

**Windsor Locks Arts Council  
Regular Monthly Meeting Minutes  
Windsor Locks Town Hall  
Central Conference Room  
October 9, 2025**

1. **Call to Order and Member Roll Call:** Julie Aligata-Seymour called the meeting to order at 6:02 PM at the Windsor Locks Town Hall in the Central Conference Room.  
*Present:* Julie Aligata-Seymour, Matt Brown, Cathy Simoneau, Lisa Caruso, April Sweeney  
*Absent:* Jessica McKinney
2. **Public Input:** *Karen Velec, 33 Grove Street* – shared her interest in joining Art’s Council. that she has a BA in Graphic Arts and a specialty in museums. She shared that she recently moved to Windsor Locks from Puerto Rico and is interested in helping the community.
3. **Acceptance of Minutes:** Cathy made a motion “**to accept the minutes from the September 11, 2025, meeting**”. Matt seconded the motion. Without further discussion, the motion passed with 5 votes in favor and 0 opposed.
4. **Budget Review and Expenditures to Date:** Matt shared \$836.14 was spent on ArtOber fest out of a \$1,000 budget. He noted that the overall budget spent to date is \$2,336.88 with \$7,163.12 remaining. The recording secretary fees have not been deducted yet. The donations YTD received are \$323.00 received, but clarification on the total amount in the account will be looked into.
5. **Correspondence and Communication:** Julie shared that Karen Velec has applied to be a member.
6. **Old Business:**
  - a. **Email List & Website Progress Report:** Matt shared that an email went out before ArtOber Fest. He will update the website, removing ArtOber Fest.
  - b. **EW Arts & Culture Collaboration:** Lisa shared that it appears that they are not doing any art projects to collaborate with at this time.
  - c. **Luppoletto Brewing Open-Mic:** Julie shared that there will be a Luppoletto open-mic on October 25<sup>th</sup>. Dates for November and December will be forthcoming.
  - d. **Luppoletto Songwriters Showcase:** Julie shared that the Luppoletto Songwriters Showcase went very well with impressive performances. Julie will check in on planning for next year.
  - e. **WL Library Collaboration:** Lisa shared that the library mural will debut on Friday, October 10<sup>th</sup> at 1 PM.

- f. **Soliciting Donations:** Lisa shared that she is looking into grants that The Hartford Foundation, [www.hfpg.org](http://www.hfpg.org), offers for community organizations.
- g. **ArtOber Fest Recap:** Council members discussed that the turnout was well, with a great flow throughout the day. All the donations and raffle prizes were picked up by winners.
- h. **Trunk or Treat:** Council members discussed the Trunk or Treat event and their plans. A plan was formulated for the evening, including a haunted house craft from Oriental Trading Company as a giveaway. Jess, Cathy, Julie and Lisa will be attending, with Matt possibly supporting.
- i. **NSS PTO Event Recap:** April shared that the event was fun, and a lot of the children seemed to enjoy the craft.
- j. **Photo Contest:** The council discussed contest ideas, including how/where to display and contest guidelines. The plan is to have people submit printed copies of their pictures and they will be displayed in Town Hall.

#### 7. **New Business:**

- a. **Town Hall Local Artist Exhibit:** Julie shared that there are currently two new artists on display at the Town Hall. She noted that she has a schedule for the Town Hall artist exhibit through January.
- b. **Calendar of Meetings:** The calendar for 2026 meetings was shared with council members. It was decided to continue with the 2<sup>nd</sup> Thursday of every month.

Matt made a motion “**to approve the 2026 calendar of meetings on the second Thursday of each month at 6 PM**”. Cathy seconded the motion. Without further discussion, the motion passed with 5 votes in favor and 0 opposed.

- c. **Project Ideas – Classes, Public Art, etc.:** Council members discussed different ideas of projects including jewelry, decoupage, succulents, fairy gardens and more. Other ideas discussed painting the electrical boxes and partnering with different properties across town to display murals to make the town more beautiful.
8. **Public Input:** *Karen Velec, 33 Grove Street* – Asked questions about Arts Council, gave suggestions on projects and asked how to get more involved.
9. **Open Discussion:**
- Halloween Art Contest:** Julie shared with council members the Halloween Art Contest at the Little Art Share at Noden Reed. A sign was made that will display the guidelines for the contest and black lights will be added. To enter, people need to send a photo of their art and then place it to be viewed/shared. The winner(s) will receive gift cards for Michaels.

**Art's Scholarship:** The Art's Council received a \$100 donation, and the council will be sponsoring \$400 for a music related scholarship. Matt will develop a scholarship application.

**Art Showcase/Artist Hall of Fame:** The council decided that the Art Showcase/Artist Hall of Fame will be on Thursday, March 26<sup>th</sup> at Town Hall.

**10. Adjournment:** Lisa made a motion "**to adjourn.**" April seconded the motion. Without further discussion, the motion passed with 5 votes in favor and 0 opposed. The meeting ended at 7:02 PM.

Respectfully submitted,

Emily Kalenauskas  
Recording Secretary