



**West Bountiful City
Job Announcement
CITY TREASURER**

Posted: May 28, 2026

1st Review of Applications: June 12, 2026. Open until filled.

Hiring Range: \$45,000 - \$58,000 annual plus comprehensive benefits

West Bountiful City is seeking a friendly, detail-oriented individual to join a tightknit team to serve as City Treasurer. This is an evolving position, and the selected candidate will have opportunities to help shape and refine the role's responsibilities and contribute to the continued development of the City's financial operations. Key responsibilities of the position will include receiving and receipting of city revenues, managing city investments, issuing reports on revenues, overseeing utility billing, and overseeing day-to-day counter assistance to the public.

The City

West Bountiful is a hidden gem located in the southern portion of Davis County. At 3.3 square miles and a population approaching 6,000, what appears to be a quiet bedroom community has a thriving commercial district along I-15, a large oil refinery, and many of the same challenges faced by larger cities. City staff is a small team that works closely together across projects.

The Position

This is a full-time, benefited position that works extensively with the other city staff, elected officials, and the public. A key administrative position within the city, the city treasurer is a statutory officer that ensures compliance with various laws related to city's finances. The city will provide initial and on-going training for various aspects of the position. A full job description is at www.wbcityut.gov.

Qualifications – Must be able to work well with the public and city officials on difficult issues. Graduation from high school and 4 years of responsible experience directly related to duties listed in the job description, or an equivalent combination of education and experience. See job description for full list of minimum qualifications.

Along with a standard application, interested individuals should submit a cover letter explaining their interest in the position, a complete resume, and references to: West Bountiful City, Attn: Remington Whiting, 550 North 800 West, West Bountiful, UT 84087 or via email to jobs@wbcityut.gov. Applications will be accepted until the position is filled. **The 1st review of applications will be June 12, 2026.** Questions should be directed to Remington Whiting at (801) 292-4486.

West Bountiful City is an Equal Opportunity Employer.