

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, JANUARY 16, 2024, AT THE CITY OFFICES

Invocation/Thought –Mark Preece; Pledge of Allegiance – Jenn Nielsen

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Legislative Report – Representative Raymond P. Ward and Senator Todd Weiler.
4. Resolution 549-24 – Resolution appointing Laura Mitchell, Robert Merrick, and Tyler Payne (Alternate) to the West Bountiful City Planning Commission.
5. Report on 750 W School Traffic.
6. Ordinance 479-24 – Ordinance Amending Title 16 of West Bountiful Municipal Code Updating Subdivision Process Regulations.
7. Consider Award of City Park – Lights and Outlets Electrical Project.
8. Consider Purchase Approval of Public Works Service Truck for \$52,299.33.
9. Resolution 550-24 – Resolution appointing Mark Preece as Mayor Pro-Tempore.
10. Meeting Minutes from January 2, 2024.
11. Staff Reports–Police, Public Works, Engineering, Community Development, Administration.
12. Mayor/Council Reports.
13. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
14. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on January 12, 2024, by Remington Whiting, City Recorder.

Minutes of the West Bountiful City Council meeting held on **Tuesday, January 16, 2024**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen, Mark Preece

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Addison Jenkins (Community Development), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, James Bruhn, Melissa Thomas, Aubry Blackburn, Rob Merrick, Tyler Payne, Deby Marshall, Richmond Thornley, Cory Sweat, Michelle Dalroy, Melodi Farley, Jody Bartholomew, Bo Bartholomew, Dianne Dransfield

EXCUSED:

Mayor Romney called the meeting to order at 7:31 pm. Mark Preece gave an Invocation, and the Pledge of Allegiance was led by Jenn Nielsen.

1. Approve Agenda

MOTION: *Mark Preece made a motion to approve the agenda as written. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

- No comment

3. Legislative Report – Representative Raymond P. Ward and Senator Todd Weiler

Senator Weiler

Senator Todd Weiler introduced himself and explained that today was the first day of the legislative session. He had previously served on the Woods Cross city council, and explained how he admired and respected city council members.

Senator Weiler discussed some of the process that will take place over the next few weeks and how the budget projection is down from years past because the federal government is no longer sending covid money.

Council member Enquist asked about the idea eliminating the state's tax on social security tax. Senator Weiler explained that he had presented a bill in 2016 that did not pass because of the fiscal impact but that the legislature has been chipping away at it.

Duane Huffman asked about zoning and affordable housing issues at the legislature. Senator Weiler discussed how he believes there is a problem but does not agree with the idea of totally preempting cities.

Council member Ahlstrom asked which candidate Senator Weiler would be endorsing for the US Senate seat. Senator Weiler stated that has already endorsed Brad Wilson. He expressed his admiration that Utah had such good candidates to fill the seat.

Council member Nielsen asked about a Saturday morning video conference that Senator Weiler holds every week during the legislature. He explained how to participate. He then gave his contact information to the council and to the residents that were attending.

Representative Ward

Representative Raymond Ward began by giving out his contact information, and then praised the candidates for the US Senate seat.

Representative Ward gave a summary of his bill related to zoning for starter homes. Several council members asked for clarifications on the impact the proposal would have on communities, such as impacts to infrastructure, traffic, and the sense of community. Council members also ask specific questions related to how the bill would work. Representative Ward explained that the bill was a work in progress and that he understood that not everyone would like it. Council members expressed their concern with the bill.

The Great Salt Lake was discussed. Representative Ward explained that the drying of the lake could potentially be harmful, but that they were working on solving this issue and wanted to keep the lake healthy.

The mayor thanked both Senator Weiler and Representative Ward for attending the meeting and their work for the community.

4. Resolution 549-24 – Resolution appointing Laura Mitchell, Robert Merrick, and Tyler Payne (Alternate) to the West Bountiful City Planning Commission.

Mayor Romney expressed gratitude for all those that had applied and stated that more people had applied for the 2 open positions than ever before. Council member Ahlstrom shared that when he applied 19 years ago, he was the only applicant. The new commissioners were introduced.

MOTION: *Jenn Nielsen made a motion to approve Resolution 549-29, consenting to the appointment of Laura Mitchell, Robert Merrick, and Tyler Payne (Alternate) to the West Bountiful City Planning Commission. Dell Butterfield seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

5. Report on 750 W School Traffic

Chief Erikson reviewed a recent problem with traffic related to school drop-off/pick-up at the 750 W cul-de-sac. The police department has been in communication with residents, the school, and the school district, and are working on a solution. It is very much a work in process.

Council member Nielsen stated that people were deterred from using the school parking lot because it was difficult for the drivers to exit. She believed that it could be from the layout of the parking lot. Potential updates to the parking lot were discussed. These updates would make it easier for drop offs within the parking lot.

Melissa Thomas – 2033 N 600 W – Shared her concerns with the safety of using the school parking lot, stating that she believed the cul-de-sac was a safer option.

Mayor Romney clarified that 750 W was not designed to be and will not be a school drop off zone.

Jody Bartholomew – Share her concerns with the school parking lot and her preference for using the cul-de-sac.

Mayor Romney asked Chief Erikson to schedule a meeting with the school district to continue working on this issue.

6. Ordinance 479-24 – Ordinance Amending Title 16 of West Bountiful Municipal Code Updating Subdivision Process Regulations.

Duane Huffinan explained what the ordinance is and what the new steps in the subdivision process will entail, as well as the planning commission and city council's work on the ordinance to this point.

MOTION: *Kelly Enquist made a motion to adopt Ordinance 479-24, amending Title 16 of West Bountiful Municipal Code updating subdivision process regulations. Mark Preece seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

7. Consider Award of City Park – Lights and Outlets Electrical Project.

Duane Huffman presented the bids for the project at the park, with the options included in the bids. The base bid includes new light poles and lights for the south parking lot, and the options involved placing outlets on the southern pavilions, near the southern trees, or both.

Christmas lights were further discussed including how they would be hung and how each of the bid options would affect them.

Council member Butterfield asked if we should be concerned that the recommended bid was significantly lower than the other bids. Steve Maughan explained the references that city reviewed. Some concern was expressed regarding timing and the 4th of July. Steve explained that they said it should not take longer than a month.

MOTION: *Kelly Enquist made a motion awarding the City Park – Lights and Outlets Electrical Project to BCM, Inc for \$79,940.00 (options 1 and 2) . Jenn Nielsen seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

8. Consider Purchase Approval of Public Works Service Truck for \$52,299.33.

Duane explained that the council approved this same truck last year, but because of the new year it is being presented again. Council member Butterfield asked if the city was staggering big purchases and Duane explained that the city attempts to and that supply chain issues have generally interpreted the city's plans. Steve then explained that a truck will generally be cycled out every five years.

MOTION: *Mark Preece made a motion to approve the purchase of a public works service truck. Kelly Enquist seconded the motion which PASSED by unanimous vote of all members present.*

9. Resolution 550-24 – Resolution appointing Mark Preece as Mayor Pro-Tempore.

MOTION: *James Ahlstrom made a motion consenting to the appointment of Mark Preece as Mayor Pro-Tempore. Kelly Enquist seconded the motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield– Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

10. Approval of Minutes from January 2, 2024, City Council Meeting.

MOTION: *Dell Butterfield made a motion to approve the minutes from the December 19, 2023, meeting as presented. Mark Preece seconded the motion which PASSED by unanimous vote of all members present.*

11. Staff Reports

Police - Chief Erikson:

- Department statistics have been provided to the city council.
- A current crossing guard has retired, and the department is now looking for a replacement.
- The department accreditation process is almost complete.

Public Works - Steve Maughan:

- Provided a status update on snow plowing.
- Working on water samples which are collected twice a month.
- Fluoride issues persist at the new well.
- Working on new lead and copper reporting requirements. Must have full inventory and report later this year.
- Briefly reviewed the city's purchase and sale of loaders, with plans to discuss more in the upcoming budget.

Engineering - Kris Nilsen:

- Focused on 3 projects for 1200 N, 1100 W, and 660 W.

Administration and Community Development – Duane Huffman:

- A finance report has been presented to the city council.
- Met with UDOT. They made many of the changes that were requested regarding 500 S on the I-15 project.
- The city is process two annexation requests – Loveland Greenhouse and South Davis Sewer District.
- The city council retreat will be this Friday. The time will be finalized tomorrow. Duane asked the council to let him know if there were any topics that they would like to discuss. The majority of the meetings will consist of high-level strategic planning.

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223 **12. Mayor/Council Reports**
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225 James Ahlstrom –

- 226 • Asked about the concessions at course. Duane explained that an RFP has been advertised.

227 Mark Preece –

- 228 • The first Sewer Board meeting of the year will be this Thursday.

229 Dell Butterfield –

- 230 • Had first meeting with the recreation board. Has been placed on a subcommittee.

231 Kelly Enquist –

- 232 • The arts council concert was last Friday night, and there was a great turnout.

233 Jenn Nielsen –

- 234 • Attended first YCC meeting. Four youth will be attending Day at the Legislature tomorrow
235 with Melissa and Elsie, two of the advisors.

- 236 • Has been interviewing individuals that have previously helped about 4th of July festivities.

237 Mayor Romney –

- 238 • Shared appreciation for city council members and them serving on boards.
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240 **13. Adjourn**
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242 **MOTION:** *James Ahlstrom made a motion to adjourn this meeting of the West*
243 *Bountiful City Council. Dell Butterfield seconded the motion which*
244 *PASSED by unanimous vote of all members present.*
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248 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
249 *present on February 6, 2024.*
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251 
252
253 Remington Whiting, City Recorder

January

Date: ~~December~~ 16, 2023

Location: 550 N 800 W, West Bountiful

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