Annual Report

of the

Town Officers

of the Town of

Woolwich
Maine

For the fiscal year
July 1, 2011– June 30, 2012

Lincoln County Publishing Co.
Newcastle / Damariscotta, Me.

Woolwich, Maine

-Incorporated October 20, 1759

-Population: 3,072 (2010 Census)

-Government: Annual Town Meeting, five member Board of Selectmen and Town Administrator

-School: Woolwich Central School (K-8); Principal, Thomas M. Soule

-Post Office: Woolwich Post Office 04579; Tel. 443-2000
Bath Post Office 04530; Tel. 443-9779

-Woolwich Historical Society, 21 Nequasset Road; 443-4833; Open June, July and August on Saturdays, 10 a.m.-4 p.m. and by appointment. Call Debbie Locke at 443-5684.

-Cable Television - COMCAST
Questions about your bill - 1 (207) 729-6663
Local Cable - Channel 3 - To put items on the local cable, please call the Town Office at 442-7094

-Solid Waste Disposal - Pine Tree Waste, Inc. - 442-7141

-Telephone Service: Fairpoint 442/443/386/882 Exchanges

-Cemeteries: Nequasset Cemetery, Partridge Cemetery, Riverside Cemetery, Bailey Cemetery, Gould Cemetery, Grover Cemetery, Murphy's Corner Cemetery, Laurel Grove Cemetery, Thwing's Point Cemetery

-Town Office: Municipal Building, 13 Nequasset Road

Selectmen's Office, Town Administrator and Town Treasurer	442-7094
Tax Collector and Town Clerk	442-8723
Fax machine	442-8859
Animal Control Officer	737-2093
Shellfish Warden	371-2732

Office Hours of the Town Clerk and Tax Collector

Monday	9 a.m.-5 p.m.
Wednesday	9 a.m.-6 p.m.
Friday	9 a.m.-3 p.m.

Office Hours for the Selectmen's Office / Town Administrator

Monday	9 a.m.-5 p.m.
Tuesday and Thursday	8 a.m.-4 p.m.
Wednesday	9 a.m.-6 p.m.
Friday	9 a.m.-4 p.m.

Email Address: administrator@woolwich.us
Website: www.woolwich.us

Town Clerk - hunting and fishing licenses, dog licenses, birth, marriage and death certificates issued, copies of vital statistics records, election preparation and records.

Tax Collector - excise tax collection, automobile, trailer and boat registration, collection of all fees and tax payments.

The **Selectboard** meet 1st and 3rd Mondays of each month at 6 p.m. at either the Woolwich School (during the school year) or at Nequasset Church (during the summer months).

The **School Board** meets the fourth Monday of every month at 6:00 p.m. at alternate schools in the RSU#1 district. Website: www.rsu1.org.

Brief History of Woolwich - First settled in 1638 by Edward Batemen and John Brown, who purchased the land of Robin Hood, the Indian Chief. Settlement was broken up in the second Indian War. Resettled in 1734, Precinct of Georgetown until incorporated October 20, 1759. Plantation name, Nequasset. Present name from Woolwich, England. Day's Ferry area designated as a historic district on the National Register of Historic Places in 1975.

Dedication

Carlton Day Reed (1930-2012)

Known to all as "Bud", he grew up in Days Ferry, attending the one room schoolhouse on the Old Stage Road before graduating from Morse High where he was a standout athlete in football, hockey and baseball. Following his graduation from Colby College in 1953, he joined his father in the family bridge building business, Reed & Reed.

Bud won a seat in the Maine House of Representatives in 1958 and was first elected to the Maine Senate in 1962 and was chosen by his peers as Senate President in 1965-66, the first Democrat in 54 years to hold this position. He served two more terms, one as minority leader. He was proud of his leadership in passing legislation to help clean-up Maine's polluted rivers.

Following his career in politics Bud was appointed a Trustee of the University of Maine system and a member of the Maine State Board of Education. He joined the Boards of Canal National Bank, Key Corp. and Central Maine Power Company where he rose to the position of Chairman of the Board from 1991 to 1995.

While Bud and his wife Betty traveled the world visiting six continents and experiencing many different cultures and places, his heart was always in Woolwich where he lived his entire life. Bud was active in the Woolwich Historical Society, serving as its President and helping write and publish a book, the *History of Woolwich, Maine*.

Of all that Bud enjoyed in his life of business, public service and travel, he loved his family more than anything. He was patriarch to a large, loving family including six children, 19 grandchildren, 4 great-grandchildren and several nieces and nephews.

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Woolwich Recipients of The Boston Post Cane

The current holder of the Boston Post Cane is Grace Smith of the Middle Road.

Name	Date of Death	Age
Jerry Creamer	05-10-2011	96
Sadie G. Hathorne	08-12-2008	95
Mary S. Bateman	08-15-2007	97
Stanley E. Wallace	02-23-2003	92
Marietta M. Flemmings	07-23-2002	96
Eleanor A. Jameson	01-04-2002	95
Alberta Hunt	07-29-2000	99
Hollis L. Leeman Sr.	06-15-1996	93
Marian D. Cain	12-12-1995	94
Harold B. Leeman	05-03-1993	91
Catherine L. Carleton	01-31-1992	94
Maude E. Leeman	08-17-1990	96
Albert V. Knight	09-18-1987	97
Susie B. Reed	09-13-1985	97
Loring K. Soule	01-26-1984	98
Fred T. Hathorne	09-22-1978	98
Mary L. Dodge	03-09-1976	101
Winifred H. Brawn	05-12-1971	98
Anne E. Dodge	11-02-1969	99
Cyrus Gilmore	03-27-1968	91
John C. Preble	01-28-1964	104
William Poor	10-30-1955	103
Asa Hathorn	12-23-1949	95
Marilla L. Brawn	12-05-1949	99
Clarrisa A. Reed	09-18-1941	89
Benjamin F. Savage	05-26-1941	93
Anne L. Sidelinger	07-21-1938	95
Emma T. Barnes	01-12-1934	92
Margaret B. Robbins	05-14-1933	93
Rachel A. Getchell	11-05-1930	94
Peter A. McDonald	03-03-1927	91
Sarah M. Reed	02-10-1927	91
Mary Buck	03-17-1923	90
Elizabeth Thwing	08-10-1921	90
John H. Perkins	09-25-1920	89
Charlotte A. Leonard	04-27-1920	94
Worrall Reed	02-27-1919	93
James Tibbetts	06-06-1916	99
Sarah McKenney	03-01-1914	97

This list was compiled by Selectman Todd W. McPhee using the Town of Woolwich Vital Records. Any noted errors or omissions should be reported to the Town Office for investigation.

4/5/13 version

Town Meeting Warrant
May 8, 2013

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:
In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School at 137 Nequasset Road in said Town, on Wednesday, the 8th day of May A.D. 2013 at Six o'clock in the afternoon, then and there to act on Articles 1 through 39, all of said articles being set out, to wit:

Article 1 To elect a Moderator to preside at said meeting and to vote by written ballot.

Revenue

Article 2 To see if the Town will set the dates of **October 1, 2013** and **April 1, 2014** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **7% (seven percent**) per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **3% (three percent)** for the 2013-2014 tax year. (36 MRSA § 506-A)

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to Undesignated Fund Balance except those listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

List of Accounts to be carried forward

Compensatory/Vacation Time	Woolwich EMS Donations Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Computer System Account
Conservation Commission Account	Tar Account
Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Animal Control Account
Cable TV Account	Woolwich Emergency (WEMA) Acct
Office Operations	Fire Department Operations
Supplements and Abatements	Hydrant Rental
Emergency 911	Street Lights
Fire Department Gift Account	Septic System
Woolwich EMS Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account EMS	Rescue Billing Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Municipal Buildings Reserve Acct	Emergency Vehicle Reserve Acct
Generator Reserve Account	Septic Reserve Account
Vital Records Book Repair Account	Air Pack Replacement Account

Article 5 **a)** To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to **$900,000.00**

2012 recommendation $800,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

c) To see if the Town will vote to appropriate up to **$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2012 appropriation up to $20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **$10,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Article 7 **a)** To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs.

Article 8 To select a fish commissioner for a five year term.

Raymond E. Robson, Jr. (2008-2013)

Article 9 **a)** To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the Alewife privileges. Where an expenditure is expected to be greater than $1,000, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of **$451,603.00** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **$32,391.00** for the compensation of the Town Clerk, Deputy Treasurer/ Deputy Tax Collector and to authorize the Selectmen to spend any amount up to $32,391.00.

2012 appropriation $29,349.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **$44,365.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to $44,365.00.

2012 appropriation $43,623.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **$35,115.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to $35,115.00.

2012 appropriation $34,528.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **$36,500.00** for the Employee Health Insurance Account.

2012 appropriation $20,500.00

Note: This article now includes the cost of health insurance for all three office employees.

Article 16 To see if the Town will vote to appropriate up to **$0.00** from the Undesignated Fund Balance Account for unanticipated health benefit costs.

2012 appropriated up to $10,500.00
2012 used from Surplus 7,525.20

Article 17 **a)** To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	2012	2013
Selectman	$3,000.00	$3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,000.00	2,000.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00
Workers Compensation	8,000.00	8,000.00
Unemployment Compensation	1,500.00	1,500.00
Social Security	17,400.00	17,750.00
Part Time Staff	-0-	-0-
Comp/Vacation Time Reimb.	2,400.00	2,400.00
ICMA-Retirement Account	426.00	2,797.00
	$49,176.00	$**51,897.00**

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended $51,897.00
2012 appropriation $49,176.00

c) To see if the Town will vote to raise and appropriate the sum of **$6,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to $6,000.00.

2012 appropriation $4,822.00
2012 Carry Forward $1,560.00
$6,382.00

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Note: The ACO has been paid a monthly salary plus she was paid mileage at the Federal rate. The $4,822.00 alone was not enough to cover both. We will have used a majority of the carry forward by the end of this fiscal year. She has agreed to work for salary only and not submit mileage chits for the FY14 budget year.

d) To see if the Town will vote to raise and appropriate the sum of **$22,399.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to $22,399.00.

2012 appropriation $22,399.00

General Government

Article 18 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated 2012	2013
General Assistance	$5,000.00	$5,000.00
Nequasset Church	-0-	400.00
Cemeteries	-0-	-0-
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,500.00	1,500.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,963.00	3,963.00
Planning Board	-0-	1,000.00
Conservation Commission	-0-	-0-
Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	-0-
Board of Appeals	100.00	100.00
Recreation Committee	2,000.00	2,000.00
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	1,904.00	1,604.00
Contingent	10,000.00	9,000.00
Repair of Vitals Books	238.00	590.00
	$29,405.00	**$29,857.00**

* Animal Control & Care for care of the Town's stray, homeless pets at

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Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Article 19 To see if the town will vote to raise and appropriate the sum of **$49,203.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to $49,203.00.

2012 Appropriation $49,203.00

Article 20 To see if the town will vote to raise and appropriate the sum of **$38,500.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	2012	2013
Town Reports	$1,500.00	$1,500.00
Telephone and fax machine monthly usage	2,500.00	2,500.00
Postage (twice/year tax bills, etc.	4,800.00	5,000.00
Office and computer supplies	3,800.00	3,800.00
Advertising	1,300.00	1,400.00
Printing (stationery, forms, etc.)	500.00	500.00
Computer support contract & software	8,650.00	9,500.00
Automated equipment maintenance	7,000.00	7,000.00
Training - seminars and manuals	1,500.00	1,500.00
Association dues	300.00	300.00
Election supplies and materials	2,000.00	2,000.00
Office operations contingent	1,500.00	1,500.00
Mailing machine	1,000.00	1,000.00
Voting Machine System	176.00	1,000.00
	$36,526.00	**$38,500.00**

2012 appropriation $36,526.00

Article 21 To see if the town will vote to raise and appropriate the sum of **$28,800.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	2012	2013
Electricity/ CMP	$6,700.00	$6,700.00
Water/ BWD	1,500.00	1,500.00
Heating fuel/ oil	6,000.00	5,000.00
Photocopier Lease	3,200.00	3,200.00
Mowing and grounds maintenance	2,100.00	2,700.00
Furnace maintenance/repair	300.00	300.00

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Building sprinkler system contract	500.00	500.00
Security system contract/maintenance	800.00	800.00
Cleaning Services	3,100.00	3,100.00
Misc. supplies and general building maintenance (hardware, etc.)	5,000.00	5,000.00
	$29,200.00	**$28,800.00**
	2012 appropriation	$29,200.00

Article 22 To see if the Town will vote to raise and appropriate the sum of **$19,000.00** for the Town's insurance.
Note: Art. 22 includes all municipal buildings, contents & vehicles.
2012 appropriation $18,500.00

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **$19,500.00** as payment to the Assessing Agent.
2012 appropriation $19,200.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **$1,200.00** to update the property tax maps.
2012 appropriation $1,000.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **$3,500.00** for the "Computer Replacement Account".
Note: We still have two older computers in the office, one of which is the HAVA Computer that belongs to the State of ME. We will likely have to replace them soon.
2012 appropriation $3,500.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **$3,674.00** for the payment of membership dues for the Maine Municipal Association.
2012 appropriation $3,563.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **$8,700.00** to pay the Auditor.
2012 appropriation $8,700.00

Article 28 To see if the Town will vote to raise and appropriate the sum of **$6,000.00** for the Town's Litigation Account.

2012 appropriation $6,000.00

Article 29 a) To see if the town will vote to choose "Scheme B" as recommended by the Woolwich Building Committee as an upgrade to the current Municipal Building. Approximate cost is 1.3 million dollars.

b) To see if the town will vote to choose to make renovations to the current Municipal Building as recommended by the Selectboard. Approximate cost is $300,000.00.
Note: If either of these options is chosen there will need to be a subsequent special town meeting to vote on the bonding for the project.

Health/Welfare and Sanitation

Article 30 To see if the Town will vote to raise and appropriate the sum of **$8,000.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2012 appropriation $7,950.00

Article 31 a) To see if the Town will vote to raise and appropriate the sum of **$3,000.00** for ambulance service for one year and to allow the Selectboard to sign a contract with the Town of Wiscasset EMS Service.

b) To see if the Town will vote to allow the Selectboard to sign a three year contract with North East Mobile Health Services at a cost of $0.00 dollars for each of the three years.

2012 appropriation $2,500.00

Article 32 a) To see if the Town will vote to raise and appropriate the sum of **$253,200.00** for the complete weekly curbside refuse collection and biweekly curbside recycling collection for year one of a three year contract extension for this service with Pine Tree Waste, Inc.

2012 appropriation $252,628.00

b) To see if the Town will appropriate a sum not to exceed **$25,000.00** from the Undesignated Fund Balance Account for the Selectmen to use if necessary for unanticipated solid waste disposal/recycling costs.

c) To see if the Town will raise and appropriate the sum of **$2,000.00** for the Household Hazardous Waste Collection event.**
Note: *Each year in May, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil based paints, fuels, solvents, insecticides, etc. In past years, the funds for this have been included in the Solid Waste & Recycling Committee's account until last year when we separated the accounts.* ***The Household Hazardous collection day will be Saturday, May 4, 2013. You must preregister by calling 443-8356 or 443-8357*

2012 appropriation $1,800.00

Highways and Bridges

Article 33 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	2012	**2013**
Roads and Bridges	$60,000.00	$60,000.00
Street Signs	1,000.00	1,000.00
Hot Topping	77,000.00	77,000.00
Snow Plowing	389,456.00	401,126.00
Street Lights	4,100.00	4,100.00
Culvert Repair	-0-	-0-
	$531,556.00	**$543,226.00**

Article 34 **a)** To see if the Town will authorize the Selectmen to remove **$73,000.00** from the Urban-Rural Initiative Program (URIP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional URIP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate.

Protection

Article 35 **a)** To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

	2012		**2013**
Hydrants (Bath)	$15,511.00	12 @ $1,292.60	$15,511.00
(Wiscasset)	15,872.00	13 @ $1,220.92	15,872.00
Fire Chief	6,334.50		6,334.50
Asst. Chief	2,050.00		2,050.00
Asst. Chief	2,050.00		-0-
Captain 1	1,281.25		1,281.25
Captain 2	1,281.25		1,281.25
Lieutenant 1	640.50		640.50
Lieutenant 2	640.50		640.50
Safety Officer	-0-		-0-
Shellfish Warden	-0-		-0-
Four sets of NFPA/OSHA-Clothing	8,500.00		8,500.00
WEMA*	-0-		-0-
WEMA Director	-0-		600.00
Inoculations/Physicals	2,500.00		2,500.00
911	100.00		100.00
Generator Service	2,000.00		800.00
Generator Replacement Acct**	800.00		2,000.00
EMS Director	2,500.00		3,000.00
Deputy EMS Director 1	1,500.00		2,000.00
Deputy EMS Director 2	1,500.00		-0-
EMS 1st Assistant	500.00		500.00
EMS 2nd Assistant	500.00		500.00
Vehicle Replacement Acct	-0-		-0-
Air Packs	2,500.00		2,500.00
Fire Hose	2,000.00		2,000.00
Fire Dept. Computer	1,000.00		1,000.00
	$71,561.00		**$69,611.00**

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

b) To see if the Town will vote to raise and appropriate the sum of **$88,700.00** for the Fire Department account.
The breakdown of the account is as follows:

	2012	**2013**
Office Supplies/Expenses	$1,200.00	$1,200.00
Truck Fuel	4,500.00	6,000.00
Equipment Repairs	4,000.00	5,000.00
Truck Repairs	12,500.00	12,500.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,500.00	1,500.00
Training Expenses	2,100.00	3,100.00
Travel Expenses	250.00	250.00
New Equipment	15,000.00	15,000.00
Station Supplies	1,400.00	1,500.00
Fire Prevention	1,000.00	1,300.00
Wages	36,000.00	36,000.00
	$84,800.00	**$88,700.00**

c) To see if the Town will vote to raise and appropriate the sum of **$46,000.00** for the Woolwich Emergency Medical Service Account. The breakdown of the account is as follows:

	2012	2013
AEDs	$2,000.00	$2,000.00
Annual Fees	2,000.00	2,000.00
Billing Fees	500.00	500.00
Clothing	2,000.00	2,000.00
Communications	4,500.00	4,500.00
Contingency	500.00	500.00
Fuel	1,000.00	1,000.00
Medical Equipment	5,000.00	5,000.00
Medical Exams	1,000.00	1,000.00
Medical Supplies	6,500.00	6,500.00
Office Supplies	1,000.00	1,000.00
Payroll	12,000.00	12,000.00
Training	5,000.00	5,000.00
Vehicle Maintenance	3,000.00	3,000.00
	$46,000.00	**$46,000.00**

Miscellaneous Donations

Article 36 To see if the Town will vote to appropriate **$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club.

2012 appropriation $400.00

Article 37 To see what sum of money the Town will vote to donate to the following local agencies:

	2012 Appropriated	2013 Donate
Bath Area Family YMCA	-0-	500.00
Bath Area Senior Citizens Center	825.00	825.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Coastal Trans	1,400.00	1,400.00
Jesse Albert Dental Clinic	2,500.00	2,500.00
Maine Maritime Boat Program	5,000.00	5,000.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Spectrum Generations	1,953.00	1,953.00
Sweetser	3,084.00	3,084.00
Tedford Housing	350.00	700.00
Woolwich Historical Society	1,300.00	1,000.00
Woolwich Junior Athletics	4,000.00	4,000.00
	$22,452.00	**$23,002.00**

Article 38 To see if the Town will vote to raise and appropriate the sum of **$23,002.00** for donations to local agencies/organizations.

2012 Agency appropriation	$16,802.00
2012 Woolwich Historical	$ 1,300.00
2012 Junior Athletics	$ 4,000.00
2012 Maine Maritime	$ 5,000.00
2012 Fields for our Future	$ 5,000.00
	$32,102.00

Note: You may notice that some of the usual agencies are not listed this year. They did not submit requests for the FY14 budget year. One item last year, Fields for our Future, was just a one-time request.

Ordinances

Article 39 Shall an ordinance entitled "**Woolwich Temporary Business Ordinance**" be enacted? The purpose of the ordinance is to regulate temporary business activities so that temporary stands, concessions and exhibits are allowed only upon meeting certain minimum regulations.

Note: A copy of this ordinance is available in the Town Clerk's Office.

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

A person who is not a registered voter may not vote in any election.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meeting.

Given unto our hands this ___ day of April, 2013.

DAVID A. KING, SR. JASON A. SHAW
DALE E. CHADBOURNE ALLISON L. HEPLER
LLOYD F. COOMBS, JR.

Attest:
JEAN E. MANK
Town Clerk of Woolwich, Maine

Municipal Officials
7/1/13 – 6/30/14

Board of Selectmen:

David A. King, Sr., Chairman Term Expires: 31 December 2015
60 Birchwood Road, Woolwich, Maine 04579 (207) 442-7642

Dale E. Chadbourne, Vice Chairman Term Expires: 31 December 2013
18 Thunder Road, Woolwich, Maine 04579 (207) 442-8489

Allison L. Hepler Term Expires: 31 December 2014
417 Montsweag Road, Woolwich, Maine 04579 (207) 442-0754

Jason A. Shaw Term Expires: 31 December 2014
918 Old Stage Road, Woolwich, Maine 04579 (207) 442-8815

Lloyd F. Coombs, Jr. Term Expires: 31 December 2013
8 Brookside Dr, Woolwich, Maine 04579 (207) 443-3570

Town Administrator, Treasurer, General Assistance Administrator:

Lynette R. Eastman
Town Office (207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Tax Collector, E911 Addressing Officer, Deputy Clerk:

Jean E. Mank
Town Office (207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-8723

Town Clerk, Deputy Tax Collector, Deputy Treasurer:

Janice Bradford
Town Office (207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-8723

Code Enforcement, Building Inspector, Plumbing Inspector:

Bruce Engert
Town Office (207) 350-5282
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Road Commissioner:
Jack A. Shaw Term Expires: 31 December 2015
911 Old Stage Road, Woolwich, Maine 04579 (207) 443-3932

Fire Chief:
Geoffrey McCarren
Town Office (207) 577-3959
13 Nequasset Road, Woolwich, Maine 04579 (207) 443-3589

Animal Control Officer:
Terry MacGregor
1497 Middle Road, Dresden, Maine 04342 (207) 737-2093

Shellfish Warden:
Jon L. Hentz
36 Webber Road (207) 371-2732
Georgetown, Maine 04548

Registrar of Voters:
Janice Bradford
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Health Officer:
Paul H. Dumdey, M.D.
346 River Road, Woolwich, Maine 04579 (207) 443-3479

Director of Emergency Management Agency:
Dickey Brigance
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 443-3589

EMS Director:
Dana Lindsey
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Fish Commissioners:

William D. Potter, Chair	2011-2016	443-9633
Stanley N. Davis	2009-2014	
John D. Chapman	2010-2015	
Bruce R. McElman	2012-2017	
Raymond E. Robson, Jr.	2008-2013	

School Committee:

Robin Buczkowski	District 1	
Term Expires November 2013		443-9035
Timothy Harkins	District 3	
Term Expires November 2014		442-8134

State Legislature Information:

Senator Seth A. Goodall — Senate District 19

State Address:
Senate Chamber
3 State House Station
Augusta, Maine 04333-0003
(207) 287-1515
1-800-423-6900 (sessions only)

Home Address:
5 Church Street
Richmond, Maine 04357
(207) 737-4797
email seth@sethgoodall.com

Representative Peter S. Kent — House District 65

State Address:
House of Representatives
2 State House Station
Augusta, Maine 04333-0002
(207) 287-1400 (voice)

(207) 287-4469 (TDD)
1-800-423-2900
RepPeter.Kent@Legislature.maine.gov

Home Address:
182 Montsweag Road
Woolwich, Maine 04579
(207) 442-9255
Cell Phone (207) 319-4708
email pskentz5@hotmail.com

Citizen Committee List ~ 2012 - 2013

Name	Address	Evening Phone	Term Expires
Agricultural/Forest Resources Committee--meets as needed			
Joan Jordan	858 Old Stage Road	443-9080	6/30/14
Robert Rollins	738 Middle Road	443-4583	6/30/14
Rosemarie Granger	191 Phipps Point Rd	442-8759	6/30/13
Patrice Hennin	253 Barley Neck Rd	443-1501	6/30/13
Blueberry Beeton	253 Barley Neck Road	522-3328	6/30/13
Two Vacancies			6/30/15
Board of Appeals--meets as needed			
*David Kloberdans	16 Hall Road	386-0079	6/30/13
Gregory Doak	46 Old Stage Road	442-7281	6/30/14
Richard Ruddell	11 Birchwood Road	443-8646	6/30/14
Nathaniel Shipley, Assoc.	358 Mountain Rd	751-3655	6/30/13
Two Vacancies			6/30/15
Building Addition Committee			
Dave Andrews	79 Old Stage Rd	443-4192	
Janet Billson	16 Otis Shores	443-3881	
Allen Brawn	888 Middle Rd	443-2227	
Christian Corbett	PO Box 324	442-7298	
Evan Holbrook	2 Holbrook Lane	841-5741	
Dana Lindsey	889 Middle Rd	751-5239	
Guy Marsden	61 Delano Rd	443-8942	
Geoffrey McCarren	37 Spruce Drive	577-3959	
Stephen Perrine	PO Box 22	443-8041	
Arthur Brawn, Alt	30 Brawn Drive	443-3893	
Robert Meade, Alt	7 Tallman Rd	443-2580	
Edna White, Alt	9 Surrey Lane	443-9651	

Cable Television Committee--meets as needed

*Roger Baffer	721 Middle Road	442-7052	6/30/15
David Hayward	21 Brookings Bay Rd.	442-9529	6/30/13
Arlene Whitney	141 Old Stage Road	442-7676	6/30/14
Carl Miller	9 Miller Street	442-8186	6/30/15
Daniel Moore	13 Moore Place	443-2708	6/30/13
Richard Ruddell	11 Birchwood Road	443-8646	6/30/14

Comprehensive Plan Review Committee

*Clark Granger	191 Phipps Point Road	442-8759	
Paul Dumdey	346 River Road	443-3479	
Rosemarie Granger	191 Phipps Point Road	442-8759	
Allison Hepler	417 Montsweag Road	442-0754	
Joan Jordan	858 Old Stage Road	443-9080	
Katherine Wheeler	100 Montsweag Road	443-5712	
Patrice Hennin	253 Barley Neck Rd	443-1501	

Conservation Commission--Meets as needed

*Patrice Hennin	253 Barley Neck Road	443-1501	6/30/13
Joan Jordan, VC	858 Old Stage Rd	443-9080	6/30/14
Todd Hibl, TR	9 Shagbark Lane	841-2740	6/30/14
William Flood	1334 Middle Road	386-1051	6/30/13
Evan Holbrook	2 Holbrook Lane	841-5741	6/30/13
Two Vacancies			6/30/15

Fair Hearing Authority--meets as needed

Paul Dumdey	346 River Road	443-3479	
Selectman Representative			

Monument Committee—meets as needed

Robert Meade	PO Box 201	443-2580	
Jason Warnke	148 Hedge Bridge Rd	443-2814	6/30/15
Three vacancies			

Nequasset Church Committee--meets as needed

Sylvia Carlton	PO Box 482	443-6994
Deborah Locke	201 River Road	443-5684
Jason Shaw	918 Old Stage Road	442-7120
Christine Hallowell	108 Pushard Rd, Dresden	737-2759
Barbara Richards	369 Barley Neck Road	443-2869

Planning Board--meets first Monday of month, 7:15 p.m.

*Allen Greene	1035 Old Stage Road	882-6123	6/30/14
Greg Buczkowski	44 Pleasant Cove Drive	443-9035	6/30/14
Deborah Locke	201 River Road	443-5684	6/30/14
Charon Curtis	193 Dana Mill Rd	522-0696	6/30/15
Gaius Hennin	242 Barley Neck Rd	751-6432	6/30/13
Robert Meade, Alt	PO Box 201	443-2580	6/30/13
William Potter, Alt	185 Barley Neck Rd	443-9633	6/30/15

Recreation Committee--meets as needed

Allison Hepler, ex-officio		442-0754	
Collette Coombs	8 Brookside Drive	443-3570	6/30/14
Arlene Whitney	141 Old Stage Road	442-7676	6/30/14
Robert Meade	P.O. Box 201	443-2580	6/30/13
Diane Longley	141 Old Stage Road	442-7676	6/30/13
Kimberly Parsons	361 George Wright Road	443-1353	6/30/15
Sherri Simmons	42 Patriot Lane	798-3132	6/30/15

Representative to Bath Water District

Michael Sinton		442-7753	10/31/15

Road Committee--meets as needed

*David Kloberdans	16 Hall Road	386-0079	6/30/13
Jack Shaw, ex-officio		443-3932	
Robert Meade	P.O. Box 201	443-2580	6/30/14
Warren Skillings, Sr.	32 Baker Drive	443-9512	5/01/14
Arthur Spencer	162 Mountain Rd	373-8922	6/30/13
Evan Holbrook	2 Holbrook Lane	841-5741	6/30/15

Shellfish Conservation Committee--meets 1st Tuesday of each month @ 6:00 PM

*Daniel Harrington	274 Dana Mill Road	443-2104	6/30/14
Clark Granger	191 Phipps Point Rd	442-8759	6/30/13
Timothy LaRochelle	357 Chopps Cross Rd	319-9890	6/30/13
Andrew Cromwell	424 Montsweag Rd	837-5122	6/30/13
Paul Dumdey	346 River Rd	443-3479	6/30/14
Pamela Creamer	113 Montsweag Rd	443-4743	6/30/15
Philip Harrington	24 Weston Rd	443-4490	6/30/15

Solid Waste and Recycling Committee--meets 3rd Wednesday of each month, 5:30 PM

Terry Hanna	1347 Middle Rd	443-2679	6/30/14
*Fred Kahrl	937 Middle Rd	442-8497	6/30/14
Suzanne Wilcox	339 Old Stage Rd	522-0535	6/30/13
Linda Crawford	66 Gotham Woods Ln	841-9411	6/30/13
One Vacancy			6/30/13
One Vacancy			6/30/15
One Vacancy			6/30/15

* Committee Chairperson
Alt/Assoc Alternate Member

Corrections to this list should be forwarded to the Town Administrator at the Town Office
email: administrator@woolwich.us
Phone: (442-7094)

Town of Woolwich
2013
Holiday Schedule

HOLIDAY	DATE OBSERVED
New Year's Day	Tuesday, January 1, 2013
Martin Luther King, Jr. Day	Monday, January 21, 2013
Washington's Birthday/Presidents' Day	Monday, February 18, 2013
Patriots' Day	Monday, April 15, 2013
Memorial Day	Monday, May 27, 2013
Independence Day	Thursday, July 4, 2013
Labor Day	Monday, September 2, 2013
Columbus Day	Monday, October 14, 2013
Veterans Day	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 28, 2013
Thanksgiving Friday	Friday, November 29, 2013
Christmas Day	Wednesday, December 25, 2013

Board of Assessors' Notice

Assessors' Note:

Maine State Law requires that the Board of Assessors annually give notice in writing to all persons in the municipality liable to taxation to furnish a list of real and personal property, not exempt from taxation, to which they owned on the first day of April (36 M.R.S.A. §706). The declaration form should be filed with the Selectmen's office during the month of April.

Reduced Valuations for Land:

Maine State Law allows reduced valuations for Farm, Forest and Open Space land. Please contact the Selectmen's office for additional information on these programs. Applications must be filed by April 1st.

Property Tax Abatement:

Requests for property tax abatements must be filed in writing within 185 days from the date of commitment. Please call the Selectmen's office at (207) 442-7094 with questions.

Tax Exemptions:

The real property of qualified persons in the following classifications may receive a partial exemption:

1. Veterans who have reached the age of 62 on or before April 1st.
2. Veterans who are 100% disabled and receiving a pension from the United States Government for total disability.
3. Paraplegic Veterans
4. Unremarried widow or minor children of veterans in the above categories. The divorced wife or the remarried widow of a veteran is not eligible.
5. The widowed mother of a deceased eligible veteran and is in receipts of a pension for the service-connected death of her son.
6. A blind person who is legally blind as determined by the Department of Human Services and is a resident of Maine.
7. Maine Homestead Exemption - This program is open to any resident who has owned a home in Maine for twelve months and it is their primary place of residence.

NOTE: All applications must be filed by April 1st. If you currently receive the exemption you do not need to reapply.

Maine Residents Property Tax Program:

The State of Maine has two property tax refund programs - General Property Tax or Rent Refund and Elderly Householders Tax or Rent Refunds. Applications are available online at www.maine.gov/revenue. Applications must be filed between August 1st and June 1st.

Excerpts from
"A Citizen's Guide to Town Meeting"

By Jo Josephson, Staff Writer, Maine Townsman

HOW CAN I PREPARE FOR TOWN MEETING

Most towns publish the warrant in their annual report. Get a copy before the meeting and read it. If you have questions, you may wish to ask them of the selectmen before the meeting. But some of the answers may be found in that section of the annual report that indicates in detail the various spending accounts and how much was spent in the previous year; compare it with what is being requested this year. Also, check as to how much money is in the so-called surplus or undesignated funds account.

DO I HAVE TO KNOW PARLIAMENTARY PROCEDURE TO PARTICIPATE?

NO. That's why you elected a moderator at the opening of the meeting. The moderator is familiar with parliamentary procedure and is there to keep the meeting moving forward properly until all of the "articles" or items of business have been acted upon. Voters may not talk without being recognized by the moderator. You should direct all of your questions to the moderator. If an item of business is not on the "warrant", the name given to the list of articles, Town Meeting cannot act on it.

To Approve an Article: It is customary for the moderator to read the article aloud and ask if someone will make a motion on the article; usually someone will respond by saying "I move the article"; the moderator then asks, "Is there a second?" Someone will usually respond, "I second the motion".

This formality sets the stage for the discussion that follows. The moderator then rereads the motion and calls for a vote. It is best not to make a negative motion, because people get confused when a "yes" vote means "no". The best approach, if you oppose an article, is to move the article and vote against it.

To Amend an Article: Sometimes, during the discussion, someone will propose a change. For example, in a so-called "open-ended" money article, they may want to increase or decrease the amount of money recommended by the budget committee or selectmen. The amendment must be seconded;

there must also be an opportunity to discuss the amendment before voting on it. If the amendment passes; then the motion, as amended, is voted on. If the amendment does not pass, and there are no further amendments, then the original motion is voted upon.

It should be noted that amendments to so-called "capped" money articles, articles in which the amount of money is contained in the actual wording of the article, are limited: the amount may only be decreased. Also, ordinances may not be amended from the floor; the vote on an ordinance must be up or down with no amendment.

WHAT DO THE FOLLOWING WORDS MEAN?

Amendment. This is technically a secondary motion and must be acted on before the main motion is voted upon. It must be seconded and allow for discussion before it is voted upon.

Annual Meeting. This is the meeting at which municipal officers and other officials are elected. No law requires that the annual municipal budget be voted on at this meeting, although many towns do. A "special" town meeting is any other meeting called by the selectmen.

Annual Report. The annual report must be available at least three days before the annual meeting or the annual budget (business) meeting. It must contain the following: a record of all financial transactions during the past fiscal year, a statement of assets and liabilities, including a list of all delinquent taxpayers and the amount due from each, and portions of the audit.

Audit. An examination of the financial statements of a municipality by a public accountant to see if they fairly reflect the financial conditions of the municipality. State law requires that audits be conducted annually.

"Capped" Money Article vs. Open Ended Money Articles. This is an article in the warrant which states an amount to be raised ("To see if the Town will vote to raise and appropriate the sum of $10,000."). Capped articles can only be reduced by amendment. They cannot be increased like open ended articles ("To see what sum the town will vote to raise and appropriate.").

Excise Tax. There is a motor vehicle excise tax and a watercraft excise tax. They are for the privilege of operating the equipment on public ways.

Home Rule. It is the constitutionally guaranteed right of towns and cities to adopt and amend their charters, choose their form of government, and adopt laws that are not already covered by state law or which state law does not prohibit municipalities from adopting. Home rule is intended to ensure local control.

Mandate. Federal or state laws which require local governments to undertake specific actions or provide specific services. For instance, the requirement that municipalities build salt-sand storage sheds is a mandate that must be paid for with local funds as well as state funds. In 1990, Maine passed a law to require state funding of future mandates.

Ordinance. A law or a regulation enacted by a municipal government, usually targeting a specific subject, as in a dog control ordinance or a parking ordinance, or a zoning ordinance. Most ordinances (less than ten pages) must be posted in a public place at least seven days before Town Meeting. No ordinance may be amended on the floor of town meeting; they may only be voted up or down.

Overdraft. To be avoided! It's when the audit indicates that the amount spent on an item turns out to be greater than that approved by Town Meeting. It is indicated by parentheses ( ) around the amount.

Revenues and Expenditures. Revenue is just a fancy word for incoming monies; most of the money spent by town meeting comes from property taxes; other monies come from excise taxes on vehicles, and from the state in the form of revenue sharing and road assistance. Expenditures is just a fancy word for outgoing monies or on what the money is spent; most of the money is spent on solid waste disposal, roads, and schools.

Surplus. Also known as "undesignated" or "unappropriated" fund balance." It often results from not spending monies that were approved; it also results from getting more revenues than you expected. There is always a tendency to "raid surplus" instead of raising taxes. But surplus is not a savings account; it is an "operating cushion" to be used only in times of emergency, say some. The rule of thumb is to make sure surplus contains at least eight percent of the total operating budget for the town; or an amount equal to one month's operating expenses. The optimum is ten percent. If you do dip into it one year, make sure you build it up again the next year. Only the Town Meeting can authorize the spending of surplus.

Secret Ballot. The clerk prepares these for use at the polling place in secret (Australian) ballot elections, which can be for referendum questions (issues) as well as for candidates. Open town meeting towns become secret ballot towns by a town meeting vote to adopt secret ballot voting at least 90 days before the annual meeting. There are two towns in Maine that act on their entire warrant by secret ballot; most others use secret balloting for large ticket items, like bond issues.

Tax Anticipation Note (TAN). Often referred to as "hired money," it is money borrowed from a bank to run the town while waiting for taxes to be collected. Towns that collect taxes only once a year are the greatest users of

this; towns that have two tax collections a year and therefore an earlier flow of cash into the town coffers, usually do not have to rely on hired money. No Town Meeting vote is required in order to authorize the selectmen to take out a TAN.

Tax Rate. The tax rate determines how much you pay in property taxes. It is stated in "so many dollars per thousand dollars of valuation." For example, in a town with a tax rate of $14 per thousand dollars, the owner of a house valued at $50,000 would pay $700 ($14 x 50) in taxes. To determine the tax rate in your town, divide the total valuation of all the properties in your town by the amount needed to pay for the cost of running the town, and supporting the county government and the schools, after you have subtracted non-property tax revenues (excise taxes, revenue sharing, road assistance, etc.) from the total cost. So, for example, a town with $200,000,000 valuation, expecting to spend $3,000,000 on town, county and schools, with $500,000 in non-property tax revenue, needs to raise $2,500,000 in taxes, which when divided by $200,000,000, leaves us with a tax rate of .0125 or $12.50 per thousand dollar of valuation. In this town, the tax on a $50,000 home would be $625 ($12.50 x 50).

To Raise. A vote to raise a sum of money is a vote to get the money through municipal taxation of real and personal property. Typically, the motion is "to raise and appropriate" the money for some stated purpose identified in the article.

To See What Sum. An article that asks "to see what sum" is said to be an open-ended article and signals the need for someone to make a motion to set an amount for the discussion. Often the selectmen and the budget committee recommend on the warrant the amount that they think is in the best interest of the town.

Warrant. The Written notice, signed by at least a majority of the selectmen, which calls a town meeting and lists all the articles or items of business which will be voted on at the meeting. It must be posted in at least one public and conspicuous place in the town at least seven days before the town meeting.

Notes for Voters on Town Meeting Procedure

Rules of procedure, in general. It is important to understand two core concepts. First, rules of procedure are not rules of law. Their purpose is to facilitate the conduct of the meeting, and courts will usually uphold a moderator's decision and the actions of a meeting unless clear unfairness or error resulting in misunderstanding or confusion has actually affected

the vote. Second, questions about appropriate procedure or the outcome of a vote should be addressed in the meeting itself (see the discussion of "appeal" and "challenge," below). If questionable decisions or determinations of the vote are not brought to the moderator's attention and addressed on the spot, a court may decline to review the issue later, even where it would otherwise be appropriate for judicial review.

Distinguishing or Separating Voters and Non-Voters. Please respect any measures in effect for distinguishing or separating voters from non-voters.

Unanimous Consent. To expedite procedure, the moderator may from time to time invite or suggest that the meeting give "unanimous consent" to proceeding in a certain way. Cooperation where you can freely give it will usually save time and avoid unnecessary complication, but if you do not wish to give consent simply call out "Objection" or "I object" when the moderator asks for unanimous consent. The moderator may then suggest or invite a motion and vote on procedure and you will then have the opportunity to speak in opposition to the procedure.

Rules of Debate. Maine law makes three rules: (1) a person may not speak without being recognized by the moderator; (2) everyone shall be silent at the moderator's command; and (3) a person who is not a town voter may not speak without the consent of two-thirds of the voters present. In addition, the moderator *may* ask that one or more of the following rules be observed, and may invoke others to maintain good order and decorum. Raise your hand or stand, as directed by the moderator, to be recognized, and then state your name and what you would like to do. Stand while speaking unless otherwise directed or authorized by the moderator. Refrain from making negative motions ("I move that Article 16 be defeated"). After a motion has been made and seconded, the moderator will open the floor for discussion. The moderator may call on the Selectmen or other sponsors of an article to speak first on a main motion (a motion to approve an article as printed, for example). Thereafter, the affirmative side speaks. A person who makes a motion is entitled but not required to be the first speaker on the motion and may not vote against the motion but may seek consent to withdraw it. A person seconding a motion may both speak against it and vote against it. Do not make a speech and conclude it with a motion: rather, make the motion and then speak to it after it has been seconded and put to floor debate by the moderator. Address all remarks and all questions to the moderator alone. Remarks must be relevant to the motion. Debate will generally alternate between those in favor and those opposed. No one should address the same

subject more than twice without the express permission of the moderator. The meeting may establish a time limit per speaker per question and an overall time limit on a motion. No one may speak a second time until all who wish to speak a first time have done so. Speak to the issue, not to the person, and do not question motives or speak ill of another. Profanity is out of order. Do not read from any document except the warrant without first obtaining the moderator's consent. Listen attentively, do not whisper in the seats, and do not interrupt a speaker. Take conversation outside, and mute all but emergency workers' cell phones.

Nominations and Elections. No second is required for a nomination, but the moderator may request or require a candidate's consent to run (and if elected to serve), as a safeguard not only against the possibility that a nominee who is present will decide not to accept an office once won, but also as a safeguard against election of an absent person who when notified declines the office.

Written Ballot. State law requires the moderator, selectmen, and school committee members to be elected by written ballot, even if there is only one nominee. On motion and a majority of votes cast, or by unanimous consent, the meeting can determine to require written ballot voting on other offices or on any business or other article on the warrant. Do not fold, and do not allow another to fold, your ballot with another, or they may both be invalidated.

Appeal. A voter who thinks it appropriate to follow a procedure other than one announced by the moderator may seek to be recognized and then move a procedure the voter believes more appropriate.

Method of Voting. These are, in increasing order of certainty (and, for most of the time, required): voice vote, show of hands, rising (or standing) vote, division of the house, and written ballot vote.

Challenge. A voter who thinks the moderator has not correctly determined the outcome of a voice or other vote short of an actual count and who wishes to challenge the moderator's determination should immediately seek to be recognized, and when recognized, say "I doubt it." The moderator will then determine whether at least six other voters agree. If so, the moderator will make the determination more certain by using a designated other method of voting.

United States Senate

Dear Friend,

As I begin my service as your new Senator, I wanted to report to you on my first weeks in Washington. I have been assigned to four committees: Armed Services, Budget, Intelligence, and Rules. These appointments provide a great opportunity for me to take important and substantial action on behalf of Maine.

My position on the Armed Services Committee will allow me to honor our obligations to active duty service members and veterans, as well as ensure the strength, efficiency, and sustainability of our military. Serving on the Intelligence Committee will similarly allow me to help guarantee the continued safety of all Americans. Our intelligence community plays a pivotal role in identifying and understanding security threats around the world, and I welcome the chance to engage in this vital process.

Without question, the expanding federal debt must be addressed in a significant and timely manner. Our federal government's systems of revenue and spending are out of balance; we cannot continue to spend beyond our means and pass on debt to future generations. As a new member of the Budget Committee, I will work to ensure that necessary spending is tempered with fiscal responsibility. There is no single solution to this multi-faceted problem, and any realistic budget plan must include both increased revenues and decreased spending.

And finally, one of the most pressing issues that we face is the inability of Congress to get things done. Our Government has been slowed by bitter partisan gridlock, and this level of inaction is inexcusable. From my position on the Rules Committee, I intend to push for procedural reforms - including changes to the filibuster and requiring the disclosure of all political campaign donors. Our citizens deserve to know who is funding the outside expenditures that are now such a big part of political campaigns, even here in Maine.

Please remember that your individual perspectives are critical in helping me represent the diverse interests of Maine. Do not hesitate to share any thoughts, questions, or concerns that you may have. You can visit my website at www.king.senate.gov and provide your input there, or call my Washington office at (202) 224-5344. I also encourage you to

visit or contact any of my six state offices, which are listed on the website. Finally, you can keep in touch with me on Facebook at www.facebook.com/SenatorAngusSKingJr.

Again, I appreciate this opportunity to let you know what I am working on; in all of these matters, I am determined to be a strong voice for the people of Maine.

Sincerely,
ANGUS S. KING, JR.
United States Senator

Congress of the United States
House of Representatives

Dear Friend,

I hope this letter finds you and your family well. It continues to be an honor to represent you, and I wanted to take a moment to share with you some of the work I've done in Washington and Maine over the last year and look ahead to the rest of this year.

Given the partisan environment and lack of compromise in Washington, I have been looking for ways to help Maine people and the Maine economy that rise above those partisan differences.

One issue I worked hard on last year was local food and local farming. Farming—particularly smaller, sustainable farms—is a growing part of Maine's economy. For too long national farm policy has primarily benefitted giant agribusinesses in other parts of the country. So I introduced the Local Farms, Food and Jobs Act to bring local farmers the resources they need to keep growing.

Every five years, Congress is supposed to pass a farm bill, which sets the nation's farm policy. As we debated a farm bill last year, we were able to get most of the provisions in the Local Farms, Food and Jobs Act included in the legislation. Congress has yet to pass that farm bill, however, but we are working to make sure those important provisions that will help local farms in Maine remain included when they do.

Sometimes the most practical solutions don't even involve legislation or Washington. For example, as the lobster industry struggled with low prices and an oversupply of lobster last summer, I wrote to the heads of all the cruise ship companies that visit Maine. I was surprised to learn that none of them were buying local, fresh lobster for their passengers and I asked the CEOs of each company to consider doing so. I'm happy to say that a number of them agreed to buy lobster locally when their cruise ships made stops in Portland, and ordered thousands of pounds of Maine lobster for their passengers.

I am beginning this year with a new assignment to the House Appropriations Committee. This is a big responsibility, since it is the committee where virtually all the spending decisions are made. These decisions can have a real impact on Maine, from how much funding is

available to shipbuilding to things like funding for first responders and schools.

Everyone agrees we need to reduce the deficit, but how we go about that is a matter of great debate. I believe we need to cut unnecessary spending but at the same time keep investing in the things that will grow our economy and provide a bright future for our children. And I'm sure we will debate those issues on the Appropriations Committee.

I want to also take this opportunity to remind you that I am always ready and willing to help you out if you are having an issue with a federal agency. My office can make inquiries to a federal agency on your behalf; connect you with resources and more. No question is too small and we are always happy to hear from you. If there is anything I can do, please don't hesitate to contact me at (888) 862-6500 or www.pingree.house.gov.

Hope to see you in Maine soon,

Chellie Pingree
Member of Congress

State Senator's Report

Dear Residents of Woolwich:

It is my great pleasure and honor to serve a third term as your State Senator during the 126th session of the Maine State Legislature. In January, the newly elected Legislature, along with Governor Paul LePage, began work on legislation across all areas of government, including the two-year budget that funds state government and provides assistance to municipalities and schools.

At the time of writing this letter, the two-year budget process is underway but not yet complete. There is significant disagreement with the Governor's proposal to address state budgetary shortfalls by shifting over $400 million onto municipalities, which would inevitably raise taxes on Maine homeowners and businesses. Just as has been done in the past, it is my hope that the Legislature will find common ground and solve these financial challenges together in a bipartisan fashion that limits the impact on municipalities and the property tax.

This year elected officials and policy makers are overwhelmingly focused on working with the private sector to help our economy grow. While Maine's economy is beginning to show signs of growth, the state still lags behind most states. We were the only New England state to have an economy that shrank in the past two years and still today there are approximately 50,000 Mainers unemployed and many more underemployed in their current position. We must do better.

One area of common focus is to strengthen our economy by addressing the skills gap so that we can improve educational and job opportunities for the workforce of today and tomorrow. The Legislature formed the Joint Select Committee on Maine's Workforce and Economic Future, which I co-chair, to work closely with business leaders, workforce advocates and educational leaders to make sure that we are training our workforce for the skills that are required to succeed in today's knowledge-based economy.

This Legislative session, I was honored by my Senate Democratic colleagues by being elected Senate Majority Leader. In this leadership role, I will continue to work across the aisle in the Legislature and with the Executive Branch to craft solutions to the challenges facing the state.

The Town of Woolwich is a wonderful community that I am proud to represent. Please do not hesitate to contact me with any questions, concerns,

or if you are in need of assistance with state government. I can be reached via email at senseth.goodall@legislature.maine.gov or by phone either at home at (837-9203) or at the State Capitol (287-1515).

Best regards,
SETH A. GOODALL
State Senator, representing
Sagadahoc County and Dresden
in Lincoln County

State Representative's Report

Dear Neighbors:

It continues to be an honor to serve as your State Representative during the 126th Session of the Maine State Legislature. As your voice in Augusta, I continue to work to create more economic opportunities for the people in the communities I serve and to assure that our schools, hospitals, public infrastructure and natural resources are sustained and protected in these difficult times.

Ensuring that Maine has a balanced budget will be a top priority this session. The Appropriations and Financials Affairs Committee is currently going through every line of the proposed budget. They have also begun holding public hearings allowing members of the public to weigh in on the budget process.

I will continue to work with my colleagues to create a balanced budget that does not raise costs in the long term and represents shared budget cuts among all Mainers. The budget will not be approved until it is voted on by the Legislature, so if you have concerns I urge you to attend a public hearing.

Please do not hesitate to contact me with any questions or concerns or if you need assistance with state government. I can be reached by email at pskentz5@hotmail.com or by phone either at home (442-9255) or at the state capitol message line (1-800-423-2900).

Once again, I am honored and grateful for the opportunity to serve you.

Sincerely,
PETER KENT
State Representative

Sagadahoc County Commissioner

Citizens of Woolwich,

It has been my honor to continue serving the citizens of Woolwich as a Sagadahoc County Commissioner. After completing four years on the Board, I am increasingly confident that the services provided by the County are delivered in the most cost effective and professional way possible. The only increase in our tax levy over the past five years has been to reflect the legislatively mandated increase in our jail cap. We have otherwise been able to maintain the scope and quality of our services without raising additional funds, which strongly reflects our commitment to Sagadahoc's citizens.

As we move forward in this challenging economic climate, which is accentuated by looming cuts in state revenue sharing, the Commissioners remain acutely aware of the impact the County tax assessment has on Sagadahoc municipalities and remain committed to minimizing increases as we enter into the FY 2013-14 budget process. Unfortunately, however, our reserves cannot continue to subsidize the increases in operating and capital costs that we have experienced over the past several years and we must try to find other savings to reduce the impact on our citizens.

During 2012, the County's many activities and accomplishments included the following: Administration spent a great deal of time overseeing the completion of extensive renovations to the exterior of the Courthouse. In addition, the finance department was reorganized to allow the addition of a human resources director within the existing budget. Probate Court processed 218 new filings and 343 passport requests and continued to back-scan its records into an electronic database. Deeds continued its efforts to make all deeds, plans and surveys available for viewing at sagadahocdeedsme.com. Emergency Management Agency planned and implemented regional training, assisted local EMA Directors and community officials in meeting federal emergency preparedness requirements, implemented a new Reverse E-911 Emergency Notification System, obtained a number of public safety grants, and worked closely with area emergency responders and public

health agencies including the Sagadahoc County Board of Health. The Communications Center filled four vacancies during the past year and also made upgrades to improve communications between towers, which eliminated periodic signal interruptions.

In 2012, the Sheriff's Office saw a decrease of approximately 1% in the number of calls, with a very slight decrease in reportable crimes. The District Attorney's Office continued to handle a high volume of court cases. The Patrol Division and Detective Divisions were challenged by staff shortages throughout the year, with three deputies leaving the department. The S.O. continues to work collaboratively with various task forces to solve our most serious crimes. The Transport Division handled over 900 transports last year and has also assumed responsibility for monitoring inmates on home release. The community public works program resulted in the performance of 2,500 hours of labor in Sagadahoc County. The Civil Division continues to serve orders and writs in a consistently professional manner.

In order that I may represent constituents effectively, it is important that I am aware of your questions and concerns. Please do not hesitate to contact me at 319-5290. And I encourage interested persons to attend Board of Commissioners' meetings, which are held at 3:00 p.m. on the second Tuesday of each month and 5:00 p.m. on the fourth Tuesday (if needed), in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Me. (For details, call 443-8202.)

Respectfully,
CAROL A. GROSE,
Sagadahoc County
Board of Commissioners

Code Enforcement Officer/ Building Official's Report

Calendar Year 2012

New home building starts in 2012 were up over the prior year. Actually, there were six stick-built and one manufactured modular home permits issued in 2012. This increase may signal a modest recovery of the building trades. Hopefully it will continue in 2013. Additionally, there were five mobile home permits, four of which were double wide units. I also issued permits for eleven garage / barns, four sheds, two decks, nine additions to existing structures, and six "others", totaling forty-four building permits in all for 2012.

I responded to several complaints in 2012 ranging from landlord / tenant issues to highway vendors on US Route 1. As a result of the roadside vendors, which included the sales of various berries and holiday wreaths, etc., the Woolwich Planning Board has developed a new ordinance to insure the safety and welfare of the general public. Hopefully, you will see the proposed "Temporary Business Ordinance" in the Town Report and will have the opportunity to approve it. Essentially, all complaints and violations of Woolwich's ordinances have been resolved to the mutual satisfaction of those involved.

Following is a detail of the Building Permits issued in 2012.

Respectfully submitted,
BRUCE ENGERT, CEO / BO

Building Permits - 2012

Date	Name	Address	Project Description	Value	Fee
1/31/2012	Meltzer, Larry & Susan	49 Goose Cove Lane	Game rm w/sauna & bath	45,000.00	147.00
2/14/2012	Harrington, Philip M.	24 Weston Rd.	16'X60' addition to existing structure	50,000.00	144.00
2/14/2012	Wong, Lechee	670 Old Stage Rd.	28'X66' Mfg Ranch	210,305.00	422.10
2/22/2012	Dumont, Timothy	182 Montsweag Rd.	Replace burned 28'X40' 2 story house	250,000.00	336.00
3/27/2012	Leiner, Lee	1 Logs & Ledges Dr.	12'X20" deck	3,000.00	24.00
4/3/2012	Boulett,David G.	59 Middle Rd.	Replace 24'X24' existing garage	14,000.00	57.60
4/17/2012	Carleton, Chad S.	56 Loon Lane	26'X34.5' carriage style house	200,000.00	254.90
6/15/2012	Sheldon, William	35 Tallman Rd.	20'X40' inground swimming pool	100,000.00	120.00
4/19/2012	Gotlibson, Roger	26 Elizabeth Lane	12'X36' addition to existing garage	8,700.00	43.20
4/25/2012	Dube, Michael	102 Montsweag Woods Ln.	28'X40' deck	2,000.00	28.00
5/1/2012	Otis, Randy & Lori	40 Middle Rd.	8'X17' bath room/ mud room addition	24,000.00	30.00
5/7/2012	Kloberdans, David A.	16 Hall Rd.	24'X24' garage addition to existing barn	20,000.00	57.60
5/8/2012	Blake, Andrew Tyler	1 Meadow Rd.	27'X56' double wide mobile home	92,000.00	230.55
5/9/2012	Cumberland Farms	110 Main St.	interior store remodel, signs & pumps	275,000.00	526.50
5/17/2012	Kenney, Ryan	Lot #7, Gotham Woods	38.5'X64' colonial w/ 2 car garage	180,000.00	338.70
5/18/2012	Solvesen, Brian	357 Chopps Cross Rd.	8'X12' storage + 8'X12' deck	10,000.00	20.00
5/29/2012	Wong, Lechee	670 Old Stage Rd.	11'X6' sun room	22,495.00	26.40
5/31/2012	Melanson, Barbara	82 Trott Rd.	28'X52' double wide mobile home	57,000.00	364.00
6/12/2012	Holloway, Ben & Ashley	155 Murphy's Corner Rd.	28'X32' garrison	210,000.00	331.20
6/26/2012	Burns, C & Johns, Natasha	14 Adams Way	28'X40' double wide mobile home	60,000.00	168.00
7/5/2012	Hammond, Hal	12 Carleton Point Rd.	replace existing mh w/14'X73' mh	10,000.00	174.70
7/12/2012	Gillespie, Howard	1220 Old Stage Rd.	24'X26' garage-no storage overhead	10,000.00	62.40
7/26/2012	Roux, Roland & Terry	2 Sandy Ridge Rd.	add 2nd floor & roof-28'X44'	50,000.00	214.40
7/26/2012	Jackson, Kevin	442 Meadow Rd.	12'X18' shed roof addition	10,000.00	21.60
8/2/2012	Waller, Dale	6 Longbrook Dr.	32'X48' barn/garage	15,000.00	153.60
8/14/2012	DeGroot, Lorna	663 Old Stage Rd.	16'X22' sun room + 14.5'X16' storage	30,000.00	71.20

8/14/2012	Sheldon, William	35 Tallman Rd.	1/12 story 2 car garage w/pump rm	70,000.00	117.10
8/16/2012	Page, Susan M.	364 Meadow Rd.	28'X52' double wide mobile home	60,000.00	218.40
8/21/2012	Wyman,Robert L.	29 John Walker Farm Rd.	24'X30' garage	14,570.00	72.00
9/6/2012	Hennin, Gaius	873 US Route #1	20'X20' Timber Frame Model	5,000.00	40.00
8/2/2012	Paul Properties	Industrial Park Rd. B	20'X70' Pole Barn Addition	22,000.00	140.00
9/18/2012	Bilugan, Reyante	45 Sanders Rd.	288sf add to existing shed	1,000.00	28.80
9/18/2012	Mellen, Timothy	227 Montsweag Rd.	476sf additional rm	36,600.00	71.40
9/20/2012	Hennin, Gaius	242 Barley Neck Rd	12'X48' addition to existing barn	1,800.00	76.80
9/20/2012	new Cingular Wireless	161 Main St.	3 antenna array	25,000.00	250.00
9/20/2012	new Cingular Wireless	US Route #1	3 antenna array	25,000.00	250.00
9/20/2012	new Cingular Wireless	92 Shaw Rd	3 antenna array	25,000.00	250.00
10/16/2012	Leck, Richard	412 Mountain Rd	62'X75' steel storage barn	150,000.00	465.50
10/16/2012	Leck, Richard	412 Mountain Rd	16'X20' furnace building	12,000.00	32.00
10/25/2012	N Woolwich Meth Chu	941 River Rd	20'X51' 2-story addition	120,000.00	306.00
10/30/2012	Keefe, Anthony P.	49 Everett Dow Dr	Cape Cod style new house w/garage	300,000.00	522.50
11/1/2012	Davis, CR	48 Brookins Bay Rd	16'X20' bunk house	10,000.00	48.00
11/15/2012	Martin, Dana & Lori	87 George Wright Rd	add 2nd floor to existing structure	39,000.00	123.75
11/20/2012	LaRochelle, Timothy J.	706 Middle Rd	replace existing barn w/new barn	40,000.00	135.40
				2,915,470.00	7,515.30

Local Plumbing Inspector's Report

Calendar year 2012

There were 35 plumbing permits issued in 2012. Seventeen were for Internal Plumbing and the remaining eighteen were Subsurface Wastewater Disposal System permits. Some of those were total replacement systems and a few were for replacement of tanks or leaching fields only. We are closely monitoring the town's shellfish harvesting resources as well as the Nequasset Lake watershed areas, and all streams and ponds in Woolwich to insure there is no bacterial contamination resulting from malfunctioning subsurface wastewater leach beds. All of these efforts are forward looking to insure future generations have adequate clean drinking water, and present and future shellfish harvesters will have clean areas to harvest.

I have been monitoring progress in the successful resolution of a few malfunctioning systems and am assured they will be brought into conformance.

My thanks to the many local contractors and plumbers who continue to make my job as Local Plumbing Inspector enjoyable and rewarding. Please note there is a 15.00 surcharge added to all complete SSWW Systems, payable to DEP to benefit safe drinking water.

Respectfully submitted,
BRUCE ENGERT, LPI

Plumbing Permit detail as follows:

2012 PLUMBING PERMITS

Date	Name	Address	Type	Fee	Surcharge
1/30/2012	Meltzer, Larry	49 Goose Cove Ln	Internal	50.00	
2/2/2012	Peters, Jeff	813 US Route #1	Internal	60.00	
2/14/2012	Harrington, Phil	25 Weston Rd	SSWW	250.00	15.00
2/14/2012	Harrington, Phil	25 Weston Rd	Internal	50.00	
2/14/2012	Hallmark Homes	670 Old Stage Rd	SSWW	250.00	15.00
2/14/2012	Wong, Lechee	670 Old Stage Rd	Internal	130.00	
2/23/2012	Kent, Peter	182 Montsweag Rd	Internal	160.00	
4/17/2012	Carleton, Chad S.	56 Loon Ln	Internal	120.00	
4/17/2012	Carleton, Chad S.	56 Loon Ln	SSWW	250.00	15.00
4/19/2012	Adams, Steve	26 Touassic Ln	SSWW	150.00	

4/14/2012	Schotten, Donna	43 Gillman Hill Rd	SSWW	150.00	
5/8/2012	Blake, Andrew	1 Meadow Rd	Internal	40.00	
5/8/2012	Blake, Andrew	1 Meadow Rd	SSWW	250.00	15.00
					50.00
5/5/2012	Kane, Betty	21 Hunnewell Ln	SSWW	250.00	15.00
5/17/2012	Kenney, Ryan	L-7 Gotham Woods	SSWW	250.00	15.00
5/17/2012	Kenney, Ryan	L-7 Gotham Woods	Internal	150.00	
5/31/2012	Melanson, Barbara	Trott Rd	Internal	140.00	
5/3/2012	Cumberland Farms	110 Main St	Internal	170.00	
5/31/2012	Melanson, Barbara	Trott Rd	SSWW	250.00	15.00
6/12/2012	Holloway, Ben	Murphy's Corner Rd	SSWW	250.00	15.00
6/12/2012	Holloway, Ashley	Murphy's Corner Rd	Internal	140.00	
6/26/2012	Burns, Christopher	Adams Way	SSWW	250.00	15.00
6/26/2012	Otis, Randy	40 Middle Rd.	Internal	40.00	
7/5/2012	Hammond, Hal	12 Carleton Pt Rd.	Internal	90.00	
7/12/2012	Appleyard, Jonathan	26 Montsweag Rd.	Tank	150.00	
7/24/2012	Beayregard, David	78 Loon Ln.	Internal	40.00	
8/2/2012	Bailey, Jerome	468 Mountain Rd.	SSWW	250.00	15.00
8/14/2012	Dodge, Jacob	93 Birchwood Rd.	Internal	40.00	
8/21/2012	Herman, Ben	15 Goose Cove Rd.	SSWW	250.00	15.00
8/23/2012	Jordan,Gerald	102 Gray Corner Rd.	Internal	40.00	
10/2/2012	Santiago, Nancy	102 Gray Corner Rd.	SSWW	250.00	15.00
10/30/2012	Keefe, Anthony	Lot 13, Everett Dow Dr.	SSWW	250.00	15.00
12/4/2012	Barber, Andrew	16 Everett Dow Dr	Tank	VOID	
12/4/2012	Barber, Andrew	16 Everett Dow Dr	SSWW	250.00	15.00
12/4/2012	Sagadahoc Real Est.	18 Miller Rd.	Field	150.00	
12/11/2012	Ventry, Darren	87 George Wright Rd	Internal	40.00	
				5,600.00	210.00

Woolwich Fire Chief's Report

2012 was another busy year for us. We responded to 137 calls and issued 300 burn permits. Burn permits can be acquired free of charge at the town office during the week at normal business hours and at the fire department on Saturdays and Sundays from 8 a.m. to 9 a.m. except on holidays. They can also be acquired on line @ maine.gov for a fee of $7.00.

Our Junior Firefighter Program allows young men and women, as young as 15, to join our team in educating our community, assisting those in need, enjoying the brotherhood bond and taking pride in what we do and have. We offer a safe place to be and instill respect for others.

The fire department has enrolled two firefighters in the Firefighter 1 & 2 Certification class in January and we had 1 firefighter graduate in December. This certification gives our firefighters the knowledge about haz-mat, ropes & knots, extrication, building construction, fire behavior, fire extinguishers, search and rescue, fire detection, protection and suppression systems and firefighter survival. Of our 28 members, 17 have this certification. Two of our members are juniors and three are probationary firefighters waiting to enroll in the class.

We are working with a group called Modern Woodmen. It's a group that meets at our station once a month on the third Sunday. They work with children of all ages to make crafts and to help with fund raisers and other activities for organizations like the American Legion, police and fire departments as a way to say thank you. The group also teaches kids how to run their own meetings with Roberts Rules of Order and teaches respect for others. Kids of any age are welcome to come and join the fun.

If there is anyone interested in belonging to an organization, helping people in need and learning life saving skills, here is your invitation to come down to the fire department and get your application. There is a need for people in all departments: Fire, EMS, and the Fire Department Auxiliary. We have a task for everyone.

The fire department participates in town activities such as Fourth of July Fireworks, Woolwich Days, the Halloween Haunted House, Christmas Yule Sing and the Tree Lighting and is now working with the Nequasset Trailbreakers on their annual fishing derby. The fire department's auxiliary annual craft fair is also held at the fire station every year in December. We strive to give back to our community and have fun doing so.

We have applied for and received grants that covered the cost of four sets of firefighter turnout gear that equals $8,000.00. We will continue to pursue future grants, even on the federal level, as long as they are available.

In the event of a power outage, when the power and telephone service is out for a long period of time, I want the citizens to know that we are here for you. The fire station is manned so that you can come down and get water and a hot shower and a smiling face. During storm outages, I ask that as soon as your power goes out, please call CMP and report the outage. This will help us and CMP get power back quickly and safely. If your telephone is out, contact the fire department or the town office and let someone know so we can call the proper authorities to get it working again in a timely manner.

If there is anyone who would like to have their fields burned in the spring, please contact the fire department @ 443-3589 to be added to our list. This is great training for us in all aspects such as command, communications, team building, apparatus placement and safety, etc. This can help protect your property in the event of a wildland fire, as well as keep the tick population down.

Please remember to change the batteries in your smoke and carbon monoxide detectors when you change the time on your clocks in the spring and fall. If you have kids, it's very important to practice your escape plan once a month in the event of a fire. Kids should know their address and a phone number to reach a parent in an emergency and to know to call 911 in the event you are not able to. Fire safety begins at home.

It's an honor and a privilege to serve as your chief. I am proud to work with so many outstanding men and women in our department and throughout our community. As our community grows, we need to be neighborly especially when we lose power and telephone service during the winter months. Let's all take the time to take care of what we have as a community and grow from it.

The fire department is looking into options for replacing our Squad 1 truck in the near future. It's a 1991 F-350 4x4 which responds to every call and carries tools needed for extrication, water rescue, lighting for scenes, salvage, and a Cascade system which refills the air tanks for the firefighters. In short this is a rolling toolbox. We want to let the citizens know that we are looking so that there are no surprises.

In closing I would like to thank the citizens and the selectmen for your support and providing the Woolwich Fire Department with some of the finest equipment to better serve you. It is greatly appreciated and respected. Also I would like to thank the firefighters and officers for their countless

hours and dedication. I can't thank you enough for everything that you do but know that I do appreciate and respect every one of you. I would also like to thank the Fire Department's Ladies Auxiliary for all their support and everything that you do. Most of all I need to thank the families of all involved in public service. It's because of your support and understanding that our job is made a little easier. A lot of our time is spent being away from our families in order to help others in need. Be neighborly and safe.

Respectfully submitted,
GEOFFREY McCARREN
Fire Chief

Woolwich EMS Annual Report

Woolwich EMS has completed another active year serving the residents of the Town of Woolwich. In calendar year 2012, Woolwich EMS responded to 164 calls for service. These included medical, trauma, motor vehicle accidents, and fire department stand-by calls. In addition, our members volunteer many hours each year for training, Woolwich Days coverage, and other community events.

We currently have nineteen licensed EMTs on our service, including five paramedics, seven intermediates, and seven basics. One of our intermediates is currently taking the paramedic course, and we have two more individuals who have completed the basic course and are finishing their clinical requirements prior to testing for licensure.

We reported last year about the purchase of a used ambulance for our service. This vehicle continues to provide us with the opportunity to transport patients when the medical need is critical, when our contracted transport provider does not have an ambulance available to our town, for mutual aid calls to other towns, and when town residents request that Woolwich EMS transport them. With these transports, Woolwich EMS has repaid about 89% of the funds that were authorized for its purchase.

We have continued to update our communications and medical equipment on our ambulances and for our staff so that we can provide the highest level of care to patients in need.

Woolwich EMS has maintained its availability as a training site for the National College of Technical Instruction (NCTI). This past year we hosted an intermediate class and a basic class. We will be conducting an advanced (intermediate) class here in Woolwich beginning in September, 2013. Already several of our members have expressed interest in taking this class in order to upgrade their licensure. This will give our service more personnel with advanced licenses to provide a higher level of care.

Chief Dana Lindsey and Deputy Chief Greg Siegel helped teach the basic class as part of the requirements for obtaining their EMS Instructor/ Coordinator certification. This certification will enable them to teach EMS courses for NCTI, beginning with the advanced class this fall.

Last August, Woolwich EMS hosted a pancake breakfast on Woolwich Day for the community. There was very positive response from those who attended and encouragement to do it again this year.

We would like to thank the members of the Board of Selectmen for their encouragement of the EMS service in our town, and the residents of the Town of Woolwich for their support as well. We strive to provide quality prehospital medical care to our residents in need.

Respectfully submitted,
DANA T. LINDSEY
EMS Chief
GREGORY J. SIEGEL
EMS Deputy Chief

2012 Road Commissioner's Report

A couple of years ago, Dr. Richard Leck, his wife, Esther, and their son, Derrick, approached the town about the possibility of relocating the "S" curve segment of Mountain Road, in front of their home. This section had a history of many accidents, including the rollover of one of our own town fire trucks. The town approved the proposal at a special town meeting held last summer. The road was set over to the east approximately 200' and about 1,500' of new road was constructed on the Lecks' property. The Leck family funded the entire cost of the project, from engineering, permitting, utility relocation, construction, paving, guard rail, legal costs, the special town meeting, etc. The town did not incur any costs, but gained a safer, brand new section of road. I'd like to personally thank the Lecks for this wonderful improvement!

As I write this report in February, I am very concerned about the budget crises occurring on both the federal and state levels. The current proposed legislation to eliminate municipal revenue sharing would directly affect the Tar Account, if it were to pass. The town receives funds annually from the State of Maine through the Urban Rural Initiative Program (URIP). We count on these funds as nearly half of the $150,000 requested Tar Account budget. Any reduction in the URIP funding is painful, but total elimination is going to result in a serious shortfall. No matter the outcome, I will continue to stretch our funds as far as I can.

Road & Bridge Account –

Funds from this account are used for various, regular maintenance items, which include, but are not limited to, removing fallen trees and limbs during storms, repairing roadside washouts, ditching and stabilization, installing gravel on gravel roads, grading gravel roads, purchase and installation of culverts, removing blockages in culverts, cutting roadside brush and trees, roadside mowing, etc.

Tar Account –

Funds from this account are used to purchase and install hot asphalt mix and reclaimed asphalt blend on town roads, including the associated preparation (pavement cutting and pavement milling) prior to installation. Funds are also used to purchase and install cold patch, hot asphalt mix, etc. to make pavement related repairs, such as potholes, culvert crossings and broken pavement edges.

During October of 2012, the town resurfaced the following:

- Barley Neck Road – portion remaining from 2011 – intersection of George Wright Road, to intersection of Murphy's Corner Road
- Mountain Road – intersection of Route 1, to intersection of Walker Road
- Murphy's Corner Road – intersection of Barley Neck Road, to top of Stony Hill
- Old Stage Road – portion remaining from 2011 – power lines, to Route 127
- Walker Road – intersection of Mountain Road, to just beyond intersection of Gray Corner Road

Sign Account –

Funds from this account are used for the purchase, installation and maintenance of traffic and street name signs on town roads.

I want to extend a special thank you to the Fire Department for its assistance during storms. I value our relationship and am grateful for the way our two departments work together as a team, during a crisis.

I enjoy serving as Road Commissioner and embracing all the challenges that come with the position. Your confidence and support are invaluable! Thank you to the residents who call when they notice a problem or a potential problem. I appreciate your assistance - it helps us to respond in a timely and efficient manner. PLEASE call me with any questions, concerns or comments, at 443-3932.

Respectfully submitted,
JACK A. SHAW
Road Commissioner

Report of the Superintendent of Schools Regional School Unit 1

It is a pleasure for me to work with the RSU #1 community to provide the best possible education for students. The communities of Arrowsic, Bath, Phippsburg, West Bath and Woolwich are committed to supporting effective schools that are a source of pride for students, parents and community members.

The mission of RSU #1 is to support and challenge students to develop and apply the skills, knowledge, and character to be responsible and productive learners, citizens, and leaders in a global society. RSU #1 goals focus on continuous improvement in the areas of student achievement, safe and supportive school environment, and a well articulated and coordinated curriculum that supports 21st century learning. The Board of Directors has also established goals for the system that concentrate on accountability in such areas as staff evaluation, scheduling, curriculum, educational priorities, and increasing public relations.

There are many student and staff success stories to share with you, if space permitted, but instead I urge you to visit our district and school websites to read about their accomplishments. There is much to be proud of in RSU #1. We are fortunate to have a dedicated staff that focus on the individual needs of students, students who demonstrate pride in their school and community, and supportive communities. While we are proud of many accomplishments, our district will always encounter challenges and adversity. It is my hope that the school system, the Board of Directors, and the communities will continue to work collaboratively to resolve issues that arise.

I would like to take this opportunity to thank the parent groups, athletic boosters, Education Foundation, other organizations, and volunteers whose efforts enhance the educational opportunities offered to our students. Thank you to all the residents who continue to support our school system in a variety of ways.

Sincerely,
PATRICK MANUEL
Superintendent of Schools

RSU1 Board of Directors Report

Dominating the activity of the RSU1 Board this year has been the discussions surrounding the cost sharing method. The cost sharing method is the formula used to divide the total RSU1 budget amongst the serving municipalities. Questions about the method being used arose during the spring of 2012. As a result, the Board had a number of meetings with the public, as well as officials from each community, to clarify the situation. It was determined that a discrepancy existed between how the RSU was interpreting the governing legislation for cost sharing and what some of the serving municipalities expected. The RSU1 Board then brought in a 3rd party to settle the issue. Brian Dench, an attorney familiar with school and municipal law, submitted an opinion that supported the municipalities' view of the law. So the cost sharing method was changed for the 2012-2013 budget year to reflect the decision of the attorney.

Beginning last summer, the RSU1 Board formed a committee comprised of Board members and individuals from each municipality in order to examine different cost sharing methods. The Board requested that the committee make a recommendation back to the Board by September suggesting a cost sharing method that would be "fair and equitable" to the entire region. The group worked incredibly hard in a cooperative spirit to find a method that would serve all municipalities. By November we received a unanimous recommendation for fiscal year 2014-2015 suggesting that we go to a cost/student method. Under this method, each municipality would pay the same amount on a per/student basis. Subsidies, generated by individual municipalities from the State, would be credited those amounts directly which would take into consideration a community's ability to pay. The group was split on what to recommend for the upcoming budget year (2013-2014). As a result, the Board voted to move ahead with the cost/student method for the upcoming year as well. At the time of this report, there will be 3 public meetings and a referendum in March to determine the cost sharing method going forward.

Budget discussions last year focused, as usual, around delivering the best services to students while keeping the impact to taxpayers low. Generating the most attention was the discussion around eliminating school choice transportation, the Woolwich soccer program, potential cuts to the Pre-K program, and a reduction in the district-wide music program. While

the soccer program and Pre-K positions were retained, the other items were eliminated from the district.

This year's approach to the budget has been different than years past. The Board chose to hold a Board workshop to first identify priorities they saw within the district and then hear from administration as to where need exists within the district. Another change that the Board incorporated this year was to hold a State of the District Board meeting. Through a series of presentations by administrators, the Board gained a snapshot of how our district was performing as a whole. The Board heard about our successes and challenges, all which better help to guide us as we determine programming and build budgets for the future. Another Board-related program that was instituted this year was Board Walks. This program, implemented by our superintendent, encouraged all Board members to attend scheduled tours through all of our schools. Board members visited with classrooms and talked with building principals and teachers about what is going on in their schools. While these small procedural changes do not sound like much, they have made a significant difference in the Board's awareness of what is going on in our district. This has ultimately improved the budget decisions we make for the district.

The Board is pleased to announce that the new Woolwich Central School opened for the start of the school year this past September. Despite a couple of major setbacks (heating issues and a wind-blown roof) the school is operating fine and the students and staff are relishing their new facility. I would especially like to commend Sabrina Doak for her hard work and detailed reports that kept the Board informed about the developments of this project.

Accountability within RSU1 continues to be a priority, and that is reflected in the structure of the Board Goals. Last year the Board established goals around reviewing the staff evaluation process, focusing on curriculum development (and establishing a protocol for regular review), looking at the effectiveness of Late-Start Wednesdays as a professional development model and reviewing the effectiveness of the 4 X 4 schedule at Morse.

From these efforts we learned that the staff evaluation process is in place and being implemented. This tool should allow each school to identify staff that may be struggling or weak in certain areas and give them the help they need to improve their craft. Curriculum development and review is an area that needs attention in the district, and we are expecting to see major gains in that area under the guidance of our new Assistant Superintendent, Judith Harvey. Late-Start Wednesday (the practice of starting school an hour later in order to provide staff the opportunity to conduct professional

development) seems to be useful and effective at the K-8 level, but still needs refinement and direction at the higher grade levels. And finally, after review, it was recommended to the Board that Morse change from the 4 X 4 schedule to a 4-day rotation or "waterfall" schedule. This was a difficult decision for the district, primarily because this would represent the 3rd schedule change in 4 years at Morse – a situation the places a great deal of stress on staff and students. Ultimately, it was felt the change was the best decision. The Board will be receiving updates on the effectiveness of the new schedule in the spring.

The Board goals for 2012-2013 are as follows:

1) Examine the need of expanding our Health Curriculum, with the potential of establishing a middle school program at BMS and Woolwich.
2) Resolution of the Cost Sharing discussion.
3) Revisit the Staff Evaluation Process.
4) Review the effectiveness of the new Morse Schedule.
5) Establish an annual Board schedule. Conduct a Board meeting prior to the budget process that delivers a "State of the District" to the Board and public.
6) Hold a Board Workshop to discuss and set district priorities.
7) Develop additional means to develop public relations within the district and our community.

The Superintendent also created academic achievement goals that are structured in the form of a mission statement. Many of the goals are constructed in the context of student accountability (i.e. graduation rates, attendance requirements, and student expectations for learning and behavior). Some of those goals have achievement outcomes that extend to 2016.

2012-2013 proved to be another year of contract negotiations. By the start of the school year, all open contracts (teachers, administrators, and support staff) had been successfully ratified by both parties. This was an especially satisfying accomplishment for the RSU1 Board.

This past year, 2 of the original 7 Board members from the formation of the RSU1 chose not to run again. We were sad to lose the long-term service of both Chet Garrison and Julie Rice. Their newly-elected replacements are Kyle Yacoben and Stephen August, respectively.

The Board continues to work on unifying our district with regard to instruction and shared goals while still retaining the unique culture that exists in all of our schools. We recognize the importance of communicating a clear vision for the district and insuring that all parties: students, staff,

administration and parents are on-board and accountable for outcomes. Our district has some unique challenges, but it also has some incredible assets: our staff, our children and our community being foremost. It is important that all are engaged in order to achieve the highest level of success possible. The RSU1 encourages members of the community to be involved, whether it be by attending a sporting event or concert or volunteering in a school to read to children. All Board members can be reached by e-mail, with those addresses being listed on the Board website. All meetings are posted on the website as well as being listed in the Times Record. The more support this district, and the Board, receives, the stronger our district will be for our children.

Sincerely,
TIM HARKINS
RSU1 Board Chair

Town Administrator's Report

Once again we have gone through a personnel change in the Town Office. Alison Pepin came to us in August of 2011 and left us for the City of Auburn in August of 2012. We wish her well. Janice Bradford, who had been our on-call office assistant during that same time frame, became our Deputy Town Clerk, Deputy Treasurer and Deputy Tax Collector. She is doing a great job and we are glad to welcome her aboard.

I would like to urge everyone to come to **Town Meeting on Wednesday, May 8th** and participate in the purest form of government that exists. We will be back at the **Woolwich Central School** this year. The meeting starts at **6:00 PM** in the cafeteria. Please come, have your say and vote for a new budget.

We have recently found out that our Town Office/Fire Station building is non-compliant with Life Safety and ADA rules and has been for a very long time. After speaking with the Fire Marshall's office, we found out that we must have an ADA compliant bathroom, and an elevator that accesses all three floors (upstairs meeting room, office level and basement). In a nice way, we were told that we need to fix it or shut down the building. They are willing to work with us as long as we have an "active plan". There were some other minor changes that will be relatively easy to fix. We don't have the room in the existing building space to put in a proper bathroom or an elevator. In order to become compliant, we will have to consider some sort of an addition to the current building. You most likely will not be voting on this at the May town meeting as more time is needed to figure out exactly what it is we need and the associated costs. So please be patient with us as we work our way through this. I would ask that you have an open mind to what needs to take place. We do have citizens in Woolwich who are in wheelchairs or have other degrees of physical incapacity. Please consider their right to the same access that all able bodies citizens have to this office, to meetings and to public records.

Last year I expounded on other reasons why we needed an addition on the Town Office. A new Building Committee was appointed after Town Meeting last year and they put in a lot of time and effort coming up with some ideas for us to consider. They have really done a super job. A survey was taken on Election Day in November and a public hearing was held in December. There was a lot of positive input through the survey but there was a lot of negative input at the public hearing. I think we were all a

bit surprised by the cost of the proposed additions but perhaps there is a middle ground somewhere that will satisfy what we need and not break the taxpayers' banks.

Selectboard meetings are the first and third Mondays of each month unless there is a Monday holiday. In that instance the meetings are scheduled for a later date in the same week. Until warmer weather comes the meetings are being held at Woolwich Central School. Once summer is upon us, we are hopeful of holding our meetings in the newly renovated and handicapped accessible Nequasset Meeting House, aka Nequasset Church. Please feel free to attend the meetings as they are open to the public and we welcome your participation.

Shortly I will be putting out the call for anyone who may be interested in serving on committees here in Woolwich. If you have ever thought that maybe you would like to get involved in some way, this may be your chance. You may come in at any time and fill out an application for appointment to a committee or board.

If you are interested in receiving Selectboard agendas, minutes of meetings and other information put out by this office, the offices of the RSU and Sagadahoc County, please feel free to email me at administrator@woolwich.us. You may also sign up through the town's website which is www.woolwich.us. If you ever have any questions or comments please feel free to give me a call at 442-7094 and I will do my best to assist you.

Respectfully submitted
LYNETTE R. EASTMAN,
Town Administrator

Town Clerk's Report 2012-2013

Once again it is that time of year for me to report to all my fellow residents of Woolwich. I am just finishing up my second year in the Town Clerk position and learning new things every day, it is so truthful that we never stop learning. I have had my first Town Meeting, my second June election and my First Presidential Election! Oh what fun! I have enjoyed all these things and more. I so enjoy being in the office and waiting on each person who comes through our doors for whatever reason or answering the phone and being helpful to the caller. I have attended more classes this past year, and there is always something new to experience.

I am sad to say that this is my last year as Town Clerk as it has been the decision of the Select Board to divide the Town Clerk position and the Tax Collector positions into two equal jobs, my Deputy Clerk, Janice Bradford, will be taking over in July 2013 as the new Town Clerk and I will remain as Tax Collector. I will stay as active as permits by being the Deputy Town Clerk.

Again I want to say "Thank You" to all of Woolwich for making this such a friendly and rewarding place to serve my fellow townspeople.

Respectfully submitted,
JEAN E. MANK,
Town Clerk/Tax Collector

Vital Statistics Records

2011 Births = 33 2012 Births = 18
There were 6 girls and 12 boys born,

2011 Marriages =19 2012 Marriages = 22
2011 Deaths = 27 2012 Deaths = 20

Dog Licenses

Spayed/Neutered	2011 = 231	2012 = 261
Non-Altered	2011 = 034	2012 = 41
Kennels	2011 = 02	2012 = 01

Shellfish Licenses

Resident Commercial	2011 = 10	2012 = 05
Non – Resident Commercial	2011 = 01	2012 = 01
Resident Recreational	2011 = 03	2012 = 03
Non – Resident Recreational	2011 = 0	2012 = 0

VOTER TURN OUT AT ELECTIONS

It was so nice to be able to use the new school for our Presidential election in November. The turnout was very steady for the full 12 hours, with 1934 ballots cast! That's about 68% turnout. We had the kitchen open to us as well so we could heat up our food/beverages. It was very comfortable and there was sufficient table space for our equipment. I set up our check-in tables to accommodate the rush times, with three teams at all times. This seemed to be very helpful and time-saving for all. We also had a record number of new voters register the day of elections, about 100 new voters in all.

IN MEMORY OF

Kenneth Cote	01/11/2012
Albion Flemings	01/15/2012
Kris Schultz	04/24/2012
John Lebel	05/25/2012
Catherine Harris	05/31/2012
Lloyd Merrill	06/08/2012
Callie Harper	06/28/2012
Gloria Krellman	07/16/2012
Beverly Andersen	08/03/2012
Floreston Pierce	08/08/2012
Robert Stevens	08/14/2012
Richard Coffin	09/26/2012
Beverly Pennell	10/01/2012
Lois Hilliker	10/08/2012
Doris Nuesse	10/18/2012
Napoleon Gagne	10/30/2012
Priscilla Smith	11/07/2012
Glenis Berry	11/21/2012
Carlton Reed	12/08/2012
Arthur A. Spencer Jr.	12/27/2012

Marriages

Robert Leonard Chandler & Jean Ellen Mank	03/03/2012
Timothy Shipley & Gayna Jones Avery	04/14/2012
Ronald Jason Murphy Jr. & Tenlee Louise Delano	05/18/2012
Donald James Adams & Elanor Ernestine Thomas	06/06/2012
Kays Kaysi & Juliet Bell Knight	06/06/2012
Daniel Everett Van Valkenburgh & Rina Jean Harvey	06/16/2012
Nathaniel Michael Johnston & Mary Ann Snyder	06/23/2012
Chad Alan Tolman & Kimberly Michelle Baker	06/29/2012
Fred George Cooper & Karen Gaspan Inocando	07/04/2012
Michael M. Stacy & Christina M. Cudio Wallace	07/14/2012
James Malcolm Gordon King & Tracy Wilson Adams	07/20/2012
James Andrew Osborn & Maria Dawn Chebby	07/22/2012
Jeffrey Adam Davis & Lisa Ann Williams	08/18/2012
Nolan P. Johnston & Hallie T. Brown	08/24/2012
Derek Steven Kenney & Amanda Bryer Reed	09/29/2012
Hal Fowler & Amanda Jean Erlebach Houston	10/06/2012
Richard Lynn Bailey & Kendra Jean Robbins Hersom	10/06/2012
Andrew Mark Friend & Danielle Nicole Richard	10/21/2012
Alan Warren Pinkham & Lisa Marie Page	12/12/2012
Keith Gerald Rattleff & Amanda Laura Hutchings	12/30/2012
Karen Kochjar & Kimberly Jean Brown	12/31/2012

Annual Report of the Woolwich Selectboard

Other than attending to the normal work of the town, we spent a good bit of the past year coming to grips with the RSU#1 cost-sharing formula. After our research determined that the RSU's formula had been calculated incorrectly for the last 4 years (and after an RSU attorney confirmed this), RSU#1 rectified its error, which prompted the formation of a district-wide cost-sharing committee that three of us participated in. The resulting recommendation is now in the hands of the RSU school board.

In response to concerns raised about the criteria used to assess non-profit agencies who request funding from the town, we developed a new policy on annual donation requests from non-profit agencies.

Thanks to the efforts of the Richard Leck family, the town has a new (and safer) stretch of the Mountain Road. After special town meeting approval in June, Dr. Leck's family, concerned about personal and vehicular safety, initiated and paid for straightening the part of Mountain Road that crosses his property.

The town's committees worked hard this year, as they do every year. We would be lost without the time and talent of these volunteers. To name a few: the Recreation Committee put on a dandy Woolwich Day celebration under beautiful blue skies in August; the Fish Commissioners undertook responsibility for surveying the land that the fish ladder and fish house sit on to make sure that the Town owns this land, as well as the annual oversight of the alewife harvest last spring; and the Nequasset Church Committee has made sure that the building is now code-compliant and available for all sorts of gatherings. One committee also worthy of mention is an ad hoc building committee, a group of citizens researching the building needs of the town. Please read all the committee reports and see how you can help.

As always, the Board values the staff that many of you see in your day-to-day interactions at the town office.

Finally, we developed and solicited donations for our first ever supplemental heating assistance program, funded completely with donations from businesses and individuals for the benefit of residents unable to keep up with the costs of keeping warm in their homes. Thanks to all who have generously donated to the fund.

We are grateful for the opportunity to serve the Town of Woolwich. The Selectboard meets the first and third Mondays of each month. We've been meeting in the Woolwich Central School's cafeteria during the school year but plan to hold meetings in the newly updated Nequasset Meetinghouse across the street in the summer months (as well as our usual June board meeting at the Old Town House). We invite you to attend as many meetings as you can. In the meantime, stay in touch with us and let us know what we can do for you.

Respectfully submitted,
DAVE KING, SR., Chair
DALE CHADBOURNE, Vice-Chair
LLOYD COOMBS
ALLISON HEPLER
JASON SHAW

2011/2012 Shellfish Warden Report

One of the most important parts of my job as Shellfish Warden is to insure your health and safety if you are going to eat shellfish. A few suggestions follow: Make sure your septic system is working properly and is properly maintained and the tank is pumped periodically. Reduce or eliminate pesticide/lawn fertilizer usage if at all possible. Don't feed wildlife or create situations where large gatherings of wild animals take place that can cause excessive or concentrated waste. Clean up your pet's waste if you walk them on or near the shoreline. And remember, just about everything we put on this earth winds up in the ocean. Get involved and join a conservation or shellfish committee.

Over the past year, your Shellfish Committee, Warden, Code Enforcement Officer, Department of Marine Resources, and Kennebec Estuary Land Trust (KELT) have been successfully hard at work. The combined efforts have eliminated several problems with waste disposal systems and confirmed the proper operation of others. This partnership has resulted in a large part of Brookings Bay being opened by DMR for the harvest of shellfish. Our water quality program is a continuing effort which ensures us clean water and healthy shellfish for all to enjoy. The town needs volunteers to become trained and take these water samples. If you are interested, please contact your town office.

Prior to harvesting any shellfish in Woolwich, an individual must first obtain a shellfish license from the town office. At that time they should ask to look at the "Administrative Letters" which will show all the clam flats that are closed due to pollution, Rainfall (Maine Coast Flood), and Red Tide (Paralytic Shellfish Poisoning). For the most up-to-date status of any flat, visit the Maine Department of Marine Resources (DMR) Public Health Division Water Quality Program standard operation procedure:

http://maine.gov/dmr/rm/public_health/shellfishgrowingarea.htm.

Also be aware that the town may have a conservation closure in effect on flats where seed clams are growing to maturity. Prior to digging, contact the town office by calling 442-7094 or the shellfish warden, Jon Hentz at 371-2732 for the most up to date information. Openings and closings are subject to change without warning. By following this procedure one can be absolutely sure the flats you intend to dig on are open. The warden makes every effort to post closure signs at the boat launch ramps in the surrounding

towns and major points of access to some of the flats. However, never trust the absence of a sign. They can be, and in many cases are, vandalized or damaged. The only posting you can completely trust is the one located at the town office or the one on the DMR web site.

Please remember that if you use someone else's property to get to the clam flats, you must first obtain permission from the owner.

Red Tide Hotline number is 1-800-232-4733. If you have a problem understanding this recording, please look at a chart or map to find the points of reference being spelled out. If you are still in doubt, please call me at home so I can provide assistance.

Respectfully submitted,
JON L. HENTZ
Woolwich Municipal
Shellfish Conservation Warden

Woolwich Planning Board

The Planning Board has seen a slow but steady amount of work brought before it. The Planning Board has taken the opportunity to begin reviewing current ordinances and considering possible new ordinances. Check our monthly agenda for more information.

Currently we are drafting a temporary business ordinance at the recommendation of the Codes Enforcement Officer (CEO). The new ordinance will enable the CEO to enforce safety considerations of those operating a temporary business in town while providing the opportunity for those looking to make some money. We hope to have a warrant article ready for the May Town Meeting for the public to review and vote on.

The Planning Board meets at the Town Office the first Monday of each month at 7:15 PM and the public is always welcome.

We would like to thank the Selectboard, Town Administrator Lynette Eastman, Road Commissioner Jack Shaw, Fire Chief Geoff McCarren, and Codes Enforcement Officer Bruce Engert for their assistance and support during the year.

Respectfully submitted,
ALLEN J. GREENE
Planning Board Chairman

Woolwich Historical Society

whs@gwi.net • PO Box 98, Woolwich, ME 04579

Dear Friends,

The WHxS thanks you for your support in 2012! Thank you for voting at last year's Town Meeting to support us with $1300. It goes towards our maintenance budget - thereby allowing us to not raise our membership fees. Last year, we asked our members to contribute toward the major needs of the Museum building - the driveway foundation wall was bowing in badly from water pressure outside. The donations were significant, allowing us to reduce our request to the Town to $1000 this year.

Our highlighted activities of 2012 included: Presentation of a program about the History of Woolwich Schools at the Town History Series at the Patten Free Library (special thanks to Sandy Emerson); Museum open for visitors on Saturdays in June, July & August; participation in Woolwich Days; and our annual Distinguished Service Award dinner in November - when brother & sister Hayden Temple and Marilyn Temple Bennett were recognized for their assistance to the WHxS. And, throughout the year, Connie Wills answered questions from all over the US from people searching for their Woolwich roots!

This summer, we are planning to be open on Sundays from 12-4 and to include special focused activities at 2 p.m. on some of those Sundays. If you have a Maine craft or area of history which you would like to share, or like us to find someone else to share, please contact any Board member! Woolwich Day this year is August 3 - we will be accepting items for the yard sale in July - during the times we are open on Sundays or by appointment. We also need people to help sort & price these items, & to help sell on Aug. 3. And, if you live locally and would like to be part of our Board, please also make that known!

A reminder that, when the Alewives start running in the spring, you really ought to make a trip to the fishway and check out the action! It is Woolwich's longest lasting industry & you will be reading more about it this year as funds are raised to help the Bath Water District rebuild the fish ladder.

Many, many thanks to you for your past support! The history of Woolwich is well worth preserving...we are part of a very special town!

Joyfully, Debbie Locke, joyful@gwi.net/443-5684

Shawna Chute, Collette Coombs, Tammy Given (Treasurer), Shelly Goodkowsky, Amy Hennin, Allison Hepler (Secretary), Debbie Locke (President), Todd McPhee (Vice President), Rebecca Roche, Vince Shatto, Jason Shaw

Memorial Committee Report
2012 – 2013

It is an honor to live and serve in a community that recognizes and respects the citizens who have served their country in time of war by keeping the Memorial Park in Sagadahoc Center along with the Monument at Laurel Grove Cemetery in respectful condition. It is hoped that the citizens of the town will take a moment to visit at these locations. There is plenty of parking at both locations. These two locations honor those who have served during the Civil War, Spanish – American War, World War I, World War II, Korean War, Vietnam War, Panama, Granada, Desert Storm, Iraq and Afghanistan.

If you feel your name should be inscribed on the monument, you must have served actively in that war zone and have been a resident of the Town of Woolwich at that time. Please present a copy of your DD214 to the Town Administrator for consideration.

Family members of the people buried in Laurel Grove Cemetery have spent a great deal of volunteer time to make improvements to the cemetery as well as the war monument.

Respectfully submitted,
Woolwich Memorial Committee

Local Health Officer's Report

Again it has been an uneventful year LHO wise. However, if this has not been the case as far as you are concerned, please give me a call. I may be able to help.

I have recently joined the Shellfish committee for I felt it appropriate to help out with water sampling, and deal with pollution closure of the clam flats. I've continued to be involved in the meetings of the Sagadahoc County LHO forum, and serve on the Sagadahoc County Board of Health.

I remind you of the existence of the kiosk in the town office that provides useful health information to deal with the ongoing health issues of the season. Also, I encourage you to obtain a File of Life document and fill in the information asked for, which can then be magnetized to your refrigerator to be available in case of emergency. Likewise, obtain a "Go Bag" for use in emergency. It's imperative that all people who are physically challenged or are shut-ins do the last two things. The File of Life and the Go Bags can be obtained from town EMS or from me directly.

Stay healthy,
Respectfully submitted,
PAUL H. DUMDEY, MD

Animal Control Officer's Report

I have had a number of barking dog calls this year. Please make sure if you leave your dog out during the day, it is not barking constantly. We do have a noise ordinance in the town of Woolwich. Also, there are still many stray dogs with no identification tags. Once again, a tag with your phone number would save you a trip to the animal shelter in Brunswick. Thank you for your support in these matters.

Respectfully submitted,
TERRY MACGREGOR, ACO
737-2093

2012 Fish Commissioners' Report

The Nequasset fishery is one of a limited group in Maine that remains approved for harvesting and is subject to yearly authorization by Maine's Department of Marine Resources (DMR), and full compliance to DMR by both the harvester and the Woolwich Fish Commission.

The 2012 Woolwich fishing rights were awarded to Herbert Lilly, Jr., continuing a relationship with the town that has successfully managed both the harvest and conservation to protect future harvests. This year's catch was 1111 bushels which was up from the recent past harvests. Sample collection to support DMR biological data was provided as requested.

The Fish Commission continues to support the Bath Water District (BWD) with their planning efforts to refurbish the Nequasset dam fish ladder. The need to rebuild the ladder was emphasized this spring as several significant storms caused repeated damage to the ladder that required immediate attention by the BWD during the alewife migration. Their fast attention to these emerging needs is much appreciated.

Fish ladder grant preparation has prompted the Fish Commission to be involved in several unique efforts this year such as collecting physical count data from fish migrating up the ladder and community outreach through public meetings on the history and migration of alewives at Nequasset. The public hearings at Nequasset Church and Patton Free Library were well attended reflecting strong interest in the Nequasset fishery.

The Fish Ladder planning effort has resulted in a clearer picture of the ownership of the dam and surrounding land through a legal review and survey of this property. Initially the dam and immediate property were taken in the 1920s by the BWD by eminent domain from a larger parcel of town land. It has now been determined that a revised taking the next year returned all land at the dam to the town and provided an easement to the BWD to incorporate the dam on some of the land from the original taking. It was also established that the town's Fish and Smoke houses are outside the BWD easement. The Selectboard and Fish Commissioners are having the town land at the Fish House surveyed to clarify the registered deed.

Respectfully submitted,
RAY ROBSON STAN DAVIS
JOHN CHAPMAN BILL POTTER
BRUCE McELMAN

Recreation Committee Report

On Sunday evening, December 2, 2012, the Nequasset Meeting House was alive with the "Sound of Music". No, it wasn't Julie Andrews. Rather it was the 20th Annual Yule Sing & Tree Lighting. The program was dedicated to long time Woolwich supporters Bob and Mary King and featured Sharon Pyne, Doug Protsik, The Gary Harvey Family, Charlie Durfee, Al Niese, Allen Greene and Ann Pierson & Friends. Community Singing was led by Selectman Lloyd Coombs. The message of the season was brought by Frank Hayward with greetings by the Chairman of the Selectboard David King, Fire Chief Geoff McCarren and EMS Chairman Dana Lindsey. All in all, everyone agreed that it was the best one yet.

During the year, your committee again sponsored Woolwich Day on the first Saturday in August. We were treated to fine weather for the annual running of the Bob Meade Classic 10K road race which is one of the features of the event. Approximately fifty vendors took part that day which also included the Kennebec Valley Boys who provided entertainment during the Chicken BBQ.

The Committee also provided hot chocolate and cookies for the annual Woolwich Central 7th and 8th grade stroll. This year for the first time it was a stormy day and the stroll took place in the WCS cafeteria. Nevertheless, the committee adapted and moved inside. According to the Bath Area Food Bank, it was one of the most successful food drives.

The committee also supported J. J. Brooker and the Woolwich Fire Department in presenting a fine Halloween party.

COLLETTE COOMBS
ALLISON HEPLER
DIANE LONGLEY
BOB MEADE
KIMBERLY PARSONS
SHERRI SIMMONS
ARLENE WHITNEY

Woolwich Junior Athletics

2013 Donation Request: $4,000.

Clientele: Total Number Served: 233 (2 Out of Town)

2012 Tumbling/Youth Gymnastics Programs:
- Peewee Tumble = 18 Participants
- Middle School Tumbling Instructors = 9 Participants
- Senior Tumble Clinic = 12 Participants

2012 Summer Camp Programs:
- NCA Cheer Camp Husson College = 36 Participants

2012/2013 Cheerleading Programs:
- Competitive Teams = 48 Participants (4 Teams)
- Team Up Mentoring Program = 84 Participants

2012 Track & Field Program:
- Wildcat Track Team = 26 Participants

Funding Sources:
- Registration Fees: 24%
- Parent Contribution: 27%
- Fundraising: 32%
- Donations: 17%

Expenses:
- Program costs: 94%
- Admin cost (including insurance): 6%

Agency Description:

Woolwich Junior Athletics is a non-profit youth athletic group that runs 100% from volunteers to provide programs for local children ages 5-17. We provide team sports, athletic clinics, competitive teams, and fun, physical activities for local youth. We believe if we keep kids busy exercising and playing they are more likely to become strong, happy, healthy adults.

Our Mission:

Woolwich Junior Athletics seeks to encourage the teaching of basic sport fundamentals, inner strength and courage, leadership and teamwork, responsibility and goal setting and above all, fun!

Thank you,
SHERRI SIMMONS
Director, Woolwich Junior Athletics

Cable TV Committee Report

During the past year the cable TV committee has continued to run programs of local interest and to operate the bulletin board system, which enables us to update and promulgate town notices quickly and efficiently. We also run special programming or gospel music performances from past services at the 1st Baptist Church of Woolwich on Saturdays.

Our series, "Crafters of Woolwich" which profiles local arts and crafts businesses and "Reflections of Woolwich", a series in which longtime residents reminisce about the early years of the town, continue to be run and we add new subjects as the opportunity arises. Copies of these programs are provided free of charge to the Woolwich Historical Society for their library and may be checked out from them by town residents. We also tape and replay special events such as Woolwich Days, the annual Christmas Tree Lighting, Town Meetings, the Memorial Day remembrance in Bath (organized by Jack Albis), and other official ceremonies and interviews of candidates for local public office when requested. In addition, we run two public service programs, the ''Learning Tree" on Fridays and a locally produced program called "Community Connections" which offers advice to seniors. All programming is shown at 12 noon, 4 PM and 7 PM.

We continue to post public information notices free of charge on the bulletin board along with official town notices and we provide weather forecasts from NOAA radio continuously. We also make copies of our shows available to any resident who requests them on DVD or videotape free of charge.

This year we plan to examine options for upgrading our bulletin board and video switching equipment in order to provide more efficient service for our viewers.

Because the service we provide is the legal responsibility of the Cable TV franchise holder they fund our activities fully and we operate at no cost to the Woolwich taxpayer.

Very Truly Yours,
ROGER BAFFER,
Chair

Solid Waste and Recycling Committee

Congratulations Town of Woolwich Residents!

Your recycling efforts continue to show steady progress…

As the Trash and Recycling Chart below shows:

- *Recycling increased by 6.14% over last year*
- *Trash collection decreased by 26.71 tons*

At a tipping fee of $85 per ton, this represents a savings of $2270

Solid Waste and Recycling Comparison Report in Tons

	2012		2011		2010		
Month	**Trash**	**Recycling**	**Trash**	**Recycling**	**Trash**	**Recycling**	
January	75.70	**27.03**	68.48	**23.95**	69.81	**14.36**	Recycling Center
February	67.08	**14.58**	62.54	**13.69**	67.88	**13.25**	
March	63.75	**15.8**	88.63	**15.79**	96.52	**15.46**	
April	67.80	**15.9**	74.29	**18.33**	80.94	**14.36**	
May	89.35	**16.94**	83.53	**17.59**	80.12	**14.36**	
June	73.74	**18.3**	84.50	**18.18**	100.74	**14.36**	
July	82.90	**18.28**	75.52	**17.86**	83.64	**9.29**	Curbside Pickup begins
August	83.46	**30.24**	100.22	**26.00**	90.96	**11.46**	once a month
September	74.99	**17.30**	73.35	**19.89**	91.38	**13.81**	
October	86.98	**17.83**	75.23	**18.11**	76.61	**20.53**	Curbside Pickup begins
November	72.25	**18.47**	73.35	**18.09**	89.62	**18.34**	every other week
December	63.96	**28.87**	69.03	**17.36**	84.13	**16.91**	
Total Tons	**901.96**	**239.54**	**928.67**	**224.84**	**1,012.35**	**176.49**	

Think before you Throw! Stop before you Drop… that item can be tossed into your recycle bin.

- Reduce Trash = fees go down!
- Increase Trash = fees go up! Increase Recycling = fees don't go up!

Upcoming Events:

Spring 2013 Household Hazardous Waste Collection Day
Saturday May 4, 2013 9 AM – 1 PM
Bath Public Works Garage, 450 Oak Grove Avenue
To sign up call 443-8357 from April 22 - May 3

Visit us on FACEBOOK for updates:

www.facebook.com/groups/153485611346040/ www.facebook.com/TownOfWoolwich

Free banner stickers are available for your recycling bins at the Town Office:

RECYCLE IT!

Woolwich Solid Waste and Recycling Committee

Bath Water District

Meetings with the Select Board

As Woolwich trustee to the Bath Water District, I met quarterly with the Select Board to update the Selectmen on activities of the district and take back to the District trustees any concerns and issues of the Selectmen and town. The selectmen were advised as to the special projects being undertaken throughout the District including the Fish Ladder project, weather information, forest harvesting projects, Friends of Nequasset and the Nequasset Lake trail project with the west side of the lake.

Bath Water District Activities

The District continues to install electronic meter reading systems with almost all services in Woolwich upgraded. Work was completed to upgrade the intake pipes from the lake to the treatment plant with minimal impact to the lake and watershed. The District continues the work with the town to update and expand water systems within the town of Woolwich along with starting an extensive systems upgrade in and around Miller Road.

The Water District keeps upgrading and improving its computer mapping system. The system mapping allows the district to print maps as well as giving the employees access in the field to topographic maps of the distribution system in Bath and Woolwich

The Bath Water District, along with other water districts in the area, began to initiate an entity called the 5 Rivers Council. This will allow better communication and assistance, working relationships and coordination of resources among the districts. The council will be composed of Gardiner, Richmond, Bowdoinham, Brunswick/Topsham, and the Bath Water District including Woolwich, Wiscasset, Boothbay and Damariscotta.

Nequasset Lake Fish Ladder Repair Project

A partnership was developed between the Bath Water District, the Town and the Kennebec Estuary Land Trust to study, develop a plan and seek grant funding for repairs to the fish ladder at the dam. The District is currently working with the town on obtaining grants and matching funds for the repair and upgrade to the fish ladder.

The final design has been completed for the repair of the fish ladder. The estimated cost is around $300,000. Some grants have been secured while others are pending. The Bath Water District has committed $100,000 to the project, leaving around $100,000 to be raised. Work continues on grants and private funding sources to make up the difference in the project cost.

Nequasset Lake Trail System

The Friends of Nequasset Lake and the trustees continue an effort to develop a trail system in the Nequasset Lake watershed and on Bath Water District property. Three proposed trail locations have been selected with the first trail traveling from the Woolwich School along the west side of the lake. The Bath Water District property would be the primary avenue for the trail. Other parties that would be involved are RSU1 and the town of Woolwich. The Bath Water District takes the position "use but don't abuse" regarding the use of its properties. A mapping project is underway which will show the proposed trail locations on the District's properties as well as other properties in the watershed.

Nequasset Lake data

The map showing the depths of Nequasset Lake is posted on the towns web site and in the town office. This map can be enlarged and downloaded. The lake weather data is updated periodically and is available at the town boat launch or from the District. The ice out date was officially recorded as March 19, 2012.

Forest Projects

Tom Hoerth continues to work on forest management plan programs for District property in the Nequasset Lake watershed. 33 sites were selected in the watershed to provide statistical data to extrapolate to the entire holding. Once the sampling data is collected, then the numbers will be run to be used as a guide in the harvest plan development. Selection of harvest projects should be complete by spring of 2013 and the start of harvesting in 2014. The objective is to do consistent and selective cutting that is intended to improve the health of trees and vegetation in the watershed.

Friends of Nequasset Lake (formerly Nequasset Stakeholders Committee)

The group of volunteers formed a group which assisted with the erosion control projects in the watershed. This effort is ongoing. This group has now taken on the name Friends of Nequasset Lake and is in the process of reorganizing.

Efforts continue to formulate and recruit volunteers for the Friends of Nequasset Lake to preserve, protect and make the lake a better resource for all.

Respectfully submitted,
MICHAEL SINTON
Trustee to the Bath Water District from Woolwich

Patten Free Library

Snapshot of 2012

164,512 people visited the Library
136,658 items were borrowed
29,005 public computer sessions were scheduled
3,113 eBooks and audio books were borrowed
10,550 reference questions were answered
26,880 items borrowed and loaned through interlibrary loan

The Patten Free Library has been hard at work transforming lives, inspiring lifelong learning, preserving local history and building community through joyful, creative exploration and dialogue for the citizens of Arrowsic, Bath, Georgetown, Phippsburg, Woolwich, and West Bath. Municipal contributions make up only 40% of the Library's budget, which means taxpayers get more than twice their investment in services. With a new 3-year strategic plan in 2012, the Library board, staff and volunteers are focused on expanding programming and technological tools.

Among the highlights of the Library's service in 2012 are:

- The 416 children's programs held in 365 days, which attracted 6,311 people
- Its renewed focus on literacy, energized by the addition of six iPads available for circulation and brought into pre-K classrooms for one-on-one instruction from library staff and volunteers
- The twelve mentoring relationships between Morse High School students and area grade school students, fostered through the Library
- The creation of the "Book a Librarian" program for patrons to get tailored instruction in eReaders, setting up email accounts, developing résumés, downloading audio books and more
- The eighth annual Town History Series, in partnership with the Bath Historical Society, which featured presentations about each town the Library serves
- The creation of a Teen Summer Reading Program

Respectfully submitted,
LESLEY DOLINGER, Director

Nequasset Church Committee

As most of you who live in this area will have noticed, a lot happened at the old Meeting House during 2012.

The building has been painted, siding needing work was repaired, the window over the front door was repaired and 2 new exterior light fixtures were added. Inside, one stove was turned - thereby creating more space for wheelchairs. Two fire extinguishers were purchased and mounted, along with an emergency exit light.

In order to bring the building up to the standards of the Maine State Life Safety Codes, and thereby being able to use it for the purpose it was intended, a second door has been added, and with it, a handicap ramp. To do this, 3 pews had to be removed. They are in the loft area, awaiting reuse.

The work was completed JUST in time to use it for the annual Town Christmas program, and the work received positive reviews. Because it was so late in the season, not all the painting and landscaping was completed then - but will be finished this spring.

The committee will begin meeting the end of March to look at possible future work. This COULD include such things as adding insulation, adding a second heater unit, more landscaping - and maybe a stone wall, a walkway surface from the street to the bottom of the ramp, new sills and flooring for the area of the big front door, and cleaning out the attic (a lot of STUFF has been chucked up there! - some of value).

We welcome your thoughts as to what YOU would like to see done there - and ways you would like to see it used! Please contact any of the committee members listed below.

For us all,
DEBBIE LOCKE, Chair

Sylvia Carlton, Chris Stacy Hallowell, Debbie Locke, Barbara Richards, Pat Shaw, Jason Shaw; frequent guest - Allison Hepler

Maine Municipal Association

60 Community Drive
Augusta, ME 04330
Telephone: (207) 623-8428 • Website: www.memun.org

What is the Maine Municipal Association? Who does it serve?

The Maine Municipal Association (MMA) is a voluntary membership organization of Maine's cities and towns whose mission is to provide services and programs to strengthen and promote local government. It is not a state agency. It is a non-profit, non-partisan organization founded in 1936. MMA helps elected and appointed officials from its 490 member communities perform their municipal duties. A twelve member Executive Committee comprised of municipal officials from throughout the state governs MMA.

What programs and services does MMA provide its members? Who benefits?

On a daily basis, municipal officials can receive crucial assistance in the performance of their many local duties from MMA, including core services such as:

- **Legal opinions** and training from one of MMA's six municipal attorneys;
- **Information and counsel** on a vast array of municipal and personnel laws and regulations;
- **Legal handbooks and manuals** explaining the responsibilities of elected and appointed municipal officials;
- **Seminars and training programs** on relevant local government topics;
- **Workshops** on specific municipal duties and functions;
- Access to information, reference materials and research on **MMA's website**;
- **Publications** that deliver useful and timely information on topics of importance to cities and towns; and
- **Advocacy** and representation before legislative committees and state agencies on proposed laws and regulations that affect municipalities and their citizens.

MMA's members also take advantage of **cost-effective, group insurance** offered by the Association's Risk Management Services programs for

property and casualty insurance, unemployment compensation and workers' compensation coverage as well as employee health and other benefits through the Maine Municipal Employees Health Trust. These programs enable municipalities to take advantage of group purchasing power and group self-insurance, with comprehensive insurance services and coverages tailored to meet the needs of local governments and their employees at competitive costs. Local officials govern these non-profit programs. Municipal members of the programs have a direct influence on their costs by being proactive in employee health, safety and loss control efforts with the help of the Association.

While MMA's services and programs are designed for municipalities and municipal officials, local citizens derive benefits from their town's membership – benefits that come from their town's access to legal and personnel advice, comprehensive training programs and cost-effective group insurance programs.

How does MMA fund its array of services and programs for municipalities?

Municipal members pay annual dues, based upon population and valuation, to receive MMA's core services like legal advice and training programs. Members in the various MMA and Health Trust group insurance programs pay contributions for coverage and services.

How does MMA determine the positions it takes on legislation or citizen initiatives?

MMA's legislative platforms, policies, and positions are developed by a 70-member Legislative Policy Committee (LPC), which is made up of two municipal officials from each of the state's 35 Senate Districts. The LPC representatives are elected to that position by the municipal officers within their Senate District.

How can I learn more about the Maine Municipal Association?

Visit the MMA website - www.memum.org - for more information and to learn about the services and programs MMA offers Maine's cities and towns.

Independent Auditors' Report

Board of Selectmen
Town of Woolwich

We have audited the accompanying general purpose financial statements of the Town of Woolwich, as of and for the years ended June 30, 2012 and 2011, which collectively comprise the Town's basic financial statements. These financial statements are the responsibility of the Town of Woolwich's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Town of Woolwich as of June 30, 2012 and 2011, and the respective changes in financial position and cash flows, for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on Schedule A-1 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing

the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Woolwich's financial statements as a whole. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

WILLIAM H. BREWER

September 17, 2012

TOWN OF WOOLWICH
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)
FISCAL YEAR JULY 1, 2011 THROUGH JUNE 30, 2012

As management of the Town of Woolwich, I present this narrative to provide you with an overview and analysis of our financial statements for the fiscal year July 1, 2011 through June 30, 2012. This is the Town of Woolwich's ninth year of implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB). I encourage readers to consider the information presented here in conjunction with the basic financial statements to enhance their understanding of the Town of Woolwich's financial performance.

Financial Highlights

1. Total assets of the Town of Woolwich exceeded its liabilities by $3,602,584.98.
2. The Town's total ending fund balance for all governmental funds combined was $1,978,825.38 on June 30, 2012.
3. The Undesignated Unreserved Fund Balance (Surplus) is $1,405,873.48 on June 30, 2012. This is a decrease of $113,447.05 from the previous fiscal year.

Overview of the Financial Statement

The Town of Woolwich's basic financial statements are comprised of four components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements
4. The schedules provide supplemental information to the basic statements provided

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Town of Woolwich's finances in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Town of Woolwich's assets and liabilities, with the difference between the two reported as *net assets.* Over time, increases or decreases in net assets may serve as a useful indicator of whether the Town of Woolwich's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the Town of Woolwich's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change

occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town of Woolwich that are principally supported by taxes and intergovernmental revenues (governmental activities). The Town of Woolwich's governmental activities include general government, protection (fire, street lighting), Highways and Bridges (highway, winter maintenance, road construction and paving), Interest and Debt Service, Education assessment, county assessment, Health and Welfare, and Unclassified.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woolwich, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town of Woolwich can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources, as well as on balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a governments near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of any near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The government funds financial statements are included in the audit that follows.

Fiduciary funds are used to account for moneys held for the benefit of parties outside the Town of Woolwich. Fiduciary funds are *not* included

in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Woolwich's operational programs.

These funds are restricted for the cemetery trust funds. The fiduciary funds financial statement is included in the audit that follows on Schedule A-12.

Notes to the financial statements: the notes provide additional information that is essential to a full understanding of the data provided and are included in the audit that follows.

Other Information: the combining statements are presented immediately following the notes to the financial statements and are included in the audit that follows.

TOWN OF WOOLWICH FINANCIAL ANALYSIS

Statement of Net Assets. As stated earlier, net assets may serve over time as a useful indicator of a government's financial position.

Financial Analysis of the Government's Funds. The Town of Woolwich uses fund accounting to segregate specific types of funds and demonstrate compliance with finance related legal requirements. The Town of Woolwich fund balances are included in the audit that follows.

Government funds: The focus of the Town of Woolwich governmental funds is to provide information on fiscal activity and balances of available resources.

The *general fund* balance started at $1,519,320.53 on July 1st, unexpended funds lapsing to surplus totaled $696,596.80. Town meetings withdrawal of $802,818.76 and an increase in deferred tax revenue of $7,225.09 increased surplus to leave a balance of $1,405,873.48 at June 30, 2012.

Analysis of the Budget. The Board of Selectmen serving in their primary role as the financial overseers of the community, met in various workshop sessions starting in January of 2012 to consider and review the budget for fiscal year 2013. After a full line item review of the budget - a final budget was adopted by the Board of Selectmen and recommended its passage at the annual Town Meeting on the second Wednesday in May. Town Meeting approved the proposed budget that was presented by the Board of Selectmen for fiscal year 2013. There was a non-monetary article on the warrant to see if the Town would vote to allow the Building Committee to make a presentation. The Town is looking into building an addition onto the current building.

Budgets and Budgetary Accounting. The following is a comparison of the actual expenditures for 2007-2012:

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Actual
Office Help	9,453	3,006	2,930	2,711	6,826	6,000	2,427
Compensatory Time	1,470	1,143					
Town Officers	24,509	31,351	37,849	37,066	38,643	39,880	37,656
Tax Collector/Clerk	33,083	32,056	35,097	34,034	26,652	36,336	31,776
Town Administrator	38,183	39,328	40,508	41,724	41,724	42,558	42,558
Clerical Assistant	24,815	16,390	16,865	21,536	21,192	22,913	20,204
Codes Officer	38,280	33,885	20,800	21,424	21,424	21,852	21,852
Health Insurance	24,282	13,831	7,928	7,058	10,586	9,500	17,025
Social Security	17,724	15,375	15,218	15,689	15,439	17,332	15,784
Workers Comp.	7,368	5,841	1,942	6,196	6,794	7,000	7,427
Unemployment Comp.	1,757	334	444	336	167	1,000	,742
Auditor	8,000	8,200	8,600	8,600	8,600	8,700	8,700
Town Report	9,313	3,050	2,895	3,020	2,180	3,500	2,022
Contingency Fund	5,444	4,309	2,754	3,488	2,920	9,000	9,000
Air Boat Insurance	1,074						
Insurance	13,800	13,939	15,337	16,165	17,106	18,690	17,348
Litigation	1,844	3,421	20,044	5,010	3,173	10,000	450
Board of Appeals					40	100	
Conservation Comm.	324	273	467	395		500	
Comprehensive Plan	354		13,226				
Planning Board	429	795	1,032	1,132	495		1,009
Old Town House	500		2,675	4,520			1,237
Plant Operations	33,089	32,766	45,357	33,304	35,137	36,672	27,870
Municipal Build Fund	12,471	7,420	24,450	214	124,829		45,565
Maine Municip. Assn.	3,119	3,119	3,275	3,357	3,291	3,476	3,476
Assessing Agent	17,350	17,950	18,780	18,780	18,780	19,200	19,200
Office Operations	32,745	27,766	35,404	32,294	31,650	32,576	31,988
Computer Replace	500	500	500	496		3,500	3,381
Property Tax Maps			3,000	2,000		1,000	
Cable TV Committee	3,410		1,200	130			1,200
Historic Preservation		1,400	1,400	1,400	1,300	1,300	1,300
MCOG	4,215	4,215	4,215				
County Tax	686,314	553,324	565,561	597,382	572,069	644,165	615,464
Roads & Bridges	57,468	70,125	68,831	58,103	105,906		67,181
Snow Removal	316,860	332,835	352,375	368,711	367,371	378,124	378,124
Tar Account	166,480	141,713	161,061	146,144	139,216	150,000	153,610
Street Signs	1,332	3,128	1,134	2,008	926	2,000	1,177
Generator	2,300	3,828		498		2,000	
Fire Hose/Tower	967						
Animal Control	5,764	6,134	4,728	4,862	5,200	4,822	5,098
Health Officer Cont	1,846	1,500	100	1,300	100	500	100
Emergency Management	8,079	69					2,309
Fire Department	73,157	76,086	76,548	78,022	84,143	84,800	90,339
Fire Dept Innocul.	193	1,158	3,671	2,452	1,358	2,500	895
Dry Hydrants			2,400	1,000			1,600
Hydrants	20,411	24,495	24,495	24,495	22,805	31,254	30,288
Fire Dept Grants	18,000						
Fire Dept Hose	1,074	1,546	1,446	1,500	1,500	1,700	1,666

Street Lights	3,833	4,020	3,742	3,573	3,888	4,100	3,570
E911			8	39	46		
Fire Clothing	5,117	3,433	6,000	5,981	10,558	8,500	12,737
Air Packs	1,695	1,531				2,500	
Vehicle Replace	34,600	25,000	25,000	25,000	19,750	30,000	30,000
Fire Dept Computer	421	800	128	800		1,000	592
Ambulance	3,500		5,000	2,500		2,500	5,000
Septic Systems					15,938		
Solid Waste	171,417	176,805	202,713	209,022	236,808	252,500	243,396
Sanitary Landfill	9,571	5,690	8,440	10,075	4,825	6,815	6,815
General Assistance	2,290	761	1,916	3,236	5,433	5,000	6,831
Fishway	12				2,928		25,700
Woolwich EMS	15,860	18,724	24,070	750	37,726	46,000	48,244
Patten Free Library	41,392	42,431	43,696	43,696	43,696	43,696	43,696
Right of Way Grant							
Misc. Donations	18,450	17,250	25,090	25,090	25,290	29,090	29,090
Cemeteries	431						
Nequasset Church	1,841		2,880	313	179		1,122
Shellfish	3,900		3,571	1,334	1,777		3,667
Nequasset Trail Breakers	400	400	400	400	400		400
Recreation Comm.	17,196	3,521	2,478	4,340	4,150		3,950
Animal Shelter	3,465	3,232	3,372	3,049		3,372	3,372
Veterans Monument	2,370	1,978	2,865	250		1,555	1,604
Town Clock		3,128					

The Mil Rate History for the Town of Woolwich is as follows:

2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
16.80	10.35	10.90	12.05	11.65	11.55	12.25	12.50

Capital Asset and Debt Administration. These assets include streets, land, buildings, vehicles, and equipment.

The Town of Woolwich has established and maintained the following capital reserve accounts for the purpose of contributing to the replacement and/or acquisition of new assets providing public services to our community. These were the balances at the end of the fiscal years.

	2009	**2010**	**2011**	**2012**
1. Municipal Buildings Reserve	9,722	242,309	149,159	104,966
2. Emergency Services Reserve	57,391	82,814	62,128	109,061
3. Old Town House Reserve	8,835	4,907	4,921	4,931
4. Septic Reserve	13,832	14,377	14,430	14,468
5. Generator Reserve	6,393	8,228	9,050	9,869
6. Computer System	1,392	1,966	1,983	1,993

L**ong Term Debt:** The Town of Woolwich's long-term debt outstanding at fiscal year-end **totals $**34,335.93 a decrease of $33,988.28 from fiscal year

2011. Detailed information of the Town of Woolwich's various outstanding long term debts can be viewed in Note D. Maine Statutes limit the amount of general obligation debt a municipality may issue to 15 percent of the Total State Town Valuation. We are well below our debt limit.

Currently Known Facts and Information. At the May 9, 2012 Town Meeting, voters approved forming a new building committee and charging that committee with researching options for a possible addition to the Municipal Building. Space is limited in the current office and doesn't meet current code for meetings or State law regarding having a confidential area for general assistance applicants to fill out their forms. The Committee will be bringing information to the next town meeting in May 2013. The Nequasset Meetinghouse (Nequasset Church) had some repair work done on it and was painted as well as having an electrical system upgrade. The Nequasset Church Committee is looking into having a second entrance and a handicapped accessible ramp installed in order to be able to use the building legally for gatherings of more than 49 people. The Fish Commissioners with approval of the Selectboard accomplished some much needed repairs on the Fish House structure and replaced the roof. As a historical building and the site of many years of alewife harvesting we are pleased with the results. At this time all the municipally owned buildings are in very good shape. The last payment on the fire truck (see above long term debt information) will be made in August 2012. The Town will be debt free at that time.

Request for Information. This financial report is designed to provide a general overview of the Town of Woolwich's finances for all those with an interest in the government finances. Questions and/or requests for additional information concerning these financial reports can be addressed to Town Administrator, 13 Nequasset Road, Woolwich, Maine 04579, telephone 207-442-7094.

Respectfully submitted,
LYNETTE EASTMAN
Town Administrator

TOWN OF WOOLWICH Exhibit A
STATEMENTS OF NET ASSETS
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

	GOVERNMENTAL ACTIVITIES	
	2012 TOTAL	2011 TOTAL
ASSETS		
CURRENT ASSETS:		
Cash (Note B)	1,331,158.74	1,502,476.22
Accounts Receivable (Note C)	30,097.37	44,381.89
Taxes Receivable	240,599.70	216,433.02
Tax Liens	69,378.93	50,169.63
Investments (Note B)	318,922.10	314,097.45
Prepaid Expenses	700.00	1,204.66
Due From Other Funds	2,321.16	94,633.34
Total Current Assets	1,993,178.00	2,223,396.21
PROPERTY, PLANT, AND EQUIPMENT (NOTE J):		
Land and Improvements	220,248.00	220,248.00
Buildings	648,739.00	591,617.00
Equipment	1,000,384.81	957,132.81
Infrastructure	3,167,237.72	3,041,753.72
Total Property, Plant, and Equipment	5,036,609.53	4,810,751.53
Less: Accumulated Depreciation	3,378,514.00	3,211,612.00
Net Property, Plant, and Equipment	1,658,095.53	1,599,139.53
Total Assets	3,651,273.53	3,822,535.74
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES:		
Notes Payable (Note D)	34,335.93	33,950.17
Accounts Payable - Trade	6,049.08	8,567.13
Due To Other Funds	2,321.16	94,633.34
Deferred Revenue (Note G)	5,982.38	11,144.02
Total Current Liabilities	48,688.55	148,294.66
LONG-TERM LIABILITIES:		
Notes Payable - Net of Current Portion (Note D)		34,374.04
Total Liabilities	48,688.55	182,668.70
NET ASSETS:		
Invested in Capital Assets, Net of Related Debt	1,623,759.60	1,530,815.32
Restricted for:		
Committed for Capital Projects	245,288.87	241,672.56
Assigned for Subsequent Years' Expenditure (Note F)	155,182.68	182,803.37
Unassigned	1,578,353.83	1,684,575.79
Total Net Assets	3,602,584.98	3,639,867.04
Total Liabilities and Net Assets	3,651,273.53	3,822,535.74

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2012 and 2011

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES: CHARGES FOR SERVICES	PROGRAM REVENUES: OPERATING GRANTS & CONTRIBUTIONS	PROGRAM REVENUES: CAPITAL GRANT	NET (EXPENSE) REVENUE AND CHANGE IN NET ASSETS: 2012 TOTAL	NET (EXPENSE) REVENUE AND CHANGE IN NET ASSETS: 2011 TOTAL
Primary Government:						
Governmental Activities:						
General Government	345,180.10	92,736.05	75,980.00	-	(176,464.05)	(94,567.60)
Health and Welfare	339,786.21	34,246.20			(305,540.01)	(272,830.11)
Highways and Bridges	542,930.58	25.28	70,600.73		(472,304.57)	(467,210.09)
Education	3,060,536.00				(3,060,536.00)	(2,975,557.00)
County Tax Assessment	615,464.00				(615,464.00)	(572,069.00)
Public Safety	207,218.76	9,427.84		42,250.00	(155,540.92)	(160,308.81)
Unclassified	89,732.35	4,302.22			(85,430.13)	(76,422.22)
Fire Truck Interest Expense	3,221.09				(3,221.09)	(4,717.60)
Purchase of Ambulance						(19,750.00)
Total Primary Government	5,204,069.09	140,737.59	146,580.73	42,250.00	(4,874,500.77)	(4,643,432.43)
		General Revenues:				
		Taxes:				
		Property Taxes			4,131,608.85	4,010,855.03
		Homestead Reimbursement			45,168.87	44,155.13
		Excise Taxes			500,598.15	516,416.34
		Intergovernmental			133,984.58	129,776.00
		Interest and Investment Earnings			25,858.26	41,339.51
		Total General Revenues			4,837,218.71	4,742,542.01
		Changes in Net Assets			(37,282.06)	99,109.58
The accompanying notes are an integral part of the financial statements		Net Assets, July 1			3,639,867.04	3,540,757.46
		Net Assets, June 30			3,602,584.98	3,639,867.04

Exhibit C

TOWN OF WOOLWICH
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET ASSETS OF GOVERNMENTAL ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

	2012	2011
GOVERNMENTAL FUND BALANCES:		
Unrestricted (Schedule A-3)	1,405,873.48	1,519,320.53
Restricted:		
Capital Projects (Schedule A-13)	245,288.87	241,672.56
Other (Schedule A-4)	155,182.68	182,803.37
Total Governmental Fund Balances (Exh E)	1,806,345.03	1,943,796.46
Amounts reported for governmental activities in the Statements of Net Assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	1,658,095.53	1,599,139.53
Notes payable are not due and payable in the current period and therefore are not reported in the funds	(34,335.93)	(68,324.21)
Property taxes not collected within the 60 days after year end are deferred as revenue in the fund financial statements. In the government-wide financial statements the revenue is income in the year it is assessed.	172,480.35	165,255.26
Net Assets of Governmental Activities (Exh. A)	3,602,584.98	3,639,867.04

The accompanying notes are an integral part of the financial statements

Exhibit D

TOWN OF WOOLWICH
RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2012 and 2011

	2012	2011
Net Change in Fund Balances - Total Governmental Funds (Exhibit F)	(137,451.43)	(62,042.33)
Amounts reported for governmental activities in the Statements of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statements of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation (depreciation exceeds capital outlays).	58,956.00	137,768.00
Repayment of debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statements of Net Assets.	33,988.28	32,491.77
Property taxes are deferred in the fund financial statements, but in the government-wide financial statements they are recorded as income the year they are assessed.	7,225.09	(9,107.86)
Changes in Net Assets of Governmental Activities (Exhibit B)	(37,282.06)	99,109.58

The accompanying notes are an integral part of the financial statements

Exhibit E

TOWN OF WOOLWICH
BALANCE SHEETS - GOVERNMENTAL FUNDS
June 30, 2012 and 2011

	GOVERNMENTAL FUND TYPES			
	GENERAL	CAPITAL PROJECTS	2012 TOTAL	2011 TOTAL
ASSETS:				
Cash (Note B)	1,088,191.03	242,967.71	1,331,158.74	1,502,476.22
Taxes Receivable	240,599.70		240,599.70	216,433.02
Tax Liens	69,378.93		69,378.93	50,169.63
Accts Receivable (Note C)	30,097.37		30,097.37	44,381.89
Due From Other Funds		2,321.16	2,321.16	94,633.34
Investments (Note B)	318,922.10		318,922.10	314,097.45
Prepaid Expense	700.00		700.00	1,204.66
Total Assets	1,747,889.13	245,288.87	1,993,178.00	2,223,396.21
LIABILITIES, RESERVES, AND FUND EQUITY:				
Liabilities:				
Accounts Payable	6,049.08	-	6,049.08	8,567.13
Due To Other Funds	2,321.16		2,321.16	94,633.34
Total Liabilities	8,370.24	-	8,370.24	103,200.47
Reserves:				
Deferred Revenue (Note G)	5,982.38	-	5,982.38	11,144.02
Deferred Tax Rev. (Note H)	172,480.35		172,480.35	165,255.26
Total Reserves	178,462.73	-	178,462.73	176,399.28
Fund Equity:				
Committed for Capital Projects	-	245,288.87	245,288.87	241,672.56
Assigned for Subsequent Years' Expenditure (Note F)	155,182.68		155,182.68	182,803.37
Unassigned	1,405,873.48		1,405,873.48	1,519,320.53
Total Fund Equity	1,561,056.16	245,288.87	1,806,345.03	1,943,796.46
Total Liabilities, Reserves, and Fund Equity	1,747,889.13	245,288.87	1,993,178.00	2,223,396.21

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH Exhibit F
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED JUNE 30, 2012 and 2011

	GOVERNMENTAL FUNDS			
	GENERAL	CAPITAL PROJECTS	2012 TOTAL	2011 TOTAL
REVENUES:				
Intergovernmental Revenue	133,984.58	-	133,984.58	129,776.00
Homestead Reimbursement	45,168.87		45,168.87	44,155.13
Property Taxes	4,124,383.76		4,124,383.76	4,019,962.89
Excise Tax	500,598.15		500,598.15	516,416.34
General Government	168,716.05		168,716.05	229,029.41
Protection	51,677.84		51,677.84	10,604.19
Health and Welfare	34,246.20		34,246.20	34,290.57
Interest	25,363.11	495.15	25,858.26	41,339.51
Highways and Bridges	70,626.01		70,626.01	90,239.14
Unclassified	4,302.22		4,302.22	5,346.47
Total Revenues	5,159,066.79	495.15	5,159,561.94	5,121,159.65
EXPENDITURES:				
Education	3,060,536.00	-	3,060,536.00	2,975,557.00
General Government	365,334.12		365,334.12	437,744.35
Highways and Bridges	600,091.58		600,091.58	613,419.23
Protection	185,275.76		185,275.76	132,370.00
Health and Welfare	339,786.21		339,786.21	307,120.68
Unclassified	89,732.35		89,732.35	81,768.69
Special Assessments	615,464.00		615,464.00	572,069.00
Interest	3,583.98		3,583.98	6,193.66
Fire Truck Loan	37,209.37		37,209.37	37,209.37
Purchase of Ambulance				19,750.00
Total Expenditures	5,297,013.37	-	5,297,013.37	5,183,201.98
Excess of Revenues Over (Under) Expenditures	(137,946.58)	495.15	(137,451.43)	(62,042.33)
OTHER FINANCING SOURCES (USES):				
Operating Transfers - In	44,499.09	(44,499.09)	-	115,183.34
Operating Transfers - Out	(47,620.25)	47,620.25		(115,183.34)
Total Other Financing Sources (Uses)	(3,121.16)	3,121.16	-	-
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(141,067.74)	3,616.31	(137,451.43)	(62,042.33)
Fund Balance, July 1	1,702,123.90	241,672.56	1,943,796.46	2,005,838.79
Fund Balance, June 30	1,561,056.16	245,288.87	1,806,345.03	1,943,796.46

The accompanying notes are an integral part of the financial statements

Exhibit G

TOWN OF WOOLWICH
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCES - FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS - CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2012 and 2011

	2012	2011
REVENUES:		
Interest	30.74	39.04
EXPENSES:		
Transfer to Bailey Cemetery Association	16.20	36.66
Net Income	14.54	2.38
Fund Balance, July 1	12,588.74	12,586.36
Fund Balance, June 30	12,603.28	12,588.74

Exhibit H

STATEMENTS OF CASH FLOWS
FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

	2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES:		
Interest Income	30.74	39.04
Withdrawals	(16.20)	(36.66)
Cash Flows Provided by Operating Activities	14.54	2.38
Increase in Cash	14.54	2.38
Cash Balance, July 1	12,588.74	12,586.36
Cash Balance, June 30	12,603.28	12,588.74

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Woolwich conform to generally accepted accounting principles as applicable to governmental units.

1. Financial Reporting Entity

The Town of Woolwich was incorporated in 1759. The Town operates under a town meeting form of government.

In evaluating the Town of Woolwich as a reporting entity, management has addressed all potential component units. The primary criteria for including a component reporting entity are the exercise of financial accountability by the Town of Woolwich's municipal officials.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP are used by the Town as discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain significant changes in the Statement include the following:

1.) The financial statements now include:

- A Management's Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all of the Town's activities, including infrastructure (roads, bridges, etc.).

2.) A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

2. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Town's fire protection, recreation, public works, and general administrative services are classified as governmental activities.

In the government-wide Statements of Net Assets, the governmental column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables

as well as long-term debt and obligations. The Town's net assets are reported in three parts - invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statements of Activities reports both the gross and net cost of each of the Town's functions and business-type activities (fire, public works, administrative, etc.). The functions are also supported by general government revenues (property, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statements of Activities reduces gross expenses (including depreciation) by related program revenues, and operating and capital grants. Program revenues must be directly associated with the function (fire, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

a. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

1. General Fund:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category) for the determination of major funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

3. Proprietary Fund:

The Proprietary Fund is the fund used to account for all financial resources relating to the school nutrition program. The generally accepted accounting principles applicable are those similar to business in the private sector.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/ expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied:

a. Accrual:

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

b. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

5. Financial Statement Amounts

a. Cash and Cash Equivalents:

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Statutes authorize the Treasurer of the Town, as directed by the municipal officers, to invest all municipal funds, including reserve and trust funds, to the extent that the terms of the instrument, order, or article creating the fund do not prohibit the investment, in financial institutions as described in Section 5706 MRSA and securities as described in Sections 5711 through 5717 MRSA.

b. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value (quoted market price or the best available estimate).

c. Capital Assets:

Capital assets purchased or acquired with an original cost of $1,000.00 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as

incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 Years
Machinery and Equipment	5-10 Years
Improvements	10-20 Years
Other Infrastructure	10-50 Years

GASB No. 34 requires the Town to report and depreciate new infrastructure assets. Infrastructure assets include roads, bridges, traffic signals, etc.

d. Revenues:

Substantially, all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

e. Expenditures:

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

f. Compensated Absences:

The Town accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

g. Use of Estimates:

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B - CASH AND INVESTMENTS:

Cash

The Town's cash is categorized to give an indication of the level of risk assumed by the Town at year-end. These Categories are defined as follows:

Category #1 - Insured or collateralized with securities held by the Town or by its agent in the Town's name.

Category #2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.

Category #3 - Uncollateralized (This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town's name).

ACCOUNT TYPE	CARRYING AMOUNT	BANK BALANCE	CATEGORY #1	#2	#3
Interest Bearing Accounts	1,303,762.02	1,324,650.99	257,443.00	1,067,207.99	–
Non-Interest Bearing Accounts	40,000.00	40,000.00		40,000.00	
	1,343,762.02	1,364,650.99	257,443.00	1,107,207.99	

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Investments that are insured or registered, or securities held by the Town or its agent in the Town's name.

Category #2 - Uninsured and unregistered investments with securities held by the Counterparty's trust department or agent in the Town's name.

Category #3 - Uninsured and unregistered investments with securities held by the Counterparty, or by its trust department or agent but not in the Town's name.

INVESTMENT TYPE	CARRYING AMOUNT	FAIR VALUE	CATEGORY #1	#2	#3
Money Market	3,940.71	3,940.71	–	3,940.71	–
Certificate of Deposit	265,000.00	270,469.50		270,469.50	
Fixed Mutual Funds	30,000.00	30,395.56		30,395.56	
Treasury Bonds	19,981.39	21,112.60		21,112.60	
	318,922.10	325,918.37		325,918.37	

NOTE C - ACCOUNTS RECEIVABLE:

Accounts Receivable consists of the following:

State Revenue Sharing	18,742.54
State GA	62.83
State Homestead	11,292.00
	30,097.37

NOTE D - LONG-TERM DEBT:

The following is a summary of note transactions for the Town for the year ended June 30, 2012:

	PRINCIPAL BALANCE 7/1/11	ADDITIONS	REDUCTIONS	PRINCIPAL BALANCE 6/30/12
Bath Savings Institution	68,324.21	–	33,988.28	34,335.93

Long-Term Debt as of June 30, 2012 is as follows:

Bath Savings Institution - Fire Truck

The note is dated August 16, 2007. Repayment is through five installments of $37,209.37 with interest at 4.69%.

The annual requirements to amortize notes payable as of June 30, 2012 are as follows:

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL
2013	34,335.93	1,619.13	35,955.06

NOTE E - GENERAL FUND BUDGET:

The Town operates on a net budget as compared with a gross budget. All revenues are not estimated, but are credited to the particular operating account. Certain revenues are dedicated for particular purposes by vote of the townspeople at the annual town meeting or at special town meetings.

NOTE F - DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURE:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

Assigned for General Fund:

General Government	11,290.64
Highways and Bridges	32,223.31
Protection	26,343.55
Health and Welfare	73,479.57
Unclassified	11,845.61
	155,182.68

NOTE G - DEFERRED REVENUE:

Deferred Revenue consists of the following:

Prepaid 2013 Taxes	4,065.81
Suspense	1,916.57
	5,982.38

NOTE H - REVENUE RECOGNITION - PROPERTY TAXES:

The Town's property tax for the current year was levied September 19, 2011 on the assessed value listed as of April 1, 2011 for all taxable real and personal property located in the town. One half of the tax was due on October 31, 2011 and the remainder on April 30, 2012. Interest accrued at 7.00% commencing November 1, 2011 for the first half of tax due and again at May 1, 2012 on the balance due.

Tax liens are filed against delinquent real estate taxpayers after eight months but within one year of the original tax commitment. If the tax, interest, and costs have not been paid eighteen months after the filing of a lien certificate then the lien is automatically foreclosed.

The National Council on Governmental Accounting (N.C.G.A.) Interpretation No. 3 requires that property tax revenue be recognized only to the extent it will be collected within sixty days following the year end. The deferred tax revenue shown on the balance sheet represents property taxes not expected to be collected within sixty days after the year end.

Property taxes are recognized when they become available. Available includes those taxes expected to be collected within sixty days after year end as stated above.

NOTE I - INTERFUND RECEIVABLES AND PAYABLES:

Due and Due From Other Funds consist of the following:

Due to Capital Reserve from General Fund	2,321.16

NOTE J - PROPERTY, PLANT, AND EQUIPMENT:

The following is a summary of changes in fixed assets at June 30, 2012:

	BALANCE JULY 1, 2011	ADDITIONS	BALANCE JUNE 30, 2012
Land and Improvements	220,248.00		220,248.00
Buildings	591,617.00	57,122.00	648,739.00
Equipment	957,132.81	43,252.00	1,000,384.81
Infrastructure	3,041,753.72	125,484.00	3,167,237.72
	4,810,751.53	225,858.00	5,036,609.53
Accumulated Depreciation	(3,211,612.00)	(166,902.00)	(3,378,514.00)
Net Property, Plant, and Equipment	1,599,139.53	58,956.00	1,658,095.53

Depreciation expenses for the period totaled $166,902.00. These expenses were broken down as follows:

General Government	19,514.00
Public Safety	79,065.00
Highways and Bridges	68,323.00
	166,902.00

NOTE K - RISK MANAGEMENT:

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. All significant losses are covered by commercial insurance. There has been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE L - OVERLAPPING DEBT:

The Town of Woolwich is situated in Sagadahoc County and is therefore subject to annual assessment of its proportional share of County expenses. Long-term debt outstanding in Sagadahoc County, for which the Town of Woolwich would be proportionally responsible in the event the County defaulted, is approximately $94,488.12 at June 30, 2012. The Town of Woolwich's share would be 8.56% of the debt, or $808,818.00.

The Town of Woolwich joined the Maine Regional School Unit #1 effective July 1, 2008 and is subject to annual assessment of its proportional share of school expenses. Long-Term debt outstanding for the RSU, for which the Town of Woolwich would be proportionally responsible in the event the RSU defaulted, is approximately $21,542,729.00 at June 30, 2012. The Town of Woolwich's share would be 17.83% of the debt, or $3,841,068.00.

NOTE M - SUBSEQUENT EVENTS:

As of September 17, 2012 management has reviewed events after June 30, 2012 and there were no material subsequent events requiring disclosure.

Schedule A-1

TOWN OF WOOLWICH
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2012

	General Fund	
REVENUES:	Original and Final Budget	Actual
Intergovernmental Revenue	133,984.58	133,984.58
Homestead Reimbursement	45,168.75	45,168.87
Property Taxes	4,132,676.25	4,124,383.76
Excise Taxes		500,598.15
Highways and Bridges		70,626.01
General Government	75,970.13	92,736.05
Protection		51,677.84
Health and Welfare		34,246.20
Interest and Debt Service		25,363.11
Unclassified		4,302.22
State B.E.T.E.		75,980.00
Total Revenues	4,387,799.71	5,159,066.79
EXPENDITURES:		
Education	3,060,536.00	3,060,536.00
General Government	354,760.24	365,334.12
Highways and Bridges	517,124.00	600,091.58
Protection	177,976.20	185,275.76
Health and Welfare	317,015.00	339,786.21
Unclassified	79,013.00	89,732.35
Special Assessments	615,464.00	615,464.00
Fire Truck Loan	37,210.00	37,209.37
Interest and Debt Service		3,583.98
Total Expenditures	5,159,098.44	5,297,013.37
Excess of Expenditures Over Revenues	(771,298.73)	(137,946.58)
OTHER FINANCING SOURCES (USES):		
Operating Transfers - In	-	44,499.09
Operating Transfers - Out	(47,620.25)	(47,620.25)
Total Other Financing Sources (Uses)	(47,620.25)	(3,121.16)
Excess of Expenditures and Other Uses Over Revenues and Other Sources	(818,918.98)	(141,067.74)
Fund Balance, July 1, 2011	1,702,123.90	1,702,123.90
Fund Balance, June 30, 2012	883,204.92	1,561,056.16

TOWN OF WOOLWICH Schedule A-2
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2012

Cash Balance, July 1, 2011			1,166,170.32
ADD: CASH RECEIPTS:			
Tax Collections:			
Current Year	3,887,771.36		
Prior Years	196,116.07		
Total Tax Collections		4,083,887.43	
Fees Collected for the State		223,404.11	
Departmental (Schedule A-4)		855,466.75	
State Revenue Sharing		131,133.20	
Prepaid Taxes		4,065.81	
Homestead Reimbursement		33,876.87	
Capital Reserve Receipts		94,633.34	
Accounts Receivable		23,698.72	
Prepaid Expense		1,204.66	
Total Cash Receipts			5,451,370.89
Total Cash Available			6,617,541.21
LESS: CASH DISBURSEMENTS:			
Departmental (Schedule A-4)		5,291,885.29	
Due to Capital Reserve		800.00	
Accounts Payable		1,779.03	
Prepaid Expenses		700.00	
Investment Account		4,824.65	
Fees Remitted to the State		229,361.21	
Total Cash Disbursements			5,529,350.18
Cash Balance, June 30, 2012 (Schedule A-6)			1,088,191.03

Schedule A-3

TOWN OF WOOLWICH
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2012

Unappropriated Surplus, July 1, 2011		1,519,320.53
INCREASE:		
Operating Account Balances Lapsed (Schedule A-4)		696,596.80
DECREASE:		
Increase in Deferred Taxes	7,225.09	
Appropriated at Town Meeting	800,000.00	
Town Grant Match	1,000.00	
Health Insurance and Abatements	1,818.76	
Total Decrease		810,043.85
Unappropriated Surplus, June 30, 2012		1,405,873.48

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2012

Schedule A-4

	Balance Forward 7/1/11	Appro-priations	Cash Receipts	Other Credits	Total	Cash Disbursed	Other Charges	Total	Lapsed Unexpended (Overdraft)	Balance Forward 6/30/12
GENERAL GOVERNMENT:										
Comp Time	-	2,400.00	-	-	2,400.00	-	-	-	2,400.00	-
Town Officers Salaries		39,880.00			39,880.00	37,655.87		37,655.87	2,224.13	
Tax Collector/Town Clerk Salary		36,336.48			36,336.48	31,775.52		31,775.52	4,560.96	
Town Administrator Salary		42,558.48			42,558.48	42,558.36		42,558.36	0.12	
Clerical Assistant		22,913.28			22,913.28	20,204.06		20,204.06	2,709.22	
Office Help		6,000.00			6,000.00	2,427.50		2,427.50	3,572.50	
Code Enforcement		21,852.00			21,852.00	21,851.96		21,851.96	0.04	
Code Enforcement - Contingency		1,500.00	595.32		2,095.32	1,586.95		1,586.95	508.37	
Employee Health Trust		9,500.00		7,525.20	17,025.20	17,025.20		17,025.20		
Social Security		17,332.00			17,332.00	15,783.51		15,783.51	1,548.49	
Workers' Compensation		7,000.00	820.00		7,820.00	7,426.60		7,426.60	393.40	
Unemployment Compensation		1,000.00			1,000.00	742.15		742.15	257.85	
ICMA - Retirement		2,074.00			2,074.00					2,074.00
Audit		8,700.00			8,700.00	8,700.00		8,700.00		
Town Report		3,500.00			3,500.00	2,022.00		2,022.00	1,478.00	
Contingency		9,000.00			9,000.00	2,226.16	6,773.84	9,000.00		
Insurance		18,690.00			18,690.00	17,347.75		17,347.75	1,342.25	
Litigation Expense		10,000.00			10,000.00	450.00		450.00	9,550.00	
Board of Appeals		100.00			100.00				100.00	
Conservation Commission		500.00			500.00				500.00	
Comprehensive Planning	2,537.88				2,537.88					2,537.88
Planning Board	1,000.00		500.00		1,500.00	1,009.43		1,009.43		490.57
Municipal Bldg Operations		36,672.00	516.93		37,188.93	27,190.46	679.19	27,869.65	9,319.28	
Municipal Bldg Reserve Fund			2,304.00	43,261.32	45,565.32	45,565.32		45,565.32		
Old Town House				1,237.77	1,237.77	1,237.77		1,237.77		

Cable TV			23,745.26		23,745.26	1,200.00		1,200.00	22,545.26	
Excise Taxes - Autos			500,598.15		500,598.15				500,598.15	
Town and Clerk Fees			18,415.42		18,415.42				18,415.42	
Plumbing and Building Permits			13,390.75		13,390.75				13,390.75	
Maine Municipal Association		3,476.00			3,476.00	3,476.00		3,476.00		
Assessing Agent		19,200.00			19,200.00	19,200.00		19,200.00		
Excise Taxes - Boats			8,831.20		8,831.20	2.00		2.00	8,829.20	
Office Operations		32,576.00	370.25		32,946.25	31,923.93	63.60	31,987.53	958.72	
Agricultural Commission	100.00				100.00				100.00	
Miscellaneous Revenue			1,221.00		1,221.00	217.90	403.84	621.74	599.26	
Homestead Reimbursement				45,168.87	45,168.87		45,168.75	45,168.75	0.12	
Computer Reserve Fund	554.10	3,500.00			4,054.10	3,381.09		3,381.09		673.01
Supplementals & Abatements				1,067.40	1,067.40		1,067.40	1,067.40		
Property Tax Maps	1,000.00	1,000.00			2,000.00					2,000.00
Cable TV Committee	3,252.52				3,252.52					3,252.52
Snowmobile - State			1,098.92		1,098.92		400.00	400.00	698.92	
Tree Growth - State			16,248.00		16,248.00				16,248.00	
Veterans - State			2,179.00		2,179.00				2,179.00	
State BETE Program			75,980.00		75,980.00		75,970.13	75,970.13	9.87	
Payments in Lieu of Taxes			2,500.00		2,500.00				2,500.00	
Vital Records Book Repair	262.66				262.66					262.66
	8,707.16	357,260.24	669,314.20	98,260.56	1,133,542.16	364,187.49	130,526.75	494,714.24	627,537.28	11,290.64
SPECIAL ASSESSMENTS:										
County Tax	-	615,464.00	-	-	615,464.00	615,464.00	-	615,464.00	-	-
Overlay		28,701.27			28,701.27				28,701.27	
	-	644,165.27	-	-	644,165.27	615,464.00	-	615,464.00	28,701.27	-
EDUCATION:										
School	-	3,060,536.00	-	-	3,060,536.00	3,060,536.00	-	3,060,536.00	-	-
INTEREST AND DEBT SERVICE:										
Interest on Taxes	-	-	19,138.61	-	19,138.61	3,537.98	21.00	3,558.98	15,579.63	-
Investment Interest			6,224.50		6,224.50	25.00		25.00	6,199.50	
	-	-	25,363.11	-	25,363.11	3,562.98	21.00	3,583.98	21,779.13	-

HIGHWAYS AND BRIDGES:										
Roads and Bridges	3,825.96	60,000.00	3,708.73	-	67,534.69	67,180.71	-	67,180.71	-	353.98
Snow Removal		378,124.00			378,124.00	378,123.84		378,123.84	0.16	
Town Tarred Roads	14,858.62	77,000.00		73,000.00	164,858.62	153,610.09		153,610.09		11,248.53
Town Roads Block Grant	24,806.90		66,892.00		91,698.90		73,000.00	73,000.00		18,698.90
Street Signs	1,073.56	2,000.00	25.28		3,098.84	1,176.94		1,176.94		1,921.90
	44,565.04	517,124.00	70,626.01	73,000.00	705,315.05	600,091.58	73,000.00	673,091.58	0.16	32,223.31
PROTECTION:										
Dry Hydrants	3,236.60	-	-	-	3,236.60	800.00	-	800.00	-	2,436.60
Generator Service		2,000.00			2,000.00				2,000.00	
NFPA Clothing		8,500.00	4,000.00	1,000.00	13,500.00	12,737.56		12,737.56	762.44	
Constable/Animal Control	1,438.60	4,822.00	379.00		6,639.60	5,097.83		5,097.83		1,541.77
Constable/Animal Control Contingency		500.00			500.00				500.00	
Fire Department		84,800.00	7,122.56		91,922.56	90,339.22		90,339.22	1,583.34	
Civil Defense (WEMA)	14,002.80	1,000.00			15,002.80	2,309.04		2,309.04		12,693.76
Hydrant Rental & Removal		31,254.20			31,254.20	30,288.10		30,288.10	966.10	
Hydrant Contingency	1,011.03				1,011.03					1,011.03
Street Lights		4,100.00			4,100.00	3,292.71	277.27	3,569.98	530.02	
EMS Donations/Grants	964.68		40,176.28		41,140.96	36,980.57		36,980.57		4,160.39
Generator Replacement Fund		800.00			800.00		800.00	800.00		
Vehicle Replacement Fund		30,000.00			30,000.00		30,000.00	30,000.00		
Computer		1,000.00			1,000.00	592.46		592.46	407.54	
Fire Inoculation/Physicals		2,500.00			2,500.00	895.00		895.00	1,605.00	
Fire Truck Loan Payment		37,210.00			37,210.00	37,209.37		37,209.37	0.63	
Fire Hose Purchase		1,700.00			1,700.00	1,666.00		1,666.00	34.00	
Air Pack Replacement	2,000.00	2,500.00			4,500.00					4,500.00
	22,653.71	212,686.20	51,677.84	1,000.00	288,017.75	222,207.86	31,077.27	253,285.13	8,389.07	26,343.55
HEALTH AND WELFARE:										
Solid Waste Committee	-	2,500.00	-	-	2,500.00	2,500.00	-	2,500.00	-	-
Landfill Monitoring	1,000.00	6,815.00			7,815.00	6,815.00		6,815.00		1,000.00

Septic System	16,872.63				16,872.63					16,872.63
Ambulance Service	2,570.00	2,500.00			5,070.00	5,000.00		5,000.00		70.00
Rescue Service Billing			16,820.25		16,820.25		16,820.25	16,820.25		
Solid Waste	686.34	252,500.00			253,186.34	243,396.45		243,396.45	9,789.89	
Landfill Closure	33,192.39		69.57		33,261.96					33,261.96
General Assistance	5,000.00	5,000.00	3,698.45	62.83	13,761.28	6,830.59		6,830.59		6,930.69
Fishway	29,655.82		11,110.00		40,765.82	25,699.98		25,699.98		15,065.84
Woolwich EMS	37.54	46,000.00	2,485.10		48,522.64	44,729.82	3,514.37	48,244.19		278.45
Health Officer		1,200.00			1,200.00	1,200.00		1,200.00		
Health Officer Contingency		500.00			500.00	100.00		100.00	400.00	
	89,014.72	317,015.00	34,183.37	62.83	440,275.92	336,271.84	20,334.62	356,606.46	10,189.89	73,479.57
UNCLASSIFIED:										
Nequasset Trailbreakers	-	-	-	400.00	400.00	400.00	-	400.00	-	-
Library Operations		43,696.00			43,696.00	43,696.00		43,696.00		
Right of Way Research Grant	889.83				889.83					889.83
Miscellaneous Donations		29,090.00			29,090.00	29,090.00		29,090.00		
Cemeteries	802.07				802.07					802.07
Nequasset Church	4,307.48		141.52		4,449.00	1,110.70	10.99	1,121.69		3,327.31
250th Committee	1,531.32				1,531.32	1,531.32		1,531.32		
Woolwich Historical Society		1,300.00			1,300.00	1,300.00		1,300.00		
Shellfish Account	2,890.74		2,392.00		5,282.74	3,533.31	133.90	3,667.21		1,615.53
Recreation Committee	5,119.18		1,758.75		6,877.93	3,926.21	23.92	3,950.13		2,927.80
Town Clock	1,677.12		9.95		1,687.07					1,687.07
Animal Shelter		3,372.00			3,372.00	3,372.00		3,372.00		
Monument	645.00	1,555.00			2,200.00	1,604.00		1,604.00		596.00
	17,862.74	79,013.00	4,302.22	400.00	101,577.96	89,563.54	168.81	89,732.35	-	11,845.61
	182,803.37	5,187,799.71	855,466.75	172,723.39	6,398,793.22	5,291,885.29	255,128.45	5,547,013.74	696,596.80	155,182.68

Schedule A-5

TOWN OF WOOLWICH
VALUATION, ASSESSMENT, AND COLLECTIONS
FOR THE YEAR ENDED JUNE 30, 2012

VALUATION:		
Real Estate	325,649,300.00	
Personal Property	4,964,800.00	
Total	330,614,100.00	
ASSESSMENT:		
Valuation x Rate (330,614,100.00 x .0125)		4,132,676.25
COLLECTIONS AND CREDITS:		
Cash Collections	3,887,771.36	
Abatements	1,001.25	
Prepaid	4,372.90	
Total Collections and Credits		3,893,145.51
2012 Taxes Receivable		239,530.74

COMPUTATION OF ASSESSMENT

Tax Commitment	4,132,676.25	
State Revenue Sharing	133,984.58	
Surplus	800,000.00	
State BETE Program	75,970.13	
Homestead Reimbursement	45,168.75	
		5,187,799.71
REQUIREMENTS:		
Appropriations	4,543,634.44	
County Tax	615,464.00	
		5,159,098.44
OVERLAY		28,701.27

Schedule A-6

TOWN OF WOOLWICH
RECONCILIATION OF TREASURER'S CASH BALANCE
FOR THE YEAR ENDED JUNE 30, 2012

Bath Savings Institution:		
Landfill		
Balance Per Bank Statement		34,732.79
Bath Savings Institution:		
General Fund Checking		
Balance Per Bank Statement	1,071,786.75	
Add: Deposits in Transit	7,925.40	
Less: Outstanding Checks	29,194.37	
Balance Per Books		1,050,517.78
First Federal Savings:		
Town Clock		
Balance Per Bank Statement		2,560.46
Petty Cash		380.00
		1,088,191.03

Schedule A-7

STATEMENTS OF TAXES RECEIVABLE
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

	2012	2011
2011-2012	239,530.74	-
2010-2011	150.90	215,497.36
2009-2010	89.65	107.25
2008-2009	171.27	171.27
2007-2008	192.81	192.81
2006-2007	70.85	70.85
2005-2006	67.28	67.28
2004-2005	72.24	72.24
2003-2004	63.00	63.00
2002-2003	54.99	54.99
2001-2002	48.30	48.30
2000-2001	47.36	47.36
1999-2000	40.31	40.31
Total (Exhibit A)	240,599.70	216,433.02

Schedule A-8

TOWN OF WOOLWICH — TAX LIENS
JUNE 30, 2012

2010-2011	
Alexander-Farmer, Elizabeth (JT)	2,121.70
Ambrose, Merle S., Jr. (JT)	639.45
Belanger, Rosanne	525.01
Bowen, Basil H. (TC)	384.65
Brown, Richard (JT)	834.65
C2SB LLC	210.78
C2SB LLC	228.83
C2SB LLC	208.84
C2SB LLC	207.55
C2SB LLC	212.06
C2SB LLC	217.86
C2SB LLC	235.26
C2SB LLC	210.78
C2SB LLC	67.03
Caton, Dianne R.	694.58
Chubbuck, Shannan M. (f/n/a)	656.60
Colby, Daniel & Julie	1,080.45
Creamer, Gary E.	24.55
Curran, Timothy J. & Brenda L.	1,267.88
Davis, Harold J.	98.57
Dodge, George	414.05
Easler, Gary	340.92
Edgerton, Terrell, Jr.	2,555.35
Emerson, Angela M.	284.20
Fifield, Misty D. (JT)	303.80
Flemmings, Marietta	674.88
Fox, Monte J.	1,092.70
Gallant, Edward H.	445.06
Geaghan, Terrance H.	10,922.10
Geroux, Herbert	566.81
Hall, Ralph M., (JT)	21.90
Hathorn Woods, LLC	40.43
Hathorne, Barry R.	393.22
Hay, Harriet M.	750.93
Hay, Harriet M.	4,092.73
Holbrook, John W.	2,198.88
Johns, Adam A.	404.04
Johnston, Peter M. & Christine M.	1,097.07
Jones, Aaron M., III PR	753.67
Lewis, Betty L. - Heirs of	534.10
Longley, William C., Jr. (JT)	695.80
Lush, Eric	38.62

Madden, Thomas - PR	576.97	
Meister, Guy C.	425.08	
Mesplay, Todd Lee	2,033.50	
Morton, Bonnie L.	546.35	
Mosier, Dennis F. & Vicki L.	1,330.19	
Mosier, Tony	307.26	
Murray, Crystal E.	2,834.99	
Oliver, Ruth A.	407.49	
Osmond, James & Elaina	411.35	
Phillips, David S. (JT)	647.37	
Pierce, Cathy A.	528.51	
Pinkham, Michael D., Sr-PR	1,311.98	
Purington, Leo T.	115.50	
Purington, Leo T.	204.58	
Purington, Leo T.	233.98	
Purington, Leo T.	242.55	
Rice, Matthew J. (JT)	2,304.63	
Shaunesey, Phillip E. (JT)	10.41	
Sheen, Edward H.	487.55	
Sommelier Holdings, LLC	487.55	
Thayer, Brenda J.	1,041.25	
True, Edward D.	54.61	
Varney, Timothy A. & Evelyn M.	807.28	
Vining, Kenneth E., Jr. (JT)	2,337.30	
Vining, Kenneth E., Jr. (JT)	772.98	
Weiss, Lee	701.93	
Whitcomb, Marion E. - L/E	467.69	
Wright, Beverly E. - Heirs of	714.18	
Wright-Tomlins, Shelby E.	1,901.20	
Young, Douglas J. & Catherine T.	1,429.58	64,424.13
2009-2010		
Caton, Dianne R.	348.85	
Curran, Timothy J. & Brenda L.	1164.24	
DJM, LLC	569.42	
Dodge, George	390.39	
Fifield, Misty D.	143.22	
Meister, Guy C.	400.79	
Sommerlier Holdings, LLC	2.31	3,019.22
2008-2009		
DJM LLC	574.35	
Dodge, George & Kate	362.91	
Meister, Guy C.	404.26	1,341.52
2007-2008		
DJM LLC		594.06
		69,378.93

Schedule A-9

TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2012

Real Estate	
2011-2012	
Alexander-Farmer, Elizabeth (JT)	2,165.00
Ambrose, Merle S., Jr. (JT)	652.50
Ambrose, Merle Stanley, Jr. & Mary L.	651.25
Avery, Jason W. & Tiffany L.	1,985.33
Bailey, Christopher A. (JT)	1,208.81
Bailey, Edith G.	1,287.50
Barton, Timothy L.	530.00
Belanger, Rosanne	681.25
Benson, Kurt C. Heirs of	823.75
Bisson, Laurie M. (JT)	160.00
Bisson, Richard L., Jr.& Laurie N.	2,468.12
Blackwell, Jennifer L. (TC)	981.25
Blersch, Trudi A.B.	583.09
Bowen, Basil H. (TC)	392.50
Bowen, Basil H., Jr.	1,303.68
Bowman, Robert L. (JT)	657.84
Boynton, Charlotte A.	355.51
Brandi, Rebecca J. (f/n/a)*	343.74
Brawn, Gloria J. & Arthur S. et al	786.73
Brown, Richard (JT)	1,675.00
Burgess, Richard J. TTEE*	876.25
Burnett, Jonathan C. (50%) TC et al	460.63
C2SB LLC	408.75
C2SB LLC	443.75
C2SB LLC	405.00
C2SB LLC	402.50
C2SB LLC	411.25
C2SB LLC	422.50
C2SB LLC	456.25
C2SB LLC	408.75
C2SB LLC	130.00
Caton, Dianne R.	708.75
Chadbourne, Dale	307.45
Chadwick, Brian P. (JT)	722.50
Chop Point, Inc.	1,475.62
Chubbuck, Shannan M. (f/n/a)	670.00
Coffin, Russell Aidan (JT)	680.00
Colby, Daniel & Julie	1,102.50
Coleman, Mary A. Heirs of	180.00
Cousins, Dawn L.	387.50
Cousins, Dawn L.	383.25
Cousins, Dawn L.	177.12
Crabtree, Gerald E. Jr.	582.50
Creamer, Gary E.	327.50
Creamer, Joseph I.	1,048.75
Creamer, Joseph I. (JT)	427.50
Creamer, Joseph I. (JT)	1,645.00
Creamer, Joseph I., Jr. (JT)	1,220.50
Crockett, Chelsea E.	413.75
Crockett, Shane R.	1,192.50
Crosby, Stephen J.	1,435.00
Curran, Terrance G. (JT)	1,248.75
Curran, Timothy J. & Brenda L.	1,293.75
Davis, Harold J.	745.00
Dexter Pond LLC	1,530.31
Dodge, George	422.50
Doughty, Robert Michael, Jr.	1,050.62
Dunning, Michael (JT)	700.00
Easler, Gary	537.50
Edgerton, Terrell, Jr.	2,376.25
Eger, Robert C., Jr.	1,378.75
EL Castillo LLC	1,751.87
Emerson, Angela M.	290.00
Emerson, Robert B. (JT)	1,335.00
Enri Route 1 Woolwich, LLC	4,057.50
Fifield, Misty D. (JT)	310.00
Fisher, Richard E. & Leann J.	58.75
Fitzgerald, Benjamin, III & Irene S.	1,086.86
Flemmings, Marietta	1,642.50
Fortin, Paul W.	1,033.75
Foss, Jeffrey S. (JT)	311.25
Fox, Monte J.	1,115.00
Gagnon, Louine R.	1,057.50
Gallant, Edward H.	2,662.50
Gamage, David B. (JT)	376.87
Geaghan, Terrance H.	11,145.00
Geroux, Herbert	1,377.50
Given, Clifton H., II	1,140.67
Greenlaw, Joanne S.	3,523.75
Greenlaw, William (JT)	1,287.50
Grindle, Anthony C.	1,466.87
Grose, Karl D. (JT)	961.25
Hagerthy, Ronald L.	1,440.00
Hall, Ralph M. (JT)	543.75
Hallowell, Rosiebelle - TTEE	50.00
Hamel, Keith D. (JT)	483.75
Hamilton, Alexander (JT)	6,439.41

Hanna, Irving L. & Marilyn E.	843.75
Harrington, Lynn M.	1,485.00
Harrison, Pele	206.87
Harvard, Paula M.	1,171.87
Hathorn Woods, LLC	41.25
Hathorn Woods, LLC	167.50
Hathorn Woods, LLC	167.50
Hathorn Woods, LLC	167.50
Hathorn Woods, LLC	440.00
Hathorn Woods, LLC	317.50
Hathorn Woods, LLC	313.75
Hathorn Woods, LLC	260.00
Hathorn Woods, LLC	256.25
Hathorn Woods, LLC	256.25
Hathorn Woods, LLC	411.25
Hathorn Woods, LLC	361.25
Hathorn Woods, LLC	293.75
Hathorn Woods, LLC	220.00
Hathorne, Barry R.	802.50
Hay, Harriet M.	766.25
Hay, Harriet M.	4,176.25
Hill, Edward L.	17.50
Hird, Craig B. PR	547.50
Hobson, Heather M.	760.00
Holbrook, Evan W. (JT)	937.50
Holbrook, John W.	2,243.75
Hunter, Benjamin (JT)	6,350.70
Jalbert, Stephen F. (JT)	925.62
Jalbert, Stephen F. (JT)	588.12
Johns, Adam A.	463.75
Johnston, Christopher J. (JT)	945.00
Johnston, James K. (JT)	1,589.37
Johnston, Peter M. & Christine M.	1,283.75
Jones, Aaron M., III PR	2,543.75
Jones, Frances G. - L/E	921.25
Jones, Kevin M.	1,970.00
Kaplan, Charlotte W.	2,291.25
Kaplan, Joan A.	1,833.75
Kenney, Joan E.	430.00
Kepler, David D.	1,495.62
Lamson, Nathalie R.	1,541.25
Larkin, Paul T. (JT)	902.50
Leask, Roger C.	436.25
Leask, Roger C.	185.00
Leeman, Charlotte W. (f/n/a)	14.53
Leiner, Lee	282.50
Leiner, Lee D. (JT)	1,470.00
Leonard, James E.	582.50
Lewis, Betty L. Heirs of	545.00
Longley, William C., Jr. (JT)	710.00
Longley, William C., Jr. (JT)	518.75
Longley, William C., Sr.	331.79
Lush, Eric	952.50
Mackie, Richard A. (JT)	982.50
Macmahan, Irene - Trustee	478.45
Main, Charles R.	58.75
Main, Charles R.	443.75
Mccobb/Mosher/Simpson & Lenzycki	108.19
McIntire, Hazel	216.25
Mechanics Savings Bank	1,127.50
Meister, Guy C.	433.75
Mesplay, Todd Lee	2,075.00
Miller, Andrew C. (JT)	1,094.95
Miller, Jane T.	1,026.87
Moore, Larry R.	127.50
Moore, Larry R.	510.00
Morin, Danny L. (JT)	753.97
Morton, Bonnie L.	381.55
Morton, Bonnie L. PR	413.70
Mosier, Dennis F. & Vicki L.	1,565.00
Mosier, Tony	533.29
Mott, Joann M.	541.25
Munsey, Doug (JT)	1,732.74
Murphy, Keith E.	2,420.00
Murphy, Matthew E.	62.50
Murray, Crystal E.	3,656.25
Nall, Jo Caroline	1.40
Neale, Joseph E. & Virginia A.	1,512.50
Newcomb, Pamela Jean	348.75
Newcomb, Robert E.	1,528.12
Northern N.E. Tele. Oper., LLC	205.00
Oliver, Ruth A.	586.25
Original Resource, Inc.	757.50
Osmond, Elaina	703.75
Otis, Robert W.	751.25
Page, Susan M. (JT)	422.60
Peaslee, Jacqueline	401.25
Perrine, Stephen C. (JT)	748.75
Phillips, David S. (JT)	1,551.25
Pierce, Cathy A.	755.00
Pinkham, Alan W. PR	757.50
Pinkham, John F., Jr.	347.03
Pinkham, Michael D., Sr. PR	1,338.75
Polizotto, Marc M. (JT)	1,588.75
Purington, Leo T.	18.75
Purington, Leo T.	170.00
Purington, Leo T.	167.50
Purington, Leo T.	167.50
Purington, Leo T.	167.50

Purington, Leo T.	165.00
Purington, Leo T.	172.50
Purington, Leo T.	186.25
Purington, Leo T.	176.25
Purington, Leo T.	172.50
Purington, Leo T.	170.00
Purington, Leo T.	167.50
Purington, Leo T.	468.75
Purington, Leo T.	238.75
Purington, Leo T.	247.50
Reed, Abigail Day	1,950.00
Rice, Andrew M.	3,721.25
Rice, Andrew M. (TC)	769.37
Rice, Jonathan R.	393.06
Rice, Matthew J. (JT)	3,255.00
Ricker, Darryl (JT)	963.93
Riley, Susan J.	1,522.50
Rollins, Daniel E.	82.50
Ross, Diana Danae	1,177.50
Safford, Debra A.	1,962.50
Schultz, Beth A.	2,513.75
Sharon Kempf PR	611.25
Sharon Kempf PR	923.75
Shaunesey, Phillip E. (JT)	1,121.25
Sheen, Edward H.	497.50
Sommelier Holdings, LLC	497.50
Soule, William Thomas (TC)	709.16
Sullivan, Robert J. (JT)	1,325.62
Sutter, Ann T.	1,066.25
Sykes, Susan - TTEE	2,029.03
Thayer, Brenda J.	1,062.50
True, Edward D.	1,016.25
Turner, Melinda LW	471.25
Varney, Timothy A. & Evelyn M.	823.75
Verrill, Lanny & Carol J. L/E	947.50
Verrill, Mark	2,348.75
Verrill, Mark S.	823.75
Vinning, Kenneth E., Jr. (JT)	2,385.00
Vinning, Kenneth E., Jr. (JT)	788.75
Walsh, Susanna E.	537.50
Walsh, Susanna E.	254.25
Watson, Walker B, Jr.	1,366.25
Weiss, Lee	716.25
Welsh, Shannon L.	1,191.25
Whitcomb, Marion E.	131.25
Whitcomb, Marion E. - LE	616.25
Willett, Donald R.	346.25
Wilson, Cyrus R. (JT)	163.43
Woodman, Kathy	442.50
Woolwich Real Estate LLC	4,433.12
Wright, Beverly E. Heirs of	728.75
Wright, Kenneth S.	737.45
Wright-Tomlins, Shelby E.	1,940.00
Young, Douglas J. & Catherine T.	1,458.75
Zwann, Heidi (70% INT) TC	993.85
	239,298.02

Personal Property
2011-2012

Ambrose Auto Repair	$17.50
Creamer & Sons	28.75
Economou, James L. & Jon S.	35.81
Galuza, Gerald & Beverly Ann	48.75
Hagen, Chuck	20.00
Holbrook, Evan	15.62
Mikel's Wool	3.75
Northern Leasing Systems, Inc.	5.00
Shelter Institute	0.04
TRM ATM Corporation	21.25
Verrill, Lanny	11.25
Vining, Kenneth & Lori	25.00
	57.50
	239,530.74

TOWN OF WOOLWICH
PRIOR YEARS TAXES RECEIVABLE
JUNE 30, 2012

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	TOTALS
ADT Security Services, Inc.	-	-	-	-	-	-	-	-	-	1.17	-	-	1.17
Coastal Lighting and Design											17.90		17.90
Creamer & Sons												30.63	30.63
Galuza, Gerald & Beverly Ann	40.31	47.36	48.30	54.99	63.00	72.24	44.51	46.87	51.82	45.44	45.05	47.78	607.67
Mikel's Wool												4.90	4.90
Niel Hathorne												15.93	15.93
Northern Leasing Systems, Inc.											1.56	1.43	2.99
Storytime Too												4.90	4.90
TRM ATM Corporation											2.04	20.83	22.87
Tyler, Hilda M.									114.48	101.36			215.84
Vining, Kenneth & Lori							22.77	23.98	26.51	23.30	23.10	24.50	144.16
	40.31	47.36	48.30	54.99	63.00	72.24	67.28	70.85	192.81	171.27	89.65	150.90	1,068.96

Schedule A-11

TOWN OF WOOLWICH
SUPPLEMENTAL TAXES AND ABATEMENTS – JUNE 30, 2012

SUPPLEMENTAL TAXES

NONE

ABATEMENTS

2010-2011		
James & Wendy Sinton		66.15
2011-2012		
Jonathan C. Burnett	130.00	
John & Edna Kennedy	67.50	
James & Wendy Sinton	67.50	
Ernest & Linda Crawford	736.25	
		1,001.25
		1,067.40

Schedule A-12

TOWN OF WOOLWICH
CEMETERY TRUST FUNDS – JUNE 30, 2012

TIME DEPOSITS:		
First Federal Savings:		
Fire Protection Fund	208.74	
Roxanne Stephens	395.15	
Francis Gilmore	1,778.67	
Tanner Square Memorial Fund	506.63	2,889.19
Bath Savings Institution:		
Murphy's Corner Cemetery Association	9,159.03	
Thwings Point Cemetery	555.06	
		9,714.09
Fund Balance, June 30, 2012 (Exhibit H)		12,603.28

	UNEXPENDED PRINCIPAL	INCOME
CEMETERY PERPETUAL CARE FUNDS:		
Fire Protection Fund	27.02	181.72
Roxanne Stephens	50.00	345.15
Frances Gilmore	500.00	1,278.67
Tanner Square Memorial Fund	124.66	381.97
Murphy's Corner Cemetery Association	8,730.00	429.03
Thwings Point Cemetery	500.00	55.06
	9,931.68	2,671.60

TOWN OF WOOLWICH
CAPITAL RESERVE FUNDS
JUNE 30, 2012

Schedule A-13

BUILDING RESERVE:		
Balance, July 1, 2011	149,159.49	
Add: Interest	305.84	
Less: Transfer to General Fund	44,499.09	
Balance, June 30, 2012		104,966.24
VEHICLE RESERVE:		
Balance, July 1, 2011	62,128.30	
Add: Interest	112.34	
Appropriation	30,000.00	
Revenues	16,820.25	
Balance, June 30, 2012		109,060.89
OLD TOWN HOUSE RESERVE:		
Balance, July 1, 2011	4,921.45	
Add: Interest	9.92	
Balance, June 30, 2012		4,931.37
SEPTIC RESERVE:		
Balance, July 1, 2011	14,430.22	
Add: Interest	37.32	
Balance, June 30, 2012		14,467.54
GENERATOR RESERVE:		
Balance, July 1, 2011	9,050.28	
Add: Appropriation	800.00	
Interest Income	19.19	
Balance, June 30, 2012		9,869.47
COMPUTER RESERVE:		
Balance, July 1, 2011	1,982.82	
Add: Interest	10.54	
Balance, June 30, 2012		1,993.36
Total		245,288.87

Snowplowing Contracts

CONTRACT	FY10/11 Amount	FY11/12 Amount	FY12/13 Amount	FY13/14 Amount	FY14/15 Amount	5 Year Total
Contract A (Shaw)	82,456.00	84,930.00	87,478.00	90,102.00	92,805.00	437,771.00
Contract B (Shaw)	74,854.00	77,100.00	79,413.00	81,795.00	84,249.00	397,411.00
Contract C (Jewell)	88,486.00	91,141.00	93,875.00	96,691.00	99,592.00	469,785.00
Contract D-1 (Quonset)	15,500.00	15,965.00	16,444.00	16,937.00	17,445.00	82,291.00
Contract D-2 (Shaw)	98,500.00	101,455.00	104,499.00	107,634.00	110,863.00	522,951.00
Contract E (Quonset	7,325.00	7,533.00	7,747.00	7,967.00	8,194.00	38,766.00
TOTAL	367,121.00	378,124.00	389,456.00	401,126.00	413,148.00	
Approved at Town Meeting	368,721.00	378,124.00	389,456.00			

Town Administrator and Treasurer

Nature of Work:

This is responsible and varied professional work as the Chief Administrator Officer in assisting the Board of Selectmen in managing Town affairs in accordance with Municipal Ordinances and the laws of the State of Maine and of the United States.

The Administrator is charged with executing the policies and procedures put forth by the Board of Selectmen and the Town Meeting. The Administrator is responsible for the annual consolidation of a proposed budget (in conjunction with the Selectmen) and the administration of the budget once adopted. The Administrator is also responsible for developing administrative procedures and for ensuring adherence to these procedures by all departments and employees.

The Administrator is charged with the responsibility of advising the Board and general public on the current status of all affairs of the Town and is responsible for preparing an annual report of the previous year's activities.

The Administrator is responsible for the maintenance of sound positive public relations between the Town and its citizens; between the Town and other governmental agencies and between the various boards and commissions that make up the Town Government. The Administrator will attend Board meetings and/or Commission meetings as deemed necessary.

The Administrator performs such other duties as may be directed by the Board of Selectmen.

Essential Duties and Responsibilities:

Examples of work:

Carries out the directives of the Board of Selectmen; prepares reports and written recommendations as part of these activities.

Attends meetings of the Board of Selectmen, preparing agenda and providing supporting documents and information pertinent to agenda items as needed.

Recording and publishing the meeting minutes.

Serves as the liaison between the Board of Selectmen and personnel and directs the Town's staff.

Monitors the budget and all financial affairs of the Town; works closely with Selectmen and Department Heads to develop a comprehensive budget and work program.

Administers the yearly operating budget and capital improvements budgets, submitting regular reports to the Board on the status of the Town's budget.

Responsible for implementing all Board of Selectmen's policy decisions and providing staff in all departments with the clear and efficient operating procedures necessary to carry out Board policy mandates.

Serves as the approval agent for Town purchasing.

Performs all functions of the General Assistance Administrator.

Performs all functions of the Town Treasurer's Office including the maintenance of all Town financial accounts; preparation of Town Warrants for payment of bills and payroll; maintaining liaisons with the school department, fire department, banks, auditors and the general public; preparation of monthly reports of the Town's financial status. Work will be performed in accordance with applicable laws and generally accepted accounting procedures; filing of IRS, Social Security and Unemployment reports.

Attends meetings and conventions on behalf of the Town with prior notice to the Selectboard.

Serves as liaison between the Board of Selectmen and various public and private agencies and businesses and the citizens of the Town. Is Ex-officio member of the Recreation Committee.

Performs the duties of the Tax Collector/ Town Clerk in his / her absence as per the job description.

Represents the Town to a variety of outside organizations.

Requirements of Work

Knowledge of municipal management, municipal government, programs, community problems, and decision-making processes.

Knowledge of municipal financial management and accounting procedures, budgeting and investments.

Knowledge of the statutory Treasurer's responsibilities as practiced in the State of Maine.

Knowledge of application process for state and federal grant programs.

Knowledge of state and federal programs and decision-making processes.

Knowledge of the principles of personnel administration.

Working knowledge of purchasing principles and practices, including the bid process.

Knowledge of the principles, policies, laws and regulations of municipal accounting, including payroll.

Knowledge of methods of receiving, depositing and disbursing large amounts of money.

Ability to exercise judgement and initiative in analyzing and evaluating accounting problems, and in making recommendations to improve financial management procedures.

Working knowledge of computer systems, word processing , data entry and municipal accounting software.

Ability to communicate effectively orally and in writing, including research capability and reporting ability.

Ability to maintain positive relations with town personnel and to direct, supervise and motivate staff.

Ability to organize and use time effectively and to be creative and analytical.

Ability to listen and to accept criticism; must possess conflict resolution skills and public relation skills.

Training and Experience Required

Considerable experience in a responsible position of a managerial nature, preferably in local government. A background in financial management and accounting, budget preparation and accounting, personnel management, administrator/organizational development, human relations skills. A degree in public administration or related field or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007

Town Clerk

Nature of work

This is responsible administrative work in the custody of Town records and in serving as Town Clerk. This is an appointed position in the Town of Woolwich.

Employee of this class is responsible for the preparation and maintenance of official documents; supervision of elections; issuance of various licenses and permits; recording various documents; and preparation of reports. Work is performed in accordance with the Town ordinances and State and federal laws with a high degree of independence and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Validates official documents, oversees posting of official notices

and advertisements, records papers with federal and state government as received.

Issues various licenses such as marriage, hunting, fishing and dog licenses, and maintains all related records.

Administers all elections including scheduling and appointing ballot clerks; orders and prepares ballots; issues absentee ballots; processes and records ballots and reports election results and accepts voter registration as Registrar of Voters.

Maintains records of births, deaths, marriages, burials and sends monthly reports to the State of Maine Office of Vital Statistics; issues certified copies of same.

Participates in the collection of various taxes including excise and property taxes

Computes excise tax on new and used automobiles, trucks, trailers, motorcycles and boats, keeping and processing records of same.

Prepares monthly reports on various areas of office activity.

Collects monies and answers inquiries at Town Office.

Prepares a daily deposit of all monies received in the Town Office.

Administers all "oaths of office"; maintains terms of office for boards/ committees.

Performs related duties as required.

May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)

Requirements of Work

Thorough knowledge and understanding of the State statutes relating to the duties and responsibilities of town and city clerks.

Thorough knowledge of modern office procedures, practices and equipment.

Ability to establish and maintain effective working relationships with other Town officials, employees and the general public.

Ability to rapidly acquire and assimilate knowledge of the provisions of the Town ordinances and state regulations relating to the operation of the office and Town government, and ability to communicate this to office staff and the public.

Proficiency in the use of the adding machine and typewriter.

Ability to maintain records and prepare reports.

Ability to plan, assign and supervise the work of subordinates.

Ability to use the computer system to conduct business and maintain records.

Ability to perform the duties of the Deputy Tax Collector and Deputy Treasurer as required.

Training and Experience Required

High school graduation and experience in work involving the maintenance and preparation of records supplemented by courses in business education or office procedures; or any equivalent combination of experience and training.

Tax Collector

Nature of work

This is responsible administrative and fiscal work in the collection and handling of Town funds. This is an appointed office in the Town of Woolwich.

Employee of this class is responsible for the collection and recording of town funds. Work involves tax collection, maintaining liaison with Town departments and the general public, and supervising department staff. Work is performed with considerable independence of action in accordance with applicable laws and following generally accepted accounting practices. Work is reviewed through observation, verification, internal audit, fiscal audit and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Receives and processes all tax payments by mail; records and balances all payments.

Reconciles tax collections to General Ledger on a monthly basis.

Prepares and records tax liens and all other duties required by the tax lien process.

Collects monies and answers inquiries at Town Office.

Prepares all reports of tax collections and reports to the State on excise taxes and registrations.

Prepares timely tax receipt deposits and enters amounts into computer.

Assists in the collection of taxes, fees and other transactions at the counter.

Helps with the preparation of elections

May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)

Performs related duties as required.

Requirements of Work

Working knowledge of the principles and practices of municipal accounting.

Thorough knowledge of the lien process.

Working knowledge of the principles and practices of municipal cash management.

Thorough knowledge of excise tax collection: laws, updates.

Ability to prepare regular reports on tax collection activities.

Considerable knowledge of modern methods of receiving, depositing and disbursing large amounts of money.

Ability to plan, organize, supervise and review the work of subordinates.

Ability to deal courteously with the public and to establish and maintain effective work relationships with other employees and the public.

Ability to perform the duties of Deputy Town Clerk, E911 Addressing Officer and Assessing Agent Assistant.

Training and Experience Required

High school graduation, plus experience in the collection and management of monies; knowledge of the laws pertaining to property and excise taxes; or any equivalent combination of experience and training.

Codes Enforcement Officer

Nature of Work

This is responsible administrative and technical work in carrying out the building and plumbing inspections and in securing compliance with code and zoning regulations. This position is responsible for issuing building and plumbing permits; conducting building, housing and plumbing inspections; enforcing certain state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining department records and reports. Work is performed under the general supervision of the Selectmen with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Inspects buildings which are under construction for compliance with building or zoning requirements as prescribed by the municipal ordinances.

- Provides code information as requested by banks, lawyers, Realtors, developers, and to individuals.
- Reviews building and plumbing plans for compliance before issuing permits.
- Investigates complaints of possible code violations, including building, plumbing and zoning; initiating appropriate action to ensure compliance as necessary.
- Interviews applicants and reviews applications for building and plumbing permits; calculates fees and issues same.
- Makes inspections of permitted projects and issues Certificates of Occupancy when appropriate.
- Attends Board of Selectmen, Planning Board, and Board of Appeals meetings as necessary.
- Prosecutes zoning violators in court under Rule 80(K).
- Prepares and maintains records and reports.
- Performs related work as required.
- Considerable knowledge of approved methods and materials used in building construction of plumbing repair and installations.
- Considerable knowledge of local, state and federal enactment governing plumbing construction, use and occupancy and ability to interpret same.
- Considerable knowledge of State and Town zoning ordinance provisions and ability to interpret same.
- Must possess a valid motor vehicle operator's license.
- Must possess the required State certifications under 30-A MRSA §4201-4202, and 30-A MRSA §4451.
- Possess any other appropriate inspection licenses for direct inspections work performed.

Municipal Shellfish Warden

Nature of Work

The Municipal Shellfish Warden is responsible for performing routine and complex public law enforcement work in the application of the Shellfish Conservation Ordinance. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

The Municipal Shellfish Warden will be subject to an annual performance review conducted by the Board of Selectmen and the Shellfish Committee.

Examples of Work

- Patrols all Town shellfish and clam flats to ensure the lawful harvesting and collection of shellfish.
- Posts closure and pollution signs on the clam flats when required as well as posting a sign on the Town Office bulletin board.
- Checks the licenses of shellfish harvesters while on patrol.
- Inspects shellfish harvests to ensure compliance with minimum size requirements.
- Prepares regular reports on the activities and results of patrols as required by and submitted to the Shellfish Committee and Board of Selectmen.
- Meets with the Shellfish Committee as requested.
- Obtains approval from the Shellfish Committee for all expenditures of more than $100.00 prior to making purchases.
- Notifies the Board of Selectmen when unable to perform assigned duties or when out of Town for more than one week.
- Issues summonses for violation of the Shellfish Conservation Ordinance.
- The Warden has the power to arrest all violators.
- Performs related work as directed by the Selectmen.

Requirements of Work

1. Knowledge of the Shellfish Conservation Ordinance and the practices and theory of conservation activities.
2. Knowledge of modern principles and practices of Law Enforcement.
3. Shall attend annual training as required for state certification as a Municipal Shellfish Warden.
4. Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.
5. Ability to analyze situations quickly and objectively and to determine the proper course of action.
6. Ability to remember names, faces and details of incidents often under stressful conditions.
7. Ability to understand and carry out oral and written instructions.
8. Ability to communicate both orally and through written reports.
9. Ability to operate a motor vehicle.

Desirable Training and Experience

High School graduation, plus experience in law enforcement; or any equivalent combination of training and experience. Will be expected to

attend and complete 100-hour Criminal Justice Academy training if not already a graduate.

Personal Protection

The Municipal Shellfish Warden may carry chemical defense spray and a firearm while on patrol in the Town of Woolwich.

Special Requirements

Must possess a valid motor vehicle operator's license.

Must possess and maintain an adequate vehicle to be used for patrols.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.

2. The employee must be able to lift and/or move more than 50 pounds.

3. While performing the duties of this job, the employee normally works in outside weather conditions. The employee may be confronted by belligerent persons in precarious places and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Approved by the Board of Selectmen on September 24, 2000
Revised by the Board of Selectmen on March 12, 2001

Animal Control Officer

Nature of Work

The Animal Control Officer (ACO) is responsible for performing routine and complex public safety work in the enforcement of animal control

laws, rules, regulations and ordinances. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Responds and investigates complaints concerning animal problems or violations and ensures that the laws established in 7 MRSA Chapters 719, 720, 721, 725, 729, 739, & 741 and municipal ordinances are enforced. Problems and violations would include but are not limited to uncontrolled animals, damage done by animals, cruelty to animals and animals that are sick, injured, or abandoned.
- Insures dogs six months or older are currently licensed with the municipality.
- Inspects kennels in accordance to "Maine's Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels and Boarding Kennels".
- Responds to reports of an animal suspected of having rabies and ensures that the procedures established in 22 MRSA § 1313-A and "Rules Governing Rabies Management" are carried out.
- Issues warnings or summons regarding animal control cases as required by state laws, rules and regulations and municipal ordinances.
- Appears in court to testify regarding animal cases.
- Prepares monthly and annual reports of activities. Compiles a variety of data regarding animal control.
- Removes dead animals from roads.
- Works closely with the media, public interest groups, schools and businesses to promote public awareness of state laws, rules and regulations and municipal ordinances regarding rabies, animal control, and humane treatment of animals.
- Works using own judgment in deciding course of action, expected to handle difficult and emergency situations and requesting assistance when necessary.
- Qualified to use a weapon for dispatching animals in accordance with state rules and regulations and municipal ordinances.
- Maintains normal availability by radio, pager or telephone for consultation or emergencies.
- Transports stray animals to the contracted animal shelter.

Requirements of Work

1. High school diploma or GED equivalent.
2. Some knowledge of law enforcement principles, procedures,

techniques, and equipment; working knowledge of animal restraint and care techniques.

3. Some skill in operating the tools and equipment listed below.

4. Ability to learn the applicable state laws, rules and regulations, and municipal ordinances.

5. Ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.

6. Ability to exercise sound judgment in evaluating situations and in making decisions.

7. Ability to follow verbal and written instructions.

8. Ability to learn the municipality's geography.

Special Requirements

1. Must possess, or be able to obtain at time of hire, a valid State Driver's License.

2. Must be a certified animal control officer by the Maine Department of Agriculture within six months of appointment.

Tools and Equipment Used

Animal capture equipment, police radio, pager, and first aid equipment.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.

2. The employee must be able to lift and/or move more than 50 pounds.

3. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee may work with dangerous, sick, and injured animals, in high, precarious places, and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change

by the Town of Woolwich as the needs of the town and requirements of the job change.

Fire Chief

Nature of Work

This position is responsible for administrative tasks and supervision of fire fighting and fire prevention activities of the Woolwich Fire Department.

The Fire Chief has direct responsibility for the efficient operation of the Fire Department. Efficient operation is meant to include implementing a training program and maintaining training records that meet the State of Maine's Minimum Safety Standards (Title 26. Chapter 28). Work involves the supervision of maintenance of all department equipment, the prevention and extinguishment of fire, the protection of life and property, and the removal of fire hazards within the Town.

The Fire Chief is the superior officer within the department and has the authority to assume command at fire scenes. The Fire Chief's work is reviewed through discussions of problems and policies under the supervision of the Board of Selectmen.

Fire Chief's Duties

1. Directs and supervises maintenance, repair, improvement and replacement of fire fighting equipment and fire fighters' gear.

2. Implements a training program which meets the State of Maine's Minimum Safety Standards. Supervises the training schedule to ensure the training of personnel in fire fighting methods and use of equipment that meet that standard.

3. Directs and controls all volunteer fire fighters in the performance of fire fighting operations within the municipality.

4. Prepares and administers the department budget. The Fire Chief shall submit a departmental budget to the Administrative Assistant not later than February 1st each year.

5. Prepares and submits to the Board of Selectmen a biweekly report regarding the operation of the department as well as a summary of fire and/or rescue incidents.

6. Supervises the administrative details of the department, including requisition of materials, supplies, and equipment and maintains adequate records and reports for same.

7. Prepares for the auditor and the insurance carrier an annual inventory of fire fighting equipment and fire fighting gear which is submitted to the Administrative Assistant.

8. Responsible for the development and implementation of an annual fire prevention program and activities in the local school.

9. Provide maintenance for all fire equipment owned by the municipality and used by the fire department.

10. Prepares and administers written Standard Operating Procedures and Policies for the department that meet the Bureau of Labor's minimum standards.

11. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage.

12. Performs related work as required by the Board of Selectmen as pertains to state law.

Fire Warden's Duties

Historically the Fire Chief has also acted as the Fire Warden. For as long as that pattern continues the job description shall define the Fire Warden's duties as follows:

Directs and performs fire prevention activities such as issuance of fire permits, and fire investigations in cooperation with State and local authorities. (Pursuant to Maine State Law the Fire Chief shall not issue burn permits for the burning of household trash given the Town of Woolwich has a curbside removal contractor.)

Requirements

Extensive knowledge and experience in fire fighting equipment, methods and techniques, hydraulics, and fire prevention methods.

1. Thorough knowledge of the rules and regulations of the department and fire prevention codes and ordinances.

2. Thorough knowledge of the street system and geography of the Town.

3. Thorough knowledge of the water supply and hydrant system of the Town.

4. Ability to effectively direct, with good judgment, the operations and activities of personnel and equipment under emergency conditions.

5. Ability to effectively work with, and maintain good working relationships with other municipal officials, State and Federal authorities and the general public.

Experience and Training

Progressively responsible fire fighting experience, including supervisory and administrative responsibilities; high school graduation supplemented by specialized instruction in fire prevention and fire fighting; or any equivalent combination of experience and training.

Necessary Special Requirement

Must possess valid appropriate State of Maine motor vehicle operator's license.

EMS Director Duties/Job Description

We, the Board of Selectmen, for the Town of Woolwich set the following as the Woolwich EMS Director's duties and Operational Structure.

1. The EMS Director shall be appointed by the Board of Selectmen.
2. The Director works for and reports to the Board of Selectmen.
3. The Director will appoint an assistant.
   a) That Assistant shall serve at the will and pleasure of the Director
   b) The Assistant Director will perform all duties assigned by the Director
   c) The Assistant Director shall have all the same duties and authority as the Director if the Director is unavailable and may not be contacted in a reasonable time.
4. The Director may also appoint other officers as is deemed necessary for the safe, efficient and legal operation of the Woolwich First Responders.
   a) The other officers shall serve at the will and pleasure of the Director
   b) The other officers will perform all duties assigned by the Director
5. The Director will be responsible for the day to day operations, training, budgeting and purchasing.
   a) He/She shall have the authority to hire and fire employees as the need dictates.
   b) He/She will maintain a Woolwich First Responders SOG.
6. The Director shall work closely with and coordinate with the Woolwich Fire Department Chief for the joint use of the Fire Station.
7. The Director shall meet with the Transporting Ambulance Contractor at least quarterly however, it is recommended and encouraged that the Director communicate with the Contractor weekly or whenever a need arises.

DAVID KING
DALE CHADBOURNE
TODD McPHEE
PHIL SKILLIN
RITA STURTEVANT

Approved by the Woolwich Board of Selectmen on April 25, 2005

Overview of Agencies Requesting Donations

American Red Cross – In the last fiscal year, provided emergency relief, food, clothing, shelter, medications and mental health support to individuals in Woolwich; provided emergency communications between service men and women and their families. They did not submit a request for funds for the FY14 budget year.

Bath Area Family YMCA – In 2012 there were 590 residents from Woolwich including 70 individuals receiving financial aid totaling $21,787. They provided a facility for Woolwich Central School students to practice basketball, host basketball games and hold physical education classes during the two years that the new Woolwich Central School was being built. This was done at no charge to the town or the school district.

Bath Area Seniors Activity Center – Provides blood pressure clinics, line dancing, exercise classes, games, luncheon, day and overnight trips, fundraisers, bean suppers, income tax preparation & AARP defensive driving class for senior citizens in the Bath Area. Currently 53 Woolwich residents are members but they serve all citizens 55 and older in the area.

Big Brothers Big Sisters of Bath/Brunswick – Non-profit agency dedicated to providing mentors to children at risk in the area. They are currently serving 6 children from Woolwich. Contributions help to recruit, screen and train volunteer Big Brothers and Big Sisters.

CHANS Home Health Care – CHANS had merged with **Hospice Volunteers of Mid Coast Maine**. They provide nursing care, OT, PT and Speech therapy, medical social work and home care visits. They also hold flu clinics once or twice a year in the Town of Woolwich. They have served residents with skilled home care visits and residents with hospice visits in the last year. They did not submit a request for funds for the FY14 budget year.

Coastal Trans, Inc - Provides non-emergency transportation for low-income, disabled, elderly and the general population. They have served 21 residents in the last year.

Family Crisis Services – Provides emergency shelter for battered women and children, support groups, outreach services, transitional services for survivors and advocacy for the elderly and disabled. They did not submit a request for funds for the FY14 budget year.

Jessie Albert Dental & Orthodontic Center – Provides comprehensive dental care to low income children, adolescents and adults from birth to age 21. They also provide a full range of orthodontic services. Last year they served 103 patients from Woolwich.

Maine Maritime Museum (Discovery Boat Building Program) – Provides traditional wooden boat building skills to 7th and 8th grade Woolwich students. Students go to the museum to learn boatbuilding, history, science, math, teamwork and problem solving skills. Last year they served 12-13 students.

Midcoast Maine Community Action – Provides a range of voluntary services including WIC, Head Start and Early Head Start, Families CAN child abuse and neglect prevention services, housing, emergency utility and heating assistance and child care referral resources. A total of 32 individuals and 74 families from Woolwich have been served.

Oasis Health Network – Provides health and dental care as well as prescription assistance for uninsured, low-income residents of the southern Midcoast Maine region. In the last year they have had unknown number visits by Woolwich residents. They did not submit a request for the FY14 budget year.

Respite Care – Non-profit, volunteer-based adult day service program dedicated to providing supportive care to individuals and families facing the disabilities of aging. They have served unknown number of residents in the last year. They did not submit a request for funds for the FY14 budget year.

Spectrum Generations – Provide Meals on Wheels, CIS, SMP, money management, center activities, adult day break, family caregivers, Bridges in home care, personal emergency response systems, care management, reverse mortgage, and community case management. Total clients from Woolwich numbered 44 for the last fiscal year.

Sweetser – Provides quality treatment, support and hope to children, adults and families through a network of mental health, behavioral health and educational services. Offers 24/7 mobile crisis services as well as therapy, medication management and adult and child case management. Total Woolwich residents served is 318.

Tedford Housing – Provides emergency shelter and feed local people for up to 45 days. They help locate housing, jobs, access to counseling, medical help, employment training and alcohol treatment as well as other services. Total served from Woolwich was 8 single adults and 2 families in FY12.

Woolwich Junior Athletics – Non-profit, 100% volunteer run program that provides team sports, athletic clinics, competitive teams and fun physical activities for local youth. Total youth served is 233; all but 2 are from Woolwich.

Town Meeting Minutes
May 9, 2012

SAGADAHOC, s.s.
To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:
In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Nequasset Meeting House a/k/a Nequasset Church in said Town, on Wednesday, the 4th day of May A.D. 2011 at Six o'clock in the afternoon, then and there to act on Articles 1 through 40, all of said articles being set out, to wit:

Article 1
To elect a Moderator to preside at said meeting and to vote by written ballot.
Moved and seconded to nominate John D. Chapman as moderator. No other nominations. Declared nominations closed. John D. Chapman was elected 5-0 on a written ballot.

Revenue

Article 2 To see if the Town will set the dates of October 1, 2012 and April 1, 2013 when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at 7% (seven percent) per annum and to set the dates that interest starts on unpaid taxes thirty (30) days after each due date.
Moved and seconded to adopt Article 2. Adopted by voice vote.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at 3% (three percent) for the 2012-2013 tax year.
Moved and seconded to adopt Article 3. Adopted by voice vote.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to Undesignated Fund Balance except those listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

List of Accounts to be carried forward

Compensatory/Vacation Time	Woolwich EMS Donations Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts

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Insurance Account
Litigation Account
Conservation Commission Account
Comprehensive Planning Account
Planning Board Account
Municipal Building Operations
Cable TV Account
Office Operations
Supplements and Abatements
Emergency 911
Fire Department Gift Account
Woolwich EMS Account
Landfill Closure Account
Fish Way Account
Right of Way Account
Cemeteries Account
Recreation Committee Account
Animal Shelter Account
Municipal Buildings Reserve Account
Generator Reserve Account
250th Committee Account
Air Pack Replacement Account
Roads and Bridges Account
Computer System Account
Tar Account
Snow Removal Account
Town Roads Block Grant
Animal Control Account
Woolwich Emergency (WEMA) Acct
Fire Department Operations
Hydrant Rental
Street Lights
Septic System
Solid Waste Account
General Assistance Account
EMS Rescue Billing Account
Nequasset Church Account
Shellfish Account
Town Clock Account
Monument Committee Account
Emergency Vehicle Reserve Account
Septic Reserve Account
Vital Records Book Repair Account

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 4. Adopted by voice vote.

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to $800,000.00.
2011 recommendation $680,000.00

Moved and seconded to adopt Art. 5a. Adopted by voice vote.

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.
Moved and seconded to adopt Art 5b. Adopted by voice vote.

c) To see if the Town will vote to appropriate up to **$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2011 appropriation up to $20,000.00

Moved and seconded to adopt Art. 5c. Adopted by voice vote.

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **$10,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.
Moved and seconded to adopt Article 6. Adopted by voice vote.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.
Moved and seconded to adopt Art. 7a. Adopted by voice vote.

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs.
Moved and seconded to adopt Art. 7b. Adopted by voice vote.

Article 8 To select a fish commissioner for a five year term.
Moved and seconded to elect Bruce E. McElman for the next five years. Adopted by voice vote.

Bruce R. McElman (2012-2017)

Article 9 To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.
Moved and seconded to leave alewives privileges to the Fish Commission. Seconded. Adopted by voice vote.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same.
Moved and seconded to adopt Article 10. Adopted by voice vote.

The following article must be voted by written ballot.
Article 11 To see if the Town will vote to increase the property tax levy limit of $490,317.00 established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.
Note: This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.
Article 11 passed 142 to 29.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **$29,349.00** for the compensation of the Collector/Deputy Treasurer/Deputy Clerk and to authorize the Selectmen to spend any amount up to $29,349.00.

2011 appropriation $22,913.28

Moved and seconded to adopt Article 12. Adopted by voice vote.

Article 13 To see if the Town will vote to raise and appropriate the sum of **$43,623.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to $43,623.00.

2011 appropriation $42,558.48

Moved and seconded to adopt Article 13. Adopted by voice vote.

Article 14 To see if the Town will vote to raise and appropriate the sum of **$34,528.00** for the compensation of the Tax Collector/Town Clerk and to authorize the Selectmen to spend any amount up to $34,528.00.

2011 appropriation $36,336.48

Moved and seconded to adopt Article 14. Adopted by voice vote.

Article 15 To see if the Town will vote to raise and appropriate the sum of **$20,500.00** for the Employee Health Account.

2011 appropriation $9,500.00

Moved and seconded to adopt Article 15. Adopted by voice vote.

Article 16 To see if the Town will vote to appropriate up to **$10,500.00** from the Undesignated Fund Balance Account for unanticipated health benefit costs.

Moved and seconded to adopt Article 16. Adopted by voice vote.

2011 appropriation $9,500.00

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	2011	2012
Selectman	$3,000.00	$3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,000.00	2,000.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00
Workers Compensation	7,000.00	8,000.00

continued next page

Unemployment Compensation	1,000.00	1,500.00
Social Security	17,332.00	17,400.00
Part Time Staff	6,000.00	-0-
Comp/Vacation Time Reimb.	2,400.00	2,400.00
ICMA-Retirement Account	2,074.00	426.00
	$55,256.00	$**49,176.00**

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 17a. Adopted by voice vote.

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officer's Account for the ensuing year.

Recommended $49,176.0
2011 appropriation $55,256.00

Moved and seconded to adopt Art. 17b. Adopted by voice vote.

c) To see if the Town will vote to raise and appropriate the sum of **$4,822.00** for the salary and pay mileage to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to $4822.00

2011 appropriation $4,822.00

Moved and seconded to adopt Article 17c. Adopted by voice vote.

d) To see if the Town will vote to raise and appropriate the sum of $22,399.00 for the salary of the Codes Enforcement Office, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to $22,399.00.

2011 appropriation $21,852.00

Moved and seconded to adopt Art. 17d. Adopted by voice vote.

General Government

Article 18 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated 2011	2012
General Assistance	$5,000.00	$5,000.00
Nequasset Church	-0-	-0-
Cemeteries	-0-	-0-
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,500.00	1,500.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,372.00	3,963.00
Planning Board	-0-	-0-

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Conservation Commission	500.00	-0-
Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	-0-
Board of Appeals	100.00	100.00
Recreation Committee	-0-	2,000.00
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	1,555.00	1,904.00
Contingent	9,000.00	10,000.00
Repair of Vitals Books	-0-	238.00
	$25,727.00	**$29,405.00**

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 18. Adopted by voice vote.

Article 19 To see if the town will vote to raise and appropriate the sum of $49,203.00 to support the Operating Cost of the Patten Free Library and to authorize the Selectmen to spend any amount up to $49,204.00.

2011 Appropriation $43,696.00

Paper Ballot. 135 Yes 29 No. Article 19 Passed.

Article 20 To see if the town will vote to raise and appropriate the sum of **$36,526.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	2011	2012
Town Reports	$3,500.00	$3,500.00
Telephone and fax machine monthly usage	2,500.00	2,500.00
Postage (twice/year tax bills, etc.	4,800.00	4,800.00
Office and computer supplies	3,800.00	3,800.00
Advertising	1,300.00	1,300.00
Printing (stationery, forms, etc.)	500.00	500.00
Computer support contract & software	7,800.00	8,650.00
Automated equipment maintenance	7,000.00	7,000.00
Training - seminars and manuals	1,000.00	1,500.00
Association dues	300.00	300.00
Election supplies and materials	1,200.00	2,000.00
Office operations contingent	1,200.00	1,500.00
Mailing machine	1,000.00	1,000.00
Accu-Vote System	175.00	176.00
	$36,076.00	$**36,526.00**

2011 appropriation $36,076.00

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 20. Adopted by voice vote.

Article 21 a) To see if the town will vote to raise and appropriate the sum of **$29,200.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	2011	2012
Electricity/ CMP	$6,700.00	$6,700.00
Water/ BWD	1,500.00	1,500.00
Heating fuel/ oil	12,000.00	6,000.00
Photocopier Lease	3,200.00	3,200.00
Mowing and grounds maintenance	3,614.00	2,100.00
Furnace maintenance/repair	500.00	300.00
Building sprinkler system contract	500.00	500.00
Security system contract/maintenance	600.00	800.00
Cleaning Services	3,058.00	3,100.00
Misc. supplies and general building maintenance (hardware, etc.)	5,000.00	5,000.00
	$36,672.00	**$29,200.00**

2011 appropriation $36,672.00

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 21a. Adopted by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **$37,210.00** for the fifth of five years' principal and interest payment for the Woolwich Fire Truck Bond.

2011 appropriation $37,210.00

Moved and seconded to adopt Article 21b. Adopted by voice vote.

Article 22 To see if the Town will vote to raise and appropriate the sum of **$18,500.00** for the Town's insurance.

Note: Art. 22 includes all municipal buildings & contents.

2011 appropriation $18,690.00

Moved and seconded to adopt Article 22. Adopted by voice vote.

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **$19,200.00** as payment to the Assessing Agent.

2011 appropriation $19,200.00

Moved and seconded to adopt Article 23. Adopted by voice vote.

Article 24 To see if the Town will vote to raise and appropriate the sum of **$1,000.00** to update the property tax maps.

2011 appropriation $1,000.00

Moved and seconded to adopt Article 24. Adopted by voice vote.

Article 25 To see if the Town will vote to raise and appropriate the sum of **$3,500.00** for the "Computer Replacement Account".
Note: The computer system's aging counter computers need to be replaced and all others need software updates.

2011 appropriation $3,500.00

Moved and seconded to adopt Article 25. Adopted by voice vote.

Article 26 To see if the Town will vote to raise and appropriate the sum of **$3,563.00** for the payment of membership dues for the Maine Municipal Association.

2011 appropriation $3,476.00

Moved and seconded to adopt Article 26. Adopted by voice vote.

Article 27 To see if the Town will vote to raise and appropriate the sum of **$8,700.00** to pay the Auditor.

2011 appropriation $8,700.00

Moved and seconded to adopt Article 27. Adopted by voice vote.

Article 28 To see if the Town will vote to raise and appropriate the sum of **$6,000.00** for the Town's Litigation Account.

2011 appropriation $10,000.00

Moved and seconded to adopt Article 28. Adopted by voice vote.

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to allow the Building Committee to give a presentation.
Moved and seconded to adopt Article 29. Adopted by voice vote.

Article 30 To see if the Town will vote to raise and appropriate the sum of **$7,950.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2011 appropriation $6,815.00

Moved and seconded to adopt Article 30. Adopted by voice vote.

Article 31 To see if the Town will vote to raise and appropriate the sum of **$2,500.00** for ambulance service for year three of a three year contract with North East Mobile Health Services.

2011 appropriation $2,500.00

Moved and seconded to adopt Article 31. Adopted by voice vote.

Article 32 a) To see if the Town will vote to raise and appropriate the sum of $252,628.00 for the complete weekly curbside refuse collection and biweekly curbside recycling collection for year five of a five year contract for this service with Pine Tree Waste, Inc.

2011 appropriations $252,500.00

Moved and seconded to adopt Article 32a. Adopted by voice vote.

b) To see if the Town will appropriate a sum not to exceed **$25,000.00** from the Undesignated Fund Balance Account for the Selectmen to use if necessary for unanticipated solid waste disposal/recycling costs.

Moved and seconded to adopt Article 32b. Adopted by voice vote.

c) To see if the Town will raise and appropriate the sum of $1,800.00 for the Household Hazardous Waste Collection event.**

Moved and seconded to adopt Article 32c. Adopted by voice vote.

**NOTE: Each year in May, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil based paint, fuels, solvents, insecticides, etc. In past years, the funds for this have been included in the Solid Waste & Recycling Committee's account. This year we separated out the NHW costs.

Highways and Bridges

Article 33 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	2011	2012
Roads and Bridges	$60,000.00	$60,000.00
Street Signs	1,000.00	2,000.00
Hot Topping	77,000.00	77,000.00
Snow Plowing	378,124.00	389,456.00
Street Lights	4,100.00	4,100.00
Culvert Repair	-0-	-0-
	$521,224.00	**$531,556.00**

It was moved and seconded to dispense with the reading of all the accounts. It was moved and seconded to adopt Article 33. Article 33 was adopted by voice vote.

Article 34 a) To see if the Town will authorize the Selectmen to remove **$73,000.00** from the Urban-Rural Initiative Program (URIP) account for hot topping town roads.

Moved and seconded to adopt Article 34a. Article 34a was adopted by voice vote.

b) To see if the Town will authorize the Selectmen to spend any additional URIP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate.

Moved and seconded to adopt Article 34b. Article 34b was adopted by voice vote.

Protection

Article 35 a) To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

	2011		2012
Hydrants (Bath)	$15,511.20	12 @ $1,292.60	$15,511.00
(Wiscasset)	15,743.00	13 @ $1,220.92	15,872.00
Fire Chief	6,180.00		6,334.50
Asst. Chief	2,000.00		2,050.00
Asst. Chief	2,000.00		2,050.00
Captain 1	1,250.00		1,281.25
Captain 2	1,250.00		1,281.25
Lieutenant 1	625.00		640.50
Lieutenant 2	625.00		640.50
Safety Officer	-0-		-0-
Shellfish Warden	-0-		-0-
Four sets of NFPA/OSHA-Clothing	8,500.00		8,500.00
WEMA*	1,000.00		-0-
Inoculations/Physicals	2,500.00		2,500.00
911	-0-		100.00
Generator Service	2,000.00		2,000.00
Generator Replacement Acct**	800.00		800.00
EMS Director	2,500.00		2,500.00
Asst. EMS Director 1	1,500.00		1,500.00
Asst. EMS Director 2	1,500.00		1,500.00
EMS 1st Assistant	500.00		500.00
EMS 2nd Assistant	500.00		6500.00
Woolwich EMS ***	30,000.00		-0-
Vehicle Replacement Acct	2,500.00		2,500.00
Air Packs	2,000.00		2,500.00
Fire Hose	1,700.00		2,000.00
Computer	1,000.00		1,000.00
	$101,684.20		**$71,561.00**

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

*** Note: Separate article with breakout of expenses.

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 35a. Adopted by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **$88,700.00** for the Fire Department account.
The breakdown of the account is as follows:

	2011	2012
Office Supplies/Expenses	$1,200.00	$1,200.00
Truck Fuel	4,500.00	6,000.00
Equipment Repairs	4,000.00	5,000.00
Truck Repairs	12,500.00	12,500.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,500.00	1,500.00
Training Expenses	2,100.00	31,100.00
Travel Expenses	250.00	250.00
New Equipment	15,000.00	15,000.00
Station Supplies	1,400.00	1,500.00
Fire Prevention	1,000.00	1,300.00
Wages	36,000.00	36,000.00
	$84,800.00	**$88,700.00**
	2011 appropriation	$84,800.00

Moved and seconded to adopt Article 35b. Adopted by voice vote.

c) To see if the Town will vote to raise and appropriate the sum of **$46,000.00** for the Woolwich Emergency Medical Service Account. The breakdown of the account is as follows:

	2011	2012
AED's	$2,000.00	$2,000.00
Annual Fees	2,000.00	2,000.00
Billing Fees	500.00	500.00
Clothing	2,000.00	2,000.00
Communications	4,500.00	4,500.00
Contingency	500.00	500.00
Fuel	1,000.00	1,000.00
Medical Equipment	5,000.00	5,000.00
Medical Exams	1,000.00	1,000.00
Medical Supplies	6,500.00	6,500.00
Office Supplies	1,000.00	1,000.00
Payroll	12,000.00	12,000.00
Training	5,000.00	5,000.00
Vehicle Maintenance	3,000.00	3,000.00
	$46,000.00	**$46,000.00**

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 35c. Adopted by voice vote.

Article 35d) To see if the town will vote to raise and appropriate the sum of $3,000.00 as the Town's portion of Paramedic Training for Woolwich EMS.

2011 appropriation $0.00

Moved and seconded to dismiss this article. Adopted by voice vote.

Miscellaneous Donations

Article 36 a) To see if the Town will vote to appropriate the sum of **$600.00** from the Cable TV Account for MPBN Channel 10 – Public Television.

2011 appropriation $600.00

Moved and seconded to adopt Article 36a. Adopted by voice vote.

b) To see if the Town will vote to appropriate the sum of **$600.00** from the Cable TV Account for MPBN – Public Radio.

2011 appropriation $600.00

Moved and seconded to adopt Article 36b. Adopted by voice vote.

Article 37 To see if the Town will vote to appropriate **$400.00** from the Snowmobile Registrations for the Nequasset Trailbreakers Snowmobile Club.

2011 appropriation $400.00

Moved and seconded to adopt Article 37. Adopted b voice vote.

Article 38 To see what sum of money the Town will vote to donate to the following local agencies:

	2011 Appropriated	2012 Donate
American Red Cross	500.00	500.00
Bath Area Senior Citizens Center	825.00	825.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Coastal Trans	1,400.00	1,400.00
Community Health and Nursing (CHANS)	2,700.00	2,700.00
Hospice Volunteers in Midcoast Maine	see CHANS	see CHANS
Family Crisis Services	500.00	500.00
Jesse Albert Dental Clinic	2,500.00	2,500.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Oasis Health Network	350.00	350.00
Respite Care	600.00	600.00
Spectrum Generations	1,953.00	1,953.00
Sweetser	3,084.00	3,372.00
Tedford Housing	350.00	350.00
	$17,090.00	**$16,802.00**

It was moved and seconded to dispense with the reading of the individual accounts. Moved and seconded to adopt Article 38. Adopted by voice vote.

Article 39 To see if the Town will vote to raise and appropriate the sum of **$16,802.00** for donations to local agencies.

2011 appropriation $17,090.00

Moved and seconded to adopt Article 39. Adopted by voice vote.

Article 40 a) To see if the Town will vote to raise and appropriate the sum of **$1,300.00** for maintenance work on the Woolwich Historical Society building.

2011 appropriation $1,300.00

Moved and seconded to adopt Article 40a. Adopted by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **$4,000.00** for the support of the Woolwich Junior Athletics.

2011 appropriation $4,000.00

Moved and seconded to adopt Article 40b. Adopted by voice vote.

c) To see if the Town will vote to raise and appropriate the sum of $5,000.00 for the boat Building Program at the Maine Maritime Museum.

2011 appropriation $5,000.00

Moved and seconded to adopt Article 40c. Adopted by voice vote.

d) To see if the town will vote to raise and appropriate the sum of **$5,000.00** for a one time donation to the Fields for our Future fund raiser.

It was moved that this article be changed to read: Contingent on Bath donating equal or greater donation to this project. After much discussion, it was taken back to original form of request and voted on.

2011 appropriation 0.00

Moved and seconded to adopt Article 40d. Adopted by show of hands.

Ordinances

Article 41 Shall **an ordinance** entitled Property Assessed Clean Energy **(PACE) Ordinance** be enacted allowing the Town of Woolwich to establish a PACE Program so that owners of qualifying property may apply for loans through Efficiency Maine for energy saving improvements to their properties.

Article 42 Shall an ordinance entitled **Town of Woolwich Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise** be enacted.

Note: This Ordinance allows excise tax exemption to Maine residents who are on active duty for a period of 180 days or more and stationed at a post outside of the State of Maine. 36 MRSA 1482

Article 43 Shall the ordinance entitled **Shellfish Conservation Ordinance for the Town of Woolwich** be amended as follows:

Section VII Licensing:

Subsection C. Fees: The fees for the licenses must accompany in full the application for the respective license. The Town Clerk shall pay all fees received to the Town Treasurer except for $1.00 each license which shall be credited to Account 1-1741 (Clerk Fees). Fees received for shellfish licensing shall be used by the town for shellfish management, conservation and enforcement. All fees for shellfish licenses shall be recommended annually by the Shellfish Conservation Committee and submitted to the Selectboard by October 31st for approval.

Resident and nonresident commercial shellfish diggers will not be allowed to buy recreational licenses.

Note: Copies of all ordinances are available in the Town Clerk's Office.

Moved and seconded to adopt Articles 41, 42 and 43. Adopted by voice vote.

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meetings.

Respectfully submitted
JEAN E. MANK
Town Clerk, Woolwich, Me.

Given unto our hands this 21st day of May, 2012.

DAVID A. KING, SR. JASON A. SHAW
DALE E. CHADBOURNE ALLISON L. HEPLER
LLOYD F. COOMBS, JR.

Attest:
Jean E. Mank
Town Clerk of Woolwich, Maine

Special Town Meeting Minutes
June 25, 2012

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the WOOLWICH TOWN OFFICE at 13 Nequasset Road in said Town, on Monday, the 25th day of June A.D. 2012 at Six o'clock in the afternoon, then and there to act on Articles 1 through 3, said articles being set out, to wit:

Article 1

To elect a Moderator to preside at said meeting and to vote by written ballot.

John Chapman nominated, seconded and approved by 4 votes. Sworn in by Jean Mank, Town Clerk.

Article 2

To see if the town will vote to approve relocation changes to approximately 1500 feet of the Mountain Road as proposed by the Leck family members. All costs for project to be bourn by the Leck Family members.

Note: Project design and information is available at the Woolwich Town Office for public inspection.

Moved and seconded. Discussion from Mr. Longbottom of 463 Mountain Road, concerned with the new section of road causing vehicles to go faster by his house. Jason Shaw explained the buildup of the road and used the blueprints as visuals. Passed.

Article 3

To see if the town will vote to accept the relocated portion of the Mountain Road, once it is completed, as a town way and to relinquish the town's interest in the formerly located portion to the Leck Family members.

It was moved and seconded to amend article 3.

Amendment to Article #3 to read "To see if the town will vote to accept as a gift from Derek Leck the relocation costs and project oversight, and to accept from Richard and Esther Leck the relocated portion of the Mountain Road, once it is completed, as a town way and to relinquish the town's interest in the formerly located portion to Richard and Esther Leck."

Moved and seconded. Amendment passed.

It was moved and seconded to vote on Article #3 as amended. Article #3 passed as amended.

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"The New England town meeting is probably the purest form of democracy in existence today. Please help to preserve it by attending town meeting. Please read this report carefully and bring it with you."

Borrowed from the annual report
for the Town of Troy, Maine

Woolwich Emergency Medical Service Donation List

Here is a sample list of what your donation to Woolwich EMS could buy. Please feel free to donate for any specific item, or in any dollar amount you choose. We are grateful for any donation. Thank you for helping us keep our budget as low as we can and provide additional tools and training for our EMTs.

Equipment	
CPR Mask	$8.00
Bag Valve Mask	$15.00
Sam Splint Kit	$19.00
Basic EMT Medical Bag w/supplies	$160.00
Portable Oxygen Kit	$299.00
EMS Jacket	$300.00
Laryngoscope	$325.00
Finger Pulse Oximeter	$387.00
Pager (emergency services) w/charger	$450.00
Portable Radio	$500.00
Mobile Radio	$600.00
Electric Suction Unit	$750.00
Manual Stretcher	$2,100.00
Automatic External Defibrillator (AED)	$2,500.00
Stair Chair	$3,000.00

Training	
Basic EMT class w/books and fees	$1,000.00
Intermediate class w/books and fees	$1,500.00
Paramedic class w/books and fees	$5,500.00

All donations should be mailed to: **Woolwich EMS Donations**
13 Nequasset Road
Woolwich, Maine 04579