

WINDSOR LOCKS POLICE COMMISSION
Minutes of Special Meeting
February 5, 2026

“These minutes are not official until approved at a subsequent meeting.”

Commissioners present:	Jamie Tarbell, Timothy McGrath, Roy Zettlemyer, Luis Vazquez, Robert Crochetiere and Douglas Glazier
Commissioners absent:	None
Also Present:	Chief Eric Osanitsch

- 1) Call to Order –Chairman Tarbell called the meeting to order at 4:30 pm
- 2) Pledge of Allegiance – Observed
- 3) Correspondence - None
- 4) Public Input –

Linda Palmer – 15 North Main Street – Ms. Palmer asked about the correspondence that she gave to Commissioner Glazier at last month’s meeting. He apologized for neglecting to make copies and distribute to the other members.

- 5) Approval of the 1/14/26 meeting minutes

Motion: To approve the minutes of the 1/14/26 meeting minutes

Timothy McGrath

Seconded by Robert Crochetiere

Motion Passed 6-0

- 6) Proposed FY27 Budget presentation by the Chief –

Chief Osanitsch stated that he will be presenting the 26/27 budget to the board on February 24,2026. The Chief reported that he is working with the Board of Finance Chairman to come up with a police overtime budget number that would be realistic. The current allocated \$210,000 is less than what was budgeted 10 years ago (and at that time it was an insufficient amount). The Board of Finance has always known the \$210,000 budgeted amount was insufficient but felt they could cover the overage with excess funds from the overall budget at year’s end. Since salaries have increased by over 60% , keeping the number the same is not sustainable, the gap between the budgeted amount and historical usage is too great. The FY27 requested amount is \$525,000.

Chief Osanitsch then explained that overtime varies in any given year due to unexpected illnesses, injuries, retirements, amount of serious crime etc. That historically the overtime used allows the department to maintain basic operations.

The total proposed budget increase is \$512,815. Of that, \$189,804 is due to contractually negotiated wage increases agreed to by the town and unions, \$8011.00 is due to equipment contract increases, and the \$310,000 adjustment to the overtime budget line.

The capital request for 26/27 is for two vehicles.

Motion: To approve the fiscal year 26/27 budget as presented by Chief Osanitsch
Douglas Glazier
Motion Passed 6-0

Seconded by Luis Vazquez

- 7) Commissioners Comments – Chairman Tarbell thanked Chief Osanitsch for his work with the Board of Finance in addressing the underfunding of the overtime. Commissioner Glazier asked about the changes we have noticed since we moved into the new building, to which the Chief replied Officer Safety, proper evidence/ records storage are the main improvements. Prisoner processing is safer, the prisoner holding cells are a modern design which greatly reduces the liability to the town, office space is much more efficient, and we now have a women’s locker room that we never had before. The old building was completely non-compliant with modern policing standards.

8) Adjournment

MOTION: To adjourn at 5:03pm.
Douglas Glazier
All in Favor, Motion Passed 6-0

Seconded by Roy Zettlemyer

Respectfully Submitted,

Sharon Pfaffenbichler, Recording Secretary