

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

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WEST BOUNTIFUL CITY COUNCIL RETREAT
JANUARY 19 2024, 12:30 PM – 5:15 PM
CITY PUBLIC WORKS FACILITY 1410 W 1200 NORTH, WEST BOUNTIFUL

NOTICE IS HEREBY GIVEN that the City Council of West Bountiful, Utah will hold a special council meeting at the date, time, and location given above. The public is invited to attend both days. The Council will be meeting socially for meals before after the meeting.

12:30 PM	Lunch & West Bountiful Jeopardy
1:00 PM	Mayor's Introduction
1:10 PM*	Department Updates
2:15 PM	Capital Projects
3:00 PM	Break
3:15 PM	City Priorities
4:30 PM	Closed Session Discussing Items Allowed Pursuant to UCA § 52-4-205
5:15 PM	Adjourn
5:30 PM	Dinner at Arella's

** Times listed for each item are approximate and may be adjusted during the meeting*

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on January 18, 2024, by Remington Whiting, City Recorder.

Minutes of the West Bountiful City Council meeting held on **Friday, January 19, 2024**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen, Mark Preece

STAFF: Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Dallas Green (Director of Golf), Josh Virostko (Golf Course Superintendent), Addison Jenkins (Community Development), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC:

EXCUSED:

1. Mayor's Introduction

Mayor Romney started by sharing appreciation for the staff and talked about the importance of the relationships between the staff and council members. He shared the view that the primary reason for the city's existence is to provide services to residents.

Duane provided an overview of the meeting.

2. Department Updates

GOLF COURSE

Josh Virostko - Introduced himself and the golf course maintenance workers. There are currently 3 full-time employees and then 13-15 seasonal workers during the year. He then presented some facts about the course and the work that is done to maintain the course and its equipment. He explained what has been done to save water on the course. He then discussed recent improvements to the course as well as future improvements.

Dallas Green - Introduced himself and the assistant professional, and stated that there were 12-18 seasonal workers. He listed some projects that had been accomplished over the last few years. The size and condition of the clubhouse was discussed and how it deterred some groups from hosting larger tournaments.

The council discussed looking into options for the future of the clubhouse.

POLICE DEPARTMENT

Chief Erikson – Chief Erikson gave a general overview of the department and explained that the employee turnover rate was much better than in the past. Council member Preece asked if the department was staggering vehicle purchases, and the response was yes, but supplies of vehicles over the last few years has made that difficult

Chief Erikson also explained how critical training is for the department, and that it too has become more expensive. To emphasize the importance of training, Duane spoke about the costs of associated with liability.

ADMIN

Duane introduced Remington Whiting, the new city recorder, and explained that one of their primary goals is to continue modernizing our work. Duane described that the process of developing the budget will begin soon and explained the timeframe. He also explained how well the departments were doing with sticking within their budgets.

COMMUNITY DEVELOPMENT

Addison Jenkins introduced himself and described his responsibilities. He presented demographic information on West Bountiful City in comparison with Davis County and the state.

The council discussed future land use issues, including the state's push for higher residential densities and the potential for detached accessory dwelling units.

PUBLIC WORKS

Steve Maughan gave a summary of the responsibilities of the department. He briefly reviewed the city's progress in replacing water lines over the last 10 years, as well as the many other projects that were completed. One of the department's main goals over the next 5 years will be succession planning.

3. Capital Projects

660 W – This project would include replacing water lines and the road. It would be a large and complicated project. It is currently budgeted to include installing curb, gutter, and sidewalk. Duane explained that this project would not be completed this year, but costs and options would be presented to the council this year, as well as significant public outreach.

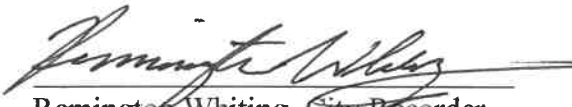
1200 N – This project has not been budgeted but there are available funds. The asphalt needs to be improved and the road widened. Sidewalk will likely not be placed on this road, but staff envisions some sort of pedestrian trail. Kris is putting together design options to bring to the council.

1100 W – A grant was received place sidewalk between 200 N and 400 N. Staff is looking into options to get it completed this year, but it will also need outreach for the residents along the project.

Future projects were discussed. These will be water line updates, road updates and road resurfacing. Park projects were discussed, such as adding additional lights and replacing the playground.

4. Adjourn

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on February 20, 2024.


Remington Whiting, City Recorder

