

City of Wendell
Regular Council Meeting Minutes
March 21, 2024

Mayor Rebecca Vipperman called the regular meeting of the Wendell City Council to order at 6:31 PM. Council members present were Council President BJ Marshall; Councilman Shaun Spencer; Councilman Juan Gonzales and Councilman Donald Dunn. City Attorney Tim Stover was also present.

AMENDED AGENDA

Councilwoman Marshall made a motion to accept the Amended Agenda for March 21, 2024. Councilman Spencer seconded the motion. Roll call vote taken; Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye; motion passed.

COUNCIL MEETING MINUTES

City Clerk/Treasurer Karri French let the council know in advance that she will bring the 3/7/24 meeting minutes to the next meeting. No motion needed.

BILLS

Councilman Spencer made a motion to approve the bills as presented in the amount of \$13,350.50. Councilman Gonzales seconded the motion. Roll call vote taken; Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye; motion passed.

PUBLIC HEARINGS

None

DEPARTMENT REPORTS

(Public Works/Clerk-Treasurer/Fire/Police/Library/Ordinance)

NEW BUSINESS (discussion/action items)

Acceptance of Audit FY 2022-2023

Scott Hunsaker, Mahlke Hunsaker & Co, presented the fiscal year 2022-2023 audit to the council. He stated that there were no issues found and Mahlke Hunsaker & Co. have given the desired unqualified opinion. He stated that the staff was easy to work with and the audit went smoothly. The checks and balances already in place, which include a review of the expenses and the minutes by the council, are particularly important. He also stated that our monetary reserves are in great shape. After a brief discussion, Councilwoman Marshall made a motion to accept the FY 2022-2023 audit as presented. Councilman Spencer seconded the motion. Roll call vote taken; Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye; motion passed.

Consideration of Funding for Library Engineering Plans

This item was skipped. The Library Board voted on how they want to handle the expenses for the Engineering Plans the night before this meeting.

Consideration of Municipal Code Review Agreement

The council and the city attorney requested more information. Tabled.

Consideration of Sending the City Clerk to 2024 AIC Conference (June 19-21)

City Clerk Karri French presented to council a request to attend the annual Association of Idaho Cities (AIC) conference in June. This is one of three conferences that have been identified as extremely beneficial to the Clerk's office. There is an ICCTFOA (Idaho City Clerk Treasurer Financial Officers Association) scholarship that **City Clerk Karri French** can apply for if the council approves her attending the conference. After discussion, **Councilwoman Marshall** made a motion to send **City Clerk Karri French** to the 2024 AIC conference in June with the recommendation that she apply for the scholarship. **Councilman Spencer** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye**; motion passed.

Proclamation for National Senior Nutrition Program- 52nd Anniversary

Mayor Vipperman presented the proclamation for National Senior Nutrition Program to the council. She explained the importance of helping our senior citizens have access to nutritional food. After discussion, **Councilwoman Marshall** made a motion to have **Mayor Vipperman** read the Proclamation for the National Senior Nutrition into record. **Councilman Spencer** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye**; motion passed. **Mayor Vipperman** read the Proclamation for National Senior Nutrition into the record.

Consideration of Purchasing a Pergola for City Hall

Mayor Vipperman presented the council with ideas for a pergola or shade structure for the empty cement pad next to the library. The consensus was positive toward a shade structure, especially for events like the summer lunch program. **Councilman Gonzales** also expressed concerns about other items like lighting and sidewalks around town. No decisions were made.

Consideration of Farmer's Municipal Financial Options- 10-Wheeler for Public Works

Mayor Vipperman asked the council their thoughts on a financing option through Farmer's Bank after **City Attorney Tim Stover** had worked on the agreement with a Farmer's Bank representative. **City Attorney Tim Stover** went over the list of items that Farmer's Bank would need to proceed with that option. The council discussed purchasing the vehicle outright instead of financing it. When asked, **Public Works Director Steve Devereaux** stated that this is a good time of year to look for this kind of equipment and that it would be utilized almost immediately. After discussion, **Councilwoman Marshall**

made a motion to approve the outright purchase of a 10-wheeler for Public Works, not to exceed \$75,000. **Councilman Gonzales** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

Consideration of Nampa Street Sewer Project

Mayor Vipperman stated that a private company wants to build on Nampa Street North and requested that the city put in a sewer line that they would be able to connect into. After discussion, **Councilman Spencer** made a motion not to move forward with the proposed sewer project on Nampa Street North pursuant to Title 7, Chapter 3 of Wendell city ordinance. **Councilman Gonzales** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

Consideration of Purchase of Crack Seal

Public Works Director Steve Devereaux presented the council with a bid from Specialty Construction Supply to purchase four skids of chip seal. After discussion, **Councilman Gonzales** made a motion to accept the bid from Specialty Construction Supply for crack seal not to exceed \$7692. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

UNFINISHED BUSINESS (discussion/action items)

None

PUBLIC COMMENT

None

Council Executive Session- Idaho Code Title 74-206 (1) A & (1) B

Councilman Gonzales made a motion to go into Executive Session at 8:17 PM pursuant to Idaho Code Title 74-206 (1) A & (1) B. **Councilman Spencer** seconded the motion. Roll call vote taken; **Councilwoman Marshall- Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

Councilman Dunn made a motion to come out of Executive Session at 8:35 PM. stating that no decisions were made. **Councilman Gonzales** seconded the motion. Roll call vote taken; **Councilwoman Marshall -Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

COUNCIL

Councilwoman Marshall stated that she would be attending the AIC Spring meeting is next month. The spring meeting usually has a lot of important legislative updates.

Councilman Spencer thanked Code Enforcement Officer Nathan Lewis and Fire Chief

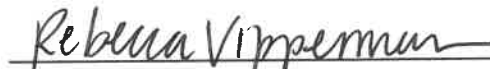
Bob Bailey for all the work they did helping identify areas to improve the food truck ordinance. The goal is to clean it up and make it enforceable. He also stated that we (City of Wendell) want to have mobile food truck businesses in Wendell.

MAYOR

Mayor Vipperman stated that the Community Easter Egg Hunt would be on March 30th at 10 AM at McGinnis Park. She stated that volunteers to help hide eggs, starting at 9AM, would be greatly appreciated. She stated that the Notice for the Public Hearing regarding Bob Barton Road would be held on March 27th at 5 PM (Wendell Senior Center) and the Public Hearing for Simplot would be held in April. She also stated that the dates for the annual spring cleanup are tentatively scheduled for April 22-26. Once again, she thanked the staff for all their hard work.

Adjourn

Councilman Gonzales made a motion to adjourn the meeting of the Wendell City Council at 8:39 PM. **Councilman Dunn** seconded the motion. Motion passed.


Rebecca Vipperman, Mayor


Karri French, City Clerk/Treasurer