

**TOWN FACILITIES COMMITTEE MINUTES**

**TUESDAY, OCTOBER 23<sup>rd</sup> 2007**

*Rec'd  
10/26/07  
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**MEMBERS PRESENT:** Chairman Joseph Calsetta, Sandra Ferrari, Steve Molinari, Neal Cunningham, Stephan Brown

**ALSO PRESENT:** Matthew Engelhardt of the Journal Inquirer; Lynn Doan of the Hartford Courant; Amy Whalen, Recording Secretary

**CALL TO ORDER:**

Chairman Calsetta called the meeting to order at 7:00 p.m.

**APPROVAL OF PREVIOUS MINUTES:** Motion to approve the previous minutes from September 4, 2007, September 18, 2007 and October 9, 2007 was made by Stephan Brown and seconded by Sandy Ferrari.

**CORRESPONDENCE:**

An invoice from Russell and Dawson in the amount of \$11,108.00 was received and approved for payment by Chairman Calsetta.

**OLD BUSINESS:**

Joe Calsetta advised he hadn't received revisions to the site sketch regarding second secured parking lot and removing grass strip.

Discussion began with the review of proposed changes to the original site sketch by Russell and Dawson, made by Montemerlo to the Fire and EMS facility. Stephan Brown confirmed the proposed changes were discussed at the last fire commission meeting. He also confirmed that the main reason for the proposed second story would be to allow members to go downstairs to answer fire calls instead of going upstairs as shown on original site sketch. Most other stations go down not up.

Neal Cunningham reminded everyone that members of the fire committee had already agreed to the space allocations, adding a second floor would create an excess 5000 square feet, would be more costly to build and justification for the project may be lost. Sandy Ferrari asked whether EMS had concerns about moving the bays to the rear of the building. Steve Molinari advised that he would prefer to have direct access to Volunteer Drive.

Joe Calsetta stated he will ask Russell and Dawson for proposed internal layouts of both structures for the next meeting based on the current site plans and the proposed change to the EMS location. Joe suggested inviting the fire commission to the next meeting to see the proposed internal drawings and get further clarification to the space needs to ensure that members of the Fire Dept are happy with plans.

Neal Cunningham advised he met with members of the Police Commission on 10-14-2007 at which time they agreed to reduce the square footage needs by 24% or 4453 sq. ft., for a new total of 14, 374 sq. ft. The cuts will still allow for a 50% increase in size of the current police facility. The new total to build with soft costs would be approximately \$7,486,800.

Proposed reductions as follows:

- Total Administrative Suite reduced by 83 sq. ft.
- Records and Communications reduced by 294 sq. ft.
- Investigations reduced by 249 sq. ft.
- Patrol reduced by 173 sq. ft.
- Intake reduced by 490 sq. ft.
- Evidence reduced by 804 sq. ft.
- Training reduced by 380 sq. ft.
- Public Entry reduced by 260 sq. ft.
- Support Spaces reduced by 2080 sq. ft.

Joe Calsetta proposed moving future committee meetings to the Public Works facility. Amy Whalen will check with the Director of Public Works for approval to use the facility.

The next meeting is scheduled for Tuesday, November 13<sup>th</sup>, 2007 (meeting place to be announced)

**NEW BUSINESS: NONE**

**ADJOURNMENT:**

A Motion to adjourn the meeting at 7:35 was made by Stephan Brown and seconded by Neal Cunningham.

Respectfully submitted,



Amy Whalen  
Recording Secretary