

## WINDSOR LOCKS PARK COMMISSION

Regular Meeting

Monday, December 8, 2025, 7:00 p.m. Windsor Locks Town Hall, 50 Church Street

**Commissioners present:** Jim Cannon, Glenn Flanders, Amber Hurdle, Chairman Bob Norris, Patrick Roy, Norman Weigert and Director David Wrabel

**Commissioners absent:** N/A

**Also present:** N/A

1) **Meeting Called to Order** – The meeting was called to order at 7:02 p.m. by Chairman Bob Norris.

2) **Minutes –**

a) **Minutes of November Meeting Read** - The minutes of the meeting on Monday, November 10, 2025 were read.

**MOTION: To accept the minutes for the meeting on Monday, November 10, 2025.**

**Patrick Roy**

**Seconded by Glenn Flanders**

**Motion passed unanimously.**

3) **Public Input** – None.

4) **Old Business**

a) **Program Development** – David Wrabel reported the following updates: Basketball games for Travel basketball started last weekend. Rec basketball has Girls teams for 3rd & 4th grade, while 5th & 6th grade, as well as 7th & 8th grade will be combined with East Windsor. The boys teams are 3rd & 4th grade, 5th & 6th grade, 7th & 8th grade. Also, introducing basketball training. This week there is a meeting with area rec directors in reference to basketball. The tree lighting last weekend, December 6th, went well. The house decorating contest is the weekend of December 19 & 20. As of December 1st, the budget packet is not available yet; therefore, planning to review the budget in January 2026, with the budget due February 2026. During budget season, looking to get pool funding back. The alumni basketball game is planned for 1/17/2026. Discussed advertising flyers for Spring/Summer activities. For winter activities, open gym is half-day, 9:00 a.m. to noon, on Monday, Tuesday, Wednesday, Friday during December school break. Also, indoor soccer in February, 2026 at South Elementary School gym.

5) **New Business**

a) **Park Rules and Regulations Update** – As a result of an email, sent to the Selectman and forwarded to the Park Director, Commissioners reviewed Parks and Facilities 'Section 5 Dogs' and discussed logistics of keeping dogs off the field. The Reed Park field is locked and signs posted that no dogs are allowed on the field. Also, a Commissioner raised awareness that trash cans at BelAire need to be emptied. In addition, discussed a resident's request to use fields for practices. That inquiry about the option for additional use of fields for practices will be discussed with the Public Works Director.

6) **Correspondence** – The First Selectman received an email from a town resident and that email was forwarded to the Park Director. The email is in reference to locking of Reed Park softball field and sign about keeping dogs off field.

7) **Report From Chairman** – The Chairman reported that snow is on the fields. At Veterans Memorial Park, the skating rink will be shorter in length, in an effort to keep the skating rink iced longer.

8) **Report from Commissioners** – Parks are good (reported by N. Weigert); Green Manor Park is fine and Pesci Park is good. Canal Trail Park no update (reported by G. Flanders); Spring Park is OK. Noden Reed Park is good, although checking on dead tree and missing sign (reported by Patrick Roy); At Denslow Park and Southwest Family Park, the bleachers and benches need paint. At Woodland Park, the front fence needs to be re-connected and the bent pipes need repair (reported by J. Cannon); At Bel Aire Park, near the fence, there is a large limb overhanging the park grounds, which needs to be removed. Also large limbs on ground (reported by A. Hurdle).

9) **Public Input** – None.

10) **Meeting Adjourned –**

**MOTION: Adjourn meeting at 8:05 p.m.**

**Patrick Roy**

**Seconded by Amber Hurdle**

**Motion passed unanimously.**

The next meeting is Monday, January 12, 2026 at 7:00 p.m.

**Respectfully submitted,**

**Jennifer Dearborn**

**Recording Secretary**