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TOWN OF WINDSOR LOCKS, CT
2025 DEC 18 PM 3:05

Charles J. [Signature]
TOWN CLERK

TOWN OF WINDSOR LOCKS

NOTICE OF

PUBLIC INFORMATIONAL SESSION – MONDAY, December 29, 2025

TOWN MEETING – MONDAY, December 29, 2025

A Public Informational Session and Town Meeting of the electors and citizens qualified to vote in town meetings of the Town of Windsor Locks, Connecticut, will be held at the Town Office Building at 50 Church Street in the Town of Windsor Locks, Connecticut on Monday, December 29, 2025 with the Public Session called for 6:30 p.m. and the Town Meeting called at 7:30 p.m.

The Public Informational Session shall be held for discussion of the following items as recommended by the Board of Selectmen and Board of Finance.

The Town Meeting shall be held for the following purposes:

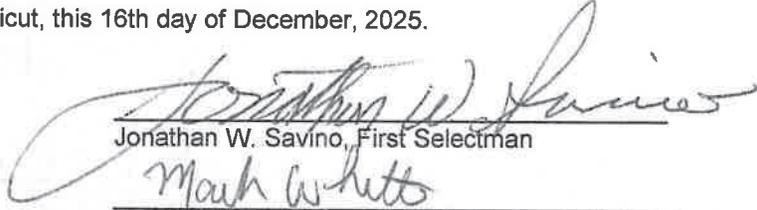
1. To elect a moderator.
2. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$99,000.00 for Chimney Siding at North Street School (BOE) as recommended by the Board of Selectmen and Board of Finance.
3. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$190,235 for Technology Replacement (BOE) as recommended by the Board of Selectmen and Board of Finance.
4. To introduce, discuss and act upon a resolution to use Interest Capital Fund/CIP Fund Balance funds in the amount of \$67,100 for an E-draulic Rescue Tool (Hurst Tool) (FD) as recommended by the Board of Selectmen and Board of Finance.
5. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$34,578 for SCBA Bottle Replacements (FD) as recommended by the Board of Selectmen and Board of Finance.
6. To introduce, discuss and act upon a resolution to use Interest Capital Fund/CIP Fund Balance funds in the amount of \$100,000 for Facility Refurbishment (FD) as recommended by the Board of Selectmen and Board of Finance.
7. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$50,000 for Vehicle Replacement (EMD) as recommended by the Board of Selectmen and Board of Finance.
8. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$27,000 for (2) Stand-Mowers (DPW) as recommended by the Board of Selectmen and Board of Finance.
9. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$41,000 for (2) Turn Mowers (DPW) as recommended by the Board of Selectmen and Board of Finance.

10. To introduce, discuss and act upon a resolution to use Unallocated Capital funds in the amount of \$16,000 for renovation of irrigations systems (DPW) as recommended by the Board of Selectmen and Board of Finance.

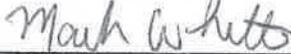
11. To introduce, discuss and act upon a resolution to use TIF Fund Balance funds in the amount of \$50,000 for Main Street Capital as recommended by the Board of Selectmen and Board of Finance.

12. To introduce, discuss and act upon a resolution to use TIF Fund Balance funds in the amount of \$125,000 for Radio Infrastructure as recommended by the Board of Selectmen and Board of Finance.

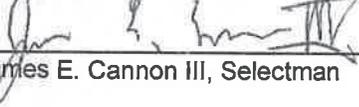
Dated at Windsor Locks, Connecticut, this 16th day of December, 2025.



Jonathan W. Savino, First Selectman



Mark Whitten, Selectman



James E. Cannon III, Selectman



December 16 PM 3:55

WINDSOR LOCKS, CT

WINDSOR LOCKS, CT

2025 DEC 29 PM 2:41

Selectmen Host is inviting you to a scheduled Zoom meeting.

Topic: Public Informational Session

Time: Dec 29, 2025 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84838580105?pwd=bDWimgS4yf0StaUcrABqzXsdro0v6y.1>

Meeting ID: 848 3858 0105

Passcode: 235308

One tap mobile

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2025.12.18 PM 3:06



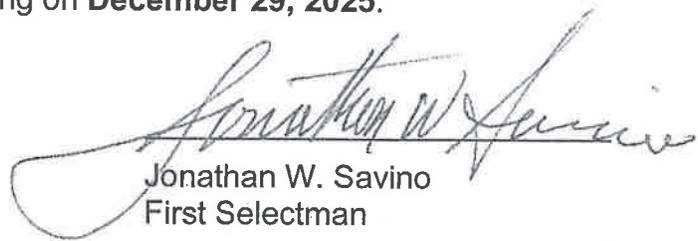
RETURN OF NOTICE

I HEREBY CERTIFY that on **December 18, 2025** I left a duplicate of the foregoing and attached warning and notice of a Town Meeting of the Town of Windsor Locks, Connecticut, with **Christopher Latournes**, its Town Clerk.

I FURTHER CERTIFY that I caused a copy of said warning and notice to be published in the **Journal Inquirer**, a newspaper having a circulation in said Town, on **December 18, 2025**.

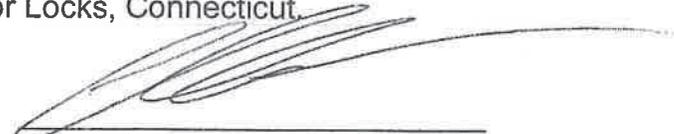
I FURTHER CERTIFY that on **December 18, 2025** I caused to be set upon all the signposts within the limits of said Town and at all other places designated by the Town, a written copy of said warning and notice signed by the **Board of Selectmen**.

I FURTHER CERTIFY that all of the above acts were done at least five (5) days before the holding of said meeting on **December 29, 2025**.



Jonathan W. Savino
First Selectman

I HEREBY CERTIFY that the foregoing notice and return of notice are duly recorded in the records of the Town of Windsor Locks, Connecticut.



Christopher Latournes
Town Clerk

PUBLIC INFORMATION SESSION
THE TOWN OF WINDSOR LOCKS
50 Church Street
Windsor Locks, CT 06096

Minutes of the December 29, 2025, Public Information Session

BOARD OF SELECTMAN PRESENT

First Selectman Jonathan Savino, Selectman Mark Whitten and Selectman James E. Cannon III

I. Call to Order

- a. The Honorable First Selectman Jonathan Savino, called the Public Information Session to order at 6:30P.M. in the Ella Grasso Room located at the Windsor Locks Town Hall.

II. Proposed Capitals

- a. Board of Finance Chairperson Patty Murphy gave a brief overview of the proposed capitals that will be voted on at the 7:30PM Town Meeting. She explained that the capital items will not increase your taxes and each item will be voted on individually. The Fire Department's SBCA Bottles (air packs) were needed for the safety of our Fire Department. Murphy spoke about the different funding sources to fund capital improvements such as grants, pay go (we did not use this method), funding through the State of Connecticut, unallocated capital money that has been left over from previous capital improvement projects that came in under budget, TIF, Interest Capital Fund, TAR (Town Aide Roads), and LOTCIP (Engineering). Please see the attached list of proposed capitals.
- b. Resident Gail Burrington (*6 Reed Circle*) inquired about the expiration dates on the grant money and if we didn't use the grant money would we lose it?
- c. Selectman Mark Whitten assured Burrington that if we don't use the grant money for Capitals that we could roll the funds into next year.
- d. Resident Gail Burrington (*6 Reed Circle*) wanted to know where the Zoom link for the Public Information Session was published?
- e. Board of Finance Chairperson Patty Murphy explained that First Selectman Jonathan Savino published the Zoom link the morning of the meeting and it was in the packet on the website.
- f. Resident Kevin Knapp (*6 West Street*) thought it was funny that we are spending more money when we are behind on our audits. He believes spending any more money is obnoxious and that at the last Board of Selectman meeting fifteen out of sixteen budget items were misrepresented. He spoke about how the town recently had a fourteen percent tax increase and how we should have used this capital money to allocate towards offsetting the tax increase for our residents. He believes we have spent lots of money on Jason Lathrop and his crew to not answer questions for the last ten months and the Town has not given any information regarding no bid contracts.
- g. Board of Finance Chairperson Patty Murphy spoke to some of Mr. Knapp's concerns. Murphy explained how the town had this money during the last budget session and they didn't just suddenly find money, but the townspeople voted it down. The funds being voted on tonight were from grants or could only be used for certain items and could not be used for offsetting taxes. Murphy explained that there was a mistake on the budget sheet regarding the fifteen budget line items that were inaccurate and they were not off by hundreds of thousands of dollars.
- h. Resident Kevin Knapp (*6 West Street*) brought up that the town is withholding FOIA requests and that the Police are not submitting their budget to the Annual Report.
- i. Board of Finance Chairperson Patty Murphy said in previous years the Police Department Budget from the Annual Report has been missing and that the prior Police Commission Chairman was addressing that. She urged Mr. Knapp to participate in this year's upcoming budget cycle.

- j. Selectman Whitten explained that they cannot use Capital or Grant money to offset Operating Budget expenses.
- k. Resident Linda Krit (*inaudible address*) inquired about what technology would be purchased and the TIF District.?
- l. Board of Finance Chairperson Patty Murphy explained that the technology would be Chromebooks for the students and teachers as well as digital white boards requested by the Board of Education. She also briefly explained the TIF district budget and capital budget.
- m. Resident Gail Burrington (*6 Reed Circle*) mentioned she noticed they are planning on moving the telephone poles to the other side of Main Street and inquired if the Town would use capital funds to complete this project?
- n. Board of Finance Chairperson Patty Murphy explained that if the poles were going to be moved, the State of Connecticut would pay for it.

III. Adjournment

First Selectman Jonathan Savino adjourned the Public Information Session at 6:59PM.

Respectfully Submitted,



Christopher Latournes
Windsor Locks Town Clerk

Town of Windsor Locks
MINUTES OF TOWN MEETING

December 29, 2025
Windsor Locks Town Hall
50 Church Street
Windsor Locks, CT 06096

Pursuant to the foregoing notice, a Town Meeting of the electors and those qualified to vote at Town meetings of the Town of Windsor Locks, Connecticut was held at the Windsor Locks Town Hall in the Ella Grasso Room on **Monday, December 29, 2025**, at 7:30PM.

I. Call to Order

- a. The Honorable First Selectman Jonathan Savino, called the Town Meeting to order at 7:30PM in the Ella Grasso Room located at Windsor Locks Town Hall.

II. Nomination of a Moderator

- a. First Selectman Jonathan Savino entertained the nomination of a moderator at which time Michael Ciarcia (*15 Meg Way*) **MOVED** to nominate Mr. Joseph Calsetta (*121 Orchard Hill Drive*) seconded by Lacinda van Gieson (*70 Grove Street*), which passed by unanimous voice vote. **MOTION CARRIES**

III. Reading of the Call

- a. Christopher Latournes, Town Clerk read the reading of the call.

IV. New Business

1. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Patty Murphy (*2 Tinker Drive*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting approves the use of Unallocated Capital funds in the amount of \$99,000.00 for Chimney Siding at North Street School (BOE) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which was passed by voice vote. **MOTION CARRIES**
2. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Patty Murphy (*2 Tinker Drive*).

BE IT RESOLEVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Unallocated Capital funds in the amount of \$190,235 for Technology Replacement (BOE) as recommended by the Board of Selectman and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTIONS CARRIES**
3. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Mark Urso (*21 Roberts Street*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Interest Capital Fund/CIP Fund Balance funds in the amount of \$67,100 for

an E-draulic Rescue Tool (Hurst Tool) (FD) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
4. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Mark Urso (*21 Roberts Street*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Unallocated Capital funds in the amount of \$34,578 for SCBA Bottle Replacements (FD) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
5. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Mark Urso (*21 Roberts Street*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Interest Capital Fund/CIP Fund Balance funds in the amount of \$100,000 for Facility Refurbishment (FD) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
6. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Mark Urso (*21 Roberts Street*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Unallocated Capital funds in the amount of \$50,000 for Vehicle Replacement (EMD) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
7. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Bill O'Brien (*8 Wicklow Street*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Unallocated Capital funds in the amount of \$27,000 for (2) Stand-Mowers (DPW) as recommended by the Board of Selectmen and the Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
8. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the

adoption of the following resolution **SECONDED** by Bill O'Brien (*8 Wicklow Street*)

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting approves the use of Unallocated Capital funds in the amount of \$41,000 for (2) Turn Mowers (DPW) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
9. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Bill O'Brien (*8 Wicklow Street*)

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of Unallocated Capital funds in the amount of \$16,000 for the renovation of irrigation systems (DPW) as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
 - b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote. **MOTION CARRIES**
10. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Patty Murphy (*2 Tinker Drive*).

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approved the use of TIF Fund Balance funds in the amount of \$50,000 for Main Street Capital as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
- b. Resident Gail Burrington (*6 Reed Circle*) wanted to know what the \$50,000 would be spent on? Earlier in the meeting she heard this money may be spent on toilet paper for the new public bathrooms in the old historic train station.
- c. Board of Finance Chairperson Patty Murphy responded that this is an annual appropriation that allows for repairs, replacement and upgrades to existing capital infrastructure located in the TIF district. The most urgent need is for engineering money for projects going on in the TIF district.
- d. Resident Peggy Sayers (*477 Denslow Street*) explained that engineering is required by the State of Connecticut for work they are completing on Main Street. They have required the town to pay for a portion of the engineering report.
- e. Resident Linda Palmer (*14 North Main Street*) inquired if engineering was already completed before they started building on Main Street?
- f. Moderator Joseph Calsetta reiterated that this was for an ongoing engineering report required by the State of Connecticut.
- g. Resident Linda Palmer (*14 North Main Street*) thought this engineering money was spent in the budget last year. She has concerns that our audit has not been completed and wanted to know what we have spent money on the last two years? She also has concerns about unanswered FOIAs and false arrests as retaliation.
- h. Moderator Joseph Calsetta responded that people being arrested is not germane to this meeting.
- i. Resident Linda Palmer (*14 North Main Street*) asked if the audit is complete?
- j. Board of Finance Chairperson Patty Murphy responded that the audit is not complete and not part of the operating portion of the budget.

- k. Being no further discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote with one opposed.

MOTION CARRIES

11. Moderator Joseph Calsetta asked for the introduction of a resolution coming before the floor at which time First Selectman Jonathan Savino **MOVED** for the adoption of the following resolution **SECONDED** by Neal Cunningham (*61 Pershing road*).

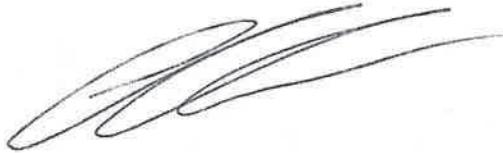
BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves the use of TIF Fund Balance funds in the amount of \$125,000 for Radio Infrastructure as recommended by the Board of Selectmen and Board of Finance.

- a. The Moderator opened the floor for discussion.
b. Being no discussion, Moderator Joseph Calsetta called for a vote on the original resolution which passed by voice vote with one opposed. **MOTION CARRIES**

V. Adjournment

There being no more business to come before the meeting, the Moderator announced adjournment at 7:45PM.

Respectfully Submitted,



Christopher Latournes
Windsor Locks Town Clerk