

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

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THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, MAY 5TH, 2026, AT THE CITY OFFICES

Invocation/Thought – Jenn Nielsen; Pledge of Allegiance – Dell Butterfield

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Resolution 589-26 – A Resolution Amending the Bylaws of the West Bountiful Youth City Council.
4. Consider Recommendation from the Planning Commission for Jed Fisher Proposed Code Change Regarding the Employment of Non-Resident in Home Occupations.
5. Ordinance 510-26 – An Ordinance Amending Title 2.36 of the West Bountiful Municipal Code Regarding Planning Commission Provisions.
6. Ordinance 511-26 – An Ordinance Amending Title 17 of the West Bountiful Municipal Code Regarding the New or Unlisted Business Process and Model Homes.
7. Filing of Fiscal Year 2026/2027 Tentative Budget.
8. Meeting Minutes from April 21st, 2026.
9. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
10. Mayor/Council Reports.
11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on May 1ST, 2026.

Minutes of the West Bountiful City Council meeting held on **May 5th, 2026**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen, and Julie Thompson

STAFF: Duane Huffman (City Administrator), Brandon Erekson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City Attorney), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Bo Bartholomew, Jed Fisher, Melissa Morley, Haven Dickson, Simon Mortensen

EXCUSED:

Regular Meeting

Mayor Romney called the meeting to order at 7:32 pm. Jenn Nielsen shared an inspirational thought, and the Pledge of Allegiance was led by Dell Butterfield.

1. Approve Agenda

MOTION: *Dell Butterfield made a motion to approve the agenda. Jenn Nielsen seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment.

No Comment.

3. Resolution 589-26 – A Resolution Amending the Bylaws of the West Bountiful Youth City Council.

Bo Bartholomew, the Youth City Council Mayor, introduced the proposed changes to the bylaws, including the removal of the GPA Requirement of 3.0 and allowing members of Viewmont that are not residents of West Bountiful to participate. There was some discussion amongst the council regarding the allowance of students of Viewmont, but not other schools. Council members Butterfield and Enquist voiced their concern over only allowing those students. The council decided it would be best to allow everyone that meets the age requirements, with residents of West Bountiful being given preference. Following the discussion, the council recognized Melissa Morley for her outstanding service for 2.5 years to the YCC.

MOTION: *Jenn Nielsen made a motion to approve Resolution 589-26 – A Resolution Amending the Bylaws of the West Bountiful Youth City Council including*

the adjustments to allow anyone to apply with preference being given to West Bountiful Citizens. Julie Thompson seconded the motion which PASSED.

The vote was recorded as follows:

James Ahlstrom – Aye

Kelly Enquist – Aye

Julie Thompson – Aye

Dell Butterfield – Aye

Jenn Nielsen – Aye

4. Consider Recommendation from the Planning Commission for Jed Fisher Proposed Code Change Regarding the Employment of Non-Resident in Home Occupations.

Duane introduced an application from Mr. Jed Fisher and explained the requested exception to allow non-residents to be employed in home occupations. The proposed amendment would be limited to personal service businesses. He noted that the planning commission had forwarded a negative recommendation to the city council and cited the reasons why as listed in the memo. Steve Doxey reminded the council of the purpose of home occupations is to protect the residential character of neighborhoods and ensure that the business remains secondary to the residential use of the home. Council member Thompson, the city council liaison for the planning commission, stated that one of the planning commission's concerns was determining where to draw the line, questioning whether a gym in a basement could allow for a personal trainer to work there.

Jed Fisher – Applicant – Mr. Fisher explained that the salon business had been located in the basement for approximately 30 years, and that it was the owner of the home that would be coming back to continue to cut hair.

Council Member Nielsen expressed a potential need to re-evaluate regulations as time passes and resident needs evolve. Concerns were expressed regarding a potential slippery slope and how similar situations would be addressed in the future.

MOTION: *Jenn Nielsen made a motion to send the Code Change Application back to the planning commission with the intent of analyzing the impact of one employee on the residential character and to consider other alternatives to the proposal related to owner involvement. James Ahlstrom seconded the motion which FAILED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Kelly Enquist – Nay

Julie Thompson – Nay

Dell Butterfield – Nay

Jenn Nielsen – Aye

MOTION: *Kelly Enquist made a motion to deny the Code Change Application from Mr. Fisher. Julie Thompson seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Nay
Kelly Enquist – Aye
Julie Thompson – Aye

Dell Butterfield – Aye
Jenn Nielsen – Nay

The council expressed that Mr. Fisher could continue to work with staff to develop other proposals.

5. Ordinance 510-26 – An Ordinance Amending Title 2.36 of the West Bountiful Municipal Code Regarding Planning Commission Provisions.

Duane explained that Ordinances 510-26 and 511-26 were forwarded to the City Council with a positive recommendation from the Planning Commission. He explained that the two ordinances are part of the process to comply with new state laws passed in SB 284.

The Council requested that the word “Recusation” in the original ordinance be removed and replaced with “Recusal.”

MOTION: *James Ahlstrom made a motion to approve Ordinance 510-26 – An Ordinance Amending Title 2.36 of the West Bountiful Municipal Code Regarding Planning Commission Provisions with the discussed changes. Dell Butterfield seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye
Kelly Enquist – Aye
Julie Thompson – Aye

Dell Butterfield – Aye
Jenn Nielsen – Aye

6. Ordinance 511-26 – An Ordinance Amending Title 17 of the West Bountiful Municipal Code Regarding the New or Unlisted Business Process and Model Homes.

MOTION: *James Ahlstrom made a motion to approve Ordinance 511-26 – An Ordinance Amending Title 17 of the West Bountiful Municipal Code Regarding the New or Unlisted Business Process and Model Homes. Julie Thompson seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye
Kelly Enquist – Aye
Julie Thompson – Aye

Dell Butterfield – Aye
Jenn Nielsen – Aye

7. Filing of Fiscal Year 2026/2027 Tentative Budget.

Duane began by explaining the statutory responsibility of the Budget Officer to file a tentative budget with the council by the first regular meeting in May. He then reviewed the General Fund highlights, which included an anticipated 1% growth in sales tax revenue and the loss of hotel tax revenue.

He reviewed the proposed expenditures, including personnel, police, and roads. He then discussed the overall health of the projected fund balance and deficit spending. Duane also discussed future road projects involving 700 N and 975 W, noting that those projects would almost entirely deplete the road funds.

He reviewed proposed Water Fund expenditures, including the purchase of one vehicle, annual Weber Water increases, SCADA radios, and a water line project.

He also reviewed Golf Fund expenditures, including lower clubhouse seasonal personnel costs through additional automation, inflation-related expenses, a range ball dispenser, range picker, rough mower, reel grinder, new bunkers, and cart path transitions.

Councilwoman Nielsen expressed a desire to do something to commemorate the 250th anniversary of America. The Council discussed potentially using a portion of RAP Tax funds for the project.

The Council asked Duane to bring the item back at the next meeting for adoption.

To conclude, Duane reviewed the budget schedule. The council needs to set a Tentative Budget for public review, schedule and hold a public hearing, and adopt a final budget by the end of June.

8. Meeting Minutes from April 21st, 2026.

MOTION: *Dell Butterfield made a motion to approve the meeting minutes from April 21st, 2026 with stated corrections. James Ahlstrom seconded the motion which PASSED by unanimous vote of all members present.*

9. Staff Reports

Police Department – Brandon Erikson

- Continuing to work through backgrounds on applicants.
- Currently hosting the FBI Leader training at the Trust Building in North Salt Lake.

Public Works Department – Steve Maughan

- Air conditioner for the council chambers has been replaced.
- 1000 N portion of the 660 N project is going well and is anticipated to finish by the end of the month.

Engineering – Kris Nilsen

- Working with staff on 700 N and 975 W budget estimates.
- Belmont 2A and Pope Subdivision are being reviewed for final approval.
- Highgate 2 is continuing to install public improvements, and developers are still working on recording the plat.

Community Development/Administration – Duane Huffman

- Tyler Payne has submitted his resignation from the planning commission effective at the last meeting.
- The Fire District will likely be looking at tax increases over the next few years.

- Met with the Sewer District to discuss the proposed trail near Bountiful Pond.

10. Mayor/Council Reports

Kenneth Romney:

- No sewer district meeting this month.
- Fire District is currently working on options for a new chief and budget season.
- Thanked Chief Ereksen, Duane, and Steve for their great work on the evacuation that took place last week.

James Ahlstrom:

- Asked/confirmed that the area on 400 N with equipment/materials on it was being used for a staging area for 1000 N construction.

Dell Butterfield:

- Report on the Rec Center was presented by Tif at the last city council meeting.

Kelly Enquist:

- Arts Council Concert is on Friday.
- Gary Hatch, the director of mosquito abatement, is retiring.

Jenn Nielsen:

- Will have the Wasatch Integrated meeting tomorrow.
- Have held parade and carnival meetings for the independence day celebration.
- The YCC BBQ will be held on June 5th at noon. Currently accepting applications for the YCC.

Julie Thompson:

- The planning commission discussed the code change application that was discussed during today's city council meeting.

11. Adjourn.

MOTION: *James Ahlstrom made a motion to adjourn the meeting of the West Bountiful City Council. Jenn Nielsen seconded the motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on May 19th, 2026.

Remington Whiting, City Recorder