Debbie Locke at 443-5684.
- Cable Television - COMCAST

Questions about your bill - 1-800-219-5541

Local Cable - Channel 3 - To put items on the local cable, please call the Town Office at 442-7094

- Solid Waste Disposal - Riverside Disposal - 623-2577
- Telephone Service: Fairpoint 442/443/386/882 Exchanges
- Cemeteries: Nequasset Cemetery, Partridge Cemetery, Riverside Cemetery, Bailey Cemetery, Gould Cemetery, Grover Cemetery, Murphy's Corner Cemetery, Laurel Grove Cemetery, Thwing's Point Cemetery
- Town Office: Municipal Building, 13 Nequasset Road

Selectmen's Office, Town Administrator and Town Treasurer 442-7094

Tax Collector and Town Clerk 442-8723

Fax Machine 442-8859

Animal Control Officer 319-8783

Office Hours of the Town Clerk and Tax Collector

Monday 9 a.m.-5 p.m. Tuesday 9 a.m.-5 p.m. Wednesday 10 a.m.-6 p.m.

Thursday 9 a.m. to 5 p.m. Friday 9 a.m.-3:00 p.m.

Office Hours for the Selectmen's Office / Town Administrator

Monday 9 a.m.-5 p.m. Tuesday and Thursday 9 a.m.-5 p.m.

Wednesday 10 a.m.-6 p.m. Friday 9 a.m.-3 p.m.

Email Address: administrator@woolwich.us • Website: www.woolwich.us

Town Clerk - hunting and fishing licenses, dog licenses, birth, marriage and death certificates issued, copies of vital statistics records, election preparation and records.

Tax Collector - excise tax collection, automobile, trailer and boat registration, collection of all fees and tax payments.

The **Selectboard** meet 1st and 3rd Mondays of each month at 6 p.m. at the Woolwich Town Office.

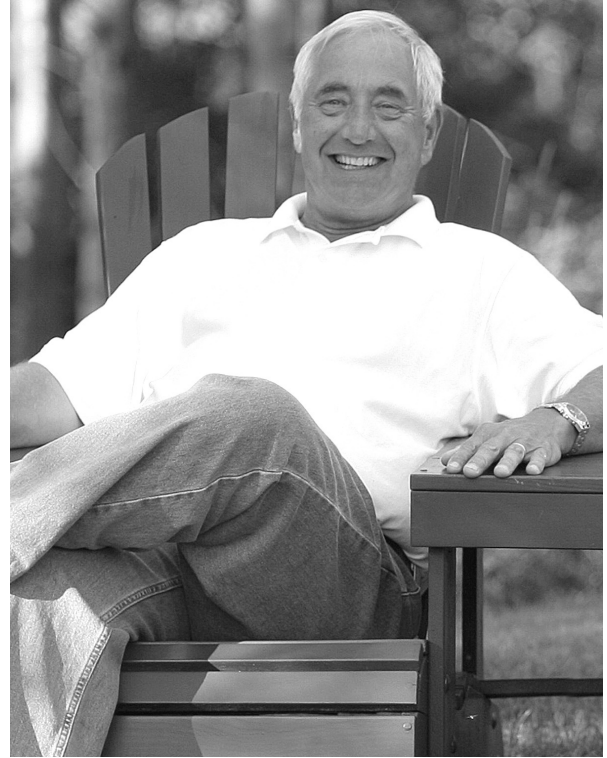
The **School Board** meets the fourth Monday of every month at 6 p.m. at alternate schools in the RSU#1 district. Website: www.rsu1.org.

Brief History of Woolwich - First settled in 1638 by Edward Batemen and John Brown, who purchased the land of Robin Hood, the Indian Chief. Settlement was broken up in the second Indian War. Resettled in 1734, Precinct of Georgetown until incorporated October 20, 1759. Plantation name, Nequasset. Present name from Woolwich, England. Day's Ferry area designated as a historic district on the National Register of Historic Places in 1975.

Dedication



Sylvia Carlton and Rob Buck



Rob Buck

This year's Woolwich Town Report is dedicated to two public servants who left us late last year. Sylvia Carlton and Rob Buck both served on the Selectboard and served together. Sylvia's service on the Board was from 1974 to 1988. Rob's 11 years was from 1983 to 1994.

During that time, Woolwich underwent a town-wide revaluation, increased the number of selectboard members from three to five, built a new Town Office, supported an Alert system for Mane Yankee, and considered alternatives to the Town's landfill, including membership in a regional Waste-to-Energy plan.

Sylvia Carlton attended Woolwich and Bath schools, and graduated from Morse High School in 1959. Her public service also included being a mail rural route carrier for the City of Bath for 15 years. She spent much of her "free" time hunting, fishing, and tending to her garden. Friends and family remember that "she was the quiet one, but wouldn't hesitate to give her opinion."

Rob Buck graduated from Morse High in 1964, served in the Navy and graduated from the University of Maine/PG. Among his many activities, he coached youth basketball, baseball, taught golf to many people of all ages, and also served as a timer for the YMCA Long Reach Swim Club. Rob was instrumental in obtaining funds from the state to build the gymnasium and cafeteria at Woolwich Central School and then coached the Woolwich girls' basketball team for several years.

The townspeople of Woolwich benefited greatly from their service and involvement in our community and they are missed. Their model of public service is a great example to all of us. Our condolences to their family.

Boston Post Cane Holders

Geraldine Edgerly is the current Boston Post Cane Holder

<u>Name</u>	<u>Date of Death</u>	<u>Age</u>
Margaret Gardiner	2/13/2020	98
Victor Knight	1/22/2017	95
Alice Bond	6/22/2016	96
Clinton Hilliker	3/5/2016	98
Loring Edgerly	4/9/2015	98
Grace E. Smith	11/13/2013	97
Jerry Creamer	11/13/2011	96
Sadie G. Hathorne	8/12/2008	95
Mary S. Bateman	8/15/2007	97
Stanley E. Wallace	2/23/2003	92
Marietta M. Flemmings	7/23/2002	96
Eleanor A. Jameson	1/4/2002	95
Alberta Hunt	7/29/2000	99
Hollis L. Leeman Sr	6/15/1996	93
Marian D. Cain	12/12/1995	94
Harold B. Leeman	5/3/1993	91
Catherine L. Carleton	1/31/1992	94
Maude E. Leeman	8/17/1990	96
Albert V. Knight	9/18/1987	97
Susie B. Reed	9/13/1985	97
Loring K. Soule	1/26/1984	98
Fred T. Hathorne	9/22/1978	98
Mary L. Dodge	3/9/1976	101
Winifred H. Brawn	5/12/1971	98
Anne E. Dodge	11/2/1969	99
Cyrus Gilmore	3/27/1968	91
John C. Preble	1/28/1964	104
William Poor	10/30/1955	103
Asa Hathorne	12/23/1949	95
Marilla L. Brawn	12/5/1949	99
Clarissa A. Reed	9/18/1941	89
Benjamin F. Savage	5/26/1941	93
Anne L. Sidelinger	7/21/1938	95
Emma T. Barnes	1/12/1934	92
Margaret B. Robbins	5/14/1933	93
Rachel A. Getchell	11/5/1930	94
Peter A. McDonald	3/3/1927	91
Sarah M. Reed	2/10/1927	91
Mary Buck	3/17/1923	90
Elizabeth Thwing	8/10/1921	90
John H. Perkins	9/25/1920	89
Charlotte A. Leonard	4/27/1920	94
Worrall Reed	2/27/1919	93
James Tibbetts	6/6/1916	99
Sarah McKenney	3/1/1914	97

Guidelines to Attending a Town Meeting

- If you wish to speak, wait until the Moderator has opened the floor to public comments. When the Moderator has recognized you, stand, state your name for the record, the agenda item and nature of your business.
- Please refrain from discussion on the article if you have a conflict of interest in any article.
- The Moderator will not entertain public comment about specific individuals.
- The Moderator has the right to set a time limit for comments. Be prepared to state your business in a brief and concise manner.
- During a Public Meeting, only the subject matter can be discussed.
- Comments should always be courteous. Personal and accusatory comments are out of order. Profanity, disorderly language or gestures at meetings are prohibited.
- At no time will the public be allowed to argue, debate or introduce a topic that is not on the agenda.
- During discussion, the audience shall not disturb the proceedings by whispering, talking or other distractions.

Special Note: The following is the “**PROPOSED WARRANT.**” As much as the Selectpeople and the Administrator attempt to have all the Warrant Articles ready for the Town Report prior to going to print, there are occasions where legally there could be Warrant Articles added, edited or deleted from what has been printed in the Town Report. **Therefore:** in accordance with MRSA Title 30-A §2523, please check the legal posting of the Warrant seven days prior to Town Meeting posted at: The *Town Office, Woolwich Central School, Woolwich Post Office and at www.woolwich.us*.

SPECIAL TOWN MEETING WARRANT April 27, 2022

SAGADAHOC, s.s.

To: Debbie Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School at 137 Nequasset Road in said Town, on the 27th day of April, A.D. 2022 at 6:00 in the evening, then and there to act on Articles 1 through 45, all of said articles being set out, to wit:

Article 1 To elect a Moderator to preside at said meeting and to vote by written ballot.

Revenue

Article 2 To see if the Town will set the dates of **October 28, 2022 and **April 28, 2023** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **4% (four percent)** per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.**

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **2% (two percent) for the 2022-2023 tax year. (36 MRSA § 506-A)**

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to the Undesignated Fund Balance except those that may be carried forward at the Selectboard's discretion. The Selectboard is authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

*Note: The Board of Selectmen recommends up to **\$1,400,000.00***

2021 recommendation \$1,300,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

c) To see if the Town will vote to appropriate up to **\$20,000.00 from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.**

2021 appropriation up to \$20,000.00

d) To grant the Select Board the permission to remove up to **\$50,000 from the undesignated fund balance in the event of a state or federal declared emergency and/or disaster.**

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$40,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

b) To see if the Town will vote to authorize the Selectmen to accept donations, fines and fees and to authorize them to use the donations, fines and fees as they see fit or as a donor directs with regards to donations.

Article 8 To select a Fish Commissioner for a five year term.
Bruce R. McElman (2022-2027)

Article 9 a) To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the Alewife privileges. When expenditure is expected to be greater than \$1,000, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town.

c) To see if the Town will authorize the Selectmen to use Fishway funds for repairs to Historic Town owned properties. The amount of money transferred for this purpose will be mutually agreed to by the Selectmen and the Fish Commission. This decision will be made after completion of the 2022 alewife harvest.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds and Transfer Tax Documents on same and to also authorize the Selectmen to use the funds from the sale of said real estate for any municipal purpose as they deem appropriate.

Note: The Municipal Officers shall use the special sale process required by 36 M.R.S.A. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Article 11 To see if the Town will vote to increase the property tax levy limit of **\$689,418.94** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LDI Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Article 12 a) To see if the Town will vote to raise and appropriate funds for a re-evaluation of property assessments. The Select Board recommends **\$100,000.00**.

Note: The Town has not had a re-evaluation in 15 years, which normally should be done every 7-10 years.

b) To see if the town will authorize the Select Board to use **\$100,000.00** of ARPA (American Rescue Plan Act) funds to put towards a re-evaluation.

c) To authorize the Select Board to issue an RFP and enter into an agreement with a re-evaluation firm.

Personnel & Town Officers

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$42,600.00** for the compensation of the Town Clerk, Deputy Treasurer/Deputy Tax Collector and to authorize the Selectmen to spend any amount up to \$42,600.00

2021 appropriation \$38,745.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$64,000.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$64,000.00.

2021 appropriation \$58,100.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$42,600.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to \$42,600.00.

2021 appropriation \$38,745.00

Article 16 To see if the Town will vote to raise and appropriate the sum of **\$28,000.00** for the Employee Health Insurance Account.

2021 appropriation \$28,000.00

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	2021	2022
Selectperson	\$5,000.00	\$5,000.00
Selectperson	5,000.00	5,000.00
Selectperson	5,000.00	5,000.00
Selectperson	5,000.00	5,000.00
Selectperson	5,000.00	5,000.00
Board Chairman	500.00	500.00
Board Vice Chairman	250.00	250.00
Ballot Clerks	2,500.00	2,500.00
Registrar of Voters	250.00	250.00
Moderator	400.00	400.00
Workers Compensation	4,000.00	4,000.00
Unemployment Compensation	1,000.00	1,000.00
Social Security	15,000.00	15,800.00
Medicare	5,500.00	5,650.00
Comp/Vacation Time Reimb	1,000.00	1,000.00
ICMA-Retirement Account	2,500.00	2,500.00
	<u>\$57,900.00</u>	<u>\$58,850.00</u>

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommend \$ 58,850.00

2021 appropriation \$57,900.00

c) To see if the Town will vote to raise and appropriate the sum of **\$8,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$8,000.00.

2021 appropriation \$6,000.00

continued next page

d) To see if the Town will vote to raise and appropriate the sum of **\$30,040.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectmen to spend any amount up to \$30,040.00.

2021 appropriation \$28,366.00

e) To see if the town will vote to raise and appropriate the sum of **\$3,000.00** for the salary of a backup CEO Officer and to authorize the Select Board to spend any amount up to \$3,000.00.

2021 appropriation \$0.00

f) To see if the town will vote to raise and appropriate the sum of **\$3,000.00** for temporary help and training replacement personnel and to authorize the Select Board to spend any amount up to \$3,000.00.

2021 appropriation \$6,000.00

General Government

Article 18 a) To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated 2021	Recommend 2022
General Assistance	\$2,000.00	\$2,000.00
Nequasset Church	500.00	750.00
Cemeteries	800.00	800.00
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,500.00	1,500.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Animal Control & Care*	4,545.00	4,449.00
Planning Board	1200.00	-0-
Board of Appeals	100.00	100.00
Special Events Committee	-0-	-0-
Communication Committee	1,000.00	1,000.00
Solid Waste Committee	1,000.00	1,000.00
Monument Committee	2,500.00	2,500.00
Nequasset Park Committee	1,500.00	-0-
Contingency	10,000.00	10,000.00
Repair of Vitals Books	500.00	800.00
Old Town House	-0-	-0-
	\$29,345.00	\$27,099.00

b) To see if the Town will authorize the Select Board to use up to **\$2,500.00** from American Rescue Plan Act (ARPA) funds for video equipment for the Communications Committee.

** Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.*

Article 19 To see if the town will vote to raise and appropriate the sum of **\$60,303.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to \$60,303.00.

2021 Appropriation \$57,969.00

Article 20 To see if the town will vote to raise and appropriate the sum of **\$46,815.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	2021	2022
Town Reports	\$3,000.00	\$3,000.00
Telephone monthly usage	2,200.00	2,200.00
Postage (twice/year tax bills, etc.	6,200.00	5,000.00
Office and computer supplies	2,500.00	2,500.00
Advertising	3,000.00	2,000.00
Printing (stationery, forms, etc.)	700.00	700.00
Computer support contract & software	16,745.00	17,665.00
Automated equipment maintenance	6,500.00	7,500.00
Training - seminars and manuals	1,500.00	1,500.00
Association dues	500.00	500.00
Election supplies and materials	2,000.00	2,000.00
Office operations contingency	750.00	1,000.00
Mileage Reimbursement	750.00	750.00
Mailing machine	500.00	500.00
	\$46,845.00	\$46,815.00
		2021 appropriation \$46,845.00

Article 21 To see if the town will vote to raise and appropriate the sum of **\$38,228.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	2021	2022
Electricity/ CMP	\$6,000.00	\$8,000.00
Water/ BWD	1,200.00	1,200.00
Heating fuel/ oil	7,500.00	9,000.00
Photocopier Lease	5,000.00	5,000.00
Mowing and grounds maintenance	3,024.00	3,478.00
Furnace maintenance/repair	1,200.00	1,000.00
Building sprinkler system contract	1,200.00	2,000.00
Security system contract/maintenance	2,000.00	2,000.00
Cleaning Services	4,000.00	4,000.00
Misc supplies and general building maintenance	3,000.00	750.00
Elevator Maintenance	2,000.00	1,800.00
	\$36,124.00	\$38,228.00
		2021 appropriation \$36,124.00

Article 22 To see if the Town will vote to raise and appropriate the sum of **\$12,653.00** for the Town's insurance.

Note: Art. 22 includes all municipal buildings, contents, & tax acquired properties. Vehicle Insurance is now listed under the appropriate departments. (Fire and EMS)

2021 appropriation \$6,000.00

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$42,000.00** as payment to the Assessing Agent.

2021 appropriation \$28,200.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** to update the property tax maps.

2021 appropriation \$ 2,500.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** for the “Computer Replacement Account”.

2021 appropriation \$2,500.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$ 4,494.00** for the payment of membership dues for the Maine Municipal Association.

2021 appropriation \$4,355.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$10,200.00** to pay the Auditor.

2021 appropriation \$9,500.00

Article 28 To see if the Town will vote to raise and appropriate the sum of **\$7,000.00** for the Town’s Litigation Account.

2021 appropriation \$10,000.00

Article 29 a) To see if the Town will vote to raise and appropriate the sum of **\$15,000.00** for the Municipal Building note principal.

b) To see if the Town will vote to raise and appropriate the sum of **\$0.00** for the Municipal Building note interest.

(Note: Interest raised and appropriated last year was higher than anticipated so interest will be carried forward to pay this year’s interest)

2021 appropriations \$30,000.00
\$9,000.00

Article 30 To raise and appropriate **\$7,000.00** and put into a reserve account for the purchase of solar panels at the end of seven years from ReVision Energy/GreenVolt LLC with a purchase price of \$48,327.00

2021 appropriations \$7,000.00

Health/Welfare and Sanitation

Article 31 To see if the Town will vote to raise and appropriate the sum of **\$8,100.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2021 appropriation \$8,100.00

Article 32 a) To see if the Town will vote to raise and appropriate the sum of **\$240,226.44** for complete weekly curbside refuse collection and disposal, bi-weekly curbside recycling collection and disposal and to authorize the Selectpeople to enter into an agreement with Riverside Disposal and EcoMaine for their services.

2021 appropriation \$214,050.92

*Breakout of total cost is as follows:

Weekly Curbside Collection, Trash =	\$98,429.28
Bi-Weekly Curbside Collection, Recycling =	\$33,463.16
Disposal (Tipping) Fee based on est.1220tons =	\$99,234.00
Tipping fee for Recyclables (est.) 227 tons	\$9,100.00
	<u>\$240,226.44</u>

continued next page

b) To see if the Town will appropriate a sum not to exceed **\$25,000.00** from the Undesignated Fund Balance Account for the Selectboard to use if necessary, for unanticipated solid waste disposal/recycling costs.

c) To see if the Town will raise and appropriate the sum of **\$2,000.00** for the Household Hazardous Waste Collection event **

***Note: Each year, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil-based paints, fuels, solvents, insecticides, etc. (Date of Household Hazardous Waste Collection Day is May 7th from 9:00AM-1:00 PM.)*

Article 33 To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for the maintenance and upkeep of the Nequasset Park outhouse.

Note: The Nequasset Park Committee budget request is now included in this article.

2021 appropriation \$1,700.00

Highways and Bridges

Article 34 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	2021	2022
Roads and Bridges	\$67,000.00	\$77,000.00
Street Signs	-0-	-0-
Hot Topping	130,000.00	140,000.00
Snow Plowing	533,499.00	564,976.00
Street Lights	4,500.00	4,500.00
Culvert Repair	-0-	-0-
	<u>\$734,999.00</u>	<u>\$786,476.00</u>

Article 35 a) To see if the Town will authorize the Selectmen to remove up to **\$62,000.00**, if available, from the Local Road Assistance Program (LRAP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional LRAP funds for whatever “highway purpose” the Selectmen and the Road Commissioner deem appropriate.

Article 36 To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** for repair and maintenance on unpaved town maintained roads.

2021 appropriation \$40,000.00

Protection

Article 37 a) To see if the Town will raise and/or appropriate such sums of money as may be necessary for the following accounts (Appropriate **\$600.00**** from WEMA account and raise & appropriate **\$53,824.00** through taxation):

	2021	2022
Hydrants (Bath)	\$19,284.00	\$19,284.00
(Wiscasset)	\$28,158.00	\$33,540.00
WEMA Director**	600.00	600.00
Generator Maintenance Acct	-0-	1,000.00
	<u>\$48,042.00</u>	<u>\$54,424.00</u>

continued next page

b) To see if the Town will vote to authorize the Select Board to enter into negotiations with the Bath Water District for the installation of up to nine (9) fire hydrants on Route 127 and Nequasset Road.

Note Bath Water District will install hydrants at no cost, but the number of hydrants will determine the future annual costs. Annual costs are currently \$1,607/hydrant with the Bath Water District, which would total \$14,463.00 per year.*

** Note: WEMA stands for Woolwich Emergency Management Agency*

*** Stipend to be appropriated from WEMA Account – no new tax dollars*

Article 38 **a)** To see if the Town will vote to raise and appropriate the sum of **\$149,473.00** for the **Fire Department** account.

The breakdown of the account is as follows:

	2021	2022
Office Supplies/Expenses	\$ 800.00	\$ 800.00
Truck Fuel	4,000.00	5,000.00
Equipment Repairs	10,000.00	10,000.00
Truck Repairs	11,000.00	11,000.00
Contingent Account	5,000.00	5,000.00
Telephone	500.00	500.00
Training Expenses	3,000.00	3,000.00
New Equipment	10,000.00	10,000.00
Station Supplies	1,750.00	1,750.00
Fire Prevention	1,000.00	1,000.00
Wages	43,000.00	43,000.00
NFPA/OSHA Clothing	9,000.00	10,000.00
Fire Hose Purchase	4,000.00	4,000.00
Inoculations/Physicals	2,250.00	2,250.00
Fire Chief Stipend	11,500.00	11,500.00
Deputy Stipend	3,500.00	3,500.00
1st Captain Stipend	1,250.00	1,250.00
2nd Captain Stipend	1,250.00	1,250.00
1st Lieutenant Stipend	500.00	500.00
2nd Lieutenant Stipend	500.00	500.00
Social Security	3,751.00	3,813.00
Medicare	878.00	892.00
Worker's Comp	10,000.00	10,000.00
Insurance/Liability	8,250.00	8,968.00
	\$146,679.00	\$149,473.00

b) To see if the Town will vote:

- 1) To raise and appropriate the sum of **\$5,450.00** for interest payments for the fifth year for the fire truck.
- 2) To raise and appropriate the sum of **\$34,800.00** for principal payments for the fifth year for the fire truck.

Article 39 To see if the Town will allow the Select Board to appoint Fire Chiefs up to three (3) year terms.

Article 40 a) To see if the Town will vote to raise and appropriate the sum of **\$289,788.00** for the Emergency Medical Service Department.

The breakdown of the account is as follows:

	2021	2022
AEDs	4,500.00	4,000.00
Annual Fees	9,500.00	9,500.00
Billing Fees	7,000.00	7,000.00
Clothing	1,500.00	1,250.00
Communications	3,500.00	3,000.00
Contingency	750.00	500.00
Fuel	2,500.00	5,000.00
Medical Equipment	4,500.00	3,500.00
Medical Exams	500.00	500.00
Medical Supplies	12,000.00	9,000.00
Office Supplies	750.00	1,250.00
Payroll	130,000.00	183,000.00
Training	5,000.00	5,000.00
Vehicle Maintenance	5,000.00	5,000.00
Worker's Comp	12,700.00	21,338.00
Social Security	8,804.00	12,214.00
Medicare	2,059.00	2,857.00
Insurance/Liability	10,050.00	1,879.00
EMS Director Stipend	9,000.00	10,000.00
EMS Assistant Stipend	-0-	2,000.00
EMS 2nd Assist Stipend	1,500.00	2,000.00
	\$231,113.00	\$289,788.00

b) To see if the Town will vote:

- 1) To raise and appropriate the sum of **\$3,880.00** for interest payments for the fourth year for the Ambulance.
- 2) To raise and appropriate the sum of **\$21,429.00** for principal payments for the fourth year for the Ambulance.

c) To see if the Town will authorize the Selectmen to use any amount of income generated by Rescue Services to reduce the budget as they deem appropriate.

d) To see if the Town will vote to authorize the Select Board to appropriate funds from the American Rescue Plan Act to purchase an automatic CPR Machine, also known as a LUCAS Device, in an amount not to exceed \$19,000.

Miscellaneous Donations

Article 41 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club.

2021 appropriation \$400.00

Article 42 To see what sum of money the Town will vote to donate to the following local agencies:

	2021 Appropriated	2022 Donate
Bath Area Family YMCA	500.00	500.00
Bath Area Food Bank	1,000.00	1,000.00
Bath Area Senior Citizens Center	850.00	850.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
LifeFlight	768.00	768.00
Jesse Albert Dental Clinic	2,500.00	2,500.00
Maine Maritime Boat Program	5,000.00	5,000.00
Midcoast Maine Community Action (CED)	1,400.00	1,400.00
New Hope Midcoast	500.00	500.00
Spectrum Generations	1,740.00	1,740.00
Sweetser	3,084.00	3,084.00
Tedford Housing	700.00	700.00
Woolwich Historical Society	1,500.00	1,500.00
	<u>\$20,142.00</u>	<u>\$20,142.00</u>

Article 43 To see if the Town will vote to raise and appropriate the sum of **\$20,142.00** for donations to local agencies/organizations.

2021 appropriation \$20,142.00

Ordinances

Article 44 To see if the Town will vote to raise the current renewal fee for all Marijuana License Applications from \$250.00 to \$500.00 and to also raise the fee for background check fees from \$30.00 to \$50.00.

Marijuana Products Manufacturing Facility	\$1,000.00	\$250.00 \$500.00
Background Check Fee – Payable for each owner or designated manager	\$30 \$50	\$30 \$50
Adult Use Marijuana Retail Store (3 only)	\$1,000.00	\$250.00 \$500.00
Background Check Fee – Payable for each owner or designated manager	\$30 \$50	\$30 \$50
Adult Use Marijuana Cultivation Facility	\$1,000.00	\$250.00 \$500.00
Background Check Fee – Payable for each owner or designated manager	\$30 \$50	\$30 \$50
Adult Use Marijuana Testing Facility	\$1,000.00	\$250.00 \$500.00
Background Check Fee – Payable for each owner or designated manager	\$30 \$50	\$30 \$50

Article 45 To see if the Town will vote to raise the current transport rates for mileage cost from \$14 to \$16 due to the increase of fuel costs.

4. Transport Rates

The following rates will be charged for transports. Mileage will be charged at the stated rate in addition to the transport charge:

Mileage	\$14 \$16
ALS Non-Emergency	\$600
ALS Emergency	\$700
ALS 2	\$950
BLS Non-Emergency	\$400
BLS Emergency	\$550

*Rates effective May 1st 2022

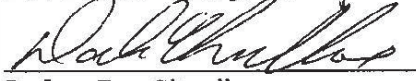
Note Copies of all the ordinances will be available for review.*

A person who is not a registered voter may not vote in any election.

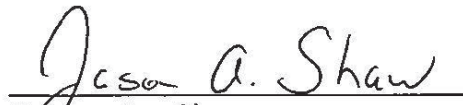
Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meeting.

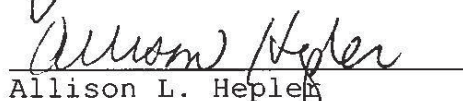
Given unto our hands this 21st day of March 2022.


David A. King, Sr.


Dale E. Chadbourne


Allen J. Greene


Jason A. Shaw


Allison L. Hepler

Attest:

Town Clerk of Woolwich, Maine

**Town of Woolwich
Municipal Officials
July 1, 2021 - June 30, 2022**

<u>Board of Selectmen:</u>	Telephone	Cell Phone	Term Expiration
David A. King, Sr., Chairman 60 Birchwood Rd, Woolwich, ME 04579	207-442-7642	207-751-7047	12/31/2024
Jason A. Shaw Vice-Chairman 918 Old Stage Rd, Woolwich, ME 04579	207-442-7120	207-319-8931	12/31/2023
Allison L. Hepler 417 Montsweag Rd, Woolwich, ME 04579	207-442-0754	207-319-4396	12/31/2023
Dale E. Chadbourne 18 Thunder Rd, Woolwich, ME 04579	207-442-8489	207-751-3465	12/31/2022
Allen J. Greene 7 Greene Way, Woolwich, ME 04579	207-882-6123	207-350-0629	12/31/2022

Town Administrator, Treasurer, General Assistance Administrator:

Kim J. Dalton
13 Nequasset Rd, Woolwich, ME 04579 207- 442-7094, Ext 101

Tax Collector, Deputy Town Clerk, Deputy Registrar, General Assistance Assistant:

Candace M. Conrad
13 Nequasset Rd, Woolwich, ME 04579 207-442-8723, Ext 103

Town Clerk, Registrar, Deputy Tax Collector, Deputy Treasurer:

Opal B. Keith
13 Nequasset Rd, Woolwich, ME 04579 207-442-8723, Ext 102

Code Enforcement, Building Inspector, Plumbing Inspector, E911 Addressing Officer:

Bruce Engert
13 Nequasset Rd, Woolwich, ME 04579 207-442-7094, Ext 104 Hours: Tuesdays, 11 AM To 4 PM
Thursdays, 9 AM To 1 PM

Assessor:

Juanita C. Wilson-Hennessey
13 Nequasset Rd, Woolwich, ME 04579 207-442-7094, Ext 106 Thursdays Only

Road Commissioner:

Jack A. Shaw
911 Old Stage Rd, Woolwich, ME 04579 207-443-3932 12/31/2021

Fire Chief:

- 207-443-3589

Animal Control Officer:

Alexia Alexander 300 George Wright Rd, Woolwich, ME 04579	207-319-8783
---	--------------

Shellfish Warden:

-	-
---	---

Health Officer:

Paul H. Dumdey, M. D. 346 River Rd, Woolwich, ME 04579	207-443-3479
---	--------------

Emergency Management Agency:

Brian Carlton, Director 13 Nequasset Rd, Woolwich, ME 04579	207-443-3589	207-837-8457
--	--------------	--------------

EMS Director:

Brian Carlton 13 Nequasset Rd, Woolwich, ME 04579	207-442-7094	207-837-8457
Greg Siegel		207-751-4872

Fish Commissioners:

William D. Potter, Chair	207-443-9633	2016-2021
John D. Chapman	207-443-6396	2020-2025
Bruce R. McElman	207-443-4877	2017-2022
Raymond E. Robson, Jr.	207-442-8746	2018-2023
Robert E. Stevens	207-443-4535	2019-2024

RSU #1 School Board Of Directors:

Jennifer Ritch-Smith 265 Phipps Point Rd, Woolwich, ME 04579	207-443-2549 jrichsmith@rsu1.org	207-837-1979	11-2023
Stephen August 29 Cherry St, Bath, ME 04530	207-443-5274 saugust@rsu1.org		11-2021
Jamie Dorr	jdorr@rsu1.org		11-2023
Anita Brown	abrown@rsu1.org		11-2022
William Perkins 135 Cox's Head Rd, Phippsburg, ME 04562	207-389-1631 wperkins@rsu1.org		11-2023

Louis Ensel
1008 Middle St, Bath, ME 04530

207-442-8486
lensel@rsu1.org

207-837-858911-2021

Lorna Ryan
282 River Road, Woolwich, ME 04579

207-442-9477
lryan@rsu1.org

11-2022

State Legislature Information:

Senator, Eloise Vitelli
House District 53

State Address: 207-287-1515
Senate Chamber TTY Line, 207-287-1583
3 State House Station 1-800-423-6900 (Sessions Only)
Augusta, ME 04333-0003 eloise.vitelli@legislature.maine.gov
Home Address: Home Phone: 207-443-4660
73 Newtown Rd,
Arrowsic, ME 04530

Representative, Allison Hepler
House District 53

State Address:
House Of Representatives 207-287-1400
2 State House Station 1-800-423-2900 (Sessions Only)
Augusta, ME 04333-0002 TTY, Please Use Maine Relay 711
Home Address: allison.hepler@legislature.maine.gov
417 Montsweag Road Home Phone: 207-442-0754
Woolwich, ME 04579

CITIZEN COMMITTEE LIST

July 1, 2021 - June 30, 2022

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Term Expires</u>
AGRICULTURAL/FOREST RESOURCES COMMITTEE: (Meets as Needed)			
Joan Jordan	858 Old Stage Rd	207-443-9080	6/30/2024
Evan Holbrook	2 Holbrook Ln	207-607-2357	6/30/2022
Arlene Whitney	141 Old Stage Rd	207-443-9489	6/30/2024
Vacancy			6/30/2016
Vacancy			6/30/2017
Vacancy			6/30/2018
BOARD OF APPEALS: (Meets as Needed)			
Gregory Doak	46 Old Stage Rd	207-442-7281	6/30/2024
Linda Potts-Crawford	67 Gotham Woods Ln	207-841-9411	6/30/2024
Jack Shaw	911 Old Stage Rd	207-443-5853	6/30/2022
Paula Mckenney	26 Touassic Lane pcmckenney26@gmail.com	207-841-0311	6/30/2024
Dean Hatch	45 Montsweag Road dhatch22@gmail.com	909-731-6209	6/30/2024
CEMETERY COMMITTEE:			
David Bailey	384 Mountain Rd	207-882-5461	
Peter North	12 Acadia Shores	207-319-7580	
Arlene Whitney	141 Old Stage Rd	207-443-9489	
Carol Grose	45 Weston Road	207-443-2843	
Two Vacancies - Regular Members			
Two Vacancies - Alternate Members			
COMPREHENSIVE PLAN REVIEW COMMITTEE:			
Clark Granger, Chairperson	191 Phipps Point Rd	207-442-8759	
Paul Dumdey	346 River Rd	207-443-3479	
Rosemarie Granger	191 Phipps Point Rd	207-442-8759	
Allison Hepler	417 Montsweag Rd	207-442-0754	
Joan Jordan	858 Old Stage Rd	207-443-9080	
Katherine Wheeler	100 Montsweag Rd	207-443-5712	
Patrice Hennin	253 Barley Neck Rd	207-443-1501	
CONSERVATION COMMISSION: (Meets as Needed)			
Joan Jordan	858 Old Stage Rd	207-443-9080	6/30/2024
Evan Holbrook	2 Holbrook Ln	207-607-2357	6/30/2022
Paul Goscinski	53 Ames Dr	207-389-4775	6/30/2024
Vacancy			6/30/2018
Vacancy			6/30/2019
Vacancy			6/30/2017

FAIR HEARING AUTHORITY: (Meets as Needed)

Paul Dumdey	346 River Rd	207-443-3479
Selectman Representative		

MARIJUANA COMMITTEE

Allen J. Greene	7 Greene Way	207-882-6123	6/30/2022
Jennifer Ritch-smith			6/30/2022
William C. Longley Jr.			6/30/2022
Barbara Sawhill			6/30/2022
Sayra Small			6/30/2022
Susan Mikesell			6/30/2022
Thomas Stoner			6/30/2022

MONUMENT COMMITTEE: (Meets as Needed)

Robert Meade	P O Box 201	207-443-2580
Jason Warnke	148 Hedge Bridge Rd	207-443-2814
Arlene Whitney	141 Old Stage Rd	207-443-9489
Vacancy		
Vacancy		

NEQUASSET CHURCH COMMITTEE: (Meets as Needed)

Sylvia Carlton	P O Box 482	207-443-6994
Deborah Locke	201 River Rd	207-443-5684
Pat Shaw	N/A	N/A
Christine Hallowell	108 Pushard Rd, Dresden	207-737-2759
Barbara Richards	369 Barley Neck Rd	207-443-2869

NEQUASSET PARK IMPROVEMENT COMMITTEE: Ad Hoc, (Meets as Needed)

Joan Jordan	858 Old Stage Rd	207-443-9080
Natasha Burns	14 Adams Way	207-751-6497
Sue Ellen Whittaker	1156 Middle Rd	207-443-1264
Linda Potts-Crawford	66 Gotham Woods	207-841-9411
Elizabeth Farmer	300 George Wright Rd	207-442-0834

PLANNING BOARD: (Meets 2nd Monday of Month @ 6:00 P.M.)

Greg Buczkowski, Chairperson	44 Pleasant Cove Dr	207-522-9081	6/30/2023
Deborah Locke	201 River Rd	207-443-5684	6/30/2023
Michael Field	112 Delano Rd	207-751-3037	6/30/2024
Leigh Callahan	176 Dana Mill Road	207-319-6722	6/30/2024
Gaius Hennin	242 Barley Neck Rd	207-751-6432	6/30/2023
Paul Dumdey, Alt	346 River Rd	207-443-3479	6/30/2023
Suzanne Gandy, Alt	59 Fah Way	540-556-5988	6/30/2024

PUBLIC COMMUNICATIONS COMMITTEE: (Meets 2nd Wednesday of Month)

Alison Hepler, Ex-officio	86 Wolf Pond Rd	207-442-9640	6/30/2024
Thomas Davis, Chairperson	258 Middle Rd	207-443-5221	6/30/2024
Caelie Smith	721 Middle Rd	207-442-7052	6/30/2024
Roger Baffer	25 Nequasset Pines	207-240-7188	6/30/2023
Janine M Lipfert			6/30/2024
James Barry Todd			
Daniel Evarts	86 Wolf Pond Rd	207-442-7904	6/30/2024
Two Vacancies-alternates			

REPRESENTATIVE - BATH WATER DISTRICT

Michael Sinton		207-442-7753	10/31/2023
----------------	--	--------------	------------

ROAD COMMITTEE: (Meets as Needed)

Jack Shaw, Ex-officio	P O Box 201	207-443-2580	6/30/2022
		207-443-3932	
Robert Meade	66 Gotham Woods	207-841-9411	6/30/2014
Linda Potts-Crawford	2 Holbrook Ln	207-607-2357	6/30/2023
Evan Holbrook	1412 Middle Road	207-389-6963	6/30/2023
James Chadwick Oliver, Jr.	62 Mountain Road	207-443-6505	6/30/2023
John G. Hauck			

SHELLFISH CONSERVATION COMMITTEE: (Meets 1st Tuesday of Month @ 6:00 P.M.)

Daniel Harrington, Chairperson	274 Dana Mill Rd	207-443-2104	6/30/2023
Timothy Larochelle	357 Chopps Cross Rd	207-319-9890	6/30/2022
Paul Dumdey	346 River Rd	207-443-3479	6/30/2023
Stephen Lackovic	P O Box 282, Bristol	207-563-1078	6/30/2022
Vacancy			
Vacancy			

SOLID WASTE AND RECYCLING COMMITTEE: (Meets 3rd Wednesday of Month @ 7:00 P.M.)

Jonathan Appleyard, Chairperson	26 Montsweag Rd	207-389-4292	6/30/2021
Linda Crawford	66 Gotham Woods	207-841-9411	6/30/2022
Donald Adams	99 Shaw Rd	207-443-4266	6/30/2023
Clark Granger	191 Phipps Point Rd	207-242-9042	6/30/2022
Rosemarie R. Granger	191 Phipps Point Rd	207-242-9042	6/30/2022
Eleanor Adams	99 Shaw Rd	207-442-8497	6/30/2023

SPECIAL EVENTS COMMITTEE: (Meets as Needed)

Allison Hepler, Ex-officio		207-442-0754	
Collette Coombs, Chairperson	8 Brookside Dr	207-443-3570	6/30/2023
Charlotte Kaplan	97 Norway Dr	207-389-6170	6/30/2022
Janet Stephen	103 Delano Rd	207-208-0389	6/30/2024
Tammy Given	904 Old Stage Road	207-443-3932	6/30/2024
Vacancy			

CORRECTIONS TO THIS LIST SHOULD BE FORWARDED TO THE TOWN ADMINISTRATOR AT THE WOOLWICH TOWN OFFICE AT: ADMINISTRATOR@WOOLWICH.US TELEPHONE: 207-442-7094

Town of Woolwich 2022 Holiday Schedule

HOLIDAY

New Year's Day
Martin Luther King, Jr. Day
Washington's Birthday/President's Day
Patriot's Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Indigenous Peoples Day
Veterans Day
Thanksgiving Day
Thanksgiving Friday
Christmas Day

DATE OBSERVED

*Friday, December 31, 2021**
Monday, January 17, 2022
Monday, February 21, 2022
Monday, April 18, 2022
Monday, May 30, 2022
*Monday, June 20, 2022**
Monday, July 4, 2022
Monday, September 5, 2022
Monday, October 10, 2022
Friday, November 11, 2022
Thursday, November 24, 2022
Friday, November 25, 2022
*Monday, December 26, 2022**

When a holiday falls on a Saturday the State recognizes the Friday before as the holiday. If the holiday falls on a Sunday the State recognizes the following Monday as the holiday for the purposes of giving employees a day off for the holiday.

Board of Assessors' Notice

Assessors' Note:

Maine State law requires that the Board of Assessors annually give notice in writing to all persons in the municipality liable to taxation, to furnish a list of real and personal property, not exempt from taxation, to which they owned on the first day of April (36 M.R.S.A. §706). The declaration form should be filed with the Selectboard's office during the month of April.

Reduced Valuations for Land:

Maine State Law allows reduced valuations for Farm, Forest and Open Space land. Please contact the Selectboard's office for additional information on these programs. Applications must be filed by April 1st.

Property Tax Abatement:

Requests for property tax abatements must be filed in writing within 185 days from the date of commitment. Please call the Selectboard's office at (207) 442-7094 with questions.

Tax Exemptions:

The real property of qualified persons in the following classifications may receive a partial exemption:

1. Veterans who have reached the age of 62 on or before April 1st
2. Veterans who are 100% disabled and receiving a pension from the United States Government for total disability.
3. Paraplegic Veterans
4. Unremarried widow or minor children of veterans in the above categories. The divorced wife or the remarried widow of a veteran is not eligible.
5. The widowed mother of a deceased eligible veteran and is in receipt of a pension for the service-connected death of her son.
6. Maine Homestead Exemption – This program is open to any resident who has owned a home in Maine for twelve months and it is their primary place of residence.

NOTE: All applications must be filed by April 1st. If you currently receive the exemption you do not need to reapply.

Property Tax Fairness Credit:

Eligible Maine taxpayers may receive a portion of the property tax or rent paid during the tax year on the Maine individual income tax return whether they owe Maine income tax or not. To claim the credit, file a Form 1040ME and Schedule PTFC for the tax year during with the property tax or rent was paid. For help, call 207-626-8475 weekdays from 8:00 AM – 5:00 PM. Forms are available at <http://www.maine.gov/revenue/forms> or call 207-624-7894 to request that a printed form be mailed to you.

Excerpts from “A Citizen’s Guide to Town Meeting”

By Jo Josephson, Staff Writer, Maine Townsman

HOW CAN I PREPARE FOR TOWN MEETING

Most towns publish the warrant in their annual report. Get a copy before the meeting and read it. If you have questions, you may wish to ask them of the selectmen before the meeting. But some of the answers may be found in that section of the annual report that indicates in detail the various spending accounts and how much was spent in the previous year; compare it with what is being requested this year. Also, check as to how much money is in the so-called surplus or undesignated funds account.

DO I HAVE TO KNOW PARLIAMENTARY PROCEDURE TO PARTICIPATE?

NO. That’s why you elected a moderator at the opening of the meeting. The moderator is familiar with parliamentary procedure and is there to keep the meeting moving forward properly until all of the “articles” or items of business have been acted upon. Voters may not talk without being recognized by the moderator. You should direct all of your questions to the moderator. If an item of business is not on the “warrant”, the name given to the list of articles, Town Meeting cannot act on it.

To Approve an Article: It is customary for the moderator to read the article aloud and ask if someone will make a motion on the article; usually someone will respond by saying “I move the article”; the moderator then asks, “Is there a second?” Someone will usually respond, “I second the motion”.

This formality sets the stage for the discussion that follows. The moderator then rereads the motion and calls for a vote. It is best not to make a negative motion, because people get confused when a “yes” vote means “no”. The best approach, if you oppose an article, is to move the article and vote against it.

To Amend an Article: Sometimes, during the discussion, someone will propose a change. For example, in a so-called “open-ended” money article, they may want to increase or decrease the amount of money recommended by the budget committee or selectmen. The amendment must be seconded; there must also be an opportunity to discuss the amendment before voting on it. If the amendment passes; then the motion, as amended, is voted on. If the amendment does not pass, and there are no further amendments, then the original motion is voted upon.

It should be noted that amendments to so-called “capped” money articles, articles in which the amount of money is contained in the actual wording of the article, are limited: the amount may only be decreased. Also, ordinances may not be amended from the floor; the vote on an ordinance must be up or down with no amendment.

WHAT DO THE FOLLOWING WORDS MEAN?

Amendment. This is technically a secondary motion and must be acted on before the main motion is voted upon. It must be seconded and allow for discussion before it is voted upon.

Annual Meeting. This is the meeting at which municipal officers and other officials are elected. No law requires that the annual municipal budget be voted on at this meeting, although many towns do. A “special” town meeting is any other meeting called by the selectmen.

Annual Report. The annual report must be available at least three days before the annual meeting or the annual budget (business) meeting. It must contain the following: a record of all financial transactions during the past fiscal year, a statement of assets and liabilities, including a list of all delinquent taxpayers and the amount due from each, and portions of the audit.

Audit. An examination of the financial statements of a municipality by a public accountant to see if they fairly reflect the financial conditions of the municipality. State law requires that audits be conducted annually.

“Capped” Money Article vs. Open Ended Money Articles. This is an article in the warrant which states an amount to be raised (“To see if the Town will vote to raise and appropriate the sum of \$10,000.”). Capped articles can only be reduced by amendment. They cannot be increased like open ended articles (“To see what sum the town will vote to raise and appropriate.”).

Excise Tax. There is a motor vehicle excise tax and a watercraft excise tax. They are for the privilege of operating the equipment on public ways.

Home Rule. It is the constitutionally guaranteed right of towns and cities to adopt and amend their charters, choose their form of government, and adopt laws that are not already covered by state law or which state law does not prohibit municipalities from adopting. Home rule is intended to ensure local control.

Mandate. Federal or state laws which require local governments to undertake specific actions or provide specific services. For instance, the requirement that municipalities build salt-sand storage sheds is a mandate that must be paid for with local funds as well as state funds. In 1990, Maine passed a law to require state funding of future mandates.

Ordinance. A law or a regulation enacted by a municipal government, usually targeting a specific subject, as in a dog control ordinance or a parking ordinance, or a zoning ordinance. Most ordinances (less than ten pages) must be posted in a public place at least seven days before Town Meeting. No ordinance may be amended on the floor of town meeting; they may only be voted up or down.

Overdraft. To be avoided! It's when the audit indicates that the amount spent on an item turns out to be greater than that approved by Town Meeting. It is indicated by parentheses () around the amount.

Revenues and Expenditures. Revenue is just a fancy word for incoming monies; most of the money spent by town meeting comes from property taxes; other monies come from excise taxes on vehicles, and from the state in the form of revenue sharing and road assistance. Expenditures is just a fancy word for outgoing monies or on what the money is spent; most of the money is spent on solid waste disposal, roads, and schools.

Surplus. Also known as "undesignated" or "unappropriated" fund balance." It often results from not spending monies that were approved; it also results from getting more revenues than you expected. There is always a tendency to "raid surplus" instead of raising taxes. But surplus is not a savings account; it is an "operating cushion" to be used only in times of emergency, say some. The rule of thumb is to make sure surplus contains at least eight percent of the total operating budget for the town; or an amount equal to one month's operating expenses. The optimum is ten percent. If you do dip into it one year, make sure you build it up again the next year. Only the Town Meeting can authorize the spending of surplus.

Secret Ballot. The clerk prepares these for use at the polling place in secret (Australian) ballot elections, which can be for referendum questions (issues) as well as for candidates. Open town meeting towns become secret ballot towns by a town meeting vote to adopt secret ballot voting at least 90 days before the annual meeting. There are two towns in Maine that act on their entire warrant by secret ballot; most others use secret balloting for large ticket items, like bond issues.

Tax Anticipation Note (TAN). Often referred to as "hired money," it is money borrowed from a bank to run the town while waiting for taxes to be collected. Towns that collect taxes only once a year are the greatest users of this; towns that have two tax collections a year and therefore an earlier flow of cash into the town coffers, usually do not have to rely on hired money. No Town Meeting vote is required in order to authorize the selectmen to take out a TAN.

Tax Rate. The tax rate determines how much you pay in property taxes. It is stated in "so many dollars per thousand dollars of valuation." For example, in a town with a tax rate of \$14 per thousand dollars, the owner of a house valued at \$50,000 would pay \$700 ($\$14 \times 50$) in taxes. To determine the tax rate in your town, divide the total valuation of all the properties in your town by the amount needed to pay for the cost of running the town, and supporting the county government and the schools, after you have subtracted non-property tax revenues (excise taxes, revenue sharing, road assistance, etc.) from the total cost. So, for example, a town with \$200,000,000 valuation, expecting to spend \$3,000,000 on town, county and schools, with \$500,000 in non-property tax revenue, needs to raise \$2,500,000 in taxes, which when divided by \$200,000,000, leaves us with a tax rate of .0125 or \$12.50 per thousand dollar of valuation. In this town, the tax on a \$50,000 home would be \$625 ($\$12.50 \times 50$).

To Raise. A vote to raise a sum of money is a vote to get the money through municipal taxation of real and personal property. Typically, the motion is "to raise and appropriate" the money for some stated purpose identified in the article.

To See What Sum. An article that asks "to see what sum" is said to be an open-ended article and signals the need for someone to make a motion to set an amount for the discussion. Often the selectmen and the budget committee recommend on the warrant the amount that they think is in the best interest of the town.

Warrant. The Written notice, signed by at least a majority of the selectmen, which calls a town meeting and lists all the articles or items of business which will be voted on at the meeting. It must be posted in at least one public and conspicuous place in the town at least seven days before the town meeting.

U.S. Senator's Report

Washington, DC

Dear Friends,

On the heels of 2020's challenges, 2021 brought us both amazing progress and frustrating setbacks. The incredible rollout of several effective, FDA approved COVID-19 vaccines helped reduce the risks of this deadly pandemic – but vaccine hesitancy, combined with the dangers of new variants, have prolonged this crisis and created new risks for Maine people. The challenges raised tension levels to boiling points during the fallout of the 2020 presidential election and the January 6th Capitol attack. But despite that, Congress was able to deliver for a nation gripped by an unprecedented pandemic. As we reflect back on the year, we see the important action that will make a difference for Maine people – as well as work still unfinished.

As COVID-19 continued to impact communities across our state and the country, Congress's first priority this year was to confront the pandemic's health threats and economic toll. We immediately got to work on the *American Rescue Plan*, crafting an emergency bill to meet the moment and get our nation back on stable footing. The legislation delivered essential support to businesses facing crises, households in need, and the medical professionals on the front lines of this fight. The funds helped get vaccine shots in arms, while also confronting the damage done to our economy. All told, the *American Rescue Plan* is bringing billions of dollars to Maine, helping the state continue to push through this crisis and bounce back stronger than ever.

After passing the *American Rescue Plan*, Congress turned its attention to a longstanding but unfulfilled priority: infrastructure. Through hard work and compromise, both parties came together to pass a bipartisan bill that finally addresses key infrastructure needs. For Maine people, the bill means an estimated \$1.5 billion to repair crumbling roads and out-of-date bridges, \$390 million to improve access to clean drinking water, and more. I am most excited about the significant funding for broadband – because, as we have seen during the pandemic, broadband is a necessity to succeed in the 21st century economy. The historic investments in the bipartisan infrastructure bill, combined with additional funding I pushed for in the *American Rescue Plan*, will bring an estimated \$400 million for broadband home to Maine. These funds will be nothing short of transformational, creating new opportunities across our state.

These two bills have made and will continue to make a real difference for Maine people, helping to both address the challenges of COVID-19 and lay a foundation for long-term success. I am proud of what we've accomplished this year – but I know there is still a lot of work to do and that the road ahead is challenging. Even still, I am filled with optimism because I know the true nature of our citizens, though challenged, has not changed. Despite every hardship, people in towns and communities have stepped up with strong local leadership, a willingness to help, and a Maine 'neighborhood' spirit. It is why I truly believe we can and will get through anything together. Mary and I wish you a happy, healthy, and safe 2022.

Best Regards,
Angus S. King, Jr.,
United States Senator

U.S. Senator's Report

I am deeply honored to serve the people of Maine in the U.S. Senate, and I welcome this opportunity to share some of the areas I have been working on over the past year.

The ongoing COVID-19 pandemic continues to pose enormous challenges for our state and our country. When the pandemic began, I co-authored the Paycheck Protection Program that helped small businesses remain afloat and keep their employees paid. In Maine, our small businesses received more than 47,000 forgivable loans totaling \$3.2 billion. I also led efforts to provide relief for loggers, lobstermen, and bus companies.

In addition, I helped secure \$700 million to assist Maine's overwhelmed hospitals and nursing homes, and a new law I led prevented Medicare payment cuts to help further ease the financial strain on our hospitals. I also urged the CDC to update its recommendations so that our students and teachers could safely return to their classrooms, and I pressed the Administration to end the closure of the U.S.-Canada border.

While addressing the pandemic has been a major focus, I've also worked hard to ensure Maine's other needs are met. A group of 10 Senators, of which I was a part, negotiated the landmark bipartisan infrastructure bill that was signed into law in November. I co-authored the section of the bill that will provide Maine with as much as \$300 million to expand high-speed internet in rural and underserved areas.

Soaring inflation is another crisis, particularly when it comes to the cost of heating oil. I have strongly supported federal programs that help Maine families stay warm. In November, Maine was awarded \$35 million to help low-income Mainers pay their energy bills. And the bipartisan infrastructure bill included \$3.5 billion to help families make energy efficiency improvements that would permanently lower their heating costs.

As a senior member of the Appropriations Committee, I have supported investments in Maine's communities. This year's funding bills include \$265 million I championed for 106 projects across Maine. These projects would help create jobs, improve workforce training, address the opioid crisis, and increase access to childcare and health care services. In addition, I worked to reverse proposed cuts to our Navy in order to help protect America and keep the skilled workers at Bath Iron Works on the job. The bills also include \$475 million for the construction of a new dry dock at Maine's Portsmouth Naval Shipyard that will allow the Navy to continue to carry out its submarine missions. I will keep working to get these important bills enacted.

No one works harder than the people of Maine, and this year I honored that work ethic when I cast my 8,000th consecutive vote, becoming the only Senator in history to do so without ever having missed a roll call vote. The Lugar Center at Georgetown University once again ranked me as the most bipartisan Senator for the eighth year in a row.

In the New Year, I will keep working to solve problems and make life better for the people of Maine and America. May 2022 be a happy, healthy, and successful one for you, your family, and our state.

Sincerely,
Susan M. Collins,
United States Senator

U.S. Congress

I hope this letter finds you well. It is an honor to represent you and your family during these challenging times, and I am thankful for the opportunity to update you on my work in Washington and Maine.

The COVID-19 pandemic continues to cause challenges for people in Maine and across the country. Please know that the health and safety of you and your loved ones, as well as the economic recovery of our communities, remains the driving force behind legislation I have pushed for in Congress.

In early 2021, Congress passed the American Rescue Plan, historic legislation that makes investments to crush the virus, create millions of jobs, provide direct relief to working families, and help schools remain safely open. Not only did this legislation give 90 percent of American households a stimulus check, but it also helped local and state governments better respond to the pandemic, put food on families' tables, got more vaccine shots into arms, cut child poverty in half through the expanded Child Tax Credit, and so much more. The American Rescue Plan is one of the most important pieces of legislation Congress will ever pass, and I'm so proud to have supported it from the beginning. You can read more about this piece of legislation here: <https://pingree.house.gov/covid>.

Our economic recovery from the pandemic will be accelerated even more thanks to the bipartisan Infrastructure Investment and Jobs Act, which Congress passed in November. This legislation marks the most expansive infrastructure investment since the construction of the interstate highway system. From funding to repair our aging roads, bridges, and ports to high-speed broadband expansion and legacy pollution clean-up, this law is a once-in-a-generation investment in our future.

In addition to working on COVID-19 relief legislation, my Congressional colleagues and I are also collaborating on legislation that addresses the climate crisis, supports voting rights, and—through my role on the House Appropriations Committee—supports programs important to Maine.

After seven years on the House Appropriations Committee, I took the gavel and lead the subcommittee that oversees discretionary spending for the Department of the Interior, the Environmental Protection Agency, US Forest Service, and several agencies related to the arts and humanities. In my new role as Chair, I have fought to secure significant funding for Maine's tribes, environmental preservation programs, our cultural economy, and our forests.

I will keep pushing legislation to support America's long-term care needs, lower prescription drug costs, expand Medicare benefits, cut taxes for working people, make our workforce competitive with the world, and fight climate change.

So, as we reflect on 2021, let us welcome 2022 with a renewed sense of optimism. There is a lot to fight for, and I assure you I will continue to fight for Maine in Congress. I want you to know that my staff and I are doing all we can to support Mainers through this public health crisis and all the challenges that come with it. If you are unsure of the resources available to you, are having difficulty accessing resources, or if you'd just like to share a thought or opinion, please do not hesitate to reach out.

Sincerely,
Chellie Pingree, Member of Congress

Governor's Report

Dear Friends:

For three years it has been my privilege to guide our great state, working with the Legislature to keep Maine people safe and put our economy on a path to recovery.

Since the arrival of the COVID-19 vaccines in December 2020, we have worked hard to get as many shots into the arms of Maine people as quickly as possible. In the last year, more than a million Maine people have gotten fully vaccinated from COVID-19. It is thanks to them that our state has one of highest vaccination rates and one of the lowest death rates from COVID-19, despite having a much older population than other states. People are coming to Maine because we are one of the safest states in the nation.

Following the recommendations of the Economic Recovery Committee, our economy has not only fully recovered, but has surpassed pre-pandemic projections and unemployment claims have dropped to pre-pandemic levels. And, last year, I was pleased to sign a balanced, bipartisan budget that finally achieves the State's commitment to 55 percent education funding, fully restores revenue sharing, and expands property tax relief for Maine residents.

Maine can be proud of our nation-leading progress, but our work is far from done. Through the Maine Jobs & Recovery Plan, we will continue to address our longstanding workforce shortage, the expansion of broadband, education and job training opportunities, housing, child care, and transportation. Drawing on the hard work and resilience of Maine people, together we will rebuild our economy and rise from this unprecedented challenge a state that is stronger than ever.

In 2022, I will be focused on our economy, on our climate, on our kids, on keeping people safe and on the health and welfare of all Maine people. We have persevered, and, while challenges remain, we will get through them together. I am proud of the people of Maine, and I am proud to be your Governor.

Thank you,
Janet T. Mills
Governor

State Senator

Dear friends and residents Woolwich,

Thank you for the opportunity to continue serving as your State Senator. Acting as your voice in Augusta is a tremendous honor, and I'm humbled by the opportunity to help Maine through this difficult time. Though the landscape of the pandemic has varied dramatically over the past two years, we know it will still take hard work, collaboration and creativity to help our state recover.

Last year, I was honored to be elected Senate Majority Leader by my colleagues in the Senate. I was also reappointed to the Energy, Utilities and Technology Committee, where I continue my work to strengthen Maine's electrical grid and increase the amount of energy we get from renewable resources.

In our first session, the Legislature prioritized laws that make a real difference in the lives of Maine's people and economy. We passed laws to help improve access to affordable, high-quality medical care and lifesaving medications. We invested in senior living and nursing facilities and in our direct care workers, who have been so vital during the past year and a half. We passed a two-year bipartisan budget that, for the first time, meets the state's obligation to fund 55% of K-12 public education. We also restored municipal revenue sharing and increased property tax relief programs, all of which will help reduce property taxes for Maine people.

We supported Maine's workers and small businesses by cutting red tape, opening up new economic recovery grants, investing in workforce development and more. I sponsored a law to create the Work & Save Program so that all working Mainers – not just those with employer-sponsored retirement savings plans – can prepare for retirement.

On January 5, 2022, the Legislature began the second regular session, which is scheduled to continue until mid-April. Our committee work will be conducted remotely for the time being, but we will be meeting in person at the State House to vote on legislation. Every committee meeting is streamed live and archived at www.legislature.maine.gov, and you can also testify during public hearings from the comfort of your own home. The State House is open to visitors, and I encourage you to visit any time.

I know many in our community are still struggling, and I want to remind you that I'm here as a resource for you and your family. If you need help connecting with a state agency, putting food on the table, or just want to talk something through, I'm here to help. You can call my office at (207) 287-1515 or email me at Eloise.Vitelli@legislature.maine.gov any time.

Sincerely,
Eloise Vitelli,
State Senator

State Representative's Report

Dear Woolwich Neighbors:

As a Woolwich resident, it's a special honor to serve you in the Maine House of Representatives. I am proud to be your advocate in Augusta.

In 2021, despite the challenges of the COVID-19 pandemic, we were able to deliver big victories for the people of Maine. We passed a two-year state budget with overwhelming bipartisan support that will stabilize property taxes, keep free breakfast and lunch available to all students and protect our natural resources. We took steps to make health care more accessible, made much-needed investments in our infrastructure and allocated federal relief funds to help small businesses, fill workforce shortages and expand access to child care.

As I write this, we are preparing to begin the second year of the two-year term in January 2022. In the coming months, I will be working to build on these successes and focusing on the areas where more work is needed. That includes expanding access to affordable housing, combatting the opioid epidemic and strengthening our workforce, among other issues. All of these issues are the ones you tell me about when I see you at the Town Office, or the Y or at Shaw's. Those are my favorite conversations.

I continue to serve on the Marine Resources Committee, where we work to strengthen our fisheries and make sure that future generations can continue to earn a living from Maine's coastal waters. I also serve on the Inland Fisheries and Wildlife Committee, which is charged with overseeing policy related to wildlife management, hunting, trapping, fishing, recreational vehicles and watercraft.

Whether we are dealing with the above issues or any other topic, I will continue to work with all of my colleagues, regardless of party affiliation, to make sure we are doing the best work we can for the people of our district and all the people of Maine.

Please contact me if I can be of any assistance or if you would like to discuss or testify on any legislation. My email is Allison.Hepler@legislature.maine.gov. My phone number is 207-319-4396. I also send out periodic email newsletters. Please let me know if you would like to receive them.

Sincerely,
Allison Hepler,
State Representative



COUNTY OF SAGADAHOC

COMMISSIONER CAROL A. GROSE

District 3 – Arrowsic, Georgetown, Phippsburg, Richmond, West Bath & Woolwich

Dear Friends and Neighbors,

It is my honor to continue to serve the citizens of District 3 as a Sagadahoc County Commissioner. As I continue my tenure, I remain totally committed to ensuring that the services provided by the County are delivered in the most cost effective and professional way possible.

As we move forward and continue to be impacted by the uncertainty of COVID-19, the Commissioners remain aware of the effect the County tax assessment has on Sagadahoc municipalities. In FY 2020-21 the overall budget increased by 2.9%, due in large part to a reduction in the amount of available surplus funds. While it is unknown if we will show a reduction in FY 2021-22, we remain firmly committed to minimizing increases and controlling non-essential expenditures.

During FY 2020-21 the County's many activities and accomplishments included the following:

- **Administration** continued to oversee the self-funded health insurance program. The County received 16 timely applications for use of ARPA funds, which will be reviewed in the coming months. Planning continued on a number of significant capital projects that are scheduled for in the current fiscal year, including extensive repairs to the Courthouse roof.
- **Probate Court** was busy processing petitions for guardianship, conservatorship, change of name, adoption, and estates. They also continued to back-scan records into an electronic database. 2019 legislation still required amendments of many probate forms, which added greatly to their workload. Probate has seen an uptick in the severity of guardianships cases, and of filing decedent estates; the lull of the prior year is being attributed to COVID-19 pandemic.
- **Deeds** completed efforts to make all documents available for viewing at sagadahocdeedsme.com, though the indexing of images is still ongoing. In spite of COVID-19, Deeds stayed busy handling the many recordings generated by a more robust housing market. Deeds also continues to raise awareness about property fraud and promotes the notification service: Property Fraud Alert.
- The **Emergency Management Agency** staff continued to plan and implement regional training; assist local EMA Directors and community officials to meet federal emergency preparedness requirements; facilitate the disbursement of PPE to localities and agencies; coordinate numerous other COVID-19 related programs and services; and collaborate with area emergency responders and public health agencies.
- The **Communications Center** continued making equipment upgrades as well as undertaking long term planning for improvements to the E-911 system and coverage.
- The **District Attorney's Office** handled a high volume of court cases until the onset of COVID, and now Superior Court has resumed sessions, and the case load is increasing. The District Court has been fully operational and keeping staff quite busy.

- For the period of July 1, 2020 to June 30, 2021, the **Sheriff's Office** responded to 5,737 calls, compared to 5,346 calls the previous year, which is an increase of 7.3% The **Transport Division** handled 124 transports last year, a drop from 409 in the prior year (due to COVID-19) and continued to monitor inmates on home release. The **Civil Division** continues to serve orders and writs in a consistently professional manner.

In order that I may represent you effectively, it is important that I am aware of your questions and concerns. Please do not hesitate to contact me at 319-5290. And I encourage interested persons to attend Board of Commissioners' meetings, which are held at 3:00 p.m. on the second Tuesday of each month in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, ME. For details check our web site: www.sagadahoccountyme.gov.

Respectfully,
Carol A. Grose

CEO

2021 Building Permits

DATE	PERMIT #	NAME	ADDRESS	MAP LOT	DESCRIPTION	COST	FEE
1/5/2021	1	Gandy, Suzanne	Chopps Point Rd.	R-12, 045-A	House	\$235,000.00	\$198.60
1/7/2021	2	Hoch, Ted & Linda	1 Phipps Point Rd.	R-01, 037	Deck, Covered		\$37.80
1/14/2021	3	Reed, Jr. David & Michele	6 Ambrose Dr.	R-12, 017-3	MH	\$195,000.00	\$406.00
2/4/2021	4	Boca Builders	16 Marshview Dr.	R-05, 102	House	\$160,000.00	\$669.25
2/4/2021	5	The Sea Grass Group	46 Sam Moore Rd.	R-11, 001	Commercial	\$660,000.00	\$1,322.50
2/23/2021	6	Norwood, Megan	335 Middle Rd.	U-13, 001-A	House	\$14,625.00	\$89.60
2/23/2021	7	Spillane, Paul & Hope	2 Boom Cove Dr.	R-06, 036-B	Addition/Renovation	\$800,000.00	\$411.60
3/2/2021	8	Hoch, Linda	1 Phipps Point Rd.	R-01, 037	Solar Array	\$46,508.00	\$47.10
3/11/2021	9	Gluckman, Ellen	298 Mountain Rd.	R-09, 034	House	\$228,000.00	\$163.20
3/1/2021	10	Smith, Gary & Laurel	20 Walnut Point	R-02, 027-H	House	\$223,161.69	\$466.00
3/30/2021	11	Whitehead, Harris	36 Barley Neck Rd.	U-09, 006	Addition/Renovation	\$70,000.00	\$84.00
3/30/2021	12	Ecker, Lee	63 Sanders Rd.	R-05, 047-9	Garage	\$60,000.00	\$172.80
4/6/2021	13	Ecker, Lee	7 Turkey Hill Rd.	R-09, 032-A	House	\$210,000.00	\$404.20
4/22/2021	14	Chadwick, Vicky	98 Dana Mills Rd.	R-08, 070-A	Garage	\$20,000.00	\$86.40
4/22/2021	15	Goodenow, Stephen	693 Old Stage Rd.	R-05, 085-A	Garage	\$10,000.00	\$56.00
4/22/2021	16	Munsey, Jonathan A.	360 River Rd.	R07, 007	House	\$400,000.00	\$547.40
4/6/2021	17	Ritch-Smith, Jennifer	Phipps Point Rd.	R-01, 036-A	House	\$248,026.00	\$349.80
4/29/2021	18	Drewniak, Drew	314 Montsweag Rd.	R-04, 059	Greenhouse	\$1,200.00	\$100.00
5/4/2021	19	Boca Builders	Lot 8, Pasture Rd.	R-01, 047-8	House	\$250,000.00	\$448.40
5/4/2021	20	Hague, Leland & Janine	Road B Business Pk.	R-03, 006-E	Commercial	\$200,236.00	\$504.00
5/25/2021	21	Cosavant, Richard V.	90 Colby Dr.	R-11, 038	Modification	\$3,000.00	\$20.00
6/1/2021	22	Morse & Doak Builders	57 River Rd.	U-14, 037	Renovation	\$30,000.00	\$72.00
6/8/2021	23	Boutin, Kevin	765 U S Route 1	R-05, 049	House	\$150,000.00	\$414.40
5/27/2021	24	Centerline Comm.	161 Main St.	U-03, 016-2	Mod Array	\$25,000.00	\$250.00
6/10/2021	25	Bayfield Builders	21 Bayfield Dr.	U-01, 013-1	House	\$250,000.00	\$916.60
6/8/2021	26	Bachman, Kevin	Barley Neck Rd.	U-09, 011	House	\$405,000.00	\$397.60
6/10/2021	27	Sommers, Steve	36 Salt Marsh Place	R-04, 058-1	Garage	\$65,000.00	\$86.40
6/15/2021	28	Bachman, Kevin	Barley Neck Rd.	U-09, 011	House	\$305,000.00	\$231.00
6/15/2021	29	Elefanti, Robert & Constance	124 Phipps Point Rd.	R-01, 014	Modification	\$43,000.00	\$80.60
6/17/2021	30	Wiley, Gordon F.	66 Sam Moore Rd.	R-11, 005	2 Storage Containers	\$10,000.00	\$56.00
6/17/2021	31	Soule, James	Bolla Dr.	R-04, 049	Renovation/Modi	\$35,000.00	\$99.00
6/22/2021	32	Welsh, Timothy	266 Hockomock Rd.	R-02, 007	Renovation	\$8,500.00	\$58.20
7/1/2021	33	McElman, Blake	68 Phipps Point Rd.	R-01, 008	Addition/Renovation	\$16,000.00	\$54.00
7/6/2021	34	Paul, Larry	49 Touassic Lane	U-12, 015	Addition/Pergola	\$4,000.00	\$20.00
7/20/2021	35	Hewitt, Curtis	556 Middle Rd.	R-06, 007	Addition/Renovation	\$30,000.00	\$167.85
8/5/2021	36	Plummer, Diane	212 Old Stage Rd.	R-10, 012	Garage/Breezeway	\$20,000.00	\$236.80
8/10/2021	37	Bartmess, Christopher	863 Middle Rd.	R-08, 011-A	House	\$100,000.00	\$477.00
8/5/2021	38	Reynolds, Sally	Two Forks Lane	R-05, 083-1	House	\$400,000.00	\$591.70
8/19/2021	39	Perkins, Shawn	Old Stage Rd.	R-06, 032	Mod House	\$436,568.60	\$649.35
8/26/2021	40	Daggett, Sally	21 Leavitt Rd.	R-03, 003-1	House	\$175,000.00	\$307.20
8/26/2021	41	Silvestri, Jamie	334 Old Stage Rd.	R-07, 040-1	Solar Panels/Roof	\$13,500.00	\$48.50
8/26/2021	42	Enright, David	36 Brookside Dr.	R-13, 033-D	Solar Panels/Roof	\$52,310.00	\$129.80
8/26/2021	43	Rice, Andrew	3 Eagle Cove	R-02, 027-B	Shed	\$3,000.00	\$24.00
8/26/2021	44	CM & E, LLC	39 Talcott Dr.	R-03, 001-2	Garage	\$194,700.00	\$300.00
8/26/2021	45	Carvana, LLC	126 U S Route 1	U-07, 001-B	Commercial	N/A	\$1,000.00
9/7/2021	46	Kirkpatrick, Howard	6 No Way	U-07, 001-C	Commercial	\$350,000.00	\$750.00
8/31/2021	47	Morton, David	1030 Middle Rd.	U-08, 021-1	Solar Panels/Ground	\$39,247.00	\$83.25

continued next page

DATE	PERMIT #	NAME	ADDRESS	MAP LOT	DESCRIPTION	COST	FEE
8/31/2021	48	Woodward, Susan & Watson	44 Gray Corner Rd.	R-09, 006	Home	\$210,673.00	\$317.60
9/21/2021	49	Bergill, Stefan	171 River Rd.	U-15, 014	Solar Panels/Roof	\$31,385.00	\$62.04
9/30/2021	50	Weston, Wayne	942 U S Route 1	R-09, 024-1	Shed	\$8,000.00	\$40.00
10/21/2021	51	Wieland, Susan	116 Hedge Bridge Rd.	R-11, 042-A	Mod Home	\$91,000.00	\$235.20
10/28/2021	52	Kinder, Jason	26 Hedge Bridge Rd.	R-11, 022-F	Tiny Home	\$10,000.00	\$24.00
11/2/2021	53	King Sr., David A.	60 Birchwood Rd.	R-09, 014-3	Shed, Quonset Hut	\$4,000.00	\$89.60
10/21/2021	54	New Cingular Wireless	161 Main St.	U-03, 016	Replace Array	\$50,000.00	\$250.00
10/28/2021	55	Parker, Jackson	232 River Rd.	U-15, 005	Cabin	\$100,000.00	\$113.55
11/16/2021	56	Wong, Lechee	670 Old Stage Rd.	R-09, 067	Addition	\$140,500.00	\$266.00
11/23/2021	57	Truman, Chad	Lot 7, Sanders Rd.	R-05, 047-7	Mod Home	\$246,000.00	\$416.00
11/30/2021	58	Ecker, Stephen K.	332 George Wright Rd.	U-11, 006	House	\$250,000.00	\$433.20
12/7/2021	59	Hall, Caleb & Lozano, Anna	Ledgewood Dr.	R-11, 020-F	House/Garage	\$197,000.00	\$234.00
12/16/2021	60	Hill, Edward	35 Carlton Point Rd.	U-02, 006	House	\$600,000.00	\$722.00
12/30/2021	61	Goodenow, Gregory	505 Old Stage Rd.	R-06, 042	House	\$150,000.00	\$282.00
						\$9,284,140.09	\$17,571.09

2021 Plumbing Permits

Jan. 1, 2021 Thru June 30, 2021

DATE	PERMIT #	NAME	ADDRESS	SSWW	DEP	INT	STATE SHARE
1/5/2021	2482	Gandy, Suzanne	275 Chopps Point Rd.	\$250.00	\$15.00		\$62.50
1/5/2021	2483	MacLean, Maxwell	79 Norway Dr.			\$40.00	\$10.00
1/9/2021	2484	Hague, Lee	Lot 6, Industrial Pk.	\$250.00	\$15.00		\$62.50
1/26/2021	2485	Shipley, Nathan	358 Mountain Rd.			\$40.00	\$10.00
2/9/2021	2486	Zwaan, Heidi	Sam Moore Rd.	\$250.00	\$15.00		\$62.50
2/11/2021	2487	Webber, David	28 Walnut Point			\$50.00	\$12.50
2/23/2021	2488	Goodspeed, Robert	406 River Rd.			\$40.00	\$10.00
3/9/2021	2489	Smith, Gary	Walnut Point Rd.	\$250.00	\$15.00		\$62.50
3/9/2021	2490	Smith, Gary	Walnut Point Rd.			\$40.00	\$10.00
3/23/2021	2491	Appleyard, Jonathan	26 Montsweag Rd.			\$40.00	\$10.00
4/6/2021	2492	Bean, Christopher	7 Turkey Hill Rd.	\$250.00	\$15.00		\$62.50
4/8/2021	2493	Skinner, Matthew	147 River Rd.			\$40.00	\$10.00
4/22/2021	2494	Munsey, John	360 River Rd.	\$250.00	\$15.00		\$62.50
4/20/2021	2495	Dirigo Custom Structures	Phipps Point Rd.	\$250.00	\$15.00		\$62.50
4/27/2021	2496	Ritch-Smith, Jennifer	Phipps Point Rd.			\$40.00	\$10.00
5/4/2021	2497	Vickery, Matt	16 Marshview Dr.	\$250.00	\$15.00		\$62.50
5/4/2021	2498	Boca Builders	Lot 9, Pasture Rd.	\$250.00	\$15.00		\$62.50
5/6/2021	2499	Drake, Justin	51 Hanson Bay Dr.			\$110.00	\$27.50
5/6/2021	2500	Drake, Justin	51 Hanson Bay Dr.	\$250.00	\$15.00		\$62.50
5/18/2021	2501	Goodenow, Greg	505 Old Stage Rd.	\$250.00	\$15.00		\$62.50
5/20/2021	2502	Spillane, Paul	22 Boom Cove Rd.			\$160.00	\$40.00
5/25/2021	2503	Casavant, Richard	90 Colby Dr.			\$40.00	\$10.00
6/10/2021	2504	Murphy, Grimaldi	25 Colby Dr.	\$150.00			\$37.50
6/10/2021	2505	Guidi, Jim	Lot 1, Bay Field Rd.	\$250.00	\$15.00		\$62.50
6/15/2021	2506	Bachman, Kevin	Barley Neck Rd.	\$250.00	\$15.00		\$62.50
6/15/2021	2507	Bachman, Kevin	Barley Neck Rd.	\$250.00	\$15.00		\$62.50
6/17/2021	2508	Willy, Gordon	66 Sam Moore Rd.	\$250.00	\$15.00		\$62.50
6/7/2021	2508A	Reed, Bill	Woolwich Industrial	\$150.00			\$37.50
6/17/2021	2509	Bachman, Kevin	Barley Neck Rd.			\$130.00	\$32.50
6/22/2021	2510	Bilugan, Reynante	40 Sanders Rd.	\$250.00	\$15.00		\$62.50
6/22/2021	2511	Gluckman, Ellen	298 Mountain Rd.			\$130.00	
				\$4,300.00	\$240.00	\$900.00	\$1,267.50

continued next page

2021 Plumbing Permits
July 1, 2021 Thru Dec. 31, 2021

DATE	PERMIT #	NAME	ADDRESS	SSWW	DEP	INT	STATE SHARE
7/6/2021	2512	Bean, Chris	7 Turkey Hill			\$130.00	\$32.50
7/15/2021	2513	Rescue Charlie's Friends	Lot 6, B Rd.			\$120.00	\$30.00
7/20/2021	2514	Klein, Peter	34 Pasture Rd.			\$140.00	\$35.00
7/20/2021	2515	Munsey, Jonathan	360 River Rd.			\$170.00	\$42.50
7/20/2021	2616	Bachman, Kevin	Barley Neck Rd.			\$140.00	\$35.00
7/20/2021	2617	Hewitt, Curtis	556 Middle Rd.			\$50.00	\$12.50
7/24/2021	2618	Reed, William	Box 32, Road B			\$50.00	\$12.50
7/29/2021	2619	King, Fred	220 Chopps Cross Rd.	\$250.00	\$15.00		\$62.50
8/5/2021	2620	Holman, Peter	Adams Way	\$250.00	\$15.00		\$62.50
8/10/2021	2621	Plummer, Diane	1212 Old Stage Rd.			\$40.00	\$10.00
8/17/2021	2622	Reynolds, Sally	Two Forks Lane			\$40.00	\$10.00
8/16/2021	2623	Reynolds, Sally	Two Forks Lane	\$250.00	\$15.00		\$62.50
8/16/2021	2623A	Dodge, Thomas & De	Birchwood Rd.	\$250.00	\$15.00		\$62.50
8/24/2021	2624	Perkins, Shawn	Lot 32 Old Stage Rd.	\$250.00	\$15.00		\$62.50
8/24/2021	2625	Perkins, Shawn	Lot 32 Old Stage Rd.			\$90.00	\$22.50
8/31/2021	2626	Bouchard, Sarah	13 Nequasset Pines			\$40.00	\$10.00
9/7/2021	2627	Guidi, James	13-1 Bay Field Rd.			\$200.00	\$50.00
9/14/2021	2628	Cummings, Ed	32 Gilman Hill Rd.	\$150.00			\$37.50
9/14/2021	2629	Hastings, Ed	28 Ferry Rd.	\$250.00			\$62.50
8/3/2021	2630	Dirigo Custom Structures	44 Gray Corner Rd.	\$250.00	\$15.00		\$62.50
8/31/2021	2631	Woodward, Susan	44 Gray Corner Rd.			\$40.00	\$10.00
9/10/2021	2632	Boutin, Kevin	765 U S Route 1	\$500.00	\$15.00		\$62.50
9/21/2021	2633	Jarrell, Christine	134 Hedge Bridge Rd.	\$250.00	\$15.00		\$62.50
9/21/2021	2634	Wieland, Susan	134 Hedge Bridge Rd.	\$250.00	\$15.00		\$62.50
9/30/2021	2635	Malcolm, John	136 Meadow Rd.	\$150.00			\$37.50
10/2/2021	2636	Smith, Gary	Walnut Pt Rd.	\$250.00	\$15.00		\$62.50
10/14/2021	2637	Stenquist, Sandy	River Rd.	\$250.00	\$15.00		\$62.50
10/19/2021	2638	Reno, Marilyn	2 D St.	\$250.00	\$15.00		\$62.50
10/19/2021	2639	Ecker, Steve	George Wright Rd.	\$250.00	\$15.00		\$62.50
11/4/2021	2640	Strauss, David	Walker Rd.	\$250.00	\$15.00		\$62.50
11/9/2021	2641	Parker, Jack	232 River Rd.	\$250.00	\$15.00		\$62.50
11/23/2021	2642	Keefe, Anthony	54 Everett Dow Dr.			\$230.00	\$57.50
11/23/2021	2643	Turn Key Homes	Sanders Rd.	\$250.00	\$15.00		\$62.50
11/23/2021	2644	The Trueman Corp.	Lot 7, Sanders Rd.			\$50.00	\$12.50
11/30/2021	2645	Thiboudeau, Allen	138 Weston Rd.	\$250.00	\$15.00		\$62.50
12/14/2021	2646	Hall, Caleb	Ledgewood Dr.	\$250.00	\$15.00		\$62.50
12/16/2021	2647	Wally J. Staples Bldr.	Carlton Point Rd.	\$250.00	\$15.00		\$62.50
12/21/2021	2648	Hill,	36A Carlton Pt Rd.			\$120.00	\$30.00
12/28/2021	2649	Gandy, Suzanne	295 Chopps Pt Rd.			\$200.00	\$25.00
12/30/2021	2650	Goodenow, Gregory	505 Old Stage Rd.			\$130.00	\$32.50
				\$5,550.00	\$285.00	\$1,980.00	\$1,795.00

Woolwich Fire Department

In 2021 the fire department responded to 158 calls for service. Calls included Fire suppression, Motor Vehicle Accidents, Hazardous Materials Spills, Mutual Aid, Traffic Control, EMS assists, Commercial/Residential Alarms, and other miscellaneous Citizen Assists. This is a decrease of 29 calls from 2020.

Like 2020, this past year has proven to be another challenging year dealing with the global pandemic. We continued to adapt to all the changes and our members provided the best service possible. Our membership numbers for the fire department have decreased a little, but our community is still truly fortunate to have the amazing and dedicated crew that we have. We encourage anyone interested in volunteering to contact us for an application. Also, a reminder that we have the junior firefighter program for teens, ages 14-18.

Please remember to replace the batteries in your smoke and CO detectors and test them monthly. We also strongly recommend that if you use any propane gas appliances in your home or business to install gas detectors. A reminder to businesses and rental property owners that use propane appliances, you are now required by Maine law to install gas detectors. Please help us help you in an emergency by making sure your address number is visible from the roadway. We often struggle to find people in emergencies due to no or poorly marked addresses. Practice fire safety at home every day and have fire drills with your family.

Anyone interested in donating to assist with the purchase of equipment can see the list located in the back of the town report of suggested items to donate for both Fire and EMS. Donations can be anonymous, and all donations are tax deductible and letters are available upon request. Thank you to everyone who made donations last year.

In closing, I would like to thank the community for your continued support. Remember to “Like” Woolwich Fire/Rescue on Facebook and Instagram to keep up to date with community events, Woolwich Fire events and safety information.

Respectfully submitted,
Michael Demers,
Fire Chief



Sagadahoc County Emergency Management Agency

The Sagadahoc County Emergency Management Agency (SCEMA) is responsible for policy development, planning, agency coordination, education, and training surrounding the health and safety of those who live, work, and play within the ten municipalities of Sagadahoc County. SCEMA is charged with creating the framework for which communities reduce vulnerability to hazards and cope with disasters. SCEMA protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from natural disasters, acts of terrorism, or other man-made disasters. Existing partnerships were enhanced and new partnerships with government, non-profit and industry were established over the course of Fiscal Year 2020/2021 (July 1, 2020 to June 30, 2021).

On March 13, 2020, (former) President Trump declared a nation-wide disaster declaration in response to the COVID-19 pandemic. The SCEMA emergency operations center (EOC) was activated from March 16, 2020 until June 22, 2021 and was the longest activation in Sagadahoc County history. SCEMA managed resources, assisted the State with first responder vaccinations, and served as the lead for acquiring and distributing personal protective equipment (PPE) to our first response, medical, and critical infrastructure facility partners within the County. SCEMA collaborated with the National Guard and first response agencies to provide fit testing, created a County-operated community check-in program for those most vulnerable, and along with local government officials, led the County with public assistance funding requests through FEMA. SCEMA maintained a consistent public presence on social media to interact with the community during all of COVID-19, for all weather events, or simply to share important information, training announcements, or local advisories.

SCEMA funded county-wide and municipal specific projects with the Homeland Security Grant Program (HSGP) from the FY2018, FY2019, and FY2020 federal grants totaling just over \$213,000. The grants run concurrently and each has a three-year performance period. The award funded projects, which otherwise might not have been possible, have or will translate into a number of projects across the County to include upgrading law enforcement portable radios, purchasing emergency scene lighting, trauma kits and AED units, installing mobile vehicle repeaters into law enforcement vehicles, and upgrading the computer aided dispatch module (CAD) with mapping and GPS technology, to name a few of many.

SCEMA and the Local Emergency Planning Committee (LEPC) enhanced partnerships, engaged with Tier II facility representatives, and reviewed facility emergency response plans. The LEPC funded Hazardous Materials Operations Refresher courses for the municipal fire department staff, which is a state requirement allowing the departments to maintain their HazMat level qualifications. Additionally, SCEMA maintains the Sagadahoc County LEPC Facebook page and continues to boost its community outreach program. It is our goal to continue to engage with the communities surrounding each Extremely Hazardous Substance or EHS facility in Sagadahoc County to foster a sense of awareness, provide education, and encourage participation.

SCEMA has worked closely with the Sagadahoc County Board of Health, where county partners and stakeholders, neighboring jurisdictions and subject matter experts target and address public health topics impacting the communities within the county. During FY2020/2021 the BOH centered its collective focus around issues identified within our communities in relation to the COVID-19 pandemic such as access to testing and vaccination, engaging with our vulnerable populations, and food insecurity.

We are pleased and honored to continue to work with all of the professionals from each municipality. FY2020/2021 has been a challenging yet rewarding year. We look forward to the future with a renewed commitment to the protection of life and property and the environmental safety for all who live, work or play in Sagadahoc County, Maine. For more information, visit us at www.sagadahoccountyme.gov. Sign-up to receive critical CodeRED public emergency notifications and like us on Facebook at www.facebook.com/SagadahocCountyEMA.

Respectfully submitted,
Sarah J. Bennett, Director



Emergency Management Director

There were no significant weather issues that required assistance from State or Federal Emergency Management Agencies. I monitored various weather events and prepared for significant impacts.

Due to the pandemic, there have been no warming or cooling centers open in Woolwich.

Please consider signing up for CodeRed through the Sagadahoc County Emergency Management Agency. This system is similar to a “Reverse 911” system and allows emergency officials to notify groups of citizens regarding specific events that affect them. This means that you won’t get notified of an issue in another town, as it is locale specific.

To sign up for CodeRed, go to sagadahoccountyme.gov and go to the Emergency Management Page. I can be reached at woolwichema@gmail.com or 207-443-3589 ext 109.

Respectfully submitted,
Brian Carlton,
Emergency Management Director

Woolwich EMS

There were 288 EMS calls in Woolwich in calendar year 2021, which is compared to 316 EMS calls in 2020 and 263 calls in 2019.

Woolwich EMS was asked to be one of two vaccination agencies to administer COVID vaccines to public safety personnel. Woolwich EMS provided vaccines to 153 public safety personnel in January and February of 2021. Additionally, Woolwich EMS assisted the Phippsburg Fire Department with a public vaccination clinic where 40 people were vaccinated. Woolwich EMS has also been a COVID testing site for public safety personnel.

Due to the closing of our longtime billing company, TG Higgins of Winterport, ME, we had to find a new billing company for EMS Services. There were no agencies in Maine that were able to take us on, so after seeking out recommendations, Ambulance Medical Billing of Paducah, KY was selected as our billing provider. The changeover has gone well, but if there are issues, please contact me to let me know so that they can be addressed.

Staffing at Woolwich EMS has decreased due to various issues, with the largest of these being the COVID vaccine mandate on health care workers. We lost 4 EMS Providers that were active with the Department to this mandate. We currently have 15 active members of Woolwich EMS which is 5 EMT-Basics, 8 Advanced EMTs, and 2 Paramedics. We will have two more EMT-Basics level up to the Advanced EMT level in 2022.

Woolwich EMS received funding from the Sunrise Rotary to purchase a Video Laryngoscope. This piece of equipment is an improvement on current equipment that we have and will increase the success rate of intubations. With the assistance of ARPA funds, we will be purchasing a second Video Laryngoscope so that both ambulances have one. Also, we will be seeking a second LUCAS device, the automatic CPR machine, so that both ambulances are identically equipped.

The ambulance continues to be staffed 24/7 with two people paid a stipend to be available and within 8 minutes of Central Station on Nequasset Road.

The members of Woolwich EMS must be commended for the dedication and commitment during this challenging time. They all have stepped up to the plate and are serving the community with excellence. Woolwich EMS continues to strive to provide the best quality of care possible. If you have any questions, please contact me at woolwichrescue@gmail.com or 207-443-3589 ext 109.

Respectfully submitted,
Brian Carlton,
Deputy Chief/EMS Director

Local Health Officer

The beat goes on with the COVID virus and its variants. What will the name of the next variant be? Will it be more deadly than the ones that preceded it? When will it end? If and when we reach the herd immunity status, it will most likely become an endemic illness to be dealt with like the Asian Flu that killed many millions of people in the early twentieth century (around the WWI). I remember having the Asian Flu in the eighth grade and wished at the time I could die. Since, I have been happy to get a yearly booster. If you have not gotten your initial 2 vaccinations and your booster for COVID, for any reason, it is essential you do so to help get to the herd immunity status. Your loved ones, your neighbors, the citizens of Woolwich, the State of Maine, the USA and the world will thank you for doing so. PLEASE do so.

Respectfully submitted,
Paul H. Dumdey

Animal Control Officer

Did you know that the State of Maine requires all dog owners to register their dog and pay an annual fee to the State? Dog licensing ensures a rabies vaccination, which protects the health of your pet and the spread of the disease. Fees also support the investigation of animal cruelty complaints, enforcement of animal welfare laws, care for sick and injured stray animals and return of lost dogs to their owners.

Dog licenses expire every year on December 31. Renewals become available in the Town Office the middle of October for the forthcoming year. You can also register or renew dog licenses online at www1.maine.gov/cgi-bin/online/dog_license/index.pl. Fees for spayed/neutered dogs are \$6 and \$11 for unaltered dogs. Per State law, dogs being relicensed after January 31st will be charged a late fee of \$25; no exceptions. If your dog was “fixed” since they were last licensed, just bring the documentation of the spaying/neutering to the Town Office. Once recorded, no additional proof is necessary.

I also recommend putting name tags with your contact number on your dog, in the event they become lost. It is my experience that most people who find your pet will call you directly instead of reporting to Animal Control. This reduces chances that your pet will have to stay overnight in the Shelter which results in additional fees and/or fines.

Although cats do not require a license, they must be vaccinated against rabies. If you have a predominately outside cat, a breakaway collar with a name and contact number will also help get your pet back quickly. You can purchase these tags at most retail stores that carry pet supplies, as well as your local veterinary or shelter.

It’s a great idea to microchip your pet. Each microchip has a unique number. This number, along with information about the owner and pet, are added to a national registry. Most veterinarians and animal shelters have electronic scanners for detecting and reading these implanted microchips. If a lost pet is found, and the microchip is scanned, the registry is called and the owner is contacted. Most rabies clinics do microchipping for about \$25.

Road Commissioner

We have all noticed that work has begun on the project near the Taste of Maine. I expect that the south end of George Wright Road will be closed to traffic, near the time of the printing of this report. The Selectboard and I will continue to communicate with MDOT, in an attempt to alleviate the impacts to our town and those travelling through.

Bath Water District is also planning to install a new transmission line, from the Woolwich Central School, located on Nequasset Road, along Route 127, to the area behind Cumberland Farms.

We will see a lot of construction this year, resulting in traffic disruptions. Some patience and good humor will help us all arrive safely at our destinations. I've recommended to the Selectboard the temporary posting for heavy loads on Nequasset Road (Route 1, to Route 127), Old Stage Road (Route 127, to the Wiscasset line) and the entire Mountain Road. We will do this with the support of the Town of Wiscasset, to deter heavy truck traffic from using our local roads as a bypass.

The town maintains approximately 8 miles of gravel roads. Last year a significant amount of gravel was added to improve them. The addition of gravel will be an ongoing effort. Increased traffic and wide fluctuations in the weather really take a toll.

A lot of towns are struggling with the presence of beavers. They're wicked cute and we don't wish them any harm (they're a protected species in Maine). Their persistence and industriousness, though, can block a culvert overnight and cause road flooding. We don't have a solution, but their activities certainly keep us hopping.

A friendly reminder for next winter: State of Maine 29-A MRS §2396 prohibits a person from placing snow on a public way that has not accumulated there naturally. Please do not push or shovel snow into the road and leave it there. It creates a road hazard and could cause an accident.

A note about spring road postings: Weight restrictions are imposed to prevent damage due to the freeze/thaw action during the early spring. A road's maximum weight limit is 23,000 pounds. The posting is temporary and designed to protect a road while it is vulnerable. I am willing to be flexible, when possible (taking a load first thing, on a cold morning), but I appreciate the phone call first and your understanding when I cannot grant the request (no aggravated hauling or starting home sites – please plan your work around the spring thaw). My job, as Road Commissioner, is to protect our roads, to the best of my ability.

Road & Bridge Account –

Funds from this account are used for various, regular maintenance items, which included, but were not limited to: removing fallen trees and limbs during storms, repairing roadside washouts, ditching and stabilization, installing gravel on gravel roads, grading gravel roads, purchase and installation of culverts, removing blockages in culverts, cutting roadside brush and trees, installation and maintenance of traffic and street name signs on town roads, roadside mowing, etc.

Tar Account –

Funds from this account are used to purchase and install hot asphalt mix on town roads, including the associated preparation (pavement cutting and pavement milling) prior to installation. Funds are also used to purchase and install cold patch, hot asphalt mix, etc. to make pavement related repairs, such as potholes, culvert crossings and broken pavement edges.

Due to the pandemic and scheduling issues last year, the town was unable to get our planned paving projects completed. We're hoping to catch up this year.

During 2021, the town made the following improvements:

- Temple Road – shimmed & re-paved, approximately .61 miles

*As always, MANY THANKS to the Woolwich Fire Department
for your valuable assistance during storms!*

I enjoy serving as Road Commissioner and embracing all the challenges that come with the position. Your confidence and support are invaluable! Thank you to the residents who call when they notice a problem or a potential problem. I appreciate your assistance - it helps us to respond in a timely and efficient manner. PLEASE call me with any questions, concerns or comments, at 443-3932.

Respectfully submitted,
Jack A. Shaw,
Road Commissioner

Superintendent

Dear Citizens,

The Regional School Unit One mission is to support and challenge students to develop and apply the skills, knowledge, and character to be responsible and productive learners, citizens, and leaders in a global society. The District Educational Plan is focused on employing high-quality staff, developing an engaging curriculum and sound instructional practices, providing safe and respectful learning environments, and collaboratively improving community relations.

The COVID-19 pandemic has created uncertainty for the school district, but our health and safety plan has allowed us to provide 100% in-person instruction with limited disruptions due to illness and quarantines. Despite the pandemic challenges, the district continues to expand and improve programs to enhance educational opportunities for students. This year, we have increased services and programming in special education, gifted and talented, Advanced Placement (AP), and career and technical education. Morse High School is one of nine Maine schools that offers the AP Capstone Diploma project. These courses develop students' skills in research, analysis, collaboration, writing, and presentation. The district is also developing a high school internship program that will allow students to apply learning from their coursework to a relevant on-the-job experience and provide career exploration opportunities.

The new learning spaces at Morse High School/Bath Tech have provided students with modern science laboratories, state-of-the-art trade programs, unique art spaces, and collaboration areas to encourage cooperative learning. If you have not had a chance to tour the new school, please feel free to call 443-6601 to schedule a visit. Thank you for your continued support and partnership as we work together to build a better future for RSU 1 students.

Sincerely,
Patrick Manuel
Superintendent of Schools

RSU 1 Annual Report

This has been another unprecedented year. The good news was that we began the 21-22 school year in-person across the district. This was a welcome relief to students, family and staff after a year and a half of remote learning, hybrid learning and much uncertainty. Extra-curricular and co-curricular activities were initiated and aside from masking and other COVID protocols school was beginning to look more normal.

We discussed various possibilities for optional masking as it appeared that was the direction we were all moving in until the surge occurred late in the calendar year and into early '22. There were many reasons we opted for optional masking in March. There were fewer hospital cases, the latest variant appeared less severe, we had high staff vaccination rates and good student vaccination rates, an active pool testing program and proper protocols for bringing students back to school safely after having COVID.

There are still programs in place assisting us through the pandemic crisis. Breakfast and Lunch remains free at least through next year and there are movements on the national level to make this permanent. There has been an increase in students accessing the meal programs in school. We are happy to see this. Due to the federal emergency funding we are able to continue to fund some positions through next year, some of them at the social worker and guidance level to address the ongoing mental health stress that has affected so many during this crisis.

This was also the first year for our new school bus partner, FirstStudent. They have adapted well, using many veteran school bus drivers for their team. Because of this the transition to a new school bus partner has gone smoothly.

With the new Morse building finishing a first full school year, we are able to let go of the old building on High Street. It is being turned over to the City of Bath this spring and each town will receive more detailed information regarding this. This will come as a cost savings to the RSU as we currently are still responsible for heat and maintenance of the structure.

The Bath Tech programs continue to grow. Cosmetology has been successful with full classes and the new Criminal Justice program to begin next year is already filling up. The other vocational options are at or near capacity.

Even as COVID protocols lessen, we are proud of how our schools adapted by having more outside instruction whether through outdoor classrooms or expeditions. The RSU1 administration, faculty and staff have done a phenomenal job in their ability to continue to teach, maintain safety standards, address student stress, and inspire each other and their students.

On behalf of the RSU1 Board, thank you all for your continued support.

Sincerely,
Louis Ensel,
School Board Chair

Town Administrator/Treasurer Report

This will be my 4th year working for the town, and year three as the Administrator. The Select Board has been a huge help as always, assisting with what needs to be done to keep the town running efficiently. I would like to thank them personally for the wonderful job they do.

The Town Office has seen a few new faces in the last couple of years. We currently have a new Town Clerk who came aboard when Anthony Blasi resigned in February. Anthony moved onto another municipality and we wish him the best. Opal Keith is our new clerk and we are very pleased to have her join our team. Please stop by and say hi. Candace Conrad is our Tax Collector and also a local resident. Candace has such a great rapport with residents and has been a great asset to the Town Office.

It is a pleasure to work as the Town Administrator for the Town of Woolwich. I have gotten to know many residents and homeowners throughout the years. Woolwich is a wonderful community and I look forward to many years of working for the town.

If you would like to be informed when the Town has Select Board meetings, Planning Board Meetings or any other Town business, you can sign up for notifications through our website at www.woolwich.us select resources at the top of the page, select subscribe to updates and enter your information. You may also visit our Facebook page and keep updated on events.

Please feel free to reach out to me at the Town Office if you have any questions or concerns at 207-442-7094, and I would be happy to assist you.

Respectfully submitted,
Kim Dalton
Town Administrator

Tax Collector

In 2021, the Town of Woolwich continued the trend of having an exceptional collection rate. While 85 properties were liened for delinquent property taxes, none of the 85 accounts resulted in foreclosure as all accounts were paid in full before the lien maturity date. This action reflects the effort and integrity of property owners in Woolwich – a good place to live.

Most property owners know that real estate and personal property are subject to municipal taxation. Both homeowners and business owners pay the same property tax rate, known as the mill rate.

The Selectmen have the task of preparing a proposed budget to fund municipal services. Once the budget is approved at the Annual Town Meeting, the amount of revenue required to support the town services (RSU1, WFD, EMS, etc.) is divided by the town's overall assessed value. This equation becomes the mill rate. Taxes are levied according to a mill rate; currently 15.40 percent. For example, if your property is assessed at \$265,000 then your tax bill would be \$4,081 ($265,000/1000 = 265.00 \times 15.40$), and if you had a homestead exempt your taxes would be reduced to \$3,715.25 ($265,000 - 23,750/1000 = 241.25 \times 15.40$). Taxes on mobile homes are treated the same as real estate. The only exception is when a mobile home is being moved out of town. State Law requires that *ALL* taxes must be paid in full, including the current year even if they have not been committed or billed. In order for the home to be moved, the owner must get a signed release from the tax collector stating that all taxes are paid.

Taxes run on the Town's fiscal year of July 1 through June 30. Payments are due in two installments; **October 29** and **April 29**. The Town accepts partial payments throughout the year unless a lien property is within 15 days of automatic foreclosure, at which time taxes must be paid full and paid by cash, money order, or certified bank check.

Tax liens for non-payment are placed in mid-August following the April 30th due date. Tax liens mature 18 months following the commitment date automatically foreclosing if not paid in full.

Excise Tax is an annual tax that must be paid prior to registering a motor vehicle, camper, boat and some trailers for the privilege of operating on the public road and water ways. The excise tax is calculated by multiplying the MSRP (manufacturer's suggested retail price) of the vehicle with the corresponding mill rate set by the State of Maine. On January 1st the mill rate drops until the 6th registered year when the excise remains the same for the life of the vehicle. For more information please see the [Maine Revenue Services](#) website or contact the [Division of Collection and Treasury](#).

1st year .0240 mill rate	2nd year .0175 mill rate	3rd year .0135 mill rate
4th year .0100 mill rate	5th year .0065 mill rate	6th year .0040 mill rate

For example, a 3 year old car with an MSRP of \$19,500 would pay \$263.25 ($\$19,500 \times .0135 = \263.25) in excise tax.

As a reminder, all card payments are processed through Maine PayPort. There is a 2.5% fee or minimum of \$1, added to any credit or debit card transaction. Cash and check are also accepted with no additional fee.

Town Clerk

The 2021 referendum election saw about 47% participation rate in Woolwich, which is to be expected in what is considered an “off year.” Approximately 64% voted to reject the New England Clean Energy Connect Project, colloquially known as the “CMP Corridor.” All referendum questions on the November ballot passed. In a change from the 2020 presidential election, approximately 25% of the votes cast were absentee. The Town is grateful to those who served as election workers, we could not have done it without you! If you are interested in working as an election worker, please contact me at townclerk@woolwich.us.

Vital Record Reminders: If you wish to get a marriage license, make sure you give yourself a couple of days before the planned ceremony to ensure you have completed all the necessary paperwork. Before you come to get your license, please keep in mind it takes about an hour to get a marriage license done at the Town Office.

Inland Fisheries Reminder: While not required, bringing in any documentation you have when renewing the registration on your vehicle can ensure a faster transaction at the Town Office!

A reminder of the current Town Office hours:

Monday	9-5
Tuesday	9-5
Wednesday	10-6
Thursday	9-5
Friday	9-3

Shellfish Licenses 2021

6 Resident Commercial
1 Non-Resident Commercial
1 Resident Recreational
1 Non-Resident Recreational

Dog Licenses 2021

35 Unaltered 276 Spayed/Neutered 2 Kennel Licenses

Reminder: New dogs must be licensed after 6 months of age and each year thereafter and owners must show proof of a current rabies vaccination. This may be done at the Town Office, by mail, by phone with a credit card, or online through the Maine.gov website. Fees are \$6 altered, \$11 unaltered. Licenses become available on October 15. After the end of January there is a \$25.00 late fee for each license.

Inland Fisheries and Wildlife July 2020 - June 2021

ATV-New 44	ATV-Renewal 83	ATV-Transfer 1
ATV-Duplicate 0		
Snowmobile-New 24	Snowmobile Renewal 53	Snowmobile-Duplicate 1
Boats-New 79	Boats-Renewal 260	Boats-Transfer 2
Boats-Duplicate 4	Boats-Milfoil Upgrade 1	PWC-New 1

continued next page

PWC-Renewal 0		
Hunt/Fish Combo 35	Hunting 24	Fishing 69
Archery 2	Expanded Archery 7	Crossbow 1
Migratory Waterfowl 10	Jr. Hunt 6	1-Day Fish 0
Coyote Night Hunt 1	Muzzleloader 13	Bear 2
Spring/Fall Turkey 6	Small Game 0	Over-70 Lifetime 4
NR Hunt/Fish Combo 1	NR 3-Day Fish 0	NR Season Fish 1
Saltwater Fish Reg 11	Res Superpack 0	Over-70 Upgrade 0

VITAL STATISTICS RECORDS 2021

In Memory Of:

Name	Age	Town of Residence	Date of Death
Billings, Norman Wayne	80	Woolwich	12/11/2021
Black, Tina Marie	59	Woolwich	01/15/2021
Bonzagni, Marcelle Drapeau	97	Woolwich	04/07/2021
Carlton, Sylvia Mae	81	Woolwich	12/08/2021
Collins, Glenn C.	85	Woolwich	01/26/2021
Duncan, Timothy Patrick	72	Woolwich	11/16/2021
Faulkingham, Donald Lufkin Jr.	76	Woolwich	02/11/2021
Fifield, Alan Scott	73	Woolwich	07/18/2021
Galhardo, Madeline Ann	65	Woolwich	11/04/2021
Hadik, Rebecca Lockwood	26	Woolwich	01/29/2021
Hall, Gail Madelyn	76	Woolwich	03/16/2021
Harrington, Philip Myles	80	Woolwich	02/22/2021
Holbrook Brown, Norma Louise	97	Woolwich	09/26/2021
Holbrook, Harold Willis Jr.	59	Woolwich	03/02/2021
Hulbert, Martha Jean	77	Woolwich	10/04/2021
Knight, Ruth Bell	94	Woolwich	08/28/2021
Leask, Roger Carlton	72	Woolwich	04/15/2021
Leavitt, Elaine Louise	77	Woolwich	01/31/2021
Moore, Albert Baxter	80	Woolwich	08/29/2021
Morse, Kenneth Fairfield Sr.	88	Woolwich	12/30/2021
Pieczek, Mary	98	Woolwich	07/01/2021
Rachwal, Donald	92	Woolwich	11/09/2021
Scanlon, Michael Alan	75	Woolwich	10/23/2021
Smith, Marcia Lee	89	Woolwich	04/13/2021
Springer, Charles L	74	Woolwich	09/13/2021
Swidrak, Lidia	93	Woolwich	06/23/2021
Walley, Guerdon Frank Jr.	83	Woolwich	04/07/2021
TOTAL	27		

There were 18 births in 2021. An increase of 1 since 2020.

There were 29 marriages associated with Woolwich in 2021. An increase of 4 since 2020.

Annual Report of the Selectboard

It's our pleasure to serve this Town for another year. People often ask us what we do other than meet twice a month. Some of the many tasks we take on include creating the annual budget and Warrant for the Town Meeting's consideration. We look through every line in the Town budget, compare it to spending, and see if there are ways to reduce costs while still providing services that residents need. We also oversee the office staff, send out Requests for Proposals for various projects and big expenditures, consider bids, and work with the contractors we hire, serve on various Town and local committees, and set up and break down elections infrastructure.

While COVID-19 continued to shape how we did the Town's business, we continued to hold our meetings in person, although we are continuing to experiment with technology, including new ways to increase public participation in local government.

We'd like to start with praise and thanks for our Town staff. Kim Dalton's steady hand at the helm of the Town Office staff for three years as Town Administrator has provided consistency and quality, and Candace Conrad of Woolwich continues to serve as our Tax Collector. And, while we said good-bye to Town Clerk Anthony Blasi, we have just hired Opal Keith to replace him. So please stop by and say hello! You can find out more about each of their activities elsewhere in this Annual Report.

As anyone who has been on Route 1 knows, construction has begun, specifically the replacement of the Station 46 bridge over the railroad tracks below the Taste of Maine, and the raising of Route 1 in the low spot near the dike. Local construction company Reed & Reed is doing the work, and they are moving quickly to build a temporary road and bridge to handle the traffic during construction. This will involve the dead-ending of the lower end of the George Wright Road, although we will see a signalized traffic light at the intersection of Route 1 and Nequasset Road, as well as some improvements to the Nequasset Road and George Wright Road intersection. Construction is likely to take at least two years. We've done our best to keep residents and the RSU 1 informed as the project moves along. Along with the Road Commissioner, we have continued to meet with Maine Department of Transportation officials as issues with this project have emerged.

Another intersection of some concern is the intersection of Route 127 NB where it enters Route SB across from the Dairy Queen. We met with MDOT officials to see what short-term fixes could be made to improve traffic safety, as well as a longer-term plan to move the onramp eastward. Look for some new signage come spring.

Once again, the Heating Assistance Fund is available to residents in need. The Fund is entirely funded by private donations from residents and local businesses. Please consider making a donation if you can, and many thanks to all who have generously donated to the fund. Your generosity has helped many residents. Selectboard members often handle the delivery of small amounts of fuel like kerosene and firewood. The Selectboard also extends its gratitude to Jack Shaw and Sons, for providing salted sand for use by Woolwich residents.

We held our regular Town Meeting in May, in the Woolwich Central School, and honored long-time volunteer Matt Gagnon with the Town's Spirit of America award. He has been moving the Nequasset Park floats in and out of the water for a number of years.

Finally, Town Committees help keep this Town running, and their volunteer members work hard to make this a better place. Please read their Reports elsewhere in this publication. Committees are always looking for new volunteers and members so please find a way to contribute if you can. In particular, the Special Events committee hosted a well-attended Woolwich Community Picnic this summer, and plans to do so again this summer. The Special Events Committee also hosted a Veterans Day event in November and a unique outdoor holiday tree lighting in December. A group of volunteers also hosted a Veterans Day ceremony at Laurel Grove cemetery this year, as well as a wreath-laying event in December to remember those who served. The Communications Committee is getting ready to set up a camera to record regular Selectboard meetings. Also, a new group calling themselves Friends of Nequasset Cemetery took it upon themselves to do a major clean-up of the Town's oldest burial ground. There's a new sign and some new repairs. Stop by if you haven't yet.

This past year – and every year – we are grateful for each other and our capacity to adapt. This is a great place to live and we are grateful for the opportunity to serve the Town. The Selectboard meets the first and third Mondays of each month in the Town Office on the second floor. The public is always welcome and we are interested in your input. In the meantime, stay in touch with us and let us know what we can do for you.

Respectfully submitted,
Dave King, Sr., Chair
Jason Shaw, Vice-Chair
Dale Chadbourne
Allen Greene
Allison Hepler

Planning Board

2021 was another busy year for the Woolwich Planning Board. The Board conducted several Site Plan reviews. These included hearings for the Green Mile Solar Project off of Nequasset Road, the Carvana vehicle staging facility in the Woolwich Industrial Park (WIP), and Rescue Charlie's Friends dog rescue receiving facility, also in the WIP. All were approved. Other Site Plan approvals included those for Sea Smoke Dog Kennels on the Middle Road, CMP transmission line replacement near the Woolwich - Wiscasset border, and for the transition of Farley's Cannabis Farm and Holistic Alternatives (intended to be purchased by Highly Cannaco) medical marijuana stores to Adult Use Recreational Marijuana retail facilities. Several other pre-application presentations were also heard. The Board also heard preliminary presentations on two new subdivisions, with one, the Christianna Subdivision off of Chops Cross Road, eventually proceeding to public hearing with subsequent approval by the Board.

The Board continues to review its current ordinances in order to better address evolving land use issues. Questions surrounding the practice of marijuana cultivation, and whether it was permissible as an agricultural activity in the Rural District prompted a change to the Planning Ordinance to clarify the issue. Review and revision of the various ordinances under the aegis of the Planning Board remains a focus area for 2022 and likely for 2023.

Finally, 2021 saw some changes in Board membership. Tom Stoner stepped down from the Board at the expiration of his term in 2021. I would like to thank Tom for his service on the Board for past several years. His insight and steadfastness will be missed. I also welcome Suzanne Gandy who joins the the Board as an alternate. Leigh Callaghan, a current board member, moved from alternate to voting member status, replacing Tom Stoner.

The Woolwich Planning Board meets the second Monday of every month at 6:00 P.M. in the large conference room located above the Fire Station. The public is welcome to attend all regular meetings.

Respectfully submitted,
Gregg S. Buczkowski,
Chair

Woolwich Historical Society

A lot has gone on in the Museum/Barn and in the WHS Board in the last year! To bring you up to date:

MUSEUM - thanks to the vision and elbow grease of Board member Barbara Richards and her friends Joan Toy and Pat Shaw, and help from Board members Jan Stephens and Carol Grose, all the interior rooms in the House have been totally renovated ... floors to ceilings, and displays redone. The laundry room was the last to be finished. Words cannot describe it - please plan to visit next summer! In addition, all the genealogy information binders have been updated & consolidated, thanks to our genealogist JC Donahue.

BARN - windows have been replaced and some siding as well.

BOARD - we had gotten very ... relaxed ... in terms of following the bylaws and encouraging retirement ... and welcoming new members. We have recently said "thank you" to Amy Hennin (2003), Barbara Richards (2013), & Vince Shatto (2002). And welcomed Chris Azevedo, Ann Pieczek, & Nancy Wright. We have updated the bylaws and are in the process of activating standing committees - which will include both Board members and Society members. Specifically: Education (genealogy, history, programs, research) Fundraising; (Annual Appeal, capital campaigns, events); Museum (maintenance, exhibits, screening of donated items); and Public Relations (membership, Woolwich Times, website, Facebook). We are excited that Amy Hennin has agreed to be the new editor of the Woolwich Times. If YOU think you might be interested in helping with one of these, please contact me or any Board member! We need and want your input!

TOWN HISTORY SERIES and ANNUAL DINNER - The History series was by Zoom - Rob Stevens presented: "Woolwich Men and the 1779 Penobscot Expedition." The dinner was able to be held last September - and we were happy to present the Hennin Family/Shelter Institute with the Distinguished Service Award.

LOOKING AHEAD - our social media platform needs reconstructing - and that is in the plans. We do maintain an email list for announcements/information sharing (if not already on it, please let me know) and you can find us on Facebook, where Tammy regularly adds items of interest. If you have old photos, we may be able to share them!

FINANCIALLY ... We are thankful to those of you who made donations at the time of the Annual Dinner ... and in the Annual Appeal ... it has allowed us to pay the bills and accomplish what has needed to be done over the winter! We could not continue Preserving Our Past without your support. Thank you!

Joyfully!

Chris Azevedo	Todd McPhee
Tammy Given	Ann Pieczek
Shelly Goodkowsky	Jason Shaw
Carol Grose	Jan Stephens
Allison Hepler (Sec.)	Nancy Wright (Treas.)
Debbie Locke (Pres.)	

Nequasset Meeting House

In part due to continued COVID restrictions, the Meeting House had limited use in 2021. In January, the Planning Board, which met there regularly in 2020, met there for the last time before moving to the upper meeting room in the Town Office. This meeting included a Public Hearing, so more of the public attended than usual.

In November, the building was cleaned by the committee and welcomed the Annual Town Veteran's Day service, sponsored by the Special Events Committee. The Montsweagers gladly provided the music.

Because of COVID concerns were we to fill the building at the Annual Tree Lighting program, it was decided to hold the program outside the Meeting House - towards the bottom of the ramp. The candles were in the windows & the building and live tree were decorated by the Special Events Committee, who also provided refreshments. Santa made his usual appearance.

An added note about the Nequasset Cemetery next to the Meeting House. A dedicated group of volunteers worked hard all season, especially cleaning out the south-west corner of the cemetery, and thereby opening up quite a number of previously overgrown stones. In late August, a sign was installed - identifying it as the Nequasset Cemetery. In mid-September, a group gathered and painted all the fencing white. The project of identifying (to the best of their ability) all the names on the stones, and making a map of just where each name/stone can be located - is well underway, with hopes to be completed in 2022. Copies of that will be put at the Town Office, the Woolwich Historical Society, and, to be used, while visiting the Cemetery, in a mailbox located near the entrance. This group included Paul Berry and his cousin Nancy Michaels (cleaning stones - 540+ & doing the plot map) and Bob Turcotte, Darryl Clark and others helping with the yard work. The WHS Museum docent JC Donahue was a major support to their efforts.

The job of the Meeting House Committee is to recommend maintenance to the Selectboard & Townspeople, and to do light cleaning as needed. We would like to have a few more members! If YOU are interested, please let the Town Office know.

Debbie Locke, Committee chair
Carol Grose
Chris Stacy Hallowell
Debbie Locke
Barbara Richards

Monument Committee

The veteran's monument committee is making its annual request for funding. It is appreciated that the townspeople have supported funding in the past years.

Since there must be Woolwich residents that have joined branches of military since the monument has been erected in Sagadahoc Ferry, the Veterans of Foreign Wars Post 7738 are seeking information on those people so that the Post could offer any assistance that might be needed. The monument committee can be notified through the Woolwich Town Office.

The monument site is cleaned, trimmed, and raked before Memorial Day. Wreaths and flowers are placed at appropriate times by the VFW and committee members along with new flags.

The committee thanks the townspeople for their willingness to support this budget request.

Respectfully submitted,
Woolwich Monument Committee

Fish Commissioners

The 2021 Woolwich fishing rights were awarded to Steve Bodge based on his proven experience at Nequasset and his fisheries stewardship. This year's harvest was 646 bushels, showing a successful harvest although on the low end of recent harvests.

A physical count of fish into Nequasset Lake was directed by KELT. The count and harvest catch showed favorable correlation and that escapement to the lake was maintaining a sustainable migration based on Maine DMR standards. The count also showed that in 2021 a greater percentage of fish made it into Nequasset Lake than in recent years and that the migration is healthy even with a lower harvest. This can occur as the harvester is allowed to take fish 4 days a week and fish arrival and transit to the ladder doesn't always follow this schedule.

Scale sample collection to support DMR biological data was provided as requested. KELT will continue the fish count in 2022 and is encouraging volunteers to assist. The portable safety rail at the counter's station on the dam was installed for the 2021 migration and will be used again this year.

In accordance with the Governor's direction on COVID-19, social distancing requirements were posted at the Fish House.

The Fish Commission again recommended to the Select Board that some retained harvest earning held in the Fishway account be transferred for town use maintaining Woolwich historic properties. At the May 2021 Town Meeting this transfer was authorized with the amount to be determined following completion of the 2021 alewife harvest. The transfer was set at \$10,000 based on the results of the 2021 harvest. This year the Select Board directed these funds toward maintenance of Woolwich's Old Town House on Old Stage Road. The Fish Commission is pleased to have provided these funds from the past 4 harvests towards repairs to town historical properties.

Respectfully submitted,
Bob Stevens
Bruce McElman
Ray Robson
John Chapman
Bill Potter

Shellfish Warden

I will be leaving the position of Shellfish Warden as of the end of March 2022. I've enjoyed the past twenty one years in so many ways. You have been a pleasure to work for.

Prior to harvesting any shellfish in Woolwich, an individual must first obtain a shellfish license from the town office. At that time, ask the Clerk if there are any conservation closures in effect and also look at the applicable Administrative Letters and maps which can be found on the bulletin board in the entryway. Be especially cautious in the spring when we can expect heavy rains which may close all our flats due to pollution. Another springtime problem we routinely face is Paralytic Shellfish Poisoning commonly referred to as Red Tide. This will usually affect Clams, Mussels, Carnivorous Snails, and Oysters and can last for some time. For the most up to date status of any flat, visit the Maine DMR web site and go to Shellfish Sanitation & Management. There you will find a wealth of information for the most up to date status of the flats. This way you can be absolutely sure that the flats you plan to dig on are open. If you need assistance with this procedure please call your warden or the town office for guidance through the site.

Also be aware that the town may have a conservation closure in effect on flats where seed clams are growing to maturity. Prior to digging, contact the Town office by calling 442-7094 or the Shellfish Warden, for the most up to date information. Openings and closings are subject to change without warning. The Town Clerk makes every effort to post closure information on the bulletin board, however, never trust the absence of a sign, for they can be, and in some cases are, damaged or vandalized. The only notice you can completely trust is the one located on the (DMR) web site.

Please remember that if you use someone else's property to get to the clam-flats, you must first obtain permission from the owner.

Red Tide Hotline number is 1-800-232-4733. If you have a problem understanding this recording, please look at a chart or map to find the points of reference being spelled out. If you are still in doubt, please call your warden or town office for assistance.

Respectfully submitted,
Jon L. Hentz
Woolwich Municipal Shellfish Conservation Warden

Special Events Committee

During this second year of the COVID-19 pandemic, we regained a bit of normalcy, with a few changes to our typical events.

During August, we chose to host a Woolwich Community picnic, in lieu of Woolwich Day. The event featured hamburgers, hotdogs, Hennin's homemade ice cream and music by the Montsweagers. We found the slower pace and simpler venue to be refreshing. Guests and volunteers alike were more inclined to pull up a chair and visit with their neighbors. This cost-free event was very well received, after so many months of social distancing. This was just what we envisioned for a town wide gathering. We hope to hold the picnic again this year.

The Veterans Day service, held at the Nequasset Meeting House, on November 11th was an opportunity for townspeople to remember and honor all veterans for their service to our country. Our guest speaker was LCDR Terence Leahy, U.S. Coast Guard. It was a privilege to hear of his experiences and have his family present. Music was graciously provided by the Montsweagers.

We chose to modify our Annual Tree Lighting and Yule Sing, due to a spike in the number of COVID-19 cases. We held the event outdoors, next to the Nequasset Meetinghouse. Several members of the Montsweagers joined us and provided music. Jolly St. Nick passed out goodies and lit the tree. We had plenty of baked goods and hot chocolate to enjoy. Non-perishable items were collected for the Bath Area Food Bank. It was a cold evening, but those of us who attended felt it was a lighthearted, festive time.

Community involvement is the power to bring positive, measurable change to our wonderful town. Please consider volunteering!

Kyle Beeton
Collette Coombs
Suzanne Gandy
Tammy Given
Janice Greene
Allison Hepler, ex officio
Charlotte Kaplan
Jan Stephen

A special THANK YOU to Allen Greene, Debbie Locke & Jason Shaw for their ongoing interest and support of this committee and all things Woolwich. They are very much appreciated!

Public Communications Committee

The Woolwich Public Communications Committee has been tasked by the selectboard with two new initiatives this past year: (1) Investigating the means by which broadband internet can be made more widely available in our town, and (2) making video recordings of various public town meetings available for viewing online.

Broadband

At the direction of the select board, the communications committee has begun investigating how to bring broadband internet access to the entire town. We have been working with neighboring towns so as to pool resources and knowledge to inform this process, and are learning about how other towns have accomplished making broadband accessible to everyone in their respective towns. The select board has allocated funds to engage professionals to assist in the planning process, which we anticipate will begin later this year. The communications committee has attended and will continue to attend workshops and training sessions to become educated on the issues involved in this process.

Meeting Video

The communications committee has begun making video records of public meetings available online, mainly select board meetings. We have been given a small budget to procure a few pieces of equipment to accomplish this. These meetings will be posted on a town YouTube channel and/or on Facebook.

Website and Facebook

Our town website (www.woolwich.us) continues to function well, and our town office staff frequently post news, event information, and meeting agendas and minutes.

You may register to be notified whenever a new post is made to the town website by subscribing to updates. Use the “Stay Informed” form on the web site home page to register your email address for this purpose.

The town website is a comprehensive repository of information about the town, including tax maps, ordinances, board and committee meeting minutes and agendas, and useful contacts and resources for residents of Woolwich. Please contact any of the communication committee members if you have any suggestions or corrections for web site content.

The town’s Facebook page (www.facebook.com/townofwoolwich) is actively used by town staff as an additional means of delivering news about events and town affairs.

Respectfully submitted,

Roger Baffer

Thomas Davis, chair

Daniel Evarts

Allen Greene, ex officio

Allison Hepler, ex officio

Janine Lipfert

Caelie Smith

Solid Waste and Recycling Committee

Woolwich solid waste is picked up weekly on Tuesday and Wednesday and recycling is collected every other Monday. The costs associated with **Riverside Disposal** collecting and hauling our refuse include fixed costs for personnel, fuel, and equipment and a variable cost depending on tonnage, the weight being hauled. In addition to collecting and hauling we bear the cost of disposing of solid waste and selling recycled material by contract with **ecomaine**, which limits the raise in waste disposal costs and charges the town the going market rate for various recyclables. These rates can vary considerably as one can see in the following table. The town's cost of selling materials averaged \$55 per ton in 2020. In the most recent year Woolwich realized a net profit of \$2.27 per ton, saving taxpayers \$10,835 in 2021.

Looking ahead, ecomaine's estimation based on many industry experts is that we can reasonably expect markets to stabilize or potentially grow a little over the next year. Of course, no one can say what will happen for certain, and there are things that can throw projections off track, one way or another – oil prices, continued supply chain/transportation challenges, a recession, etc. This forecast means that Woolwich benefits financially from every effort to both increase our recycling tonnage and to ensure that we recycle only those materials that can be sorted and sold. If you have a question about what to recycle, please get in touch with ecomaine (info@ecomaine.org or 207-773-1738), or contact Jonathan Appleyard, 207-807-6631.

A Comparison of Annual Solid Waste and Recycling Tonnage:

Year	RECYCLING		Tiping per ton	TRASH	Tiping fee per ton	Savings
2018	Total Tons	235	\$53.33	892	\$58.72	\$5.41
2019	Total Tons	197	\$55.00	965	\$60.42	\$5.42
2020	Total Tons	221	\$52.29	1068	\$61.13	\$8.84
2021	Total Tons	201	-\$2.27	1068	\$75.20	\$77.47

The Committee has not met during the pandemic but looks forward to meeting again on the 3rd Wednesday of each month at 7 PM when there is business. All are welcome to attend and to send along comments. FMI please contact Jonathan Appleyard, jonathanappleyard@gmail.com.

Respectfully submitted,
 Don Adams
 Eleanor Adams
 Linda Crawford
 Clark Granger
 Rosemarie Granger
 Jonathan Appleyard, Chair

**Household Hazardous
 Waste Collection
 Saturday, May 7, 2022
 Starting at 7 a.m.
 Bath Public Works Garage
 450 Oak Grove Avenue
 Pre-registration runs
 April 13 to May 6
 and is required.
 Please call (207) 443-8357**

Patten Free Library



Residents of Woolwich,

Wow! 2020-21 has been unlike any other in my library career! I am so incredibly grateful for the energy and dedication that our staff have demonstrated as we've navigated the challenges of this extended pandemic at the Patten Free Library.

As I reflect on all of the new programs we created to work within safety guidelines, I am struck by one unifying theme: **connection**. We connected with a record number of history enthusiasts with our very first virtual Town History Series. In fact, our virtual programming model helped us re-connect with friends living all over the country.

We connected experts with interested patrons via programs like our Movie Discussion Group, our Armchair Traveler Series, and my personal favorite, the Edible Book Contest.



Lily Forrester and her friend Elizabeth

As spring rolled around, we enjoyed witnessing people connect with one another in person at our Volunteer Appreciation Breakfast, at Children's Story Times in the Library Park gazebo, or simply seeing one another again while browsing or checking out books.

Most of all, we feel deeply connected to our work providing library services to you, the residents of Arrowsic, Bath, Georgetown, West Bath, and Woolwich. Thank you for including us in your lives. We appreciate the opportunity to serve, and we are so grateful for your ongoing support!



Storytime in the Gazebo

My sincerest thanks,
Lesley Dolinger, Director

Maine Municipal Association

60 Community Drive, Augusta, ME 04330

Telephone: (207) 623-8428 • Website: www.memun.org

What is the Maine Municipal Association? Who does it serve?

The Maine Municipal Association (MMA) is a voluntary membership organization of Maine's cities and towns whose mission is to provide services and programs to strengthen and promote local government. It is not a state agency. It is a non-profit, non-partisan organization founded in 1936. MMA helps elected and appointed officials from its 490 member communities perform their municipal duties. A twelve member Executive Committee comprised of municipal officials from throughout the state governs MMA.

What programs and services does MMA provide its members? Who benefits?

On a daily basis, municipal officials can receive crucial assistance in the performance of their many local duties from MMA, including core services such as:

- **Legal opinions** and training from one of MMA's six municipal attorneys;
- **Information and counsel** on a vast array of municipal and personnel laws and regulations;
- **Legal handbooks and manuals** explaining the responsibilities of elected and appointed municipal officials;
- **Seminars and training programs** on relevant local government topics;
- **Workshops** on specific municipal duties and functions;
- Access to information, reference materials and research on **MMA's website**;
- **Publications** that deliver useful and timely information on topics of importance to cities and towns; and
- **Advocacy** and representation before legislative committees and state agencies on proposed laws and regulations that affect municipalities and their citizens.

MMA's members also take advantage of **cost-effective, group insurance** offered by the Association's Risk Management Services programs for property and casualty insurance, unemployment compensation and workers' compensation coverage as well as employee health and other benefits through the Maine Municipal Employees Health Trust. These programs enable municipalities to take advantage of group purchasing power and group self-insurance, with comprehensive insurance services and coverages tailored to meet the needs of local governments and their employees at competitive costs. Local officials govern these non-profit programs. Municipal members of the programs have a direct influence on their costs by being proactive in employee health, safety and loss control efforts with the help of the Association.

While MMA's services and programs are designed for municipalities and municipal officials, local citizens derive benefits from their town's membership – benefits that come from their town's access to legal and personnel advice, comprehensive training programs and cost-effective group insurance programs.

How does MMA fund its array of services and programs for municipalities?

Municipal members pay annual dues, based upon population and valuation, to receive MMA's core services like legal advice and training programs. Members in the various MMA and Health Trust group insurance programs pay contributions for coverage and services.

How does MMA determine the positions it takes on legislation or citizen initiatives?

MMA's legislative platforms, policies, and positions are developed by a 70-member Legislative Policy Committee (LPC), which is made up of two municipal officials from each of the state's 35 Senate Districts. The LPC representatives are elected to that position by the municipal officers within their Senate District.

How can I learn more about the Maine Municipal Association?

Visit the MMA website - www.memun.org - for more information and to learn about the services and programs MMA offers Maine's cities and towns.

Municipal Government In Maine

How it works, who pays for it and where the money goes.

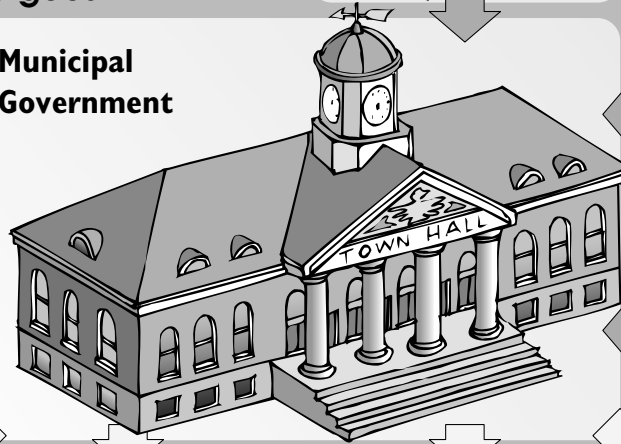
This poster shows the many services provided by local government in towns and cities in Maine.

It also shows how the town or city collects money to pay for the services.

Citizen Involvement

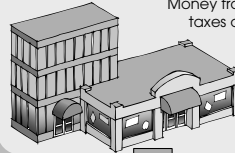
Active citizen involvement is necessary for good government. Local people can get involved in many different ways. They can: serve on a council or board of selectmen, serve on a board or committee, attend a council or selectmen meeting or attend an annual town meeting.

Municipal Government



From businesses

Money from local taxes and fees



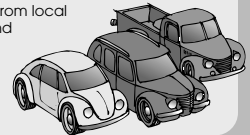
From people and homes

Money from local taxes and fees



From car and truck owners

Money from local taxes and fees



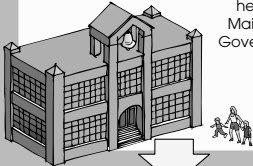
From state and federal government

Money from state and federal taxes



Schools

Local people pay for the schools in their communities with the help of the Maine State Government.



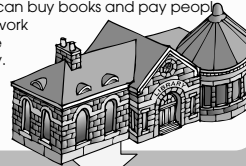
Police Department

Some of the taxes and fees people pay go to their community's police department. This helps the police have the cars and things they need so they can keep your town safe.



Library

Libraries get money from the local taxes people pay. With this money, they can buy books and pay people who work at the library.



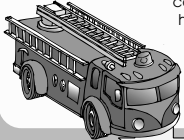
Parks and Recreation

Many towns and cities in Maine have parks and public activities. The money that people pay for taxes goes to help keep these parks clean and beautiful. It also provides activities for children and adults, like softball games and other recreational programs.



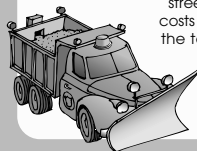
Fire Department

In Maine, some towns have volunteer firefighters. But they still need money to buy trucks and equipment so they can protect your home and town from fire and other dangers.



Highway or Public Works

It is important to keep highways and streets safe, and that costs money. Some of the taxes people pay goes to fix streets and plow snow.



Recycling and Trash

Your town or city is in charge of collecting trash. With the money they get from taxes they can buy garbage trucks and pay workers to keep your town clean and safe.



Animal Control

When a wild animal is in someone's back yard or a dog is loose, animal control is called to help. They have the equipment and animal experts they need because of the money from taxes.



General Assistance

Sometimes families do not have enough money for food or other things they need to live. Towns help these people by giving them money for emergencies. Everyone in the town helps these families when they pay taxes and fees.

Municipal services are different in each town. To find out more about municipal government in Maine, you can visit the Maine Municipal Association's web site at www.memun.org

The Maine Municipal Association, founded in 1937, is one of 49 state associations in the United States that provides valuable services and supports municipal government.

LOCAL GOVERNMENT
begins with you



Maine Municipal Association

©2010

www.memun.org

60 Community Drive
Augusta, Maine 04330
(207) 623-8428

Bath Water District Trustee

Meetings with the Select Board

As the Woolwich Trustee to the Bath Water District, I met quarterly with the Select Board to update them on activities concerning the District, and would take back to the District any concerns and issues that the Select Board and town might have. The Select Board was advised as to the special projects being undertaken by the District to include examining and preparing the Fish Ladder for the season, weather information and forest harvesting projects, the Nequasset Lake trail projects and upgrades to the distribution system in the town of Woolwich.

Bath Water District Activities

The District has been operating and undertaking all protocols regarding exposure to the COVID-19 virus. Setting up limited access to the office and partitions in the office enabled the personnel to handle office operation without interruption. No disruption occurred as a result of the COVID-19 virus with operations and repairs. The crews went through several exposures which were handled under protocols and without incident.

All interested parties (Town of Woolwich, District, MDOT and KERP) worked out a plan and started construction on that plan and funding to redesign Route One over the in-flow/out-flow culvert near the Taste of Maine. The District has a major distribution pipe for Bath and West Bath in the location which will be relocated.

In order to make the District's water treatment plant more efficient, a third filtration system was completed and tested. This filter will give the District the flexibility to perform upgrades on the other two filters and rotation plan to add to the efficiency of providing quality water to the customer. Phase one upgrade included an expansion of the building, construction of the third filter bed, an upgrade of the security system and fencing. Phase two has been started and includes an upgrade and repair of the two existing filters and replacement of the filter media.

The pumping station for Wiscasset, located at the town center, was rebuilt and a new pump and valves were installed, the old pump was set up at the interconnect station on Bath Road allowing water to be transferred between the District and Brunswick/Topham Water District.

The District continued to assist with the water system and fire protection design and installation for the new Morse High School.

The Bath Water District continued to do system upgrades and long range planning in order to keep the distribution system and facilities operating at peak efficiency. The long term objective is to mitigate leaks and problem areas within the system by replacing old pipes and increasing the efficiency of the distribution system. The District started a 16 inch feeder pipe as an alternate supply for Bath and West Bath along Middle Road running to the treatment plant. This pipeline will give the District more flexibility in serving customers, adding additional fire protection, to serve residents on Middle Road and eliminating polluted wells which is a town liability.

The electronic meter reading system is working well and being used to generate billing statements for customer usage. The system can read all District meters including Woolwich. The system will also enable the District to detect leaks and high water usage which will save customers money on large water bills. Going forward the meters are being upgraded for a better system long term. Electronic meters and customer billing system will save money and become an in-office function freeing up employees for other projects.

The District conducted routine and regular bacteriological compliance sampling throughout the distribution system, as well as sampling on Nequasset Lake and monitoring lagoon discharge requirements. Despite the COVID-19 virus the District passed all required tests for water quality and continues watershed protection by monitoring land use activities within the entire watershed, with particular emphasis on making sure that the erosion control activities are maintained and effective. During open water in Nequasset Lake, the treatment plant personnel conducted weekly water quality monitoring of various water quality parameters. This data allows the District to track the historical trends as well as document any significant changes to the overall health of the Lake. The District uses its certified water testing laboratory for many of the water quality tests.

The Bath Water District continues to participate with other districts in the area in the entity called the Five Rivers Regional Water Council. This allows for better communication, coordination of resources among the member districts, assistance and purchasing discounts. The council is composed of, Richmond, Bowdoinham, Brunswick/Topsham, Bath (including Woolwich), Wiscasset, Boothbay and Damariscotta/Newcastle.

The District continually worked with legislators and agencies, and monitored proposed rules and bills that would affect the watershed and District customers. It coordinated with all state agencies regarding the protocols needed to work in a COVID-19 environment.

Nequasset Lake Fish Ladder Repair Project

The Fish Ladder was upgraded and checked by the District for the season with the fish arriving the second week in May. The Alewife production for 2021 was average for the season. The fish count was conducted by volunteers coordinated by Kennebec Estuary Land Trust.

Nequasset Lake Trail System

The District and Trustees continue to develop a trail system in the Nequasset Lake watershed which includes Bath Water District property. The Bath Water District takes the position “use but don’t abuse” regarding the use of its properties.

Nequasset Lake Data

The map showing the depths of Nequasset Lake is posted on the town’s Website and in the town office. This map can also be enlarged and down loaded from the District’s Website. The lake weather data is updated periodically and is available at the town boat launch or from the District office. The ice out date was officially recorded as March 25, 2020.

Forest Projects

Due to the issues around COVID-19 and falling prices for cut trees, no forest harvesting activity was undertaken for 2021. When started up again the plan is to start with the property on Middle Road. The District is working within the guidelines the Forest Management Plan and continues to harvest the forest inventory and restoration on its properties around the lake pursuant to the plan. The objective is to do consistent and selective cutting and harvesting that is intended to improve the health of trees and vegetation in the watershed.

Respectfully submitted,
Michael Sinton
Trustee to the Bath Water District

WILLIAM H. BREWER*Certified Public Accountant**858 Washington Street**P.O. Box 306**Bath, Maine 04530*-----
*(207) 443-9759***INDEPENDENT AUDITORS' REPORT**

Board of Selectmen
Town of Woolwich
Woolwich, Maine

We have audited the accompanying financial statements of the governmental activities and each major fund of the Town of Woolwich, as of and for the years ended June 30, 2021 and 2020, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Town of Woolwich as of June 30, 2021 and 2020, and the respective changes in financial position, and where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Woolwich's basic financial statements. The introductory section and the combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Bath, Maine

October 22, 2021

**TOWN OF WOOLWICH
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)
FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021**

As management of the Town of Woolwich, I present this narrative to provide you with an overview and analysis of our financial statements for the fiscal year July 1, 2020 through June 30, 2021. This is the Town of Woolwich's sixteenth year of implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB). I encourage readers to consider the information presented here in conjunction with the basic financial statements to enhance their understanding of the Town of Woolwich's financial performance.

Financial Highlights

1. Total assets of the Town of Woolwich exceeded its liabilities by \$3,634,974.14
2. The Town's total ending fund balance for all governmental funds combined was \$1,854,184.57 on June 30, 2021.
3. The Undesignated Unreserved Fund Balance (Surplus) is \$1,580,761.52 on June 30, 2021. This is an increase of \$20,170.24 from the previous fiscal year.

Overview of the Financial Statement

The Town of Woolwich's basic financial statements are comprised of four components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements
4. The schedules provide supplemental information to the basic statements provided

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Town of Woolwich's finances in a manner similar to a private sector business.

The *statement of net position* presents information on all of the Town of Woolwich's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the Town of Woolwich's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the Town of Woolwich's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town of Woolwich that are principally supported by taxes and intergovernmental revenues (governmental activities). The Town of Woolwich's governmental activities include General Government, Protection (fire, street lighting), Highways and Bridges (highway, winter maintenance, road construction and paving), Interest and Debt Service, Education Assessment, County Assessment, Health and Welfare, and Unclassified.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woolwich, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town of Woolwich can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources, as well as on balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a governments near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of any near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The government funds financial statements are included in the audit that follows.

Fiduciary funds are used to account for moneys held for the benefit of parties outside the Town of Woolwich. Fiduciary funds are *not* included in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Woolwich's operational programs.

These funds are restricted for the cemetery trust funds. The fiduciary funds financial statement is included in the audit that follows on Schedule B-12.

Notes to the financial statements: the notes provide additional information that is essential to a full understanding of the data provided and are included in the audit that follows.

Other Information: the combining statements are presented immediately following the notes to the financial statements and are included in the audit that follows.

TOWN OF WOOLWICH FINANCIAL ANALYSIS

Statement of Net Position: As stated earlier, net position may serve over time as a useful indicator of a government's financial position.

Financial Analysis of the Government's Funds: The Town of Woolwich uses fund accounting to segregate specific types of funds and demonstrate compliance with finance related legal requirements. Town of Woolwich fund balances are included in the audit that follows.

Government funds: The focus of the Town of Woolwich's governmental funds is to provide information on fiscal activity and balances of available resources.

The *general fund* balance started at \$1,560,591.28 on July 1st, unexpended funds lapsing to surplus totaled \$1,269,088.05. Town meetings withdrawal of \$1,284,265.51; a decrease in deferred tax revenue of \$46,231.17; and \$10,883.47 used for additional spending, leaving a balance of \$1,580,761.52 at June 30, 2021.

Analysis of the Budget: The Board of Selectmen serving in their primary role as the financial overseers of the community, met in various workshop sessions starting in January of 2020 to consider and review the budget for fiscal year 2021. After a full line item review of the budget - a final budget was adopted by the Board of Selectmen and recommended its passage at the annual Town Meeting held on August 22, 2020. Town Meeting approved the proposed budget that was presented by the Board of Selectmen for fiscal year 2021 in the amount of \$1,939,615.42. This budget was an increase of \$143,253.42 over the FY20 budget.

The Mil Rate History for the Town of Woolwich is as follows:

2010- 2011	2011- 2012	2012- 2013	2013- 2014	2014- 2015	2015- 2016	2016- 2017	2017- 2018	2018- 2019	2019- 2020	2020- 2021
12.25	12.50	12.80	13.80	14.30	14.20	14.20	14.40	15.00	15.15	15.4

Capital Asset and Debt Administration: These assets include streets, land, buildings, vehicles, and equipment.

The Town of Woolwich has established and maintained the following capital reserve accounts for the purpose of contributing to the replacement and/or acquisition of new assets providing public services to our community. These were the balances at the end of the fiscal years.

	2016	2017	2018	2019	2020	2021
Municipal Buildings Reserve	\$ 30,952	\$ 21,443	\$ 20,367	\$ 16,507	\$ 8,184	\$ 47,288
Emergency Services Reserve	\$ 10,318	\$ 26,152	\$ 36,897	\$	\$	\$
Old Town House Reserve	\$ 3,450	\$ 2,266	\$ 2,009	\$ 1,990	\$ 1,998	\$ 2,003
Septic Reserve	\$ 14,558	\$ 14,580	\$ 14,602	\$ 14,645	\$ 14,704	\$ 14,739
Generator Reserve	\$	\$ 2,002	\$ 3,005	\$ 4,014	\$ 4,260	\$ 5,271
Elevator Reserve	\$	\$ 1,001	\$ 2,003	\$ 3,009	\$ 4,017	\$ 4,024
Solar Panel Reserve	\$	\$	\$	\$ 7,010	\$ 14,049	\$ 21,078

Long Term Debt: The Town of Woolwich's long-term debt outstanding at fiscal year-end totals \$360,943, a decrease of \$86,229 from fiscal year 2020. Detailed information of the Town of Woolwich's various outstanding long-term debts can be viewed in Note D. Maine Statutes limit the amount of general obligation debt a municipality may issue to 15 percent of the Total State Town Valuation. We are well below our debt limit.

Currently Known Facts and Information:

The Town had to postpone the Annual Town Meeting that would normally be held in April or May due to limitations of people in an outdoor setting due to Covid. This year we were able to hold the meeting outside in August and had a great turnout. Many residents attended to show their support and vote on the new Marijuana Ordinances that were included in the warrant this year.

The Town also said goodbye to our long time Animal Control Officer, Terry McGregor. Terry retired in December and we are very grateful for her service to the Town. Our new Animal Control Officer, Alexia Alexander is a local resident of Woolwich. Welcome Aboard Alexia.

The Alewife season has come and gone with a harvest of 646 bushels. The Fish Commissioners have gifted the Town of Woolwich \$27,500 for repairs and painting of the Nequasset Church.

The Town also voted on the purchase of a parcel of land on George Wright Road which could potentially become a secondary road if MDOT decides to dead end George Wright Road by Bridge #46.

Currently, we do not have a single foreclosed property once again. The Select Board put out to bid one foreclosed property in March and we received 3 significant bids. The tax collection rate remains at a great success. Candace Conrad has done a magnificent job and making sure taxpayers are up to date and notified of their current tax situation.

Anthony Blasi survived his first presidential election and did a tremendous job at handling all the absentee ballot requests. It definitely was one for the record books.

It has been a pleasure to be the Town Administrator for the Town of Woolwich. I couldn't ask for a better staff and I definitely appreciate the Select Board and all of the input they provide.

Please feel free to reach out to me if you should have any questions or concerns, 207-442-7094.

Respectfully submitted,

Kimberly Dalton
Town Administrator

Exhibit A

TOWN OF WOOLWICH
STATEMENTS OF NET POSITION
JUNE 30, 2021 AND 2020

	2021	2020
ASSETS		
CURRENT ASSETS:		
Cash (Note B)	\$ 1,473,033.79	\$ 1,305,774.47
Accounts Receivable (Note C)	111,235.94	160,608.07
Taxes Receivable	107,434.77	187,609.21
Tax Liens	31,001.95	41,471.81
Investments (Note B)	381,467.37	374,135.30
Prepaid Expenses	2,060.00	850.00
Due From Other Funds	61,916.83	12,184.82
Total Current Assets	<u>\$ 2,168,150.65</u>	<u>\$ 2,082,633.68</u>
PROPERTY, PLANT, AND EQUIPMENT (NOTE I):		
Land and Improvements	\$ 297,248.00	\$ 228,248.00
Buildings	968,517.00	968,517.00
Equipment	1,582,905.97	1,607,983.97
Infrastructure	4,172,658.65	4,014,391.65
Total Property, Plant, and Equipment	<u>\$ 7,021,329.62</u>	<u>\$ 6,819,140.62</u>
Less: Accumulated Depreciation	<u>(4,951,830.00)</u>	<u>4,791,364.00</u>
Net Property, Plant, and Equipment	<u>\$ 2,069,499.62</u>	<u>\$ 2,027,776.62</u>
Total Assets	<u><u>\$ 4,237,650.27</u></u>	<u><u>\$ 4,110,410.30</u></u>
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Notes Payable (Note D)	\$ 86,228.57	\$ 86,228.57
Accounts Payable - Trade	90,003.95	15,300.57
Due To Other Funds	61,916.83	12,184.82
Deferred Revenue (Note G)	89,812.49	26,198.40
Total Current Liabilities	<u>\$ 327,961.84</u>	<u>\$ 139,912.36</u>
LONG-TERM LIABILITIES:		
Notes Payable - Net of Current Portion	274,714.29	360,942.86
Total Liabilities	<u>\$ 602,676.13</u>	<u>\$ 500,855.22</u>
NET POSITION:		
Net Invested in Capital Assets	\$ 1,708,556.76	\$ 1,580,605.19
Restricted for:		
Capital Projects	94,402.87	47,212.32
Other Purposes (Note F)	179,020.18	302,682.31
Unrestricted	1,652,994.33	1,679,055.26
Total Net Position	<u>\$ 3,634,974.14</u>	<u>\$ 3,609,555.08</u>
Total Liabilities and Net Position	<u><u>\$ 4,237,650.27</u></u>	<u><u>\$ 4,110,410.30</u></u>

The accompanying notes are an integral part of the financial statements

Exhibit B

TOWN OF WOOLWICH
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

FUNCTIONS/PROGRAMS	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGE IN NET POSITION	
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	2021 TOTAL	2020 TOTAL
Primary Government:					
Governmental Activities:					
General Government	\$ 476,032.84	\$ 104,990.90	\$ 114,861.75	\$ (256,180.19)	\$ (142,430.40)
Health and Welfare	252,776.57	126,959.73		(125,816.84)	(142,908.63)
Highways and Bridges	753,967.28	461.39	60,032.00	(693,473.89)	(565,959.88)
Education	4,542,825.96			(4,542,825.96)	(4,432,720.92)
County Tax Assessment	766,093.00			(766,093.00)	(743,680.00)
Public Safety	413,611.14	6,100.40	23,139.61	(384,371.13)	(346,676.33)
Unclassified	129,271.68		7,640.00	(121,631.68)	(82,292.21)
Municipal Building Interest Expense	19,328.23			(19,328.23)	(20,462.16)
Total Primary Government	<u>\$ 7,353,906.70</u>	<u>\$ 238,512.42</u>	<u>\$ 205,673.36</u>	<u>\$ (6,909,720.92)</u>	<u>\$ (6,477,130.53)</u>
General Revenues:					
Taxes:					
Property Taxes				\$ 5,635,548.45	\$ 5,531,701.52
Homestead Reimbursement				196,901.25	144,468.25
Excise Taxes				857,783.25	732,442.83
Intergovernmental				214,275.24	182,769.41
Interest and Investment Earnings				30,631.79	54,682.06
Total General Revenues				<u>\$ 6,935,139.98</u>	<u>\$ 6,646,064.07</u>
Changes in Net Position					
Net Position, July 1				\$ 25,419.06	\$ 168,933.54
Net Position, June 30				<u>3,609,555.08</u>	<u>3,440,621.54</u>
				<u>\$ 3,634,974.14</u>	<u>\$ 3,609,555.08</u>

The accompanying notes are an integral part of the financial statements

Exhibit C

TOWN OF WOOLWICH
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
GOVERNMENTAL FUND BALANCES:		
Restricted for:		
Capital Projects (Schedule B-13)	\$ 94,402.87	\$ 47,212.32
Other Purposes (Schedule B-3)	179,020.18	302,682.31
Unrestricted (Schedule B-2)	1,580,761.52	1,560,591.28
Total Governmental Fund Balances (Exhibit E)	<u>\$ 1,854,184.57</u>	<u>\$ 1,910,485.91</u>
Amounts reported for governmental activities in the Statements of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	2,069,499.62	2,027,776.62
Notes payable are not due and payable in the current period and therefore are not reported in the funds.	(360,942.86)	(447,171.43)
Property taxes not collected within sixty days after year end are deferred as revenue in the fund financial statements. In the government-wide financial statements the revenue is income in the year it is assessed.	72,232.81	118,463.98
Net Position of Governmental Activities (Exhibit A)	<u><u>\$ 3,634,974.14</u></u>	<u><u>\$ 3,609,555.08</u></u>

The accompanying notes are an integral part of the financial statements

Exhibit D

TOWN OF WOOLWICH
 RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN
 FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENTS OF ACTIVITIES
 FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
Net Change in Fund Balances - Total Governmental Funds (Exhibit F)	\$ (56,301.34)	\$ 140,617.72
Amounts reported for governmental activities in the Statements of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statements of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation (depreciation exceeds capital outlays).	41,723.00	153,267.00
Repayment of debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statements of Net Position.	86,228.57	86,228.57
Proceeds of loans are revenue in the governmental funds, but the receipt of funds increases liabilities in the Statement of Net Position.		(150,000.00)
Property taxes are deferred in the fund financial statements, but in the government-wide financial statements they are recorded as income the year they are assessed.	(46,231.17)	(61,179.74)
Changes in Net Position of Governmental Activities (Exhibit B)	<u>\$ 25,419.06</u>	<u>\$ 168,933.55</u>

The accompanying notes are an integral part of the financial statements

Exhibit E

TOWN OF WOOLWICH
BALANCE SHEETS - GOVERNMENTAL FUNDS
JUNE 30, 2021 AND 2020

	GOVERNMENTAL FUND TYPES		2021	2020
	GENERAL	CAPITAL PROJECTS	TOTAL	TOTAL
ASSETS:				
Cash (Note B)	\$ 1,418,714.09	\$ 54,319.70	\$ 1,473,033.79	\$ 1,305,774.47
Taxes Receivable	107,434.77		107,434.77	187,609.21
Tax Liens	31,001.95		31,001.95	41,471.81
Accounts Receivable (Note C)	111,235.94		111,235.94	160,608.07
Due From Other Funds	10,916.83	51,000.00	61,916.83	12,184.82
Investments (Note B)	381,467.37		381,467.37	374,135.30
Prepaid Expense	2,060.00		2,060.00	850.00
Total Assets	<u>\$ 2,062,830.95</u>	<u>\$ 105,319.70</u>	<u>\$ 2,168,150.65</u>	<u>\$ 2,082,633.68</u>
LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE:				
Liabilities:				
Accounts Payable	\$ 90,003.95	\$ -	\$ 90,003.95	\$ 15,300.57
Due To Other Funds	51,000.00	10,916.83	61,916.83	12,184.82
Total Liabilities	<u>\$ 141,003.95</u>	<u>\$ 10,916.83</u>	<u>\$ 151,920.78</u>	<u>\$ 27,485.39</u>
Deferred Inflows:				
Deferred Revenue (Note G)	\$ 89,812.49	\$ -	\$ 89,812.49	\$ 26,198.40
Deferred Tax Revenue (Note H)	72,232.81		72,232.81	118,463.98
Total Deferred Inflows	<u>\$ 162,045.30</u>	<u>\$ -</u>	<u>\$ 162,045.30</u>	<u>\$ 144,662.38</u>
Fund Balance:				
Committed for Capital Projects	\$ -	\$ 94,402.87	\$ 94,402.87	\$ 47,212.32
Assigned for Other Purposes (Note F)	179,020.18		179,020.18	302,682.31
Unassigned	1,580,761.52		1,580,761.52	1,560,591.28
Total Fund Balance	<u>\$ 1,759,781.70</u>	<u>\$ 94,402.87</u>	<u>\$ 1,854,184.57</u>	<u>\$ 1,910,485.91</u>
Total Liabilities, Deferred Inflows, and Fund Balance	<u>\$ 2,062,830.95</u>	<u>\$ 105,319.70</u>	<u>\$ 2,168,150.65</u>	<u>\$ 2,082,633.68</u>

The accompanying notes are an integral part of the financial statements

Exhibit F

TOWN OF WOOLWICH
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	GOVERNMENTAL FUNDS		2021	2020
	GENERAL	CAPITAL PROJECTS	TOTAL	TOTAL
REVENUES:				
Intergovernmental Revenue	\$ 214,275.24	\$ -	\$ 214,275.24	\$ 182,769.41
Homestead Reimbursement	196,901.25		196,901.25	144,468.25
Property Taxes	5,681,779.62		5,681,779.62	5,592,881.26
Excise Tax	857,783.25		857,783.25	732,442.83
General Government	219,852.65		219,852.65	320,832.32
Protection	29,240.01		29,240.01	34,719.60
Health and Welfare	126,959.73		126,959.73	98,964.69
Interest	30,524.41	107.38	30,631.79	54,682.06
Highways and Bridges	60,493.39		60,493.39	64,630.40
Unclassified	7,640.00		7,640.00	1,269.00
Total Revenues	<u>\$ 7,425,449.55</u>	<u>\$ 107.38</u>	<u>\$ 7,425,556.93</u>	<u>\$ 7,227,659.82</u>
EXPENDITURES:				
Education	\$ 4,542,825.96	\$ -	\$ 4,542,825.96	\$ 4,432,720.92
General Government	525,909.84		525,909.84	450,905.92
Highways and Bridges	778,958.28		778,958.28	693,777.07
Protection	380,466.14		380,466.14	483,832.93
Health and Welfare	252,776.57		252,776.57	241,873.32
Unclassified	129,271.68		129,271.68	83,561.21
Special Assessments	766,093.00		766,093.00	743,680.00
Interest	19,328.23		19,328.23	20,462.16
Principal	86,228.57		86,228.57	86,228.57
Total Expenditures	<u>\$ 7,481,858.27</u>	<u>\$ -</u>	<u>\$ 7,481,858.27</u>	<u>\$ 7,237,042.10</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ (56,408.72)</u>	<u>\$ 107.38</u>	<u>\$ (56,301.34)</u>	<u>\$ (9,382.28)</u>
OTHER FINANCING SOURCES (USES):				
Operating Transfers - In	\$ 10,916.83	\$ 58,000.00	\$ 68,916.83	\$ 18,922.67
Operating Transfers - Out	(58,000.00)	(10,916.83)	(68,916.83)	(18,922.67)
Loan Proceeds				150,000.00
Total Other Financing Sources (Uses)	<u>\$ (47,083.17)</u>	<u>\$ 47,083.17</u>	<u>\$ -</u>	<u>\$ 150,000.00</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ (103,491.89)</u>	<u>\$ 47,190.55</u>	<u>\$ (56,301.34)</u>	<u>\$ 140,617.72</u>
Fund Balance, July 1	1,863,273.59	47,212.32	1,910,485.91	1,769,868.19
Fund Balance, June 30	<u>\$ 1,759,781.70</u>	<u>\$ 94,402.87</u>	<u>\$ 1,854,184.57</u>	<u>\$ 1,910,485.91</u>

The accompanying notes are an integral part of the financial statements

Exhibit G

TOWN OF WOOLWICH
STATEMENTS OF FIDUCIARY NET POSITION
NONSPENDABLE TRUST FUNDS - CEMETERY TRUST FUNDS
JUNE 30, 2021 AND 2020

	2021	2020
ASSETS:		
Cash	\$ 12,698.05	\$ 12,665.60
LIABILITIES	\$ -	\$ -
NET POSITION:		
Restricted for Principal	\$ 9,931.68	\$ 9,931.68
Unrestricted	2,766.37	2,733.92
Total Net Position	\$ 12,698.05	\$ 12,665.60
Total Liabilities and Net Position	\$ 12,698.05	\$ 12,665.60

Exhibit H

STATEMENTS OF CHANGES IN FIDUCIARY NET POSITION
NONSPENDABLE TRUST FUNDS - CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
REVENUES:		
Interest	\$ 32.45	\$ 50.01
EXPENDITURES		
Change in Net Position	\$ 32.45	\$ 50.01
Net Position, July 1	12,665.60	12,615.59
Net Position, June 30	\$ 12,698.05	\$ 12,665.60

Exhibit I

STATEMENTS OF CASH FLOWS
FIDUCIARY FUND TYPE - NONSPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES:		
Interest Income	\$ 32.45	\$ 50.01
Net Cash Provided by Operating Activities	\$ 32.45	\$ 50.01
Cash Balance, July 1	12,665.60	12,615.59
Cash Balance, June 30	\$ 12,698.05	\$ 12,665.60

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Woolwich conform to generally accepted accounting principles as applicable to governmental units.

1. Financial Reporting Entity

The Town of Woolwich, incorporated in 1759, currently operates under a town meeting form of government with a Town Administrator. The Board consists of five members elected by the registered voters for three year staggered terms. The financial statements of the Town conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) (when applicable) that do not conflict with or contradict GASB pronouncements.

In evaluating the Town of Woolwich as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town's basic financial statements. In accordance with GASB, the Town (the primary government) is financially accountable if it appoints a voting majority of the organization's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the Town. The Town also is financially accountable for organizations that are fiscally dependent on it and if there is a financial benefit or burden relationship. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete. Based on the application of these criteria, there are no other entities within the Town that should be included as part of these financial statements.

2. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Town's fire protection, recreation, public works, and general administrative services are classified as governmental activities.

In the government-wide Statements of Net Position, the governmental column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net invested in capital assets; restricted; and unrestricted. The Town first utilizes restricted resources to finance qualifying activities.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

2. Basic Financial Statements - Government-Wide Statements (Cont'd)

The government-wide Statements of Activities reports both the gross and net cost of each of the Town's functions and business-type activities (fire, public works, administrative, etc.). The functions are also supported by general government revenues (property, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statements of Activities reduces gross expenses (including depreciation) by related program revenues, and operating and capital grants. Program revenues must be directly associated with the function (fire, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

a. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

1. General Fund:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Capital Projects Funds:

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment.

3. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net position and changes in net position and are reported using accounting principles similar to proprietary funds.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

3. Basic Financial Statements - Fund Financial Statements (Cont'd)

a. Governmental Funds (cont'd):

3. Fiduciary Funds (cont'd):

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category) for the determination of major funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied:

a. Accrual:

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

b. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

5. Financial Statement Amounts

a. Cash and Cash Equivalents:

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agents. Statutes authorize the Treasurer of the Town, as directed by the municipal officers, to invest all municipal funds, including reserve and trust funds, to the extent that the terms of the instrument, order, or article creating the fund do not prohibit the investment, in financial institutions as described in Section 5706 MRSA and securities as described in Sections 5711 through 5717 MRSA.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

5. Financial Statement Amounts (Cont'd)

b. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value (quoted market price or the best available estimate).

c. Capital Assets:

Capital assets purchased or acquired with an original cost of \$1,000.00 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 Years
Machinery and Equipment	5-10 Years
Improvements	10-20 Years
Other Infrastructure	10-50 Years

d. Revenues:

Substantially, all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

e. Expenditures:

Expenditures are recognized when the related fund liability is incurred.

f. Use of Estimates:

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

5. Financial Statement Amounts (Cont'd)

g. Fund Balance:

The Town's unrestricted net position is maintained to lessen the need for borrowing, protect the Town's credit rating, and provide the funds necessary to meet the Town's financial operating obligations. It is the Town's policy that the unassigned fund balance shall be an amount equal to at least 15% of the total annual budget comprising the proposed operating budget to be voted on at town meeting, the County assessment, the school assessments, and the estimated property tax abatements and overlay. Subject to approval by the voters, excess funds may be used to stabilize the tax rate, fund capital reserve accounts, or to fund a contingency reserve fund for non-recurring or extraordinary unanticipated expenditures.

In accordance with GASB Statement No. 54, the Town employs terminology and classifications for fund balance items as follows:

Nonspendable fund balances include amounts that are not expected to be converted to cash, or that are legally required to be maintained intact. The fund balance of the Town's Cemetery Fund is classified as nonspendable.

Restricted fund balances represent those portions of fund equity that have externally enforceable legal restrictions.

Committed fund balances are amounts that can be used only for specific purposes because of a formal action taken by town government. Budget carryforward amounts and the fund balances in the Capital Projects Fund and the Cemetery Trust Fund are in this category.

Assigned fund balances are amounts that the Town intends to use for specific purposes. The Board of Selectmen approved carryovers are included in assigned fund balances.

Unassigned fund balance is all amounts in the General Fund that are not assigned to another category. Only the General Fund can have an unassigned fund balance.

h. Compensated Absences:

The Town accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

6. Implementation of New Accounting Standards

- a. Statement No. 90, "Majority Equity Interests", an amendment of GASB Statements No. 14 and No. 61 is effective for the fiscal year ending June 30, 2021. The primary objectives of this statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value. Management has determined that the impact of this statement is not material to the financial statements.

7. Future Accounting Pronouncements

- a. Statement No 87, "Leases" effective for the fiscal year ending June 30, 2022. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. Management has determined that the impact of this statement is not material to the financial statements.
- b. Statement No. 89, "Accounting for Interest Cost Incurred before the End of a Construction Period", effective for the fiscal year ending June 30, 2022. The objectives of this statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. This statement establishes accounting requirements for interest cost incurred before the end of a construction period. Management has determined that the impact of this statement is not material to the financial statements.
- c. Statement No. 91, "Conduit Debt Obligations" is effective for the fiscal year ending June 30, 2023. The objective of the statement is to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required disclosures. Management has determined that this statement is not applicable.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D):

7. Future Accounting Pronouncements (Cont'd)

- d. Statement No. 93, "Replacement of Interbank Offered Rates" is effective for the fiscal year ending June 30, 2022. The objective of this statement is to improve guidance regarding the governments that have entered into agreements in which variable payments made or received depend on an interbank offered rate (IBOR) – most notably, the London Interbank Offered Rate (LIBOR). As a result of global reference rate reform, LIBOR is expected to cease to exist in its current form at the end of 2021. The objective of this statement is to address those and other accounting and financial reporting implications that result from the replacement of an IBOR. Management has determined that this statement is not applicable.
- e. Statement No. 94, "Public Private Partnerships" is effective for the fiscal year ending June 30, 2023. The primary objective of this statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Management has determined that this statement is not applicable.
- f. Statement No. 96, "Subscription-Based Information Technology Arrangements" is effective for the fiscal year ending June 30, 2023. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset – an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended. Management has determined that this statement is not applicable.
- g. Statement No. 97, "Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans" is effective for the fiscal year ending June 30, 2022. This statement requires that for purposes of determining whether a primary government is financially accountable for a potential component unit, except for a potential component unit that is a defined contribution pension plan, a defined contribution OPEB plan, or another employee benefit plan (for example, certain Section 457 Plans), the absence of a governing board should be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform. Management has determined that this statement is not applicable.

7. Subsequent Events:

Management has made an evaluation of subsequent events to and including the audit report date, which was the date the financial statements were available to be issued, and determined that any subsequent events that would require recognition or disclosure have been considered in the preparation of the financial statements.

In March of 2019, the community was impacted by the Covid-19 Virus. The Town has reviewed their operations and is currently evaluating the impact of the virus on their operations. While there is a financial impact to the Town, it is currently unknown the full extent this crisis will have on its operations and funding.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE B - CASH AND INVESTMENTS:

Cash

The Town's cash is categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Insured or collateralized with securities held by the Town or by its agent in the Town's name.

Category #2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.

Category #3 - Uncollateralized (This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town's name).

At June 30, 2021 cash consisted of:

ACCOUNT TYPE	CARRYING AMOUNT	BANK BALANCE	CATEGORY		
			#1	#2	#3
Interest Bearing					
Accounts	\$ 1,445,731.84	\$ 1,465,026.14	\$ 215,511.87	\$ 1,249,514.27	\$
Non-Interest					
Bearing Accounts	40,000.00	40,000.00	40,000.00		
	<u>\$ 1,485,731.84</u>	<u>\$ 1,505,026.14</u>	<u>\$ 255,511.87</u>	<u>\$ 1,249,514.27</u>	<u>\$</u>

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Investments that are insured or registered, or securities held by the Town or its agent in the Town's name.

Category #2 - Uninsured and unregistered investments with securities held by the Counterparty's trust department or agent in the Town's name.

Category #3 - Uninsured and unregistered investments with securities held by the Counterparty, or by its trust department or agent but not in the Town's name.

At June 30, 2021 investments consisted of:

INVESTMENT TYPE	CARRYING AMOUNT	FAIR VALUE	CATEGORY		
			#1	#2	#3
Money Market	\$ 5,942.09	\$ 5,942.09	\$	\$ 5,942.09	\$
Certificate of Deposit	375,525.28	384,651.34		384,651.34	
	<u>\$ 381,467.37</u>	<u>\$ 390,593.43</u>	<u>\$</u>	<u>\$ 390,593.43</u>	<u>\$</u>

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE C - ACCOUNTS RECEIVABLE:

Accounts Receivable consists of the following:

State of Maine - DEP	\$ 16,860.24
State Revenue Sharing	38,537.70
State Homestead	55,838.00
	<u>\$111,235.94</u>

NOTE D - LONG-TERM DEBT:

The following is a summary of note transactions for the Town of Woolwich for the year ended June 30, 2021:

	PRINCIPAL BALANCE JULY 1, 2020	ADDITIONS	REDUCTIONS	PRINCIPAL BALANCE JUNE 30, 2021
Bath Savings Institution - Municipal Building Addition	\$ 75,000.00	\$	\$ 30,000.00	\$ 45,000.00
Bath Savings Institution - Fire Truck	243,600.00		34,800.00	208,800.00
Bath Savings Institution - Ambulance	128,571.43		21,428.57	107,142.86
	<u>\$ 447,171.43</u>	<u>\$</u>	<u>\$ 86,228.57</u>	<u>\$ 360,942.86</u>

Long-Term Debt as of June 30, 2021 is as follows:

Bath Savings Institution - Municipal Building Addition:

The note is dated September 6, 2013. Repayment is through twenty semi-annual installments on December 1 and June 1 of \$15,000.00 plus interest at 4.14%.

Bath Savings Institution - Fire Truck:

The note is dated October 1, 2017. Repayment is through ten annual installments on January 3 of \$34,800.00 plus interest at 3.13%.

Bath Savings Institution - Ambulance:

The note is dated February 4, 2020. Repayment is through seven annual payments on June 15 of \$21,428.57 plus interest at 3.96%.

The annual requirements to amortize notes payable as of June 30, 2021 follows:

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL
2022	\$ 86,228.57	\$ 11,966.51	\$ 98,195.08
2023	71,228.57	8,859.56	80,088.13
2024	56,228.57	6,690.48	62,919.05
2025	56,228.57	4,819.15	61,047.72
2026	56,228.58	2,954.19	59,182.77
2027-2031	34,800.00	1,089.24	35,889.24
	<u>\$ 360,942.86</u>	<u>\$ 36,379.13</u>	<u>\$ 397,321.99</u>

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE E - GENERAL FUND BUDGET:

The Town operates on a net budget as compared with a gross budget. All revenues are not estimated, but are credited to the particular operating account. Certain revenues are dedicated for particular purposes by vote of the townspeople at the annual town meeting or at special town meetings.

NOTE F - ASSIGNED FOR OTHER PURPOSES:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

General Government	\$ 56,072.63
Highways and Bridges	10,375.38
Protection	14,551.32
Health and Welfare	110,732.36
Unclassified	13,371.34
Interest & Debt Service	<u>(26,082.85)</u>
	<u>\$ 179,020.18</u>

NOTE G - DEFERRED REVENUE:

Deferred Revenue at June 30, 2021 consists of the following:

State Revenue Sharing	\$ 81,312.61
Prepaid 2022 Taxes	<u>8,499.88</u>
	<u>\$ 89,812.49</u>

NOTE H - REVENUE RECOGNITION - PROPERTY TAXES:

The Town's property tax for the current year was levied September 21, 2020 on the assessed value listed as of April 1, 2020 for all taxable real and personal property located in the Town. One half of the tax was due on October 30, 2020 and the remainder on April 30, 2021. Interest accrued at 8.00% commencing November 30, 2020 for the first half of tax due and again at May 30, 2021 on the balance due.

Tax liens are filed against delinquent real estate taxpayers after eight months but within one year of the original tax commitment. If the tax, interest, and costs have not been paid eighteen months after the filing of a lien certificate then the lien is automatically foreclosed.

The National Council on Governmental Accounting (N.C.G.A.) Interpretation No. 3 requires that property tax revenue be recognized only to the extent it will be collected within sixty days following the year end. The deferred tax revenue shown on the balance sheet represents property taxes not expected to be collected within sixty days after the year end.

Property taxes are recognized when they become available. Available includes those taxes expected to be collected within sixty days after year end as stated above.

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE I - PROPERTY, PLANT, AND EQUIPMENT:

The following is a summary of changes in fixed assets at June 30, 2021:

	BALANCE JULY 1, 2020	ADDITIONS	DISPOSALS	BALANCE JUNE 30, 2021
Non-Depreciable Assets:				
Land and Improvements	\$ 121,533.00	\$ 69,000.00	\$	\$ 190,533.00
Depreciable Assets:				
Land and Improvements	106,715.00			106,715.00
Buildings	968,517.00			968,517.00
Equipment	1,607,983.97	40,475.00	(65,553.00)	1,582,905.97
Infrastructure	4,014,391.65	158,267.00		4,172,658.65
	<u>\$ 6,697,607.62</u>	<u>\$ 198,742.00</u>	<u>\$ (65,553.00)</u>	<u>\$ 6,830,796.62</u>
Total Property, Plant and Equipment	\$ 6,819,140.62	\$ 267,742.00	\$ (65,553.00)	\$ 7,021,329.62
Accumulated Depreciation	(4,791,364.00)	(226,019.00)	65,553.00	(4,951,830.00)
Net Property, Plant, and Equipment	<u>\$ 2,027,776.62</u>	<u>\$ 41,723.00</u>	<u>\$</u>	<u>\$ 2,069,499.62</u>

Depreciation expenses for the period totaled \$226,019.00. These expenses were broken down as follows:

General Government	\$ 22,598.00
Public Safety	70,145.00
Highways and Bridges	133,276.00
	<u>\$ 226,019.00</u>

NOTE J - RISK MANAGEMENT:

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. All significant losses are covered by commercial insurance. There has been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE K - INTEREST COST INCURRED:

During the current year the Town incurred interest costs totaling \$15,089.22, which was charged as an expense to the operating account.

NOTE L - OVERLAPPING DEBT:

The Town of Woolwich is situated in Sagadahoc County and is therefore subject to annual assessment of its proportional share of County expenses. Long-term debt outstanding in Sagadahoc County, for which the Town of Woolwich would be proportionally responsible in the event the County defaulted, is approximately \$3,075,000.00 at June 30, 2021. The Town of Woolwich's share would be 8.41% of the debt, or approximately \$258,608.00.

The Town of Woolwich joined the Maine Regional School Unit #1 effective July 1, 2008 and is subject to annual assessment of its proportional share of school expenses. Long-Term debt outstanding for the RSU, for which the Town of Woolwich would be proportionally responsible in the event the RSU defaulted, is approximately \$99,434,179.00 at June 30, 2021. The Town of Woolwich's share would be 10.75% of the debt, or approximately \$10,687,000.00.

Schedule A-1

TOWN OF WOOLWICH
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

	ORIGINAL AND FINAL BUDGET	ACTUAL
REVENUES:		
Intergovernmental Revenue	\$ 214,275.24	\$ 214,275.24
Homestead Reimbursement	198,459.26	196,901.25
Property Taxes	5,632,021.01	5,681,779.62
Excise Taxes		857,783.25
Highways and Bridges		60,493.39
General Government		124,632.65
Protection		29,240.01
Health and Welfare		126,959.73
Interest and Debt Service		30,524.41
Unclassified		7,640.00
State B.E.T.E.	95,194.33	95,220.00
Total Revenues	<u>\$ 6,139,949.84</u>	<u>\$ 7,425,449.55</u>
EXPENDITURES:		
Education	\$ 4,542,826.00	\$ 4,542,825.96
General Government	485,812.00	525,909.84
Highways and Bridges	714,087.00	778,958.28
Protection	345,690.00	380,466.14
Health and Welfare	214,693.42	252,776.57
Unclassified	102,729.00	129,271.68
Special Assessments	766,093.00	766,093.00
Interest and Debt Service	83,604.00	105,556.80
Total Expenditures	<u>\$ 7,255,534.42</u>	<u>\$ 7,481,858.27</u>
Excess of Expenditures Over Revenues	<u>\$ (1,115,584.58)</u>	<u>\$ (56,408.72)</u>
OTHER FINANCING SOURCES (USES):		
Operating Transfers - In	\$ -	\$ 10,916.83
Operating Transfers - Out	(8,000.00)	(58,000.00)
Total Other Financing Sources (Uses)	<u>\$ (8,000.00)</u>	<u>\$ (47,083.17)</u>
Excess of Revenues and Other Sources Over (Under)		
Expenditures and Other Uses	<u>\$ (1,123,584.58)</u>	<u>\$ (103,491.89)</u>
Fund Balance, July 1, 2020	1,863,273.59	1,863,273.59
Fund Balance, June 30, 2021	<u>\$ 739,689.01</u>	<u>\$ 1,759,781.70</u>

Schedule B-1

TOWN OF WOOLWICH
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

Cash Balance, July 1, 2020		\$ 1,269,166.31
ADD: CASH RECEIPTS:		
Tax Collections:		
Current Year	\$ 5,521,332.58	
Prior Years	195,340.43	
Prepaid Taxes	<u>8,499.88</u>	
Total Tax Collections	\$ 5,725,172.89	
Fees Collected for the State	13,002.15	
Departmental (Schedule B-3)	1,315,633.20	
State Revenue Sharing	261,651.24	
Homestead Reimbursement	142,621.00	
Accounts Receivable	<u>139,007.55</u>	
Total Cash Receipts		<u>7,597,088.03</u>
Total Cash Available		\$ 8,866,254.34
LESS: CASH DISBURSEMENTS:		
Departmental (Schedule B-3)	\$ 7,428,198.22	
Investment Account	7,332.07	
Fees Remitted to the State	1,210.00	
Accounts Payable	195.80	
Capital Reserves Transfers	<u>10,604.16</u>	
Total Cash Disbursements		7,447,540.25
Cash Balance, June 30, 2021 (Schedule B-5)		<u><u>\$ 1,418,714.09</u></u>

Schedule B-2

TOWN OF WOOLWICH
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2021

Unappropriated Surplus, July 1, 2020			\$ 1,560,591.28
INCREASE:			
Operating Account Balances Lapsed (Schedule B-3)	\$ 1,269,088.05		
Decrease in Deferred Taxes	<u>46,231.17</u>		
			<u>1,315,319.22</u>
			\$ 2,875,910.50
DECREASE:			
Appropriated at Town Meeting	\$ 1,200,000.00		
Approved at Special Town Meeting November 16, 2020	69,000.00		
Abatements per Article 5	10,265.51		
Grant Match per Article 6	5,000.00		
Unanticipated Solid Waste/Recycle per Article 32	<u>10,883.47</u>		
			<u>1,295,148.98</u>
Unappropriated Surplus, June 30, 2021			<u><u>\$ 1,580,761.52</u></u>

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2021

	BALANCE FORWARD 7/1/2020	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	LAPSED UNEXPENDED (OVERDRAFT)	BALANCE FORWARD 6/30/2021
GENERAL GOVERNMENT:										
Comp Time Reimbursement	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -
Town Officers Salaries		50,450.00			50,450.00	49,895.35		49,895.35	554.65	
Tax Collector/Deputy Town Clerk		39,600.00			39,600.00	36,844.75		36,844.75	2,755.25	
Town Administrator Salary		52,800.00			52,800.00	52,799.50		52,799.50	0.50	
Town Clerk/Deputy Tax Collector		36,900.00			36,900.00	33,277.53		33,277.53	3,622.47	
Training/Replacement		6,000.00			6,000.00	1,880.40		1,880.40	4,119.60	
Code Enforcement		27,809.00			27,809.00	27,791.38		27,791.38	17.62	
Code Enforcement - Contingency	394.77	1,500.00			1,894.77	1,493.66		1,493.66		401.11
Employee Health Trust		42,800.00			42,800.00	24,915.53		24,915.53	17,884.47	
Social Security		34,736.00			34,736.00	27,941.81		27,941.81	6,794.19	
Workers' Compensation		20,735.00	7,215.00	1,335.90	29,285.90	29,285.90		29,285.90		
Unemployment Compensation		1,000.00			1,000.00	563.73		563.73	436.27	
ICMA - Retirement		2,500.00			2,500.00	921.07		921.07	1,578.93	
Audit		9,300.00			9,300.00	9,300.00		9,300.00		
Sale of Tax Acquired Property	79,697.37				79,697.37	249.48	50,000.00	50,249.48		29,447.89
Contingency	4,043.84	10,000.00			14,043.84	2,750.82	7,525.12	10,275.94	3,767.90	
Insurance	5,000.00	22,800.00	105.00		22,800.00	20,696.00		20,696.00	2,104.00	5,000.00
Litigation Expense		7,000.00	200.00		12,105.00	5,738.30		5,738.30	1,366.70	
Board of Appeals		100.00			300.00				300.00	
Comprehensive Planning	2,537.88				2,537.88					2,537.88
Planning Board	2,285.00	1,200.00	1,010.00		4,495.00	697.56		697.56		3,797.44
Municipal Building Operations		33,530.00	207.93		33,737.93	30,580.37		30,580.37		3,157.56
Municipal Building Reserve				62,016.83	62,016.83	12,016.83	50,000.00	62,016.83		
Cable TV			37,849.59		37,849.59				37,849.59	
Excise Taxes - Autos			848,265.95		848,265.95				848,265.95	
Excise Taxes - Boats			9,517.30		9,517.30				9,517.30	
Plumbing and Building Permits			28,119.55		28,119.55				28,119.55	
Maine Municipal Association Dues		4,277.00			4,277.00	4,277.00		4,277.00		
Assessing Agent		27,900.00			27,900.00	27,900.00		27,900.00		
Town and Clerk Fees			26,290.45		26,290.45				26,290.45	4,239.91
Office Operations	2,900.00	47,890.00	28.00		50,818.00	46,578.09		46,578.09		
Miscellaneous Revenue			270.55		270.55	46.99		46.99	223.56	
Payment in Lieu of Taxes			2,500.00		2,500.00				2,500.00	
Computer Replacement	72.36	2,500.00			2,572.36	2,331.17		2,331.17		241.19
Supplementals and Abatements				24,058.46	24,058.46		10,265.51	10,265.51		
Property Tax Maps				2,500.00	2,500.00	2,500.00		2,500.00		
Public Communications	667.84				667.84	645.76		645.76		
State - Tree Growth			14,981.21		14,981.21				14,981.21	
State - Veterans			3,886.00		3,886.00				3,886.00	
State - Snowmobile			774.54		774.54		400.00	400.00	374.54	
State - BETE					95,220.00		95,194.33	95,194.33	25.67	
State - Homestead			95,220.00		196,901.25		198,459.26	198,459.26	(1,558.01)	
State - Burn Fees			438.00	196,901.25	438.00				438.00	
Vital Records Book Repair	1,801.66				1,801.66	1,010.00		1,010.00		791.66
Flag Donations	359.77				1,116.60	493.34		493.34		623.26
Woolwich Events Committee	3,944.76		756.83		3,944.76					3,944.76
Recreation Committee	14,023.16				14,023.16					
Old Town House	1,889.97				1,889.97					
Generator Service		485.00		125.00	610.00		10,000.00	10,000.00	4,023.16	1,889.97
Generator Maintenance Reserve		1,000.00			1,000.00		1,000.00	1,000.00		
Catastrophic Repairs	13.88			1,563.64	1,577.52	1,577.52		1,577.52		
Land Purchase				69,000.00	69,000.00	69,000.00		69,000.00		
	\$ 119,632.26	\$ 485,812.00	\$ 1,077,635.90	\$ 357,501.08	\$ 2,040,581.24	\$ 526,609.84	\$ 422,844.22	\$ 949,454.06	\$ 1,035,054.55	\$ 56,072.63

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2021

	BALANCE FORWARD 7/1/2020	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	LAPSED UNEXPENDED (OVERDRAFT)	BALANCE FORWARD 6/30/2021
SPECIAL ASSESSMENTS:										
County Tax	\$ -	\$ 766,093.00	\$ -	\$ -	\$ 766,093.00	\$ 766,093.00	\$ -	\$ 766,093.00	\$ -	\$ -
Overlay	\$ -	91,415.42	\$ -	\$ -	91,415.42	\$ 766,093.00	\$ -	\$ 766,093.00	\$ 91,415.42	\$ -
	\$ -	\$ 857,508.42	\$ -	\$ -	\$ 857,508.42	\$ 766,093.00	\$ -	\$ 766,093.00	\$ 91,415.42	\$ -
EDUCATION:										
School	\$ -	\$ 4,542,826.00	\$ -	\$ -	\$ 4,542,826.00	\$ 4,542,825.96	\$ -	\$ 4,542,825.96	\$ 0.04	\$ -
INTEREST AND DEBT SERVICE:										
Interest on Taxes	\$ -	\$ -	\$ 22,057.17	\$ -	\$ 22,057.17	\$ 4,239.01	\$ -	\$ 4,239.01	\$ 17,818.16	\$ -
Investment Interest			8,467.24		8,467.24				8,467.24	
Principal Municipal Building		30,000.00			30,000.00	30,000.00		30,000.00		
Interest Municipal Building		9,000.00			9,000.00	2,795.35		2,795.35	6,204.65	
Principal Fire Truck		34,800.00			34,800.00	34,800.00		34,800.00		
Interest Fire Truck		9,804.00			9,804.00	7,639.59		7,639.59	2,164.41	
Principal Ambulance						21,428.57		21,428.57		(21,428.57)
Interest Ambulance						4,654.28		4,654.28		(4,654.28)
	\$ -	\$ 83,604.00	\$ 30,524.41	\$ -	\$ 114,128.41	\$ 105,556.80	\$ -	\$ 105,556.80	\$ 34,654.46	\$ (26,082.85)
HIGHWAYS AND BRIDGES:										
Roads and Bridges	\$ 7,731.38	\$ 67,000.00	\$ -	\$ -	\$ 74,731.38	\$ 71,490.80	\$ -	\$ 71,490.80	\$ -	\$ 3,240.58
Snow Removal	2,400.84	527,087.00	461.39		527,548.39	527,113.44		527,113.44	434.95	4,046.80
Town Tarred Roads	5,056.00	120,000.00		62,000.00	184,400.84	118,883.99	61,470.05	180,354.04		3,088.00
Town Roads Block Grant	15,188.22	714,087.00	60,032.00		65,088.00		62,000.00	62,000.00		10,375.38
	\$ 15,188.22	\$ 714,087.00	\$ 60,493.39	\$ 62,000.00	\$ 851,768.61	\$ 717,488.23	\$ 123,470.05	\$ 840,958.28	\$ 434.95	\$ 10,375.38
PROTECTION:										
Dry Hydrants	\$ 1,930.48	\$ -	\$ -	\$ -	\$ 1,930.48	\$ -	\$ -	\$ -	\$ -	\$ 1,930.48
Hydrant Rental and Removal		44,690.00			44,690.00	44,686.28		44,686.28	3.72	
Street Lights		4,500.00			4,500.00	4,421.45		4,421.45	78.55	
Constable/Animal Control		6,000.00	50.00		6,050.00	6,050.00		6,050.00		
Constable/Animal Control Contingency		500.00			500.00	50.00		50.00		450.00
Fire Department		90,050.00	9,457.40	55.00	99,562.40	97,266.24		97,266.24		2,296.16
NFPA Clothing		9,000.00			9,000.00	8,991.21		8,991.21	8.79	
Fire Inoculation/Physicals		2,250.00			2,250.00	2,065.12		2,065.12	184.88	
Fire Hose Purchase		3,300.00			3,300.00	3,297.50		3,297.50	2.50	
Air Pack Replacement		19,550.00			19,550.00	19,550.00		19,550.00		
EMS Donations	8,412.97		12,550.00	5,000.00	25,962.97	20,774.40		20,774.40		5,188.57
Woolwich EMS	5,022.44	165,850.00	3,139.61	55.00	169,044.61	168,567.53		168,567.53		477.08
Civil Defense (WEMA)			4,043.00		5,022.44	1,200.00		1,200.00		3,822.44
Shellfish					4,043.00	3,656.41		3,656.41		386.59
	\$ 15,365.89	\$ 345,090.00	\$ 29,240.01	\$ 5,110.00	\$ 395,405.90	\$ 380,576.14	\$ -	\$ 380,576.14	\$ 278.44	\$ 14,551.32

Schedule B-3 (Cont'd)

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2021

	BALANCE FORWARD 7/1/2020	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	LAPSED UNEXPENDED (OVERDRAFT)	BALANCE FORWARD 6/30/2021
ALTH AND WELFARE:										
Solid Waste Committee	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -
Landfill Monitoring	3,916.80	7,800.00			11,716.80	11,716.80		11,716.80		16,872.63
Septic System	16,872.63				16,872.63					
Rescue Service Billing			100,049.59		100,049.59				100,049.59	
Solid Waste		202,193.42			213,077.47	213,077.47		213,077.47		
Landfill Closure	30,699.23			10,884.05	41,583.28	24,445.74		24,445.74		23,113.73
Household Hazardous Waste				16,860.24	16,860.24	2,000.00		2,000.00		
General Assistance	8,977.16	2,000.00	101.50	2,000.00	11,078.66	145.00		145.00		10,933.66
Fishway	77,555.50		9,948.40		87,503.90	191.56	27,500.00	27,691.56		59,812.34
Health Officer		1,200.00			1,200.00	1,200.00		1,200.00		
Health Officer Contingency		500.00			500.00				500.00	
	<u>\$ 138,021.32</u>	<u>\$ 214,693.42</u>	<u>\$ 110,099.49</u>	<u>\$ 29,744.29</u>	<u>\$ 492,558.52</u>	<u>\$ 252,776.57</u>	<u>\$ 27,500.00</u>	<u>\$ 280,276.57</u>	<u>\$ 101,549.59</u>	<u>\$ 110,732.36</u>
ICL ASSIFIED:										
Nequasset Park	\$ 474.96	\$ 3,000.00	\$ -	\$ -	\$ 3,474.96	\$ 2,846.43	\$ -	\$ 2,846.43	\$ -	\$ 628.53
Library Operations - Patten Free		56,832.00			56,832.00	56,832.00		56,832.00		
Miscellaneous Donations		20,642.00	5,000.00		25,642.00	20,642.00		20,642.00	5,000.00	
Cemeteries	373.52	800.00	1.00		1,174.52	911.41		911.41		263.11
Nequasset Church	5,317.70	500.00			5,817.70	3,845.64		3,845.64		1,972.06
Heating Assistance Fund	7,154.93		2,639.00		9,793.93	439.80		439.80		9,354.13
Town Clock	1,153.51				1,153.51					1,153.51
Solar Panels Reserve		7,000.00			7,000.00	7,000.00		7,000.00		
Animal Shelter		4,455.00			4,455.00	4,454.40		4,454.40	0.60	
Monument Committee		2,500.00			2,500.00	1,800.00		1,800.00	700.00	
Nequasset Church Painting				37,500.00	37,500.00	37,500.00		37,500.00		
	<u>\$ 14,474.62</u>	<u>\$ 95,729.00</u>	<u>\$ 7,640.00</u>	<u>\$ 37,500.00</u>	<u>\$ 155,343.62</u>	<u>\$ 136,271.68</u>	<u>\$ -</u>	<u>\$ 136,271.68</u>	<u>\$ 5,700.60</u>	<u>\$ 13,371.34</u>
	<u>\$ 302,682.31</u>	<u>\$ 7,339,949.84</u>	<u>\$ 1,315,633.20</u>	<u>\$ 491,855.37</u>	<u>\$ 9,450,120.72</u>	<u>\$ 7,428,198.22</u>	<u>\$ 573,814.27</u>	<u>\$ 8,002,012.49</u>	<u>\$ 1,269,088.05</u>	<u>\$ 179,020.18</u>

Schedule B-4

TOWN OF WOOLWICH
VALUATION, ASSESSMENT, AND COLLECTIONS
FOR THE YEAR ENDED JUNE 30, 2021

VALUATION:

Real Estate	\$ 361,311,350.00
Personal Property	<u>4,404,300.00</u>

Total

\$ 365,715,650.00

ASSESSMENT:

Valuation x Rate (\$365,715,650.00 x .0154)	\$ 5,632,021.01
Supplementals	<u>13,792.95</u>

\$ 5,645,813.96

COLLECTIONS AND CREDITS:

Cash Collections	\$ 5,521,332.58
Prepaid	9,107.18
Abatements	<u>9,079.84</u>

Total Collections and Credits

5,539,519.60

2021 Taxes Receivable

\$ 106,294.36

COMPUTATION OF ASSESSMENT

Tax Commitment	\$ 5,632,021.01
State Revenue Sharing	214,275.24
Surplus - Appropriated at Town Meeting	1,200,000.00
State BETE Program	95,194.33
Homestead Reimbursement	<u>198,459.26</u>

\$ 7,339,949.84

REQUIREMENTS:

Municipal	\$ 1,939,615.42
County Tax	766,093.00
Education	<u>4,542,826.00</u>

7,248,534.42

OVERLAY

\$ 91,415.42

Schedule B-5

TOWN OF WOOLWICH
RECONCILIATION OF TREASURER'S CASH BALANCE
FOR THE YEAR ENDED JUNE 30, 2021

Bath Savings Institution:		
Landfill:		
Balance Per Bank Statement		\$ 35,386.48
Bath Savings Institution:		
General Fund Checking:		
Balance Per Bank Statement	\$ 1,400,032.10	
Add: Deposits in Transit	3,761.66	
Less: Outstanding Checks	<u>(23,455.96)</u>	
Balance Per Books		1,380,337.80
First Federal Savings:		
Town Clock:		
Balance Per Bank Statement		2,589.81
Petty Cash		400.00
		<u><u>\$ 1,418,714.09</u></u>

Schedule B-6

STATEMENTS OF TAXES RECEIVABLE
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
2020-2021	\$ 106,294.36	\$ -
2019-2020	616.27	186,780.63
2018-2019	70.50	90.00
2017-2018	112.32	135.36
2016-2017	161.88	231.46
2015-2016	48.28	75.26
2014-2015	51.48	82.94
2013-2014	45.54	80.04
2012-2013	16.64	48.64
2011-2012	17.50	41.25
2010-2011		25.73
2009-2010		17.90
Total (Exhibit A)	<u><u>\$ 107,434.77</u></u>	<u><u>\$ 187,609.21</u></u>

TOWN OF WOOLWICH
2021 TAXES RECEIVABLE
JUNE 30, 2021

Real Estate

Andersen, Tammy L. - PR	\$ 832.95
Bailey, Margaret G.	759.15
Baker, Angela M. (Party in Possession)	357.28
Baker, Phillip F.	1,241.62
Baker, Phillip F.	40.04
Baker, Phillip F. (JT)	269.50
Beam, Heather A.	987.91
Bonzagni, Marcelle D.	5,566.25
Boucher, Ronald M., Sr.	1,319.78
C2SB LLC	498.96
C2SB LLC	495.88
C2SB LLC	506.66
C2SB LLC	520.52
C2SB LLC	503.58
Cassidy, Kenneth J. (JT)	1,416.41
Caton, Dianne R.	1,011.78
Chadbourne, Dale E.	172.48
Chadwick, Brian P. (JT)	890.12
Colby, Daniel	1,358.28
Comaskey, Daphne O. (JT)	1,371.32
Crabtree, Gerald E., Jr.	243.52
Cray, Albert M., Jr.	335.72
Creamer, Joseph I., Jr. (JT)	1,741.74
Curran, Timothy J. (JT)	1,180.41
Dutton, William M. - PR (T/C)	183.26
Edgerly, Geraldine H. - L/E	452.76
Fagerson, Judith L.	1,664.74
Geroux, John J. - PR	23.33
Gilbert, Thomas	355.74
Greenlaw, Joanne S.	4,114.11
Greenlaw, William (JT)	715.66
Grover, Elaine E. - L/E	431.20
Hagerthy, Michelle D.	957.11
Hamilton, Alexander (JT)	3,251.35
Harrington, Margaret	1,392.16
Harvard, Paula M.	1,689.36
Harvey, Gary A.	1,053.36
Hasson, Gary L.	901.67
Hathorne, Barry R.	780.99
Hodgdon, Henry W. (JT)	708.78
Holcombe, Matthew M.	1,717.87
Human, Scott A. - PR	23.83
Johns, Adam A.	344.19
Johnston, Peter M. (JT)	607.91
Jones, Frances G. - (L/E)	656.81
Kaplan, Charlotte W.	2,457.07
Kelley, Cathy Ann	436.05
Kelly, Regina C; Kessman, Nathaniel J., et al	714.70
Kepler, David D.	259.67
Lambert, Samuel W.	2,462.46
Larkin, Paul T.	1,111.88
Longley, William C., Jr. (JT)	639.10

Schedule B-7 (Cont'd)

TOWN OF WOOLWICH
2021 TAXES RECEIVABLE
JUNE 30, 2021

Real Estate (Cont'd)

Manchester, John A., III	\$	612.92	
Mank, Joan L.		858.55	
Martin, Paige A. (JT)		267.96	
McFarland, Robert D.		941.71	
Mesplay, Todd		3,471.16	
Mitchell, Cindy A.		437.74	
Moore, Heather D.		1,131.90	
Morton, Bonnie L.		920.15	
Mosier, Alan R.		1.91	
Mosier, Dennis F. (JT)		1,700.93	
Mosier, Tony		579.81	
Murphy, Keith E. (JT)		2,149.81	
Murphy, Matthew E. (JT)		763.84	
Murphy, Sarah N.		593.00	
Neale, Joseph E.		1,632.55	
O'Banyel, Ryan		922.07	
Otis, Robert W.		211.56	
Page, Susan M. (f/k/a) (JT)		2,165.24	
Paolini, Rosemarie		741.51	
Parr, Melissa A. (JT)		1,836.40	
Pierce, Cathy A.		850.84	
Ponziani, Michael E.		508.20	
Provident Trust Group, LLC		466.62	
Rose, Nancy L. - L/E		874.72	
Roupe, Eric John (T/C)		2,342.34	
Rowe, Sarah E. (JT)		1,559.63	
Shatto, Gwendolyn Locke		3.02	
Spedoske, Franklin J. (JT)		374.22	
Sullivan, Robert J. (JT)		1,519.59	
Sykes, Susan - TTEE		1,253.56	
Thomas, John C., Jr.		917.46	
Tobey, Gregory		1,595.14	
True, Edward D.		1,024.87	
Verrill, Carol J. - L/E		2,473.24	
Verrill, Mark		2,666.51	
Verrill, Mark S.		1,958.88	
Vining, Kenneth E., Jr. (JT)		2,615.69	
Vining, Lori A.		645.26	
Vining, Lori A.		971.74	
Waters, Merilee A.		780.78	
Woodman, Kathy		766.30	
Wright, Pamela J.		2,991.45	
Wright, Wilbur A.		465.08	
Wright-Tomlins, Shelby E.		369.66	
		<hr/>	
	\$		105,664.50

Schedule B-7 (Cont'd)

TOWN OF WOOLWICH
2021 TAXES RECEIVABLE
JUNE 30, 2021

Personal Property Tax

Galuz, Gerald & Beverly Ann	\$ 63.14	
MacDonald Group	6.16	
NLS Equipment Finance LLC	1.54	
North Star Leasing Company	488.18	
PCCI	10.78	
Portland Computer Copy Print	27.72	
Vining, Kenneth & Lori	32.34	
	<hr/>	
		\$ 629.86
		<hr/> <hr/>
		\$ 106,294.36
		<hr/> <hr/>

Schedule B-8

TAX LIENS
JUNE 30, 2021

Real Estate2020

Boucher, Ronald M., Sr.	\$ 207.61	
C2SB LLC	490.86	
C2SB LLC	487.83	
C2SB LLC	498.44	
C2SB LLC	512.07	
C2SB LLC	495.41	
Creamer, Joseph I., Jr. (JT)	1,713.47	
Dutton, William M. - PR (T/C)	180.29	
Grover, Elaine E. - L/E	52.51	
Kaplan, Charlotte W.	2,304.90	
Larkin, Paul T.	1,022.70	
Longley, William C., Jr. (JT)	628.73	
Mank, Joan L.	345.57	
Mesplay, Todd	3,414.81	
Moore, Heather D.	1,113.53	
Morton, Bonnie L.	962.03	
Mosier, Dennis F. (JT)	491.21	
Mosier, Tony	273.96	
Page, Susan M. (f/k/a) (JT)	2,130.09	
Paolini, Rosemarie	786.29	
Rose, Nancy L. - L/E	860.52	
Verrill, Carol J. - L/E	2,433.09	
Verrill, Mark	2,680.04	
Verrill, Mark S.	1,927.08	
Vining, Kenneth E., Jr (JT)	2,630.04	
Vining, Kenneth E., Jr (JT)	955.97	
Vining, Kenneth E., Jr (JT)	634.79	
Waters, Merilee A.	768.11	
	<hr/>	
		\$ 31,001.95
		<hr/> <hr/>

Schedule B-9

TOWN OF WOOLWICH
PRIOR YEARS TAXES RECEIVABLE
JUNE 30, 2021

	2012	2013	2014	2015	2016	2017	2018	2019	2020	TOTALS
Ambrose Auto Repair	\$ 17.50	\$ 16.64	\$ 17.94	\$ 17.16	\$ 14.20	\$ 12.78	\$ 11.52	\$ -	\$ -	\$ 107.74
North Star Leasing Co.									546.92	546.92
PCCI									2.69	2.69
Portland Computer & Copy Print						120.70	40.32	37.50	33.33	111.15
Redbox Automated Rental										120.70
Skillin, Phillip				5.72	5.68					11.40
Verrill, Lanny			27.60	28.60	28.40	28.40	28.80			141.80
Vining, Kenneth & Lori							31.68	33.00	33.33	98.01
	<u>\$ 17.50</u>	<u>\$ 16.64</u>	<u>\$ 45.54</u>	<u>\$ 51.48</u>	<u>\$ 48.28</u>	<u>\$ 161.88</u>	<u>\$ 112.32</u>	<u>\$ 70.50</u>	<u>\$ 616.27</u>	<u>\$ 1,140.41</u>

Schedule B-10

TOWN OF WOOLWICH
TAX ACQUIRED PROPERTY
JUNE 30, 2021

NONE

Schedule B-11

SUPPLEMENTAL TAXES AND ABATEMENTS
JUNE 30, 2021

SUPPLEMENTAL TAXES

Jason K. & Jackie S. Warnke	\$ 2,391.40	
Justin & Elyse Ericson & Mauria A. Kenney & Deborah Marcier	3,785.32	
Rachel R. Gilmore	1,643.80	
David Wallace	<u>3,987.37</u>	
		<u>\$ 11,807.89</u>

ABATEMENTS

<u>Real Estate</u>		
Allen, Peggy Ann	\$ 1,155.00	
Bressan, Brian	1,985.06	
Asset Development	3,785.32	
Wallace, David B. & Ingeborg E.	1,593.90	
Stoney Hill Associates LLC	560.56	
Stoney Hill Associates LLC	551.46	
Stoney Hill Associates LLC	<u>546.00</u>	
		\$ 10,177.30
<u>Personal Property</u>		
Coastal Lighting & Design	\$ 17.90	
Chuck Hagen	20.00	
Mikel's Wool	2.88	
Mikel's Wool	2.84	
Mikel's Wool	2.84	
Mikel's Wool	4.29	
Mikel's Wool	4.14	
Mikel's Wool	3.84	
Mikel's Wool	3.75	
Mikel's Wool	4.90	
Niel Hathorn	15.93	
Story Time Too	<u>4.90</u>	
		88.21
		<u>\$ 10,265.51</u>

Schedule B-12

TOWN OF WOOLWICH
CEMETERY TRUST FUNDS
JUNE 30, 2021

TIME DEPOSITS:

First Federal Savings:

Fire Protection Fund	\$ 211.31	
Roxanne Stephens	399.47	
Francis Gilmore	1,798.99	
Tanner Square Memorial Fund	<u>512.29</u>	
		\$ 2,922.06

Bath Savings Institution:

Murphy's Corner Cemetery Association	\$ 9,326.84	
Thwings Point Cemetery	<u>449.15</u>	
		9,775.99

Fund Balance, June 30, 2021 (Exhibit H)

\$ 12,698.05

CEMETERY PERPETUAL CARE FUNDS:

	<u>PRINCIPAL</u>	<u>UNEXPENDED INCOME</u>
Fire Protection Fund	\$ 27.02	\$ 184.29
Roxanne Stephens	50.00	349.47
Frances Gilmore	500.00	1,298.99
Tanner Square Memorial Fund	124.66	387.63
Murphy's Corner Cemetery Association	8,730.00	596.84
Thwings Point Cemetery	500.00	(50.85)
	<u>\$ 9,931.68</u>	<u>\$ 2,766.37</u>

TOWN OF WOOLWICH
CAPITAL RESERVE FUNDS
JUNE 30, 2021

BUILDING RESERVE:

Balance, July 1, 2020	\$ 8,184.54	
Add: Interest	20.32	
Transfer from General Fund	50,000.00	
Less: Transfer to General Fund	<u>(10,916.83)</u>	
Balance, June 30, 2021		\$ 47,288.03

OLD TOWN HOUSE RESERVE:

Balance, July 1, 2020	\$ 1,998.35	
Add: Interest	<u>4.71</u>	
Balance, June 30, 2021		2,003.06

SEPTIC RESERVE:

Balance, July 1, 2020	\$ 14,703.68	
Add: Interest	<u>35.74</u>	
Balance, June 30, 2021		14,739.42

GENERATOR RESERVE:

Balance, July 1, 2020	\$ 4,260.34	
Add: Transfer from General Fund - Appropriation	1,000.00	
Interest	<u>10.65</u>	
Balance, June 30, 2021		5,270.99

ELEVATOR RESERVE:

Balance, July 1, 2020	\$ 4,016.66	
Add : Interest	<u>6.95</u>	
Balance, June 30, 2021		4,023.61

SOLAR PANEL RESERVE:

Balance, July 1, 2020	\$ 14,048.75	
Add: Transfer from General Fund - Appropriation	7,000.00	
Interest	<u>29.01</u>	
Balance, June 30, 2021		21,077.76
		<u>\$ 94,402.87</u>

Snowplowing Contracts

CONTRACT	FY20/21	FY21/22	FY22/23	
Contract A (Shaw)	136,000.00	137,768.00	145,896.31	419,664.31
Contract B (Shaw)	127,065.30	128,717.14	136,311.45	255,782.44
Contract C (Jewell)	136,000.00	137,768.00	145,896.31	419,664.31
Contract D-1 (Quonset)	22,146.00	22,433.89	23,757.48	68,337.37
Contract D-2 (Shaw)	93,500.00	94,715.50	100,303.71	188,215.50
Contract E (Quonset)	11,941.00	12,096.23	12,809.90	36,847.13
TOTAL	526,652.30	533,498.76	564,975.16	1,388,511.06

CPI-U 22/23 5.9%

Town Administrator and Treasurer

Nature of Work:

This is responsible and varied professional work as the Chief Administrator Officer in assisting the Board of Selectmen in managing Town affairs in accordance with Municipal Ordinances and the laws of the State of Maine and of the United States.

The Administrator is charged with executing the policies and procedures put forth by the Board of Selectmen and the Town Meeting. The Administrator is responsible for the annual consolidation of a proposed budget (in conjunction with the Selectmen) and the administration of the budget once adopted. The Administrator is also responsible for developing administrative procedures and for ensuring adherence to these procedures by all departments and employees.

The Administrator is charged with the responsibility of advising the Board and general public on the current status of all affairs of the Town and is responsible for preparing an annual report of the previous year's activities.

The Administrator is responsible for the maintenance of sound positive public relations between the Town and its citizens; between the Town and other governmental agencies and between the various boards and commissions that make up the Town Government. The Administrator will attend Board meetings and/or Commission meetings as deemed necessary.

The Administrator performs such other duties as may be directed by the Board of Selectmen.

Essential Duties and Responsibilities:

Examples of work:

Carries out the directives of the Board of Selectmen; prepares reports and written recommendations as part of these activities.

Attends meetings of the Board of Selectmen, preparing agenda and providing supporting documents and information pertinent to agenda items as needed.

Recording and publishing the meeting minutes.

Serves as the liaison between the Board of Selectmen and personnel and directs the Town's staff.

Monitors the budget and all financial affairs of the Town; works closely with Selectmen and Department Heads to develop a comprehensive budget and work program.

Administers the yearly operating budget and capital improvements budgets, submitting regular reports to the Board on the status of the Town's budget.

Responsible for implementing all Board of Selectmen's policy decisions and providing staff in all departments with the clear and efficient operating procedures necessary to carry out Board policy mandates.

Serves as the approval agent for Town purchasing.

Performs all functions of the General Assistance Administrator.

Performs all functions of the Town Treasurer's Office including the maintenance of all Town financial accounts; preparation of Town Warrants for payment of bills and payroll; maintaining liaisons with the school department, fire department, banks, auditors and the general public; preparation of monthly reports of the Town's financial status. Work will be performed in accordance with applicable laws and generally accepted accounting procedures; filing of IRS, Social Security and Unemployment reports.

Attends meetings and conventions on behalf of the Town with prior notice to the Selectboard.

Serves as liaison between the Board of Selectmen and various public and private agencies and businesses and the citizens of the Town. Is Ex-officio member of the Recreation Committee.

Performs the duties of the Tax Collector/ Town Clerk in his / her absence as per the job description.

Represents the Town to a variety of outside organizations.

Requirements of Work

Knowledge of municipal management, municipal government, programs, community problems, and decision-making processes.

Knowledge of municipal financial management and accounting procedures, budgeting and investments.

Knowledge of the statutory Treasurer's responsibilities as practiced in the State of Maine.

Knowledge of application process for state and federal grant programs.

Knowledge of state and federal programs and decision-making processes.

Knowledge of the principles of personnel administration.

Working knowledge of purchasing principles and practices, including the bid process.

Knowledge of the principles, policies, laws and regulations of municipal accounting, including payroll.

Knowledge of methods of receiving, depositing and disbursing large amounts of money.

Ability to exercise judgement and initiative in analyzing and evaluating accounting problems, and in making recommendations to improve financial management procedures.

Working knowledge of computer systems, word processing , data entry and municipal accounting software.

Ability to communicate effectively orally and in writing, including research capability and reporting ability.

Ability to maintain positive relations with town personnel and to direct, supervise and motivate staff.

Ability to organize and use time effectively and to be creative and analytical.

Ability to listen and to accept criticism; must possess conflict resolution skills and public relation skills.

Training and Experience Required

Considerable experience in a responsible position of a managerial nature, preferably in local government. A background in financial management and accounting, budget preparation and accounting, personnel management, administrator/organizational development, human relations skills. A degree in public administration or related field or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007

Town Clerk

Nature of Work

This is responsible administrative work in the custody of Town records and in serving as Town Clerk. This is an appointed position in the Town of Woolwich.

Employee of this class is responsible for the preparation and maintenance of official documents; supervision of elections; issuance of various licenses and permits; recording various documents; and preparation of reports. Work is performed in accordance with the Town ordinances and State and federal laws with a high degree of independence and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Validates official documents, oversees posting of official notices and advertisements, records papers with federal and state government as received.

Issues various licenses such as marriage, hunting, fishing and dog licenses, and maintains all related records.

Administers all elections including scheduling and appointing ballot clerks; orders and prepares ballots; issues absentee ballots; processes and records ballots and reports election results and accepts voter

registration as Registrar of Voters.

Maintains records of births, deaths, marriages, burials and sends monthly reports to the State of Maine Office of Vital Statistics; issues certified copies of same.

Participates in the collection of various taxes including excise and property taxes

Computes excise tax on new and used automobiles, trucks, trailers, motorcycles and boats, keeping and processing records of same.

Prepares monthly reports on various areas of office activity.

Collects monies and answers inquiries at Town Office.

Prepares a daily deposit of all monies received in the Town Office.

Administers all "oaths of office"; maintains terms of office for boards/committees.

Performs related duties as required.

May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)

Requirements of Work

Thorough knowledge and understanding of the State statutes relating to the duties and responsibilities of town and city clerks.

Thorough knowledge of modern office procedures, practices and equipment.

Ability to establish and maintain effective working relationships with other Town officials, employees and the general public.

Ability to rapidly acquire and assimilate knowledge of the provisions of the Town ordinances and state regulations relating to the operation of the office and Town government, and ability to communicate this to office staff and the public.

Proficiency in the use of the adding machine and typewriter.

Ability to maintain records and prepare reports.

Ability to plan, assign and supervise the work of subordinates.

Ability to use the computer system to conduct business and maintain records.

Ability to perform the duties of the Deputy Tax Collector and Deputy Treasurer as required.

Training and Experience Required

High school graduation and experience in work involving the maintenance and preparation of records supplemented by courses in business education or office procedures; or any equivalent combination of experience and training.

Tax Collector

Nature of Work

This is responsible administrative and fiscal work in the collection and handling of Town funds. This is an appointed office in the Town of Woolwich.

Employee of this class is responsible for the collection and recording of town funds. Work involves tax collection, maintaining liaison with Town departments and the general public, and supervising department staff. Work is performed with considerable independence of action in accordance with applicable laws and following generally accepted accounting practices. Work is reviewed through observation, verification, internal audit, fiscal audit and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Receives and processes all tax payments by mail; records and balances all payments.

Reconciles tax collections to General Ledger on a monthly basis.

Prepares and records tax liens and all other duties required by the tax lien process.

Collects monies and answers inquiries at Town Office.

Prepares all reports of tax collections and reports to the State on excise taxes and registrations.

Prepares timely tax receipt deposits and enters amounts into computer.
 Assists in the collection of taxes, fees and other transactions at the counter.
 Helps with the preparation of elections
 May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)
 Performs related duties as required.

Requirements of Work

Working knowledge of the principles and practices of municipal accounting.
 Thorough knowledge of the lien process.
 Working knowledge of the principles and practices of municipal cash management.
 Thorough knowledge of excise tax collection: laws, updates.
 Ability to prepare regular reports on tax collection activities.
 Considerable knowledge of modern methods of receiving, depositing and disbursing large amounts of money.
 Ability to plan, organize, supervise and review the work of subordinates.
 Ability to deal courteously with the public and to establish and maintain effective work relationships with other employees and the public.
 Ability to perform the duties of Deputy Town Clerk, E911 Addressing Officer and Assessing Agent Assistant.

Training and Experience Required

High school graduation, plus experience in the collection and management of monies; knowledge of the laws pertaining to property and excise taxes; or any equivalent combination of experience and training.

Codes Enforcement Officer

Nature of Work

This is responsible administrative and technical work in carrying out the building and plumbing inspections and in securing compliance with code and zoning regulations. This position is responsible for issuing building and plumbing permits; conducting building, housing and plumbing inspections; enforcing certain state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining department records and reports. Work is performed under the general supervision of the Selectmen with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Inspects buildings which are under construction for compliance with building or zoning requirements as prescribed by the municipal ordinances.
- Provides code information as requested by banks, lawyers, Realtors, developers, and to individuals.
- Reviews building and plumbing plans for compliance before issuing permits.
- Investigates complaints of possible code violations, including building, plumbing and zoning; initiating appropriate action to ensure compliance as necessary.
- Interviews applicants and reviews applications for building and plumbing permits; calculates fees and issues same.
- Makes inspections of permitted projects and issues Certificates of Occupancy when appropriate.
- Attends Board of Selectmen, Planning Board, and Board of Appeals meetings as necessary.
- Prosecutes zoning violators in court under Rule 80(K).
- Prepares and maintains records and reports.
- Performs related work as required.

- Considerable knowledge of approved methods and materials used in building construction of plumbing repair and installations.
- Considerable knowledge of local, state and federal enactment governing plumbing construction, use and occupancy and ability to interpret same.
- Considerable knowledge of State and Town zoning ordinance provisions and ability to interpret same.
- Must possess a valid motor vehicle operator's license.
- Must possess the required State certifications under 30-A MRSA §4201-4202, and 30-A MRSA §4451.
- Possess any other appropriate inspection licenses for direct inspections work performed.

Municipal Shellfish Warden

Nature of Work

The Municipal Shellfish Warden is responsible for performing routine and complex public law enforcement work in the application of the Shellfish Conservation Ordinance. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

The Municipal Shellfish Warden will be subject to an annual performance review conducted by the Board of Selectmen and the Shellfish Committee.

Examples of Work

- Patrols all Town shellfish and clam flats to ensure the lawful harvesting and collection of shellfish.
- Posts closure and pollution signs on the clam flats when required as well as posting a sign on the Town Office bulletin board.
- Checks the licenses of shellfish harvesters while on patrol.
- Inspects shellfish harvests to ensure compliance with minimum size requirements.
- Prepares regular reports on the activities and results of patrols as required by and submitted to the Shellfish Committee and Board of Selectmen.
- Meets with the Shellfish Committee as requested.
- Obtains approval from the Shellfish Committee for all expenditures of more than \$100.00 prior to making purchases.
- Notifies the Board of Selectmen when unable to perform assigned duties or when out of Town for more than one week.
- Issues summonses for violation of the Shellfish Conservation Ordinance.
- The Warden has the power to arrest all violators.
- Performs related work as directed by the Selectmen.

Requirements of Work

1. Knowledge of the Shellfish Conservation Ordinance and the practices and theory of conservation activities.
2. Knowledge of modern principles and practices of Law Enforcement.
3. Shall attend annual training as required for state certification as a Municipal Shellfish Warden.
4. Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.
5. Ability to analyze situations quickly and objectively and to determine the proper course of action.
6. Ability to remember names, faces and details of incidents often under stressful conditions.
7. Ability to understand and carry out oral and written instructions.

8. Ability to communicate both orally and through written reports.
9. Ability to operate a motor vehicle.

Desirable Training and Experience

High School graduation, plus experience in law enforcement; or any equivalent combination of training and experience. Will be expected to attend and complete 100-hour Criminal Justice Academy training if not already a graduate.

Personal Protection

The Municipal Shellfish Warden may carry chemical defense spray and a firearm while on patrol in the Town of Woolwich.

Special Requirements

Must possess a valid motor vehicle operator's license.

Must possess and maintain an adequate vehicle to be used for patrols.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee normally works in outside weather conditions.

The employee may be confronted by belligerent persons in precarious places and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Approved by the Board of Selectmen on September 24, 2000

Revised by the Board of Selectmen on March 12, 2001

Animal Control Officer

Nature of Work

The Animal Control Officer (ACO) is responsible for performing routine and complex public safety work in the enforcement of animal control laws, rules, regulations and ordinances. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Responds and investigates complaints concerning animal problems or violations and ensures that the laws established in 7 MRSA Chapters 719, 720, 721, 725, 729, 739, & 741 and municipal ordinances are enforced. Problems and violations would include but are not limited to uncontrolled animals, damage done by animals, cruelty to animals and animals that are sick, injured, or abandoned.
- Insures dogs six months or older are currently licensed with the municipality.
- Inspects kennels in accordance to "Maine's Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels and Boarding Kennels".

- Responds to reports of an animal suspected of having rabies and ensures that the procedures established in 22 MRSA § 1313-A and “Rules Governing Rabies Management” are carried out.
- Issues warnings or summons regarding animal control cases as required by state laws, rules and regulations and municipal ordinances.
- Appears in court to testify regarding animal cases.
- Prepares monthly and annual reports of activities. Compiles a variety of data regarding animal control.
- Removes dead animals from roads.
- Works closely with the media, public interest groups, schools and businesses to promote public awareness of state laws, rules and regulations and municipal ordinances regarding rabies, animal control, and humane treatment of animals.
- Works using own judgment in deciding course of action, expected to handle difficult and emergency situations and requesting assistance when necessary.
- Qualified to use a weapon for dispatching animals in accordance with state rules and regulations and municipal ordinances.
- Maintains normal availability by radio, pager or telephone for consultation or emergencies.
- Transports stray animals to the contracted animal shelter.

Requirements of Work

1. High school diploma or GED equivalent.
2. Some knowledge of law enforcement principles, procedures, techniques, and equipment; working knowledge of animal restraint and care techniques.
3. Some skill in operating the tools and equipment listed below.
4. Ability to learn the applicable state laws, rules and regulations, and municipal ordinances.
5. Ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.
6. Ability to exercise sound judgment in evaluating situations and in making decisions.
7. Ability to follow verbal and written instructions.
8. Ability to learn the municipality’s geography.

Special Requirements

1. Must possess, or be able to obtain at time of hire, a valid State Driver’s License.
2. Must be a certified animal control officer by the Maine Department of Agriculture within six months of appointment.

Tools and Equipment Used

Animal capture equipment, police radio, pager, and first aid equipment.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
 2. The employee must be able to lift and/or move more than 50 pounds.
 3. While performing the duties of this job, the employee frequently works in outside weather conditions.
- The employee may work with dangerous, sick, and injured animals, in high, precarious places, and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Fire Chief

Nature of Work

This position is responsible for administrative tasks and supervision of firefighting and fire prevention activities of the Woolwich Fire Department.

The Fire Chief has direct responsibility for the efficient operation of the Fire Department. Efficient operation is meant to include implementing a training program and maintaining training records that meet the State of Maine's Minimum Safety Standards (Title 26, Chapter 28). Work involves the supervision of maintenance of all department equipment, the prevention and extinguishment of fire, the protection of life and property, and the removal of fire hazards within the Town.

The Fire Chief is the superior officer within the department and has the authority to assume command at fire scenes. The Fire Chief's work is reviewed through discussions of problems and policies under the supervision of the Board of Selectmen.

Fire Chief's Duties

1. Directs and supervises maintenance, repair, improvement and replacement of firefighting equipment and fire fighters' gear.
2. Implements a training program which meets the State of Maine's Minimum Safety Standards. Supervises the training schedule to ensure the training of personnel in firefighting methods and use of equipment that meet that standard.
3. Directs and controls all volunteer fire fighters in the performance of firefighting operations within the municipality.
4. Prepares and administers the department budget. The Fire Chief shall submit a departmental budget to the Administrative Assistant not later than February 1st each year.
5. Prepares and submits to the Board of Selectmen a biweekly report regarding the operation of the department as well as a summary of fire and/or rescue incidents.
6. Supervises the administrative details of the department, including requisition of materials, supplies, and equipment and maintains adequate records and reports for same.
7. Prepares for the auditor and the insurance carrier an annual inventory of firefighting equipment and firefighting gear which is submitted to the Administrative Assistant.
8. Responsible for the development and implementation of an annual fire prevention program and activities in the local school.
9. Provides maintenance for all fire equipment owned by the municipality and used by the fire department.
10. Prepares and administers written Standard Operating Procedures and Policies for the department that meet the Bureau of Labor's minimum standards.
11. Suppresses disorder and tumult at the scene of a fire and generally directs all operations to prevent further destruction and damage.
12. Performs related work as required by the Board of Selectmen as pertains to state law.

Fire Warden's Duties

Historically the Fire Chief has also acted as the Fire Warden. For as long as that pattern continues, the job description shall define the Fire Warden's duties as follows:

Directs and performs fire prevention activities such as issuance of fire permits, and fire investigations in cooperation with State and local authorities. (Pursuant to Maine State Law the Fire Chief shall not

issue burn permits for the burning of household trash given the Town of Woolwich has a curbside removal contractor.)

Requirements

Extensive knowledge and experience in firefighting equipment, methods and techniques, hydraulics, and fire prevention methods.

1. Thorough knowledge of the rules and regulations of the department and fire prevention codes and ordinances.
2. Thorough knowledge of the street system and geography of the Town.
3. Thorough knowledge of the water supply and hydrant system of the Town.
4. Ability to effectively direct, with good judgment, the operations and activities of personnel and equipment under emergency conditions.
5. Ability to effectively work with, and maintain good working relationships with other municipal officials, State and Federal authorities and the general public.

Experience and Training

Progressively responsible firefighting experience, including supervisory and administrative responsibilities; high school graduation supplemented by specialized instruction in fire prevention and firefighting; or any equivalent combination of experience and training.

Necessary Special Requirement

Must possess valid appropriate State of Maine motor vehicle operator's license.

EMS Director Duties/Job Description

We, the Board of Selectmen, for the town of Woolwich set the following as the Woolwich EMS Director's duties and Operational Structure.

1. The EMS Director shall be appointed by the Board of Selectmen.
2. The Director works for and reports to the Fire Chief.
3. The Director will appoint an assistant.
 - a) That Assistant shall serve at the will and pleasure of the Director.
 - b) The Assistant Director will perform all duties assigned by the Director.
 - c) The Assistant Director shall have all the same duties and authority as the Director if the Director is unavailable and may not be contacted in a reasonable time.
4. The Director may also appoint other officers as is deemed necessary for the safe, efficient and legal operation of the Woolwich EMS.
 - a) The other officers shall serve at the will and pleasure of the Director.
 - b) The other officers will perform all duties assigned by the Director.
5. The Director will be responsible for the day to day operations, training, budgeting and purchasing.
 - a) He/She shall have the authority to hire and fire employees as the need dictates.
 - b) He/She will maintain a Woolwich EMS SOG.
6. The Director shall work for the Woolwich Fire Department Chief for the joint use of the Fire Station.
7. The Director shall meet with the Transporting Ambulance Contractor at least quarterly. However, it is recommended and encouraged that the Director communicate with the Contractor weekly or whenever a need arises.

David A. King Sr.
Dale Chadbourne

RESULTS
SPECIAL TOWN MEETING WARRANT
May 26, 2021

SAGADAHOC, s.s.

To: Debbie Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Town Office at 13 Nequasset Road in said Town, on the 26th day of May, A.D. 2021 at 6:00 in the evening, then and there to act on Articles 1 through 47, all of said articles being set out, to wit:

Article 1 **To elect a Moderator to preside at said meeting and to vote by written ballot.**
John Chapman was elected moderator for the meeting.

Revenue

Article 2 **To see if the Town will set the dates of **October 29, 2021** and **April 29, 2022** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **4% (four percent)** per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.**

Adopted by voice vote.

Article 3 **To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **2% (two percent)** for the 2021-2022 tax year. (36 MRSA § 506-A)**

Adopted by voice vote.

Article 4 **To see if the Town will vote to transfer all unexpended balances and overdrafts to the Undesignated Fund Balance except those listed below which may be carried forward at the Selectboard's discretion. The Selectboard is authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.**

List of Accounts that may be carried forward

Compensatory/Vacation Time
Employee Health Trust Account
Contingent Account
Insurance Account
Litigation Account
Conservation Commission Account

Woolwich EMS Donations Account
Dry Hydrants Account
Subdivision Accounts
Roads and Bridges Account
Computer System Account
Tar Account

accounts continued next page

Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Animal Control Account
Cable TV Account	Woolwich Emergency (WEMA) Account
Office Operations	Fire Department Operations
Supplements and Abatements	Fire Hydrant Account
Emergency 911	Street Lights
Fire Department Donations Account	Septic System
Elections Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	EMS Rescue Billing Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Town Clock Account	Special Events Committee
Animal Shelter Account	Monument Committee Account
Municipal Buildings Reserve Account	Catastrophic Repair Account
Generator Maintenance Account	Septic Reserve Account
Vital Records Book Repair Account	Air Pack Replacement Account
ICMA-RC Town Match Account	Street Sign Account
Tax Mapping Account	Heating Assistance Account
Nequasset Park Committee Account	Public Communications Account

Adopted by voice vote.

Article 5 **a)** To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to \$ **1,300,000.00**

2020 recommendation \$1,200,000.00

Adopted by voice vote.

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

Adopted by voice vote.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2020 appropriation up to \$20,000.00

Adopted by voice vote.

d) To grant the Select Board the permission to remove up to \$50,000.00 from the undesignated fund balance in the event of a state or federal declared emergency and/or disaster.

Adopted by voice vote.

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$40,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Adopted by voice vote.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

Adopted by voice vote.

b) To see if the Town will vote to authorize the Selectmen to accept donations, fines and fees and to authorize them to use the donations, fines and fees as they see fit or as a donor directs with regards to donations.

Adopted by voice vote.

Article 8 To select a fish commissioner for a five year term.

William D. Potter (2021-2026)

Adopted by voice vote.

Article 9 a) To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

Town voted that this would be left up to the fish commissioners.

Approved by voice vote.

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the alewife privileges. When expenditure is expected to be greater than \$1,000.00, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town.

Adopted by voice vote.

c) To see if the Town will authorize the Selectmen to use Fishway funds for repairs to Historic Town owned properties. The amount of money transferred for this purpose will be mutually agreed to by the Selectmen and the Fish Commission. This decision will be made after completion of the 2021 alewife harvest.

Adopted by voice vote.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds and Transfer Tax Documents on same and to also authorize the Selectmen to use the funds from the sale of said real estate for any municipal purpose as they deem appropriate.

***Note:** The Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).*

Adopted by voice vote.

Article 11 To see if the Town will vote to increase the property tax levy limit of **\$540,084.87** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

***Note:** This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.*

Adopted by voice vote.

Article 12 To see if the Town will vote to raise and appropriate funds for a re-evaluation of property assessments. The Select Board suggests **\$100,000.00** for the next three years.

Note: The Town has not had a re-evaluation in 14 years which normally should be done every 7-10 years.

Adopted by voice vote.

Personnel & Town Officers

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$38,745.00** for the compensation of the Town Clerk, Deputy Treasurer/Deputy Tax Collector and to authorize the Selectmen to spend any amount up to \$ 38,745.00

2020 appropriation \$36,900.00

Adopted by voice vote.

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$58,100.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$58,100.00

2020 appropriation \$52,800.00

Adopted by voice vote.

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$38,745.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to \$38,745.00

2020 appropriation \$36,900.00

Adopted by voice vote.

Article 16 To see if the Town will vote to raise and appropriate the sum of **\$28,000.00** for the Employee Health Insurance Account.

2020 appropriation \$42,800.00

Adopted by voice vote.

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	<u>2020</u>	<u>2021</u>
Selectperson	\$3,000.00	\$5,000.00
Selectperson	3,000.00	5,000.00
Selectperson	3,000.00	5,000.00
Selectperson	3,000.00	5,000.00
Selectperson	3,000.00	5,000.00
Board Chairman	1,500.00	500.00
Board Vice Chairman	500.00	250.00
Ballot Clerks	2,500.00	2,500.00
Registrar of Voters	250.00	250.00
Moderator	200.00	400.00
Workers Compensation	2,500.00	4,000.00
Unemployment Compensation	1,000.00	1,000.00

continued next page

Social Security	15,000.00	15,000.00
Medicare	5,200.00	5,500.00
Comp/Vacation Time Reimb	1,000.00	1,000.00
ICMA-Retirement Account	2,500.00	2,500.00
	<u>\$47,150.00</u>	<u>\$ 57,900.00</u>

Adopted by voice vote.

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommend \$57,900.00

2020 appropriation \$47,150.00

Adopted by voice vote.

c) To see if the Town will vote to raise and appropriate the sum of **\$6,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$6,000.00.

2020 appropriation \$6,000.00

Adopted by voice vote.

d) To see if the Town will vote to raise and appropriate the sum of **\$28,366.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectmen to spend any amount up to \$28,366.00

2020 appropriation \$27,809.00

Adopted by voice vote.

e) To see if the town will vote to raise and appropriate the sum of **\$6,000.00** for temporary help and training replacement personnel and to authorize the Selectmen to spend any amount up to \$6,000.00.

2020 appropriation \$6,000.00

Adopted by voice vote.

f) To see if the town will vote to raise and appropriate the sum of **\$10,000.00** for the new Earned Paid Leave Law that went into effect January 1st, 2021 which provides the EMS Department, Codes Enforcement Officer, Animal Control Officer and the Health Officer to earn one hour of EPL for every 40 hours worked, earning minimum wage of \$12.15 an hour.

Adopted by voice vote.

General Government

Article 18 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated 2020	Recommend 2021
General Assistance	\$2,000.00	\$2,000.00
Nequasset Church	500.00	500.00
Cemeteries	800.00	800.00
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,500.00	1,500.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-

continued next page

Animal Control & Care*	4,455.00	4,545.00
Planning Board	1200.00	1,200.00
Board of Appeals	100.00	100.00
Special Events Committee	-0-	-0-
Communication Committee	-0-	1,000.00
Solid Waste Committee	1,000.00	1,000.00
Monument Committee	2,500.00	2,500.00
Nequasset Park Committee	1,500.00	1,500.00
Contingency	10,000.00	10,000.00
Repair of Vitals Books	-0-	500.00
Old Town House	-0-	-0-
	<u>\$27,755.00</u>	<u>\$29,345.00</u>

** Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.*

Adopted by voice vote.

Article 19 To see if the town will vote to raise and appropriate the sum of **\$57,969.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to \$57,959.00.

2020 Appropriation \$56,532.00

Adopted by voice vote.

Article 20 To see if the town will vote to raise and appropriate the sum of **\$46,845.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	2020	2021
Town Reports	\$2,650.00	\$3,000.00
Telephone monthly usage	2,000.00	2,200.00
Postage (twice/year tax bills, etc.)	6,000.00	6,200.00
Office and computer supplies	2,500.00	2,500.00
Advertising	2,500.00	3,000.00
Printing (stationery, forms, etc.)	700.00	700.00
Computer support contract & software	18,540.00	16,745.00
Automated equipment maintenance	6,000.00	6,500.00
Training - seminars and manuals	1,500.00	1,500.00
Association dues	500.00	500.00
Election supplies and materials	2,500.00	2,000.00
Office operations contingency	750.00	750.00
Mileage reimbursement	750.00	750.00
Mailing machine	1,000.00	500.00
	<u>\$47,890.00</u>	<u>\$46,845.00</u>

2020 appropriation \$47,890.00

Adopted by voice vote.

Article 21 To see if the town will vote to raise and appropriate the sum of **\$36,124.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	2020	2021
Electricity/ CMP	\$5,000.00	\$6,000.00
Water/ BWD	1,200.00	1,200.00
Heating fuel/ oil	6,000.00	7,500.00
Photocopier Lease	4,000.00	5,000.00
Mowing and grounds maintenance	2,880.00	3,024.00
Furnace maintenance/repair	1,200.00	1,200.00
Building sprinkler system contract	800.00	1,200.00
Security system contract/maintenance	2,000.00	2,000.00
Cleaning Services	5,100.00	4,000.00
Misc supplies and general building maintenance (hardware, etc.)	3,750.00	3,000.00
Elevator Maintenance	1,600.00	2,000.00
Elevator Reserve	-0-	-0-
	\$33,530.00	\$36,124.00

2020 appropriation \$33,530.00

Adopted by voice vote.

Article 22 To see if the Town will vote to raise and appropriate the sum of **\$6,000.00** for the Town's insurance.

Note: Art. 21 includes all municipal buildings, contents, & tax acquired properties. Vehicle Insurance is now listed under the appropriate departments. (Fire and EMS)

2020 appropriation \$6,000.00

Adopted by voice vote.

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$28,200.00** as payment to the Assessing Agent.

2020 appropriation \$27,900.00

Adopted by voice vote.

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** to update the property tax maps.

2020 appropriation \$0

Adopted by voice vote.

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** for the "Computer Replacement Account".

2020 appropriation \$2,500.00

Adopted by voice vote.

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$4,355.00** for the payment of membership dues for the Maine Municipal Association.

2020 appropriation \$4,277.00

Adopted by voice vote.

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$9,500.00** to pay the Auditor.

2020 appropriation \$9,300.00

Adopted by voice vote.

Article 28 To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Town's Litigation Account.

2020 appropriation \$7,000.00

Adopted by voice vote.

Article 29 a) To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** for the Municipal Building note principal.

Adopted by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **\$9,000.00** for the Municipal Building note interest.

2020 appropriations \$30,000.00

\$9,000.00

Adopted by voice vote.

Article 30 To raise and appropriate **\$7,000.00** and put into a reserve account for the purchase of solar panels at the end of seven years from ReVision Energy/GreenVolt LLC with a purchase price of \$48,327.00

2020 appropriation \$7,000.00

Adopted by voice vote.

Health/Welfare and Sanitation

Article 31 To see if the Town will vote to raise and appropriate the sum of **\$8,100.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2020 appropriation \$7,800.00

Adopted by voice vote.

Article 32 a) To see if the Town will vote to raise and appropriate the sum of **\$214,050.92** for complete weekly curbside refuse collection and disposal, bi-weekly curbside recycling collection and disposal and to authorize the Selectpeople to enter into an agreement with Riverside Disposal and EcoMaine for their services.

2020 appropriation \$202,193.42

***Breakout of total cost is as follows:**

Weekly Curbside Collection, Trash =	\$ 95,562.41
Bi-Weekly Curbside Collection, Recycling =	\$ 32,488.51
Disposal (Tipping) Fee based on est.1200tons =	\$ 74,000.00
Tipping fee for Recyclables (est.)227 tons	\$ 12,000.00
	<u>\$214,050.92</u>

Adopted by voice vote.

b) To see if the Town will appropriate a sum not to exceed **\$25,000.00** from the Undesignated Fund Balance Account for the Selectboard to use if necessary, for unanticipated solid waste disposal/recycling costs.

Adopted by voice vote.

c) To see if the Town will raise and appropriate the sum of **\$2,000.00** for the Household Hazardous Waste Collection event **

****Note:** Each year, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil-based paints, fuels, solvents, insecticides, etc. Date to be determined in the spring.

Adopted by voice vote.

Article 33 To see if the Town will vote to raise and appropriate the sum of **\$1,500.00** for the maintenance and upkeep of the Nequasset Park outhouse.

2020 appropriation \$1,500.00

Adopted by voice vote.

Highways and Bridges

Article 34 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	2020	2021
Roads and Bridges	\$ 67,000.00	\$ 67,000.00
Street Signs	-0-	-0-
Hot Topping	120,000.00	130,000.00
Snow Plowing	527,087.00	533,499.00
Street Lights	4,500.00	4,500.00
Culvert Repair	-0-	-0-
	\$718,587.00	\$734,999.00

Adopted by voice vote.

Article 35 a) To see if the Town will authorize the Selectmen to remove up to **\$62,000.00**, if available, from the Local Road Assistance Program (LRAP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional LRAP funds for whatever “highway purpose” the Selectmen and the Road Commissioner deem appropriate.

Adopted by voice vote.

Article 36 To see if the Town will vote to raise and appropriate the sum of **\$40,000.00** for repair and maintenance on unpaved town maintained roads.

Adopted by voice vote.

Protection

Article 37 a) To see if the Town will raise and/or appropriate such sums of money as may be necessary for the following accounts (Appropriate **\$600.00**** from WEMA account and raise & appropriate **\$47,442.00** through taxation):

Adopted by voice vote.

b) To allow the Board of Selectmen to rename the Generator Replacement Account to the Generator Maintenance Account.

	2020		2021
Hydrants (Bath)	\$19,284.00	12 @ \$1,607.00	\$19,284.00
(Wiscasset)	\$25,406.00	13 @ \$2,166.00	\$28,158.00
WEMA Director**	600.00		600.00
Generator Service	485.00		-0-
Generator Maintenance Acct	1,000.00		-0-
	<u>\$46,775.00</u>		<u>\$48,042.00</u>

* **Note:** WEMA stands for Woolwich Emergency Management Agency

** Stipend to be appropriated from WEMA Account – no new tax dollars

Adopted by voice vote.

Article 38 **a)** To see if the Town will vote to raise and appropriate the sum of **\$146,679.00** for the **Fire Department** account.

The breakdown of the account is as follows:

	2020	2021
Office Supplies/Expenses	\$ 800.00	\$ 800.00
Truck Fuel	4,000.00	4,000.00
Equipment Repairs	10,000.00	10,000.00
Truck Repairs	11,000.00	11,000.00
Contingent Account	5,000.00	5,000.00
Telephone	500.00	500.00
Training Expenses	3,000.00	3,000.00
New Equipment	10,000.00	10,000.00
Station Supplies	1,750.00	1,750.00
Fire Prevention	1,000.00	1,000.00
Wages	43,000.00	43,000.00
NFPA/OSHA Clothing	9,000.00	9,000.00
Fire Hose Purchase	3,300.00	4,000.00
Inoculations/Physicals	2,250.00	2,250.00
Fire Chief Stipend	11,500.00	11,500.00
Deputy Stipend	3,500.00	3,500.00
1st Captain Stipend	1,250.00	1,250.00
2nd Captain Stipend	1,250.00	1,250.00
1st Lieutenant Stipend	500.00	500.00
2nd Lieutenant Stipend	500.00	500.00
Social Security	3,751.00	3,751.00
Medicare	878.00	878.00
Worker's Comp	9,000.00	10,000.00
Insurance/Liability	7,500.00	8,250.00
	<u>\$144,229.00</u>	<u>\$146,679.00</u>

Adopted by voice vote.

b) To see if the Town will vote:

1) To raise and appropriate the sum of **\$6,600.00** for interest payments for the fourth year for the fire truck

2) To raise and appropriate the sum of **\$34,800.00** for principal payments for the fourth year for the fire truck

Adopted by voice vote.

Article 39 To see if the Town will vote to raise and appropriate the sum of **\$11,600.00** for the purchase of two(2)air packs

2020 appropriation \$27,050.00

Adopted by voice vote.

Article 40 To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Catastrophic Repair Account.

Adopted by voice vote.

Article 41 To see if the Town will vote to raise and appropriate the sum of **\$231,113.00** for the Town of Woolwich to have a primary Emergency Medical Service.

The breakdown of the account is as follows:

	2020	2021
AEDs	3,500.00	4,500.00
Annual Fees	9,500.00	9,500.00
Billing Fees	5,100.00	7,000.00
Clothing	1,500.00	1,500.00
Communications	3,000.00	3,500.00
Contingency	1,000.00	750.00
Fuel	2,500.00	2,500.00
Medical Equipment	4,500.00	4,500.00
Medical Exams	500.00	500.00
Medical Supplies	7,000.00	12,000.00
Office Supplies	750.00	750.00
Payroll	117,000.00	130,000.00
Training	5,000.00	5,000.00
Vehicle Maintenance	5,000.00	5,000.00
Worker's Comp	9,235.00	12,700.00
Social Security	8,029.00	8,804.00
Medicare	1,878.00	2,059.00
Liability	1,800.00	1,800.00
Insurance	7,500.00	8,250.00
EMS Director Stipend	8,500.00	9,000.00
EMS Assistant Stipend	2,500.00	-0-
EMS 2nd Assist Stipend	1,000.00	1,500.00
	\$206,292.00	\$231,113.00

Adopted by voice vote.

a) To see if the Town will vote:

1) To raise and appropriate the sum of **\$10,860.00.00** for interest payments for the second and third year for the Ambulance

2) To raise and appropriate the sum of **\$42,858.00** for principal payments for the second and third year for the Ambulance.

(Please note:) this article is to amend last year's warrant which did not include the second ambulance interest or ambulance payment.

Adopted by voice vote.

b) To see if the Town will authorize the Selectmen to use any amount of income generated by Rescue Services to reduce the budget as they deem appropriate.

Adopted by voice vote.

Article 42 To see if the Town will vote to raise and appropriate the sum of **\$5,878.13** for a total of three (3) years for a total of **\$17,634.39** for the purchase of a LUCAS chest compression system for the EMS Department.

Adopted by voice vote.

Miscellaneous Donations

Article 43 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club.

2020 appropriation \$400.00

Adopted by voice vote.

Article 44 To see what sum of money the Town will vote to donate to the following local agencies:

	2020	2021
	Appropriated	Donate
Bath Area Family YMCA	500.00	500.00
Bath Area Food Bank	1,000.00	1,000.00
Bath Area Senior Citizens Center	850.00	850.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Health Equity Alliance	500.00	-0-
LifeFlight	768.00	768.00
Jesse Albert Dental Clinic	2,500.00	2,500.00
Maine Maritime Boat Program	5,000.00	5,000.00
Midcoast Maine Community Action (CED)	1,400.00	1,400.00
New Hope for Women	500.00	500.00
Spectrum Generations	1,740.00	1,740.00
Sweetser	3,084.00	3,084.00
Tedford Housing	700.00	700.00
Woolwich Historical Society	1,500.00	1,500.00
	\$20,642.00	\$20,142.00

Adopted by voice vote.

Article 45 To see if the Town will vote to raise and appropriate the sum of **\$20,142.00** for donations to local agencies/organizations.

2020 appropriation **\$20,142.00**

Adopted by voice vote.

Article 46**Ordinances**Town of Woolwich, Maine
EMS Billing Ordinance**1. Purpose**

The purpose of this policy is to define the billing practices of Woolwich EMS.

2. Definitions

911 Call - A call made to a 911 Public Safety Answering Point requesting the response of an ambulance for a medical emergency.

ALS - Advanced Life Support

BLS - Basic Life Support

Transport - The transport of an individual to a hospital after a 911 call.

No Transport - The outcome of a 911 call when no patient is transported to a hospital.

On Scene Care - The response to a 911 call where a patient is evaluated, treated, and the patient is not transported to the hospital.

On Scene Care with Medication - The response to a 911 call where a patient is evaluated, treated, medication administered, and the patient is not transported to the hospital.

Call for Service without Transport - The response to a 911 call where a patient is not transported to the hospital, and no medical care or treatment is provided. An example is a "lift assist."

3. Agreements - The Town of Woolwich may contract with a 3rd Party for the administration of this policy.

4. Transport Rates

The following rates will be charged for transports. Mileage will be charged at the stated rate in addition to the transport charge:

Mileage per Mile	\$14
ALS Non Emergency	\$600
ALS Emergency	\$700
ALS 2	\$950
BLS Non-Emergency	\$400
BLS Emergency	\$550

*Rates effective June 17, 2019

5. Non-Transport Rates

The following rates will be charged for responses that do not result in transport:

Call for Service with no Transport	\$0 for the first three in any 6 month period, \$75 thereafter after.
On Scene Care	\$75**
On Scene Care with Medication	\$150

*Rates effective Jan 1, 2020

** Excluded from 2020 Town Warrant. Amended for 2021 Town Warrant

6. Collections

The Town may authorize the 3rd Party billing company to pursue collection of all past-due accounts.

7. Appeals

The Select Board may hear appeals of ambulance bills and make agreements with citizens for the payment of bills.

Adopted by voice vote.

Article 47

Woolwich Local Food Sovereignty Ordinance

Sec. 1 Title

This ordinance shall be known and recorded as the “Woolwich Local Food Sovereignty Ordinance.”

Sec. 2 Purpose

The purpose of this ordinance is as follows:

- 1) To increase the food security of our neighbors and community by increasing access to locally produced and processed food.
- 2) To help preserve small family farms and homesteads by allowing them to market surplus product without the burden of state licensing and inspection.
- 3) To increase economic opportunities and encourage local agriculture within the community.

Sec. 3 Definitions

- 1) **MFSA**- Maine Food Sovereignty Act
- 2) **Point of Production** - The property, farm, or homestead, on which the marketed food/food product is produced.
- 3) **Food/Food Product** - Products/items intended for human consumption including, but not limited to; milk, milk products (cheese, yogurt, ice cream, etc.), maple syrup, juice/cider, baked goods (bread, pies etc.), produce, canned fruit/vegetables (jams, pickles, etc.), fish and seafood.
- 4) **Producer** - The personal entity or entities producing the marketed food/food product.

Sec. 4 Authority

The basis for this ordinance is founded upon the following authority:

- 1) **Maine Food Sovereignty Act** - LD 725
- 2) **Maine State Constitution** - Article VIII, Part Second, Section 1

Sec. 5 Effect

In accordance with the MFSA this ordinance shall exempt producers of food/food products from state licensing and inspection for products sold at the point of production.

Sec. 6 Limitations and severability clause

- 1) All food products sold at farmers markets, or any other venue, shall still be subject to all relevant state regulation.
- 2) In accordance with the MFSA, this ordinance is not applicable to meat and/or poultry sales.
- 3) Should a court, having proper jurisdiction in such matters, declare any provision of this ordinance invalid, that provision shall be removed. However, the remaining provisions of the ordinance shall remain.

Sec. 7 Liability protection and municipal immunity

1) Producers shall be able to enter into private agreements with consumers in order to waive liability concerning the consumption of local food.

2) The Town of Woolwich and all its personal entities shall be immune from claim and liability from any personal losses or damage resulting from this ordinance, in accordance with the Maine Tort Claims Act (Maine Statutes, Title 14, Sec. 8103)

Sec. 8 Effective date

This ordinance shall become effective immediately upon adoption by the town.

Adopted by voice vote.

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

A person who is not a registered voter may not vote in any election.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meeting.

Given unto our hands this 20th day of April, 2021.

DAVID A. KING, SR.
JASON A. SHAW
DALE E. CHADBOURNE
ALLISON L. HEPLER
ALLEN J. GREENE

Attest:

ANTHONY P. BLASI
Town Clerk of Woolwich, Maine

Index

“A Citizen’s Guide to Town Meeting”	25
Animal Control Officer	43
Bath Water District Trustee	66
Board of Assessors’ Notice	24
Boston Post Cane Holders	4
CEO.....	35
Citizen Committee List	20
Dedication	3
Emergency Management Director	39
Fish Commissioners.....	58
Governor’s Report.....	30
Guidelines to Attending a Town Meeting	5
Holiday Schedule	23
Independent Auditor’s Report.....	69
Local Health Officer	42
Maine Municipal Association	64
Monument Committee	57
Municipal Officials	17
Nequasset Meeting House.....	56
Patten Free Library	63
Planning Board.....	54
Public Communications Committee	61
Road Commissioner.....	44
RSU 1 Annual Report	47

Index

Sagadahoc County Commissioner	33
Sagadahoc County Emergency Management Agency	39
Selectboard.....	52
Shellfish Warden	59
Snowplowing Contracts	107
Solid Waste and Recycling Committee.....	62
Special Events Committee	60
State Representative's Report	32
State Senator's Report.....	31
Superintendent	46
Tax Collector.....	49
Town Administrator/Treasurer	48
Town Clerk.....	50
Town Information	2
Town Job Descriptions.....	108
Town Meeting Minutes, May 26, 2021	123
Town Meeting Warrant, April 27, 2022	6
U.S. Representatives' Reports.....	29
U.S. Senators' Reports	27
Woolwich EMS	41
Woolwich Fire and EMS Suggested Donations.....	134
Woolwich Fire Department	38
Woolwich Historical Society	55

Woolwich Fire and EMS Suggested Donations

Here is a sample list of what your donation to Woolwich Fire or EMS could purchase. Please feel free to donate for any specific item, or in any dollar amount you choose. We are grateful for any donation. Thank you for helping us provide additional tools and training for our Firefighters and EMTs. All donations are tax deductible and a letter is available upon request.

FIRE:

- Firefighter Structural Coat - \$1,100.00
- Firefighter Structural Pants - \$790.00
- Firefighter Boots - \$490.00
- Firefighter Helmet - \$340.00
- Firefighter Gloves - \$90.00
- Firefighter Hood - \$110.00
- Portable Smoke Ejector Fan - \$3,200.00
- (1) Firefighter 1&2 School - \$675.00

EMS:

- Medical Bag - \$200
- EMS Jacket - \$300
- Glucometer - \$30
- AED - \$2,500
- EMT Basic Class - \$1,000
- EMT Advanced Class - \$1,700
- Paramedic Class - \$9,500

FIRE/EMS:

- Pager - \$490.00
- Portable Radio - \$550.00

All donations should be mailed to: **Woolwich Fire Department
13 Nequasset Road
Woolwich, Maine 04579**

If you would like your donation to go to either Fire or EMS, please designate.

~ **Notes** ~

~ **Notes** ~