Mayor
Kenneth Romney

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

WEST BOUNTIFUL CITY

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCity.org

City Administrator
Duane Huffman

City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AT 6:30 PM AND A REGULAR MEETING AT 7:30 PM ON TUESDAY, APRIL 16, 2024, AT THE CITY OFFICES

AGENDA

6:30 pm – Work Session – Reports by South Davis Rec District and South Davis Metro Fire District

7:30 pm – Regular Meeting

Invocation/Thought – Mark Preece; Pledge of Allegiance – Jenn Nielsen

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Presentation of Utah Law Enforcement Professional Standards Accreditation to the West Bountiful City Police Department.
4. Presentation of Donation Application by CenterPointe Theater – Danny Inkley, Executive Director
5. Ordinance #483-24, An Ordinance Amending the Municipal Zoning Map, Annexing Certain Real Property and Extending the Corporate Limits of West Bountiful City, Utah (for approximately 12.66 acres at 1708 W 1200 N).
6. Meeting Minutes from March 19th and April 2nd, 2024.
7. Staff Reports–Police, Public Works, Engineering, Community Development.
8. Mayor/Council Reports.
9. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
10. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on April 12, 2024, by Remington Whiting, City Recorder.

CENTERPOINT
Legacy Theatre

West Bountiful City
2024 Donation Application
for CenterPoint Theatre

Davis Performing Arts Association
dba CenterPoint Legacy Theatre
P.O. Box 62
525 North 400 West
Centerville, UT 84014
www.centerpointtheatre.org

April 12, 2024

Cover Letter

Ken Romney, Mayor
Members of the West Bountiful City Council
West Bountiful City, UT
via: dhuffman@wbcity.org

Friends,

West Bountiful City has been a significant partner for CenterPoint Theatre (CPT) from the very beginning. We are grateful for the ongoing support of West Bountiful citizens who visit and engage with CPT every season in meaningful and significant ways.

The financial support from West Bountiful City for CenterPoint continues to be an investment to provide a place of community connection to the citizens of West Bountiful and their neighbors in Davis County. The continued support of CPT will provide ongoing and long-lasting positive impacts for thousands and tens of thousands of people in our community.

We are seeking $15,000 in support from West Bountiful City to help CPT continue its mission to provide elite-level community theatre and community outreach experiences. CenterPoint continues to see dynamic growth and engagement, with over 10,000 season ticket holders (nearly 300 from West Bountiful!) and 1,000 Academy students (more than 30 from West Bountiful!). CenterPoint continues to operate with a much smaller percentage of contributed revenue (18%) than the average for non-profit arts organizations (40%), making the support of West Bountiful an extremely valuable resource in our delivering on our mission to tell *Stories That Connect Us*.

Stories are powerful. When you consider your own life and the most important things you've learned, it's very likely that stories have been building blocks that make you who you are. Our brains are wired for stories, and a well-told story influences our thinking, our learning, and our progress like nothing else can. Theatre brings unique power to these stories we tell, entertaining and inspiring us, and connecting us to each other. Theatre tells stories in ways that bring us closer together, that teach us empathy, compassion, and connection.

In a world that is increasingly disconnected, CenterPoint provides a place of meaningful connection in our community.

Thank you for your consideration of our application and your service in our community.

Danny Inkley
Executive Director, CenterPoint Theatre
c: (801) 859-7799
dannyinkley@cptutah.org

Summary

CenterPoint Theatre (CPT) has created high quality live theater experiences in our community since 2011, with roots in our community dating back to 1990 with Pages Lane Theatre and Rodgers Memorial Theatre. CenterPoint's home is the Davis Center for the Performing Arts, a facility constructed in partnership with local communities. CenterPoint has become a community gathering place for all of Davis County, with 80% of our patrons and participants being drawn from local communities. And amid the dynamic expansion and growth of CenterPoint, West Bountiful City continues to be a meaningful share of our Season Ticket base (nearly 300) and our Academy enrollment (nearly 40, with over 150 having participated over time).

During 2023, West Bountiful citizens continued as among our most loyal visitors and supporters, with almost 3,000 total patron visits to CenterPoint. We recognize the care with which the City Council allocates funds in ways that best serve the citizens of West Bountiful City. The support provided by these important funds is vital to CenterPoint as we strive to keep our productions and programs financially accessible to all members of the community.

West Bountiful City is an integral piece of the history and success of CenterPoint Theatre. We are grateful for your consideration of either support option for 2024. Your continued generosity makes it possible for CenterPoint to continue our significant impact on the community.

CenterPoint Theatre is the premiere community theater in the State of Utah, with a robust and growing patron base, including an expected 135,000 patron visits to our productions for 2024. CenterPoint mounts eight mainstage productions annually, with over 220 anticipated performances to an average audience of 450 people. This includes the foundation of a season ticket subscribership of more than 10,000 patrons (an increase of 14% from 2023), with 78% of our visits coming from Davis County residents.

In total, West Bountiful City residents purchased 2,866 tickets to CenterPoint productions in 2023.

CenterPoint currently employs or uses as vendors 10 individuals and companies from West Bountiful.

CenterPoint provides ongoing and contracted employment to more than 120 staff, artists, designers, production team members, and instructors, including more than 15 current residents of Bountiful.

Between patrons, staff, actors, artists, production teams, instructors, and students, CenterPoint regularly welcomes more than 2,500 people per day through our doors, with total annual visits of more than 250,000 people.

It is central to the mission of CenterPoint that we provide safe spaces to learn and grow for everyone, regardless of sexual preference, race, religion, or educational levels. CenterPoint is known for maintaining a safe environment and a welcoming atmosphere. In turn, CenterPoint has been richly rewarded through the diversity, insight, cultural differences and spectacular relationships developed because of our employees, educators, students and actors open arms attitude.

The community continues to support CenterPoint in fantastic ways. CenterPoint's efforts have been consistently recognized and praised by theater critics and patrons alike, and the impressive annual growth of our patron base is evidence of our progress. CenterPoint is a four-time winner of Best of State in Community Theatre, including the 2024 award which we were notified of in early April. We have also received significant awards from Davis County, the State of Utah, and the Regional Broadway World organization.
CenterPoint Theatre provides youth education and community outreach through CenterPoint Academy, the pre-eminent youth musical theatre training program in Utah. The CenterPoint Academy motto is "You Belong Here," and nobody knows that better than the more than 1,000 students (ages 3-18) from over 700 families who participate in ongoing musical theatre, dance, voice, and technical theatre classes. These students perform in 12 annual productions, with more than 160 performances to more than 25,000 audience members. It's an arts education organization with reach and impact unlike any other in the State. The Academy currently includes nearly 40 students from West Bountiful, representing 25 families. More than 150 young people from West Bountiful have participated at the Academy in past years.

What we really teach our students, however, is how to be the best version of themselves. While the musical theatre, dance, and voice training we offer is top-notch, provided by the best local working artists, the end result for the vast majority of our students isn't the Broadway stage. Instead, we use the arts to teach lessons that matter in any facet of life – confidence, discipline, leadership, self-esteem, teamwork, friendship, and creativity. Our students learn these universally relevant skills and become assets wherever they go – at school, at work, in the community, at church and at home.

All CenterPoint productions are mounted by a committed team of professionals and volunteers, with the highest standards of quality. We invest significantly in the experience of our casts, crews, and teams, and keep the concept of amateurism (doing it first and foremost because we love it) at the heart of what we do. The CenterPoint culture of valuing each individual is crucial to the achievement of our mission and is inherent in the operation of the theatre each and every day.

In addition to the Barlow Main Stage, Leishman Hall, and Academy 2024 productions, CenterPoint also offers and supports dynamic programs focused on community outreach, including:

- Our *Troubadours*, which provides no-cost Assemblies to local elementary schools (including Valley View, Oak Hills, Meadowbrook, and Bountiful)
- Support of local high school arts programs (including Bountiful High and Viewmont High)
- Our *Bravo!* program, which provides deeply discounted tickets and after performance talkbacks and tours to junior high and high school students (including students from every junior high and high school in southern Davis County)
- Summer Camps that provide programming and education to 500 elementary and junior high age students (including almost 20% from Bountiful City)
- Complementary tickets provided to hundreds of charitable organizations and causes throughout the state of Utah and region
- Premiere sponsorship of *Friend to Friend* - a performing arts training program for over 120 of our friends with special needs (including 7 from West Bountiful City)

2023 was our most successful season to date, with more than 380 performances to audiences of more than 115,000.

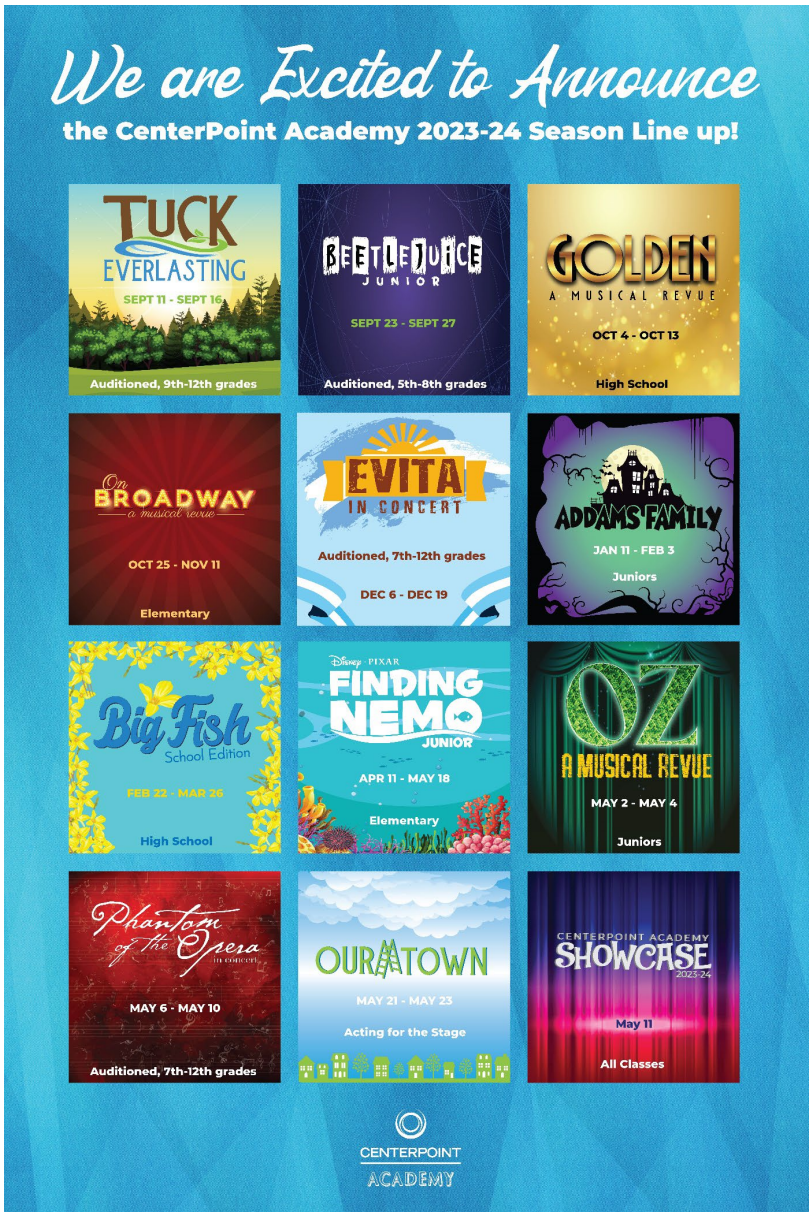
We anticipate continued growth in 2024, and expect to serve 135,000 patrons in performances of:

Barlow Mainstage:
A GENTLEMANS GUIDE TO LOVE AND MURDER: January 19-February 17
SEUSSICAL: March 15-April 13
KISS ME KATE: June 12-July 3
SCHOOL OF ROCK: August 2-August 31
INTO THE WOODS: September 20-October 19
A CHRISTMAS CAROL: November 15-December 19

Leishman Hall:
YOU'RE A GOOD MAN CHARLIE BROWN: July 26-August 17
IT'S A WONDERFUL LIFE, A RADIO PLAY: November 29-December 31

CenterPoint Academy:

THE ADDAMS FAMILY, SCHOOL EDITION: January 13-February 2
BIG FISH, SCHOOL EDITION: February 22-March 26
FINDING NEMO, JR: April 11-May 18
THE PHANTOM OF THE OPERA: May 6-May10
OUR TOWN: May 28-May 30
THE LION KING JR:, June 12-June 30
SOMETHING ROTTEN: September 5-21
SOMETHING ROTTEN, JR: September 25-October 7
Various recitals, musical revues, and class presentations



CenterPoint continues to present elite-level community theatre while keeping our programming as financially accessible to our entire community as we possibly can. Tickets to many performances are available for as little as $15, representing a tremendous value for the quality of entertainment and experience that we provide.

Volunteer support is essential to our success and the community continues to respond. We anticipate over 100,000 hours of volunteer work during 2024.

While most non-profit arts organizations in the United States derive more than 40% of their revenue from contributions, CenterPoint's contributed revenue is only 18% of our operations. Our earned revenue supports the majority of what we provide to the community.

All of the financial support we receive from foundations and the public, therefore, is essential to keep our programs and productions financially accessible to the community, while continuing our growth to engage as many members of our communities as possible.

All funding will support the overall mission of CenterPoint Theatre as we continue to in our objective engage and serve every member of our community. And while CenterPoint produces elite level community theatre that impacts thousands, our most significant impact is on the individuals who make up the CenterPoint community.

Here's just one example of thousands, the experience of Tyler Hanson at CenterPoint Theatre:

> "My family was always involved in theater as I grew up. I had only dabbled here and there, but always maintained an interest and supported them.
>
> In 2011, my life was halted when my 15 year-old son was killed in a car accident. I found myself grief-stricken and disconsolate.
>
> My friend Scott Montgomery had always pestered me about auditioning for the shows he directed at CenterPoint Theatre. I always turned him down reflexively. Finally, in 2017 he decided he had had enough, and signed me up (without my consent) for an audition time for A Tale of Two Cities. I had just settled down in front of a chimichanga/flauta combo plate at El Matador in Bountiful (15 minutes before my scheduled time) when I got a text from Scott.
>
> "You're up in 15 minutes. What are you singing?"
>
> This text and its unanticipated aftermath led me to CPT and a pursuit that has allowed me to tap into a side of myself that I had buried. Obviously, the shows and rehearsals have been amazing and fulfilling. The relationships and the community, however, have meant the most.
>
> Two weeks after closing Tale, we lost Scott unexpectedly. I'll never forget his final words to me before he died: "You could lose 5-7 pounds, Tyler. Here's some Beachbody Performance Powder."
>
> Attempted humor aside, this little theater has changed my life for the better. It has become hallowed ground in the wake of extreme tragedy. A place for me to step out of my grieving self and be somebody else for a while. Giving me a break from me. I have been accepted into this band of pretenders and have made lifelong friends.
>
> CPT will always be my home away from home."

And one other example from Myra Roberts, the mother of a CenterPoint Academy student:

> "Meg was such a shy kid, painfully shy…like throw up before you go to school every day, shy and anxiety so bad. When
>
> she came to me and asked to join CenterPoint to start singing and acting, I was totally caught off guard. I think I might have actually laughed a little until I realized she was serious. We signed her up and thought she would maybe last for one year.
>
> Well…here we are on her third year and this girl has grown so much! She has the confidence we always wanted her to have. What she has learned is priceless, confidence, self respect, she has become a leader, more kind, more understanding and accepting of others with differences, outgoing and has grown to love music and singing.
>
> I couldn't be more grateful for what the Academy has done for our daughter. CenterPoint Academy is more than just acting, it's helping these kids grow into amazing people!"

In short, CenterPoint is all about people, and the support provided to our organization will make it possible for even more residents of West Bountiful to benefit from everything CenterPoint offers.

Sponsorship Benefits

As with past donations by West Bountiful City to CenterPoint, we're excited to include the following as part of the benefits provided to Season Sponsors, including:

Marketing Package, which includes:
Name stated in spoken pre-show announcement for two productions
Full page ad in playbills
Name/Logo listed on Sponsor Page on CenterPoint website
Name/Logo displayed on Season Sponsor wall in CenterPoint lobby for 12 months
Name/Logo included in email campaigns
Two co-branded social media post between CenterPoint and West Bountiful City over next 12 months

Total estimated impressions: 400K

West Bountiful City would also receive the following additional benefits:

Level 4 Encore Club Membership, which includes:
6 Season Tickets (good for all shows the next 12 months) with pre-show dinners for all productions
10 additional tickets to be used for any show
Complementary concessions
Invites to sponsor appreciation events

In the past, the name/logo used has been for Lakeside Golf Course. We are happy to continue that use, or to adjust it to whatever name/logo West Bountiful City prefers.

MEMORANDUM

TO: **Planning Commission**

DATE: **April 16, 2024**

FROM: **Staff**

RE: **Public Hearing, Zoning Assignment, and Annexation**
South Davis Sewer District – approx. 1800 W 1200 North

The South Davis Sewer District has petitioned the city to annex 6 parcels totaling 12.666 acres of land they own adjacent to their current plant on 1200 N west of Legacy Parkway. The district believes it is in their interest and the community's interest to have all of their property within city limits as they begin a necessary plant upgrade and expansion; city staff agrees with this assessment. At this meeting, the city council will hold a public hearing, vote to approve or deny the annexation petition, and to accept or change the planning commission's zoning recommendation.

REGULATORY REQUIREMENTS & BACKGROUND

A Notice of Intent to Annex was submitted by the Sewer District on December 8, 2023, and an Annexation Petition was accepted by the city council on February 20th, 2024. On February 23rd the petition was certified by the city recorder Remington Whiting.

Notice of the Certified Petition was mailed to all affected entities on February 29, 2024, and noticed in accordance with Utah Code section 10-2-406, setting a protest deadline of March 23rd, 2024. No protests have been received.

On March 12th the planning commission voted unanimously to recommend an assignment of Agricultural Specialty District (A-S) to the property under consideration and on April 9th they held a public hearing with no members of the public speaking in opposition.
A-S is the zoning assignment for all adjacent land and includes as conditional uses "public and quasi-public uses," which is the current categorization of the sewer plant. The land under consideration is included in the city's General Plan and annexation plan where it is intended to be zoned as agricultural.

The statutory considerations have been satisfied for the city council to consider an ordinance pertaining to the annexation request.

RECCOMENDATION

Staff recommends the city council vote to adopt Ordinance 483-24 approving the annexation and accepting the planning commission's recommendation of the A-S zoning assignment.

WEST BOUNTIFUL CITY

ORDINANCE #483-24

AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP, ANNEXING CERTAIN REAL PROPERTY AND EXTENDING THE CORPORATE LIMITS OF WEST BOUNTIFUL CITY, UTAH

WHEREAS, an Annexation Petition was received on December 8, 2023, for property known as Parcel #06-026-0020, 06-026-0044, 06-026-0002, 06-026-0005, 06-026-0003, 06-026-0004, located at approximately 1790 West 1200 North, 1772 West 1200 North, 1752 West 1200 North, 1728 West 1200 North, 1722 West 1200 North, and 1708 West 1200 North, West Bountiful (the "***Real Property***"); and

WHEREAS, the Real Property consists of approximately 12.666 acres and is contiguous to the corporate boundaries of West Bountiful City; and

WHEREAS, the City Council accepted the Annexation Petition on February 20th, 2024; and

WHEREAS, the City Council received notice of Certification of the Petition from the City Recorder on February 24th, 2024; and

WHEREAS, neither Davis County nor the City has received any written protest to the annexation; and

WHEREAS, the West Bountiful City Planning Commission held a public hearing on April 9, 2024, and made a recommendation that the proposed property be assigned to the Agricultural Specialty District ("***A-S***") for zoning purposes; and

WHEREAS, on April 2, 2024, the City Council held a public hearing after proper notice; and

WHEREAS, the council has determined that it is in the best interest of the community to annex the described parcels.

NOW, THEREFORE BE IT ORDAINED BY THE WEST BOUNTIFUL CITY COUNCIL THAT PURSUANT TO UTAH CODE ANNOTATED TITLE 10 CHAPTER 2:

1. The Real Property, which is more particularly described in Paragraph 2, below, is hereby annexed to West Bountiful, Utah and the corporate limits of West Bountiful, Utah are hereby extended accordingly.

2. The Real Property is described as follows:

ANNEX PARCEL DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, FURTHER DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE WEST LINE OF SAID SOUTHWEST QUARTER, SAID POINT BEING A NORTHWEST CORNER OF THE CORPORATE LIMITS OF WEST BOUNTIFUL CITY AS DEPICTED ON THE EXTENSION OF WEST BOUNTIFUL CITY LIMITS ANNEXATION PLAT, RECORDED AS ENTRY #1050093 IN THE OFFICE OF THE DAVIS COUNTY RECORDER (D.C.R.), SAID POINT IS NORTH 00°02'54" WEST 439.89 FEET ALONG SAID WEST LINE FROM A FOUND BRASS CAP MONUMENT AT THE SOUTHWEST CORNER OF SAID SECTION 14, AND RUNNING THENCE NORTH 00°02'54" WEST 735.68 FEET ALONG SAID WEST LINE; THENCE NORTH 90°00'00" EAST 750.00 FEET TO A NORTHWEST CORNER OF SAID CORPORATE LIMITS OF WEST BOUNTIFUL CITY; THENCE SOUTH 00°02'54" EAST 735.60 FEET (SOUTH 00°00'00" EAST 736.12 FEET BY RECORD) ALONG A WEST LINE OF SAID CORPORATE LIMITS OF WEST BOUNTIFUL CITY TO THE NORTH LINE OF 1200 NORTH STREET, A PRIVATE ROAD CONVEYED TO SOUTH DAVIS SEWER DISTRICT IN A QUIT CLAIM DEED RECORDED AS ENTRY #3165162 (D.C.R.), SAID NORTH LINE BEING CONTIGUOUS WITH A SOUTH LINE OF SAID CORPORATE LIMITS OF WEST BOUNTIFUL CITY; THENCE SOUTH 89°59'37" WEST 750.00 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING.

CONTAINING 12.666 ACRES.

(NOTE: THE NAD83 STATE PLANE BEARING ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, IS NORTH 00°17'11" EAST IN THE UTAH NORTH ZONE)

3. The zoning map of West Bountiful City shall be amended to include the Real Property described in paragraph 2 above.

4. The Real Property shall be classified as being in the Agricultural Specialty District ("***A-S***") in accordance with the provisions of Title 17 of the West Bountiful Municipal Code.

5. All uses existing within the annexation area that are considered to be legally conforming to Davis County's current zoning and regulations but do not conform to West Bountiful City's A-S restrictions and regulations are considered to be legally non-conforming.

6. All uses existing within the annexation area that are considered to be illegally non-conforming to Davis County current zoning restrictions and regulations are considered to be illegally non-conforming to West Bountiful City's A-S restrictions and regulations and continued enforcement of the non-conforming action will be pursued.

7. A Notice of Impending Action and copy of final Local Entity Plat approved by the county surveyor will be filed with the Lieutenant Governor's office within sixty days of adoption of this Ordinance.

8. Upon Lieutenant Governor's issuance of a Certificate of Annexation, a certified copy of this Ordinance and an original plat setting forth the property so annexed shall be filed with the County Recorder of Davis County, Utah by the City Recorder.

This Ordinance will become effective upon signing and posting.

Adopted this 16th of April 2024.

By: _____
Kenneth Romney, Mayor

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	____	____
Councilmember Butterfield	____	____
Councilmember Enquist	____	____
Councilmember Nielsen	____	____
Councilmember Preece	____	____

Attest:

_____
Remington Whiting, City Recorder

PENDING – Not Yet Approved

Minutes of the West Bountiful City Council meeting held on **Tuesday, March 19, 2024,** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom (Remotely), Dell Butterfield, Kelly Enquist, Jenn Nielsen, Mark Preece

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Lance Wilkinson (Assistant Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Aimee Hinojosa, Dannie McConkie, Kassie Salmon, Deby Marshall, Sharm Schofield, Frank Schofield, Sherrie Hadley, Dale Hadley, Debbie Hammond, Dale Hadley, John Salmon, James Behunin

EXCUSED:

Mayor Romney called the meeting to order at 7:33 pm. James Ahlstrom gave an invocation, and the Pledge of Allegiance was led by Kelly Enquist.

1. **Approve Agenda**

   MOTION: ***Kelly Enquist made a motion to approve the agenda. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.***

2. **Public Comment**

   Cassi Salmon - 740 N 800 W – She expressed her displeasure with the way she perceived Auto Italia was treated during their home occupation application process. She went on to explain how she believed there was not enough room for commercial businesses in the city, and how home occupations can allow for more opportunities.

   Frank Schofield - 562 W 2050 N –He said that he had moved into a residential area, and wanted it kept that way. He then shared a story of how he was working on a truck in his garage once and it caught fire. He explained that he did not think it was safe to have an auto shop in a residential neighborhood.

3. **Resolution 551-24 – Appointment of Richmond Thornley to the Emergency Preparedness Advisory Committee (EmPAC)**

   MOTION: ***Mark Preece made a motion to approve Resolution 551-24, consenting to the appointment of Richmond Thornley to the Emergency Preparedness Advisory Committee (EmPAC). Jenn Nielsen seconded the Motion which PASSED.***

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

4. Ordinance 481-24 – Updating Home Occupation Regulations

Duane gave a brief overview of the drafting process for Ordinance 481-24. Councilmember Nielsen shared that she believed that fiber glass should be prohibited in the code. Steve Doxey recommended adding fiberglass to 5.28.040(C) with the list of dangerous materials that are prohibited. Councilmember Butterfield recommended changing the gross weight restriction from 14,000 lbs. to 26,000 lbs.

The restriction on detailing vehicles was discussed. Councilmember Butterfield shared his thoughts on the residential businesses that make the city different from others, such as auto repair businesses. He said that he believes they are important and should not be restricted. Councilmember Enquist also shared his concern over closing the door on Automotive Repair and said that they should not be completely restricted. Council Ahlstrom shared his appreciation for the planning commission and their work on the ordinance. He explained that home occupations should have no negative impact on those living in the neighborhood and that they should not be able to tell the business exists.

Amy Hinojosa – 638 N 660 W – gave a brief explanation of the process that took place when Auto Italia first applied for a home occupation. She believes that auto repair should be on the conditional use section still.

Councilmember Ahlstrom asked about conditional use permits and if they always had to be approved. Steve Doxey explained that conditional use can be denied if reasonable conditions cannot be imposed, but it is very difficult. Councilmember Enquist asked if they could allow auto repair based on acreage. Mayor Romney explained that no two lots are the same, which would make this very difficult.

MOTION: ***Mark Preece made a motion to approve Ordinance 481-24, Updating Home Occupation Regulations with the following changes: (1) adding fiberglass to 5.28.040(C), (2) modifying the gross weight restriction in 5.28.040(D) to 26,000 pounds, and (3) striking "detailing" in 5.25.050(1). James Ahlstrom seconded the Motion which PASSED.***

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Nay
Kelly Enquist – Nay	Jenn Nielsen– Aye
Mark Preece – Aye	

5. Discussion of 660 W Capital Project.

Duane explained that 660 W from 400 N to 1000 B needs a waterline replacement and road re-build. The city had included the project in this year's budget, but realized the project would require significant engineering before accurate costs estimates could be reviewed by the council. This design work has progress, and staff now recommends that the council discuss options, work with the residents on the street, and begin construction at the beginning of 2025.

Kris explained the different options related to curb, gutter, and sidewalk. Option A would allow for standard sidewalks and parks strips on the east and west side. He explained the impact this would have on people's driveways and yards. Councilmember Butterfield shared that he had visited many of the residents on this road and many had expressed their concern over the impact. Option B would include a 6ft sidewalk on one side and no park strips. Option C would have a sidewalk on both sides and a park strip on one side. Kris explained why park strips are important as they act as a buffer between vehicles and pedestrians. Option D would include no sidewalks or curbs on either side. Option D would also not have storm drains which Steve Maughan advised against.

Amy Hinojosa – 638 N 660 W – Voiced that the west side currently has the most foot traffic and is the best side for a sidewalk.

Debbie Hammond – 875 N 600 W – Agreed that most foot traffic is on the west side of the street. She also expressed concern over the front yards being impacted. She said that the houses on the northern end of the street will be more impacted than those on the southern end.

Richmond Thornley – Expressed that many people park on the street which would become difficult if sidewalks were placed on both sides of the street.

Craig Hammond – Said that something needs to be done because of the foot traffic. He asked them to consider avoiding the option that would impact the residents the most.

Melody Farley – Said that for safety reasons, a sidewalk should be placed on at least one side. Shared that she doesn't feel safe while walking on the road.

Duane explained budget limitations that this project could have on future projects. He asked the council to consider the level of service that is needed for the community on this street. The council consensus was to look at an option that provides a sidewalk on the west side of the road and limits impacts to properties. Staff will do a little more design work on this option and bring it back to the council, and then it should be ready for a meeting with residents along the project.

6. Budget Discussion – 1st look at FY 2024/2025 Budget.

Duane presented an overview of the initial projections for the 2024/2025 Budget. The general fund currently has an estimated balance of $2.3 million, with $1.4 million that is unassigned. The projected general fund revenue is $5.6 million with sales tax being flat or declining. The general fund expenses are projected to be $5.8 million. Staff will be looking at options on decreasing or deferring expenses, while trying not to fall too far behind on critical items.

Duane also reviewed fund balances in capital and enterprise funds, and presented projects that will be under review.

A budget work session will likely be scheduled for the next council meeting.

7. Proclamation Declaring April 12th, 2024, as Arbor Day.

MOTION: ***Kelly Enquist made a motion to Proclamation Declaring April 12th, 2024, as Arbor Day. James Ahlstrom seconded the Motion which PASSED.***

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

8. Meeting Minutes from February 20th and March 8th, 2024.

MOTION: ***Mark Preece made a motion to approve the minutes from the February 20th and March 8th, 2024, meeting as presented. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.***

9. Staff Reports

Police – Lance Wilkinson:

- The Police Department has officially offered a position to a new officer, and he will start April 1.
- The department is scheduling mandatory training.

Public Works - Steve Maughan:

- The department has been trying to fix miscellaneous concrete work. They will be patching potholes soon when asphalt becomes available.
- Park restrooms have been opened for the year.
- New "no parking" signs have been installed on pages lane near the Prospector Trail.
- Fluoride audit tomorrow.
- Street sweepers are working in the city right now.
- Lead and copper inventory continues.

Engineering - Kris Nilsen:

- Designing options for 1200 N and the 1100 W sidewalk project.
- Highgate #2 Subdivision expired some time ago, but developers will likely re-apply soon.

Administration and Community Development – Duane Huffman:

- Gearing up for code enforcement. Addison has been out identifying potential code issues.
- Addison is working with Kris on some smaller subdivisions.
- Annexations are in the process – South Davis Sewer District and Loveland Holdings LLC.

- Will be meeting with a playground contractor. Looking at procurement options for purchase for a smaller playground at the city park.

10. Mayor/Council Reports

James Ahlstrom –

- Nothing

Mark Preece –

- The Sewer District has a meeting this week. They will show the price of the north plant upgrade.

Dell Butterfield –

- Changed the structure of the South Davis Rec board. There will be 5 elected officials from the cities and 2 at large members.
- Presented an income chart for the South Davis Rec district.

Kelly Enquist –

- There is a house on the north side of 800 W 1000 N with a tree that might be a visibility issue. Steve said that somebody might have trimmed it already.
- Could we do an electronic water bill.? Duane will look into this. Councilmember Nielsen voiced that it might be a good idea to have a hybrid.
- He asked if the solar worked on the city building. Duane explained he is not sure if they are efficient or not, but had already started looking into it.

Jenn Nielsen –

- Easter Egg hunt is this Saturday.
- Nobody would like to lead the carnival committee. Mayor Romney has contacted somebody too to be the carnival head.

Mayor Romney –

- Shared a story about how the street sweepers had made a mess and then cleaned it up. Oddly, the story did not involve ducks.

11. Adjourn

MOTION: ***Mark Preece made a motion to adjourn this meeting of the West Bountiful City Council. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.***

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on March April 16, 2024.

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PENDING – Not Yet Approved

Minutes of the West Bountiful City Council meeting held on **Tuesday, April 2, 2024,** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom (Remotely), Dell Butterfield, Kelly Enquist, Jenn Nielsen,

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon Erekson (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), Dallas Green (Director of Golf), Josh Virostko (Golf Superintendent) and Addison Jenkins (Community Development)

PUBLIC: Richmond Thornley

EXCUSED: Mark Preece

Mayor Romney called the meeting to order at 7:30 pm. Kelly Enquist gave an invocation, and the Pledge of Allegiance was led by Ken Romney.

Work Session – FY 2025 Budget

Duane Huffman reviewed the lates draft of the city budgets for FY 2024/2025 and potential amendments to the FY 2023/2024 budgets.

For FY 2023/2024 potential amendments to the General Fund would lower revenues and increase expenditures, with a projected ending balance of under $2 million. He reviewed several of the largest changes, but all changes will be presented in May with a proposed amendment.

For the FY 2024/2025 budget, General Fund revenues are projected to be close to flat, leading to a potential deficit depending on what expenditures are made. The next draft of the budget will begin the process of trimming down expenses in strategic ways. The council was generally supportive of having the Water Fund participate in the debt service of the new public works facility.

Duane then reviewed the history of revenues and expenses at Lakeside Golf Course. Staff is becoming more comfortable projecting recent revenue increases into the future. There was significant discussion about how to explore clubhouse improvements. Staff will begin looking for assistance in determining capacity needs and options.

Next, the council briefly reviewed capital projects and other budget issues such as potential fee adjustments for solid waste.

A tentative budget, or official draft, will be presented to the council at the first meeting in May.

Regular Meeting

Mayor Romney called the meeting to order at 7:30 pm. Kelly Enquist gave an inspirational thought, and the Pledge of Allegiance was led by Mayor Romney.

1. **Approve Agenda**

MOTION: ***James Ahlstrom made a motion to approve the agenda with the switching of agenda numbers 2 and 3. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.***

2. **Oath of Office – West Bountiful Police Officer Erik Maldonado**

Police officer Erik Maldonado was sworn in by Mayor Romney.

3. **Public Comment**

None

4. **Public Hearing – South Davis Sewer District Proposed Annexation of 12.67 acres at approx. 1750 W 1200 N.**

MOTION: ***Kelly Enquist made a motion to open the Public Hearing for the South Davis Sewer District Proposed Annexation. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.***

No Comments

MOTION: ***Jenn Nielsen made a motion to close the Public Hearing for the South Davis Sewer District Proposed Annexation. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.***

5. **Updated – Davis County Commission**

Commissioner Lorene Kamalu introduced herself and Ashleigh Young. Ashleigh Young is the current director of Davis County Animal Care. Animal Care is now fully supported through county property taxes, and they anticipate a very small tax increase for operations. They are also in the process of building a new facility, which will be funded through county capital funds. Councilmember Nielsen expressed an idea that low-cost vaccines should be offered through the county. The council expressed appreciation for Ashleigh's work.

6. Award of West Bountiful City Municipal Justice Court Public Defender Contract

Duane presented the recommendation that the city contract with Roger Adams to become the city's public defender. He explained that the city currently contracts with North Salt Lake's justice court, but West Bountiful must provide their own prosecutors and public defenders.

MOTION: ***James Ahlstrom made a motion to award the West Bountiful City Municipal Justice Court Public Defender Contract to Roger Adams. Dell Butterfield seconded the Motion which PASSED.***

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

7. Ordinance #482-24, An Ordinance replacing Title 10.12 of West Bountiful Municipal Code Related to the Stopping, Standing, and parking of Vehicles.

Chief Erekson gave a brief explanation of the code and explained that this new ordinance would allow police officers to better enforce parking issues. The council reviewed a previous draft earlier this year.

MOTION: ***Jenn Nielsen made a motion to approve Ordinance replacing Title 10.12 of West Bountiful Municipal Code Related to the Stopping, Standing, and parking of Vehicles. Kelly Enquist seconded the Motion which PASSED.***

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

8. Meeting Minutes from March 19th, 2024.

MOTION: ***Mark Preece made a motion to postpone approving the minutes until the next city council meeting. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.***

9. Staff Reports

Police – Lance Wilkinson:

- The newest police officer started this week.

Public Works - Steve Maughan:

- There is asphalt sealing scheduled for this week.

- Steve will begin soil testing for the 1200 N project once asphalt becomes available.
- Spring Cleanup will take place the weekend of April 12th at the public works facility.
- Arbor Day is on April 12th. Rocky has scheduled a service project for elementary students to help plant trees.

Engineering - Kris Nilsen:

- Continuing to work on 1200 N and 1100 W projects.
- Currently working on about 15 smaller projects.
- Highgate #2 subdivision expired, but they will be re-submitting soon.

Administration and Community Development – Duane Huffman:

- There are currently 3 properties that are in stages of the annexation process. They are South Davis Sewer District, Loveland Holdings LLC, and Cody Wright.
- We are working on code enforcement, including enforcement of home occupation regulations.
- Upcoming ordinances may include mass gatherings, urban camping, and emergency evacuation powers.
- Next City Council meeting will take place on April 16th and will include a work session for reports from South Davis Recreation District and South Davis Metro Fire District.

10. Mayor/Council Reports

James Ahlstrom –

- Received an email from Senator Todd Weiler. He wants to hold an event at the city park with a hot air balloon, which staff is reviewing.

Dell Butterfield –

- Reported on chances to the board at the South Davis Rec.

Kelly Enquist –

- Gave an update on the mosquito abatement district.

Jenn Nielsen –

- Shared appreciation to Councilmember Preece and Enquist for attending the easter egg scramble.
- Recommended coordinating starting times for future egg hunts with local cities.
- The YCC is currently working on new applications for the upcoming year.
- Is struggling to find anybody for the Independence Day carnival.

Mayor Romney –

- Asked the police department for updates on recent vandalism investigations.

11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.

12. Adjourn

MOTION: ***James Ahlstrom made a motion to adjourn this meeting of the West Bountiful City Council. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.***

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on March April 16, 2024.

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Remington Whiting, City Recorder