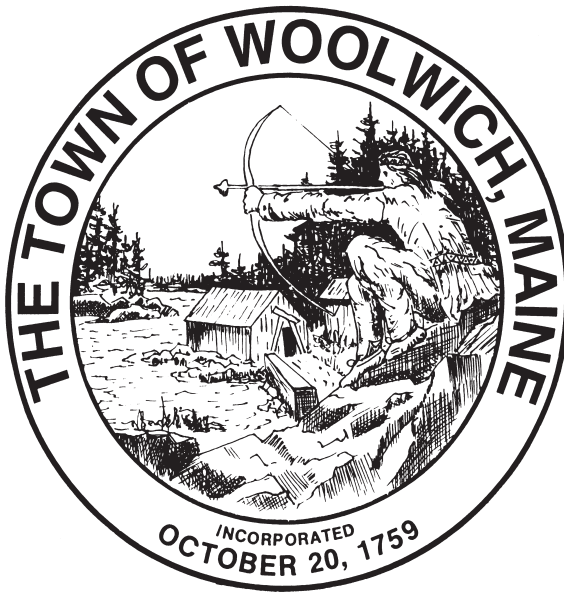


250th Annual Report

**for the
Town of**

WOOLWICH MAINE



For the Fiscal Year 2008-2009

Annual Report

of the

Town Officers

of the Town of

Woolwich

Maine



For the fiscal year
July 1, 2008– June 30, 2009



Lincoln County Publishing Co.
Newcastle / Damariscotta, Me.

Woolwich, Maine

- Incorporated October 20, 1759
- Population: 2,810 (2000 Census)
- Government: Annual Town Meeting, five member Board of Selectmen and Town Administrator
- School: Woolwich Central School (K-8); Principal, Thomas M. Soule
- Post Office: Woolwich Post Office 04579; Tel. 443-2000; Paula Farmer, Officer-in-Charge
- Woolwich Historical Society, 21 Nequasset Road; 443-4833; Open: July 1 - September 1, 10:30 a.m to 2:30 p.m. Tuesday-Saturday. Sunday and Monday by appointment only.
- Cable Television - COMCAST
Questions about your bill - 1 (207) 729-6663
Local Cable - Channel 4 - To put items on the local cable, please call the Town Office at 442-7094
- Solid Waste Disposal - Pine Tree Waste, Inc. - 443-6798
- Telephone Service: Fairpoint 442/443/386/882 Exchanges
- Cemeteries: Nequasset Cemetery, Partridge Cemetery, Riverside Cemetery, Bailey Cemetery, Gould Cemetery, Grover Cemetery, Murphy's Corner Cemetery, Laurel Grove Cemetery, Thwing's Point Cemetery

-Town Office: Municipal Building, 13 Nequasset Road

Selectmen's Office, Town Administrator

and Town Treasurer 442-7094

Tax Collector and Town Clerk 442-8723

Fax machine 442-8859

Animal Control Officer 380-4776

Shellfish Warden 371-2732

Office Hours for the Selectmen's Office / Town Administrator

Monday 9 a.m.-5 p.m.

Tuesday and Thursday 8 a.m.-4 p.m.

Wednesday 9 a.m.-6 p.m.

Friday 9 a.m.-4 p.m.

Office Hours of the Town Clerk and Tax Collector

Monday 9 a.m.-5 p.m.

Wednesday 9 a.m.-6 p.m.

Friday 9 a.m.-3 p.m.

Email Address: lreastman@woolwichme.com

Website: www.woolwichme.com

Town Clerk - hunting and fishing licenses, dog licenses, birth, marriage and death certificates issued, copies of vital statistics records, election preparation and records.

Tax Collector - excise tax collection, automobile, trailer and boat registration, collection of all fees and tax payments.

The **Selectmen** meet 1st and 3rd Mondays of each month at 6 p.m. at the Municipal Building.

The **School Committee** meets the second Thursday of every month at 6:00 p.m. at the Woolwich Central School.

Brief History of Woolwich - First settled in 1638 by Edward Batemen and John Brown, who purchased the land of Robin Hood, the Indian Chief. Settlement was broken up in the second Indian War. Resettled in 1734, Precinct of Georgetown until incorporated October 20, 1759. Plantation name, Nequasset. Present name from Woolwich, England. Day's Ferry area designated as a historic district on the National Register of Historic Places in 1975.

Dedication



Crispin H. Connery

A gentleman through and through

Our region lost a true friend just two days before Christmas, when Crispin H. Connery died all too young at the age of 60.

We use the word “region” advisedly, knowing full well that Crispin served the town of Woolwich as a selectman for almost 20 years, being elected to his first term in 1982. He certainly was a staunch advocate for his town, but it’s equally true that Crispin understood thoroughly the necessity of working together as a region on issues that weren’t limited by municipal boundaries. He did so, ably and eloquently, whenever he could.

Crispin was a faithful defender of small-town values and the need for fiscal responsibility even when the state and local economies seemed flush with ready cash. As anyone who has served in town government knows, it can be a thankless job, filled with countless night meetings and the occasional flare-ups of citizens unhappy with town government or town employees unhappy with each other ... or sometimes both teaming up against their elected representatives on the board of selectmen.

Whatever the circumstances, Crispin never failed to be the voice of reason. He was a calming influence — always. (Although, if his face became flushed, you could guess that something just said might have ticked him off ... a bit; even in those rare instances, he remained civil, even-tempered, a gentleman through and through.)

Crispin never fell prey to the occupational hazard of small-town government officials, which is to see issues only from a narrow and parochial self-interest. Lloyd Coombs, the former Woolwich town administrator and now a selectman, aptly described his friend and colleague as someone who “was always able to see the big picture.”

Crispin took on willingly what for many would be the mind-numbing responsibility of attending countless meetings to explore, debate and advance regional discussions about issues touching virtually every one lucky enough to live in the Mid-coast region.

Trash disposal. Traffic on Route 1. The new bridge over the Kennebec River. Regionalizing the emergency dispatch system. Building the new Mid Coast Hospital in East Brunswick. Expanding the Patten Free Library. The planning and eventual construction of the Two Rivers Regional Jail in Wiscasset. The hiring of a domestic violence investigator for Sagadahoc County. Tax reform ... the list could easily go on.

Whether in his service as a Woolwich selectman, as a Sagadahoc County commissioner, as president of the Maine Municipal Association, as an everyday citizen, Crispin H. Connery embodied the best qualities of what our founding fathers envisioned when they created this representative democracy. He made it his business to be informed about the issues — local, regional, state and national. He was civil in his discourse and carefully listened to those who might have disagreed with him.

In his modest soft-spoken way, Crispin gave his best effort at helping his town and the surrounding communities be a place we all would gladly embrace as “home.”

No question about it: He will be missed. Those who might feel a similar calling to do the public’s business could learn much from his example.

This editorial appeared in the Dec. 30, 2009, edition of The Times Record and is reprinted with the newspaper’s permission.

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Woolwich Recipients of The Boston Post Cane

The current holder of the Boston Post Cane is Jerry Creamer of Montsweag Road.

Name	Date of Death	Age
Sadie G. Hathorne	08/12/2008	95
Mary S. Bateman	08-15-2007	97
Stanley E. Wallace	02-23-2003	92
Marietta M. Flemmings	07-23-2002	96
Eleanor A. Jameson	01-04-2002	95
Alberta Hunt	07-29-2000	99
Hollis L. Leeman Sr.	06-15-1996	93
Marian D. Cain	12-12-1995	94
Harold B. Leeman	05-03-1993	91
Catherine L. Carleton	01-31-1992	94
Maude E. Leeman	08-17-1990	96
Albert V. Knight	09-18-1987	97
Susie B. Reed	09-13-1985	97
Loring K. Soule	01-26-1984	98
Fred T. Hathorne	09-22-1978	98
Mary L. Dodge	03-09-1976	101
Winifred H. Brawn	05-12-1971	98
Anne E. Dodge	11-02-1969	99
Cyrus Gilmore	03-27-1968	91
John C. Preble	01-28-1964	104
William Poor	10-30-1955	103
Asa Hathorn	12-23-1949	95
Marilla L. Brawn	12-05-1949	99
Clarrisa A. Reed	09-18-1941	89
Benjamin F. Savage	05-26-1941	93
Anne L. Sidelinger	07-21-1938	95
Emma T. Barnes	01-12-1934	92
Margaret B. Robbins	05-14-1933	93
Rachel A. Getchell	11-05-1930	94
Peter A. McDonald	03-03-1927	91
Sarah M. Reed	02-10-1927	91
Mary Buck	03-17-1923	90
Elizabeth Thwing	08-10-1921	90
John H. Perkins	09-25-1920	89
Charlotte A. Leonard	04-27-1920	94
Worrall Reed	02-27-1919	93
James Tibbetts	06-06-1916	99
Sarah McKenney	03-01-1914	97

This list was compiled by Selectman Todd W. McPhee using the Town of Woolwich Vital Records. Any noted errors or omissions should be reported to the Town Office for investigation.

Town Meeting Warrant

May 5, 2010

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School in said Town, on Wednesday, the 5th day of May A.D. 2010 at Six o'clock in the afternoon, then and there to act on Articles 1 through 40, all of said articles being set out, to wit:

Article 1 To elect a Moderator to preside at said meeting and to vote by written ballot.

Revenue

Article 2 To see if the Town will set the dates of October 1, 2010 and April 1, 2011 when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at 7% (seven percent) per annum and to set the dates that interest starts on unpaid taxes thirty (30) days after each due date.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at 3% (three percent) for the 2010-2011 tax year.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts, except those listed below to be carried forward, to Undesignated Fund Balance. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

Accounts listed on next page

List of Accounts to be carried forward

Compensatory/Vacation Time	Old Town House Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Computer System Account
Conservation Commission Account	Tar Account
Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Animal Control Account
Cable TV Account	Woolwich Emerg. (WEMA) Accts
Office Operations	Fire Department Operations
Supplements and Abatements	Hydrant Rental
Emergency 911	Street Lights
Fire Department Gift Account	Septic System
Ambulance Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	First Responders Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Building Reserve Account	Fire Truck Reserve Account
School Reserve Account	Generator Reserve Account
Septic Reserve Account	250 th Committee Account

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to \$680,000.00.

2009 recommendation \$680,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2009 appropriation up to \$20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$10,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs.

Article 8 To select a fish commissioner for a five year term.

Article 9 To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of \$489,571.08 established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LDI Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$22,464.00** for a Deputy Tax Collector/Deputy Treasurer/Deputy Clerk to work part time at the Town Office and to authorize the Selectmen to spend any amount up to \$22,464.00.

2009 appropriation \$22,464.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$41,724.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$41,724.00.

2009 appropriation \$41,724.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$35,624.00** for the compensation of the Tax Collector/Town Clerk and to authorize the Selectmen to spend any amount up to \$35,624.00.

2009 appropriation \$35,624.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$8,600.00** for the Employee Health Account.

2009 appropriation \$8,600.00

Article 16 To see if the Town will vote to appropriate up to **\$8,600.00** from the Undesignated Fund Balance Account for unanticipated health benefit costs.

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	<u>2009</u>	<u>2010</u>
Selectman	\$3,000.00	\$3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Selectmen	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,400.00	2,000.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00

continued on next page

Workers Compensation	6,000.00	6,200.00
Unemployment Compensation	1,000.00	1,000.00
Social Security	17,000.00	17,000.00
Part Time Staff	5,000.00	5,650.00
Comp/Vacation Time Reimb.	2,400.00	2,400.00
	\$51,250.00	\$51,700.00

b) To see if the Town will vote to raise and appropriate the sum of **\$4,700.00** for the salary of and pay mileage to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$4,700.00.

2009 appropriation \$4,728.00

c) To see if the Town will vote to raise and appropriate the sum of **\$21,424.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$21,424.00.

2009 appropriation \$21,424.00

Article 18 To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended \$51,700.00

2009 appropriation \$51,250.00

General Government

Article 19 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated	
	2009	2010
General Assistance	\$5,000.00	\$5,000.00
Nequasset Church	-0-	-0-
Cemeteries	-0-	-0-
ACO Contingent	500.00	500.00
Codes Officer Contingent	1,000.00	1,500.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	2,852.00	3,372.00

continued on next page

Planning Board	-0-	-0-
Conservation Commission	500.00	500.00
Agriculture Committee	-0-	-0-
Comprehensive Planning	2,000.00	-0-
Board of Appeals	100.00	100.00
Recreation Committee	-0-	-0-
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	2,500.00	-0-
Contingent	9,000.00	9,000.00
	<u>\$27,652.00</u>	<u>\$24,172.00</u>

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Article 20 To see if the town will vote to raise and appropriate the sum of **\$36,604.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	2009	2010
Town Reports	\$3,500.00	\$3,500.00
Telephone and fax machine monthly usage	2,500.00	2,500.00
Postage (twice/year tax bills, etc.	4,800.00	4,800.00
Office and computer supplies	3,800.00	3,800.00
Advertising	1,300.00	1,300.00
Printing (stationary, forms, etc.)	800.00	500.00
Computer support contract & software	7,000.00	7,829.00
Automated equipment maintenance	7,000.00	7,000.00
Training - seminars and manuals	2,000.00	1,500.00
Association dues	400.00	300.00
Election supplies and materials	1,700.00	1,200.00
Office operations contingent	1,200.00	1,200.00
Mailing machine	1,000.00	1,000.00
Accu-Vote System	175.00	175.00
Office Operations Furniture	-0-	-0-
	<u>\$37,175.00</u>	<u>\$36,604.00</u>
	2009 appropriation \$37,175.00	

Article 21 To see if the town will vote to raise and appropriate the sum of **\$42,758.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	2009	2010
Electricity/ CMP	\$6,700.00	\$6,700.00
Water/ BWD	1,500.00	1,500.00
Heating fuel/ oil	15,000.00	15,000.00
Photocopier Lease	3,200.00	3,200.00
Mowing and grounds maintenance	6,200.00	4,200.00
Furnace maintenance/repair	1,000.00	1,000.00
Building sprinkler system contract	500.00	500.00
Security system contract/maintenance	500.00	500.00
Cleaning Services	5,000.00	3,058.00
Misc. supplies and general building maintenance (hardware, etc.)	<u>7,100.00</u>	<u>7,100.00</u>
	\$46,700.00	\$42,758.00
	2009 appropriation \$46,700.00	

b) To see if the Town will vote to **transfer funds** reimbursed to the town from RSU#1 and funds from the former School Capital Reserve into the current Municipal Building Reserve Fund to be used for the upkeep and repair of all municipally owned properties.

Note:(The reimbursement of startup funds from RSU#1 is \$150,000.00 the approximate balance in the School Reserve Fund is \$83,000.00 and the balance in the Municipal Building Reserve is approximately \$9,900.00)

c) To see if the Town will vote to raise and appropriate the sum of **\$7,420.00** for the “Municipal Building Account”.

Note: If item “b” passes this article will be dismissed

2009 appropriation \$7,420.00

d) To see if the Town will vote to raise and appropriate the sum of **\$0** for the “Old Town House Account”.

(Recommend dismissal)

2009 appropriation \$500.00

e) To see if the Town will vote to raise and appropriate the sum of **\$37,211.00** for the third of five years’ principal and interest payment for the Woolwich Fire truck Bond.

2009 appropriation \$37,210.00

Article 22 To see if the Town will vote to raise and appropriate the sum of **\$17,800.00** for the Town's insurance.

Note: Art. 22 includes all municipal contents. (Fire & Town Office)

2009 appropriation \$16,900.00

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$18,780.00** as payment to the Assessing Agent.

2009 appropriation \$18,780.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$1,000.00** to update the property tax maps.

2009 appropriation \$1,000.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$500.00** for the "Computer Replacement Account".

2009 appropriation \$500.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$3,391.00** for the payment of membership dues for the Maine Municipal Association.

2009 appropriation \$3,357.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$8,600.00** to pay the Auditor.

2009 appropriation \$8,600.00

Article 28 To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Town's Litigation Account.

2009 appropriation \$10,000.00

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of **\$6,410.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2009 appropriation \$8,440.00

Article 30 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** for ambulance service for year one of a three year contract with North East Mobile Health Services.

2009 appropriation \$2,500.00

Article 31 a) To see if the Town will vote to change the recycling program from a Drop-Off Center to curbside pickup - occurring once every four weeks.

Note: Regular weekly curbside household trash pickup will stay the same.

b) To see if the Town will vote to raise and appropriate the sum of **\$222,748.00** for the complete weekly curbside refuse collection and the operation and maintenance of a Recycling Drop-Off Center for year three of a five year contract for this service with Pine Tree Waste, Inc.

2009 appropriation \$220,000.00

c) To see if the Town will appropriate a sum not to exceed **\$25,000** from the Undesignated Fund Balance Account for the Selectmen to use if necessary for unanticipated solid waste disposal/recycling costs.

Highways and Bridges

Article 32 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	2009	2010
Roads and Bridges	\$60,000.00	\$60,000.00
Street Signs	2,000.00	2,000.00
Hot Topping	77,000.00	77,000.00
Snow Plowing	368,721.00	368,721.00
Street Lights	4,100.00	4,100.00
Culvert Repair	-0-	10,000.00
	\$511,821.00	\$521,821.00

Article 33 a) To see if the Town will authorize the Selectmen to remove **\$73,000.00** from the Urban-Rural Initiative Program (URIP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional URIP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate.

Protection

Article 34 a) To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

	2009	2010
Hydrants (Bath)	\$14,400.00 12 @ \$1,200.00	\$14,400.00
(Wiscasset)	10,100.00 12 @ \$ 841.28	10,100.00
Fire Chief	6,180.00	6,180.00
Asst. Chief	2,000.00	2,000.00
Asst. Chief	2,000.00	2,000.00
Captain 1	1,250.00	1,250.00
Captain 2	1,250.00	1,250.00
Lieutenant 1	625.00	625.00
Lieutenant 2	625.00	625.00
Safety Officer	-0-	-0-
Shellfish Warden	-0-	-0-
Four sets of NFPA/OSHA- Clothing	6,000.00	6,000.00
WEMA*	-0-	-0-
WEMA Pagers	-0-	-0-
Inoculations/Physicals	2,500.00	2,500.00
911	100.00	100.00
Generator Service	2,000.00	2,000.00
Generator Replacement Account**	800.00	800.00
EMS Director	2,600.00	2,500.00
Asst. EMS Director 1	1,500.00	1,500.00
Asst. EMS Director 2	-0-	1,500.00
Woolwich EMS	27,200.00	36,200.00
Vehicle Replacement Acct	25,000.00	-0-
Air Packs	1,500.00	2,000.00
Fire Hose	1,500.00	1,500.00
Hose Tower Inspection	239.00	-0-
Computer	800.00	800.00
	\$110,169.00	\$95,830.00

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

b) To see if the Town will vote to raise and appropriate the sum of **\$79,680.00** for the Fire Department account.

The breakdown of the account is as follows:

	2009	2010
Office Supplies/Expenses	\$1,800.00	\$1,200.00
Truck Fuel	4,000.00	4,000.00
Equipment Repairs	3,500.00	3,500.00
Truck Repairs	10,960.00	10,960.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,300.00	1,500.00
Training Expenses	2,100.00	2,100.00
Travel Expenses	250.00	250.00
New Equipment	10,000.00	13,920.00
Station Supplies	1,400.00	1,400.00
Fire Prevention	750.00	1,000.00
Wages	34,500.00	34,500.00
	\$75,910.00	\$79,680.00
	2009 appropriation \$75,910.00	

c) To see what action the Town will take with regards to Woolwich EMS billing for their services and where those funds will be receipted when received.

Recommend: Allow the Selectboard to authorize Woolwich EMS to bill for services. Funds received to be receipted into a special revenue account that needs Selectboard authorization for EMS to use.

Miscellaneous Donations

Article 35 a) To see if the Town will vote to appropriate the sum of **\$600.00** from the Cable TV Account for MPBN Channel 10 – Public Television.

2009 appropriation \$600.00

b) To see if the Town will vote to appropriate the sum of **\$600.00** from the Cable TV Account for MPBN – Public Radio.

2009 appropriation \$600.00

Article 36 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations for the Nequasset Trailbreakers Snowmobile Club.

2009 appropriation \$400.00

Article 37 To see what sum of money the Town will vote to donate to the following local agencies:

	2009 Appropriated	2010 Donate
Jesse Albert Dental Clinic	\$2,500.00	\$2,500.00
Bath Area Senior Citizens Center	825.00	825.00
Hospice Volunteers in Midcoast Maine	1,200.00	1,200.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Coastal Trans	1,400.00	1,400.00
Community Health and Nursing (CHANS)	1,500.00	1,500.00
Family Crisis Services	500.00	500.00
Tedford Housing	700.00	700.00
Spectrum Generations	1,953.00	1,953.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Respite Care	600.00	600.00
American Red Cross	500.00	500.00
Sweetser	3,372.00	3,372.00
	<u>\$17,090.00</u>	<u>\$17,090.00</u>

Article 38 To see if the Town will vote to raise and appropriate the sum of **\$17,090.00** for donations to local agencies.

2009 appropriation \$17,090.00

Article 39 a) To see if the Town will vote to raise and appropriate the sum of **\$1,300.00** for maintenance work on the Woolwich Historical Society building.

2009 appropriation \$1,400.00

b) To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for the fourth year of a five year commitment to the Bath Area Senior Citizen Capital Building Fund.

2009 appropriation \$3,000.00

c) To see if the Town will vote to raise and appropriate the not to exceed sum of **\$43,696.00** to support the operating costs of the Patten Free Library.

Note: The sum of \$43,696.00 is the same as last year's donation. The per capita amount is \$15.55.

2009 appropriation \$43,696.00

d) To see if the town will vote to raise and appropriate the sum of **\$4000.00** for support of the Woolwich Junior Athletics.

2009 appropriation \$5000.00

Ordinances

Article 40 Shall an amendment to the ordinance entitled "Woolwich Shoreland Ordinance" be enacted as follows:

Section 9. Districts and Zoning Map

A. Official Shoreland Zoning Map as updated 05/05/10

(copy of map is on file with the Town Clerk).

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The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meetings.

Given unto our hands this ____ day of April, 2010.

DAVID A. KING, SR.

TODD W. McPHEE

DALE E. CHADBOURNE

LLOYD F. COOMBS, JR.

RITA A. STURTEVANT

Attest:

Jeanne T. Bernard

Clerk of Woolwich, Maine

Municipal Officials 2010

Board of Selectmen:

David A. King, Sr, Chairman	Term Expires:	31 December 2012
60 Birchwood Road, Woolwich, Maine 04579		(207) 442-7642
Dale E. Chadbourne, Vice Chairman	Term Expires:	31 December 2010
18 Thunder Road, Woolwich, Maine 04579		(207) 442-8489
Rita A. Sturtevant	Term Expires:	31 December 2011
239 Dana Mill Road, Woolwich, Maine 04579		(207) 443-5235
Todd W. McPhee	Term Expires:	31 December 2011
371 Montsweag Road, Woolwich, Maine 04579		(207) 442-8815
Lloyd F. Coombs, Jr.	Term Expires:	31 December 2010
8 Brookside Dr, Woolwich, Maine 04579		(207) 443-3570

Town Administrator & Treasurer:

Lynette R. Eastman	
Town Office	(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-7094

Tax Collector & Town Clerk

Jeanne T. Bernard	
Town Office	(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-8723

Deputy Clerk, Deputy Tax Collector

Martha M. Hayward	
Town Office	(207) 442-8859 fax
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-8723

Code Enforcement, Building Inspector, Plumbing Inspector

Bruce Engert	
Town Office	
13 Nequasset Road, Woolwich, Maine 04579	(207) 442-7094

Jack A. Shaw Term Expires: 31 December 2012
911 Old Stage Road, Woolwich, Maine 04579 (207) 443-3932

Geoffrey McCarren
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 443-3589

Terry MacGregor
1497 Middle Road, Dresden, Maine 04342 (207) 737-2093

Jon L. Hentz
36 Webber Road, Georgetown, Maine 04548 (207) 371-2732

Jeanne T. Bernard
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Paul H. Dumdey, M.D.
346 River Road, Woolwich, Maine 04579 (207) 443-3479

Chief Geoffrey McCarren
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 443-3589

Stephen Perrine
Town Office
13 Nequasset Road, Woolwich, Maine 04579 (207) 442-7094

Fish Commissioners:

William D. Potter, Chair	2006-2011
Stanley N. Davis	2004-2009
John D. Chapman	2005-2010
Bruce R. McElman	2007-2012
Raymond E. Robson, Jr.	2008-2013

School Committee:

Charles Durfee District 1	Term Expires: November 2010
Timothy Harkins District 3	Term Expires: November 2011

State Legislature Information:

Senator Seth A. Goodall	Senate District 19
<u>State Address:</u>	<u>Home Address:</u>
Senate Chamber	
3 State House Station	5 Church Street
Augusta, Maine 04333-0003	Richmond, Maine 04357
(207) 287-1515	(207) 737-4797
1-800-423-6900 (sessions only)	email seth@sethgoodall.com

Representative Peter S. Kent	House District 65
House of Representatives	Home Address:
2 State House Station	82 Joseph Mains Rd
Augusta, Maine 04333-0002	Woolwich, Maine 04579
(207) 287-1400 (voice)	(207) 442-9255
(207) 287-4469 (TDD)	email pskentz5@hotmail.com
1-800-423-2900	
RepPeter.Kent@legislature.maine.gov	

Citizen Committee List 2010 - 2011

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Term Expires</u>
<u>Agricultural/Forest Resources Committee</u> --meets 3 rd Wednesday 7:00			
Paul Dumdey	346 River Rd	443-3479	6/30/12
*Clark Granger	191 Phipps Point Rd	442-8759	6/30/12
Joan Jordan	858 Old Stage Road	443-9080	5/1/11
Robert Rollins	738 Middle Road	443-4583	5/1/11
Rosemarie Granger	191 Phipps Point Rd	442-8759	5/1/10
Patrice Hennin	253 Barley Neck Rd	443-1501	5/1/10
Blueberry Beeton	253 Barley Neck Road	522-3328	5/1/10

Board of Appeals--meets as needed

*David Klobberdants	16 Hall Road	386-0079	5/1/10
Gregory Doak	46 Old Stage Road	442-7281	5/1/11
Richard Ruddell	11 Birchwood Road	443-8646	5/1/11
Shannon Welsh	22 Old Station Rd.	442-7539	6/30/12
Arthur Spencer	162 Mountain Rd	380-7759	6/30/12
Vacancy, Assoc.			5/1/10

Board of Comprehensive & Capital Planning--meets as needed

Vacancy - Conservation Commission Representative
 Vacancy - Board of Appeals Representative
 Vacancy - Citizen Representative
 Vacancy - Citizen Representative
 Vacancy - Fire Department Representative
 Vacancy - Planning Board Representative
 Vacancy - School Committee Representative

CABLE TELEVISION COMMITTEE--meets as needed

*Roger Baffer	721 Middle Road	442-7052	6/30/12
David Hayward	21 Brookings Bay Rd.	442-9529	5/1/10
Arlene Whitney	141 Old Stage Road	442-7676	5/1/11
Diane Longley	141 Old Stage Road	443-9489	5/1/10
Vacancy			5/1/11
Carl Miller	9 Miller Street	442-8186	6/30/12

Committee To Preserve Town Records--meets as needed

Dawn Lilly	349 George Wright Rd.	443-3451
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Comprehensive Plan Review Committee--

*Clark Granger	191 Phipps Point Road	442-8759
Paul Dumdey	346 River Road	443-3479
Rosemarie Granger	191 Phipps Point Road	442-8759
Allison Hepler	417 Montsweag Road	442-0754
Joan Jordan	858 Old Stage Road	443-9080
Katherine Wheeler	100 Montsweag Road	443-5712
Patrice Hennin	253 Barley Neck Rd	443-1501

Conservation Commission--meets 3rd Wednesday @ 6:30 PM & with the
Ag/Forestry Committee @ 7:00 PM

Vacancy			5/1/10
C. Douglas Hardy	359 Montsweag Road	443-6467	5/1/10
Betty King	456 Hockomock Road	443-9005	5/1/10
Vacancy			5/1/10
Vacancy			5/1/11
Joan Jordan	858 Old Stage Rd	443-9080	5/1/11
Clark Granger	191 Phipps Point Road	442-8759	6/30/12
Patrice Hennin, Alt	253 Barley Neck Road	443-1501	6/30/12

Fair Hearing Authority--meets as needed

Paul Dumdey	346 River Road	443-3479
Selectman Representative		

Historic Preservation Committee--meets as needed

Two Vacancies		6/30/12
Three Vacancies		5/1/11
Two Vacancies		5/1/10

Interlocal Planning Committee--meets as needed

Richard Ruddell	11 Birchwood Road	443-8646	5/1/11
Vacancy			6/30/12
Vacancy			5/1/10

Nequasset Church Committee--meets as needed

Sylvia Carlton	P.O. Box 482	443-6994
Deborah Locke	201 River Road	443-5684
Todd McPhee	371 Montsweag Road	442-8815
Carlton Reed	200 River Road	443-4381
Raymond Robson	259 Murphy's Corner	443-4541
Christine Hallowell	108 Pushard Road, Dresden	737-2759
Barbara Richards	369 Barley Neck Road	443-2869

Planning Board--meets first Monday of month 7:15 p.m.

*Allen Greene	1035 Old Stage Road	882-6123	5/1/11
Greg Buczkowski	44 Pleasant Cove Drive	443-9035	5/1/11
Allison Hepler	417 Montsweag Road	442-0754	5/1/11
Robert Meade	P.O. Box 201	443-2580	6/30/12
Jason Shaw	918 Old Stage Road	443-3932/442-7120	5/1/10
William Longley, Jr., Alt	PO Box 132	443-5838	5/1/10
William Potter, Alt	185 Barley Neck Rd.	443-9633	6/30/12

Recreation Committee--meets as needed

Todd McPhee, ex-officio		442-7094	
Collette Coombs	8 Brookside Drive	443-3570	5/1/11
Allison Hepler	417 Montsweag Road	442-0754	6/30/12
Eunice Leach	35 Chopps Cross Road	443-3855	6/30/12
Robert Meade	P.O. Box 201	443-2580	5/1/10
Arlene Whitney	141 Old Stage Road	443-9489	5/1/10

Representative To Bath Water District

Michael Sinton	442-7753	11/10
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Road Committee--meets as needed

*David Klobberdians	16 Hall Road	386-0079	5/1/10
Jack Shaw, ex-officio		443-3932	
Robert Meade	P.O. Box 201	443-2580	5/1/11
Warren Skillings, Sr.	32 Baker Drive	443-9512	5/1/11
Arthur Spencer I	62 Mountain Road	841-4275	5/1/10
Vacancy -			6/30/12

Route 1 Corridor Study Committee--meets as needed

Greg Buczkowski	44 Pleasant Cove Drive	443-9035
*David Klobberdants	16 Hall Road	386-0079
Richard McElman, Jr.	P.O. Box 220	443-9781
Todd McPhee	371 Montsweag Road	442-8815
Marilyn Reno	P.O. Box 494	442-8479
Karen Reynolds	P.O. Box 535	443-3641
Norma Scopino	6 Hunnewell Lane	443-2809
Paul Seaman	170 River Road	443-5542
Gregory Siegel	1007 Old Stage Road	882-9386

Septage Committee--meets as needed

Edward MacDonald	P.O. Box 228	443-6353
John McPhail	P.O. Box 217	443-4044
Vacancy		

Shellfish Conservation Committee--meets as needed

Daniel Harrington	274 Dana Mill Road	443-2104	6/30/11
Three Vacancies			6/30/10
One Vacancy			6/30/11
Two Vacancies			6/30/12

Shellfish Regional Committee--meets as needed

Stephen Goodenow	1006 Old Stage Road	882-7985
William Longley, Jr.	P.O. Box 132	443-5838

Solid Waste and Recycling Committee--meets 3rd Tuesday of each month

*Patrick Wright	265 Old Stage Road	443-9278	5/1/10
Terry Hanna	1347 Middle Rd	443-2679	5/1/11
Vacancy			5/1/11
Mary Graham	16 Acadia Shores	443-1532	5/1/10
Joan Jordan	858 Old Stage Rd	443-9080	6/30/12
Arthur Spencer, Alt	162 Mountain Rd	380-7759	6/30/12

Gateway One Town Response Panel--meets as needed

*James Collins	29 Nequasset Pines Road	442-8312
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Representative to Patten Free Library

Linda Hoch

1 Phipps Point Rd

442-7410

* Committee Chairperson

Alt/Assoc Alternate Member

All committees meet at the Woolwich Town Office at 13 Nequasset Road with the exception of the School Committee which meets in the RSU#1 towns on a revolving basis.

Corrections to this list should be forwarded to the Town Administrator at the Town Office email: lreastman@woolwichme.com Phone: (442-7094).

Town of Woolwich 2010 Holiday Schedule

Holidays	Date Observed
New Year's Day	Mon, Jan 1
Martin Luther King, Jr. Day	Mon, Jan 18
Presidents' Day	Mon, Feb 15
Patriot's Day	Mon, Apr 19
Memorial Day	Mon, May 31
Independence Day	Mon, July 5
Labor Day	Mon, Sept 6
Columbus Day	Mon, Oct 11
Veterans' Day	Thurs, Nov 11
Thanksgiving	Thurs, Nov 25/ Fri, Nov 26
Christmas Day	Fri, Dec 24

NOTE: Holidays that fall on Saturday are observed on the preceding Friday, and holidays that fall on Sunday are observed the following Monday.

Board of Assessors' Notice

Assessors' Note:

Maine State Law requires that the Board of Assessors annually give notice in writing to all persons in the municipality liable to taxation to furnish a list of real and personal property, not exempt from taxation, to which they owned on the first day of April (36 M.R.S.A. §706). The declaration form should be filed with the Selectmen's office during the month of April.

Reduced Valuations for Land:

Maine State Law allows reduced valuations for Farm, Forest and Open Space land. Please contact the Selectmen's office for additional information on these programs. Applications must be filed by April 1st.

Property Tax Abatement:

Requests for property tax abatements must be filed in writing within 185 days from the date of commitment. Please call the Selectmen's office at (207) 442-7094 with questions.

Tax Exemptions:

The real property of qualified persons in the following classifications may receive a partial exemption:

1. Veterans who have reached the age of 62 on or before April 1st.
2. Veterans who are 100% disabled and receiving a pension from the United States Government for total disability.
3. Paraplegic Veterans
4. Unremarried widow or minor children of veterans in the above categories. The divorced wife or the remarried widow of a veteran is not eligible.
5. The widowed mother of a deceased eligible veteran and is in receipt of a pension for the service-connected death of her son.
6. A blind person who is legally blind as determined by the Department of Human Services and is a resident of Maine.
7. Maine Homestead Exemption - This program is open to any resident who has owned a home in Maine for twelve months and it is their primary place of residence.

NOTE: All applications must be filed by April 1st. If you currently receive the exemption you do not need to reapply.

Maine Residents Property Tax Program:

The State of Maine has two property tax refund programs - General Property Tax or Rent Refund and Elderly Householders Tax or Rent Refunds. Applications are available online at www.maine.gov/revenue. Applications must be filed between August 1st and June 1st.

Excerpts from “A Citizen’s Guide to Town Meeting”

By Jo Josephson, Staff Writer, Maine Townsman

HOW CAN I PREPARE FOR TOWN MEETING

Most towns publish the warrant in their annual report. Get a copy before the meeting and read it. If you have questions, you may wish to ask them of the selectmen before the meeting. But some of the answers may be found in that section of the annual report that indicates in detail the various spending accounts and how much was spent in the previous year; compare it with what is being requested this year. Also, check as to how much money is in the so-called surplus or undesignated funds account.

DO I HAVE TO KNOW PARLIAMENTARY PROCEDURE TO PARTICIPATE?

NO. That’s why you elected a moderator at the opening of the meeting. The moderator is familiar with parliamentary procedure and is there to keep the meeting moving forward properly until all of the “articles” or items of business have been acted upon. Voters may not talk without being recognized by the moderator. You should direct all of your questions to the moderator. If an item of business is not on the “warrant”, the name given to the list of articles, Town Meeting cannot act on it.

To Approve an Article: It is customary for the moderator to read the article aloud and ask if someone will make a motion on the article; usually someone will respond by saying “I move the article”; the moderator then asks, “Is there a second?” Someone will usually respond, “I second the motion”.

This formality sets the stage for the discussion that follows. The moderator then rereads the motion and calls for a vote. It is best not to make a negative motion, because people get confused when a “yes” vote means “no”. The best approach, if you oppose an article, is to move the article and vote against it.

To Amend an Article: Sometimes, during the discussion, someone will propose a change. For example, in a so-called “open-ended” money article, they may want to increase or decrease the amount of money recommended by the budget committee or selectmen. The amendment must be seconded;

there must also be an opportunity to discuss the amendment before voting on it. If the amendment passes; then the motion, as amended, is voted on. If the amendment does not pass, and there are no further amendments, then the original motion is voted upon.

It should be noted that amendments to so-called “capped” money articles, articles in which the amount of money is contained in the actual wording of the article, are limited: the amount may only be decreased. Also, ordinances may not be amended from the floor; the vote on an ordinance must be up or down with no amendment.

WHAT DO THE FOLLOWING WORDS MEAN?

Amendment. This is technically a secondary motion and must be acted on before the main motion is voted upon. It must be seconded and allow for discussion before it is voted upon.

Annual Meeting. This is the meeting at which municipal officers and other officials are elected. No law requires that the annual municipal budget be voted on at this meeting, although many towns do. A “special” town meeting is any other meeting called by the selectmen.

Annual Report. The annual report must be available at least three days before the annual meeting or the annual budget (business) meeting. It must contain the following: a record of all financial transactions during the past fiscal year, a statement of assets and liabilities, including a list of all delinquent taxpayers and the amount due from each, and portions of the audit.

Audit. An examination of the financial statements of a municipality by a public accountant to see if they fairly reflect the financial conditions of the municipality. State law requires that audits be conducted annually.

“Capped” Money Article vs. Open Ended Money Articles. This is an article in the warrant which states an amount to be raised (“To see if the Town will vote to raise and appropriate the sum of \$10,000.”). Capped articles can only be reduced by amendment. They cannot be increased like open ended articles (“To see what sum the town will vote to raise and appropriate.”).

Excise Tax. There is a motor vehicle excise tax and a watercraft excise tax. They are for the privilege of operating the equipment on public ways.

Home Rule. It is the constitutionally guaranteed right of towns and cities to adopt and amend their charters, choose their form of government, and adopt laws that are not already covered by state law or which state law does not prohibit municipalities from adopting. Home rule is intended to ensure local control.

Mandate. Federal or state laws which require local governments to undertake specific actions or provide specific services. For instance, the requirement that municipalities build salt-sand storage sheds is a mandate that must be paid for with local funds as well as state funds. In 1990, Maine passed a law to require state funding of future mandates.

Ordinance. A law or a regulation enacted by a municipal government, usually targeting a specific subject, as in a dog control ordinance or a parking ordinance, or a zoning ordinance. Most ordinances (less than ten pages) must be posted in a public place at least seven days before Town Meeting. No ordinance may be amended on the floor of town meeting; they may only be voted up or down.

Overdraft. To be avoided! It's when the audit indicates that the amount spent on an item turns out to be greater than that approved by Town Meeting. It is indicated by parentheses () around the amount.

Revenues and Expenditures. Revenue is just a fancy word for incoming monies; most of the money spent by town meeting comes from property taxes; other monies come from excise taxes on vehicles, and from the state in the form of revenue sharing and road assistance. Expenditures is just a fancy word for outgoing monies or on what the money is spent; most of the money is spent on solid waste disposal, roads, and schools.

Surplus. Also known as "undesignated" or "unappropriated" fund balance." It often results from not spending monies that were approved; it also results from getting more revenues than you expected. There is always a tendency to "raid surplus" instead of raising taxes. But surplus is not a savings account; it is an "operating cushion" to be used only in times of emergency, say some. The rule of thumb is to make sure surplus contains at least eight percent of the total operating budget for the town; or an amount equal to one month's operating expenses. The optimum is ten percent. If you do dip into it one year, make sure you build it up again the next year. Only the Town Meeting can authorize the spending of surplus.

Secret Ballot. The clerk prepares these for use at the polling place in secret (Australian) ballot elections, which can be for referendum questions (issues) as well as for candidates. Open town meeting towns become secret ballot towns by a town meeting vote to adopt secret ballot voting at least 90 days before the annual meeting. There are two towns in Maine that act on their entire warrant by secret ballot; most others use secret balloting for large ticket items, like bond issues.

Tax Anticipation Note (TAN). Often referred to as "hired money," it is money borrowed from a bank to run the town while waiting for taxes to be collected. Towns that collect taxes only once a year are the greatest users of

this; towns that have two tax collections a year and therefore an earlier flow of cash into the town coffers, usually do not have to rely on hired money. No Town Meeting vote is required in order to authorize the selectmen to take out a TAN.

Tax Rate. The tax rate determines how much you pay in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” For example, in a town with a tax rate of \$14 per thousand dollars, the owner of a house valued at \$50,000 would pay \$700 ($\$14 \times 50$) in taxes. To determine the tax rate in your town, divide the total valuation of all the properties in your town by the amount needed to pay for the cost of running the town, and supporting the county government and the schools, after you have subtracted non-property tax revenues (excise taxes, revenue sharing, road assistance, etc.) from the total cost. So, for example, a town with \$200,000,000 valuation, expecting to spend \$3,000,000 on town, county and schools, with \$500,000 in non-property tax revenue, needs to raise \$2,500,000 in taxes, which when divided by \$200,000,000, leaves us with a tax rate of .0125 or \$12.50 per thousand dollar of valuation. In this town, the tax on a \$50,000 home would be \$625 ($\$12.50 \times 50$).

To Raise. A vote to raise a sum of money is a vote to get the money through municipal taxation of real and personal property. Typically, the motion is “to raise and appropriate” the money for some stated purpose identified in the article.

To See What Sum. An article that asks “to see what sum” is said to be an open-ended article and signals the need for someone to make a motion to set an amount for the discussion. Often the selectmen and the budget committee recommend on the warrant the amount that they think is in the best interest of the town.

Warrant. The Written notice, signed by at least a majority of the selectmen, which calls a town meeting and lists all the articles or items of business which will be voted on at the meeting. It must be posted in at least one public and conspicuous place in the town at least seven days before the town meeting.

Notes for Voters on Town Meeting Procedure

Rules of procedure, in general. It is important to understand two core concepts. First, rules of procedure are not rules of law. Their purpose is to facilitate the conduct of the meeting, and courts will usually uphold a moderator’s decision and the actions of a meeting unless clear unfairness or error resulting in misunderstanding or confusion has actually affected

the vote. Second, questions about appropriate procedure or the outcome of a vote should be addressed in the meeting itself (see the discussion of “appeal” and “challenge,” below). If questionable decisions or determinations of the vote are not brought to the moderator’s attention and addressed on the spot, a court may decline to review the issue later, even where it would otherwise be appropriate for judicial review.

Distinguishing or Separating Voters and Non-Voters. Please respect any measures in effect for distinguishing or separating voters from non-voters.

Unanimous Consent. To expedite procedure, the moderator may from time to time invite or suggest that the meeting give “unanimous consent” to proceeding in a certain way. Cooperation where you can freely give it will usually save time and avoid unnecessary complication, but if you do not wish to give consent simply call out “Objection” or “I object” when the moderator asks for unanimous consent. The moderator may then suggest or invite a motion and vote on procedure and you will then have the opportunity to speak in opposition to the procedure.

Rules of Debate. Maine law makes three rules: (1) a person may not speak without being recognized by the moderator; (2) everyone shall be silent at the moderator’s command; and (3) a person who is not a town voter may not speak without the consent of two-thirds of the voters present. In addition, the moderator *may* ask that one or more of the following rules be observed, and may invoke others to maintain good order and decorum. Raise your hand or stand, as directed by the moderator, to be recognized, and then state your name and what you would like to do. Stand while speaking unless otherwise directed or authorized by the moderator. Refrain from making negative motions (“I move that Article 16 be defeated”). After a motion has been made and seconded, the moderator will open the floor for discussion. The moderator may call on the Selectmen or other sponsors of an article to speak first on a main motion (a motion to approve an article as printed, for example). Thereafter, the affirmative side speaks. A person who makes a motion is entitled but not required to be the first speaker on the motion and may not vote against the motion but may seek consent to withdraw it. A person seconding a motion may both speak against it and vote against it. Do not make a speech and conclude it with a motion: rather, make the motion and then speak to it after it has been seconded and put to floor debate by the moderator. Address all remarks and all questions to the moderator alone. Remarks must be relevant to the motion. Debate will generally alternate between those in favor and those opposed. No one should address the same

subject more than twice without the express permission of the moderator. The meeting may establish a time limit per speaker per question and an overall time limit on a motion. No one may speak a second time until all who wish to speak a first time have done so. Speak to the issue, not to the person, and do not question motives or speak ill of another. Profanity is out of order. Do not read from any document except the warrant without first obtaining the moderator's consent. Listen attentively, do not whisper in the seats, and do not interrupt a speaker. Take conversation outside, and mute all but emergency workers' cell phones.

Nominations and Elections. No second is required for a nomination, but the moderator may request or require a candidate's consent to run (and if elected to serve), as a safeguard not only against the possibility that a nominee who is present will decide not to accept an office once won, but also as a safeguard against election of an absent person who when notified declines the office.

Written Ballot. State law requires the moderator, selectmen, and school committee members to be elected by written ballot, even if there is only one nominee. On motion and a majority of votes cast, or by unanimous consent, the meeting can determine to require written ballot voting on other offices or on any business or other article on the warrant. Do not fold, and do not allow another to fold, your ballot with another, or they may both be invalidated.

Appeal. A voter who thinks it appropriate to follow a procedure other than one announced by the moderator may seek to be recognized and then move a procedure the voter believes more appropriate.

Method of Voting. These are, in increasing order of certainty (and, for most of the time, required): voice vote, show of hands, rising (or standing) vote, division of the house, and written ballot vote.

Challenge. A voter who thinks the moderator has not correctly determined the outcome of a voice or other vote short of an actual count and who wishes to challenge the moderator's determination should immediately seek to be recognized, and when recognized, say "I doubt it." The moderator will then determine whether at least six other voters agree. If so, the moderator will make the determination more certain by using a designated other method of voting.

Tax Collector's Report

Real Estate and Personal Property Taxes are due on 10/31 and 4/30. The Town of Woolwich operates on a Fiscal Year which is July 1st to June 30th. If you mail your tax payment, please include the Tax Bill stub with your payment or the Account Number (located just over your name).

The office hours for registrations, licenses and all other monetary transactions are still the same: Monday **9-5** - Wednesday **9-6** - Friday **9-3**. We are happy to answer questions for you on Tuesdays and Thursdays, but please understand that we are not set up to do sales transactions on those days. Thank you for your understanding.

You can do it on line! You can register your dog on line. You can register your vehicles/trailers on line. You can get your fishing-hunting licenses on line. You can register your boat, ATV, snowmobile on line!

First time registrations cannot be done on line, however. For a new first-time registration or transfer the **person/people** whose name(s) appear on the title and/or registration need to be present in order to sign the various documents we prepare for you.

For those of you who remember on a Tuesday or a Thursday that your vehicle is unregistered, you are able to go to the website, **www.maine.gov** and re-register your vehicle and you are also able to renew your trailer registrations. Look for the heading "Electronic Services" and then click on vehicle registration.

You are able to purchase your hunting and fishing licenses on-line as well. The website **www.mefishwildlife.com** is the site you need to access for that purpose. You can also re-register your ATVs and snowmobiles. You can also re-register your dogs on-line at the **www.maine.gov** website. You simply have to click on "other or more services".

Please note that we still ***do not accept credit or debit cards*** for your transactions. We accept cash and/or checks gladly.

It is a pleasure to serve you. However, with the rising cost of gasoline, if doing your transactions on line will save you time, mileage and money, we recommend you utilize these services.

Respectfully submitted
JEANNE T. BERNARD
Tax Collector/Town Clerk

United States Senate

Washington, DC

January 14, 2010

Dear Citizens of Woolwich,

In 2009, I began my third term in the United States Senate. I remain deeply honored by the trust the people of Maine have placed in me, and I appreciate this opportunity to report on some highlights of my recent work in the U.S. Senate.

A significant accomplishment came in December when the President signed transportation legislation that includes a provision I authored to create a one-year pilot project to allow trucks weighing up to 100,000 pounds to use federal highways in Maine. This is moving heavy trucks off Maine's secondary roads and out of our downtowns and onto our modern, multi-lane, controlled access highways for one year, during which time a study of the impact on safety, commerce and road wear-and-tear would be conducted. In addition, this change helps to level the economic playing field, as neighboring states already have this exemption.

My appointment in early 2009 to the powerful Appropriations Committee has allowed me to have greater influence on the funding of priorities that are important to Mainers, such as shipbuilding, health care, education, and transportation, while also giving me the ability to continue pressing for the elimination of wasteful spending that exacerbates our federal deficit.

As a member of the Senate Armed Services Committee, I continue to be an advocate for Bath Iron Works, the Portsmouth Naval Shipyard, the Maine Military Authority in Limestone, and the many other defense contractors and institutions in Maine that contribute so much to our national security. In August, I traveled to Iraq and Afghanistan and had the opportunity to meet with many service men and women from Maine. My conversations with them were the most important aspect of my trip to the region. Our troops are brave, dedicated, compassionate, and highly skilled. I will continue to work hard to ensure that they have the support their difficult missions require.

Perhaps the greatest challenge facing our nation continues to be the struggling economy, and among my highest priorities are getting our people back to work and our economy back on track. That is why in early 2009 I joined a bipartisan effort to pass the American Recovery and Reinvestment Act. The bill contains robust infrastructure spending, significant funding for

state aid and education, and tax relief for low- and middle-income families and for small businesses. As a result of this bill, Maine is receiving approximately \$133 million for highway investments, more than \$50 million combined for the Clean Water and Drinking Water State Revolving Funds, and \$70.5 million for weatherization and energy efficiency projects.

Energy policy remains another great challenge: America's reliance on foreign oil harms our economy, our security, and our environment. Meeting the challenge of developing energy alternatives will provide great opportunities for Maine to build an economy for the future, with new industries and thousands of good jobs. This endeavor received a significant boost last October when the U.S. Department of Energy announced an \$8 million grant for deepwater offshore wind research at the University of Maine, and Congress also approved \$5 million I sponsored for the Maine Offshore Wind Initiative at UMaine. This January, the U.S. Department of Commerce announced a \$12.4 million laboratory construction grant for the University of Maine. I strongly advocated for these projects because, with some of the strongest winds in the nation off our coast and some of the best engineers in the field, Maine has great potential as an ideal location for offshore wind projects and can take the lead in the development of clean, renewable, and affordable energy for America. Estimates are that development of five gigawatts of offshore wind in Maine – enough to power more than 1 million homes for a year – could attract \$20 billion of investment to our state and create more than 15,000 green energy jobs that would be sustained over 30 years.

Of course, this past year brought not just successes. A disappointment was the failure of Congress to produce bipartisan health care reform legislation that would contain soaring costs and provide more choices for struggling families and small businesses. I am deeply concerned about the nearly \$500 billion in Medicare cuts included in the bill.

It is fiscally irresponsible to raid Medicare – a program which already has long-term financing problems – to pay for a new entitlement program, particularly at a time when the number of Medicare beneficiaries is on the rise. The bill would saddle Maine's hospitals with some \$800 million in Medicare cuts over the next ten years, and could push one in five hospitals, nursing homes, and home health providers into the red. Ultimately, such cuts could jeopardize access to care for millions of our nation's seniors.

As the Ranking Member of the Senate Homeland Security Committee, I am committed to ensuring that our nation is as safe as possible and that government is better prepared to respond to disasters. The Christmas Day terrorist attempt to detonate explosives on an aircraft reminds us of the dangers we continue to confront. My homeland security priorities include

further strengthening our defenses against terrorism and providing our first responders with the resources they need.

On March 19, 2009, I reached a personal milestone when I cast my 4,000th consecutive roll call vote, continuing a record of participating in every single roll call vote since I first came to the Senate in 1997. I am grateful for the opportunity to serve Woolwich and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Augusta office at 207-622-8414, or visit my website at <http://collins.senate.gov>. May 2010 be a good year for your family, your community, and our state.

Sincerely,
SUSAN M. COLLINS
United States Senator

Congress of the United States

Dear Friends,

It has been an honor serving you in my first year in Congress and working with you to rise to the many challenges of the last year. Though we have been able to make progress in many areas, there is much to be done in the year ahead.

My focus in Washington and in Maine continues to be creating and preserving jobs, and helping our state recover from the worst economic downturn since the Great Depression. Passing the Recovery Act early in 2009 helped prevent a bad economic situation from getting even worse and has helped us lay the groundwork for long-term, sustainable economic growth.

The Recovery Act is investing in Maine's technology and transportation infrastructure, providing job training to thousands of workers, helping us become a clean energy leader and boosting the real estate market. And according to economists, as of the beginning of this year it has created or saved 10,000 jobs in Maine.

In the Brunswick area, Recovery Act funds are boosting economic development by expanding the Downeaster rail line. I've also been working to support the community during the closing of Brunswick Naval Air Station. I continue to urge the Department of Defense to maintain a commissary in the area and passed legislation that would allow the government to transfer the property for community development at little or no cost. The entire region has supported this base for decades and with its closure we need the resources to help transition the community into its next phase.

Despite these successes, we need to do more to get the state back on its feet. Too many Maine families are struggling to make ends meet, too many Mainers are out of work, and too many communities don't have the resources they need.

In Maine, continuing to fight for small businesses will be crucial to creating jobs. Small businesses drive our economy, but the downturn has hit them hard. We have to help them access the capital they need to survive and grow, make sure they have a workforce well-trained for our changing economy, and offer the resources that help good ideas become good businesses.

And work this year will also carry on to give Maine families what they need to prosper: a clean environment, a good education, and access to quality, affordable health care.

I was elected to Congress to serve the people of the First District. If there is ever anything I can do to help you or your community, please feel free to call my office at 774-5019 or visit my website at www.pingree.house.gov.

Looking forward to seeing you in Maine soon.

Respectfully submitted,
CHELLIE PINGREE
Member of Congress



Spring 2010

Dear Woolwich Residents:

It is an honor to serve the people of Woolwich in the Maine Senate. In January, the Legislature returned for the second year of the 124th Legislative Session. According to Maine's Constitution, the second session of each Legislature is reserved for budgetary matters and legislation of an emergency nature. In addition to considering over 160 bills, we must also balance the state budget by bridging a \$438 million revenue gap. Despite financially challenging times, we will continue to position Maine for long-term economic growth.

As you might expect, the global recession has taken its toll on state revenues just as it has on the incomes of families and businesses across Maine. In order to balance the state budget the Legislature must cut spending by \$438 million over the next 18 months. Once these reductions are implemented, the current two year budget will be approximately \$5.4 billion; nearly \$1 billion less than the previous budget and about the same level as in 2004-05. With Health and Human Services and Education accounting for about 80% of all state spending, a majority of the cuts will come from these two areas. The Legislature is working closely with members of the public to craft solutions that minimize the impact of these cuts.

In spite of these challenges there is reason to be optimistic about Maine's future. In the past year the Legislature has made significant progress towards strengthening our economic and energy future by making investments that will facilitate the weatherization of Maine's homes, develop off-shore wind power and attract investment to foster the creation of green jobs. The Mid Coast region is strategically positioned to capitalize on these efforts due to public and private partnerships occurring with the redevelopment of the Brunswick Naval Air Station and regional employers.

Again, it is an honor to be your voice in the State Senate. Please do not hesitate to contact me with questions or comments, or if you need assistance with state government. You can reach me via email at seth@sethgoodall.com or at my home at 207-737-4797.

Sincerely,
SENATOR SETH GOODALL
District 19



State Representative

To the Citizens of the Town of Woolwich,

This year has been a challenge for organizations and municipalities that count on government aid and subsidies for operating expenses—our Maine state budget is approximately \$1.1 billion short. Closest to home are the cuts that Woolwich and all municipalities are experiencing in Municipal Revenue Sharing and General Purpose Aid (GPA) for education. The good news is that federal stimulus monies have lessened the impact and, as of the time of this letter, the States projected shortfall of \$438 million has been lessened by a little over \$100 million. The bad news is that we are not out of the woods yet, federal aid will dry up and national and global economies remain in dire straights. As individuals, families, businesses and governments we need to continue to be financially prudent and thoughtful while celebrating and enjoying friends, families and the many things we have.

My personal priority this term has been to set my sights beyond Maine's present fiscal crisis and on Maine's inevitable recovery. During my door to door campaign in 2008, before our state and national economic crisis, the greatest concern expressed was Maine's continually struggling economy. In the face of the overwhelming needs of the present we must not forget that Maine still needs to grow. I am working with local and state educational institutions, businesses and workforce concerning the incredible opportunities that are uniquely Maine's in the areas of alternative, deep water power generation and composites. As Senator Susan Collins said recently at an Energy summit in Portland, '...this is a game changer for Maine'. I believe this to be true and we must not miss this opportunity.

I have found over these past two years that Maine is represented by what is truly a citizen legislature and, although political differences make good news, most legislation passes without conflict. Mostly, we are not professional politicians. We are teachers, artists, carpenters, lawyers, social workers, mill workers, business owners, men, women and farmers from 23 to 80 years old. We campaign and serve with heartfelt intention while

learning and striving to put aside personal prejudices and opinions when they do not serve the greatest good. It is a real challenge.

I am proud to have served you. I work with virtually no staff and, as I have said to the many of you who have contacted me, I count on my constituents to help keep me informed and bring to my attention those issues that I might otherwise overlook. I thank all of you who have done so and encourage all to follow suit.

Thank you for the opportunity.

Respectfully,
PETER KENT
State Representative



Sagadahoc County Commissioner

Dear Citizens of Woolwich,

It's been a great pleasure to be serving as County Commissioner for the town of Woolwich. I have served a year now and am finding it to be very interesting and have enjoyed meeting some of you already. What I like about working in the county government is that you can actually get things accomplished and see results for local people.

There is a broad range of services provided by the County and the region and it's my job and that of the other two commissioners to be able to connect you to them or help you access them. If you need help in these areas, please don't hesitate to contact me.

During these extremely difficult times we are working very hard to seek ways to provide efficient, affordable regionalized services to all of you. As I have said before, my ability to serve you is only as good as my knowledge of the questions, concerns and ideas of all of you. I invite you to contact me anytime at 443-2843 or at my email address: thebus@suscom-maine.net. It's a pleasure to work for you - the taxpayers of Woolwich.

Respectfully,
CAROL GROSE
County Commissioner - District 2

Code Enforcement Officer / Building Inspector's Report

Calendar Year 2009

New "stick built" home permits totaled 9 for the year, or about 1 per month excluding the winter months. Adding to this number, there were permits issued for 3 double wide and 2 regular mobile homes and 1 modular home for a grand total of 15 new habitable structures with a declared value of \$2,462,775.00. During this same time period, 10 permits for renovations/alterations/additions with a declared cost of \$554,364.00; 7 permits for garages valued at \$427,900.00; 7 barn/shed permits valued at \$300,000.00; and 4 deck/porch/breezeway permits with value of \$18,600.00 were issued. Cumulatively, 43 permits with a total declared value of \$3763,639.00 resulting in building permit fees of \$9,859.00 were issued during 2009. This represents a 9% decrease in permit activity from prior year 2008. This decrease was anticipated, and is quite frankly, less than thought considering the overall economy of the area.

I am pleased to report the one lingering issue mentioned in my last year's report has been resolved with a favorable Court Judgment. The new mandatory State Shoreland Zoning Ordinance adoption date was extended to July 2010. Also the new International Building Code adoption has been delayed due to State administrative issues. Other items of interest include a new law requiring excavation contractors to attend and pass a State soils & erosion control certification program before 2013. There is another certification program required of remodeling/renovation/painting contractors regarding lead contamination in pre 1978 built homes.

In summary, ordinance compliance in Woolwich has markedly improved, and new building activities seem to point to a recovering economy, and a increase in construction projects in our town.

It is with pleasure I serve you, the residents and taxpayers of Woolwich. I am available at your request either through the Town Office or by cell phone; 350-5282. Normal office hours are Tuesdays 11:00 am-4:00 pm and Thursdays 9:00 am-1:00 pm.

Respectfully submitted,
BRUCE ENGERT
CEO/Building Inspector,
Town of Woolwich

Local Plumbing Inspector's Report

Plumbing Permits – Calendar Year 2009

2009, to say the least, was a very unusual year as pertains to plumbing permits issued. I believe this to be due to the abnormally high water table, in turn due to the rainfall. As you know, the rainfall recorded in 2009 broke many previous records.

There were 45 permits issued in total for the year. Of that total, 18 were Internal Permits, and 27 were Subsurface Waste Water Permits. The unusual part of this is, of the 27 permits, only 9 were for new Septic Fields. 16, or 59% were replacement permits and 2 were for expansion of an existing system.

The good news is the majority of the replacement or repaired systems may have negatively impacted the shellfish harvesting areas in Woolwich. Now that they are corrected, we stand a good chance, pending satisfactory water samples, of having The Department of Marine Resources open the clam flats for the harvesting of clams.

2010 is starting slowly, but I am optimistically anticipating an increase in new construction and that will reflect in more new plumbing permits. Hopefully we won't have as much rainfall as last year and that will result in fewer malfunctioning systems needing repair or replacement.

As your Local Plumbing Inspector, I encourage you to call me for any related consultation on relative issues. I am available through the Town Office, or by cell phone-350-5282.

Respectfully submitted,
BRUCE ENGERT
LPI, Town of Woolwich

E-9-1-1 Addressing Officer's Annual Report

E-9-1-1 has slowed down in the number of new house numbers being assigned. There are still a great many things wrong with the system, however. Recently I had to assign some new addresses in a relatively new housing development and I was appalled at the number of houses that you could not read the numbers on the house from the road. **These numbers should be REFLECTIVE. I know our ordinance says “contrast” in color but the home owner has to think of one important question: “IF I NEEDED AN AMBULANCE OR OTHER EMERGENCY VEHICLE TO COME TO MY RESIDENCE, COULD THEY SEE MY HOUSE NUMBER TO ASSURE THEM THAT THEY HAVE COME TO THE RIGHT HOUSE OR ARE THEY GOING TO BE FORCED TO DRIVE AROUND THE NEIGHBORHOOD COSTING ME PRECIOUS TIME IN AN EMERGENCY SITUATION?”**

This year has been a relatively s-l-o-w year as far as E-9-1-1 addressing is concerned. We have one new private road which is identified as Pitch Pine Landing. It should be noted that new homeowners with newly constructed homes do not assign themselves their preferred house numbers. There is a Town Ordinance regarding E-9-1-1, its system, requirements, measuring, etc. We have a measuring scale to follow. Maybe you prefer the number “50” (as an example), but when we measure, our scale indicates that the number has to be “46” and that is what we will assign.

Another issue that has come to light is the fact that more and more people are relying on cell phones rather than land-line phones. Therefore, you are not part of E-9-1-1 based on that simple fact.

When we assign a new house number, it requires that we notify the home owner, Fairpoint, the post office, the Assessing Agent, and the Maine Office of Geographic Information Systems. We have to be sure to update our assessing records and update the E-9-1-1 list and the Voter Registration List.

Martha Hayward is my assistant and has been working with me for about one year and is learning the process.

Respectfully submitted,
JEANNE T. BERNARD

Woolwich Fire Department

2009 was a busy year for us. We responded to 123 calls and issued 313 burn permits. Permits can be acquired at the town office during the week at normal business hours and at the fire department free of charge on Saturday and Sundays from 8 am to 9 am except on holidays.

Firefighters spent 2800 hours in training and responding to calls. Five firefighters attended a firefighter 1 and 2 certification course that took 9 months and 235 hours each to complete. There is one more currently attending this class and any new hires will be expected to attend these classes in the first two years of membership. Out of the 28 firefighters that make up the Woolwich Fire Department, 20 of them have this certification, a huge accomplishment, individually and as a team. We also had special training in large animal rescue due to the number of horse and livestock farms in the area.

We implemented the junior firefighter program into our department. This will allow young men and women, as young as 16, to join our team in educating our community, assisting those in need, enjoying the brotherhood bond, and taking pride in what we do and have.

If there is anyone interested in helping people in need, here is your invitation to come down to the fire department and get your application. There is a need for people in all departments: fire, EMS, and the fire department auxiliary. We have a task for everyone.

The fire department participates with Woolwich Days, a haunted Halloween hayride, Christmas Yule sing, tree lighting, and holds a craft fair in the fire station every year.

Our focus in 2010 is to educate homeowners in how to prevent and extinguish oven/stove or grill fires, carbon monoxide poisoning, generator maintenance (do's and don'ts) and how to get out alive. Remember to change batteries in your smoke and carbon monoxide detectors every time you change the time on your clocks for daylight savings.

The equipment is being maintained to a high standard for your safety and ours. Please feel free to come down to the station and you can see the pride that we take in your equipment and the jobs we do.

We purchased a set of tracks for our Kubota UTV so that we had means to rescue people and animals in all types of terrain. These will especially help us in the winter months with all the snowmobile trails that we have in the area.

We have applied for and received grants that covered the cost of four sets of firefighter turnout gear that equals \$8,000.00. We will continue to pursue future grants even on the federal level as long as they are available.

There have some difficult times for us this year as well with our community with the passing of some of our friends: Crispin Connery, a former selectman; Jeffrey Footer, a former firefighter; and Wayne Saunders, our former fire chief. Our hearts go out to their families and friends.

In the event that the power and telephone service is out for a long period of time, I want the citizens to know that we are here for you. The fire station is manned so that you can come down and get water and a hot shower and a smiling face.

If there is anyone who would like to have their fields burnt in the spring, please contact the fire department @ 443-3589 to be added to our list. This is great training for us in all aspects such as command, communications, team building, and safety, etc.

It's an honor and a privilege to serve as your chief and to work with so many outstanding men and women throughout our community. As the community grows, we need to be neighborly especially when we lose power and telephone service. Let's all take the time to take care of what we have as a community and grow from it.

In closing, I would like to thank the citizens and the selectmen for providing the Woolwich Fire Department with some of the finest equipment to better serve you. It is greatly appreciated and respected. Also I would like to thank the firefighters and officers for their countless hours and dedication. I can't thank you enough for everything that you do but know that I do appreciate and respect every one of you. I would like to thank Woolwich EMS and the Fire Department's Auxiliary for all their support and everything that they do. Most of all I need to thank the families of all public service personnel, it's because of your support and understanding that our job is made a little easier. A lot of our time is spent being away from our families in order to help others in need. BE SAFE!!

Respectfully submitted,
GEOFFREY McCARREN
Fire Chief

Woolwich Emergency Medical Service

2010-2011 Annual Report

Woolwich EMS responded to 203 emergency calls last year. This is a 30% increase over the previous year. Our average response time improved to less than six minutes. The average number of EMTs per call has increased to 2.7.

The department has grown in the past 2 years, improving our ability to serve the residents of our town. The department has recruited, and trained five new EMTs. This growth, combined with adherence to increased federal and state requirements has raised the cost of maintaining a strong EMS program.

Our budget over the past few years has been kept fairly level, and has not kept pace with the Department's growth. The increases requested are primarily for training, payroll, clothing, fuel, and communications equipment.

I want to thank the townspeople for their support and encouragement, the select board for their support and guidance, and our outstanding group of EMTs for the commitment, and level of excellence they maintain every day.

I want to recognize Roger Brawn for seventeen years as director of Woolwich EMS. Roger guided Woolwich EMS from a first responder (first aid) service to a service capable of transporting patients at the Paramedic level. Roger, your dedication inspires all of us to leave it better than we found it. Thank You

Woolwich EMS has a donation account to help us provide additional training equipment and supplies. . Items needed are listed on the last page of the town report. Donations can be designated for specific or non specific purposes. Donations in any amount will be sincerely appreciated and may be sent to the Town Office marked 'EMS Donations'.

Respectfully.
STEPHEN PERRINE
EMS Director

Road Commissioner's Report

Road & Bridge Account –

To say the summer of 2009 was an extremely wet season would be an understatement! The frequent heavy rains/thunderstorms (July 2nd was an especially noteworthy event), kept us quite busy repairing numerous washouts and various eroded areas.

The majority of the funds from this account are used for various, regular maintenance items, which include, but are not limited to: removing fallen trees and limbs during storms, repairing roadside washouts, ditching and stabilization, installing gravel on gravel roads, grading gravel roads, purchase and installation of culverts, removing blockages in culverts, cutting roadside brush and trees, etc.

Tar Account –

Funds from this account are used to purchase and install hot asphalt mix and reclaimed asphalt blend on town roads. Funds are also used to purchase and install cold patch, hot asphalt mix, etc. to make pavement related repairs, such as potholes, culvert crossings and broken pavement edges.

During September 2009, the following paving related improvements were made to town roads:

- Meadow Road – resurfaced the entire road (approximately 2.05 miles), beginning at the railroad crossing, to the intersection of Old Stage Road
- Delano Road – resurfaced the entire road (approximately .90 miles)

Sign Account –

Funds from this account are used for the purchase, installation and maintenance of traffic and street name signs on town roads.

I'm approached every year with the question of why the roads tend to "heave and ho" during late winter/early spring. Frost heaves are the result of inconsistent road bed layers. Our local roads have evolved from the horse and buggy days, to gravel surfaced "dirt" roads, then, ultimately, to the paved roads we have today. The base materials of our roads varies, from poor draining soils (clay, sand, solid ledge, loam), which tend to hold water,

to free draining material (gravel/stone). When the weather turns colder, the road bed freezes from the surface down, allowing the frost to penetrate at different depths, due to the varying road bed materials. Road culverts are usually bedded in free draining material, so the culvert hasn't sunken; the road on each side of the culvert has "heaved". As the weather fluctuates...a warm spell, a cold snap, a big rain...the road thaws unevenly and the road surface will tend to drop sporadically. Road surfaces freeze and thaw based on their exposure to the sun or lack thereof. Unless a drainage culvert is installed below the frost line (minimum 4' depth), the frost will progressively elevate it each year (this occurs frequently with driveway culverts). The only solution to frost heaves is full depth road reconstruction, which would be cost prohibitive. To properly construct and pave one mile of road would cost somewhere in the range of \$500,000 - \$750,000. I'm afraid we'll have to find a way to coexist with this interesting annual occurrence.

We are still in the midst of a difficult economic downturn. I don't know a municipality, business or even most families who haven't been affected... some greatly. Please be assured I am very conscious of how precious every dollar is. We strive to do the best possible job, with the resources we have available.

I enjoy serving as Road Commissioner and embracing all the challenges that come with the position. Your confidence and support are invaluable! Thank you to the residents who call when they notice a problem or a potential problem. I appreciate your assistance...it helps us to respond timely and efficiently. Please call me with any questions, concerns or comments, at 443-3932.

Respectfully submitted,
JACK A. SHAW
Road Commissioner

Annual Report to the Towns of RSU1

January 30, 2010

This is the second annual report to the member towns of the Lower Kennebec Regional School Unit, known as RSU1. The new district is now in its second full year of operation, and the promise of its formation continues to grow. Our children and communities are benefitting from the collaboration and efficiency that it brings, as well as the enrichments of having a larger pool of participants. It is proving our belief that it is truly better to work toward common goals together rather than alone.

This year marked the first time that board members came up for election since its initial formation. Two of the seven positions became open as a part of a regular rotation that will continue each year. Chet Garrison (Dist 4) and Julie Rice (Dist 5) were both re-elected to three year terms. Our congratulations and thanks to both for their service. We hope that there will always be citizens willing to serve the community in this most important endeavor.

As the year before, we are confronted with a most difficult budget situation. Midway through this 2009-10 school year, state subsidy was curtailed nearly \$600,000. At the time of writing, it looks like the district will be able to make up this deficit without reducing staff. However, it is done at great sacrifice to several items, without which we won't be able to do business over the long term. For the next school year, the state projects a reduction of about \$1.6 million for our district.

The district has already achieved savings in many areas, and without consolidation, the individual towns would have faced even more severe cuts. Our central office operates at the lowest per pupil cost in the state. We have a (slightly) higher than average teacher to student ratio, meaning we are not over staffed and our class sizes are not out of line with the norm. We have made energy improvements which save both money and the environment. However, with nearly 80% of our budget involved in personnel, it will be difficult to close budget gaps without looking in that direction. It is the goal of the board to maintain as much of our program and staff as can humanly be done, as that is the true core of education.

The Woolwich school building project is on track. This will be the last year of the "old" school, as after the last day of school in June, it will become a construction site. The gym and rear classroom wing will remain,

but you won't be able to recognize them when all the new school is built around. While the building is going on, Woolwich students will settle in for a two year stay in their "new" school, the Huse building in Bath. It will be an exciting day in September, 2012, for the town and district when the new Woolwich Central School opens.

It is hard to mention in a short space all that goes on in the course of a year in our schools, but we urge anyone to feel free to contact the board with your comments and questions. Our meetings rotate among all the schools and Arrowsic, and are rebroadcast on BCTV Ch14. Information is also on our website: www.rsu1.org. Education is a community effort, and as always, thanks go to the community for its support.

Respectfully submitted,
CHARLES DURFEE, Chair
JULIE RICE, Vice Chair
FRANCIE TOLAN
DAVID BARBER
CHET GARRISON
BETSY VARIAN
TIM HARKINS

Superintendent's Report

18 February 2010

Dear Woolwich Citizens,

We all care about making sure our children get the very best education as they face challenges in this century that most of us cannot even begin to embrace. Yet, our economic times are testing the very foundation of our schools and how we do business. For years, in partnership with this community, we have invested tremendous time and money to create great schools for our kids. As we move forward, we want to protect that investment.

We are facing huge cuts in state subsidy that will result in reducing some programs and teachers. There is no way the taxpayers of Woolwich can absorb huge tax increases to compensate for loss of state moneys. We will be working very hard, very diligently to stay focused on our passion for excellence as we scale back spending.

All of this comes in the midst of tremendous positive energy for Woolwich. Soon, you will be seeing the demolition of most of the school making way for a new state of the art facility to open in September 2012. We are moving our staff and children to Huse School and the place will be bright and shiny when they arrive in the fall of 2010.

Our school has met or exceeded state standards in recent testing. That is good news. We are in our second year of Expeditionary Learning, an educational platform for students that combines classroom learning with real life, community based applications. This is very exciting for our students and staff and it will make a huge difference as we move forward.

As I write this letter, I can only express how proud I am of Woolwich Central School and the continued great education they receive when they enter Morse High School. At Morse, we have the most AP classes of any school in the area and have given great support to those kids who traditionally fall through the cracks. Our Morse graduates clearly leave ready to enter the world of work or college and I don't think we could ask for more.

Thank you, the citizens of Woolwich as we continue to be partners, truly creating pathways of success to the future of each and every youth.

Sincerely,
WILLIAM C. SHUTTLEWORTH
Superintendent

Administrator's Report

Hello Citizens of Woolwich:

It's getting to be that time of year again.....Town Meeting Time!! I know I sound like a broken record, however it can't be said enough. **Please come to Town Meeting.** It would be very nice to see a good turn out at the Town Meeting at 6:00 PM on the 5th of May. We have upwards of 2000 registered voters in Woolwich but very few, comparatively, show up at town meeting. This is your opportunity as a taxpayer of this town to have a say about how your tax dollars are going to be spent. This year we have pared over \$33,000.00 from the Town budget in spite of a \$9,000.00 increase in the EMS budget line, a \$5,700.00 increase in the Fire Department budget and \$10,000.00 increase for repair of town culverts. The Town employees will not be receiving raises this year.

The State of Maine is in a financial crisis and it would seem that the towns, cities and schools of Maine are taking a hit on the chin for it. The State is cutting back on the amount of Revenue Sharing, URIP, Tree Growth and General Purpose Aid that the towns and schools have traditionally received. We have to exempt 100% of the value of new personal property that is qualifying BETE equipment, but the town will only be reimbursed for 80% of its value this year. Many departments of the State of Maine government have shifted the cost of printing forms, licenses, applications, rule books and manuals onto the towns and citizens. Excise tax revenues were down over \$20,000.00 last year. I have filled out many surveys from Maine Municipal and the State, all asking "how will your town deal with the reduction in revenues from the State of Maine?" The answer is always the same.... **raise taxes or cut services.** Well voters, Town Meeting is the place where this is decided! Come, ask questions and discuss the necessity of certain budget items. This is your time and it directly involves your taxes.

We also are required to stay within the LD1 tax spending cap or vote at Town meeting to exceed the cap. We have to do this because as convoluted as the calculation for LD1 is, it doesn't take into consideration that we use surplus (undesignated fund balance) to reduce the tax commitment. We have been fortunate in past years to have enough surplus funds to help us keep the mil rate from increasing. As a matter of fact the mil rate has decreased for the last two years in a row. I am afraid we will not be that lucky this year. The Town and the RSU will realize reductions in State revenues for the next

fiscal year and there wasn't much in the way of new construction in town to offset the loss.

The warrant articles presented to you in this book total \$1,392,547.00. That is \$33,087.00 less than last year.

See you at Town meeting!!

Respectfully,

LYNETTE R. EASTMAN

Town Administrator/Treasurer

Town Clerk's Report 2009

Vital Statistics Records

2008 Births = 18 2009 Births = 34
 2008 Marriages = 20 2009 Marriages = 22
 2008 Deaths = 10 2009 Deaths = 20

Dog Licenses

Neutered 192
 Non-Altered 33
 Kennels 1

The Town of Woolwich has a new Animal Control Officer. Her name is Terry MacGregor. Her telephone number is 737-2093. She is also the ACO for the Town of Dresden and works in a veterinarian's office.

Shellfish Licenses

Resident Commercial	(2008 sold 9)	2009 sold 3
Non-Resident Commercial	(2008 sold 1)	2009 sold 1
Resident Recreational	(2008 sold 3)	2009 sold 0
Non-Resident Recreational	(2008 sold 2)	2009 sold 0

VOTER TURN OUT AT ELECTIONS

June Primary 2008 1,706
 Nov. Presidential 2008 1,934
 (which represents a 75% turnout)
 Nov. 2009 Referendum/Local 1,586

(There were 304 Absentee Ballots. These numbers are increasing tremendously every year/election. We had 95 new voter registrations. The voter turnout = 63%)

UNLICENSED DOG REPORT

Alexander, Richard	Hall, Arthur
Allison, Lillie	Hamilton, Monia
Arsenault, Barry & Vicki	Hanna/Waller, Leilani
Bailey, Shannon	Hanning, Kathleen
Baker, Sophie & Kelley (2)	Hanson, John & Stephanie
Beaudoin, Victoria	Harper, Cathy
Belanger, Rosanne	Harper, Mark & Debbie (2)

Botting, Josh	Harvard, Paula
Brackett, John	Harvey, Victoria & Gary
Brooker, Janice	Hebert, Brian & Trisha
Brown, Dan & Diane (2)	Hennin, Raoul & Vicki
Brown, James	Hibbl, Todd
Bryan, Andrew	Hill, Robin (2)
Buczowski, Gregg & Robin	Holbrook, Tom
Burgess, Ames	James, James & Erika
Burne, John & Katherine (2)	Jarvis, Elizabeth (2)
Busier, Carol	Brandi, John
Cahill, Brandon & Kristen	Johnson, Michael
Carlton, Richard	Johnston, Chris & Jenny
Chadbourne, Adam	Kelley, Jean
Creamer, Terry	Kirkwood, Melissa & Walter (3)
Cressey, Marion	Lamson, Robyn
Crockett, Chelsea	Leonard, Laura & James
Cromwell, Sara	Leonard, Lindsey (2)
Croxford, Kandy	Leonard, Margaret
Crutchfield, Travis	Lozier, Melissa (2)
Cummings, Pamela	Lund, Kristen
Curran, Brenda	McCarren, Dorothy (2)
Daggett, Susan	McClenahan, Wendy
Davis, Thomas	Mesplay, Todd
Day, Elaine	Moniz, Josh
Delan, Molly	Morin, Rok (2)
Delano, Darren & Andrea (3)	Morton, Bonnie (2)
Delano, Richard	Newbury, Tammy
Dickson, Rachel	Nguyen, Deborah
Doughty, Robert & Christine	Ouimette, Debra
Dunning, Carol	Page, Susan (2)
Dunning, Michael (2)	Parsons, Mike & Kim
Eastman, Cathy (2)	Peavey, Jennifer
Field, Michael & Melissa	Pelkey, Randy (3)
Flood, William & Brenda	Phillips, Kristina
Footer, Amy (2)	Pletts, Nicholas & Melissa
Frasier, Dawn	Plummer, Amanda
Freeman, Steven & Nicole	Presby, Laurayne
Gagnon, Rick	Race, Brian
Given, Clifford	Richard, Matthew
Glancy, Meghan	Riley, Susan (2)

Gordon, Pamela	Ritch-Smith, Willy
Gregg, Walter & Baxter, Melinda	Rogers, Joseph
Grijalva, Deborah	Rogers, Sheila
Grindle, Anthony	Ryan, Michael & Lorna
Gustafson, Michael	Saunders, Linda
Scott, Brent	Sewall, Edward & Kelly
Silvestri, Jamie	Skinner, Sara
Soule, Vicky & Mark	Start, Paul
Stilphen, Mary (2)	Strout, Lee & Malinda
Suter, Rebecca & Micke	Terranova, Jill
Tomlins, Shelby	Toothaker, Lawrence
Trask, Jackie	Verstreken, Jennifer
Voorhees, Ann (2)	Wallace, David
Wallace, Elisha J	Warner, John & Linda
White, Caitlyn	White, Mark
Willard, Kseenia	Wright, Patrick

Pretty generally people have “more reasons than you can shake a stick at” as to why they don’t register their dogs. We have heard every one of them. However, the bottom line is that it is a State Law. We cannot “pick and choose” what laws we will abide by. The Town receives the necessary items to register dogs as of October 15th. We put a little note within the Property Tax Bill reminding everyone to register their dogs. When we end up with 300 or more dogs still not registered by December 31st, we send out a reminder that dogs MUST be registered by January 31st. The state has supplied us with little “reminder” stickers to give to people to put on their calendars. Some town clerks suggest to the residents to think of it as a Christmas present for the dog every year. How many people purchase Hunting and Fishing Licenses as Christmas presents? If you choose to ignore this responsibility and you get summonsed and you choose to ignore that as well; you could have your driver’s license suspended. All this for the sake of not registering your dog at a cost of \$6.00 or \$11.00? Does it make sense? Is it worth it?

Maybe your dog passed away. If you don’t tell us that, we have no way of knowing. Maybe the owners have moved away. Again, we don’t know that. If you are a neighbor and see someone’s name listed here and know the owners have moved, please give us a call and we will remove the dog and its owners from our records. Thank you.

Births - 01/01/2009 to 12/31/2009**There were a total of 34 Births****NAME****BORN**

Adam Matthew Ackley	June 23, 2009
Jackson Reid Ambrose	June 26, 2009
Kyle Alston Bowler	December 21, 2009
Pharell Benjamin Curtis	July 3, 2009
Maya True Delano	March 20, 2009
Eliana Grace Follett	Dec. 8, 2009
Lily Evans Forrester	May 31, 2009
Oscar Jameson Gallant	January 7, 2009
Max Michael Goodenow	September 27, 2009
Katelynn Marie Grivois	April 19, 2009
Avery Lynn Grover	January 7, 2009
Levi Kenneth Gustafson	March 31, 2009
Madison Nevaeh Harris	May 18, 2009
Abigail Jean Hedderly	April 16, 2009
Christiana Brooke Jarvis	March 18, 2009
Seth Gameson LeBourdais	September 19, 2009
Meredith Eve McWalter	February 19, 2009
Harper Kellen Minihan	August 13, 2009
Alan James Mitchell	February 20, 2009
Jake Patrick Moody	March 30, 2009
Rylan Ernest Aaron Moore	July 16, 2009
Kegan Garrett Phillips	March 24, 2009
Clay Daniel Plummer	August 18, 2009
Isla Rosemary Polizotto	April 26, 2009
Chloe Marie Ponziani	April 27, 2009
Cash Abel Rowe	June 30, 2009
Wesley Benito Salazar	October 8, 2009
Claire Alice Smith	August 6, 2009
Ella Marie Sullivan	July 19, 2009
Valerie Ann Swenson	October 11, 2009
Madison Ann Temple	May 7, 2009
Ashlyn Marie Thibeault	June 8, 2009
Brooklyn Elizabeth Wilhelm	May 8, 2009
Mya Frances Wright	March 30, 2009

Deaths - 01/01/2009 to 12/31/2009
There were a total of 21 Deaths

IN MEMORY OF

Winifred Albis	August 27, 2009
William V. Andersen	November 05, 2009
Kurt Carl Benson	December 24, 2009
Arnold L. Brewer	March 19, 2009
Barbara E. Carlisle	August 13, 2009
Crispin Harriman Connery	December 23, 2009
Linda Ann Cooper	September 11, 2009
Harold V. Davis	May 8, 2009
Albert James Gray	October 7, 2009
Hollis L. Leeman	July 20, 2009
Betty L. Lewis	September 10, 2009
Marjorie Louise MacDonald	February 28, 2009
Corenne E. McCobb	February 07, 2009
Stanley E Merry	August 15, 2009
Emily E. Pinkham	February 8, 2009
Wayne A. Saunders	June 5, 2009
Wallace Jasper Sheldon	January 13, 2009
Natalie C. Shove	November 8, 2009
Walter Frederic Thomas	September 24, 2009
Blaine O. Tyner	February 09, 2009
Nona R Van Horn	May 26, 2009

Marriages - 01/01/2009 to 12/31/2009
There were a total of 22 Marriages

MARRIED

March 20, 2009
 January 27, 2009
 January 30, 2009
 January 31, 2009
 April 03, 2009
 April 06, 2009
 May 17, 2009
 June 13, 2009
 June 27, 2009
 June 27, 2009
 July 26, 2009

 July 30, 2009
 August 01, 2009
 August 19, 2009

 August 21, 2009
 August 23, 2009

 August 29, 2009
 September 05, 2009
 September 09, 2009

 October 03, 2009

 October 30, 2009

 November 07, 2009

NAMES

Gary Arthur Jacobs & Lynne Ann Thompson
 Robert Edward McCarren & Angela Marie Lucas
 Richard Allen Priest & Elva Laurena Giovanni
 John Burke Wright & Loren Mitchell
 Steven Salazar & Jessica Lynn Lamoreau
 Jason Alan Ritenour & Amanda Sue Dowdy
 John Henry Reed & Nannette Annastacia Stueck
 William Owen Ambrose & Christina Diane Reid
 Robert Seavey Martin & Carolyn Cossart
 Ryan Joseph Gilliam & Bethanie Marie Cruz
 Jasper Phineas Webb &
 Anna Vladimirovna Lankina
 Peter Hugh Applebee & Amy Blair Miller
 Jeremiah Leigh Jewell & Dawn Marie Allard
 Brandon Taylor-Woodrow Campbell &
 Tabatha Ann Grover
 Nathaniel Allen Harvey & Sherri Lynn Sylvain
 Jacob David Williams &
 Danielle Elizabeth Namer
 Steven Wayne Freeman & Nicole Dawn Holman
 Greg Thomas Ryan & Leann Dean Lolar
 Jonathan Andrew Zagorodney &
 April Marie McDaniel
 Tobias Mark Gabranski &
 Heather Belinda Nelson-Krausse
 Gregory Michael Goodenow &
 Katie Diane Moody
 Dana Loring Edgerly & Pamela Jean Warring

Selectboard Chairman's Report

As of the writing of this report, it looks likely that the town will lose about 28% of all the revenue we receive from the State of Maine. With that in mind the selectmen have tried to craft a budget with as few increases as possible. The board has no control over the County budget or the RSU1 budget. We effectively get a bill from each of them.

We are asking you to allow us to take the reimbursement from RSU#1 for start-up costs and use it for necessary repairs to the municipal properties. This money could be used for a one time reduction in the mil rate but we would then have to raise money for the repairs. If we appropriate the money that we already have it will not negatively affect the mil rate, but will pay dividends back to us in energy savings for years to come.

Please come to the town meeting and exercise your right to vote on all the warrant articles.

We meet the first and third Monday each month and would encourage you to come and participate in the process of running the Town.

Respectively submitted,
DAVID A. KING SR.

Comprehensive Plan Review Committee

The Comprehensive Plan Review Committee completed work on an updated Comprehensive Plan for Woolwich during the spring of 2009. The updated plan was presented to the public at a hearing on April 2 and was adopted at Woolwich Town Meeting on May 6th. The Committee plans to continue to meet as needed to oversee implementation of this plan.

Respectfully submitted,
CLARK A. GRANGER, Chair

2008/2009 Shellfish Warden's Report

Over the past year all of our clam flats have been closed due to poor water quality resulting from pollution. The town is very close to meeting the Department of Marine Resources Sanitary Survey Requirements and at that time we will be able to start accelerated water sampling as the second step in opening our flats. The town needs volunteers to become trained in and take these water samples. If you are interested, please contact your town office.

Prior to harvesting any shellfish in Woolwich, an individual must first obtain a shellfish license from the town office. At that time they should ask to look at the "Repeal and Promulgation Regulations" which will show all the clam-flats that are closed due to pollution, Rainfall (Maine Coast Flood), and Red Tide (Paralytic Shellfish Poisoning). For the most up to date status of any flat, visit the Maine Department of Marine Resources (DMR) Public Health Division Water Quality Program standard operation procedure:

http://maine.gov/dmr/tm/public_health/shellfishgrowingarea.htm.

Also be aware that the town may have a conservation closure in effect on flats where seed clams are growing to maturity. Prior to digging, contact the town office by calling 442-7094 or the shellfish warden, Jon Hentz at 371-2732 for the most up to date information. Openings and closings are subject to change without warning. By following this procedure one can be absolutely sure the flats you intend to dig on are open. The warden makes every effort to post closure signs at the boat launch ramps in the surrounding towns and major points of access to some of the flats. However, never trust the absence of a sign. They can be, and in many cases are, vandalized or damaged. The only postings you can completely trust is the one located at the town office or the one on the DMR web site.

Please remember that if you use someone else's property to get to the clam flats, you must first obtain permission from the owner.

Red Tide Hotline number is 1-800-232-4733.

Respectfully submitted,
JON L. HENTZ
Woolwich Municipal
Shellfish Conservation Warden

Woolwich Conservation Commission Annual Report for 2009

In 2009 Conservation Commission members attended trainings on vernal pool mapping, monitoring and protection, farmland protection, community forests, environmental education, low impact development, relationships between housing and land use planning, and invasive species identification and control.

In accordance with our objective of working more closely with other town committees, we participated in the work of updating the Comprehensive Plan and, along with representatives of the Shellfish Committee, participated in a meeting concerned with an initiative to clean up the clam flats. We participated with the Nequasset Stakeholders in a canoe survey of the condition of the shoreline of Nequasset Lake and Nequasset Stream. We have been regularly represented at Planning Board meetings and sat in on the Shoreland Zoning Ordinance discussions. We are meeting now with the AgAgricultural and Forestry Committee on developing an Open Space Plan for Woolwich.

At the request of the Selectboard we have been working on revising and updating our By Laws. We have made a brief presentation to the Planning Board of the Conservation Blueprint material that is the fruit of two years labor by the Sagadahoc Region Rural Resources Inventory Initiative group, in which we are participating. The Conservation Blueprint is a tool that can be used by municipal officers for planning purposes. We hope to make a fuller presentation to the Selectboard and Planning Board at a workshop this spring.

We now have a page on the new Woolwich website. Plans for this page might include such information as a write-up for landowners on all the various options for doing conservation sales: selling an easement, selling development rights (transfers of development rights, or TDLs) actually selling some land (conservation appraisals, the most beneficial methods of structuring the financing, etc.) We would welcome some feedback on what kind of information would be most helpful. We could do surveys and polls. We could publicize volunteer opportunities, publish a newsletter. An opinion page? Maps? A blog? Please let us know how we can best be of service to you.

Agricultural/Forest Resources Committee

The Agricultural/Forest Resources Committee has met monthly since May to begin implementing its portion of the Town's Updated Comprehensive Plan. Protection of Woolwich's critical natural resources is a major component of the Plan, and the Ag/Forestry Committee has concentrated efforts to accomplish this through public education. We sponsored a bus tour to the Nequasset Lake watershed as part of the Woolwich Days celebration to demonstrate how citizens could better manage their land to protect water quality. Speakers on that tour explained such items as responsible timber harvesting practices in watersheds, woods road construction to divert water from roads to reduce soil erosion, and the importance of species diversity in the forest. Other public outreach has involved invasive species and how to recognize exotic pests which may cause serious damage to Woolwich forests.

We have been working jointly with the Woolwich Conservation Commission to develop an open space plan for Woolwich, with the Sagadahoc Region Rural Resource Initiative in an effort to provide agricultural input to that group, and with the Kennebec Estuary Coalition to assure that farming practices in Woolwich are compatible with the protection of the marine shellfish resource. We have also been planning a historical tour of Woolwich farms, an event expected to be part of this summer's Woolwich Days celebration.

Respectfully submitted,
CLARK A. GRANGER, Chair

Woolwich Planning Board 2009-2010 Report

The Planning Board has seen a steady amount of work brought before it but there is a noticeable decline. Only one subdivision was submitted and approved during this reporting period. RSU 1 submitted a Site Plan for the new school to the board which was accepted after review and comment including a public hearing.

The updated Shoreland ordinance that we worked on during the previous year and a half was presented to the Town at the May 2009 Town Meeting and approved. It was then sent to the State and received their concurrence. The next step, which we have been working on, is the review and Town approval of the State updated Shoreland map for Woolwich. The Board plans to conduct a Public Hearing on the map and present it to the Town at the May 2010 Town meeting.

The Board also brought a warrant to the Town at the May 2009 Town Meeting that would have relaxed the Shoreland setback from 250 feet to 75 for several property owners bordering the Kennebec River. This was turned down by the voters.

The Planning Board meets the first Monday of each month at 7:15 PM and the public is always welcome.

We would like to thank the Selectboard, Town Administrative Assistant Lynette Eastman, Road Commissioner Jack Shaw, Fire Chief Geoff McCarren, and Codes Enforcement Officer Bruce Engert for their assistance and support during the year.

Respectfully submitted,
ALLEN J. GREENE
Planning Board Chairman

The Woolwich Historical Society

PO Box 98
Woolwich ME 04579

whs@gwi.net
and on the Town web site

The 2008-2009 year was very special for members and friends of the WHS as we celebrated our Town's 250th birthday. As I shared with everyone at the final event:

"... it has been a privilege and joy to be alive and able to participate in these celebration events! A reminder to us all - history is what happened 250 (and more) years ago. It is also what happened 5 MINUTES ago! And the way we know (what happened) is by WRITTEN records. With so much of the writing today being done electronically, it is possible that future historians will have much less available information to work with! Already, the 5 1/4 inch floppy disks on which the History of Woolwich book was recorded only 15 years ago are unreadable! Please PRINT OUT your special letters and print important photos for future generations to enjoy! Or - hand write letters! Even penmanship is fun to look at! You are part of Woolwich's history - enjoy the journey!"

I do hope that YOU took advantage of - and enjoyed - the events you attended! Our 2010 Calendar features people involved in those events & is available at the Town Office, as is the 2009 ornament featuring the Town Seal. On another note - 2009 was a special year for the Society as we honored some special people with Distinguished Service awards. In November it was Betty Doak ... and in December, Bob & Avis Meade. Those 3, plus MANY others,have kept the WHS alive and well! Another very special happening was the publication of Connie Wills' book The Founding Fathers of Woolwich Maine and Their Families. It has been very well received and can be obtained from Connie, or you can contact me.

Looking ahead - we plan to have the Museum open on Wed. from 10-2 and Sunday 12-4 again this year - subject to availability of staffing. If you would like to volunteer, please let me know! Woolwich Day activities(especially the yard sale) also need many hands. A major financial need has arisen because the History of Woolwich book is now out of print and we are looking into what it will take to reprint it. There was no annual appeal last year - but this year's will focus on that need.

THANK YOU for your interest and support! If you have questions or suggestions, please talk with any member of the Board. We appreciate you

and invite you to visit the Museum this summer - and be involved in any way which works for you! We are Woolwich's history!

Joyfully!
DEBBIE LOCKE, President
443-5684/joyful@gwi.net

Kyle Beeton, Collette Coombs, Tammy Given (Treas.), Sherry Goodkowski, Amy Hennin, Allison Hepler (Sec.), Debbie Locke (Pres.), Todd McPhee (VP), Rebecca Roche, Vince Shatto, Jason Shaw

Woolwich's 250 Committee Report

A wide variety of events have taken place over the past year.

January 31, 2009 – Winter Family Festival

About 300 children and adults joined in this fun event. Outdoor activities included snowshoe races, and sliding on a specially designed course. A variety of games and activities were held inside the Fire Station where refreshments were served.

February 15, 2009 – Fishing Derby

The Nequasset Trail Breakers Snow Club sponsored this event. Over 200 people participated in the free fish day at Nequasset Lake.

April 18, 2009 – Founding Fathers

The 38 men who signed a petition on May 30, 1759 to incorporate the Town of Woolwich were remembered. Information researched by Connie Wills was presented. Copies of her book are available from the Historical Society.

May 2009 – Alewives Run

An informational Kiosk was developed to help visitors to the harvesting site better understand the process.

May 6, 2009 – Annual Town Meeting

This year marked the 100th Anniversary of the Boston Post Cane. Woolwich presented its cane to 94-year-old Gerry Creamer.

May 25, 2009 – Memorial Day Service

The 107th Annual Woolwich Memorial Day remembrance was held at the Woolwich-Wiscasset Baptist Church. As part of this service the new Veteran's Memorial Bench, at the Veteran's Memorial was dedicated.

May 26-29, 2009 – Community Week – Woolwich Central School

Students participated in an old-fashioned field day, learning how wool is spun, pottery is made and playing games played by their great grandparents. They also heard first hand what it was like to attend school in the 1940's and '50's.

June 13, 2009 – The Carters of Woolwich, Maine

At the Old Day's Ferry one-room schoolhouse, Avis Carter Gebert, read from her recently published book.

June 15, 2009 – Select Board Meeting

The Woolwich Select Board and others dressed in 18th century costumes, complete with the weapons of the time.

June 18, 2009 – Talent Show

For over two and a half hours folks enjoyed being entertained by Woolwich Central School students, former students, Woolwich residents and teachers.

June 27, 2009 – Open Garden Tour

Fifteen Woolwich gardens were opened for tours.

July 4, 2009 – Bath Heritage Day Parade

The Town's 250th float won the "*Fred Pecci Flying Freddie Award*" for the best float in the parade.

July 5, 2009 – Woolwich Invitational Antique Car Show

The Maine Obsolete Auto League personnel sponsored this event. Over forty-five cars were on display.

July 18, 2009 – Woolwich Hidden Treasures – 2009 Tour

Sponsored by the Woolwich Historical Society, which identified 18 sites.

August 1 & 2, 2009 – Woolwich Days

The two-day event included games for the children, basket weaving, a quilt display, craft and food vendors, yard sale, a Woman's Triathlon, a silent auction, a Farmers' Olympics, road races and chicken BBQ. Jack Ladd had the honor of lighting the fuse for the first volley of fireworks.

August 15 & 16, 2009 – Pow Wow

The sound of rhythmic drumming filled the air in Nequasset Park as bald eagles soared above, when the METIS Tribal Society of Maine and other Indian Tribal representatives gathered.

September 12, 2009 – New England States Veteran Fireman's League Muster

Ten hand tubs from Massachusetts, New Hampshire, Connecticut and Maine participated.

September 19, 2009 – Grange Program

Edna Lord and Margaret Gardiner, two members of the Woolwich Grange, received State and National recognition for 70 and 80 years of membership.

October 17, 2009 – 250th Ending Celebration

A special Post Office stamp cancellation was offered. Folks gathered under the "Big-Top" for the final program. Included was a review of the last year, how we got our Town seal, thoughts about history and a look ahead. Speakers included Todd McPhee, Chairman on the Board of Selectmen, Peter Kent, Maine House of Representative, Jennifer Duddy, Representative from Susan Collins. Letters of congratulation

were read from Senator Olympia Snow and Seth Goodall, State Senate District 19. Following a cookout a time capsule was buried in front of the Town Office.

Your 250th Committee would like to thank everyone for all their hard work on the various events and YOU for your participation. We hope you had as fun much attending these events as we had planning them.

Memorial Committee Report

This past year the Memorial Committee has been able to rejuvenate both sides of the area designated as the Memorial Park along with the parking area just south of Miller Road. This included trimming of shrubs, weeding and re-barking the slopes. There is still a need to control the invasion of poison ivy in some areas and upgrade the rock drainage on both sides of the road.

In 2007 the Committee applied to the Cole Family Museum in Bangor for a granite bench to be placed in front of the monument. This past year, with the help of Shaw's Construction, the bench arrived and was put in place.

This year the Committee will, as soon as weather permits, rejuvenate the area and will be updating names on the monument again. If there are any veterans who feel their names should be engraved on the monument they only need to drop off a copy of their DD214 at the town office. If eligible, the name will appear. This must be done prior to Memorial Day.

This year the committee is not asking for any new funds. We are requesting that those funds, which are remaining at the end of the fiscal year, be rolled over for this year's use. Since this is a tight budgetary year, with volunteer help and the above funds, we should be able to keep this area a show case of the town.

Respectfully submitted,
Woolwich Monument Committee



*Pictures of the Coles Bench,
courtesy of Lynette Eastman*



Local Health Officer's Report

Much of the focus this year has been dealing with the unknowns of the Pan Flu. The many communications from the Maine CDC were very helpful in keeping me informed of its progress and severity. Also, I have attended a number of workshops sponsored by the Maine CDC and the Emergency Medical Agency dealing with community health topics and the Pan Flu.

To keep me updated on the numerous public health issues impacting the town, I have attended the bi-monthly Sagadahoc local health officers' meetings. I'm now also a board member of the Sagadahoc Board of Health. This likewise has been helpful in keeping me abreast of the public health problems in Woolwich and in the surrounding towns .

The kiosk in the town office with pamphlets pertaining to various health issues has been maintained and updated seasonally.

I am always encouraging townspeople, especially shut-ins, to complete the "File of Life" document which is very helpful in their medical care in event of disaster. It would also be very helpful if all shut-ins or their caretakers would list them with the local EMS personnel at the fire station and town office in event of major disasters. Having a supply of enough food and other needed items for three or four days as recommended by "Go-Bag" literature is a must. Be in touch with me or the town office for more information in this regard.

The year ended with 2 flu clinics put on by Chans to provide townspeople the opportunity to be vaccinated for both the seasonal and swine flu.

Respectfully submitted,
PAUL DUMDEY
Health Officer

2009 Fish Commissioners Report

The Department of Marine Resources has established strict requirements to protect the alewives fisheries along the Maine coast. The 2009 Woolwich fishing rights agreement, which conveys these requirements, was awarded to Herbert Lilly, Jr. after a competitive bid. This year's harvest was 744 bushels, which is near the average over the past 20 years but lower than recent years' catch. The fish ways and buildings are ready for the 2010 season.

The Woolwich Fish Commission was pleased to participate in the Woolwich 250th Anniversary by establishing an informational kiosk at the dam to provide visitors both a historical sense of and current information on the alewives harvesting process.

Respectfully submitted,
Woolwich Fish Commissioners
WILLIAM D. POTTER, Chair 2006-2011
STANLEY N. DAVIS 2009-2014
JOHN D. CHAPMAN 2005-2010
BRUCE R. McELMAN 2007-2012
RAYMOND E. ROBSON, JR. 2008-2013

Animal Control Officer's Report

Starting in September 2009, the Woolwich ACO is Terry MacGregor. I can be reached at 207-737-2093. Please leave a message and I will call you back as soon as I can, usually the same day or within 24 hours.

ACOs deal with domestic animals (dogs, cats, horses, cows, pigs, etc). For wild animals, please call your Animal Damage Control Officer. If you find or lose a pet, please let me know. If you have a feral cat colony, I will come trap them and take them to the shelter.

Please spay and/or neuter your pets. Unaltered male dogs are more likely to run off looking for love. This puts them in danger of being hit by a car. I hate having to pick up animals that have been hit by a car.

Respectfully submitted,
TERRY MacGREGOR, ACO

Recreation Committee Report

2009 was an extremely busy year for the Recreation Committee's sponsored events.

This year, the Sixteenth Annual Woolwich Day Celebration was expanded to two days. Events included games for the children, basket weaving, a quilt display, craft and food vendors, yard sale, a Women's Triathlon, a silent auction, a Farmer's Olympics, road races and Todd and Phil's famous chicken BBQ. The Harvey Family, All Ways One Band, Eastman Entertainment and the Kathadin Valley Boys provided special music. We offer a special thank you to the Woolwich Junior Athletics for co-coordinating the children's games.

A Halloween Party was held in October. It included a spook ride, various activities at the Fire Station, trunk trick or treating, cemetery walk and singing of pumpkin carols.

The Seventeenth Annual Yule and Tree Lighting program was held on December 6th. The program was dedicated to Charlotte Boynton. Jim Tolles, Ed & Judy Curtin, Sharon Pyne, Charlie Durfee, Cliff Smith, Geoff McCarren, Al Niese, and Laney Schultz provided special music. Franklin Hayward gave the traditional Yuletide message and Ann Pierson (and helpers) read "T'was The Night Before Christmas". Santa Claus dropped by for a visit. Canned goods were collected for the area food bank.

On December 22nd, Woolwich Central School 7th and 8th graders and teachers walked from the school to the Town Office with donations for the local food bank. They were treated to hot chocolate and cookies.

During the year the Recreation Committee supported many of the 250th Activities.

Woolwich Junior Athletics

www.woolwichjrathletics.org

Woolwich Junior Athletics is a non-profit youth athletic group that runs 100% from volunteers to provide programs for local children ages 5-15. We provide team sports, athletic clinics, competitive teams, and fun, physical activities for local youth. We believe if we keep kids busy exercising and playing they are more likely to become strong, happy, healthy adults.

Our mission statement is: Woolwich Junior Athletics seeks to encourage the teaching of basic sport fundamentals, inner strength and courage, leadership and teamwork, responsibility and goal setting and above all, fun!

In our 2009-2010 sports season we ran a summer track team with 38 participants, and sent 19 to the Maine State Junior Olympics. We organized and taught tumbling clinics and currently are running five competitive cheerleading teams including 68 children. In 2009, we had a total of 212 participants in our programs!

In 2010, we proudly began our 5th year of sporting events. Our teams are filled with strong, happy athletes and our programs bring the community together for the benefit of our children.

Thanks to the generous donation from the Town of Woolwich, we are able to continue these programs and support our youth with positive, athletic activities.

Thank you,
SHERRI SIMMONS
Director, Woolwich Junior Athletics

Cable TV Committee Report

January 20, 2010

During the past year the Cable TV Committee has continued all of last year's projects with a few additions. We operate the bulletin board system, which enables us to update and maintain the town notices quickly and efficiently, and we run special programming or gospel music performances from past services at the 1st Baptist Church of Woolwich on Saturdays.

Our series called "Crafters of Woolwich" which profiles local arts and crafts businesses and "Reflections of Woolwich", a series in which long time residents reminisce about the early years of the town, continues to be run and we add new subjects as the opportunity arises. Copies of these programs are provided free of charge to the Woolwich Historical Society for their library and may be checked out from them by town residents. We also tape and replay special events such as Woolwich Days, the annual Christmas Tree Lighting, Town Meetings, the Memorial Day remembrance in Bath (organized by Jack Albis), and other official ceremonies and interviews of candidates for local public office when requested. In addition, we run two public service programs, the "Learning Tree" on Fridays and a locally produced program called "Community Connections" which offers advice to seniors. All programming is shown at 12 noon, 4 PM and 7 PM. We are also pleased to run programming produced by the students of Woolwich Central School when available.

This year we also completed videotaping all official events associated with the 250th anniversary of Woolwich and provided copies on DVD to the Historical Society and interested residents free of charge as well as airing them on channel 3.

We continue to post public information notices free of charge on the bulletin board, and we make copies of our shows available to any resident who requests them on DVD or videotape.

Because the service we provide is the legal responsibility of the Cable TV franchise holder, they fund our activities fully and we operate at no cost to the Woolwich taxpayer.

Very Truly Yours.
ROGER BAFFER, Chair

Solid Waste and Recycling Committee

It is the mission of the Woolwich Solid Waste and Recycling Committee to recommend, develop, and facilitate programs that will encourage recycling, waste reduction and waste management among our residents in accordance with the Town Comprehensive Plan. Our goal is to have both the residential and commercial community conscious of recycling and related issues that affect the quality of life in the Town of Woolwich and the State of Maine.

Over the past year, the Committee has been working toward exploring cost-effective waste management methods.

The committee met with Maine DEP, and discussed the advantages and disadvantages of various garbage disposal and recycling options, including the current system (roadside collection of waste and central recycling drop off), as well as creating a transfer station, or other means of collection. Ultimately, we determined that a transfer station incurs higher rates than curbside recycling and garbage pickup.

Article 31 in the 2010 warrant asks the community to consider, on a trial basis, roadside collection of recycling. Under this proposal, the recycling center at the Town Office would be replaced by monthly curbside pickup (every four weeks). This proposal keeps our budget neutral, but depends on the citizens of Woolwich reducing trash disposal by at least 15%. The Town must pay \$80 per ton to dispose of its garbage.

In 2009, we threw away 1,024 tons of trash, which cost us an additional \$81,920 we could have saved IF we had recycled that stuff instead; by comparison we only recycled 156 tons.

How can you reduce your garbage? Most of your trash can be recycled or composted. Recycling is even easier now that the town uses “single-stream” recycling. All recyclable materials can go into one container. There is no need to sort. The items are sorted mechanically at a large processing facility. By setting out your recyclables you are helping Woolwich to reduce the fees it has to pay for hauling trash. No tipping fees are charged for recyclables. We can do better for our community and this is a step in the right direction!

May 22 – Household Hazardous Waste Collection Day in Bath Public Works 9 a.m. to 1 p.m. Pre-registration is required by calling 443-8357.

August 7 & 8 – Woolwich Days – stop by and visit our booth.

Did You Know? That the City of Bath has a compost bin sale every spring and Woolwich residents are always welcome to participate? That Goodwill accepts all computer and computer-related equipment (regardless whether it works or not) and will give you a receipt for your donation which you can use as a tax deduction! Pine Tree's facility in West Bath accepts all large items (appliances, mattresses, etc.) at a very small cost. For more information go to www.woolwich.us

The Committee meets on the 3rd Tuesday each month at 6:00 p.m.

Respectfully submitted,
Woolwich Solid Waste and
Recycling Committee

Report for 2009 Bath Water District

Land Purchase

The District in February continued its effort to protect the lake from development and pollution by purchasing two lots on the west side of the lake. One lot is adjacent to the lake and the other lot is on Middle Road and drains into the lake.

Nequasset Stakeholders Committee

The Trustee attended and participated in Nequasset Stakeholders Committee meetings and projects to protect and enhance the watershed and Nequasset Lake. The Stakeholders' projects help define and correct erosion sources in the watershed that affect the quality of Nequasset Lake. The Trustee participated in the Yardscape workshop in May which conducted education classes on erosion and planting a plot at the treatment plant. Also coordinated, help set up and conducted part of the Forest Demonstration project for Woolwich Days in August using Bath Water District property.

Comprehensive Plan for the Bath Water District

The Bath Water District Trustees accepted and approved the district's comprehensive plan which outlined projects and capital funding in five year intervals for the next 20 years. The projects affecting Woolwich are dam and fish way renovation, watershed protection projects, facility upgrades and forestry plan.

The District Selected Tom Hoerth as the forester

The District selected Tom Hoerth to coordinate forest management which includes a program to conduct selective and consistent tree harvesting in the watershed.

Developed a contour Map of Nequasset Lake showing the depths

The District during the summer took depth soundings across Nequasset Lake and had a map compiled showing the depth contours. This map was given to the town office along with smaller maps available as hand outs. The downloadable map is now located on the town's Web site.

Tree Damage on District property

In August vandals cut down trees on the land at the north end of the lake and on the north side of Old Stage Road adjacent to Nequasset creek. The Sheriff was called and investigated the vandalism without anyone being charged. In order to minimize vehicle traffic and future vandalism,

the district contracted to have large boulders placed along both sides of Old Stage Road to restrict access. The position the district takes with its lands is to encourage usage but under the condition “use but do not abuse”.

The District worked with the school district

The District partnered with the new Woolwich school committee on an exchange of properties to enhance the new school design and access to the District’s treatment plant.

Erosion control projects

Set up and continued to supervise existing erosion control projects to include Old Stage Road and the west side of the lake. Coordinated restoration of district land damaged by ATV activity in August. The damage was repaired and the property was brought back to the original condition by the two parties that caused the damage.

Woolwich Comprehensive Plan

The Trustee assisted on the part of the Woolwich Comprehensive Plan dealing with water recourses, Nequasset Lake and the watershed.

Selectmen’s meeting

The Trustee attended selectmen’s meeting quarterly, providing them with updates on Water District activities. Solicited feed back from the selectman and took that information and requests to the District’s board of trustee meetings for decision and action. The District takes the position to provide assistance to the town, advice on water system expansion and provide a land and water recourse to be used by the town and its citizens.

Update to the town’s web site

Started an on-going program with J. Collins to add and update information on Nequasset Lake and the watershed. Currently, J. Collins is updating the Nequasset Lake depth map so it can be used by the viewer. The objective is to post other data including “ice out”, water quality data, weather data and lake water testing information.

Respectfully submitted,
MICHAEL SINTON
Trustee to the Bath Water District
from Woolwich

Patten Free Library 2009 Annual Report

Throughout 2009, use of PFL continued to increase, despite a two-month shutdown of Interlibrary Loan. All circulation statistics are higher than those of 2008. For example, from July 1 to October 31, 2009, adult circulation increased more than 40% and patron visits increased more than 12% over last year's statistics for the same time period. And, those increases came after FY 2008-2009, when combined adult, young adult and children's circulation had increased almost 10%. Also, computer use has increased markedly, and patrons inside and outside are availing themselves of our wireless connection in ever larger numbers.

Programming – Animal, Vegetable, Miracle by Barbara Kingsolver was chosen as the winter Community Read and there was an enthusiastic response to discussions and events. The History Room sponsored its fifth annual Town History Series in January and February with near-capacity audiences; the Series was also filmed and broadcast on Bath Community TV. And, this fall, we have started a monthly feature-film series on Friday afternoons. Also, the PFL Knitting Circle, which meets on Tuesdays from 3:30-5:00, continues to produce hand-made items in support of community-service organizations and activities.

The cup continues to run over in the world of Children's Room programming for ages 6 months to eleven years. Whether it's *Saturday Storytimes*, *Time for Two's*, a French class or the Chess Club, there is something happening every day in the Children's Room. Also, we are once again partnering with area schools to make sure that every first grader visits and goes home with a library card.

In the History Room, Peter Goodwin and Robin Haynes worked throughout the school year with 7th Grade students and teachers from Bath Middle School on a Maine Community Heritage Project funded by a \$10,000 grant from the Maine Historical Society. The product of that effort, 16 exhibits on the history of Bath's downtown, can be viewed on the Maine Memory Network at <http://bath.mainememory.net>.

Fund Raising – Forty percent of our operating budget is funded by the partnership with the Town of Woolwich and five other communities. We appreciate your support! The other 60% is raised by the library, including

\$60,000 from gifts to the Annual Fund. This year's campaign, which began just before Thanksgiving, also has a goal of \$60,000.

As of November 16, 2009, the Library came under new leadership, with the appointment of Lesley Dolinger as Director. For the three months between Anne Phillips' resignation and Lesley's arrival, Peter Goodwin served as Interim Director. Lesley brings a wealth of library experience to the position, having served in many capacities in the St. Tammany Parish Library system in Louisiana for fourteen years.

Respectfully submitted,
LESLEY DOLINGER, Director

Maine Municipal Association

60 Community Drive

Augusta, ME 04330

Telephone: (207) 623-8428 • Website: www.memun.org

What is the Maine Municipal Association? Who does it serve?

The Maine Municipal Association (MMA) is a voluntary membership organization of Maine's cities and towns whose mission is to provide services and programs to strengthen and promote local government. It is not a state agency. It is a non-profit, non-partisan organization founded in 1936. MMA helps elected and appointed officials from its 490 member communities perform their municipal duties. A twelve member Executive Committee comprised of municipal officials from throughout the state governs MMA.

What programs and services does MMA provide its members? Who benefits?

On a daily basis, municipal officials can receive crucial assistance in the performance of their many local duties from MMA, including core services such as:

- **Legal opinions** and training from one of MMA's six municipal attorneys;
- **Information and counsel** on a vast array of municipal and personnel laws and regulations;
- **Legal handbooks and manuals** explaining the responsibilities of elected and appointed municipal officials;
- **Seminars and training programs** on relevant local government topics;
- **Workshops** on specific municipal duties and functions;
- Access to information, reference materials and research on **MMA's website**;
- **Publications** that deliver useful and timely information on topics of importance to cities and towns; and
- **Advocacy** and representation before legislative committees and state agencies on proposed laws and regulations that affect municipalities and their citizens.

MMA's members also take advantage of **cost-effective, group insurance** offered by the Association's Risk Management Services programs for

property and casualty insurance, unemployment compensation and workers' compensation coverage as well as employee health and other benefits through the Maine Municipal Employees Health Trust. These programs enable municipalities to take advantage of group purchasing power and group self-insurance, with comprehensive insurance services and coverages tailored to meet the needs of local governments and their employees at competitive costs. Local officials govern these non-profit programs. Municipal members of the programs have a direct influence on their costs by being proactive in employee health, safety and loss control efforts with the help of the Association.

While MMA's services and programs are designed for municipalities and municipal officials, local citizens derive benefits from their town's membership – benefits that come from their town's access to legal and personnel advice, comprehensive training programs and cost-effective group insurance programs.

How does MMA fund its array of services and programs for municipalities?

Municipal members pay annual dues, based upon population and valuation, to receive MMA's core services like legal advice and training programs. Members in the various MMA and Health Trust group insurance programs pay contributions for coverage and services.

How does MMA determine the positions it takes on legislation or citizen initiatives?

MMA's legislative platforms, policies, and positions are developed by a 70-member Legislative Policy Committee (LPC), which is made up of two municipal officials from each of the state's 35 Senate Districts. The LPC representatives are elected to that position by the municipal officers within their Senate District.

How can I learn more about the Maine Municipal Association?

Visit the MMA website - www.memum.org - for more information and to learn about the services and programs MMA offers Maine's cities and towns.

Independent Auditors' Report

Board of Selectmen
Town of Woolwich

We have audited the accompanying general purpose financial statements of the Town of Woolwich, as of and for the years ended June 30, 2009 and 2008, which collectively comprise the Town's basic financial statements. These financial statements are the responsibility of the Town of Woolwich's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Town of Woolwich as of June 30, 2009 and 2008, and the respective changes in financial position and cash flows, for the years then ended in conformity with accounting principles generally accepted in the United States of America.

The *Management's Discussion and Analysis* and budgetary comparison information on Schedule A-1 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Woolwich's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical tables are presented for purposes of additional analysis and are not a required part of

the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

WILLIAM H. BREWER

September 21, 2009

**TOWN OF WOOLWICH
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)
FISCAL YEAR JULY 1, 2008 THROUGH JUNE 30, 2009**

As management of the Town of Woolwich, I present this narrative to provide you with an overview and analysis of our financial statements for the fiscal year July 1, 2008 through June 30, 2009. This is the Town of Woolwich's sixth year of implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB). I encourage readers to consider the information presented here in conjunction with the basic financial statements to enhance their understanding of the Town of Woolwich's financial performance.

Financial Highlights

1. Total assets of the Town of Woolwich exceeded its liabilities by \$3,226,419.
2. The Town's total ending fund balance for all governmental funds combined was \$1,875,788 on June 30, 2009.
3. The Undesignated Unreserved Fund Balance (Surplus) is \$1,359,591 on June 30, 2009. This is an increase of \$448,173 from the previous fiscal year.

Overview of the Financial Statement

The Town of Woolwich's basic financial statements are comprised of four components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements
4. The schedules provide supplemental information to the basic statements provided

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Town of Woolwich's finances in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Town of Woolwich's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Town of Woolwich's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the Town of Woolwich's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town of Woolwich that are principally supported by taxes and intergovernmental revenues (governmental activities). The Town of Woolwich's governmental activities include general government, protection (fire, street lighting), Highways and Bridges (highway, winter maintenance, road construction and paving), Interest and Debt Service, Education assessment, county assessment, Health and Welfare, and Unclassified.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woolwich, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town of Woolwich can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources, as well as on balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a governments near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of any near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The government funds financial statements are included in the audit that follows.

Fiduciary funds are used to account for moneys held for the benefit of parties outside the Town of Woolwich. Fiduciary funds are *not* included in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Woolwich's operational programs.

These funds are restricted for the cemetery trust funds. The fiduciary funds financial statement is included in the audit that follows on Schedule A-12.

Notes to the financial statements: the notes provide additional information that is essential to a full understanding of the data provided and are included in the audit that follows.

Other Information: the combining statements are presented immediately following the notes to the financial statements and are included in the audit that follows.

TOWN OF WOOLWICH FINANCIAL ANALYSIS

Statement of Net Assets. As stated earlier, net assets may serve over time as a useful indicator of a government's financial position.

Financial Analysis of the Government's Funds. The Town of Woolwich uses fund accounting to segregate specific types of funds and demonstrate compliance with finance related legal requirements. Town of Woolwich fund balances are included in the audit that follows.

Government funds: The focus of the Town of Woolwich governmental funds is to provide information on fiscal activity and balances of available resources.

The *general fund* balance started at \$911,418 on July 1st, unexpended funds lapsing to surplus totaled \$725,417. Town meetings withdrawal of \$232,000 and an increase in deferred tax revenue of \$45,244 decreased surplus to leave a balance of \$1,359,591 at June 30, 2009.

Analysis of the Budget. The Board of Selectmen serving in there

primary role as the financial overseers of the community, met in various workshop sessions starting in January of 2009 to consider and review the budget for fiscal year 2010. After a full line item review of the budget - a final budget was adopted by the Board of Selectmen and recommended its passage at the annual Town Meeting on the first Wednesday in May. Town Meeting approved the proposed budget that was presented by the Board of Selectmen for fiscal year 2010.

Budgets and Budgetary Accounting. The following is a comparison of the actual expenditures for 2004-2009:

	2004	2005	2006	2007	2008	2009	
	Actual	Actual	Actual	Actual	Actual	Budget	Actual
Office Help			9,008	9,453	3,006	5,000	2,930
Compensatory Time		2,600	1,130	1,470	1,143	2,400	
Town Officers	17,522	30,972	25,299	24,509	31,351	37,700	37,849
Tax Collector/Clerk	31,799	33,280	32,341	33,083	32,056	35,097	35,097
Town Administrator	31,799	32,435	37,435	38,183	39,328	40,508	40,508
Clerical Assistant	22,212	21,146	25,900	24,815	16,390	16,882	16,865
Codes Officer	16,429	17,380	36,036	38,280	33,885	20,800	20,800
Health Insurance	14,214	18,607	20,476	24,282	13,831	8,600	7,928
Social Security	13,276	17,709	15,610	17,724	15,375	17,600	15,218
Workers Comp.	3,410	7,253	7,383	7,368	5,841	8,000	1,942
Unemployment Comp.	780	650	2,191	1,757	334	4,000	444
Auditor	6,200	6,000	8,000	8,000	8,200	8,500	8,600
Town Report	4,168	4,188	4,314	9,313	3,050	3,500	2,895
Contingency Fund	3,860	8,140	6,620	5,444	4,309	9,000	2,754
Air Boat Insurance		2,500	2,500	1,074			
Insurance	14,139	14,237	12,394	13,800	13,939	15,000	15,337
Litigation	10,015	11,321	2,967	1,844	3,421	20,000	20,044
Board of Appeals		61				100	
Conservation Comm.	1,309	1,990	1,742	324	273	500	467
Comprehensive Plan	450		73	354		carry fwd	13,226
Planning Board	3,040	733	743	429	795	1,000	1,032
Old Town House			15	500		500	2,675
Plant Operations	23,374	20,271	29,326	33,089	32,766	48,400	45,357
Municipal Build Fund			23,640	12,471	7,420	7,420	24,450
Maine Municip. Assn.	2,951	3,043	3,119	3,119	3,119	3,275	3,275
Assessing Agent	15,250	16,800	16,800	17,350	17,950	18,780	18,780
Office Operations	36,719	47,066	27,427	32,745	27,766	34,675	35,404
Computer Replace		500	500	500	500	500	500
Property Tax Maps	800	850				1,000	3,000
Cable TV Committee	70	171		3,410		carry fwd	1,200
Historic Preservation	1,249	1,200	1,200		1,400	1,400	1,400
Tax Equalization		138,083	23,417				
MidCoast Bus. Devel.		4,215	4,215	4,215	4,215	4,215	4,215
County Tax	339,365	409,466	462,163	686,314	553,324	565,561	565,561
Roads & Bridges	47,290	62,249	62,166	57,468	70,125	60,000	68,831
Snow Removal	204,202	207,579	297,500	316,860	332,835	352,356	352,375
Tar Account	137,232	170,233	129,443	166,480	141,713	150,000	161,061

	2004	2005	2006	2007	2008	2009	2009
	Actual	Actual	Actual	Actual	Actual	Budget	Actual
Street Signs	1,992	528	2,116	1,332	3,128	2,000	1,134
Generator 1,000	3,370	2,300	2,300	3,828	2,000		
Fire Hose/Tower	870	6,773	440	967			
Animal Control	6,020	10,881	5,927	5,764	6,134	4,728	4,728
Health Officer Cont		537	472	1,846	1,500	500	100
Emergency Management	118		6,445	8,079	69	800	
Fire Department	68,539	67,979	62,103	73,157	76,086	73,875	76,548
Fire Dept Innocul.	1,195	590	1,000	193	1,158	4,000	3,671
Dry Hydrants						carry fwd	2,400
Hydrants 20,164	18,307	20,164	20,411	24,495	23,540	24,495	
Fire Dept Grants			71,772	18,000			
Fire Dept Hose			1,187	1,074	1,546	1,500	1,446
Street Lights	3,386	3,304	3,667	3,833	4,020	4,100	3,742
E911 42 33				100	8		
Fire Clothing	3,158	5,500	5,453	5,117	3,433	6,000	6,000
Air Packs 5,296	4,200	526	1,695	1,531			
Vehicle Replace	74,806		20,136	34,600	25,000	25,000	25,000
Fire Dept Computer	454	804	87	421	800	800	128
Fire Dept Gift			996				
Ambulance	35,786	38,817	3,500	3,500		2,500	5,000
Septic Systems							
Solid Waste	149,000	136,608	192,351	171,417	176,805	217,013	202,713
Sanitary Landfill	7,180	11,025	7,271	9,571	5,690	8,440	8,440
General Assistance	7,643	4,646	1,677	2,290	761	5,000	1,916
Fishway			12				
First Responders	3,594	32,918	27,747	15,860	18,724	24,000	24,070
Patten Free Lib.	31,753	31,753	40,043	41,392	42,431	43,696	43,696
Right of Way Grant							
Miscel. Donations	15,565	15,965	17,365	18,450	17,250	25,090	25,090
Cemeteries	1,233	750	780	431			
Nequasset Church	259	211	2,324	1,841		carry fwd	2,880
Shellfish 4,290	3,826	4,650	3,900			3,571	
Nequasset Trail Brk	400	400	400	400	400		400
Recreation Comm.	3,092	3,210	1,914	17,196	3,521	750	2,478
Animal Shelter	3,297	3,232	3,232	3,465	3,232	3,232	3,372
Veterans Monument	1,001	27	1,584	2,370	1,978	2,500	2,865
Town Clock					3,128		

The Mill Rate History for the Town of Woolwich is as follows:

<u>2001-2002</u>	<u>2002-2003</u>	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>
13.80	14.10	14.65	16.80	10.35	10.90	12.05	11.65

Capital Asset and Debt Administration. These assets include streets, land, buildings, vehicles, and equipment.

The Town of Woolwich has established and maintained the following capital reserve accounts for the purpose of contributing to the replacement and/or acquisition of new assets providing public services to our community. These were the balances at the end of the fiscal years.

	<u>2007</u>	<u>2008</u>	<u>2009</u>
1. Building Reserve	17,969	26,227	9,722
2. Fire Truck Reserve	85,884	31,511	57,391
3. School Reserve	150,233	78,892	81,761
4. Old Town House	9,646	10,319	8,835
5. Septic Reserve	13,283	13,832	14,216
6. Generator Reserve	5,407	6,393	7,352
7. Computer System	1,356	1,392	1,938

The Fire Department purchased a new Intruder II pumper/tanker fire truck in FY08 for \$273,359 which was a discounted amount for paying up front. The truck was funded as per a vote at the May 2007 town meeting. Monies were used from the Fire Truck Reserve account, PEAS account and the Fire Dept Gift account. The legislative body at town meeting approved the borrowing of up to \$175,000. The actual amount borrowed was \$162,487. The truck was put into service in February of 2008.

Long Term Debt: The Town of Woolwich's long-term debt outstanding at fiscal year end totals \$158,702, an increase of \$57,535 from fiscal year 2008. In the current year the town approved borrowing up to \$175,000, over the term of five years, to fund a new fire truck, as noted above the actual amount borrowed was \$162,487. Detailed information of the Town of Woolwich's various outstanding long term debts can be viewed in Note D. Maine Statutes limit the amount of general obligation debt a municipality may issue to 15 percent of the Total State Town Valuation. We are well below our debt limit. As of July 1, 2008 the town will be divesting itself of the School debt due to the creation of the new Maine Regional School Unit #1. The RSU will be assuming the debt of all former School Union 47 towns that joined the RSU.

Currently Known Facts and Information. As of July 1, 2008 the Town of Woolwich joined Regional School Unit #1. In preparation for the conversion the School paid all of the teachers' summer salaries as of June 30, 2008. The Town is going to use the \$442,451 remaining in carryforward balance to offset appropriation for RSU #1 in the 2008/2009 fiscal year.

Request for Information. This financial report is designed to provide a general overview of the Town of Woolwich's finances for all those with an interest in the government finances. Questions and/or requests for additional information concerning these financial reports can be addressed to Town Administrator, 13 Nequasset Road, Woolwich, Maine 04579, telephone 207-442-7094.

Respectfully submitted,
Lynette Eastman, Town Administrator

Exhibit A

**TOWN OF WOOLWICH
STATEMENTS OF NET ASSETS
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008**

		<u>GOVERNMENTAL ACTIVITIES</u>	
		2009	2008
		<u>TOTAL</u>	<u>TOTAL</u>
ASSETS			
CURRENT ASSETS:			
Cash (Note B)	\$1,449,490.52	\$1,425,998.32	
Accounts Receivable (Note C)	22,810.02	10,179.16	
Taxes Receivable	247,007.08	197,004.28	
Tax Liens	53,180.49	41,296.90	
Investments (Note B)	295,344.86	283,685.60	
Inventory		2,737.87	
Prepaid Expenses	2,066.66	1,500.00	
Due From Other Funds	36,900.31	84,419.38	
Total Current Assets	<u>\$2,106,799.94</u>	<u>\$2,046,821.51</u>	
PROPERTY, PLANT, AND EQUIPMENT (NOTE K):			
Land and Improvements	\$220,248.00	\$294,495.00	
Buildings	455,647.00	2,140,483.00	
Equipment	884,767.00	1,050,949.00	
Infrastructure	2,792,387.00	2,780,642.00	
Total Property, Plant, and Equipment	\$4,353,049.00	\$6,266,569.00	
Less: Accumulated Depreciation	2,873,905.00	(3,774,639.00)	
Net Property, Plant, and Equipment	<u>\$1,479,144.00</u>	<u>\$2,491,930.00</u>	
Total Assets	<u><u>\$3,585,943.94</u></u>	<u><u>\$4,538,751.51</u></u>	
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES:			
Notes Payable (Note D)	\$27,534.39	\$75,363.60	
Accounts Payable - Trade	4,773.91	69,666.72	
Due To Other Funds	36,900.31	84,419.38	
Accrued Wages	183,722.57		
Deferred Tax Revenue (Note H)	5,614.67	138,478.90	
Deferred Revenue (Note G)		3,406.74	
Total Current Liabilities	<u>\$258,545.85</u>	<u>\$371,335.34</u>	
LONG-TERM LIABILITIES:			
Notes Payable - Net of Current Portion (Note D)	100,979.40	158,701.76	
Total Liabilities	<u>\$359,525.25</u>	<u>\$530,037.10</u>	

NET ASSETS:

Invested in Capital Assets, Net of Related Debt	\$1,350,630.21	\$2,257,864.64
Restricted for:		
Capital Projects	181,216.28	168,564.46
Other Purposes	334,981.24	657,619.87
Unrestricted	1,359,590.96	924,665.44
Total Net Assets	<u>\$3,226,418.69</u>	<u>\$4,008,714.41</u>
Total Liabilities and Net Assets	<u>\$3,585,943.94</u>	<u>\$4,538,751.51</u>

The accompanying notes are an integral part of the financial statements

Exhibit B

TOWN OF WOOLWICH
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

FUNCTIONS/PROGRAMS	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGE IN NET ASSETS		
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS & CON- TRIBUTIONS	GOVERN- MENTAL ACTIVITIES	BUSINESS- TYPE ACTIVITIES	2008 TOTAL
Primary Government:						
Governmental Activities:						
General Government	379,188.24	78,490.38	156,305.20	(144,392.66)	-	(256,881.16)
Health and Welfare	246,511.61	6,316.92		(240,194.69)		(202,716.72)
Highways and Bridges	523,122.36	12,850.45	69,604.00	(440,667.91)		(445,601.68)
Education	2,703,969.76			(2,703,969.76)		(2,321,333.27)
County Tax Assessment	565,561.00			(565,561.00)		(553,324.00)
Public Safety	196,918.22	5,251.96		(191,666.26)		(213,665.57)
Unclassified	97,059.17	7,860.08		(89,199.09)		(76,914.31)
Total Governmental Activities	4,712,330.36	110,769.79	225,909.20	(4,375,651.37)	-	(4,070,436.71)
Business-Type Activities:						
School Food Service						(43,605.93)
Total Primary Government	4,712,330.36	110,769.79	225,909.20	(4,375,651.37)	-	(4,114,042.64)

General Revenues:				
Property Taxes	3,727,472.82	-	3,727,472.82	3,840,036.03
Homestead Reimbursement	54,967.00		54,967.00	62,269.00
Excise Taxes	491,807.53		491,807.53	517,942.01
Intergovernmental	206,621.65		206,621.65	195,759.43
Interest and Investment Earnings	51,852.03		51,852.03	70,159.21
Gain on Sale of Asset	150.00		150.00	
Total General Revenues	<u>4,532,871.03</u>	-	<u>4,532,871.03</u>	<u>4,686,165.68</u>
Changes in Net Assets	157,219.66	-	157,219.66	572,123.04
Less: Assets Transferred to RSU #1				
Net of Related Debt (Notes I & N)	(926,267.91)	(13,247.47)	(939,515.38)	
Net Assets, July 1	<u>3,995,466.94</u>	<u>13,247.47</u>	<u>4,008,714.41</u>	<u>3,436,591.37</u>
Net Assets, June 30	<u>3,226,418.69</u>	-	<u>3,226,418.69</u>	<u>4,008,714.41</u>

Exhibit C

TOWN OF WOOLWICH
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE
TO NET ASSETS OF GOVERNMENTAL ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

	2009	2008
GOVERNMENTAL FUND BALANCES:		
Unrestricted (Schedule A-3)	\$1,359,590.96	\$911,417.97
Restricted:		
Capital Projects (Schedule A-13)	181,216.28	168,564.46
Other (Schedule A-4)	334,981.24	657,619.87
Total Governmental Fund Balances (Exh. E)	<u>\$1,875,788.48</u>	<u>\$1,737,602.30</u>

Amounts reported for governmental activities in the

Statements of Net Assets are different because:

Capital assets used in governmental activities

are not financial resources and therefore are

not reported in the funds

1,479,144.00 2,491,930.00

Notes payable are not due and payable in the

current period and therefore are not reported

in the funds

(128,513.79) (234,065.36)

Net Assets of Governmental Activities (Exh. A) \$3,226,418.69 \$3,995,466.94

The accompanying notes are an integral part of the financial statements

Exhibit D

TOWN OF WOOLWICH
RECONCILIATION OF THE STATEMENTS OF REVENUES,
EXPENDITURES, AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

	2009	2008
Net Change in Fund Balances -		
Total Governmental Funds (Exhibit F)	\$138,186.18	\$121,526.02
Amounts reported for governmental activities in the Statements of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statements of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceed depreciation.	14,649.00	253,682.79
Repayment of debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statements of Net Assets.	4,384.48	71,729.73
The change in accrual for accrued wages is not recorded in the governmental fund statements.		273,554.53
Governmental funds report loan proceeds as revenue but in the Statements of Net Assets it is shown as an increase in liabilities.		(162,487.00)
Changes in Net Assets of		
Governmental Activities	<u>\$157,219.66</u>	<u>\$558,006.07</u>

The accompanying notes are an integral part of the financial statements

Exhibit E

**TOWN OF WOOLWICH
BALANCE SHEETS - GOVERNMENTAL FUNDS
JUNE 30, 2009 AND 2008**

	<u>GOVERNMENTAL FUND TYPES</u>		2009	2008
	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>	<u>TOTAL</u>
ASSETS:				
Cash (Note B)	1,282,373.93	167,116.59	1,449,490.52	1,417,807.78
Taxes Receivable	247,007.08		247,007.08	197,004.28
Tax Liens	53,180.49		53,180.49	41,296.90
Accounts Receivable (Note C)	22,810.02		22,810.02	7,860.10
Due From Other Funds (Note J)	11,400.31	25,500.00	36,900.31	84,419.38
Investments (Note B)	295,344.86		295,344.86	283,685.60
Prepaid Expense	2,066.66		2,066.66	1,500.00
Total Assets	<u>1,914,183.35</u>	<u>192,616.59</u>	<u>2,106,799.94</u>	<u>2,033,574.04</u>
LIABILITIES, RESERVES, AND FUND EQUITY:				
Liabilities:				
Accounts Payable	4,773.91	-	4,773.91	69,666.72
Due To Other Funds	25,500.00	11,400.31	36,900.31	84,419.38
Total Liabilities	<u>30,273.91</u>	<u>11,400.31</u>	<u>41,674.22</u>	<u>154,086.10</u>
Reserves:				
Deferred Revenue (Note G)	5,614.67	-	5,614.67	3,406.74
Deferred Tax Revenue (Note H)	183,722.57		183,722.57	138,478.90
Total Reserves	<u>189,337.24</u>	<u>-</u>	<u>189,337.24</u>	<u>141,885.64</u>
Fund Equity:				
Reserve for Capital Projects Designated for Subsequent Years'	-	181,216.28	181,216.28	168,564.46
Expenditure (Note F)	334,981.24		334,981.24	657,619.87
Undesignated	<u>1,359,590.96</u>		<u>1,359,590.96</u>	<u>911,417.97</u>
Total Fund Equity	<u>1,694,572.20</u>	<u>181,216.28</u>	<u>1,875,788.48</u>	<u>1,737,602.30</u>
Total Liabilities, Reserves, and Fund Equity	<u>1,914,183.35</u>	<u>192,616.59</u>	<u>2,106,799.94</u>	<u>2,033,574.04</u>

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH Exhibit F
STATEMENTS OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008
GOVERNMENTAL FUNDS

	GENERAL	CAPITAL PROJECTS	2009 TOTAL	2008 TOTAL
REVENUES:				
Intergovernmental Revenue	206,621.65	-	206,621.65	195,759.43
Homestead Reimbursement	54,967.00		54,967.00	62,269.00
Property Taxes	3,727,472.82		3,727,472.82	3,782,313.13
Excise Tax	491,807.53		491,807.53	517,942.01
Education				2,053,462.45
General Government	234,795.58		234,795.58	81,460.63
Protection	5,251.96		5,251.96	4,540.57
Health and Welfare	6,316.92		6,316.92	6,895.67
Interest	46,679.90	5,172.13	51,852.03	70,159.21
Highways and Bridges	82,454.45		82,454.45	75,256.00
Unclassified	8,260.08		8,260.08	26,752.48
Intergovernmental on Behalf Payments				320,278.41
Total Revenues	4,864,627.89	5,172.13	4,869,800.02	7,197,088.99
EXPENDITURES:				
Education	2,703,969.76	-	2,703,969.76	4,702,447.60
General Government	393,705.17		393,705.17	325,866.36
Highways and Bridges	598,398.36		598,398.36	553,490.68
Protection	122,585.70		122,585.70	128,234.50
Health and Welfare	246,511.61		246,511.61	209,612.39
Unclassified	97,059.17		97,059.17	103,666.79
Special Assessments	565,561.00		565,561.00	553,324.00
Maine State Retirement on Behalf Payments				320,278.41
Interest	3,823.07		3,823.07	
Fire Truck Loan				37,209.37
School Loan				30,560.87
Fire Truck Purchase				273,359.00
Total Expenditures	4,731,613.84	-	4,731,613.84	7,238,049.97
Excess of Revenues Over (Under) Expenditures	133,014.05	5,172.13	138,186.18	(40,960.98)
OTHER FINANCING SOURCES (USES):				
Operating Transfers - In	26,240.31	33,720.00	59,960.31	190,527.63
Operating Transfers - Out	(33,720.00)	(26,240.31)	(59,960.31)	(190,527.63)
Loan Proceeds				162,487.00
Total Other Financing Sources (Uses)	(7,479.69)	7,479.69	-	162,487.00
Excess of Revenues and Other Sources Over Expenditures & Other Uses	125,534.36	12,651.82	138,186.18	121,526.02
Fund Balance, July 1	1,569,037.84	168,564.46	1,737,602.30	1,616,076.28
Fund Balance, June 30	1,694,572.20	181,216.28	1,875,788.48	1,737,602.30

The accompanying notes are an integral part of the financial statements

Exhibit G

TOWN OF WOOLWICH
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN
FUND BALANCE - FIDUCIARY FUND TYPE - NONEXPENDABLE
TRUST FUNDS - CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

	2009	2008
REVENUES:		
Interest	270.45	405.68
EXPENSE:		
Cemetery Maintenance	297.92	386.97
Net Income (Loss)	(27.47)	18.71
Fund Balance, July 1	13,317.37	13,298.66
Fund Balance, June 30	13,289.90	13,317.37

Exhibit H

STATEMENTS OF CASH FLOWS
FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

	2009	2008
CASH FLOWS FROM OPERATING ACTIVITIES:		
Interest Income	270.45	405.68
Withdrawals	(297.92)	(386.97)
Cash Flows Provided by (Used in)		
Operating Activities	(27.47)	18.71
Increase (Decrease) in Cash	(27.47)	18.71
Cash Balance, July 1	13,317.37	13,298.66
Cash Balance, June 30	13,289.90	13,317.37

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Woolwich conform to generally accepted accounting principles as applicable to governmental units.

1. Financial Reporting Entity

The Town of Woolwich was incorporated in 1759. The Town operates under a town meeting form of government.

In evaluating the Town of Woolwich as a reporting entity, management has addressed all potential component units. The primary criteria for including a component reporting entity are the exercise of financial accountability by the Town of Woolwich's municipal officials.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP are used by the Town as discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain significant changes in the Statement include the following:

1.) The financial statements now include:

- A Management's Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all of the Town's activities, including infrastructure (roads, bridges, etc.).

2.) A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

2. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Town's fire protection, recreation, public works, and general administrative services are classified as governmental activities.

In the government-wide Statements of Net Assets, the governmental column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in

three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statements of Activities reports both the gross and net cost of each of the Town's functions and business-type activities (fire, public works, administrative, etc.). The functions are also supported by general government revenues (property, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statements of Activities reduces gross expenses (including depreciation) by related program revenues, and operating and capital grants. Program revenues must be directly associated with the function (fire, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

a. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

1. General Fund:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category) for the determination of major funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third

party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

3. Proprietary Fund:

The Proprietary Fund is the fund used to account for all financial resources relating to the school nutrition program. The generally accepted accounting principles applicable are those similar to business in the private sector.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied:

a. Accrual:

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

b. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

5. Financial Statement Amounts

a. Cash and Cash Equivalents:

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Statutes authorize the Treasurer of the Town, as directed by the municipal officers, to invest all municipal funds, including reserve and trust funds, to the extent that the terms of the instrument, order, or article creating the fund do not prohibit the investment, in financial institutions as described in Section 5706 MRSA and securities as described in Section 5711 through 5717 MRSA.

b. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value (quoted market price or the best available estimate).

c. Capital Assets:

Capital assets purchased or acquired with an original cost of \$1,000.00 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-50 Years
Machinery and Equipment	5-10 Years
Improvements	10-20 Years
Other Infrastructure	10-50 Years

GASB No. 34 requires the Town to report and depreciate new infrastructure assets effective with the beginning of the current year. Infrastructure assets include roads, bridges, traffic signals, etc.

d. Revenues:

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

e. Expenditures:

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

f. Compensated Absences:

The Town accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

g. Use of Estimates:

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B - CASH AND INVESTMENTS:

Cash

The Town's cash is categorized to give an indication of the level of risk assumed by the Town at year-end. These Categories are defined as follows:

Category #1 - Insured or collateralized with securities held by the Town or by its agent in the Town's name.

Category #2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.

Category #3 - Uncollateralized (This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town's name).

ACCOUNT TYPE	CARRYING AMOUNT	BANK BALANCE	CATEGORY		
			#1	#2	#3
Interest Bearing					
Accounts	\$1,423,362.12	\$1,444,158.57	\$218,213.33	\$1,225,954.24	\$ –
Non-Interest					
Bearing Accounts	40,000.00	40,000.00	40,000.00		
	<u>\$1,463,362.12</u>	<u>\$1,484,158.57</u>	<u>\$258,213.33</u>	<u>\$1,225,954.24</u>	<u>\$ –</u>

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Investments that are insured or registered, or securities held by the Town or its agent in the Town's name.

Category #2 - Uninsured and unregistered investments with securities held by the Counterparty's trust department or agent in the Town's name.

Category #3 - Uninsured and unregistered investments with securities held by the Counterparty, or by its trust department or agent but not in the Town's name.

INVESTMENT TYPE	CARRYING AMOUNT	FAIR VALUE	CATEGORY		
			#1	#2	#3
Money Market	\$13,972.73	\$13,972.73	\$ –	\$13,972.73	\$ –
Treasury Bonds	281,372.13	289,021.10		289,021.10	
	<u>\$295,344.86</u>	<u>\$302,993.83</u>	<u>\$ –</u>	<u>\$302,993.83</u>	<u>\$ –</u>

NOTE C - ACCOUNTS RECEIVABLE:

Accounts Receivable consist of the following:

State Revenue Sharing	\$22,697.00
Overpayment to Vendor	113.02
	<u>\$22,810.02</u>

NOTE D - LONG-TERM DEBT:

The following is a summary of note transactions for the Town for the year ended June 30, 2009:

	PRINCIPAL BALANCE			PRINCIPAL BALANCE
	JULY 1, 2008	ADDITIONS	REDUCTIONS	JUNE 30, 2009
Bath Savings Institution	\$83,082.91	\$ –	\$83,082.91	\$ –
Bath Savings Institution	128,513.79			128,513.79
	<u>\$211,596.70</u>	<u>\$ –</u>	<u>\$83,082.91</u>	<u>\$128,513.79</u>

Long -Term Debt as of June 30, 2009 is as follows:

Bath Savings Institution - Fire Truck

The note is dated August 16, 2007. Repayment is

through five installments of \$37,209.37 with interest at 4.69%. \$128,513.79

The annual requirements to amortize notes payable as of June 30, 2009 are as follows:

YEAR ENDING			
JUNE 30	PRINCIPAL	INTEREST	TOTAL
2010	\$27,534.39	\$ 9,674.98	\$37,209.37
2011	32,473.44	4,735.93	37,209.37
2012	33,996.44	3,212.93	37,209.37
2013	34,509.52	1,619.61	36,129.13
Total	<u>\$ 128,513.79</u>	<u>\$ 19,243.45</u>	<u>\$147,757.24</u>

NOTE E - GENERAL FUND BUDGET:

The Town operates on a net budget as compared with a gross budget. All revenues are not estimated, but are credited to the particular operating account. Certain revenues are dedicated for particular purposes by vote of the townspeople at the annual town meeting or at special town meetings.

NOTE F - DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURES:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

General Government	\$ 162,884.00
Education	1,189.50
Highways and Bridges	50,650.07
Protection	24,119.19
Health and Welfare	73,432.78
Unclassified	<u>22,705.70</u>
	<u>\$ 334,981.24</u>

NOTE G - DEFERRED REVENUE:

Deferred Revenue consists of the following:

Prepaid 09-10 Taxes	\$ 5,614.67
---------------------	-------------

NOTE H - REVENUE RECOGNITION - PROPERTY TAXES:

The Town's property tax for the current year was levied September 29, 2008 on the assessed value listed as of April 1, 2008 for all taxable real and personal property located in the Town. One half of the tax was due on October 1, 2008 and the remainder on April 1, 2009. Interest accrued at 11.00% commencing November 1, 2008 for the first half of tax due and again at May 1, 2009 on the balance due.

Tax liens are filed against delinquent real estate taxpayers after eight months but within one year of the original tax commitment. If the tax, interest, and costs have not been paid eighteen months after the filing of a lien certificate then the lien is automatically foreclosed.

The National Council on Governmental Accounting (N.C.G.A.) Interpretation No. 3 requires that property tax revenue be recognized only to the extent it will be collected within sixty days following the year end. The deferred tax revenue shown

on the balance sheet represents property taxes not expected to be collected within sixty days after the year end.

Property taxes are recognized when they become available. Available includes those taxes expected to be collected within sixty days after year end as stated above.

NOTE I - LEASES/COMMITMENTS - SCHOOL DEPARTMENT:

Effective October 27, 2008, the Lower Kennebec Regional School assumed the debt at the Bath Savings Institution for Loan #56332 dated August 1, 2006 with a principal balance of \$83,082.81 plus accrued interest; and a photocopier lease with Gorham Savings with a principal balance of \$18,084.28.

NOTE J - INTERFUND RECEIVABLES AND PAYABLES:

Due To and Due From Other Funds consist of the following:

Due From General Fund to Capital Reserve \$ 36,900.31

NOTE K - PROPERTY, PLANT, AND EQUIPMENT:

The following is a summary of changes in fixed assets at June 30, 2009:

	BALANCE JULY 1, 2008	ADDITIONS	DISPOSALS	BALANCE JUNE 30, 2009
Land and				
Land Improvements	\$294,495.00	\$ –	\$(74,247.00)	\$220,248.00
Buildings	2,140,483.00	27,314.00	(1,712,150.00)	455,647.00
Equipment	1,050,949.00	7,127.00	(173,309.00)	884,767.00
Infrastructure	2,780,642.00	156,945.00	(145,200.00)	2,792,387.00
	\$6,266,569.00	\$191,386.00	\$(2,104,906.00)	\$4,353,049.00
Accumul. Depreciation	(3,774,639.00)	(176,487.00)	1,077,221.00	(2,873,905.00)
Net Property, Plant, and Equipment	<u>\$2,491,930.00</u>	<u>\$14,899.00</u>	<u>\$(1,027,685.00)</u>	<u>\$1,479,144.00</u>

Depreciation expenses for the period totaled \$176,487.00. These expenses were broken down as follows:

General Government	\$ 13,877.00
Public Safety	80,941.00
Highways and Bridges	81,669.00
	<u>\$ 176,487.00</u>

Additional information is shown in Note N.

NOTE L - RISK MANAGEMENT:

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. All significant losses are covered by commercial insurance. There has been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE M - OVERLAPPING DEBT:

The Town of Woolwich is situated in Sagadahoc County and is therefore subject to annual assessment of its proportional share of county expenses. Long-term debt outstanding in Sagadahoc County, for which the Town of Woolwich would be proportionally responsible in the event the County defaulted, is approximately \$11,076,326.00 at June 30, 2009. The Town of Woolwich's share would be 8.26% of the debt, or \$914,787.00.

The Town of Woolwich joined the Maine Regional School Unit #1 effective July 1, 2008 and is subject to annual assessment of its proportional share of school expenses. Long-Term debt outstanding for the RSU, for which the Town of Woolwich would be proportionally responsible in the event the RSU defaulted, is approximately \$9,255,671.00 at June 30, 2009. The Town of Woolwich's share would be 16.83% of the debt, or \$1,557,729.43.

NOTE N - SCHOOL PROPERTY, PLANT, AND EQUIPMENT:

Effective July 1, 2008, the Woolwich School Department joined the Maine Regional School Unit #1. Ownership of the school buildings and equipment were transferred to the RSU on August 24, 2009. The cost of the original school plus capital renovations and improvements totaled \$1,931,597.00, the cost of equipment totaled \$172,809.00; and the related accumulated depreciation totaled \$1,076,971.00.

Schedule A-1

**TOWN OF WOOLWICH
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2009**

	<u>General Fund</u>	
	Original and Final Budget	Actual
REVENUES:		
Intergovernmental Revenue	209,940.00	206,621.65
Homestead Reimbursement	54,966.80	54,967.00
Property Taxes	3,778,328.70	3,727,472.82
Excise Taxes		491,807.53
Highways and Bridges	75,000.00	82,454.45
General Government		234,795.58
Protection		5,251.96
Health and Welfare		6,316.92
Interest and Debt Service		46,679.90
Unclassified	6,600.00	8,260.08
Total Revenues	4,124,835.50	4,864,627.89
EXPENDITURES:		
Education	2,240,740.29	2,703,969.76
General Government	386,032.00	393,705.17
Highways and Bridges	579,356.00	598,398.36
Protection	120,443.00	122,585.70
Health and Welfare	261,153.00	246,511.61
Unclassified	81,668.00	97,059.17
Special Assessments	565,561.00	565,561.00
Fire Truck Loan	37,210.00	
Interest and Debt Service		3,823.07
Total Expenditures	4,272,163.29	4,731,613.84
Excess of Revenues Over (Under) Expenditures	(147,327.79)	133,014.05
OTHER FINANCING SOURCES (USES):		
Operating Transfers - In	-	26,240.31
Operating Transfers - Out	(33,720.00)	(33,720.00)
Total Other Financing Sources (Uses)	(33,720.00)	(7,479.69)
Excess of Revenues and Other Sources Over (Under)		
Expenditures and Other Uses	(181,047.79)	125,534.36
Fund Balance, July 1, 2008	1,569,037.84	1,569,037.84
Fund Balance, June 30, 2009	1,387,990.05	1,694,572.20

TOWN OF WOOLWICH Schedule A-2
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2009

Cash Balance, July 1, 2008		1,181,263.94
ADD: CASH RECEIPTS:		
Tax Collections:		
Current Year	3,532,544.52	
Prior Years	<u>178,436.23</u>	
Total Tax Collections		3,710,980.75
Fees Collected for the State		215,771.79
Departmental (Schedule A-4)		875,566.42
State Revenue Sharing		191,784.75
Prepaid Taxes		5,614.67
Homestead Reimbursement		54,967.00
Capital Reserve Receipts - School		76,199.38
Accounts Receivable		<u>106.62</u>
Total Cash Receipts		<u>5,130,991.38</u>
Total Cash Available		6,312,255.32
LESS: CASH DISBURSEMENTS:		
Fees Remitted to the State	223,777.79	
Departmental (Schedule A-4)	4,728,933.32	
Due to Capital Reserve	1,600.00	
Accounts Receivable	113.02	
Accounts Payable	61,731.34	
Prepaid Expenses	2,066.66	
Investment Account	<u>11,659.26</u>	
Total Cash Disbursements		<u>5,029,881.39</u>
Cash Balance, June 30, 2009 (Schedule A-6)		<u><u>1,282,373.93</u></u>

TOWN OF WOOLWICH Schedule A-3
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2009

Undesignated Fund Balance, July 1, 2008		\$911,417.97
INCREASE:		
Operating Account Balances Lapsed (Schedule A-4)		<u>725,416.66</u>
Total		\$1,636,834.63
DECREASE:		
Appropriated at Town Meeting	\$232,000.00	
Increase in Deferred Taxes	<u>45,243.67</u>	
		<u>277,243.67</u>
Undesignated Fund Balance, June 30, 2009		<u><u>\$1,359,590.96</u></u>

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2009

	Balance Forward	Appro- priations	Cash Receipts	Other Credits	Total	Cash Disbursed	Other Charges	Total	Lapsed Unexpended (Overdraft) Forward	Bal. Forward
GENERAL GOVERNMENT:										
Comp Time	-	2,400.00	-	-	2,400.00	-	-	-	2,400.00	-
Town Officers Salaries		37,700.00	400.00		38,100.00	37,849.20		37,849.20	250.80	
Tax Collector/Town Clerk Salary		35,097.00			35,097.00	35,096.88		35,096.88	0.12	
Town Administrator Salary		40,508.00			40,508.00	40,508.00		40,508.00		
Clerical Assistant		16,882.00			16,882.00	16,864.88		16,864.88	17.12	
Office Help		5,000.00			5,000.00	2,929.50		2,929.50	2,070.50	
Code Enforcement		20,800.00			20,800.00	20,800.00		20,800.00		
Code Enforcement - Contingency		1,000.00		43.03	1,043.03	1,043.03		1,043.03		
Employee Health Trust		8,600.00			8,600.00	8,144.57		8,144.57	455.43	
Social Security		17,600.00			17,600.00	15,218.11		15,218.11	2,381.89	
Workers' Compensation		8,000.00	3,424.46		11,424.46	4,191.05		4,191.05	7,233.41	
Unemployment Compensation		4,000.00			4,000.00	549.66		549.66	3,450.34	
Audit		8,500.00		100.00	8,600.00	8,600.00		8,600.00		
Town Report	1,000.00	2,500.00			3,500.00	2,895.00		2,895.00		605.00
Contingency		9,000.00			9,000.00	1,458.76	3,154.39	4,613.15	4,386.85	
Insurance		15,000.00		337.00	15,337.00	15,337.00		15,337.00		
Litigation Expense	10,000.00	10,000.00		824.69	20,824.69	20,043.69	781.00	20,824.69		
Board of Appeals		100.00			100.00				100.00	
Conservation Commission	402.65	500.00			902.65	466.97		466.97		435.68
Comprehensive Planning	14,796.61				14,796.61	12,258.73		12,258.73		2,537.88
Planning Board	2,205.38		1,600.00		3,805.38	1,032.43		1,032.43		2,772.95
Municipal Bldg Operations	2,008.75	48,400.00	477.96		50,886.71	45,356.56	935.26	46,291.82	2,594.89	2,000.00
Municipal Bldg Reserve Fund		7,420.00		17,030.00	24,450.00	24,450.00		24,450.00		
Cable TV			22,316.88		22,316.88	1,200.00	6,200.00	7,400.00	14,916.88	
Excise Taxes - Autos			491,807.53		491,807.53	864.72		864.72	490,942.81	

Town and Clerk Fees	15,749.05	15,749.05			15,749.05
Plumbing and Building Permits	10,802.88	10,802.88	19.20	19.20	10,783.68
Maine Municipal Association	3,275.00	3,275.00	3,275.00	3,275.00	
Assessing Agent	18,780.00	18,780.00	17,215.00	1,500.00	65.00
Excise Taxes - Boats	8,041.60	8,041.60			8,041.60
Office Operations	34,675.00	35,403.68	30,099.42	531.55	4,772.71
Agricultural Commission	100.00	100.00			100.00
Miscellaneous Revenue	21,254.07	21,254.07		400.00	20,804.07
Homestead Reimbursement		54,967.00		54,966.80	0.20
Computer Reserve Fund	500.00	500.00		500.00	
Supplementals & Abatements	20,000.00	530.08	3,557.39	2,584.90	14,387.79
Property Tax Maps	3,000.00	4,000.00	3,000.00		1,000.00
Cable TV Committee	3,382.49	3,382.49			3,382.49
State Revenue Sharing		206,621.65		209,940.00	(3,318.35)
Midcoast Council for Business Development	4,215.00	4,215.00	4,215.00		
Old Town House Fund	1,684.69	1,790.31	3,975.00	3,975.00	
Clean-Up at Dot's	12,000.00	12,000.00	11,000.00	11,000.00	1,000.00
Reimbursement for Construction Design					
	150,000.00	150,000.00			150,000.00
	38,580.57	393,952.00	726,603.11	282,243.76	1,441,379.44
				393,514.75	281,493.90
				675,008.65	603,486.79
					162,884.00
SPECIAL ASSESSMENTS:					
County Tax	-	565,561.00	-	565,561.00	-
Overlay	50,952.21	50,952.21			50,952.21
	-	616,513.21	-	616,513.21	-
				-	565,561.00
				-	50,952.21
EDUCATION:					
School	442,450.71	2,240,740.29	-	-	2,683,191.00
Education Design Concept	20,778.76			20,778.76	20,778.76
School Playground Project	1,189.50			1,189.50	1,189.50
	464,418.97	2,240,740.29	-	-	2,703,969.76
				-	2,703,969.76
				-	1,189.50

Interest on Taxes	-	30,130.42	-	30,130.42	3,058.83	-	3,058.83	27,071.59
Investment Interest		16,549.48		16,549.48	764.24		764.24	15,785.24

Barley Neck Road	-	15,000.00	-	-	15,000.00	14,998.00	-	14,998.00	2.00
Roads and Bridges	2,472.84	60,000.00	10,850.45	73,323.29	68,831.00	68,831.00			4,492.29
Snow Removal	5,549.88	352,356.00	2,000.00	359,905.88	352,374.53	352,374.53			3,000.00
Town Tarrad Roads	11,279.67	150,000.00		161,279.67	161,060.79	161,060.79			218.88
Town Roads Block Grant	48,334.90		69,604.00	117,938.90	75,000.00	75,000.00			42,938.90
Street Signs		2,000.00		2,000.00	1,134.04	1,134.04			865.96

Dry Hydrants	4,436.60	-	1,200.00	-	5,636.60	2,400.00	-	2,400.00	-	3,236.60
Generator Service		2,000.00			2,000.00					2,000.00
NFPA Clothing		6,000.00			6,000.00					
Constable/Animal Control	149.00		910.00		5,787.00	6,000.00		6,000.00		1,059.00
Constable Contingency		500.00			500.00			292.37		207.63
Fire Department		73,875.00	2,495.39	482.67	76,853.06	76,548.41	304.65	76,853.06		14,002.80
Civil Defense (WEMA)	13,006.23	800.00	196.57		14,002.80					
Hydrant Rental & Removal	654.23	23,540.00		301.13	24,495.36	24,495.36		24,495.36		
Hydrant Contingency	1,312.16				1,312.16					
Street Lights	1,030.21	4,100.00			5,130.21	3,742.25	217.43	3,959.68	301.13	1,011.03
EMS Donations	810.00		450.00		1,260.00					1,260.00
Emergency 911	79.85	100.00			179.85	8.25		8.25		171.60
Generator Replacement Fund		800.00			800.00		800.00	800.00		
Vehicle Replacement Fund		25,000.00			25,000.00		25,000.00	25,000.00		
Computer		800.00			800.00	127.50		127.50		672.50
Fire House Inoculation		4,000.00			4,000.00	3,671.48	50.00	3,721.48		278.52
Fire Truck Loan Payment (37,209.37)		37,210.00			0.63				0.63	
(15,731.09)		183,453.00	5,251.96	783.80	173,757.67	122,013.62	26,372.08	148,385.70	1,252.78	24,119.19

HEALTH AND WELFARE:

		-	2,500.00	-	221.82	2,721.82	2,721.82	-	2,721.82	-
Solid Waste Committee			8,440.00			8,440.00	8,440.00		8,440.00	
Landfill Monitoring										
Septic System	15,722.13					15,722.13				15,722.13
Ambulance Service	2,570.00		2,500.00			5,070.00	5,000.00		5,000.00	70.00
Solid Waste	2,466.58		217,013.00			219,479.58	202,713.28		202,713.28	16,766.30
Landfill Closure	32,975.39			903.89		33,879.28	350.00		350.00	33,529.28
General Assistance	5,738.69		5,000.00	480.13		11,218.82	1,916.38		1,916.38	5,000.00
Fishway	14,178.47			4,932.90		19,111.37				19,111.37
First Responders			24,000.00		70.13	24,070.13	24,070.13		24,070.13	
Health Officer			1,200.00			1,200.00	1,200.00		1,200.00	
Health Officer Contingency			500.00			500.00	100.00		100.00	400.00
	73,651.26	261,153.00	6,316.92	291.95	341,413.13	246,511.61	-	246,511.61	21,468.74	73,432.78

UNCLASSIFIED:

Nequasset Trailbreakers	-	-	800.00	-	800.00	400.00	-	400.00	-	400.00
Library Operations		43,696.00			43,696.00	43,696.00		43,696.00		
Right of Way Research Grant	889.83									
Miscellaneous Donations		25,090.00			25,090.00	25,090.00		25,090.00		889.83
Cemeteries	802.07				802.07					802.07
Nequasset Church	7,580.11				7,580.11	2,880.34		2,880.34		4,699.77
250th Committee	4,950.78	5,000.00	3,450.03		13,400.81	9,389.61	313.02	9,702.63		3,698.18
Woolwich Historical Society		1,400.00			1,400.00	1,400.00		1,400.00		
Sheffield Account	3,853.57		1,149.00		5,002.57	3,570.57		3,570.57		1,432.00
Recreation Committee	7,309.57	750.00	2,842.50		10,902.07	2,477.63		2,477.63		8,424.44
Town Clock	1,633.09		18.55		1,651.64					1,651.64
Animal Shelter	847.77	3,232.00			4,079.77	3,372.00		3,372.00		707.77
Monument	1,196.08	2,500.00		773.92	4,470.00	2,865.00	1,605.00	4,470.00		
	29,062.87	81,668.00	8,260.08	773.92	119,764.87	95,141.15	1,918.02	97,059.17	-	22,705.70
	657,619.87	4,356,835.50	875,566.42	284,093.43	6,174,115.22	4,728,933.32	384,784.00	5,113,717.32	725,416.66	334,981.24

Schedule A-5

**TOWN OF WOOLWICH
VALUATION, ASSESSMENT, AND COLLECTIONS
FOR THE YEAR ENDED JUNE 30, 2009**

VALUATION:

Real Estate	\$318,360,160.00
Personal Property	5,959,900.00
Total	<u>\$324,320,060.00</u>

ASSESSMENT:

Valuation x Rate	
($\$324,320,060.00 \times .011650$)	\$3,778,328.70
Supplemental Taxes	<u>530.08</u>
	\$3,778,858.78

COLLECTIONS AND CREDITS:

Cash Collections	\$3,532,544.52
Abatements	2,584.90
Prepaid	<u>3,406.74</u>
Total Collections and Credits	3,538,536.16
2009 Taxes Receivable	<u>\$240,322.62</u>

COMPUTATION OF ASSESSMENT

Tax Commitment	\$3,778,328.70
State Revenue Sharing	209,940.00
Surplus	232,000.00
Road Block Grant	75,000.00
Cable TV	6,200.00
Snowmobile Registrations	400.00
Homestead Reimbursement	<u>54,966.80</u>
	\$4,356,835.50

REQUIREMENTS:

Appropriations	\$3,740,322.29
County Tax	<u>565,561.00</u>
	4,305,883.29
OVERLAY	<u>\$50,952.21</u>

Schedule A-6

**TOWN OF WOOLWICH
RECONCILIATION OF TREASURER'S CASH BALANCE
FOR THE YEAR ENDED JUNE 30, 2009**

Bath Savings Institution

Landfill

Balance Per Bank Statement	\$34,300.11
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Bath Savings Institution

General Fund Checking

Balance Per Bank Statement	\$1,265,945.24	
Add: Deposits in Transit	1,309.24	
Less: Outstanding Checks	(22,105.69)	
Balance Per Books		1,245,148.79

First Federal Savings

Town Clock

Balance Per Bank Statement	2,525.03
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Petty Cash

	400.00
	\$1,282,373.93

Schedule A-7

**STATEMENTS OF TAXES RECEIVABLE
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008**

	2009	2008
2008-2009	\$240,322.62	\$-
2007-2008	725.42	190,513.02
2006-2007	964.90	1,104.00
2005-2006	976.33	976.33
2004-2005	2,187.36	2,580.48
2003-2004	770.60	770.60
2002-2003	779.73	779.73
2001-2002	165.98	165.98
2000-2001	47.36	47.36
1999-2000	40.31	40.31
1998-1999	26.47	26.47
Total (Exhibit A)	\$247,007.08	\$197,004.28

TOWN OF WOOLWICH — TAX LIENS
JUNE 30, 2009

2007-2008

Beedy, Kathi G.	\$57.30
Bowen, Basil H. (TC)	378.37
Boynton, Charlotte A.	930.89
Brodeur, Joseph D. (JT)	500.08
Burgess, Richard J.	892.91
Burgess, Richard J. - Trustee	844.71
Caton, Dianne R.	550.29
Chadwick, Brian P. (JT)	48.31
Chubbuck, Shannan M. (f/n/a)	645.88
DJM LLC	594.06
Dunning, Michael & Sandra	59.35
El Castillo LLC	3,377.62
Geaghan, Terrance H.	10,695.58
Greenlaw, William (JT)	881.96
Grose, Karl (TC)	300.05
Harpell, Mark & Susan L.	601.29
Hathorn Woods, LLC	1,427.93
Hills, David R. & Rosa E.	2,734.15
Hird, Sharon L. (Deceased)	155.39
Johns, Adam A.	398.86
Johnston, Peter M. & Christine M.	378.75
Kelley, Cathy Ann	501.28
Main, Charles R.	56.64
Main, Charles R.	427.78
Maynard, Madelyn E. (Life)	866.42
Mosier, Dennis F. & Vicki L.	1,460.46
Murphy, Keith E.	793.47
Murphy, Randall D.	988.10
Murray, Crystal E.	2,030.15
Peaslee, Jacqueline	338.61
Pierce, Cathy A.	576.57
Pinkham, Albert L. & Iona M.	880.39
Rice, Marjorie L. (Trust)	102.68
True, Edward D.	1,012.20
Turner, Melinda L. W. (JT)	103.74
Varney, Timothy A. & Evelyn M.	794.10
Veguilla, Alexander (JT)	1,153.19
Vining, Kenneth E. Jr. (JT)	2,394.34
Vining, Kenneth E. Jr. (JT)	760.36
Waters, Bruce L. II (JT)	610.93
Weiss, Lee	690.47

Whitcomb, Marion E. - L/E	594.06	
Wright, Beverly E. - Heirs of	702.52	
Wright-Tomlins, Shelby E.	1,870.16	
Young, David W.	3,336.65	
Young, Douglas J. & Catherine T.	<u>1,406.24</u>	
		\$50,905.24
<u>2006-2007</u>		
Brodeur, Joseph	\$452.35	
Harpell, Mark & Susan	<u>543.91</u>	
		\$996.26
<u>2005-2006</u>		
Brodeur, Joseph D. & Cindy L.	\$429.53	
Harpell, Mark & Susan L.	<u>516.47</u>	
		946.00
<u>2003-2004</u>		
Harpell, Mark & Susan L.	<u>\$332.99</u>	
		<u>332.99</u>
		<u>\$53,180.49</u>
		Schedule A-9

**TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2008**

Real Estate

2008-2009

Adams, Tracy Wilson	4.57
Adams, Tracy Wilson	23.30
Adams, Tracy Wilson	13.98
Alexander-Farmer, Elizabeth (JT)	1,626.81
Ambrose, Merle S. Jr. (JT)	608.13
Ambrose, Merle Stanley Jr. & Mary L.	606.97
Avery, Jason W. & Tiffany L.	927.00
Bailey, Christopher A. (JT)	1,106.75
Bailey, David R. et al	111.21
Baker, P. Kelley (JT)	1,832.01
Bean, Bruce D.	360.00
Beedy, Kathi G.	1,211.60
Belanger, Rosanne	578.77
Blersch, Trudi A. B.	227.61
Bones, Edwin R.	405.33
Booker, Philip V. , Sr.	944.12
Bowen, Basil H. (TC)	365.81
Bowen, Basil H. Jr.	2,388.72
Bowman, Robert L. (JT)	844.44
Boynnton, Charlotte A.	1,617.49

Brandi, Rebecca J. (f/n/a)	674.54
Brawn, Gloria J., Arthur S. et al	1,752.62
Brewer, Kathleen	1,071.80
Brown, Richard (JT)	763.31
Burgess, Richard J.	863.27
Burgess, Richard J. - Trustee	816.67
Caldwell, Melanie R. - Trustee	378.63
Casseres, Robin E.	1,520.33
Caton, Dianne R.	626.07
Chadwick, Brian P. (JT)	673.37
Chapman, Kim M. Ezzell	458.31
Chop Point, Inc.	2,750.57
Chubbuck, Shannan M. (f/n/a)	624.44
Coleman, Mary A. - Heirs of	167.76
Cousins, Dawn L.	473.98
Crabtree, Gerald E. Jr.	508.41
Creamer, Gary E.	169.88
Creamer, Joseph I.	977.44
Creamer, Joseph I. (JT)	398.43
Creamer, Joseph I. (JT)	1,071.80
Creamer, Joseph I. Jr. (JT)	727.02
Cressey, Robert L. (JT)	1,095.91
Cruz, Jessica M. (JT)	1,439.94
Curran, Terrance G. (JT)	2,327.67
Daggett, Daniel A. (TC)	858.02
Davis, Eric M. Jr.	375.13
Dearie, William S.	1,689.25
DJM, LLC	574.35
Dodge, George & Kate	362.91
Dodge, Tristam B.	264.41
Doughty, Robert Michael Jr. (JT)	979.18
Drake, Priscilla	1,772.43
Dunning, Michael (JT)	652.40
Dutton, Barbara L. (T/C)	69.32
Edwards, Lawrence Jr.	1,752.16
El Castillo LLC	3,265.50
Emerson, Robert B. (JT)	622.11
Faulkingham, Donald L. (JT)	341.58
Field, Melissa M. (T/C)	763.08
Fifield, Misty D. (JT)	144.46
Fortin, Paul W.	1,892.43
Fox, Monte J.	1,035.94
Gagnon, Louine R.	985.59
Gagnon, Richard A.	398.36
Galuza, Gerald & Beverly	841.92

Galuzza, Gerald & Beverly Ann	932.00
Galuzza, Gerald F. (JT)	451.98
Gamage, David B. (JT)	4,394.26
Geaghan, Terrance H.	10,352.66
Geroux, Herbert	777.59
Gonyou, James	1,241.94
Goodenow, Stephen S. III & Grace K.	1,441.57
Gordon, John & Pamela L.	1,078.09
Gorman, William E. - Trustee	1,337.42
Greenlaw, George W.	3,249.65
Greenlaw, William (JT)	1,199.95
Gregory, Candace C.	56.01
Grose, Karl (TC)	290.09
Grose, Karl D. & Carol A.	1,170.13
Hall, Ralph M. & Gail M.	355.28
Hamel, Keith D. (JT)	450.86
Hanna, Irving L. & Marilyn E.	375.24
Harpell, Mark & Susan L.	581.34
Harrington, Lynn M.	1,384.02
Harrison, Pele	192.81
Hathorn Woods, LLC	398.43
Hathorn Woods, LLC	398.43
Hathorn Woods, LLC	398.43
Hathorn Woods, LLC	410.08
Hathorn Woods, LLC	538.23
Hathorn Woods, LLC	534.74
Hathorn Woods, LLC	484.64
Hathorn Woods, LLC	481.15
Hathorn Woods, LLC	481.15
Hathorn Woods, LLC	625.61
Hathorn Woods, LLC	579.01
Hathorn Woods, LLC	516.10
Hathorn Woods, LLC	447.36
Hawes, Rosie B. - Trustee	2,436.02
Hawes, Rosie B. - Trustee	46.60
Hawes, Rosie B. - Trustee	286.59
Hay, Harriet M.	714.15
Hay, Harriet M.	3,856.38
Herr, Edward W. & Pam M.	1,023.34
Hills, David R. & Rosa E.	2,643.39
Hird, Craig B. - PR	510.27
Holbrook, Evan W. (JT)	6.69
Howes, Bruce J.	4,098.47
Hunter, Benjamin (JT)	5,979.95
Isbart, Paul K. Jr.	250.25

Johns, Adam A.	397.73
Johnston, Peter M. & Christine M.	1,196.46
Kaplan, Charlotte W.	1,090.43
Kelley, Cathy Ann	496.76
Kepran, LLC	3,308.60
Kepran, LLC	3,308.60
Kepran, LLC	3,337.73
Kraft, Peter R. & Prudence Reed	4,092.65
Lamson, Nathalie R.	1,436.45
Larkin, Paul T. & Gloria	841.13
Lavallee, Kenneth F.	44.27
Lavallee, Kenneth F. (JT)	1,856.31
Libby, Valerie Lynn	1,149.95
Longley, Walter L. & Barbara J.	895.89
Longley, William C., Jr. (JT)	627.24
Lush, Eric	887.73
Macdonald, Edward A. & Angela C.	1,071.45
Macdonald, Edward A. (JT)	439.79
Mackie, Richard A. (JT)	439.90
Main, Charles R.	54.76
Main, Charles R.	413.58
Maine Yankee Atomic Power Co.	190.48
Maine Yankee Atomic Power Co.	1,035.68
McCobb/Mosher/Simpson & Lenzycki	67.06
McDaniel, Cathy E. et al	239.64
McGuire, Edward E.	2,799.96
McKay, Nicole	627.35
Meister, Guy C.	404.26
Melvin, Edwin R. & Renee Y. Bell	8.22
Merrill, David M.	1,492.83
Mesplay, Todd Lee	1,899.42
Miller, Garry J. (JT)	495.13
Miller, Robert A. & Elizabeth A.	496.53
Montsweag Ventures LLC	2,349.80
Mosier, Alan R.	831.23
Mosier, Dennis F. & Vicki L.	1,424.10
Mosier, Tony	501.07
Mott, Joann M.	504.45
Murphy, Keith E.	2,220.96
Murphy, Randall D.	955.30
Murray, Crystal E.	3,373.14
Neale, Joseph E. & Virginia A.	1,375.17
Nolon, Jennifer G.	601.95
Olson, Linda L.	518.06
Otis, Robert W.	166.42

Pajak, Michael (JT)	619.78
Papa, Mark D. & Kenney, Joanna M. P.	2,454.14
Peaslee, Jacqueline	339.48
Peck, Christopher B. (JT)	6,582.25
Phelps, Heather D.	1,070.30
Phillips, David S. (JT)	722.88
Pierce, Cathy A.	703.66
Pine Meadow Road Association	54.76
Pinkham, Albert L. & Iona M.	1,108.38
Polizotto, Marc M. (JT)	1,480.72
Presby, Ruth-Laurayne	765.41
Raymond, Linda M.	1,629.84
Reaney, Diana (JT)	1,049.08
Rice, Edward C. (JT)	3,256.99
Rice, Marjorie L. (Under Trust)	623.82
Ricker, Dale S. (JT)	483.71
Ricker, Darryl (JT)	793.93
Riley, Susan J.	692.24
Rose, Nancy L. - L/E	330.86
Sanford, Gregory D. & Heidi L.	916.86
Schutt, Eric D. (JT)	221.83
Seaman, Paul M.	650.07
Seaman, Paul M. & Christa M. - 50% TC	14.14
Sewall, MW Co.	3,781.59
Shatto, Gwendolyn Locke	2.91
Sheen, Edward H.	429.19
Sigurdson, Patricia M.	1,433.77
Smith, Mary Ellen (JT)	1,896.04
Soule, William Thomas (TC)	489.51
Steelman, Paula S.	135.61
Stilphen, Todd A. & Mary	283.33
Sulzer, Andrea M.	503.08
Sykes, Susan - Trustee	1,896.62
Teague, Timothy Lee	11.80
Thayer, Brenda J.	790.25
Thompson, Gary V. & Sue A.	633.47
Toothaker, Lawrence W. Jr. (JT)	295.91
Torrey, Edward, Jr. (JT)	470.31
True, Edward D.	978.60
Turner, Melinda L W (JT)	439.21
Varney, Timothy A. & Evelyn M.	767.74
Veguilla, Alexander (JT)	1,127.02
Verrill, Mark	1,678.25
Vining, Kenneth E. Jr. (JT)	2,390.58
Vining, Kenneth E. Jr. (JT)	735.12

Voorhees, Ann E.	1,464.41
Voorhess, Anne E.	2,067.88
Wallace, Roland G.	80.29
Wang, David I. J.	3,009.78
Waters, Bruce L. II (JT)	590.66
Weaver, Gerald Q.	2,825.34
Weaver, Gerald Q.	347.17
Weiss, Lee	667.55
Whitcomb, Marion E. - L/E	574.35
White, Mark	488.14
Wilson, Cyrus R. (JT)	395.52
Woodman, Brian	435.71
Woodman, Kathy	412.41
Wright, Beverly E. - Heirs of	679.20
Wright, Gary D.	239.15
Wright, Kenneth S.	1,348.13
Wright, Kenneth S.	152.03
Wright-Tomlins, Shelby E.	1,808.08
Young, David W.	3,225.89
Young, Douglas J. & Catherine T.	1,359.56
Zwann, Heidi Ayer	<u>344.21</u>
	239,451.79

Personal Property

2008-2009

ADT Security Services, Inc.	1.17
AT&T Mobility LLC	122.33
Baker, Dean	142.71
Coastal Lighting and Design	20.97
Galuz, Gerald & Beverly Ann	45.44
Holbrook, Evan	31.46
M&A Supply, LLC	87.38
Northern Leasing Systems, Inc.	6.99
Pitney Bowes, Inc.	1.17
Quonset Hardscapes	1.17
Shelter Institute	11.02
Timberlake, Robert D. & Kathy S.	141.55
Tyler, Hilda M.	101.36
Vining, Kenneth & Lori	23.30
Xerox Corporation	<u>132.81</u>
	870.83
	<u><u>240,322.62</u></u>

Schedule A-10

TOWN OF WOOLWICH – PRIOR YEARS TAXES RECEIVABLE
JUNE 30, 2009

Real Estate2004-2005

Harpell, Mark & Susan	\$836.64
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Personal Property2007-2008

AT&T Mobility LLC	\$284.38	
Galuz, Gerald & Beverly Ann	51.82	
M&A Supply LLC	98.81	
Rent-Way, Inc.	43.38	
Tyler, Hilda M.	114.48	
Vining, Kenneth & Lori	26.51	
Xerox Corporation	<u>106.04</u>	
		725.42

2006-2007

Brodeur, David	\$528.65	
Brodeur, David J.	180.94	
Cingular Wireless, LLC	78.73	
Galuz, Gerald & Beverly Ann	46.87	
NMHG Financial Services, Inc.	89.38	
TRM Copy Centers Corporation	16.35	
Vining, Kenneth & Lori	<u>23.98</u>	
		964.90

2005-2006

Brodeur, David	\$501.98	
Brodeur, David J.	171.81	
Cooleen, Paul J. & Elizabeth A.	228.74	
Galuz, Gerald & Beverly Ann	44.51	
TRM Copy Centers Corporation	0.31	
Vining, Kenneth & Lori	22.77	
Williams Scotsman, Inc.	<u>6.21</u>	
		976.33

2004-2005

Brodeur, David	\$813.12	
Cooleen, Paul J. & Elizabeth A.	367.92	
Galuz, Gerald & Beverly Ann	72.24	
Putnam Investments	43.68	
Sullivan, Robert	<u>53.76</u>	
		1,350.72

2003-2004

Eco Analyst	\$707.60	
Galuz, Gerald & Beverly Ann	63.00	
		770.60

2002-2003

Eco Analyst	\$618.99	
Galuz, Gerald & Beverly Ann	54.99	
Mid-Maine Moving & Storage	<u>105.75</u>	779.73

2001-2002

Eco Analyst	\$1.76	
Galuz, Gerald & Beverly Ann	48.30	
Mid-Maine Moving & Storage	<u>115.92</u>	\$165.98

2000-2001

Galuz, Gerald & Beverly Ann		47.36
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1999-2000

Galuz, Gerald & Beverly Ann		40.31
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1998-1999

Galuz, Gerald & Beverly Ann	<u>26.47</u>	
	<u><u>\$6,684.46</u></u>	

Schedule A-11

**TOWN OF WOOLWICH
SUPPLEMENTAL TAXES AND ABATEMENTS
JUNE 30, 2009**

SUPPLEMENTAL TAXES

2008-2009

Stanley O. Keefe	\$530.08
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ABATEMENTS

2008-2009

Steven & Judy Lipetz	\$1,419.15	
Ronald D. Rogers	459.01	
Joann M. Mott	288.92	
John & Katherine Burne	38.45	
Jean Mank	139.33	
Karen Kenney	139.33	
Brian O'Connor	139.33	
Inergy Propane LLC	291.25	
Edward Cummings	410.08	
Timothy & Gayla Teague	512.60	
Harold Fowler	66.42	
Timothy & Gayla Teague	530.20	
Hathorn Woods LLC	1,380.53	
Interest Paid	<u>327.69</u>	
		<u><u>\$6,142.29</u></u>

Schedule A-12

**TOWN OF WOOLWICH
CEMETERY TRUST FUNDS
JUNE 30, 2009**

TIME DEPOSITS:

First Federal Savings:

Fire Protection Fund	\$205.85	
Roxanne Stephens	389.68	
Francis Gilmore	1,754.12	
Tanner Square Memorial Fund	<u>499.63</u>	
		\$2,849.28

BIW Federal Credit Union:

Marjorie Bailey		663.56
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Bath Savings Institution:

Murphy's Corner Cemetery Association	\$9,230.27	
Thwings Point Cemetery	<u>546.79</u>	
		9,777.06

Fund Balance, June 30, 2009 (Exhibit I)

\$13,289.90

CEMETERY PERPETUAL CARE FUNDS:

	PRINCIPAL	UNEXPENDED INCOME
Fire Protection Fund	\$27.02	\$178.83
Roxanne Stephens	50.00	339.68
Frances Gilmore	500.00	1,254.12
Tanner Square Memorial Fund	124.66	374.97
Marjorie Bailey	325.00	338.56
Murphy's Corner Cemetery Association	8,730.00	500.27
Thwings Point Cemetery	<u>500.00</u>	<u>46.79</u>
	<u>\$10,256.68</u>	<u>\$3,033.22</u>

TOWN OF WOOLWICH
CAPITAL RESERVE FUNDS
JUNE 30, 2008

Schedule A-13

BUILDING RESERVE:		
Balance, July 1, 2008	\$26,226.57	
Add: Interest	525.61	
Appropriation	7,420.00	
Less: Expenditures	<u>(24,450.00)</u>	
Balance, June 30, 2009		\$9,722.18
 FIRE TRUCK RESERVE:		
Balance, July 1, 2008	\$31,510.52	
Add: Interest	880.64	
Appropriation	<u>25,000.00</u>	
Balance, June 30, 2009		57,391.16
 SCHOOL RESERVE FUND:		
Balance, July 1, 2008	\$78,892.48	
Add: Interest	<u>2,868.78</u>	
Balance, June 30, 2009		81,761.26
 OLD TOWN HOUSE FUND:		
Balance, July 1, 2008	\$10,318.51	
Add: Interest	306.67	
Less: Expenditures	<u>(1,790.31)</u>	
Balance, June 30, 2009		8,834.87
 SEPTIC RESERVE:		
Balance, July 1, 2008	\$13,831.63	
Add: Interest	<u>384.41</u>	
Balance, June 30, 2009		14,216.04
 GENERATOR RESERVE:		
Balance, July 1, 2008	\$6,392.73	
Add: Appropriation	800.00	
Interest Income	<u>159.65</u>	
Balance, June 30, 2009		7,352.38
 COMPUTER SYSTEM:		
Balance, July 1, 2008	\$1,392.02	
Add: Interest	46.37	
Appropriation	<u>500.00</u>	
Balance, June 30, 2009		1,938.39
Total		<u><u>\$181,216.28</u></u>

Snowplowing Contracts

CONTRACT	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
A (Shaw)	82,456.00	84,930.00	87,478.00	90,102.00	92,805.00
B (Shaw)	74,854.00	77,100.00	79,413.00	81,795.00	84,249.00
C (Jewell)	88,486.00	91,141.00	93,875.00	96,691.00	99,592.00
D-1 (Quonset)	15,500.00	15,965.00	16,444.00	16,937.00	17,445.00
D-2 (Shaw)	98,500.00	101,455.00	104,499.00	107,634.00	110,863.00
E (Quonset)	6,925.00	7,133.00	7,347.00	7,567.00	7,794.00
TOTAL	366,721.00	377,724.00	389,056.00	400,726.00	412,748.00

Town Administrator and Treasurer

Nature of Work:

This is responsible and varied professional work as the Chief Administrator Officer in assisting the Board of Selectmen in managing Town affairs in accordance with Municipal Ordinances and the laws of the State of Maine and of the United States.

The Administrator is charged with executing the policies and procedures put forth by the Board of Selectmen and the Town Meeting. The Administrator is responsible for the annual consolidation of a proposed budget (in conjunction with the Selectmen) and the administration of the budget once adopted. The Administrator is also responsible for developing administrative procedures and for ensuring adherence to these procedures by all departments and employees.

The Administrator is charged with the responsibility of advising the Board and general public on the current status of all affairs of the Town and is responsible for preparing an annual report of the previous year's activities.

The Administrator is responsible for the maintenance of sound positive public relations between the Town and its citizens; between the Town and other governmental agencies and between the various boards and commissions that make up the Town Government. The Administrator will attend Board meetings and/or Commission meetings as deemed necessary.

The Administrator performs such other duties as may be directed by the Board of Selectmen.

Essential Duties and Responsibilities:

Examples of work:

- Carries out the directives of the Board of Selectmen; prepares reports and written recommendations as part of these activities.

- Attends meetings of the Board of Selectmen, preparing agenda and providing supporting documents and information pertinent to agenda items as needed.

- Recording and publishing the meeting minutes.

- Serves as the liaison between the Board of Selectmen and personnel and directs the Town's staff.

- Monitors the budget and all financial affairs of the Town; works closely with Selectmen and Department Heads to develop a comprehensive budget and work program.

Administers the yearly operating budget and capital improvements budgets, submitting regular reports to the Board on the status of the Town's budget.

Responsible for implementing all Board of Selectmen's policy decisions and providing staff in all departments with the clear and efficient operating procedures necessary to carry out Board policy mandates.

Serves as the approval agent for Town purchasing.

Performs all functions of the General Assistance Administrator.

Performs all functions of the Town Treasurer's Office including the maintenance of all Town financial accounts; preparation of Town Warrants for payment of bills and payroll; maintaining liaisons with the school department, fire department, banks, auditors and the general public; preparation of monthly reports of the Town's financial status. Work will be performed in accordance with applicable laws and generally accepted accounting procedures; filing of IRS, Social Security and Unemployment reports.

Attends meetings and conventions on behalf of the Town with prior notice to the Selectboard.

Serves as liaison between the Board of Selectmen and various public and private agencies and businesses and the citizens of the Town. Is Ex-officio member of the Recreation Committee.

Performs the duties of the Tax Collector/ Town Clerk in his / her absence as per the job description.

Represents the Town to a variety of outside organizations.

Requirements of Work

Knowledge of municipal management, municipal government, programs, community problems, and decision-making processes.

Knowledge of municipal financial management and accounting procedures, budgeting and investments.

Knowledge of the statutory Treasurer's responsibilities as practiced in the State of Maine.

Knowledge of application process for state and federal grant programs.

Knowledge of state and federal programs and decision-making processes.

Knowledge of the principles of personnel administration.

Working knowledge of purchasing principles and practices, including the bid process.

Knowledge of the principles, policies, laws and regulations of municipal accounting, including payroll.

Knowledge of methods of receiving, depositing and disbursing large amounts of money.

Ability to exercise judgement and initiative in analyzing and evaluating accounting problems, and in making recommendations to improve financial management procedures.

Working knowledge of computer systems, word processing , data entry and municipal accounting software.

Ability to communicate effectively orally and in writing, including research capability and reporting ability.

Ability to maintain positive relations with town personnel and to direct, supervise and motivate staff.

Ability to organize and use time effectively and to be creative and analytical.

Ability to listen and to accept criticism; must possess conflict resolution skills and public relation skills.

Training and Experience Required

Considerable experience in a responsible position of a managerial nature, preferably in local government. A background in financial management and accounting, budget preparation and accounting, personnel management, administrator/organizational development, human relations skills. A degree in public administration or related field or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007

Deputy Tax Collector/ Deputy Treasurer/ Deputy Clerk

Nature of Work

The Deputy Tax Collector/Deputy Treasurer/Deputy Clerk is responsible for varied clerical and administrative tasks in the office. These tasks shall include: maintenance of the Board of Selectmen's filing system; response or routing of routine requests for information by person, telephone, or mail; typing of reports and letters either personally generated or from rough draft; other related work as required.

Examples of Work

- Issuing hunting and fishing licenses, dog licenses, and copies of vital statistics records
- Assisting with the preparation of Elections
- Assisting with automobile registration, trailer and boat registration, ATV & snowmobile registrations; collection of personal property and real estate taxes; excise tax collecting and other related duties

- Maintaining the list of taxes received
- Assisting with requests for general information about the Town's property records
- Performs the duties of the Tax Collector, treasurer and Clerk when necessary as per their job descriptions.
- Performs related work as may be required

Requirements of Work

1. Knowledge of modern office procedures, practices and equipment.
2. Ability to learn assessing procedures in order to respond or route inquiries about valuations or tax bills.
3. Computer experience, specifically with data base software and word processing.
4. Ability to establish and maintain effective working relationships with Town Officials and Committees, other employees and the general public.
5. Understanding the basic billing and collection procedures.

Desirable Experience and Training

1. Prior experience involving clerical work and public contact.
2. Graduation from high school or equivalent, including or supplemented by courses in business procedures.

Approved by the Board of Selectmen: March 26, 2007

Town Clerk/Tax Collector

Nature of Work

This is responsible administrative and financial work in the collection of various taxes, and in the execution of legal responsibilities of the position of Town Clerk.

Employee of this class is responsible for the collection of various taxes and fees, the issuance of numerous permits and licenses. Work involves the supervision of clerical staff engaged in collection and administrative activities and the preparation of regular reports to the Town and various state agencies. Work is performed with considerable independence.

Essential Duties & Responsibilities

Examples of Work (Illustrative Only):

- Performs all functions of the Town Clerk's Office including the preparation of all Town Warrants and Ballots; Supervisor and Warden of all State and Municipal Elections; registrar of Voters. Plans and supervises

the conduct of all elections, instructs election officials on election laws and procedures. Supervises the processing of all election ballots and reports results to the Secretary of State.

- Issues Dog Licenses and makes monthly reports to the Maine Department of Agriculture Animal Welfare Program. Maintains records of registered and unregistered dogs in Town.

- Issues Hunting and Fishing Licenses; Boat, ATV and Snowmobile Registrations and submits monthly reports to the Maine Department of Inland Fisheries and Wildlife.

- Maintains records of town meetings and other official documents and attends meetings recording and publishing the meetings' minutes as necessary.

- Supervise the issuance of, or issue, various licenses such as marriage; certified copies of Birth certificates, death certificates and records all vital statistics, such as births, deaths, and burial permits and marriages; and produces monthly reports to the State of Maine of these records.

- Validate official documents. Administer Oaths of Office as necessary.

- Assists in the issuance of, or issues, various Town licenses and maintains all related records; prepares and sends renewal applications for same.

- Reviews and approves all received bills and payroll.

- Receives and records payments of property taxes and excise taxes, and prepares collected monies for deposit. Prepares and records tax liens. Provides information requested on property and excise taxes. Maintains detailed records related to property ownership and the ownership of automobiles, trucks and boats.

- This individual will be responsible for E-911; measuring and assigning physical address numbers, street names, etc. Maintaining such records and reporting changes to the State and Verizon offices.

- Performs the duties of Administrator/Treasurer in his/her absence as per the job description.

- Performs related work as may be required.

Requirements of Work

Thorough knowledge and understanding of the State statutes relating to the duties and responsibilities of town and city clerks.

Thorough knowledge of modern office procedures, practices and equipment.

Thorough knowledge of the provisions of the Town Charter, Town ordinances and State regulations relating to the operation of the office and Town government and ability to communicate same to office staff and the public.

Ability to organize, assign and review work of subordinates.

Ability to establish and maintain effective working relationships with other Town Officials, employees and the general public.

Proficiency in the use of general office equipment (telephone, adding machines, calculators, typewriters, photocopiers, computer system, printers, etc.)

Ability to maintain records and prepare reports.

Ability to understand and follow the laws and regulations governing the activity of a municipal tax collector.

Training and Experience Required

Graduation from an accredited high school supplemented by advanced courses in accounting or bookkeeping plus experience in the collection of various monies; or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007.

Codes Enforcement Officer

Nature of Work

This is responsible administrative and technical work in carrying out the building and plumbing inspections and in securing compliance with code and zoning regulations. This position is responsible for issuing building and plumbing permits; conducting building, housing and plumbing inspections; enforcing certain state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining department records and reports. Work is performed under the general supervision of the Selectmen with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Inspects buildings which are under construction for compliance with building or zoning requirements as prescribed by the municipal ordinances.
- Provides code information as requested by banks, lawyers, Realtors, developers, and to individuals.
- Reviews building and plumbing plans for compliance before issuing permits.
- Investigates complaints of possible code violations, including building, plumbing and zoning; initiating appropriate action to ensure compliance as necessary.
- Interviews applicants and reviews applications for building and

plumbing permits; calculates fees and issues same.

- Makes inspections of permitted projects and issues Certificates of Occupancy when appropriate.
- Attends Board of Selectmen, Planning Board, and Board of Appeals meetings as necessary.
- Prosecutes zoning violators in court under Rule 80(K).
- Prepares and maintains records and reports.
- Performs related work as required.
- Considerable knowledge of approved methods and materials used in building construction of plumbing repair and installations.
- Considerable knowledge of local, state and federal enactment governing plumbing construction, use and occupancy and ability to interpret same.
- Considerable knowledge of State and Town zoning ordinance provisions and ability to interpret same.
- Must possess a valid motor vehicle operator's license.
- Must possess the required State certifications under 30-A MRSA §4201-4202, and 30-A MRSA §4451.
- Possess any other appropriate inspection licenses for direct inspections work performed.

Municipal Shellfish Warden

Nature of Work

The Municipal Shellfish Warden is responsible for performing routine and complex public law enforcement work in the application of the Shellfish Conservation Ordinance. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

The Municipal Shellfish Warden will be subject to an annual performance review conducted by the Board of Selectmen and the Shellfish Committee.

Examples of Work

- Patrols all Town shellfish and clam flats to ensure the lawful harvesting and collection of shellfish.
- Posts closure and pollution signs on the clam flats when required as well as posting a sign on the Town Office bulletin board.
- Checks the licenses of shellfish harvesters while on patrol.
- Inspects shellfish harvests to ensure compliance with minimum size requirements.

- Prepares regular reports on the activities and results of patrols as required by and submitted to the Shellfish Committee and Board of Selectmen.
- Meets with the Shellfish Committee as requested.
- Obtains approval from the Shellfish Committee for all expenditures of more than \$100.00 prior to making purchases.
- Notifies the Board of Selectmen when unable to perform assigned duties or when out of Town for more than one week.
- Issues summonses for violation of the Shellfish Conservation Ordinance.
- The Warden has the power to arrest all violators.
- Performs related work as directed by the Selectmen.

Requirements of Work

1. Knowledge of the Shellfish Conservation Ordinance and the practices and theory of conservation activities.
2. Knowledge of modern principles and practices of Law Enforcement.
3. Shall attend annual training as required for state certification as a Municipal Shellfish Warden.
4. Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.
5. Ability to analyze situations quickly and objectively and to determine the proper course of action.
6. Ability to remember names, faces and details of incidents often under stressful conditions.
7. Ability to understand and carry out oral and written instructions.
8. Ability to communicate both orally and through written reports.
9. Ability to operate a motor vehicle.

Desirable Training and Experience

High School graduation, plus experience in law enforcement; or any equivalent combination of training and experience. Will be expected to attend and complete 100-hour Criminal Justice Academy training if not already a graduate.

Personal Protection

The Municipal Shellfish Warden may carry chemical defense spray and a firearm while on patrol in the Town of Woolwich.

Special Requirements

- Must possess a valid motor vehicle operator's license.
- Must possess and maintain an adequate vehicle to be used for patrols.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee normally works in outside weather conditions. The employee may be confronted by belligerent persons in precarious places and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Approved by the Board of Selectmen on September 24, 2000

Revised by the Board of Selectmen on March 12, 2001

Animal Control Officer

Nature of Work

The Animal Control Officer (ACO) is responsible for performing routine and complex public safety work in the enforcement of animal control laws, rules, regulations and ordinances. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Responds and investigates complaints concerning animal problems or violations and ensures that the laws established in 7 MRSA Chapters 719, 720, 721, 725, 729, 739, & 741 and municipal ordinances are enforced. Problems and violations would include but are not limited to uncontrolled

animals, damage done by animals, cruelty to animals and animals that are sick, injured, or abandoned.

- Insures dogs six months or older are currently licensed with the municipality.

- Inspects kennels in accordance to “Maine’s Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels and Boarding Kennels”.

- Responds to reports of an animal suspected of having rabies and ensures that the procedures established in 22 MRSA § 1313-A and “Rules Governing Rabies Management” are carried out.

- Issues warnings or summons regarding animal control cases as required by state laws, rules and regulations and municipal ordinances.

- Appears in court to testify regarding animal cases.

- Prepares monthly and annual reports of activities. Compiles a variety of data regarding animal control.

- Removes dead animals from roads.

- Works closely with the media, public interest groups, schools and businesses to promote public awareness of state laws, rules and regulations and municipal ordinances regarding rabies, animal control, and humane treatment of animals.

- Works using own judgment in deciding course of action, expected to handle difficult and emergency situations and requesting assistance when necessary.

- Qualified to use a weapon for dispatching animals in accordance with state rules and regulations and municipal ordinances.

- Maintains normal availability by radio, pager or telephone for consultation or emergencies.

- Transports stray animals to the contracted animal shelter.

Requirements of Work

1. High school diploma or GED equivalent.

2. Some knowledge of law enforcement principles, procedures, techniques, and equipment; working knowledge of animal restraint and care techniques.

3. Some skill in operating the tools and equipment listed below.

4. Ability to learn the applicable state laws, rules and regulations, and municipal ordinances.

5. Ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.

6. Ability to exercise sound judgment in evaluating situations and in making decisions.
7. Ability to follow verbal and written instructions.
8. Ability to learn the municipality's geography.

Special Requirements

1. Must possess, or be able to obtain at time of hire, a valid State Driver's License.
2. Must be a certified animal control officer by the Maine Department of Agriculture within six months of appointment.

Tools and Equipment Used

Animal capture equipment, police radio, pager, and first aid equipment.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee may work with dangerous, sick, and injured animals, in high, precarious places, and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Fire Chief

Nature of Work

This position is responsible for administrative tasks and supervision of fire fighting and fire prevention activities of the Woolwich Fire Department.

The Fire Chief has direct responsibility for the efficient operation of the Fire Department. Efficient operation is meant to include implementing a training program and maintaining training records that meet the State of Maine's Minimum Safety Standards (Title 26, Chapter 28). Work involves the supervision of maintenance of all department equipment, the prevention and extinguishment of fire, the protection of life and property, and the removal of fire hazards within the Town.

The Fire Chief is the superior officer within the department and has the authority to assume command at fire scenes. The Fire Chief's work is reviewed through discussions of problems and policies under the supervision of the Board of Selectmen.

Fire Chief's Duties

1. Directs and supervises maintenance, repair, improvement and replacement of fire fighting equipment and fire fighters' gear.
2. Implements a training program which meets the State of Maine's Minimum Safety Standards. Supervises the training schedule to ensure the training of personnel in fire fighting methods and use of equipment that meet that standard.
3. Directs and controls all volunteer fire fighters in the performance of fire fighting operations within the municipality.
4. Prepares and administers the department budget. The Fire Chief shall submit a departmental budget to the Administrative Assistant not later than February 1st each year.
5. Prepares and submits to the Board of Selectmen a biweekly report regarding the operation of the department as well as a summary of fire and/or rescue incidents.
6. Supervises the administrative details of the department, including requisition of materials, supplies, and equipment and maintains adequate records and reports for same.
7. Prepares for the auditor and the insurance carrier an annual inventory of fire fighting equipment and fire fighting gear which is submitted to the Administrative Assistant.
8. Responsible for the development and implementation of an annual fire prevention program and activities in the local school.

9. Provide maintenance for all fire equipment owned by the municipality and used by the fire department.

10. Prepares and administers written Standard Operating Procedures and Policies for the department that meet the Bureau of Labor's minimum standards.

11. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage.

12. Performs related work as required by the Board of Selectmen as pertains to state law.

Fire Warden's Duties

Historically the Fire Chief has also acted as the Fire Warden. For as long as that pattern continues the job description shall define the Fire Warden's duties as follows:

Directs and performs fire prevention activities such as issuance of fire permits, and fire investigations in cooperation with State and local authorities. (Pursuant to Maine State Law the Fire Chief shall not issue burn permits for the burning of household trash given the Town of Woolwich has a curbside removal contractor.)

Requirements

Extensive knowledge and experience in fire fighting equipment, methods and techniques, hydraulics, and fire prevention methods.

1. Thorough knowledge of the rules and regulations of the department and fire prevention codes and ordinances.

2. Thorough knowledge of the street system and geography of the Town.

3. Thorough knowledge of the water supply and hydrant system of the Town.

4. Ability to effectively direct, with good judgment, the operations and activities of personnel and equipment under emergency conditions.

5. Ability to effectively work with, and maintain good working relationships with other municipal officials, State and Federal authorities and the general public.

Experience and Training

Progressively responsible fire fighting experience, including supervisory and administrative responsibilities; high school graduation supplemented by specialized instruction in fire prevention and fire fighting; or any equivalent combination of experience and training.

Necessary Special Requirement

Must possess valid appropriate State of Maine motor vehicle operator's license.

EMS Director Duties/Job Description

We, the Board of Selectmen, for the Town of Woolwich set the following as the Woolwich EMS Director's duties and Operational Structure.

1. The EMS Director shall be appointed by the Board of Selectmen.
2. The Director works for and reports to the Board of Selectmen.
3. The Director will appoint an assistant.
 - a) That Assistant shall serve at the will and pleasure of the Director
 - b) The Assistant Director will perform all duties assigned by the Director
 - c) The Assistant Director shall have all the same duties and authority as the Director if the Director is unavailable and may not be contacted in a reasonable time.
4. The Director may also appoint other officers as is deemed necessary for the safe, efficient and legal operation of the Woolwich First Responders.
 - a) The other officers shall serve at the will and pleasure of the Director
 - b) The other officers will perform all duties assigned by the Director
5. The Director will be responsible for the day to day operations, training, budgeting and purchasing.
 - a) He/She shall have the authority to hire and fire employees as the need dictates.
 - b) He/She will maintain a Woolwich First Responders SOG.
6. The Director shall work closely with and coordinate with the Woolwich Fire Department Chief for the joint use of the Fire Station.
7. The Director Shall meet with the Transporting Ambulance Contractor at least quarterly however, it is recommended and encouraged that the Director communicate with the Contractor weekly or whenever a need arises.

DAVID KING
DALE CHADBOURNE
TODD McPHEE
PHIL SKILLIN
RITA STURTEVANT

Approved by the Woolwich Board of Selectmen on April 25, 2005

Overview of Agencies Requesting Donations

Jessie Albert Memorial Dental Clinic - The function of the program is to assure that children and young adults from low-income families have access to quality dental health care. The clinic services Medicaid patients and, based on their ability to pay, others in need of low-cost care. Served 78 Woolwich clients last year.

American Red Cross - In the last fiscal year, provided emergency relief, food, clothing, shelter, medications, and mental health support to 87 individuals in our service area; provided emergency communication between 47 servicemen and women and their families.

Big Brother/Big Sisters of Bath/Brunswick - Matches volunteer mentors with children. The school based program at Woolwich Central School is currently serving 15 students.

Respite Care - Provides a break to caregivers from the demands of care giving and a therapeutic program of exercise, games, crafts, music and socialization for their elderly loved one. Served 28 Woolwich clients during the last year.

Coastal Trans - Provides non-emergency transportation for low-income, disabled, elderly, and the general population. Provided trips to 22 Woolwich clients last year.

Community Health and Nursing Services - Provides skilled nurses, home health aides, medical social services, physical, speech and occupational therapies, hospice care, maternal/child care and preventative health care. Served 107 Woolwich residents last year. Also held an annual flu clinic that served about 30 people last fall.

Family Crisis Shelter - Assists abused women, and victims of family violence, provides emergency shelter, provides referrals, assisted 19 individuals from Woolwich last year with shelter or other services.

Hospice Volunteers in Midcoast Maine - Offers bereavement and grief support services, community crisis support, public education and outreach. Served 2 Woolwich individuals last year for a total of 63.25 hours.

Midcoast Maine Community Action - Provides area residents with fuel assistance, Head Start, a housing resource center, weatherization programs, job training programs, nutrition and health programs and adult education programs. Served 498 Woolwich clients last year.

Tedford/Oasis Program - Provides emergency shelter for those in need, operates a homeless shelter for local people, assists with locating housing and jobs for the homeless. Provided shelter to 7 Woolwich residents last year.

Spectrum Generations - Provides home nursing and home therapy, Meals on Wheels, consultation, transportation and legal services for elderly. Served 28 Woolwich individuals last year.

Sweetser/Shoreline - Offers services that address emotional disturbances, mental illness, behavioral disorders and learning disabilities through an array of educational programs, preventative services, community-support services, and residential homes. Served 183 Woolwich residents last year.

TOWN MEETING MINUTES

May 6, 2009

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School in said Town, on Wednesday, the 6th day of May A.D. 2009 at Six o'clock in the afternoon, then and there to act on Articles 1 through 44, all of said articles being set out, to wit:

Article 1

To elect a Moderator to preside at said meeting and to vote by written ballot.

Moved and seconded to nominate John d. Chapman as moderator. No other nominations. Declared nominations closed. John d. Chapman was elected 5-0 on a written ballot.

****Prior to going any further with the warrant articles, the moderator invited Debbie Locke to make a few announcements. Then Todd McPhee, chairman of the Board of Selectmen presented the Boston Post Cane to Jerry Creamer, whereas he is the oldest living citizen of Woolwich.****

Revenue

Article 2 To see if the Town will set the dates of October 1, 2009 and April 1, 2010 when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at 9% (nine percent) per annum and to set the dates that interest starts on unpaid taxes thirty (30) days after each due date.

Moved and seconded to adopt article 2. Adopted by voice vote.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid at 5% (five percent) for the 2009-2010 tax year.

Moved and seconded to adopt article 3. Adopted by voice vote.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts, except those listed below to be carried forward, to Undesignated Fund Balance. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

List of Accounts to be carried forward

Compensatory/Vacation Time	Old Town House Account
Employee Health Trust Account	Dry Hydrants Account
Contingent Account	Subdivision Accounts
Insurance Account	Roads and Bridges Account
Litigation Account	Computer System Account
Conservation Commission Account	Tar Account
Comprehensive Planning Account	Snow Removal Account
Planning Board Account	Town Roads Block Grant
Municipal Building Operations	Constable/Animal Control Account
Cable TV Account	Woolwich Emergency (WEMA) Accts
Office Operations	Fire Department Operations
Supplements and Abatements	Hydrant Rental
Emergency 911	Street Lights
Fire Department Gift Account	Septic System
Ambulance Account	Solid Waste Account
Landfill Closure Account	General Assistance Account
Fish Way Account	First Responders Account
Right of Way Account	Nequasset Church Account
Cemeteries Account	Shellfish Account
Recreation Committee Account	Town Clock Account
Animal Shelter Account	Monument Committee Account
Building Reserve Account	Fire Truck Reserve Account
School Reserve Account	Generator Reserve Account
Septic Reserve Account	250 th Committee Account

It was moved to dispense with the reading of the individual accounts. Moved and seconded to adopt article 4. Adopted by voice vote.

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to \$680,000.00.
2008 recommendation \$680,000.00

Moved and seconded to adopt art. 5A. Adopted by voice vote.

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

Moved and seconded to adopt art. 5B. Adopted by voice vote.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2008 appropriation up to \$20,000.00

Moved and seconded to adopt art. 5C. Adopted by voice vote.

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$10,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Moved and seconded to adopt article 6. Adopted by voice vote.

Article 7 To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

Moved and seconded to adopt article 7. Adopted by voice vote.

Article 8 To select a fish commissioner for a five year term.

Stanley dDavis will be a fish commissioner for the next five years. Adopted by voice vote.

Article 9 To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

Bill Potter moved to refer to state document addressed to town regarding same. Adopted by voice vote.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds on same.

Moved and seconded to adopt article 10. Adopted by voice vote.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of \$973,751 established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Article 11 passed 144 to 34.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$22,464.00** for a Deputy Tax Collector/Deputy Treasurer/Deputy Clerk to work part time at the Town Office and to authorize the Selectmen to spend any amount up to \$22,464.00.

Note: Previously this job was based on 24 hours per week. It is now based on up to 32 hours per week.

2008 appropriation \$16,882.00

Motion was made & seconded to leave at 24 hrs. Motion defeated. Moved and seconded. Article 12. adopted by voice vote.

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$41,724.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$41,724.00.

2008 appropriation \$40,508.00

Moved and seconded. Article 13 adopted by voice vote.

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$35,624.00** for the compensation of the Tax Collector/Town Clerk and to authorize the Selectmen to spend any amount up to \$35,624.00.

2008 appropriation \$35,097.00

Moved and seconded. Article 14 adopted by voice vote.

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$8,600.00** for the Employee Health Account.

2008 appropriation \$8,600.00

Moved and seconded. Article 15 adopted by voice vote.

Article 16 To see if the Town will vote to appropriate up to **\$13,000.00** from the Undesignated Fund Balance Account for unanticipated health benefit costs.

Moved and seconded to reduce appropriation to a like amount of \$8,600. Article 15 decreased to \$8,600. Article 15 at \$8,600 adopted by voice vote.

Article 17 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

	<u>2008</u>	<u>2009</u>
Selectman	\$3,000.00	\$3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Selectman	3,000.00	3,000.00
Board Chairman	1,500.00	1,500.00
Board Vice Chairman	500.00	500.00
Ballot Clerks	2,400.00	2,400.00
Registrar of Voters	250.00	250.00
Moderator	200.00	200.00
Workers Compensation	8,000.00	6,000.00
Unemployment Compensation	4,000.00	1,000.00
Social Security	17,600.00	17,000.00
Part Time Staff	5,000.00	5,000.00
Comp/Vacation Time Reimb.	<u>2,400.00</u>	<u>2,400.00</u>
	56,850.00	51,250.00

Moved and seconded to dispense with the reading. Moved and seconded to approve Article 17a. Article 17a. adopted by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **\$4,728.00** for the salary of the Constable/Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$4,728.00 and to allow the ACO to keep the warrant fees and fines.

2008 appropriation \$4728.00

Moved and seconded, Article 17b. Adopted by voice vote.

c) To see if the Town will vote to raise and appropriate the sum of **\$21,424.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$21,424.00.

2008 appropriation \$20,800

Moved and seconded to adopt article 17c. Adopted by voice vote.

Article 18 To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year.

Recommended \$51,250.00

2008 appropriation \$56,850.00

Moved and Seconded to adopt article 18. Article 18 adopted by voice vote.

General Government

Article 19 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

	Appropriated	
	<u>2008</u>	<u>2009</u>
General Assistance	\$5,000.00	\$5,000.00
Nequasset Church	-0-	-0-
Cemeteries	-0-	-0-
Constable Contingent	500.00	500.00
Codes Officer Contingent	1,000.00	1,000.00
Health Officer Contingent	500.00	500.00
Health Officer Salary	1,200.00	1,200.00
Fish Way, Up Keep/Repair	-0-	-0-
Animal Control & Care*	3,232.00	2,852.00
Planning Board	-0-	-0-
Conservation Commission	500.00	500.00
Agriculture Committee	-0-	-0-
Comprehensive Planning	-0-	2,000.00
Board of Appeals	100.00	100.00
Recreation Committee	750.00	-0-
Solid Waste Committee	2,500.00	2,500.00
Monument Committee	2,500.00	2,500.00

Contingent	<u>9,000.00</u>	<u>9,000.00</u>
	26,782.00	27,652.00

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Moved and seconded to dispense with the reading. Moved and seconded to adopt Article 19. Article 19 adopted by voice vote.

Article 20 To see if the town will vote to raise and appropriate the sum of **\$37,175.00** for the Office Operations account. The approximate breakdown of the account is as follows:

	<u>2008</u>	<u>2009</u>
Town Reports	\$2,500.00	\$3,500.00
Telephone and fax machine monthly usage	2,500.00	2,500.00
Postage (twice/year tax bills, etc.	4,800.00	4,800.00
Office and computer supplies	3,800.00	3,800.00
Advertising	1,300.00	1,300.00
Printing (stationary, forms, etc.)	800.00	800.00
Computer support contract & software	7,000.00	7,000.00
Automated equipment maintenance	7,000.00	7,000.00
Training - seminars and manuals	2,000.00	2,000.00
Association dues	400.00	400.00
Election supplies and materials	1,700.00	1,700.00
Office operations contingent	1,200.00	1,200.00
Mailing machine	1,000.00	1,000.00
Accu-Vote System	175.00	175.00
Office Operations Furniture	1,000.00	-0-

2008 appropriation \$37,175.00

Moved and seconded to dispense with the reading. Moved and seconded to adopt Article 20. Article 20. adopted by voice vote.

Article 21 To see if the town will vote to raise and appropriate the sum of **\$46,700** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

	<u>2008</u>	<u>2009</u>
Electricity/ CMP	\$6,500.00	\$6,700.00
Water/ BWD	1,200.00	1,500.00
Heating fuel/ oil	15,000.00	15,000.00
Photocopier Lease	2,100.00	3,200.00
Mowing and grounds maintenance	4,500.00	6,200.00
Furnace maintenance/repair	1,000.00	1,000.00
Building sprinkler system contract	500.00	500.00
Security system contract/maintenance	500.00	500.00
Cleaning Services	5,000.00	5,000.00

Misc. supplies and general building
 maintenance (hardware, etc.) 7,100.00 7,100.00
 2008 appropriation \$43,400.00

Moved and Seconded to adopt Article 21. Adopted Article 21 by voice vote.

b) To see if the Town will vote to raise and appropriate the sum of **\$7,420.00** for the
 “Municipal Building Account”. 2008 appropriation \$7,420.00

Moved and seconded to adopt Article 21b. Adopted Article 21b. by voice vote.

c) To see if the Town will vote to raise and appropriate the sum of **\$500.00** for the
 “Old Town House Account”.

2008 appropriation \$500.00

Moved and Seconded to adopt Article 21c. Adopted Article 21c. by voice vote.

d) To see if the Town will vote to raise and appropriate the sum of **\$37,210.00** for
 the second of five years’ principal and interest payment for the Woolwich Fire truck
 Bond.

2008 appropriation \$37,210.00

Moved and seconded to adopt Article 21d. Adopted Article 21d. by voice vote.

Article 22 To see if the Town will vote to raise and appropriate the sum of **\$16,900.00**
 for the Town’s insurance.

Note: Art. 22 includes all municipal contents. (Fire & Town Office)

2008 appropriation \$15,000.00

Moved and seconded to adopt Article 22. Adopted Art. 22 by voice vote.

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one
 year contract with an Assessing Agent for the purpose of assessing and maintaining
 the equity of the property assessments. Further, to see if the town will vote to raise
 and appropriate the sum of **\$18,780** as payment to the Assessing Agent.

2008 appropriation \$18,780.00

Moved and seconded to adopt Article 23. Adopted Art. 23 by voice vote.

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$1,000.00**
 to update the property tax maps.

2008 appropriation \$1,000.00

Moved and seconded to adopt Article 24. Adopted Art. 24 by voice vote.

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$500.00**
 for the “Computer Replacement Account”.

2008 appropriation \$500.00

Moved and seconded to adopt Article 25. Adopted Art. 25 by voice.

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$3,357.00** for the payment of membership dues for the Maine Municipal Association.

2008 appropriation \$3,275.00

Moved and seconded to adopt Article 26. Adopted Art. 26 by voice.

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$8,600.00** to pay the Auditor.

2008 appropriation \$8,500.00

Moved and seconded to adopt Article 27. Adopted Art. 27 by voice.

Article 28 To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Town's Litigation Account.

2008 appropriation \$10,000.00

Moved and seconded to adopt Article 28. Adopted Art. 28 by voice.

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of **\$8,440.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

2008 appropriation \$8,440.00

Moved and seconded to adopt Article 29. Adopted Art. 29 by voice.

Article 30 To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** for ambulance service for year three of a three year contract with North East Mobile Health Services.

Moved and seconded to adopt Article 30. Adopted Art. 30 by voice.

Article 31 a) To see if the Town will vote to raise and appropriate the sum of **\$222,080.00** for the complete weekly curbside refuse collection and the operation and maintenance of a Recycling Drop-Off Center for year two of a five year contract for this service with Pine Tree Waste, Inc. 2008 appropriation \$217,012.80

Note: This article includes \$2080.00 extra for trash pickup on Carriage Lane and Stagecoach Rd for FY10 if Article 32 is accepted.

Note: Article 32 was taken out of order. The results of the vote are listed below. After much discussion about Article 31a and as it relates to the negative vote on Article 32, the question was moved.

The dollar amount for article 31a was lowered to \$220,000.00. Article 31 a was adopted by voice.

b) To see if the Town will appropriate a sum not to exceed **\$25,000** from the Undesignated Fund Balance Account for the Selectmen to use if necessary for unanticipated solid waste disposal/recycling costs.

Moved and seconded to adopt Article 31b. Adopted Art. 31b by voice.

Highways and Bridges

Article 32 To see if the Town will vote to accept Carriage Lane and Stagecoach Road Phase One and Phase Two as Town ways.

Note: This article was voted prior to Article 31a and 31b. The vote failed with a hand count of the Nays beating the Ayes. Art. 32 did not pass.

Article 33 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

	<u>2008</u>	<u>2009</u>
Roads and Bridges	\$ 60,000.00	\$62,500.00
Street Signs	2,000.00	2,000.00
Hot Topping	75,000.00	77,000.00
Snow Plowing	352,356.00	374,251.00
Street Lights	4,100.00	4,100.00
Barley Neck Rd	<u>15,000.00</u>	<u>-0-</u>
	\$508,456.00	\$519,851.00

Note: If Article 32 does not pass then \$2,500.00 would be deducted from the Roads & Bridges line leaving \$60,000.00 and \$5,530.00 deducted from the Snow Plowing line leaving \$368,721.00. The grand total would then be \$511,821.00.

Moved and seconded to adopt article 33. \$511,821 is the amount approved. Art. 33 adopted as corrected.

Article 34 a) To see if the Town will authorize the Selectmen to remove \$73,000.00 from the Urban-Rural Initiative Program (URIP) account for hot topping town roads.

Moved and seconded to adopt article 34a. Art. 34a. adopted by voice.

b) To see if the Town will authorize the Selectmen to spend any additional URIP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate.

Moved and seconded to adopt article 34b. Art. 34b. adopted by voice.

Protection

Article 35 a) To see if the Town will raise and appropriate such sums of money as may be necessary for the following accounts:

	<u>2008</u>		<u>2009</u>
Hydrants (Bath)	\$13,444.80	12 @ \$1,200.00	\$14,400.00
(Wiscasset)	10,095.36	12 @ \$ 841.28	10,100.00
Fire Chief	6,000.00		6,180.00
Asst. Chief	2,000.00		2,000.00
Asst. Chief	2,000.00		2,000.00
Captain 1	1,250.00		1,250.00
Captain 2	1,250.00		1,250.00

Lieutenant 1	625.00	625.00
Lieutenant 2	625.00	625.00
Safety Officer	-0-	-0-
Shellfish Warden	-0-	-0-
Four sets of NFPA/OSHA- Clothing	6,000.00	6,000.00
WEMA*	800.00	-0-
WEMA Pagers	-0-	-0-
Inoculations/Physicals	2,500.00	2,500.00
911	100.00	100.00
Generator Service	2,000.00	2,000.00
Generator Replacement Account**	800.00	800.00
EMS Director	2,600.00	2,600.00
Asst. EMS Director	1,500.00	1,500.00
First Responders	24,000.00	27,200.00
Vehicle Replacement Acct	25,000.00	25,000.00
Air Packs	-0-	1,500.00
Fire Hose	1,500.00	1,500.00
Hose Tower Inspection	-0-	239.00
Computer	<u>800.00</u>	<u>800.00</u>
	\$104,890.00	\$110,169.00

* Note: WEMA stands for Woolwich Emergency Management Agency

** Note: Generator has been depreciated using Straight-Line with a twenty year life.

Moved and seconded to adopt Article 35a. Art. 35a adopted by voice.

b) To see if the Town will vote to raise and appropriate \$25,000.00 to purchase a 12 lead defibrillator.

Moved and seconded to adopt Article 35b. After some discussion the question was moved. Article 35b. adopted by voice.

c) To see if the Town will vote to raise and appropriate the sum of \$75,910.00 for the Fire Department account. The breakdown of the account is as follows:

	<u>2008</u>	<u>2009</u>
Office Supplies/Expenses	\$1,800.00	\$1,800.00
Truck Fuel	4,000.00	4,000.00
Equipment Repairs	3,500.00	3,500.00
Truck Repairs	10,000.00	10,960.00
Laundry	350.00	350.00
Contingent Account	5,000.00	5,000.00
Telephone	1,300.00	1,300.00
Training Expenses	2,025.00	2,100.00
Travel Expenses	250.00	250.00
New Equipment	10,000.00	10,000.00
Station Supplies	1,400.00	1,400.00

Fire Prevention	750.00	750.00
Wages	33,500.00	34,500.00
	2008 appropriation \$73,875	

Moved and seconded to adopt Article 35c. Art. 35c adopted by voice.

Miscellaneous Donations

Article 36 a) To see if the Town will vote to appropriate the sum of **\$600.00** from the Cable TV Account for MPBN Channel 10 – Public Television.

2008 appropriation \$600.00

Moved and seconded to adopt article 36a. Art. 36a. adopted by voice.

b) To see if the Town will vote to appropriate the sum of **\$600.00** from the Cable TV Account for MPBN – Public Radio.

2008 appropriation \$600.00

Moved and seconded to adopt article 36b. Art. 36b. adopted by voice.

Article 37 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations for the Nequasset Trailbreakers Snowmobile Club.

2008 appropriation \$400.00

Moved and seconded to adopt article 37. Art. 37 adopted by voice.

Article 38 To see what sum of money the Town will vote to donate to the following local agencies:

	2008 Appropriated	2009 Donate
Jesse Albert Dental Clinic	\$2,500.00	\$2,500.00
Bath Area Senior Citizens Center	825.00	825.00
Hospice Volunteers in Midcoast Maine	1,200.00	1,200.00
Midcoast Maine Community Action (CED)	1,440.00	1,440.00
Coastal Trans	1,400.00	1,400.00
Community Health and Nursing (CHANS)	1,500.00	1,500.00
Family Crisis Services	500.00	500.00
Tedford Housing	700.00	700.00
Spectrum Generations	1,953.00	1,953.00
Big Brothers/Big Sisters Bath/Brunswick	600.00	600.00
Respite Care	600.00	600.00
American Red Cross	500.00	500.00
Sweetser	<u>3,372.00</u>	<u>3,372.00</u>
	17,090.00	17,090.00

Moved and seconded to adopt Article 38. Art. 38 adopted by voice.

Article 39 To see if the Town will vote to raise and appropriate the sum of **\$17,090.00** for donations to local agencies.

2008 appropriation \$17,090.00

Moved and seconded to adopt Article 39. Art. 39 adopted by voice.

Article 40 a) To see if the Town will vote to raise and appropriate the sum of **\$1400.00** for maintenance work on the Woolwich Historical Society building.

2008 appropriation \$1,400.00

Moved and seconded to adopt Article 40a. Art. 40a adopted by voice.

b) To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for the third year of a five year commitment to the Bath Area Senior Citizen Capital Building Fund.

2008 appropriation \$3,000.00

Moved and seconded to adopt Article 40b. Art. 40b. adopted by voice.

c) To see if the Town will vote to raise and appropriate the not to exceed sum of **\$43,696.00** to support the operating costs of the Patten Free Library.

Note: The sum of \$43,696.00 is the same as last year's donation. The per capita amount is \$15.55.

2008 appropriation \$43,696.00

Moved and seconded to adopt Article 40c. Art. 40c. adopted by voice.

d) To see if the town will vote to raise and appropriate the sum of **\$5000.00** for support of the Woolwich Junior Athletics.

2008 appropriation \$5000.00

Moved and seconded to adopt Article 40d. Art.40d. adopted by voice.

Article 41 To see what action, if any, the Town will take with regards to a pay-per-bag system of waste collection.

Members of the Solid Waste Committee did a presentation on the benefits of Pay-per-bag. The Selectboard felt that it was all very vague. After much discussion it was motioned to move the question.

David King moved to take no action. Seconded. Vote in favor to take no action on Article 41.

Ordinances

Article 42 Shall the 1991 Growth Management Plan adopted by town meeting vote on March 2, 1991 be repealed and shall the updated Town of Woolwich Comprehensive Plan be adopted as prepared by the Woolwich Comprehensive Planning committee?

Note: Copies of the plan are on file with the Town Clerk.

Moved and seconded to adopt Article 42. Art. 42 adopted by voice.

Article 43 Shall the ordinance entitled "Land Use Standards for Shorelands" enacted on June 25, 1992 and amended on May 6, 2004 and being Article IX of the Town of Woolwich Planning Ordinance, be repealed and shall a revised Land Use Standards for Shorelands be enacted in accordance with the provisions of Title 38 MRSA §435-449?

Note: Copies of the Ordinance are on file with the Town Clerk.

Moved and seconded to adopt Article 43. Art. 43 adopted by voice.

Article 44 Shall an amendment to the ordinance entitled “Town of Woolwich Planning Ordinance” be enacted as follows:

Article IX - Land Use Standards for Shorelands

Section 9. Districts and Zoning Map

A. Official Shoreland Zoning Map as updated 05/06/09

(which is on file with the Town Clerk).

Moved and seconded to adopt Article 44. After pro and con discussion the question was moved. Motion failed. Article 44 was not adopted.

The annual Town Meeting was adjourned sine die at 10:12 p.m.

Attest: A true copy of the minutes of the Annual Town Meeting of May 6, 2009.

JEANNE T. BERNARD

Clerk of Woolwich, Maine

Special Town Meeting Warrant August 17, 2009

SAGADAHOC, s.s.

To: Stanley Davis, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Town Office in said Town, on Monday, the 17th day of August A.D. 2009 at Six o'clock in the afternoon, then and there to act on Articles 1 through 2, all of said articles being set out, to wit:

Article 1

To elect a Moderator to preside at said meeting and to vote by written ballot.

MOVED AND SECONDED TO NOMINATE JOHN CHAPMAN AS MODERATOR. NO OTHER NOMINATIONS. DECLARED NOMINATIONS CEASED. JOHN CHAPMAN WAS ELECTED MODERATOR WITH A VOTE OF 6-0

Article 2

To see if the Town will vote to transfer Map R6 Lot 63C known as the "Presby Lot" to RSU#1 for the sum of \$36,787.01.

Explanation: This lot was purchased by the Inhabitants of the Town of Woolwich on 02/27/2006 at the behest of the then School Union #47 for the purpose of constructing a parking lot. The cost to the Town at that time was \$36,787.01.

MOVED AND SECONDED TO ACCEPT ARTICLE 2. MOVED AND SECONDED TO AMEND ARTICLE TWO AS FOLLOWS: FOLLOWING THE FIRST SENTENCE OF THE ARTICLE, ADD – THE PROCEEDS FROM THIS TRANSFER, UPON RECEIPT FROM RSU31, WILL BE DEPOSITED IN THE TOWN SURPLUS ACCOUNT i.e. fund balance. AMENDMENT ADOPTED BY VOICE VOTE. MOVED AND SECONDED TO ADOPT ARTICLE TWO AS AMENDED. ARTICLE TWO AS AMENDED WAS ADOPTED BY VOICE VOTE.

THE MEETING WAS ADJOURNED SINE DIE AT 6:09 PM

Attest: A true copy of the minutes of the Special Town Meeting held August 17, 2009.

LYNETTE R. EASTMAN

Assistant Clerk of Woolwich, Maine

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Warrant May 5, 20109

***“The New England town meeting is
probably the purest form of democracy
in existence today. Please help to
preserve it by attending town meeting.
Please read this report carefully and
bring it with you.”***

Borrowed from the annual report
for the Town of Troy, Maine

Woolwich Emergency Medical Service Donation List

Here is a sample list of what your donation to Woolwich EMS could buy. Please feel free to donate for any specific item, or in any dollar amount you choose. We are grateful for any donation. Thank you for helping us keep our budget as low as we can and provide additional tools and training for our EMTs.

Equipment

CPR Mask	\$8.00
Bag Valve Mask	\$15.00
Sam Splint Kit	\$19.00
Basic EMT Medical Bag w/supplies	\$160.00
Portable Oxygen Kit	\$299.00
EMS Jacket	\$300.00
Laryngoscope	\$325.00
Finger Pulse Oximeter	\$387.00
Pager (emergency services) w/charger	\$450.00
Portable Radio	\$500.00
Mobile Radio	\$600.00
Electric Suction Unit	\$750.00
Manual Stretcher	\$2,100.00
Automatic External Defibrillator (AED)	\$2,500.00
Stair Chair	\$3,000.00

Training

Basic EMT class w/books and fees	\$1,000.00
Intermediate class w/books and fees	\$1,500.00
Paramedic class w/books and fees	\$5,500.00

**All donations should be mailed to: Woolwich EMS Donations
13 Nequasset Road
Woolwich, Maine 04579**