

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, AUGUST 4, 2026, AT THE CITY OFFICES

Invocation/Thought – Jenn Nielsen; Pledge of Allegiance – Dell Butterfield

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Discuss Interchange Landscape Options Associated with I-15 Project.
4. Consider Award of Pavement Maintenance Services to Andersen Asphalt.
5. Resolution #596-26 – A Resolution Certifying Authorized Individuals for PTIF Accounts.
6. Consider Employment Agreement for City Administrator Position.
7. Meeting Minutes from July 21, 2026.
8. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
9. Mayor/Council Reports.
10. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
11. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on July 31, 2026.

Minutes of the West Bountiful City Council meeting held on **August 4th, 2026**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members Kelly Enquist, Jenn Nielsen, and Julie Thompson

STAFF: Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC: Deby Marshall, Marty Vowles, Betty Vowles

EXCUSED: Council member James Ahlstrom, Dell Butterfield, Steve Doxey (City Attorney)

Regular Meeting

Mayor Romney called the meeting to order at 7:32 pm. Jenn Nielsen gave an Invocation, and the Pledge of Allegiance was led by Julie Thompson

1. Approve Agenda

MOTION: *Kelly Enquist made a motion to approve the agenda. Julie Thompson seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment.

Marty Vowles – He expressed his appreciation for the council and shared his concerns regarding automatic license plate reader cameras that police departments have recently been installing. He recognized that West Bountiful does not currently use any such cameras.

Deby Marshall – 1314 W 400 N – Requested that the council avoid allowing development on the west side of the city, expressing concern that additional development would increase congestion.

3. Discuss Interchange Landscape Options Associated with I-15 Project.

Due to the upcoming I-15 project, all interchanges within the city will be redesigned and reconstructed. UDOT's standard is to plant native grass but has budgeted \$100,000 per interchange for landscaping improvements or betterments. Any costs exceeding the \$100,000 budget would be funded by the city. All improvements also require ongoing maintenance by the city. Duane presented a landscaping concept for each interchange developed by UDOT that falls within the \$100,000 budget. He explained that the plan is not final and was presented

as a concept for the council to review and provide feedback on. Duane will also begin coordinating with Bountiful City, as the two cities share portions of the same interchanges.

4. Award of Pavement Maintenance Services to Andersen Asphalt.

Duane explained that the current budget includes \$100,000 for asphalt preservation work. Based on roads selected by the city, Andersen Asphalt submitted a proposal for \$34,250, with a specific unit cost per square yard. Because of the lower cost, Duane discussed the possibility of adding additional roads to the project. Steve spoke highly of Andersen Asphalt's work and pricing. The council discussed potential roads that could be added to the project this year, as well as the maximum amount the city would be willing to spend on the expanded project. The council agreed that the total project cost should not exceed \$70,000.

MOTION: *Julie Thompson made a motion to award Pavement Maintenance Services to Andersen Asphalt for up to \$70,000 based on the submitted unit price. Jenn Nielsen seconded the motion which PASSED.*

The vote was recorded as follows:

Kelly Enquist – Aye

Jenn Nielsen – Aye

Julie Thompson - Aye

5. Resolution #596-26 – A Resolution Certifying Authorized Individuals for PTIF Accounts.

The Public Treasurer's Investment Fund (PTIF) is a safe state-operated investment fund that essentially acts as the city's saving account. Duane explained that, beginning in 2018, the State Treasurer's Office required that the city council authorize by resolution at least two individuals to manage the city's PTIF account. This resolution would name the new City Treasurer as one of these individuals, along with the city administrator. Councilmember Enquist expressed interest in having the PTIF account balances presented to the city council from time to time.

MOTION: *Jenn Nielsen made a motion to adopt Resolution #596-26 – A Resolution Certifying Authorized Individuals for PTIF Accounts. Kelly Enquist seconded the motion which PASSED.*

The vote was recorded as follows:

Kelly Enquist – Aye

Jenn Nielsen – Aye

Julie Thompson - Aye

6. Consider Employment Agreement for City Administrator Position.

Duane presented a proposed Employment agreement for the City Administrator. He reviewed updates from the previous agreement, along with potential benefits to the city.

MOTION: *Kelly Enquist made a motion to approve the mayor to execute the Employment Agreement for the City Administrator Position. Julie Thompson seconded the motion which PASSED.*

The vote was recorded as follows:

Kelly Enquist – Aye

Jenn Nielsen – Aye

Julie Thompson – Aye

7. Meeting Minutes from July 21st, 2026.

MOTION: *Jenn Nielsen made a motion to approve the meeting minutes from July 21st, 2026. Julie Thompson seconded the motion which PASSED by unanimous vote of all members present.*

8. Staff Reports

Police Department – Brandon Erikson

- No Report

Public Works Department – Steve Maughan

- Construction of public improvements for Belmont Farms 2A continues.
- The Pope subdivision is undergoing fire line testing.
- The Child's Park project is underway and Steve hopes to prepare for construction in the coming weeks.
- Mayor Romney enquired about the gas leak on Porter Lane. Steve said that it is still being monitored due to gas saturating the ground.

Engineering – Kris Nilsen

- No Report

Community Development/Administration – Duane Huffman

- Attended planning commission last week and discussed DADUs and A-1 Height Regulations. The commission requested a joint meeting to continue discussing DADUs with the city council.
- Received results of the citizen wellbeing survey. This year was a low turnout, compared to last year, with only 142 residents participating. The results of the survey were positive, showing that the majority of residents had a positive view of their wellbeing.
- Consultants are continuing to work on an updated annexation plan that would include a portion of land adjacent to the Bountiful Pond.
- Working on scheduling a staff appreciation party in September. This will be sent out as soon as the date is finalized.

9. Mayor/Council Reports

Kelly Enquist:

- Mosquito abatement meeting will take place next week.
- The Arts Council will hold a Founder's Day Concert on the 11th of September.

Jenn Nielsen:

- No meeting for Wasatch Integrated Waste took place in July.
- Independence Day debriefing meeting was held, and both event chairs will be back next year.
- YCC is preparing to present their preliminary plans. They will be meeting with Duane to present the proposed changes.

Julie Thompson:

- Bike Parade will take place this month.
- The mural for the 250th Anniversary has arrived.
- Expressed appreciation for being able to participate in the Handcart Days Parade.
- Thanked Steve for the fencing along 1000 W.

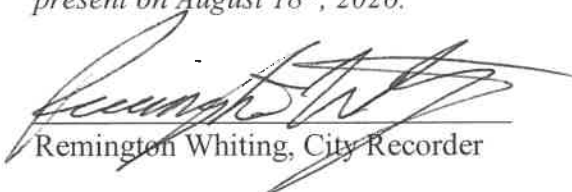
Kenneth Romney:

- South Davis Sewer District is looking at a potential property tax increase.
- South Davis Metro Fire board passed a property tax increase.
- The county is looking into a sales tax increase. He explained that it would be used primarily for transportation.

10. Adjourn.

MOTION: *Jenn Nielsen made a motion to adjourn the meeting of the West Bountiful City Council. Julie Thompson seconded the motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on August 18th, 2026.


Remington Whiting, City Recorder