

WINDSOR LOCKS PARK COMMISSION

Regular Meeting

Monday, November 10, 2025, 7:00 p.m. Windsor Locks Town Hall, 50 Church Street

Commissioners present: Jim Cannon, Glenn Flanders, Amber Hurdle, Chairman Bob Norris, Patrick Roy, Norman Weigert and Director David Wrabel

Commissioners absent: N/A

Also present: N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:04 p.m. by Chairman Bob Norris.
- 2) **Minutes –**
 - a) **Minutes of October Meeting Read** - The minutes of the meeting on Tuesday, October 14, 2025 were read.
MOTION: To accept the minutes for the meeting on Tuesday, October 14, 2025, amended to include Jamie Tarbell present at the 10/14/2025 meeting.
Norman Weigert **Seconded by Glenn Flanders**
Motion passed. 2 Abstentions.
- 3) **Public Input** – None.
- 4) **Old Business**
 - a) **Program Development** – David Wrabel reported the following updates: Trunk or Treat held on Tuesday, October 28th, at Windsor Locks High School was a fun night, lots of kids and great weather. The winner of the House Decorating contest, held October 25-26, received a gift card and the winner is 49 Cypress Road; thank you to all who participated. Fall soccer season ended at the end of October; moved right into basketball season with try-outs for travel basketball. For basketball, 3 jamborees were held last weekend and 2 jamborees are scheduled for this weekend. WaterJets season started the week of November 3rd and 43 kids are registered so far. The Holiday House Decorating contest will be December 19 & 20. Saturday, December 6th will be the town parade and tree lighting. The budget uploaded into the system includes cuts to programs and indicates an over budget (\$16,600); plan to re-evaluate after the winter season to see where finances are. The youth volleyball girls program has 11 girls participating and the program is going well.
- 5) **New Business**
 - a) **Chair/Vice Chair Elections –**
MOTION: To nominate Bob Norris for Chair of Park Commission.
Glenn Flanders **Seconded by Amber Hurdle**
MOTION: To close nominations for Chair of Park Commission.
Glenn Flanders **Seconded by Jim Cannon**
Motion passed unanimously.

MOTION: To nominate Glenn Flanders for Vice Chair of Park Commission.
Bob Norris **Seconded by Patrick Roy**
MOTION: To close nominations for Vice Chair of Park Commission.
Amber Hurdle **Seconded by Jim Cannon**
Motion passed unanimously.
 - b) **Park Assignments** - Commissioners reviewed park assignments.
 - c) **2026 Meeting Calendar** - David Wrabel presented the 2026 meeting calendar. Commissioners discussed and made 1 change to the calendar. The meeting on April 13, 2026 has been changed and will be held on April 20, 2026 instead.
- 6) **Correspondence** – None.
- 7) **Report From Chairman** – At Veterans Memorial Park, the softball bleachers, along the 1st base side, need sanding and paint. The parks look good. The weather is cold, not much activity. For the skating rink, the plan is to shorten the length of the skating rink in an effort to prevent ice melting in that section.

8) **Report from Commissioners** – Circle Drive Park looks good, no damage and no graffiti (reported by N. Weigert); Green Manor Park is good. Canal Trail Park is good. Pesci is fine (reported by G. Flanders); At Denslow Park and Southwest Family Park, the bleachers and benches need paint. At Woodland Park, the front fence needs to be re-connected and has bent pipes (reported by J. Cannon); At Bel Aire Park, there is a large branch overhanging the park; the branch is in the back corner near the house on right. Also, a neighbor requested a sign indicating to put dog bags in the trash can (reported by A. Hurdle). Welcome Patrick to the Board.

9) **Public Input** – None.

10) **Meeting Adjourned** –

MOTION: Adjourn meeting at 7:33 p.m.

Amber Hurdle

Seconded by Patrick Roy

Motion passed unanimously.

The next meeting is Monday, December 8, 2025 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**