

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, DECEMBER 17th, 2024, AT THE CITY OFFICES

Invocation/Thought – James Ahlstrom; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Resolution 563-24 A Resolution Appointing Brent Bement to the West Bountiful City Audit Committee.
4. Resolution 564-24 A Resolution Amending the Bylaws of the West Bountiful Youth City Council.
5. Consider final design options for 660 W Road and Water Project (400 N -1000 N).
6. Review potential strategies for moderate income housing section of the General Plan.
7. Meeting Minutes from December 3rd, 2024.
8. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
9. Mayor/Council Reports.
10. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
11. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmnn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on December 13th 2024.

Minutes of the West Bountiful City Council meeting held on **Tuesday, December 17th, 2024**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen

STAFF Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Melissa Morley, Drew Farley, Melodi Farley, Simon Mortenson

EXCUSED: Mayor Kenneth Romney, Council member Mark Preece

Kelly Enquist made a motion to appoint Council member Ahlstrom as Mayor pro tempore for the meeting. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.

James Ahlstrom called the meeting to order at 7:33 pm. James Ahlstrom gave an Invocation, and the Pledge of Allegiance was led by Kelly Enquist.

1. Approve Agenda

MOTION: *James Ahlstrom made a motion to approve the agenda. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

Alan Malan – 772 W 1400 N – Wished the council a Merry Christmas.

3. Resolution 563-24 A Resolution Appointing Brent Bement to the West Bountiful City Audit Committee.

Duane explained that earlier this year, an audit committee was created. The committee consists of two council members and one public member. Brent Bement would be appointed as the public member.

MOTION: *Kelly Enquist made a motion to approve Resolution 563-24 – A Resolution Appointing Brent Bement to the West Bountiful City Audit Committee. Dell Butterfield seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye

Kelly Enquist – Aye

Jenn Nielsen– Aye

4. Resolution 564-24 – A Resolution Amending the Bylaws of the West Bountiful Youth City Council.

Drew Farley, the youth city council mayor, presented the amendment to the bylaws. He explained that the current bylaws require that all applications be submitted and reviewed before the term begins but does not allow for any other applications to be considered throughout the rest of the term. The youth city council felt like there was a need to allow applications to be considered throughout the term. Steve Doxey recommended that the amendment include specific verbiage on youth city council members voting to open an application period, along with interviews being conducted after the beginning of the term when applications were submitted.

MOTION: *Jenn Nielsen made a motion to approve Resolution 564-24 – A Resolution Amending the Bylaws of the West Bountiful Youth City Council subject to changes made by legal counsel. Dell Butterfield seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye

Kelly Enquist – Aye

Jenn Nielsen– Aye

5. Consider Final Design Options for 660 W Road and Water Project (400 N - 1000 N)

Duane presented final design options of the 660 W water line and road project. He explained that for the project to be completed in 2025, it is scheduled to be bid in January and awarded in early February. The latest designs included 6' sidewalk on only the west side with it narrowing to 4' north of 700 N. The design would not have park strip on either side of the street, would include curb and gutter on both sides of the street, 29' wide asphalt, the installation of storm drainpipe beginning at 550 N and driveway and landscape repairs. The potential of adding sections of sidewalk to eliminate gaps without sidewalk on certain portions of 1000 N was also discussed. The council also discussed installing low back curb to allow residents to continue using their properties to park. The consensus of the council was that they were in favor of the lowback curb.

Melodi Farley – Shared concern over the aesthetics of the neighborhood if individuals were able to park in their front yard with a low back curb.

The council discussed that they wanted the lowback curb, but would like to consider Mayor Romney's opinion. The impact of the project on certain individuals was discussed. The sidewalk on 1000 N will be added as a bid alternative.

6. Review Potential Strategies for Moderate Income Housing Section of the General Plan.

Duane explained that according to Utah code, the city must adopt moderate income housing strategies in the general plan. He then presented the options that the planning commission wanted to consider and research further. Other potential strategies that could be considered were also discussed. Duane also clarified that goals that are set must be successfully implemented. The council did not oppose any of the planning commission's recommendations except the idea of eliminating impact fees as it had already been done.

7. Meeting Minutes from December 3rd, 2024.

MOTION: *Dell Butterfield made a motion to approve the minutes from December 3rd, 2024. Kelly Enquist seconded the motion which PASSED by unanimous vote of all members present.*

8. Staff Reports

Police – Brandon Erikson

- Nothing to report

Public Works – Steve Maughan

- Blue staked 660 W to locate utilities and met with utility companies.

Engineering – Kris Nilsen:

- Continues to work on the 660 West Project.

Public Administration/Community Development– Duane Huffman

- CC Meeting on 01/07
 - Continued discussion on rear yard setbacks
 - Golf Report
 - Audit Presentation
 - Report on 400 N and 800 W intersection.
- Financial report through October was emailed earlier in the day.
- Staff Christmas Party on the 20th of December.

9. Mayor/Council Reports

James Ahlstrom –

- Nothing to report

Dell Butterfield –

- Continues to work with the planning commission.
- Met with the recreation center committee to work on budget next year's budget.

Kelly Enquist –

- Mosquito Abatement completed their budget for the upcoming year.
- Shared how much he enjoyed Christmas on Onion Street.

Jenn Nielsen –

- Christmas on Onion Street was a success.
- Melissa Morley – Discussed how some of the tables on Christmas on Onion Street were wet and could not be used.

141 **10. Adjourn**

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143 **MOTION:** *Kelly Enquist made a motion to adjourn the meeting of the West Bountiful*
144 *City Council. Jenn Nielsen seconded the motion which PASSED by*
145 *unanimous vote of all members present.*
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151 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
152 *present on January 7th, 2025.*
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156 Remington Whiting, City Recorder