

# TOWN FACILITIES COMMITTEE MINUTES

TUESDAY, November 13, 2007

**MEMBERS PRESENT:** Chairman Joseph Calsetta, Sandra Ferrari, Steve Molinari, Neal Cunningham, Stephan Brown

**ALSO PRESENT:** Matthew Engelhardt of the Journal Inquirer; George Hall (Police Commission); Jane Hall; Ed Diamond of Russell & Dawson; Chirag B. Thaker of Russell & Dawson; Amy Whalen, Recording Secretary

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## CALL TO ORDER:

Chairman Calsetta called the meeting to order at 7:05 p.m.

**APPROVAL OF PREVIOUS MINUTES:** Motion to approve minutes dated October 23, 2007 was made by Stephen Brown; seconded by Sandra Ferrari; all agreed.

## CORRESPONDENCE:

Letter from David Montemerlo was addressed in summary from Ed Diamond of Russell & Dawson.

## OLD BUSINESS:

Discussions began with Ed Diamond presenting preliminary drawings and cost summaries, which were handed to and reviewed with each member as follows:

- Project Summary
- Fire Program
- Police Program
- Site Plan
- FD Floor Plan
- PD Floor Plan

Other questions / advisements from Ed as follows:

- The next step in the process would be to define exactly where space will be allocated for specific areas (i.e. police department break room)
- It would less costly to enlarge the proposed new storage facility rather than add additional sq. footage to FD to accommodate vehicles if additional space is needed.
- Questioned whether the secured and covered parking space as proposed would be adequate for the police

There are additional items to be addressed by both commissions as follows:

### Fire Commission

- Can FD live with split level
- Can existing FD vehicles fit into the new facility
- Where to add an additional 250 sq. ft. for EMS storage

### Police Commission

- Covered and secured parking requirements

Chairman Calsetta advised he would like to have the questions answered before any additional changes are made by the architects.

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The next meeting has been scheduled for Tuesday, December 11<sup>th</sup>, 7:00 p.m. at the Public Works facility.

**NEW BUSINESS: NONE**

**ADJOURNMENT:**

A Motion to adjourn the meeting at 7:52 was made by Neal Cunningham and seconded by Stephan Brown.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy Whalen".

Amy Whalen  
Recording Secretary

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