

BOARD OF SELECTMEN
Tuesday, February 17, 2026

In-Person and via Zoom Teleconference

SELECTMEN PRESENT: Jon Savino and Mark Whitten

SELECTMAN ABSENT: James Cannon

ALSO PRESENT: Assistant Finance Director Steve Brown, Assessor John Creed, Sheryl Healey, Nathan Ratti and Members of the Public

ATTENDING REMOTELY: Kurt Brace, Sarah Monroe, and Members of the Public

CALL TO ORDER:

First Selectman Jon Savino called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was observed.

Selectman Savino read a request that people be respectful during board and commission meetings.

ADDED AGENDA ITEMS:

Selectman Whitten asked to add Lego – Tax Rebate as Item (c) under Finance Reports and Requests.

PUBLIC INPUT:

In Person:

Bill (last name not provided) – presented a proposal for reducing police overtime costs by adjusting the schedule of SROs during vacation periods.

Via Zoom:

None

APPROVAL OF FEBRUARY 3, 2026 REGULAR MEETING MINUTES:

Selectman Whitten moved to approve the February 3, 2026 Minutes. Selectman Savino seconded the motion. All in favor. Motion carried.

CORRESPONDENCE:

Selectman Savino noted email FOIA requests received from Linda Palmer and Kurt Brace* and stated that they will be attached to this meeting's minutes.

*Copies of the emails are attached as Schedule B.

2026 FEB 19 AM 11:58

TOWN CLERK

FINANCE REPORTS AND REQUESTS:

a. Funding Waivers and Approvals

None

b. Financial Reports/Budget Reports/Audit Update

Assistant Finance Director Steve Brown provided an update on the audit, explaining that it is taking longer than expected due to document re-creation and mismatched trial balance numbers. FY '25 is incomplete as it was never entered into the system. Selectman Savino questioned the need for a forensic audit. Steve proposed asking the auditors if they see anything suspicious in the audit.

c. Lego Tax Rebate

Assessor John Creed and the Board discussed the Bradley Development Zone Program, which allows qualifying businesses to apply for an 80% tax abatement over a 5 year period. It was noted that to date no application has been made for the LEGO facility at 30 Hamilton Road; however, a pre-application was submitted for 41 Hamilton Road. The Board will research the history and process of the program to include how the Town became involved and options for opting out.

OLD BUSINESS:

a. Veteran's Property Assessment Ordinance – Amended

Selectman Whitten noted that the start date of the exemption, which was not noted in the ordinance approved at the prior meeting, is with the October 15, 2025 Grand List.

*A copy of the Amended Ordinance is attached as Schedule C.

b. Main Street Update (WL Commons)

Selectman Savino stated that Trinity Financial is still expecting to start demolishing the buildings on April 1st.

c. Buildings Update -Train Stations

Selectman Savino noted that the interior of the historic train station is 99.9% done, the work remaining is touch-up painting. The only item to be completed to the outside of the building is concrete work which is the responsibility of the State. He also discussed putting out an RFP for leasing the space inside.

d. Canal Path Update

Selectman Savino stated that he had spoken with the Town Engineer who noted that he will submit the response to CRCOG this week.

e. Chestnut Street Update

Selectman Savino noted that the four Chestnut Street properties will be put out to bid. The revenue will be used for the engineering work to finish Main Street from the 140 bridge to the north.

f. Old Senior Center Building Update

Selectman Savino stated that the building has been turned back over to the Housing Authority. It had been leased from the Housing Authority for \$1.00 for as long as the Town wanted. The

Town is also no longer using, and therefore does not maintain, the upper parking lot behind CVS.

g. Big List Update

Selectman Savino stated that he asked all the Department Directors to review the Big List for their departments and send any claims to the First Selectman for submission to the State.

NEW BUSINESS:

a. Mock Disaster

The Selectmen discussed upcoming disaster drills and emergency management exercises, with Chief Ruggiero planning to update the Local Emergency Operation Plan and lead future tabletop exercises.

TAX REFUNDS:

This item is addressed later in the meeting.

APPOINTMENTS, RE-APPOINTMENTS, RESIGNATIONS:

• **LORI QUAGLIAROLI – Resignation from BAA**

Selectman Savino read Lori Quagliaroli's resignation letter into the record*.

*See resignation letter is attached as Schedule D.

• **MICHELLE HILL – Resignation as Director of Veterans Services**

Selectman Savino stated that Michelle Hill is stepping down as Director of Veterans Services in Town Hall but will remain as a member to help*.

*See resignation letter is attached as Schedule E.

• **DANIEL WALSH – Appointment as Director of Veterans Services**

Selectman Savino stated that he is appointing Daniel Walsh to take over as Director of Veterans Services*.

*See endorsement letter attached as Schedule E.

• **NATHAN RATTI – Appointment to Conservation Commission**

Selectman Savino stated that he is appointing Nathan Ratti as an alternate to the Conservation Commission*.

*See recommendation letter from the DTC Chairperson attached as Schedule F.

• **DANIEL FLANAGAN – Resignation from WPCA**

Selectman Savino stated that Daniel Flanagan is resigning from the WPCA.

*See resignation letter attached as Schedule G.

Selectman Whitten moved to go into Executive Session at 6:45 p.m. Selectman Savino seconded the motion. All in favor. Motion carried.

EXECUTIVE SESSION:

Pending Claims and Litigation – Attorney C. Robert Taylor (Howd & Ludorf, LLC)

- *US District Court Hartford: J. Sales v Town of Windsor Locks et al*

At 7:26 p.m., Selectman Whitten moved to come out of Executive Session. Selectman Savino seconded the motion. All in favor. Motion carried.

ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

None

TAX REFUNDS:

Selectman Whitten noted that there is one item that needs to be addressed from the minutes of February 3, 2026. Under tax refunds, the total refund was stated \$49,056.76. It should have been \$4,867.48.

Selectman Whitten moved to approve the current year refund in the amount of \$4,141.55 and the prior year refund in the amount of 50.00 for total refund of \$4,191.55 as of February 17, 2026. Selectman Savino seconded. All in favor. Motion carried. (Schedule A attached)

Selectman Whitten moved to adjust the minutes [of February 3, 3026] as stated. Selectman Savino seconded. All in favor. Motion carried.

PUBLIC INPUT:

In Person:

Sherryl Healey, 13 Stevens Street - questioned what the Big List is

Via Zoom:

Kurt Brace, Elm Street – expressed concerns about transparency in Town finances and the need for more open communication with residents.

Sarah Monroe, no address provided – stated that she is a new resident and would like to see a booming Main Street.

SELECTMEN'S COMMENTS:

Selectman Savino responded to Kurt Brace's public input comments including transparency. He also noted the American Legion is having a \$5.00 pancake breakfast on March 1st and the Congregational Church has suppers on Thursdays. He thanked everyone for their input tonight.

ADJOURNMENT:

A motion to adjourn the meeting at 7:50 p.m. was made by Selectman Whitten. Selectman Savino seconded the motion. All in favor. Motion carried.

Respectfully submitted

Cathy Ziemian

Recording Secretary

 Outlook

Re: FOIA request: Linda Palmer 01/25/2026

From lpshortcake@gmail.com <lpshortcake@gmail.com>

Date Tue 1/27/2026 10:49 AM

To Jon Savino <jsavino@wlocks.com>

I sent this email to you as the top town official because this information has already been provided to the Chief of Police multiple times, and nothing has been done to address it.

I expect that you will read this email into the record at the next Board of Selectmen meeting. I also strongly suggest that you attend a Police Commission meeting. I am not the only resident in this town who speaks at public meetings. At the most recent meeting alone, four residents raised concerns. This is not an isolated issue.

What is striking—and deeply concerning—is that the same officers continue to be involved in these incidents, and the pattern clearly traces back to the Chief. This reflects a failure of leadership, oversight, and accountability.

In addition, there have been multiple unanswered FOIA requests and follow-up emails sent to Scott Storms, Jason , Lori , and Lucinda [, and the town attorney. carl These requests have been outstanding since last February. This is not accidental. It is a pattern.

Why is it so difficult for the public to obtain public information?

The conduct surrounding these FOIA requests has been systematic, unethical, and indicative of corruption. The Chief of Police does not even follow the Town of Windsor Locks' own Freedom of Information policies, let alone state law.

This town's residents should not have to fight this hard to access records they are legally entitled to. Continued inaction only reinforces the perception that these violations are being tolerated—or deliberately ignored—at the highest levels.

 Outlook

Re: Correspondence for tonight's meeting Tuesday February 17th

From Jon Savino <jsavino@WLOCKS.com>

Date Tue 2/17/2026 2:28 PM

To Brace in the Place <braceintheplace@gmail.com>

Hi Kurt hope all is well, I sent your FOI request to Carl still waiting for his opinion.

Jonathan W. Savino

First Selectman, Town of Windsor Locks, CT

50 Church Street

Windsor Locks, CT 06096

From: K Brace <braceintheplace@gmail.com>

Sent: Tuesday, February 17, 2026 2:01 PM

To: Jon Savino <jsavino@wlocks.com>; James E. Cannon III <jcannon@wlocks.com>; Mark Whitten <mwhitten@wlocks.com>

Subject: Correspondence for tonight's meeting Tuesday February 17th

Could you please read the following and include it with the meeting minutes.

-Thank You

I am following up on my prior request, as I have not received a response.

I previously requested clarification regarding the appropriation of LOCIP funds for the Noden-Reed Barn after the taxpayers of Windsor Locks voted three times against using those funds for that purpose. Specifically, I asked how the Board of Selectmen was able to appropriate those funds and funds for town hall restoration without a Town Meeting vote and under what statutory or charter authority this action was taken.

As this request concerns public records and the basis for official action, I am formally requesting a response pursuant to the Connecticut Freedom of Information Act. If responsive documents exist — including meeting minutes, legal opinions, memoranda, or communications regarding the authority to appropriate these funds — please provide copies.

Residents shouldn't have to file complaints with the Connecticut Freedom of Information Commission just to get their questions answered.

Thank you for your prompt attention to this matter.

Sincerely,
Kurt Brace

Schedule C

Article XII

§ Section 320-30 Additional Exemptions for Disabled Veterans

In addition to any other exemptions for veterans as set forth in this Code, Town Ordinances, or as required under Connecticut Law including but not limited to those exemptions as provided pursuant to C.G. S. § 12-81 (83), veterans who have a 100% service connected permanent and total disability rating shall be exempt from the payment of property taxes on up to two (2) acres of land upon which their principal dwelling is located and exempt from the payment of property taxes on any detached garage, shed or other outbuilding located on that two (2) acre parcel under the following conditions:

- A. Individuals shall establish their eligibility as provided in C.G.S. §12-95 and as required under any other provision of state law.
- B. Individuals shall make application for this exemption to the office of the town assessor on forms provided for such purposes and any other forms as required under state law.
- C. The provisions of C.G.S. § 12-81 (83) (D) (i), (ii) and (iii) shall apply to all such applications.
- D. Any individual who has already been deemed eligible for the tax exemption on their principal dwelling as provided under Connecticut Public Act 24-1 June Session shall be automatically entitled to the additional exemptions provided herein as long as they have complied with the required initial and annual application process.
- E. This Section shall be applied commencing with the October 1, 2025 Grand List.

Schedule D

February 12, 2026

Windsor Locks Republican Committee
4 Norman Avenue
Windsor Locks, CT 06096

Effectively February 17, 2026 I am resigning from the Board of Assessment Appeals. This is to also document that my verbal notice was given to the Executive Committee in January, 2026.


Lori Quagliaroli

Cc: Town Clerk
50 Church Street
Windsor Locks, CT 06096

RECEIVED
TOWN CLERK
2026 FEB 12 PM 1:46
WINDSOR LOCKS, CT

Michelle L. Hill
7 Tinker Drive
Windsor Locks, CT 06096
Michelle_hill80@yahoo.com

February 16, 2026

First Selectman Johathan Savino
50 Church Street
Windsor Locks, CT 06096

Dear Mr. Savino,

Due to some changes in my life, I have decided to step back as the Director of Veterans Services. I wish to remain as part of the team while continually working on the banner program.

Since the partial opening in January 2020 to the covid challenges, the center has been able to maintain availability to veterans for Windsor Locks and in some cases for surrounding towns. The center helps educate the veterans on many services available to them from local, state, and federal services. The team is comprised of 3 volunteer veterans; Retired Colonel Edward Barry, Retired Chief Master Sergeant Daniel Walsh, and myself veteran Sergeant Michelle L. Hill. Each one of us come with our own experiences and connections within the veteran community to help other veterans. At this time, I am requesting our team remain the same, however it is time to change roles.

With your approval, I am requesting I become a representative of the veterans services center while Retired Chief Master Sergeant Daniel Walsh takes over as the Director. Retired Colonel Edward Barry will continue as a representative as well. No matter our titles and roles, we work as a team and will continue to do so.

Thank you for the consideration.

Michelle L. Hill



Peggy Sayers, Chairperson
Alba Osorio, Vice Chairperson
Cindy Cooper, Secretary
Rosemary Hogan, Treasurer
Cindy Cooper, Deputy Treasurer



The Honorable Jon Savino
Office of the First Selectman
Windsor Locks Town Hall
50 Church Street
Windsor Locks, CT 06096

Thursday, February 5, 2026

RE: Conservation Commission – Recommendations

Dear First Selectman Savino,

Please accept this letter on behalf of the Windsor Locks Democratic Town Committee in accordance with Windsor Locks Town Charter section § 702, that it is our recommendation to appoint **Nathan Ratti** to the position of Alternate to the **Conservation Commission**. Nate has a great background in Conservation and Marine Sciences and will be a great asset to the Conservation Commission. He will work to develop, conserve, supervise and regulate our natural resources, including water resources within the territorial limits of the Town of Windsor Locks.

Below, please find our nominee's contact information should you need it. If you have any questions, please don't hesitate to contact me at (860) 729-9405 or via email peggysayers@gmail.com

NOMINEE'S INFORMATION

Nathan Ratti
51 Glendale Circle
Windsor Locks, CT 06096
(860) 990-9670
nateratti@gmail.com

Sincerely,

Peggy Sayers, Chairperson
Windsor Locks DTC

CC:

Mr. Mark Whitten, Selectman
Mr. Jim Cannon, Selectman
Mr. Chris Latournes, Town Clerk
Mr. Nate Ratti, Nominee

Daniel Flanagan
168 Taft Lane
Windsor Locks, CT
06096

Dear Town Clerk,

I will be resigning from my position on the WPCA effective February 11, 2026.

Thank you,



Daniel Flanagan
2/9/2026



TOWN CLERK

2026 FEB -9 AM 9:12

RECEIVED
TOWN CLERK, CT