

TOWN FACILITIES COMMITTEE MINUTES

TUESDAY, OCTOBER 9TH 2007

*Rec'd
10/26/07*

MEMBERS PRESENT: Chairman Joseph Calsetta, Sandra Ferrari, Steve Molinari, David Montemerlo, Neal Cunningham, Stephan Brown

ALSO PRESENT: Ed Diamond, of Russell and Dawson; Christine McCluskey of the Journal Inquirer; Lynn Doan of the Hartford Courant; Amy Whalen, Recording Secretary

CALL TO ORDER:

Chairman Calsetta called the meeting to order at 7:02 p.m.

APPROVAL OF PREVIOUS MINUTES: N/A

CORRESPONDENCE:

None.

OLD BUSINESS:

Ed Diamond presented a schematic drawing of the "proposed" site plan for the new and renovated facilities and confirmed that members present were familiar and understood option 5C. Ed pointed out that 5C would now vary slightly with confirmed inclusion of EMS. Chairman Calsetta concluded that the accepted option will include:

- Expand Fire Department and Existing Fire Police Facility
- Bring EMS over from Spring St. as indicated on the proposed site plan
- Add a bay to upper level of fire facility
- Demolish, relocate, and create new larger storage facility
- Create a new stand alone, single story police station

Ed Diamond also advised several ways to lower costs on the building materials such as using concrete block for the rear and side of buildings and brick on the facades. Also using a metal storage facility vs. the brick structure currently planned will lower costs.

Chairman Calsetta asked what is needed from the committee to help refine needs and costs and Ed Diamond confirmed that the committee will need to get definitive answers regarding whether a firing range is to be included and its desired location; and a definitive answer regarding the use of a metal storage building verses the building as shown on the proposed site plan.

Members agreed that a new schematic drawing is needed to show existing and proposed structures such as: Fuel Station, Antennae farms, the location of utilities and pumping stations.

Parking needs were discussed and will need to be refined to ensure there is secured, adequate parking for both facilities and the public.

Steve Molinari expressed the EMS needs include 3 bays and a secured temperature controlled storage space within the new/refurbished space for both medical and mass casualty supplies. This storage must be easily accessible to any member of the department.

Neal Cunningham confirmed that he would discuss the firing range and other police dept options with the police commission on October 10th and will submit changes etc. to Joe / Amy for forwarding onto Ed Diamond.

Dave Montemerlo to revise copy of site plan to more closely define Fire Dept., and EMS needs.

Chairman Calsetta asked that suggestions / proposed changes be submitted to him via email to him and Amy Whalen so that they could be communicated with Ed Diamond of Russell and Dawson in time for the next scheduled meeting at which time a revised schematic and definition of cost options would be readied.

The next meeting is scheduled for Tuesday, October 16, 2007.

NEW BUSINESS: NONE

ADJOURNMENT:

A Motion to adjourn the meeting at 8:02 p.m. was made by Chairman Calsetta, seconded by Dave Montemerlo. All were in favor.

Respectfully submitted,



Amy Whalen
Recording Secretary