

BOARD OF SELECTMEN
Special Meeting
Wednesday, March 4, 2026

In-Person and via Zoom Teleconference

SELECTMEN PRESENT: Jon Savino, Mark Whitten and James Cannon

ALSO PRESENT: Finance Director Yana Abramovich, Public Works Director Devin Cowperthwaite, Kevin Knapp, Linda Palmer, Peggy Sayers, Joe Calsetta, Senior Center Director Ann Marie Claffey, and Members of the Public

ATTENDING REMOTELY: Members of the Public

CALL TO ORDER:

First Selectman Jon Savino called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was observed.

Selectman Savino read a request that people be respectful during board and commission meetings.

ADDED AGENDA ITEMS:

None

PUBLIC INPUT:

In Person:

Linda Palmer, no address provided: read a document that stated concerns regarding the Town's handling of public communications, especially the need for emails to be read in full during meetings and addressed ongoing public information requests.

Kevin Knapp, no address provided: expressed frustration with lack of transparency, cited delays in responses and failure to enforce policies and the law. Further, he blamed Town Officials of shielding information and ignoring complaints and stated that he will bring action against everyone in Town whoever touched, or said anything to, him.

Via Zoom:

None

APPROVAL OF FEBRUARY 17, 2026 REGULAR MEETING MINUTES:

Selectman Whitten stated that there was a correction to the minutes of February 17th. It was stated \$4,867.48*. It should have been \$4,956.76.

Selectman Whitten moved to approve the February 17, 2026 Minutes as stated with that correction. Selectman Savino seconded the motion. Selectman Cannon abstained. All in favor. Motion carried.

*Total of the tax refunds from the February 3, 2026 meeting

CORRESPONDENCE:

None

FINANCE REPORTS AND REQUESTS:

a. Funding Waivers and Approvals

None

b. Financial Reports/Budget Reports/Audit Update

Selectman Savino welcomed Finance Director Yana Abramovich who provided an update on the 2024 audit, noting that it is about two-thirds complete. She stated that a more defined completion date for the draft would be by the end of the month.

OLD BUSINESS:

a. US District Court Hartford: J Sales v Town of Windsor Locks et al

Selectman Savino moved to approve a settlement in the total amount of \$350,000, with the insurance company paying \$40,000 and the Town paying the balance of \$310,000; and also, to forward the matter to the Board of Finance for its approval and determination of the funding source of the amount of \$310,000. Selectman Cannon seconded the motion. Discussion followed. Selectman Whitten made a motion to forward this to the Board of Finance. Selectman Cannon seconded the motion. All in favor. Motion carried.

b. Main Street Update (WL Commons)

Selectman Savino stated that Trinity Financial is expecting to start construction in the middle of May.

c. Buildings Update -Train Stations

Selectman Savino noted that they are waiting for the concrete slabs to be poured by the State of CT at the historic train station and then it will be complete.

d. Big List Update

Selectman Savino stated that he had a meeting with the directors and spoke about the Big List. He noted that he received a letter from the State that the Town is owed over \$4,000 so a list is being compiled to send to the State to recover the money.

NEW BUSINESS:

a. Senior Center Bus – Schedule Town Meeting

Selectman Savino stated that the bus is being purchased through a grant through the State of CT DOT. The cost of the bus is \$142, 271 of which the CT DOT pays 80% and the Town pays 20%.

Selectman Savino moved to approve the allocation of \$14,000 from unallocated capital for the purchase of a Senior Center Bus and to forward the matter to Town Meeting on 3/12/26 at 7:30 p.m. at the Town Hall. Selectman Whitten seconded the motion. Discussion followed. All in favor. Motion carried.

b. DPW replacement tractor

Public Works Director Devin Cowperthwaite explained that the 2014 Kubota diesel tractor needs to be replaced. Kubota has offered a \$15,000 trade-in allowance toward a comparable replacement tractor estimated to cost approximately \$36,143.

Selectman Whitten moved to move this to the Board of Finance with a recommendation that they see if there are any unallocated capital monies that wouldn't affect the Town budget for \$22,000. Selectman Cannon seconded the motion. All in favor. Motion passes.

TAX REFUNDS:

Selectman Cannon moved to approve the prior year refund in the amount of \$165.34 and the current year refund in the amount of \$158.53 for total refund of \$323.87. Selectman Whitten moved to approve. Selectman Savino seconded. All in favor. Motion carried. (Schedule A attached)

APPOINTMENTS, RE-APPOINTMENTS, RESIGNATIONS:

• ***PAUL REIDI – Appointment to Board of Assessment Appeals***

Selectman Savino read the Republican Town Committee letter nominating Paul Reidi to the Board of Assessment Appeals into the record*.

Selectman Savino moved to appoint Paul Reidi. Selectman Cannon approved the motion. Selectman Whitten seconded the motion. All in favor. Motion carried.

*Letter is attached as Schedule B.

• ***JOHN FARRELLY, JR. – Appointment to WPCA***

Selectman Savino read the Republican Town Committee letter nominating John Farrelly, Jr. to the WPCA.

Selectman Savino moved to appoint John Farrelly, Jr. Selectman Whitten seconded the motion. Selectman Cannon approved the motion. All in favor. Motion carried.

*Letter is attached as Schedule C.

PUBLIC INPUT:

In Person:

Ann Marie Claffey, no address given - wanted clarification of the date of the Town Meeting for the Senior Center bus.

Peggy Sayers, no address given – provided information as why a new Senior Center bus is needed.

Joe Calsetta, 121 Orchard Hill Drive – responded to the issue regarding Dr. Carniglia's name on the new Senior Center.

Via Zoom:

None

SELECTMEN'S COMMENTS:

Selectman Whitten clarified that the new Senior Center bus is the replacement of the bus purchased in 2014. Discussion followed regarding addressing the naming of the new Senior Center building and the history of the naming of Town buildings and rooms. The Board will review the naming policy.

Selectman Savino stated that the American Legion has a pancake breakfast on the first Sunday of every month.

It was noted that the Historical Committee has a luncheon once a month at the Senior Center and the Senior Center has a \$5.00 breakfast on Fridays from 9 to 10:00. Also, the American Legion is having a corned beef and cabbage dinner on March 21st.

ADJOURNMENT:

A motion to adjourn the meeting at 6:42 p.m. was made by Selectman Savino. Selectman Whitten seconded the motion. All in favor. Motion carried.

Respectfully submitted

Cathy Ziemian

Recording Secretary

Schedule A

Refund Request March 4 2026

NAME	BILL NUMBER	REASON FOR REFUND-SOLD DATE	REFUND AMOUNT
PRIOR YEAR REFUNDS:			
ESTATE OF CHARLES TAYLOR JR 15 COTTAGE GROVE CIRCLE BLOOMFIELD CT 06002	2022-03-0067958	OVERPAYMENT	\$125.48
MARY L HIGGINS 202 OLDE BEAU COURT CHURCHVILLE MD 21028	2023-03-0058797	SOLD	\$39.86
PRIOR YEAR REFUNDS:			\$165.34
CURRENT YEAR REFUNDS:			
SAMANTHA R KOLACZENKO 8 COLUMBUS AVE APT A ENFIELD, CT 06082	2024-03-0062059	OVERPAYMENT	\$158.53
CURRENT YEAR REFUND TOTAL:			\$158.53
Prior Year Refunds			\$165.34
Current Year Refunds			\$158.53
TOTAL REFUNDS			\$323.87

WINDSOR
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COMMITTEE

Schedule B

February 24, 2026

First Selectman Jon Savino
Town Of Windsor Locks
50 Church Street
Windsor Locks, CT 06096

The Republican Town Committee has nominated Paul Riedi to fill the newly vacant republican seat for Board of Assessment and Appeals. If I can be of any further help, please feel free to reach out.

Sincerely,



Lori Quagliaroli

Chair Windsor Locks Republican Town Committee

Cc: Christopher Latournes, Town Clerk

Board of Assessment Appeals

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Schedule C

February 24, 2026

First Selectman Jon Savino
Town Of Windsor Locks
50 Church Street
Windsor Locks, CT 06096

The Republican Town Committee has nominated John Farrelly, Jr. to fill the newly vacant republican seat for WPCA as a result of the resignation of Dan Flanigan. Please appoint Jay at your next meeting.

If I can be of any further help, please feel free to reach out.

Sincerely,



Lori Quagliaroli

Chair Windsor Locks Republican Town Committee

Cc: Christopher Latournes, Town Clerk

WPCA Chairman

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