

WINDSOR LOCKS POLICE COMMISSION
Minutes of Meeting
October 28, 2025

“These minutes are not official until approved at a subsequent meeting.”

Commissioners present:	Mike Hannaford, Timothy McGrath, Jamie Tarbell, Robert Crochetiere and Douglas Glazier
Commissioners absent:	Dan Squires
Also Present:	Chief Eric Osanitsch

- 1) Call to Order – Chairman Michael Hannaford called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance – Observed
- 3) Correspondence – None
- 4) Public Input –

Clair Testoni – 494 Litchfield Drive – spoke and advocated for hiring more female police officers in the town of Windsor Locks.

- 5) Approval of 9/23/25 meeting minutes

Motion: To approve the minutes of the 9/23/25 meeting minutes

Robert Crochetiere

Seconded by Timothy McGrath

All in Favor – Motion Passed 5-0

- 6) Budget Update –
 - a. Current FY 25/26 update – new MUNIS financial software implemented by the town. Update will be given next month as it relates to the new system in place. Salary expenditure is not included in the system yet.
- 7) Executive Session – No Executive Session was needed, grievance resolved.
- 8) Exit Executive Session – No Executive Session was needed, grievance resolved.
- 9) New Business –
 - a. DUI Enforcement Grant – The Police Department applied and was awarded a renewed DUI Enforcement Grant from the State DOT and federal government.
 - b. Automated Traffic Control camera overview –.An overview of automated traffic cameras was presented to the Commission requesting approval to move forward and to pursue the next steps by investigating the feasibility.

Motion: To move forward with the next step in the process for Automated Traffic Cameras
Douglas Glazier
All in Favor – Motion Passed 5-0

Seconded by Robert Crochetiere

10) Old Business –

- a. Elm Street at Volunteer intersection concerns – Contact was made with the State of Connecticut DOT, and our concerns were forwarded to the ADA Traffic Engineer.
- b. New Hire Update – Recruit Dufresne is doing well, and we anticipate him graduating CT Post Academy in December 2025.
- c. Staffing Update – We are currently short one Police Officer position, one Dispatcher position, and we have two Officers out on long term Worker’s Comp injuries. We are in the process of testing for the Police Officer Position and hope to fill the Dispatcher position by January of 2026.
- d. New Police Headquarters move-in update – All is going well, and we are working on the final punch list items.

11) Commissioners Comments – Douglas Glazier recognized that it was Commissioner Michael Hannaford’s last meeting in his elected board position and he wanted to thank Commissioner Hannaford for his service. Chief Osanitsch, on behalf of the Windsor Locks Police Department, also thanked Commissioner Hannaford for his time in office.

12) Adjournment

MOTION: To adjourn at 6:31pm.
Michael Hannaford
All in Favor, Motion Passed 5-0

Seconded by Timothy McGrath

Respectfully Submitted,

Sharon Pfaffenbichler, Recording Secretary