

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCityut.gov

City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, July 21, 2026, AT THE CITY OFFICES

Invocation/Thought – Kelly Enquist; Pledge of Allegiance – Jenn Nielsen

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Report on a Contemplated Property Tax Increase for South Davis Metro Fire Service Area.
4. Resolution #595-26 – A Resolution Consenting to the Appointment of Tauna Sessions as the City Treasurer.
5. Purchase Approval for Fairway Mower.
6. Discussion on Land Use Appeal Authority.
7. Consider Employment Agreement for City Administrator Position.
8. Monthly Financial Report.
9. Meeting Minutes from June 16, 2026.
10. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
11. Mayor/Council Reports.
12. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
13. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmnl), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on July 17, 2026.

Minutes of the West Bountiful City Council meeting held on **July 21st, 2026**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Kelly Enquist, Jenn Nielsen, and Julie Thompson* (*arrived during item 10)

STAFF: Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City Attorney), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Karma Robinson

EXCUSED: Council member Dell Butterfield

Regular Meeting

Mayor Romney called the meeting to order at 7:33pm. Kelly Enquist gave an Invocation, and the Pledge of Allegiance was led by Jenn Nielsen.

1. Approve Agenda

MOTION: *Jenn Nielsen made a motion to approve the agenda with item #7 being tabled until the next meeting. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment.

No Comment.

3. Report on a Contemplated Property Tax Increase for South Davis Metro Fire Service Area.

Mayor Romney presented the proposed property tax increase for the South Davis Metro Fire Service Area. He explained that the primary reason for the increase is to remain competitive with neighboring fire departments in recruiting and retaining employees. He also provided an overview of the Fire Service Area's governing board and its composition.

Duane added that while increasing employee compensation is an important factor, another significant reason for the proposed tax increase is to address rising operating expenses.

Karma Robinson – 600 N – Shared some concern over the property tax increase, stating that property tax increases seemed constant.

48
49 **4. Resolution #595-26 – A Resolution Consenting to the Appointment of Tauna Sessions as**
50 **the City Treasurer.**

51 Duane announced that Mindi Tullis, the City's longtime Treasurer, will be retiring on August
52 3. He explained that the City Treasurer is a statutory office and requires an official
53 appointment by the City Council.
54

55
56 **MOTION:** *James Ahlstrom made a motion to adopt Resolution #595-26 – A Resolution*
57 *Consenting to the Appointment of Tauna Sessions as the City Treasurer.*
58 *Kelly Enquist seconded the motion which PASSED.*
59

60 The vote was recorded as follows:

61 James Ahlstrom – Aye

Kelly Enquist – Aye

62 Jenn Nielsen – Aye
63
64

65 **5. Purchase Approval for Fairway Mower.**

66 Duane explained that the city staff propose purchasing a used fairway mower. Josh, the course
67 superintendent, had originally planned to purchase a new mower in the future but found a
68 used one that would meet the golf course's needs. The purchase will replace in the budget one
69 grinder originally planned for the year, so the total cost will remain within the current fiscal
70 year budget.
71

72 **MOTION:** *Jenn Nielsen made a motion to approve the Purchase of a Fairway Mower.*
73 *James Ahlstrom seconded the motion which PASSED.*
74

75 The vote was recorded as follows:

76 James Ahlstrom – Aye

Kelly Enquist – Aye

77 Jenn Nielsen – Aye
78
79

80 **6. Discussion on Land Use Appeal Authority.**

81 Duane explained that recent changes to state code no longer allow the city council to serve as
82 the Land Use Appeal Authority. He reviewed how neighboring cities handle land use
83 appeals, noting that many use hearing officers, while Centerville uses a Board of
84 Adjustments.
85

86 James Ahlstrom expressed opposition to using a Board of Adjustments. The idea of allowing
87 the appellant to recommend a hearing officer for the city to consider was considered, but
88 ultimately, the council preferred the idea that the city instead create a list of three or four
89 qualified hearing officers for the appellant to choose from.
90

91 Duane said the proposed changes would be discussed with the Planning Commission before
92 returning to the City Council in the form of an ordinance.
93
94

7. **Consider Employment Agreement for City Administrator Position.**

Tabled.

8. **Monthly Financial Report.**

Duane presented the monthly financial report to the council.

9. **Meeting Minutes from June 16th, 2026.**

MOTION: *Kelly Enquist made a motion to approve the meeting minutes from June 16th, 2026. Jenn Nielsen seconded the motion which PASSED by unanimous vote of all members present.*

10. **Staff Reports**

Police Department – Brandon Erikson

- Officers participated in FBI leadership training.
- Officer Garner is in the second phase of FTO and Officer Wood is in full service.

Public Works Department – Steve Maughan

- Working on the Pope subdivision. Reported that getting across the road is difficult due to the high number of utilities.
- Highgate 2 public improvements are progressing.
- Child Park construction and demolition have commenced. They have demo'd the concrete, trees and playground.
- 1000 N ditch fencing will be shipped tomorrow and will be installed on Thursday.
- Prospector Trail will be closed for a seal coat tomorrow.
- 2200 N – They have repaired a gas leak but there is still gas that is saturated into the ground. Enbridge will continue to work on it over the next few weeks.

Engineering – Kris Nilsen

- Highgate 2 plat has been recorded. Working with staff on getting Belmont Farm 2A recorded.
- Have received a preliminary plat subdivision application for Shadow Mountain Ranch Subdivision.

Community Development/Administration – Duane Huffman

- For the 4th of July, the state banned fireworks. For the 24th, the state is allowing cities to ban them but the city needs to submit a request to the state. The 5 cities of South Davis Metro Fire met yesterday and submitted to the state, and it was approved before this meeting. Remington and Duane will work on getting this posted on social media tonight.
- A replacement part-time office position will be advertised soon.
- Received a request from Hugh Contractors to annex a property that is near Bountiful Pond but it is not in our annexation plan. Duane is working with consultants to get proposals for a new plan that would include this area.
- Councilman Enquist Butterfield and Duane met to discuss landscaping options for the interchanges. Options will be brought before the council.
- Someone installed a steel plate on 660 W to skateboard. It has since been removed.

11. Mayor/Council Reports

Kelly Enquist:

- Thanked everybody for the 4th of July celebration.
- Mosquito abatement continues to spray.
- Asked if the city was going to provide material for the car show located at the park. Duane clarified that it is a private event and the city is not currently helping with anything.

Jenn Nielsen:

- Asked the council to help plan another activity for the 250th anniversary. The next event is the bike parade.
- A plan for the YCC will be presented within the next few weeks.

Julie Thompson:

- Thanked staff and all they did for the 4th of July.
- Popsicles in the Park was successful and would like to continue doing it annually or more often.
- Planning Commission was confused with the city council asking them to continue working on height restrictions in the A-1 zone. Duane will attend their next meeting to help explain.
- Planning Commission discussed detached ADUs.

Kenneth Romney:

- Sewer district is contemplating a property tax increase in conjunction with their long-term requirements.
- The county is looking at an additional sales tax for transportation/transit.

12. Closed Session

MOTION: *James Ahlstrom made a motion to go into closed session to discuss the character, professional competence, physical or mental health of individuals in the police training room and to have the adjournment of that meeting be the adjournment of this meeting. Jenn Nielsen seconded the motion which PASSED.*

The vote was recorded as follows:

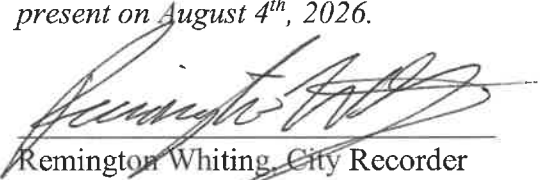
James Ahlstrom – Aye

Kelly Enquist – Aye

Jenn Nielsen – Aye

Julie Thompson – Aye

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on August 4th, 2026.


Remington Whiting, City Recorder

WEST BOUNTIFUL CITY

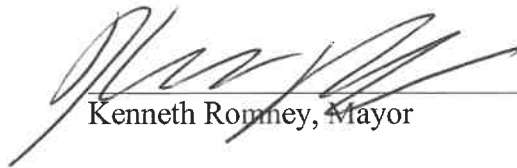
Statement Regarding Closed Meeting of City Council July 21st, 2026

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

I, Kenneth Romney, hereby affirm as follows:

1. I am the Mayor of West Bountiful City, and make the following averments based on personal knowledge.
2. I presided at a duly noticed meeting of the West Bountiful City Council on July 21st, 2026.
3. Upon motion and a unanimous vote, the City Council moved into closed session, for the purpose of discussing the character, professional competence, or physical or mental health of an individual, pursuant *Utah Code Ann.* § 52-4-205(1)(a).
4. Upon conclusion of that discussion, the Council adjourned its open meeting.

DATED July 21st, 2026.


Kenneth Romney, Mayor

SUBSCRIBED AND SWORN TO before me this 21 day of July, 2026.


Patrice Twitchell,
Notary Public

