

**TOWN OF WINDSOR LOCKS
CONSERVATION COMMISSION
REGULAR MONTHLY MEETING MINUTES
TUESDAY SEPTEMBER 23, 2025**

CALL TO ORDER:Darry Ruitter called the meeting to order at 6:00PM at Windsor Locks Town Hall.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by those in attendance.

MEMBER ROLL CALL: Darry Ruitter, Mary Jane Perrier, Mark Whitten, Roger Sullivan and Roger Nelson were present.

Darry Ruitter welcomed the new commission member, Mary Jane Perrier to the Conservation Commission.

APPROVAL OF MINUTES: Mark Whitten made a motion to “**approve the May 27, 2025, meeting minutes**”. Motion was seconded by Roger Sullivan. Without further discussion the motion passed with 3 in favor, 1 abstention and 0 opposed.

CORRESPONDENCE: Mary Jane Perrier shared that she received an invitation to the Inland Wetlands/Conservation Commission training in Bristol, CT.

PUBLIC INPUT:None

OLD BUSINESS:

- a. **Waterworks Discussion:** Mark Whitten shared that Public Works has fixed the pipe at the property by putting in a new pipe northwest of the original pipe. The original pipe could not be repaired due to asbestos. Discussion occurred on the status of the ponds.

Roger Nelson arrived at 6:04 PM.

NEW BUSINESS:

- b. **Calendar for 2026:** The 2026 calendar for the Conservation Commission was shared with commissioners. The commission will continue to meet on the fourth Tuesday of every month at 6:00 PM. The commission will not meet in June or November.

Mark Whitten made a motion to “**approve the 2026 Conservation Commission Calendar of Meetings**”. Motion was seconded by Roger Nelson. Without further discussion the motion passed with 4 in favor and 0 opposed.

COMMISSIONERS COMMENTS: Discussion occurred on combining Inland Wetlands and Conservation Commission.

PUBLIC INPUT:None

ADJOURNMENT: Mark Whitten made a motion to “**adjourn**”. Motion was seconded by Roger Sullivan. Without further discussion the motion passed with 4 in favor and 0 opposed. The meeting adjourned at 6:09PM.

Respectfully submitted,

Emily Kalenauskas
Recording Secretary