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Kenneth Romney

WEST BOUNTIFUL CITY

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**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A
BUDGET WORK SESSION AT 6:00 PM AND A REGULAR MEETING
AT 7:30 PM ON TUESDAY, JUNE 6, 2023, AT THE CITY OFFICES**

AGENDA

6:00 pm Budget Work Session

7:30 p.m. Regular Meeting

Invocation/Thought –Rod Wood; Pledge of Allegiance – Mark Preece

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Public Hearing on Fiscal Year 2023-2024 Tentative Budget, Including the West Bountiful Redevelopment Agency and a Proposed 5% Increase in the City's Pay Scale, Including Elected Officials.
4. Public Hearing on Amendments to the Fiscal Year 2022-2023 Budget.
5. Resolution 536-23, A Resolution Appointing Elsie Buck as a Youth Council Advisor.
6. Doug Coon's Corner Subdivision – Approval of Final Plat.
7. Bid Award for 2023 Miscellaneous Removal of Tree and Tree Roots in Sidewalk Project.
8. Fraud Risk Assessment for Fiscal Year 2023.
9. Open Meetings Act Training for Fiscal Year 2023.
10. Meeting Minutes from May 16, 2023.
11. Staff Reports–Police, Public Works, Engineering, Community Development, Administration.
12. Mayor/Council Reports.
13. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
14. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmnl), the city website (WBCity.org), emailed to the Mayor and City Council, and provided to the Davis Journal on June 2, 2023, by Cathy Brightwell, City Recorder.

WEST BOUNTIFUL CITY

TENTATIVE BUDGET MESSAGE FOR

FISCAL YEAR 2023/2024



To the Honorable Mayor Romney, City Council, and residents of West Bountiful City:

Utah Code Annotated § 10-6-111 requires the budget officer to prepare and file with the city council a tentative budget for the coming fiscal year on or before the first regularly scheduled council meeting in May. This budget message introduces a tentative budget for the July 1, 2023 – June 30, 2024 fiscal year.

At the meeting on May 2, 2023, the city council tentatively accepted the budget and set a public hearing for June 6, 2023 at 7:30pm to receive public input. As updates become available and the council continues to consider priorities, it is expected that changes will be made to the tentative budget prior to final approval.

FISCAL YEAR 2023/2024 TENTATIVE BUDGET SUMMARY

The city's budget is divided into several funds to organize and account for the various types of services and projects. Governmental funds are organized to show the revenues and expenses for services that are provided primarily through taxes. For West Bountiful City, these include the General Fund (administration, public safety, street maintenance, parks, community development, etc.), Recreation Arts & Parks (RAP) Tax Fund, Redevelopment Agency (RDA) Fund, Impact Fee funds, and various capital improvement funds. Enterprise funds represent services that are similar to commercial operations – these include the Water Fund, Solid Waste Fund, Storm Water Fund, and the Golf Course Fund.

GENERAL FUND

The city's overall financial health is best reflected in the stability of the General Fund. The city has weathered the uncertainty faced from the prolonged COVID-19 pandemic and now rapid inflation, but economic uncertainties remain. Sales tax revenues are projected to slow, while costs continue to increase to maintain service levels. The tentative budget proposes investments in workforce (an additional police officer position, 5% increase in the pay scale), equipment (service vehicle rotations, police records management software), and road maintenance. To fund the new police officer position, the first property tax increase in many years is included. A transfer from the Capital Projects fund helps cover debt service for the new public works facility.

General Fund Revenues –

The FY 2024 tentative budget projects a 2% increase in sales tax growth.

The tentative budget proposes a 12% or \$167K increase in property taxes.

Total revenues are projected at \$5,977,800.

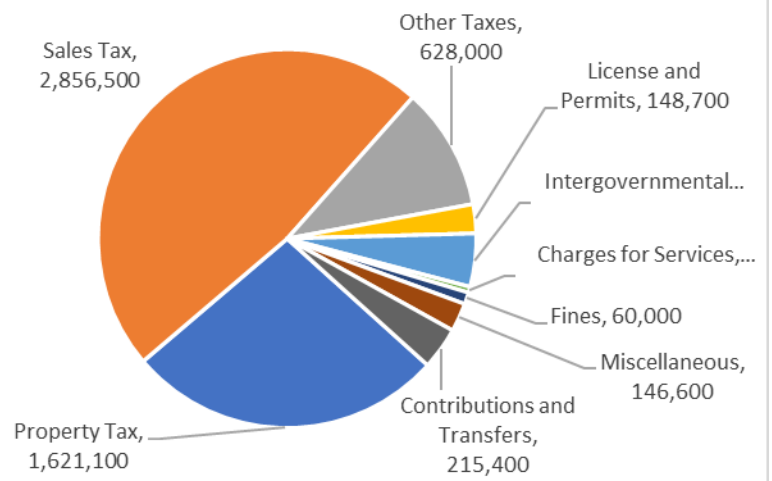
General Fund Expenditures –

The FY 24 tentative budget proposes measured investments in personnel and equipment designed to improve long term efficiency and enhance the quality of services.

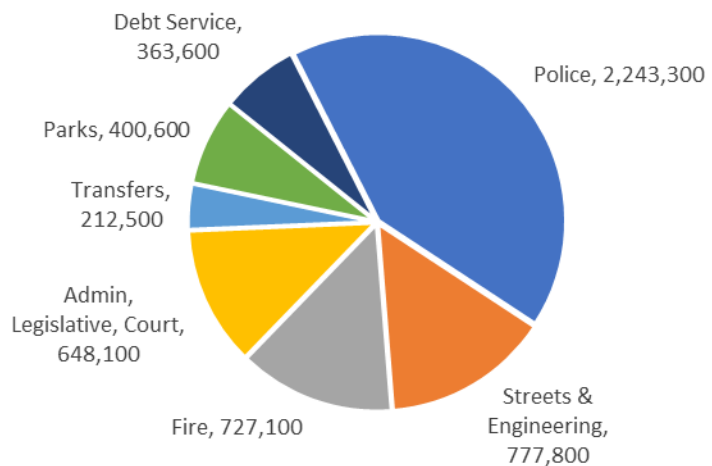
In terms of capital investments, the budget contemplates funding for the public works facility debt service and equipment such as, police and public works service vehicles. There is also a funding set aside towards street repairs in conjunction with water line improvements.

In terms of human capital, one police officer position is included. It also includes an inflationary increase of 5% to the city's pay scale.

FY 24 GENERAL FUND REVENUES



FY 24 GENERAL FUND EXPENDITURES



Recreation, Arts, and Parks (RAP) TAX FUND

Collection of RAP Tax revenues largely follow the sales tax trends included in the General Fund. The tentative budget includes investments in refurbishing the Charnell pocket park, and improvements at parks related to the playground equipment and surfacing.

IMPACT FEES & CAPITAL IMPROVEMENT FUNDS

Designated resources from the Streets Capital Improvement Fund (property taxes set aside for streets), Parks Impact Fee funds, Storm Water Fund, and the Water Fund are allocated to specific projects. Capital Improvement planned for FY 24 include:

- A large street re-build and water line replacement project for 700 N.
 - During budget discussions, the council directed staff to also develop an alternative project for 660 W.

WATER FUND

Water Fund revenues for FY 2024 are projected to be stable at \$1.48 million. Capital improvements include a water line replacement for 700 N. Costs for contracted water purchased from Weber Basin continues to increase at a rate of about 4% a year.

GOLF FUND

Revenues at the golf course are highly dependent on favorable weather, which makes them difficult to project with any accuracy. The COVID-19 pandemic led to a surge in golf play around the country, and Lakeside saw historical levels of play and revenues since 2020. The proposed expenditures reflect the continued strategy of catching-up on deferred needs, including investments for cart paths.

Summary

Overall, the City's finances are healthy and stable. The FY 2024 tentative budget is designed to make strategic investments with available funds while retaining the flexibility to adjust for future large projects or pull back spending when required by fluctuations in future year revenues.

As the budget officer, I welcome all inquiries and suggestions that the public may have, and I look forward to continuing to work with staff and the city council as the budget is finalized and implemented. Again, the public hearing is scheduled for June 6, 2023 at 7:30pm at West Bountiful City Hall.

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City Administrator
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West Bountiful City

FY 2023/2024 TENTATIVE BUDGET

FY 2022/2023 1st AMENDMENT

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual	22/23 Original	22/23 1st Amend	23/24 Tentative
GENERAL FUND - REVENUES						
TAXES						
10-31-110	CURRENT YEAR PROPERTY TAXES	1,415,557	1,338,154	1,393,800	1,393,800	1,561,100
10-31-111	PRIOR YEAR - DELINQUENT COLLEC	6,910	16,304	15,000	15,000	15,000
10-31-112	VEHICLE FEES	43,728	39,392	45,000	45,000	45,000
10-31-130	SALES AND USE TAXES	2,551,460	2,715,300	2,800,500	2,800,500	2,856,500
10-31-142	MUNICIPAL ENERGY SALES TAX	375,482	315,985	342,000	342,000	342,000
10-31-144	FRANCHISE FEES - CABLE	51,388	41,897	36,000	36,000	36,000
10-31-146	MUNICIPAL TELECOM SALES TAX	27,998	26,216	30,000	30,000	30,000
10-31-150	ROOM TAX	19,453	17,353	20,000	20,000	20,000
10-31-155	HWY/TRANSPORTATION TAX	201,788	213,591	184,000	184,000	200,000
TOTAL TAXES		4,693,763	4,724,191	4,866,300	4,866,300	5,105,600
LICENSES & PERMITS						
10-32-210	BUILDING PERMITS	102,587	75,113	80,000	80,000	80,000
10-32-211	PLAN CHECK FEES	53,568	38,503	45,000	45,000	45,000
10-32-212	ELECTRICAL FEES	810	810	500	500	500
10-32-216	MECHANICAL FEES	360	360	200	200	200
10-32-220	BUSINESS LICENSE	21,217	20,681	20,000	20,000	20,000
10-32-295	OTHER PERMITS - EXCAVATION	3,260	3,025	3,000	63,300	3,000
TOTAL LICENSES & PERMITS		181,802	138,492	148,700	209,000	148,700
INTERGOVERNMENTAL						
10-33-310	CLASS 'C' ROAD FUNDS	254,589	263,622	240,000	240,000	250,000
10-33-320	GRANTS - STATE	11,951	16,478	12,000	41,000	12,000
10-33-340	GRANTS - FEDERAL	172,486	344,492	344,400	344,400	0
10-33-346	DISASTER REIMBURSEMENT	0	47,406	0	9,400	0
10-33-380	STATE LIQUOR FUND ALLOTMENT	8,853	9,438	9,500	11,200	9,500
TOTAL INTERGOVERNMENTAL		447,879	681,437	605,900	646,000	271,500

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
CHARGES FOR SERVICES								
10-34-420	LAND USE AND SUBDIVISION FEES	34,186	30,822		20,000	20,000		20,000
10-34-440	PARK RESERVATION FEES	7,445	8,510		7,000	7,000		7,000
10-34-460	SALE-COPIES, MAPS & OTHER	0	5		0	0		0
10-34-465	POLICE REPORTS & OTHER REIMBRS	2,327	5,031		3,000	3,000		3,000
TOTAL CHARGES FOR SERVICES		43,958	44,368		30,000	30,000		30,000
FINES & FORFEITURES								
10-35-510	FINES & FORFEITURES	47,404	63,115		55,000	60,000		60,000
TOTAL FINES & FORFEITURES		47,404	63,115		55,000	60,000		60,000
MISCELLANEOUS								
10-36-600	INTEREST EARNED - GENERAL	2,793	422		40,000	40,000		40,000
10-36-630	YOUTH COUNCIL FUNDRAISER	0	0		0			0
10-36-640	SALE OF FIXED ASSETS	86,723	126,002		40,000	40,000		75,000
10-36-650	FACILITY/LAND RENTAL	22,622	21,327		21,600	21,600		21,600
10-36-690	MISC. REVENUE	62,542	16,939		10,000	15,000		10,000
TOTAL MISCELLANEOUS		174,680	164,690		111,600	116,600		146,600

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
CONTRIBUTIONS & TRANSFERS								
10-38-810	JULY 4TH DONATIONS/FEES	6,000	8,000		8,000	8,000		8,000
10-38-820	K-9 DONATIONS	0	0		0	15,000		0
10-38-870	TXFR'S FROM RAP TAX FUND	7,400	14,800		7,400	7,400		7,400
10-38-894	TXFR'S FROM CAP PROJECTS	0	2,484		0	0		200,000
10-38-897	TXFR'S FROM POLICE IMPACT FEES	3,000	20,000		0	0		0
10-38-899	CONTRIBUTIONS - FUND SURPLUS	0			338,400	17,900		31,100
TOTAL CONTRIBUTIONS & TRANSFERS		16,400	45,284		353,800	48,300		246,500
GENERAL FUND	TOTAL REVENUES	5,605,886	5,861,576		6,171,300	5,976,200		6,008,900

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
GENERAL FUND - EXPENDITURES								
LEGISLATIVE								
10-41-110	SALARIES & WAGES	47,744	48,580		52,600	52,600		56,500
10-41-115	SALARIES & WAGES - CC MTGS	5,350	4,825		5,700	5,700		5,700
10-41-131	GROUP HEALTH INSURANCE	0	0		500	500		500
10-41-132	WORKERS COMP INSURANCE	469	495		500	500		600
10-41-133	FICA TAXES	4,200	4,224		4,500	4,500		4,800
10-41-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	50	50		200	200		200
10-41-230	TRAVEL	2,402	1,802		2,600	2,600		2,600
10-41-330	SEMINARS & CONVENTIONS	1,190	4,837		1,500	1,500		3,000
10-41-610	MISCELLANEOUS SUPPLIES	660	1,452		1,500	1,500		1,500
TOTAL LEGISLATIVE		62,065	66,265		69,600	69,600		75,400
COURT								
10-42-114	SALARIES & WAGES - TEMP/P-TIME	0	5,200		0	0		0
10-42-311	LEGAL FEES	28,700	31,700		32,400	34,000		35,400
10-42-621	WITNESS FEES	0	0		500	500		500
TOTAL COURT		28,700	37,303		32,900	34,500		35,900

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
ADMINISTRATIVE								
10-43-110	SALARIES & WAGES	177,727	191,478		208,500	208,500		217,200
10-43-114	SALARIES & WAGES - TEMP/P-TIME	6,281	7,642		13,000	13,000		13,000
10-43-125	LONG TERM DISABILITY	873	942		1,100	1,100		1,500
10-43-130	RETIREMENT	33,364	36,000		35,700	35,700		37,500
10-43-131	GROUP HEALTH INSURANCE	39,617	31,036		33,500	33,500		34,800
10-43-132	WORKERS COMP INSURANCE	1,406	1,417		1,300	1,300		1,400
10-43-133	FICA TAXES	13,917	14,872		16,100	16,100		17,000
10-43-134	ALLOWANCES - VEHICLE	2,400	2,400		2,400	2,400		2,400
10-43-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	5,099	7,138		6,000	6,000		6,000
10-43-240	OFFICE SUPPLIES & EXPENSE	5,287	4,970		5,000	5,000		5,000
10-43-241	POSTAGE	2,242	2,319		2,000	2,000		2,500
10-43-250	EQUIPMENT SUPPLIES & MAINT	2,494	3,048		2,500	2,500		3,000
10-43-311	CONSULTING SVCS - COMPUTER	9,456	9,480		10,000	10,000		10,000
10-43-312	CONSULTING SVCS - GENERAL	0	3,500		15,000	15,000		12,000
10-43-330	EDUCATION AND TRAINING	615	3,964		3,000	3,000		5,000
10-43-440	BANK CHARGES	16,180	20,325		16,000	16,000		20,000
10-43-610	MISCELLANEOUS SUPPLIES	170	85		0	0		0
10-43-620	MISCELLANEOUS SERVICES	3,313	2,856		2,200	2,200		2,200
10-43-621	ADVERTISING	376	201		1,000	1,000		1,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	1,577	0		2,000	2,000		2,000
TOTAL ADMINISTRATIVE		322,393	343,673		376,300	376,300		393,500

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
ENGINEERING								
10-46-110	SALARIES & WAGES	42,494	51,092		55,000	55,000		58,600
10-46-125	LONG TERM DISABILITY	0	0		300	300		400
10-46-130	RETIREMENT	6,776	8,678		9,700	9,700		10,400
10-46-131	GROUP HEALTH INSURANCE	8,753	10,445		11,000	11,000		11,400
10-46-132	WORKERS COMP INSURANCE	481	597		500	500		600
10-46-133	FICA TAXES	3,259	3,962		4,400	4,400		4,700
10-46-134	ALLOWANCES - VEHICLE	2,200	2,400		2,400	2,400		2,400
10-46-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	224	0		500	500		500
10-46-330	SEMINARS AND CONVENTIONS	600	783		2,300	2,300		2,300
10-46-610	MISCELLANEOUS SUPPLIES	0	1,273		3,400	3,400		3,400
10-46-620	MISCELLANEOUS SERVICES	0	3,051		1,000	1,000		1,000
10-46-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0		0
TOTAL ENGINEERING		64,787	82,280		90,500	90,500		95,700

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
NON-DEPARTMENTAL								
10-50-220	DISASTER CLEAN UP	20,847	0		0	0		0
10-50-282	TELEPHONE-CELL	6,911	8,065		6,000	6,000		8,000
10-50-309	NETWORK SERVICES	27,975	27,482		28,000	28,000		28,000
10-50-310	AUDITING FEES	9,400	14,825		9,200	9,200		9,200
10-50-311	ATTORNEY FEES	55,410	43,340		50,000	50,000		50,000
10-50-312	AUTOMOBILE INSURANCE	7,704	7,863		7,800	7,800		7,800
10-50-313	BUILDING INSPECTIONS	38,400	27,902		40,000	40,000		40,000
10-50-509	PROPERTY INSURANCE	12,429	13,770		14,500	14,500		15,000
10-50-510	LIABILITY INSURANCE	25,444	27,431		27,400	27,400		27,400
10-50-511	INSURANCE BONDING	1,951	1,951		2,500	2,500		2,500
10-50-608	EMERGENCY PREPAREDNESS CMTTE	34	1,536		3,000	3,000		3,000
10-50-610	EMERGENCY SUPPLIES	0	0		2,000	2,000		2,000
10-50-611	ELECTION EXPENSES	0	7,013		0	0		14,500
10-50-612	WEST BOUNTIFUL ARTS COUNCIL	3,227	4,368		7,400	7,400		7,400
10-50-613	CITY CELEBRATIONS	9,903	14,998		33,000	33,000		33,000
10-50-614	CITY NEWSLETTER EXPENSES	1,988	2,331		5,000	5,000		5,000
10-50-616	YOUTH COUNCIL EXPENSES	1,067	6,594		6,000	6,000		6,000
10-50-618	HISTORICAL COMM PROJECTS	200	0		1,000	1,000		1,000
10-50-619	COMMUNITY PANDEMIC	245,265	625		0	0		0
10-50-620	ANIMAL CONTROL	17,616	14,531		17,000	17,000		0
10-50-622	ART CENTER DONATION	15,000	0		15,500	15,500		0
10-50-623	TAX/LEGAL SETTLEMENT	30,000	0		0	0		0
10-50-631	EMPLOYEE INCENTIVE	3,083	1,971		3,000	3,000		4,000
10-50-740	CAPITAL OUTLAY - EQUIPMENT	7,015	0		0	0		0
10-50-741	CAPITAL OUTLAY - SOFTWARE	2,900	8,894		0	7,000		0
10-50-745	CAPITAL OUTLAY - SUBDIVISIONS	10,089	0		0	0		0
TOTAL NON-DEPARTMENTAL		553,857	235,489		278,300	285,300		263,800

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
GENERAL GOVERNMENT BUILDINGS								
10-51-260	BLDGS & GROUNDS - SUPPLIES/MNT	27,764	26,357		28,000	28,000		23,000
10-51-261	PAINT & REPAIRS	0	60,199		43,000	43,000		40,000
10-51-270	UTILITIES	24,462	27,626		39,000	39,000		39,000
10-51-280	TELEPHONE / INTERNET	9,096	13,103		0	0		0
10-51-620	MISCELLANEOUS SERVICES	1,891	1,265		2,900	2,900		3,100
10-51-730	CAPITAL OUTLAY - IMPROVEMENTS	0	344,400		344,400	344,400		
TOTAL GENERAL GOVERNMENT BUILDINGS		63,214	472,950		457,300	457,300		105,100
PLANNING & ZONING								
10-53-110	SALARIES & WAGES	26,899	27,749		77,800	77,800		79,400
10-53-125	LONG TERM DISABILITY	122	128		400	400		500
10-53-130	RETIREMENT	4,088	4,260		12,500	12,500		12,800
10-53-131	GROUP HEALTH INSURANCE	4,053	3,821		26,300	26,300		27,400
10-53-132	WORKERS COMP INSURANCE	24	25		100	100		100
10-53-133	FICA TAXES	2,023	2,088		6,000	6,000		6,100
10-53-311	PROFESSIONAL PLANNERS	5,258	3,675		5,000	5,000		5,000
10-53-330	EDUCATION & TRAINING	0	607		200	200		200
10-53-610	MISCELLANEOUS EXPENSES	1,800	483		6,000	6,000		6,000
10-53-620	COMMISSION FEES	5,552	3,724		5,800	5,800		5,800
TOTAL PLANNING & ZONING		49,819	46,559		140,100	140,100		143,300

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
POLICE								
10-54-110	SALARIES & WAGES	505,170	771,914		857,700	857,700		972,900
10-54-111	OVERTIME SALARIES & WAGES	27,146	32,326		35,000	35,000		35,000
10-54-112	ALCOHOL ENFORCEMENT OVERTIME	4,100	16,069		8,000	35,000		8,000
10-54-115	SALARIES & WAGES - CROSS GUARD	18,435	15,247		16,200	16,200		16,200
10-54-116	LIQUOR ENFORCEMENT SHIFTS	549	664		1,000	1,000		1,000
10-54-119	CARES/COVID19 WAGES	67,035	0		0	0		0
10-54-125	LONG TERM DISABILITY	3,065	3,561		4,500	4,500		6,900
10-54-130	RETIREMENT	173,119	184,361		249,700	249,700		282,500
10-54-131	GROUP HEALTH INSURANCE	147,817	140,888		170,000	170,000		208,100
10-54-132	WORKERS COMP INSURANCE	6,952	8,306		8,100	8,100		9,200
10-54-133	FICA TAXES	48,912	58,114		70,200	70,200		79,000
10-54-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	729	830		900	900		1,000
10-54-240	OFFICE SUPPLIES & EXPENSE	5,421	3,512		3,900	3,900		3,300
10-54-241	PRINTING	272	483		900	900		900
10-54-250	VEHICLE SUPPLIES & MAINT	23,761	21,735		21,900	21,900		22,500
10-54-253	POLICE VEHICLE LEASE/PURCHASE	0	0		0	0		0
10-54-255	FUEL	22,597	42,552		36,000	36,000		45,000
10-54-282	TELEPHONE - CELLULAR	11,593	12,271		12,800	12,800		13,200
10-54-310	NARCOTICS ENFORCEMENT	4,729	4,729		4,700	4,700		5,200
10-54-311	PROFESSIONAL SERVICES	24,730	29,255		27,300	27,300		26,800
10-54-321	DISPATCH FEES	25,650	25,650		43,200	43,200		44,600
10-54-330	EDUCATION AND TRAINING	8,496	12,707		12,200	16,200		16,500
10-54-340	LIQUOR DISTRIBUTION GRANT EXP	11,690	1,000		0	0		0
10-54-450	SPECIAL DEPARTMENT SUPPLIES	8,475	8,863		7,200	7,200		10,900
10-54-455	ALLOWANCES-UNIFORM	13,507	12,842		19,900	19,900		18,500
10-54-460	FIREARMS & FIREARM TRAINING	13,568	21,106		30,500	30,500		21,300
10-54-610	MISCELLANEOUS SUPPLIES	452	4,052		0	0		5,700
10-54-620	MISCELLANEOUS SERVICES		1,100		0	0		71,200
10-54-622	MISCELLANEOUS - K-9				0	15,000		1,100
10-54-635	COMMUNITY POLICING	2,045	5,120		6,700	6,700		8,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	203,447	246,109		80,100	80,100		220,000
10-54-741	CAPITAL OUTLAY - COMPUTERS	0	5,725		87,700	4,500		88,800
TOTAL POLICE		1,383,461	1,691,092		1,816,300	1,779,100		2,243,300

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
FIRE								
10-55-621	FIRE FIGHTING SERVICES	607,667	658,010		692,500	706,000		727,100
	TOTAL FIRE	607,667	658,010		692,500	706,000		727,100

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
STREETS								
10-60-110	SALARIES & WAGES	92,103	99,782		192,100	116,400		124,000
10-60-111	OVERTIME SALARIES & WAGES	1,224	395		4,000	4,000		4,000
10-60-114	SALARIES & WAGES - TEMP/P-TIME		0		0	0		0
10-60-125	LONG TERM DISABILITY	398	409		1,000	600		900
10-60-130	RETIREMENT	16,142	16,967		33,000	20,100		21,400
10-60-131	GROUP HEALTH INSURANCE	26,522	21,922		42,100	21,300		22,200
10-60-132	WORKERS COMP INSURANCE	1,300	1,387		2,300	1,400		1,500
10-60-133	FICA TAXES	6,891	7,382		15,000	9,200		9,800
10-60-250	VEHICLE SUPPLIES & MAINTENANCE	3,428	5,183		8,500	8,500		8,500
10-60-252	EQUIPMENT MAINTENANCE & REPRS	170	967		3,500	3,500		3,500
10-60-255	FUEL	5,171	8,713		12,700	12,700		12,700
10-60-270	STREET LIGHTS	0	35,619		50,400	50,400		50,400
10-60-330	EDUCATION AND TRAINING	0	625		500	500		500
10-60-410	SPECIAL DEPARTMENT SUPPLIES	1,170	1,750		3,000	3,000		3,000
10-60-412	STREET SIGNS & POSTS	3,992	16,077		5,000	5,000		5,000
10-60-414	STREET SWEEPING	0	0		4,000	4,000		0
10-60-455	UNIFORM	536	1,284		1,000	1,000		1,100
10-60-610	MISC EXPENSES		100					
10-60-620	SNOW REMOVAL	3,476	15,178		19,500	30,000		19,500
10-60-630	TREE REMOVAL	0	0		1,000	1,000		1,000
10-60-730	CAPITAL OUTLAY - IMPROVEMENTS	0	1,000		0	0		0
10-60-740	CAPITAL OUTLAY - EQUIPMENT	84,626	0		90,000	90,000		0
TOTAL STREETS		247,147	234,738		488,600	382,600		289,000

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
CLASS C STREETS								
10-61-270	CLASS C STREET LIGHTS	40,833	0		0	0		0
10-61-410	ROAD REPAIRS	24,533	9,359		25,000	25,000		25,000
10-61-413	STREET STRIPING	23,198	28,405		30,000	40,000		40,000
10-61-625	SIDEWALK REPLACEMENT	10,772	43,921		100,000	100,000		100,000
10-61-730	OVERLAY CITY STREETS	0	0		0	0		0
10-61-731	CRACK SEALANT	30,400	25,916		25,000	35,000		0
10-61-735	SLURRY SEAL	82,490	0		150,000	150,000		150,000
10-61-740	CAPITAL OUTLAY	0	0		130,000	130,000		0
TOTAL CLASS C STREETS		212,227	107,602		460,000	480,000		315,000
HWY/TRANSPORTATION TAX								
10-62-414	STREET SWEEPING	13,979	7,878		14,000	14,000		18,000
10-62-431	CRACK SEALANT	0	0		0	0		35,000
10-62-730	OVERLAY CITY STREETS	0	0		0	0		0
10-62-735	SLURRY SEAL	0	169,544					0
10-62-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0		25,100
10-62-742	CAPITAL OUTLAY - STREET IMPROV	0	310,937		94,000	0		0
TOTAL HWY/TRANSPORTATION TAX		13,979	488,358		108,000	14,000		78,100

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
PARKS								
10-70-110	SALARIES & WAGES	104,157	114,808		127,500	127,500		138,300
10-70-111	OVERTIME SALARIES & WAGES	3,227	2,441		4,500	4,500		4,500
10-70-114	SALARIES & WAGES - TEMP/P-TIME	15,741	12,572		27,000	27,000		27,000
10-70-125	LONG TERM DISABILITY	485	527		700	700		1,000
10-70-130	RETIREMENT	18,565	20,324		22,100	22,100		23,900
10-70-131	GROUP HEALTH INSURANCE	34,154	34,490		36,800	36,800		38,300
10-70-132	WORKERS COMP INSURANCE	1,716	1,822		1,800	1,800		2,000
10-70-133	FICA TAXES	8,870	9,323		12,200	12,200		13,000
10-70-245	TOILET RENTAL	1,151	646		1,500	1,500		1,500
10-70-250	EQUIPMENT SUPPLIES & MAINT	4,508	4,848		4,500	4,500		4,500
10-70-252	VEHICLE REPAIRS & MAINTENANCE	2,735	1,321		4,000	4,000		4,000
10-70-255	FUEL	6,217	7,753		12,400	12,400		12,400
10-70-260	BLDGS & GROUNDS - SUPPLIES/MNT	32,732	14,242		25,000	25,000		32,500
10-70-265	TRAIL MAINTENANCE	1,599	1,580		4,000	4,000		4,000
10-70-270	UTILITIES	8,011	6,823		8,800	8,800		8,800
10-70-310	PROFESSIONAL & TECHNICAL SVC'S	3,520	6,050		8,000	8,000		8,000
10-70-330	EDUCATION AND TRAINING	20	2,711		3,200	3,200		3,200
10-70-455	UNIFORM	1,331	1,648		1,700	1,700		2,000
10-70-610	MISCELLANEOUS SUPPLIES	0	307		1,000	1,000		1,000
10-70-612	4TH OF JULY CELEBRATION EXPENSE	0	0		0	0		0
10-70-613	PARKS SUPPLIES	4,157	11,392		15,200	15,200		15,200
10-70-615	HOLIDAY DECORATION & SUPPLIES	0	0		0	0		0
10-70-620	LAWN MAINTENANCE	770	617		1,500	1,500		1,500
10-70-740	CAPITAL OUTLAY - EQUIPMENT	2,234	14,680		0	0		54,000
10-70-750	CAPITAL OUTLAY - IMPACT FEES	0	0		0	0		0
TOTAL PARKS		255,898	270,926		323,400	323,400		400,600

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
DEBT SERVICE								
10-85-815	PRINCIPAL - BOND	132,000	297,000		269,000	269,000		271,000
10-85-825	INTERST - BOND	19,900	61,633		89,100	89,100		87,500
10-85-826	CAPITAL LEASE PRINCIPAL	0	0		4,100	4,100		4,100
10-85-827	CAPITAL LEASE INTEREST	0	0		1,000	1,000		1,000
10-85-835	AGENT-SALES TX BOND-CITY HALL	1,300	0		0	0		0
10-85-836	DEFEASED BOND	0	0		0	0		0
	TOTAL DEBT SERVICE	153,200	358,633		363,200	363,200		363,600
TRANSFERS								
10-90-800	TRANSFERS TO CIP FUNDS	750,000	402,071		0	0		0
10-90-810	TRANSFERS TO CAPITAL STREETS	212,500	425,000		212,500	212,500		212,500
10-90-820	TRANSFERS TO STORM UTILITY				0	0		0
10-90-850	TRANSFERS TO GOLF FUND				0	0		0
10-90-860	TRANSFERS TO RAP				0	0		0
10-90-899	APPROP INCREASE - FUND BALANCE				0	0		0
10-90-914	S/TAX PYMTS TO BTFL - COMMONS	156,888	167,487		182,300	182,300		185,900
10-90-915	S/TAX PYMTS TO BTFL - GATEWAY	63,869	73,510		79,500	79,500		81,100
10-90-916	S/TAX PYMTS TO DVPR: COMMONS	0			0	0		0
	TOTAL TRANSFERS	1,183,257	1,068,069		474,300	474,300		479,500
GENERAL FUND - I								
	TOTAL EXPENDITURES	5,201,670	6,161,947		6,171,300	5,976,200		6,008,900
GENERAL FUND OVERVIEW								
	REVENUES	5,605,886	5,861,576		6,171,300	5,976,200		6,008,900
	EXPENDITURES	5,201,670	6,161,947		6,171,300	5,976,200		6,008,900
	REVENUES OVER EXPENDITURES	404,216	(300,371)		0	0		0

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
JESSI'S MEADOWS FUND - REVENUES								
13-34-100	ASSESSMENTS	11,673	0		12,000	24,000		12,000
13-36-600	INTEREST EARNED	501	312		100	100		100
13-36-700	HOA CONTRIBUTION	0	0		0	0		0
13-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0
TOTAL REVENUES		12,175	312		12,100	24,100		12,100
JESSI'S MEADOWS FUND - EXPENDITURES								
13-40-100	MAINTENANCE	1,372	1,217		6,000	6,000		6,000
13-40-200	CAPITAL	0	0		0	0		0
13-40-800	TRANSFERS TO OTHER FUNDS	0	0		0	0		0
13-40-899	APPROP INCREASE - FUND BALANCE	0	0		6,100	18,100		6,100
TOTAL EXPENDITURES		1,372	1,217		12,100	24,100		12,100
JESSI'S MEADOWS FUND OVERVIEW								
REVENUES		12,175	312		12,100	24,100		12,100
EXPENDITURES		1,372	1,217		12,100	24,100		12,100
REVENUES OVER EXPENDITURES		10,803	(904)		0	0		0

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
STREET IMPACT FEES - REVENUES								
21-34-430	DEVELOPMENT IMPACT FEES	71,983	48,634		40,000	15,000		40,000
21-36-600	INTEREST EARNED	2,038	680		500	500		500
21-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0
21-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		124,500	44,500		124,500
TOTAL REVENUES		74,021	49,314		165,000	60,000		165,000
STREET IMPACT FEES - EXPENDITURES								
21-40-310	PROF & TECH - PLANNING/IMP FEE	0	10,260		0	10,000		0
21-40-730	CAPITAL OUTLAY - IMPROVEMENTS		0		0	0		0
21-40-800	TRANSFERS TO OTHER FUNDS	100,000	0		0	0		0
21-40-810	SIDEWALK IMPROVEMENTS	28,648	0		50,000	50,000		50,000
21-40-811	CAPITAL OUTLAY - Equipment	0	0		0	0		0
21-40-899	APPROP INCREASE - FUND BALANCE	0	0		115,000	0		115,000
TOTAL EXPENDITURES		128,648	10,260		165,000	60,000		165,000
STREET IMPACT FEES FUND OVERVIEW								
REVENUES		74,021	49,314		165,000	60,000		165,000
EXPENDITURES		128,648	10,260		165,000	60,000		165,000
REVENUES OVER EXPENDITURES		(54,627)	39,054		0	0		0

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
POLICE FACILITIES IMPACT FEES - REVENUES								
23-34-430	DEVELOPMENT IMPACT FEES	3,421	2,280		0	0		0
23-36-600	INTEREST EARNED	58	29		0	0		0
23-40-899	APPROP INCREASE - FUND BALANCE	0	0		0	0		0
TOTAL REVENUES		3,479	2,309		0	0		0
POLICE FACILITIES IMPACT FEES - EXPENDITURES								
23-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0
23-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0
23-40-730	CAPITAL OUTLAY - IMPROVEMENTS	0	0		0	0		0
23-40-800	TRANSFERS TO OTHER FUNDS	3,000	20,000		0	0		0
23-40-899	APPROP INCREASE - FUND BALANCE	0	0		0	0		0
TOTAL EXPENDITURES		3,000	20,000		0	0		0
POLICE FACILITIES IMPACT FEES FUND OVERVIEW								
REVENUES		3,479	2,309		0	0		0
EXPENDITURES		3,000	20,000		0	0		0
REVENUES OVER EXPENDITURES		479	(17,691)		0	0		0

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
PARK IMPACT FEES - REVENUES								
24-34-430	DEVELOPMENT IMPACT FEES	48,208	33,536		30,000	10,000		30,000
24-36-600	INTEREST EARNED	528	247		500	500		500
24-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0
24-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0
TOTAL REVENUES		48,736	33,783		30,500	10,500		30,500
PARK IMPACT FEES - EXPENDITURES								
24-40-310	PROF & TECH - PLANNING/IMP FEE	0	0		0	0		0
24-40-730	CAPITAL OUTLAY - IMPROVEMENTS	63,003	25,411		0	0		0
24-40-800	TRANSFERS TO OTHER FUNDS	0	0		0	0		0
24-40-899	APPROP INCREASE - FUND BALANCE	0	0		30,500	10,500		30,500
TOTAL EXPENDITURES		63,003	25,411		30,500	10,500		30,500
PARK IMPACT FEES FUND OVERVIEW								
REVENUES		48,736	33,783		30,500	10,500		30,500
EXPENDITURES		63,003	25,411		30,500	10,500		30,500
REVENUES OVER EXPENDITURES		(14,268)	8,372		0	0		0

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual	22/23 Original	22/23 1st Amend	23/24 Tentative
REDEVELOPMENT AGENCY - REVENUES						
25-31-110	TAX INCREMENT - PROPERTY	287,184	289,700	290,000	290,000	290,000
25-36-600	INTEREST EARNED	918	939	3,000	3,000	3,000
25-38-870	TRANSFERS IN - GENERAL FUND	0	0	0	0	0
25-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0	0	0	0
TOTAL REVENUES		288,102	290,639	293,000	293,000	293,000
REDEVELOPMENT AGENCY - EXPENDITURES						
25-40-110	SALARIES & WAGES	30,977	42,334	47,300	47,300	49,800
25-40-125	LONG TERM DISABILITY	114	228	200	200	300
25-40-130	RETIREMENT	5,278	12,856	12,500	12,500	13,200
25-40-131	GROUP HEALTH INSURANCE	4,549	7,451	7,200	7,200	7,500
25-40-132	WORKERS COMP INSURANCE	247	469	400	400	400
25-40-133	FICA TAXES	2,051	3,506	3,600	3,600	3,800
25-40-230	TRAVEL	1,200	1,200	1,200	1,200	1,200
25-40-310	LEGAL FEES	0	0	0	0	0
25-40-312	OTHER PROFESSIONAL FEES	2,907	1,519	8,000	8,000	8,000
25-40-510	LIABILITY INSURANCE	2,070	1,400	2,700	2,700	2,700
25-40-899	APPROP INCREASE - FUND BALANCE	0	0	29,000	29,000	25,200
25-40-915	RDA TAX PYMTS TO DVPR: GATEWAY	0	0	900	900	900
25-40-920	RDA TAX PYMTS TO DVPR: COMMONS	179,583	169,203	180,000	180,000	180,000
25-90-850	TRANSFER TO OTHER FUNDS	0	0	0	0	0
TOTAL EXPENDITURES		228,975	240,166	293,000	293,000	293,000
REDEVELOPMENT AGENCY FUND OVERVIEW						
REVENUES		288,102	290,639	293,000	293,000	293,000
EXPENDITURES		228,975	240,166	293,000	293,000	293,000
REVENUES OVER EXPENDITURES		59,127	50,473	0	0	0

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
RAP TAX - REVENUES								
26-31-110	RAP TAX REVENUE	268,435	271,441		289,400	289,400		295,200
26-36-600	INTEREST EARNED	4,024	3,391		1,000	1,000		1,000
26-36-690	MISCELLANEOUS REVENUE	69,262	0		0	0		0
26-38-860	CONTRIBUTIONS - PRIVATE	0	0		0	0		0
26-38-870	TRANSFERS IN - GENERAL FUND	0	0		0	0		0
26-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		52,800
TOTAL REVENUES		341,721	274,832		290,400	290,400		349,000
RAP TAX - EXPENDITURES								
26-40-260	BLDGS & GROUNDS - SUPPLIES/MNT	9,957	14,721		15,000	15,000		68,600
26-40-290	IMPROVEMENTS - MAIN PARK	2,770	0		96,000	54,100		103,000
26-40-730	CAPITAL OUTLAY - IMPROVEMENTS	258,900	0		100,000	0		100,000
26-40-740	CAPITAL OUTLAY - EQUIPMENT	0	0		70,000	0		70,000
26-40-792	CAP PROJ: RESTROOM	0	0		0	0		0
26-40-800	TRANSFERS TO GENERAL FUND	7,400	14,800		7,400	7,400		7,400
26-40-850	TRANSFER TO GOLF FUND	31,500	0		0	0		0
26-40-899	APPROP INCREASE - FUND BALANCE	0	0		2,000	213,900		0
TOTAL EXPENDITURES		310,527	29,521		290,400	290,400		349,000
RAP TAX FUND OVERVIEW								
REVENUES		341,721	274,832		290,400	290,400		349,000
EXPENDITURES		310,527	29,521		290,400	290,400		349,000
REVENUES OVER EXPENDITURES		31,194	245,311		0	0		0

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
CAPITAL IMPROVEMENT FUND - REVENUES								
31-36-600	INTEREST EARNED	20,099	53,554		15,000	15,000		15,000
31-38-820	BOND PROCEEDS - LEASE REVENUE	0	0		0	0		0
31-38-870	TRANSFERS IN - GENERAL FUND	750,000	400,000		0	0		0
31-38-880	TRANSFERS IN - CAP PROJECTS FUNDS	0	0		0	0		0
31-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		2,640,600	0		185,000
31-38-900	BOND FUNDS	0	6,000,000		0	5,235,000		0
TOTAL REVENUES		770,099	6,453,554		2,655,600	5,250,000		200,000
CAPITAL IMPROVEMENT FUND - EXPENDITURES								
31-40-420	CITY PROJECTS	0	0		0	0		0
31-40-710	LAND - ACQUISITION				0	0		0
31-40-720	CITY BLDGS - PLAN,DESIGN,CONST	717,097	542,202		2,655,600	5,250,000		0
31-40-850	TRANSFERS TO OTHER FUNDS		60,000		0	0		200,000
31-40-899	APPROP INCREASE - FUND BALANCE		0		0	0		0
TOTAL EXPENDITURES		717,097	602,202		2,655,600	5,250,000		200,000
CAPITAL IMPROVEMENT FUND OVERVIEW								
REVENUES		770,099	6,453,554		2,655,600	5,250,000		200,000
EXPENDITURES		717,097	602,202		2,655,600	5,250,000		200,000
REVENUES OVER EXPENDITURES		53,002	5,851,351		0	0		0

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
STREETS CAPITAL IMPROVEMENT FUND - REVENUES								
34-31-110	CURRENT YEAR PROPERTY TAXES	0	0		0	0		0
34-36-600	INTEREST EARNED	1,132	1,528		2,000	2,000		2,000
34-36-700	CONTRIBUTIONS - GRANTS	22,990	0		0	0		0
34-36-800	CONTRIBUTIONS - GRANTS	0	0		0	0		0
34-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0
34-38-870	TRANSFERS IN - GENERAL FUND	212,500	212,500		212,500	212,500		212,500
34-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		303,600	303,600		200,500
TOTAL REVENUES		236,622	214,028		518,100	518,100		415,000
STREETS CAPITAL IMPROVEMENT FUND - EXPENDITURES								
34-40-800	TRANSFERS TO OTHER FUNDS	0			0	0		0
34-40-840	TRANSFERS TO GENERAL FUND	0			0	0		0
34-40-850	CAPITAL EQUIP/MAINT	0			0	0		0
34-40-899	APPROP INCREASE - FUND BALANCE	0			0	0		0
34-40-930	CAPITAL OUTLAY - Improvements	3,706	99,915		518,100	518,100		415,000
TOTAL EXPENDITURES		3,706	99,915		518,100	518,100		415,000
STREETS CAPITAL IMPROVEMENT FUND OVERVIEW								
REVENUES		236,622	595,924		518,100	518,100		415,000
EXPENDITURES		3,706	269,311		518,100	518,100		415,000
REVENUES OVER EXPENDITURES		232,916	326,613		0	0		0

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21	21/22		22/23	22/23		23/24
		Actual	Actual		Original	1st Amend		Tentative
WATER FUND - REVENUES								
51-36-600	INTEREST EARNED	33,905	13,721		50,000	50,000		50,000
51-36-640	Labor & Materials	0	0		0	0		0
51-36-642	SALE OF FIXED ASSETS	88,723	0		25,000	25,000		25,000
51-36-690	MISC REVENUE/RECONNECTIONS	1,220	6,758		5,000	5,000		5,000
51-36-710	WATER IMPACT FEE	150,325	133,806		70,000	70,000		70,000
51-36-720	WATER RIGHTS FEE	11,220	4,280		5,000	5,000		5,000
51-36-730	OTHER MISC REVENUE	480	6,077		0	1,800		0
51-37-700	WATER SALES	1,371,736	1,354,245		1,318,100	1,318,100		1,318,100
51-37-710	WATER CONNECTION FEES	12,096	6,969		7,000	7,000		7,000
51-38-860	CONTRIBUTIONS - BOND PROCEEDS	0	0		0	0		0
TOTAL REVENUES		1,669,704	1,525,855		1,480,100	1,481,900		1,480,100

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
WATER FUND - EXPENDITURES								
51-40-110	SALARIES & WAGES	177,183	245,515		229,800	229,800		243,100
51-40-111	OVERTIME SALARIES & WAGES	1,890	662		6,000	6,000		6,000
51-40-125	LONG TERM DISABILITY	904	953		1,200	1,200		1,700
51-40-130	RETIREMENT	44,413	37,483		39,900	39,900		42,200
51-40-131	GROUP HEALTH INSURANCE	61,859	56,710		64,200	64,200		66,900
51-40-132	WORKERS COMP INSURANCE	2,323	2,498		2,300	2,300		2,500
51-40-133	FICA TAXES	14,423	15,411		18,000	18,000		19,100
51-40-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	1,582	1,628		2,000	2,000		2,000
51-40-241	POSTAGE/SUPPLIES	7,059	7,562		7,300	7,300		7,500
51-40-250	VEHICLE MAINTENANCE & REPAIR	2,567	2,984		6,800	6,800		6,800
51-40-252	EQUIPMENT MAINTENANCE & REPRS	8,251	7,727		12,000	12,000		12,000
51-40-253	WATERLINE MAINTENANCE & REPAIR	19,405	43,848		49,200	49,200		49,200
51-40-254	WATERTANK MAINTENANCE & REPAIR	2,538	78		12,500	12,500		12,500
51-40-255	FUEL	7,534	12,341		12,400	12,400		12,400
51-40-270	PUMPING ELECTRICITY	20,815	13,058		25,000	25,000		13,000
51-40-280	TELEPHONE/TELEMETRY	0	794		1,000	1,000		1,000
51-40-311	ENGINEERING SERVICES		3,468		35,000	35,000		35,000
51-40-330	EDUCATION AND TRAINING	1,280	3,389		7,200	10,200		7,500
51-40-455	UNIFORM	1,781	2,584		1,700	1,700		1,900
51-40-610	MISCELLANEOUS EXPENSE	3,699	12,320		4,100	15,100		5,100
51-40-611	WATER PURCHASES-CULINARY	179,486	208,186		215,400	215,400		223,900
51-40-612	WATER DEPT SUPPLIES-METERS/ETC	2,801	46,000		38,600	38,600		38,600
51-40-620	WATER TESTING	3,595	6,914		15,900	15,900		15,900

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
51-40-623	STONE CREEK WELL MAINTENANCE	9,668	1,134		11,000	11,000		11,000
51-40-740	CAPITAL OUTLAY - EQUIPMENT	0	0		2,000	2,000		2,000
51-40-741	FLORIDE EQUIP	0	0		0	0		0
51-40-810	DEBT SERVICE - PRINCIPAL	273,000	280,000		283,000	283,000		283,000
51-40-820	DEBT SERVICE - INTEREST	67,951	56,865		50,000	50,000		50,000
51-40-840	AGENT FEES - 2009 SERIES BOND	15,000	1,500		1,650	1,650		1,650
51-40-850	COST OF ISSUANCE - BONDS		0		0	0		0
51-90-870	TRANSFERS TO CAP IMPROV FUND	84,381	0		0	0		0
51-90-880	TRANSFERS		0		0	0		0
51-95-730	CAPITAL OUTLAY - PROJ/HYDRANTS		0		23,000	23,000		23,000
51-95-740	CAPITAL OUTLAY-EQUIPMENT		0		45,000	45,000		46,650
51-95-750	CAPITAL OUTLAY-WATER LINE	1,091,179	0		540,000	854,600		0
51-95-795	NEW WELL		1,445,362		0	100,100		0
TOTAL EXPENDITURES*		2,106,567	2,516,974		1,763,150	2,191,850		1,243,100
WATER FUND OVERVIEW								
	REVENUES	1,669,704	1,525,855		1,480,100	1,481,900		1,480,100
	EXPENDITURES	2,106,567	2,516,974		1,763,150	2,191,850		1,243,100
	REVENUES OVER EXPENDITURES	(436,863)	(991,118)		(283,050)	(709,950)		237,000

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual	22/23 Original	22/23 1st Amend	23/24 Tentative
SOLID WASTE FUND - REVENUES						
52-36-600	INTEREST EARNED	2,017	2,020	5,000	5,000	5,000
52-36-690	MISC. REVENUE	2,692	1,857	0	0	0
52-37-700	GARBAGE PICK UP SALES	424,122	433,273	408,000	430,000	430,000
52-37-710	GARBAGE CAN REPLACEMENT FEES	0	0	0	0	0
52-38-860	CONTRIBUTIONS - OTHER	0	0	0	0	0
TOTAL REVENUES		428,831	437,150	413,000	435,000	435,000
SOLID WASTE FUND - EXPENDITURES						
52-40-110	SALARIES & WAGES	11,315	11,807	14,300	14,300	15,300
52-40-111	Overtime	188	30	0	0	0
52-40-125	LONG TERM DISABILITY	56	56	100	100	100
52-40-130	RETIREMENT	3,245	1,961	2,300	2,300	2,500
52-40-131	GROUP HEALTH INSURANCE	3,710	2,486	4,100	4,100	4,300
52-40-132	WORKERS COMP INSURANCE	163	169	200	200	200
52-40-133	FICA TAXES	848	887	1,100	1,100	1,200
52-40-241	POSTAGE/SUPPLIES	426	400	500	500	500
52-40-620	GARBAGE PICKUP SERVICE	190,235	193,974	191,000	195,000	226,100
52-40-621	TIPPING/FLAT RATE - BURN PLANT	220,645	241,835	225,000	240,000	240,000
52-40-623	SPRING & FALL CLEANUP	10,948	3,400	10,000	10,000	10,000
52-40-625	ADDITIONAL GARBAGE CANS	14,931	20,623	20,000	20,000	20,000
TOTAL EXPENDITURES*		456,710	477,627	468,600	487,600	520,200
SOLID WASTE FUND OVERVIEW						
REVENUES		428,831	437,150	413,000	435,000	435,000
EXPENDITURES		456,710	477,627	468,600	487,600	520,200
REVENUES OVER EXPENDITURES		(27,879)	(40,477)	(55,600)	(52,600)	(85,200)

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual	22/23 Original	22/23 1st Amend	23/24 Tentative
STORM WATER UTILITY FUND - REVENUES						
53-34-400	SUBDIVISION IMPACT FEES	18,550	1,325	20,000	5,000	20,000
53-36-600	INTEREST EARNED	1,162	387	2,000	2,000	2,000
53-36-690	MISC. REVENUE	2,249	975	0	0	0
53-37-700	UTILITY SALES	102,298	103,133	103,000	103,000	103,000
53-38-870	TRANSFERS IN	0	30,000			
TOTAL REVENUES		124,259	135,819	125,000	110,000	125,000
STORM WATER UTILITY FUND - EXPENDITURES						
53-40-110	SALARIES & WAGES	38,657	41,680	50,500	50,500	53,600
53-40-111	OVERTIME SALARIES & WAGES	683	215	0	0	0
53-40-125	LONG TERM DISABILITY	172	179	300	300	400
53-40-130	RETIREMENT	923	7,241	8,500	8,500	9,000
53-40-131	GROUP HEALTH INSURANCE	11,560	10,875	13,700	13,700	14,300
53-40-132	WORKERS COMP INSURANCE	544	581	600	600	600
53-40-133	FICA TAXES	2,794	2,918	3,900	3,900	4,100
53-40-252	EQUIPMENT MAINTENANCE & REPRS	0	0	1,500	1,500	1,500
53-40-253	STORM SYSTM MAINT AND REPAIRS	13,064	2,611	5,000	5,000	5,000
53-40-310	PROFESSIONAL SERVICES	1,250	1,250	2,300	41,100	2,300
53-40-330	EDUCATION AND TRAINING	0	1,311	1,500	1,500	1,500
53-40-610	MISCELLANEOUS SUPPLIES	0	0	500	500	500
53-40-730	CAPITAL OUTLAY - IMPROVEMENTS	0		0	0	0
53-40-750	CAPITAL OUTLAY - IMPACT FEES	0	0	0	0	0
53-40-751	TELEWISE AND FLUSH STORM DRAIN	0	20,672	20,000	20,000	20,000
53-40-755	CAPITAL OUTLAY	92,608	11,900	0	17,500	0
TOTAL EXPENDITURES*		162,256	101,433	108,300	164,600	112,800
*At Year's End, Most Projects are Capitalized and Do NOT Show as Expenditures						
STORM WATER UTILITY FUND OVERVIEW						
REVENUES		124,259	135,819	125,000	110,000	125,000
EXPENDITURES		162,256	101,433	108,300	164,600	112,800
REVENUES OVER EXPENDITURES		(37,997)	34,386	16,700	(54,600)	12,200

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
GOLF FUND - REVENUES								
OPERATING REVENUES								
54-30-010	ROUNDS - Greens Fees	642,745	653,928		600,000	600,000		600,000
54-30-011	ROUNDS - Tournaments	57,161	46,237		40,000	40,000		40,000
54-30-020	PUNCH PASSES -- ALL	4,500	(6,906)		5,000	5,000		5,000
54-30-040	RENTALS - CARTS/CLUBS	299,924	310,101		280,000	280,000		280,000
54-30-050	RANGE - ALL	195,788	176,582		140,000	140,000		140,000
54-30-070	PRO SHOP MERCHANDISE SALES	219,238	251,293		150,000	150,000		150,000
54-30-088	FACILITY LEASE	5,775	7,772		3,800	3,800		3,800
TOTAL OPERATING REVENUES		1,425,131	1,439,006		1,218,800	1,218,800		1,218,800
OTHER GOLF REVENUES								
54-33-340	FEDERAL GRANT	48,482	0		0	0		0
54-36-600	INTEREST EARNED	28	10		100	100		100
54-36-640	SALE OF FIXED ASSETS	0	0		0	0		0
54-36-685	ADVERTISING REVENUES	0	0		500	500		500
54-36-690	MISCELLANEOUS REVENUE	3,709	4,071		1,000	1,000		1,000
54-36-695	MISCELLANEOUS - TOURNAMENT REV	0	0		2,500	2,500		2,500
54-38-870	TRANSFERS IN - GENERAL FUND	0	0		0	0		0
54-38-880	TRANSFERS IN - CAP IMPROV FUND	0	0		0	0		0
54-38-890	TRANSFERS IN - RAP TAX FUND	31,500	0		0	0		0
TOTAL OPERATING REVENUES		83,719	4,081		4,100	4,100		4,100
GOLF FUND								
TOTAL REVENUES		1,508,851	1,443,087		1,222,900	1,222,900		1,222,900

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
GOLF FUND - EXPENDITURES								
GOLF PROFESSIONAL & CLUBHOUSE								
54-81-110	SALARIES & WAGES	82,022	71,468		120,900	120,900		148,500
54-81-114	SALARIES & WAGES - TEMP/P-TIME	95,209	96,633		87,000	87,000		93,000
54-81-125	LONG TERM DISABILITY	648	519		600	600		1,000
54-81-130	RETIREMENT	18,496	17,317		20,000	20,000		24,500
54-81-131	GROUP HEALTH INSURANCE	29,866	25,702		31,500	31,500		32,800
54-81-132	WORKERS COMP INSURANCE	2,351	2,110		1,900	1,900		2,200
54-81-133	FICA TAXES	15,836	14,269		15,900	15,900		18,500
54-81-134	EMPLOYEE BENEFITS - UNEMPLOY	0	0		500	500		500
54-81-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	0	246		300	300		500
54-81-240	OFFICE SUPPLIES & EXPENSE	1,745	1,864		2,000	2,000		2,200
54-81-250	EQUIPMENT SUPPLIES & MAINT	507	0		0	0		0
54-81-256	EQUIP MNT/REPAIR - GOLF CARTS	4,365	5,145		3,500	3,500		3,500
54-81-260	BLDGS & GROUNDS - SUPPLIES/MNT	2,044	1,975		4,000	4,000		4,000
54-81-270	UTILITIES	16,868	19,760		21,100	21,100		21,100
54-81-280	TELEPHONE	1,075	0		0	0		0
54-81-330	EDUCATION AND TRAINING	2,839	6,543		7,000	7,000		4,000
54-81-440	BANK CHARGES - VISA	67,264	52,010		32,000	32,000		29,000
54-81-610	MISCELLANEOUS SUPPLIES	84	117		1,600	1,600		1,600
54-81-633	JUNIOR GOLF PROGRAM	195	1,133		2,500	2,500		2,500
54-81-635	MISCELLANEOUS SERVICES	1,995	2,602		2,700	2,700		2,700
54-81-636	EQUIPMENT EXPENSE	2,192	0		0	0		0
54-81-638	ADVERTISING	4,399	5,980		8,500	8,500		8,500
54-81-645	TOURNAMENT - EXPENSES	8	760		800	800		800
54-81-740	EQUIPMENT - CARTS / MISC	0	0		0	0		0
54-81-745	RENTAL CLUBS & BAGS	2,344	595		3,000	3,000		3,000
TOTAL GOLF PROFESSIONAL & CLUBHOUSE		352,353	326,746		367,300	367,300		404,400

WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
COURSE MAINTENANCE								
54-82-110	SALARIES & WAGES	115,470	119,699		174,800	174,800		198,900
54-82-111	OVERTIME SALARIES & WAGES	0	0		0	0		0
54-82-114	SALARIES & WAGES - TEMP/P-TIME	73,128	73,895		75,000	75,000		95,000
54-82-125	LONG TERM DISABILITY	396	589		900	900		1,400
54-82-130	RETIREMENT	16,682	17,110		29,400	29,400		33,500
54-82-131	GROUP HEALTH INSURANCE	30,240	36,047		51,000	51,000		53,200
54-82-132	WORKERS COMP INSURANCE	1,740	2,156		2,300	2,300		2,600
54-82-133	FICA TAXES	11,724	14,474		19,500	19,500		21,300
54-82-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	655	710		1,200	1,200		1,300
54-82-240	OFFICE SUPPLIES & EXPENSE	0	593		300	300		300
54-82-245	EQUIP MNT/RPR - TOILET RENTAL	2,095	2,020		2,200	2,200		2,500
54-82-248	SUPPLIES - IRRIGATION	10,437	9,560		8,000	8,000		8,000
54-82-250	EQUIPMENT SUPPLIES & MAINT	17,682	13,899		12,000	12,000		13,000
54-82-253	EQUIPMENT LEASE	0	6,556		9,000	9,000		9,000
54-82-255	FUEL	24,323	32,472		30,000	30,000		30,000
54-82-260	BLDGS & GROUNDS - SUPPLIES/MNT	1,688	2,231		2,400	2,400		2,400
54-82-262	BLDGS & GROUNDS - GROUND SUPP	3,836	3,209		3,000	3,000		2,000
54-82-270	UTILITIES - ALL	41,668	46,746		50,000	50,000		50,000
54-82-320	DISASTER CLEAN-UP	22,084	0		0	0		0
54-82-322	SERVICES - TREE TRIMMING	655	8,600		3,000	3,000		1,000
54-82-330	EDUCATION AND TRAINING	688	890		1,200	1,200		1,500
54-82-472	UNIFORMS - PROTECTIVE OSHA	588	138		1,200	1,200		1,500
54-82-482	SPEC DEPT SUPP - SHOP/SM TOOLS	2,386	861		1,000	1,000		1,000
54-82-620	MISCELLANEOUS SERVICES	1,221	2,475		1,200	1,200		1,200
54-82-660	SUPPLIES - FERTILIZERS	19,017	21,140		24,000	24,000		24,000

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
54-82-667	SUPPLIES - SAND (ALL)	16,255	10,119		14,000	14,000		14,000
54-82-668	SUPPLIES - SEED	4,670	6,270		7,500	7,500		7,500
54-82-669	SUPPLIES - CART PATH	0	0		150,000	50,000		100,000
54-82-670	SUPPLIES - GARDEN & FLOWERS	1,172	900		2,500	2,500		2,500
54-82-677	SUPPLIES - CHEMICALS (ALL)	17,412	20,255		15,000	15,000		18,000
54-82-732	CAPITAL OUTLAY - Grnds Improvmt		1,215		9,000	9,000		10,000
54-82-735	CAPITAL OUTLAY - IMPROVEMENTS	25,700	15,018		0	0		0
54-82-740	CAPITAL OUTLAY - EQUIPMENT		6,913		150,000	150,000		10,000
TOTAL COURSE MAINTENANCE		463,613	476,760		850,600	750,600		716,600
DRIVING RANGE								
54-83-250	EQUIPMENT SUPPLIES & MAINT	837	1,083		1,300	4,000		1,300
54-83-610	MISCELLANEOUS SUPPLIES	0	0		0	0		0
54-83-679	SUPPLIES - RANGE GOLF BALLS	5,550	3,266		5,000	5,000		9,000
54-83-730	CAPITAL OUTLAY - IMPROVEMENTS				0	0		0
TOTAL DRIVING RANGE		6,387	4,349		6,300	9,000		10,300

**WEST BOUNTIFUL CITY -
FY 2022/2023 - 1st AMENDMENT
FY 2023/2024 - TENTATIVE (presented)**

		20/21 Actual	21/22 Actual		22/23 Original	22/23 1st Amend		23/24 Tentative
BUILDING & CAFÉ								
54-84-250	EQUIPMENT SUPPLIES & MAINT	1,208	1,507		1,000	3,000		1,000
54-84-260	BLDGS & GROUNDS - SUPPLIES/MNT	5,131	6,756		4,000	5,000		4,000
54-84-400	MERCHANDISE PURCHASES- DIRECT	146,424	223,223		120,000	170,000		120,000
54-84-740	CAPITAL OUTLAY	0	2,700		21,000	21,000		15,000
TOTAL BUILDING & CAFÉ		152,763	234,187		146,000	199,000		140,000
DEBT SERVICE								
54-85-811	PRINCIPAL - G.O. BOND '03				0	0		0
54-85-816	LEASE PAYMENT - GOLF CARTS	39,032	72,209		41,900	41,900		41,900
54-85-821	INTEREST - G.O. BOND '03		0		0	0		0
54-85-831	AGENT FEES - '03 BOND		0		0	0		0
54-85-899	INTEREST EXPENSE	6,280	6,846		7,500	7,500		7,500
TOTAL DEBT SERVICE		45,312	79,055		49,400	49,400		49,400
GOLF FUND								
TOTAL EXPENDITURES*		1,020,428	1,121,097		1,419,600	1,375,300		1,320,700
GOLF FUND OVERVIEW								
	REVENUES	1,508,851	1,443,087		1,222,900	1,222,900		1,222,900
	EXPENDITURES	1,020,428	1,121,097		1,419,600	1,375,300		1,320,700
	REVENUES OVER EXPENDITURES	488,423	321,990		(196,700)	(152,400)		(97,800)

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCity.org

City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

NOTICE OF PUBLIC HEARING

The West Bountiful City Council will hold two public hearings at the city offices, 550 N 800 West, on **June 6, 2023, at 7:30 pm**, or as soon thereafter as agenda allows.

- 1) The purpose of the first hearing is to receive input on the FY 2023-2024 Tentative Budget, including the West Bountiful Redevelopment Agency. The Tentative Budget includes a proposed 5% increase in the city's pay scale, including elected officials.
- 2) The purpose of the second hearing is to receive input on Amendments to the FY 2022-2023 Budget.

A copy of the proposed documents may be viewed during regular business hours at the City Offices, or on the city website: www.wbcity.org under Public Notices.

All interested parties are invited to participate in the hearing. Written comments may be submitted to Recorder@WBCity.org prior to the meeting.

Cathy Brightwell
City Recorder

WEST BOUNTIFUL CITY

RESOLUTION #536-23

A RESOLUTION APPOINTING YOUTH CITY COUNCIL ADVISOR

WHEREAS, the West Bountiful City Council established the West Bountiful Youth City Council in 2018 by adoption of Ordinance #403-18; and,

WHEREAS, pursuant to the above referenced Ordinance, the Mayor, with the advice and consent of the City Council, shall appoint youth advisors to assist with the activities of the Youth City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful City that it consents to the Mayor's appointment of Elsie Buck as a Youth City Council Advisor with a term ending July 15, 2025.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this 6th day of November 2023.

Ken Romney, Mayor

Voting by the City Council:	<u>AYE</u>	<u>NAY</u>
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember Preece	_____	_____
Councilmember Wood	_____	_____

ATTEST:

Cathy Brightwell, City Recorder

MEMORANDUM



TO: Mayor and City Council

DATE: June 2, 2023

FROM: Kris Nilsen, City Engineer

RE: Doug's Corner Subdivision

Douglas Coons Construction, LLC has applied for a three (3) lot subdivision located on the west side of 550 West street and the north side of 1000 North. The property is within the R-1-10 zone and consists of 0.694 acres. The lots each meet the required R-1-10 zoning requirements for size (10,000 sf) and frontage (85 ft.), as represented.

Summary

The subdivision consists of three lots and has frontage on two existing streets. The South frontage is on 1000 North and the East frontage is on 550 West. The property to the north is two existing single-family residence lots (Turpin and Higgins), developed as part of Eastland Subdivision. The parcel to the west is an existing 0.44-acre single-family residence (Paget).

- Lot 1 will be vacant and available for new building permit as part of the subdivision.
- Lot 2 and Lot 3 have existing structures on site, an existing single-family home that spans both lots and an accessory structure on Lot 3.
 - Demolition of both structures by the contractor started in Late May 2023. Once demolition is complete, Lot 2 and Lot 3 will be vacant and available for new building permits as part of the subdivision.
- See attached Exhibit "A" for a summary of the development design.

City Review

- Remaining staff comments

Construction Drawings - review comments by City Engineer

Sheet C300:

1. The proposed new irrigation line under the proposed curb in 1000 North street does not connect to any existing WBWCD main pipe.
 - a. Indicate this connection on all relevant sheets.
2. The note for the pump in the retention pond refers to "pump optional."
 - a. The pump is required as part of the approval of the subdivision.
 - b. Change note to indicate the pump will be installed as part of the subdivision construction.
3. Note to Developer: Any approvals granted for this project by the city are not approvals for future development shown on the east of 550 north street.

Sheet C700 and C701:

1. Add station labels to the plan view for the alignment.

Sheet C900:

2. Detail C-2 for “30” catch curb & gutter” shows six inches of base under the curb.
 - a. Update the detail to indicate eight inches of base coarse under the curb.

Final Plat - review comments by City Engineer

1. No comments.

Possible Motions

- A. Staff Recommends a motion to approve the Final Plat with the conditions below,
 - i. Address remaining City Staff comments.
 - ii. Require the standard recording requirements.
 1. Address any comments from Davis County Recorder’s office review of Final Plat.
 2. Payment of Inspection fee.
 3. Payment of Inspection fee and storm water impact fee.
 4. Post the appropriate bonds (Improvement and Warranty).
 5. Execute an Improvement Agreement with the City.
 6. Deed the required water rights or pay water right fees to the City.
- B. Table the final approval until the project addresses all remaining Staff comment.

Exhibit “A”

Summary of Development Design

Utilities

- Lot 1 utility services: new services for water and sewer shall be installed from existing main line in 1000 N.
- Lot 2 utility services: water and sewer services are existing from the main lines in 1000 N. New service for irrigation shall be installed from existing main line in 1000 N.
- Lot 3 utility services: new services for water and sewer shall be installed from existing main lines in 550 W.
- Irrigation services for all three Lots: a new shared service line for irrigation shall be installed from the existing main line in 1000 N and extend into and along the frontage of each lot. Each lot will have a new irrigation service off the shared line.

Grading and Drainage

- Grading and drainage are designed to NOT flow onto the adjacent north or west properties.
- Drainage from the front of the lots will flow to the fronting street.
- Drainage from the rear of the lots will flow to a private backlot Retention Pond. The retention pond will have a pump pit installed with a pump and discharge line to the curb/gutter in 1000 North. The private system will only pump drainage to the curb in the case of severe runoff from precipitation and the retention pond becomes full.
- Lot 1 will be required to operate and maintain the retention pond, pump and discharge line.
 - Include this requirement in the development agreement.
 - Also record a document attached to Lot 1 stating Lot 1 owner will be responsible for the operation and maintenance of the pond, pump and discharge line
 - Lot 1 building permit will include the requirement of connecting the pump to the new home electricity service.
- The development is required to install all equipment, materials, structures, etc. for the retention pond, pump and discharge line.

Street, curb, and sidewalk

- Curb and sidewalk shall be installed on the development frontage on 1000 N and 550 W
- All cuts in existing asphalt shall be repaired to the city standard.

Street Lighting

City standards call for streetlights to be placed at intersections and at a maximum spacing of 350 feet. An Existing streetlight is adjacent to the subdivision, located on the corner of 1000 N and 550 W. The distance from the existing streetlight to the north end of the subdivision on 550 W is 215 feet and 175 feet to the west end on 1000 N. No additional streetlights were recommended by the Planning Commission.

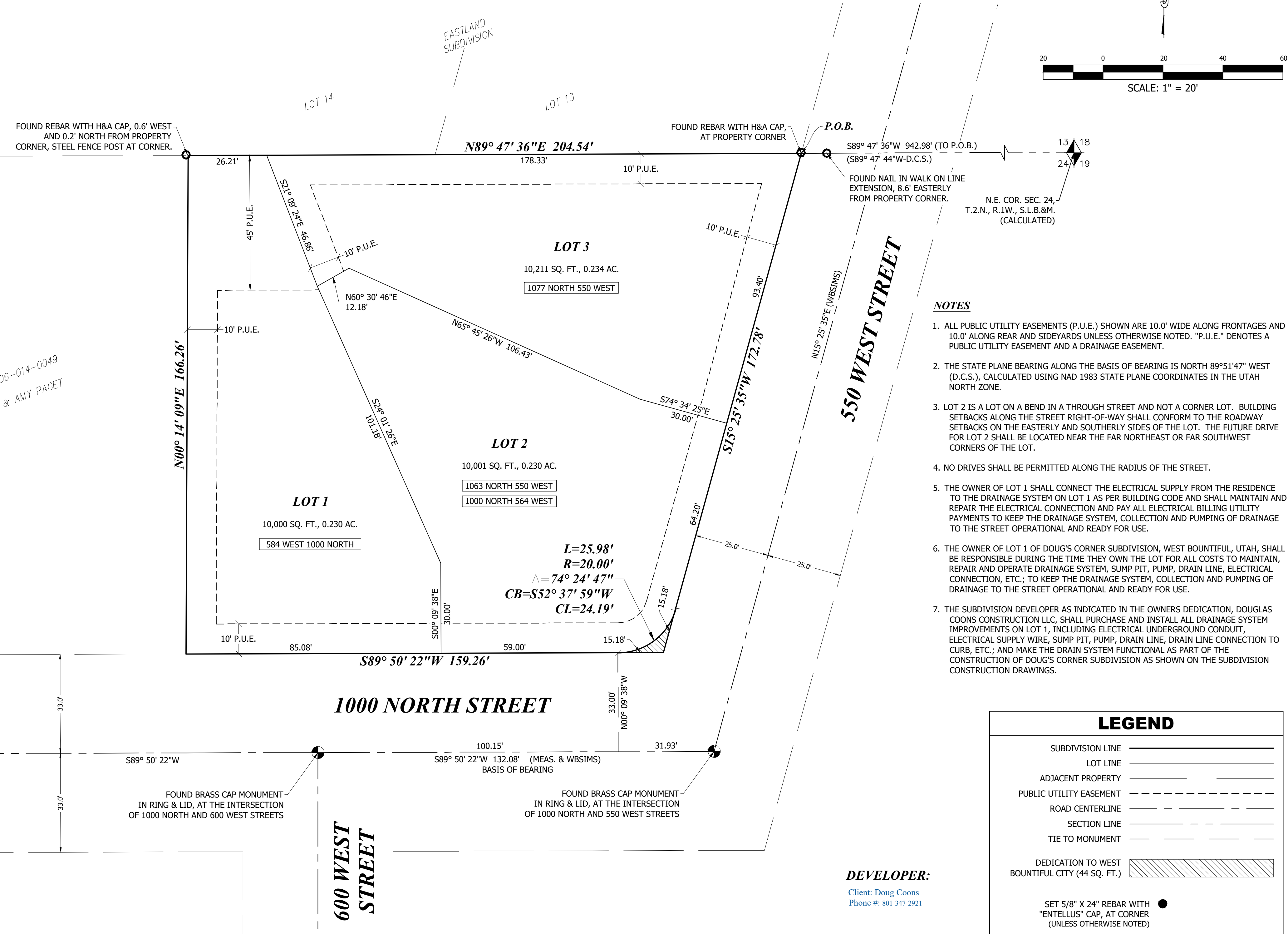
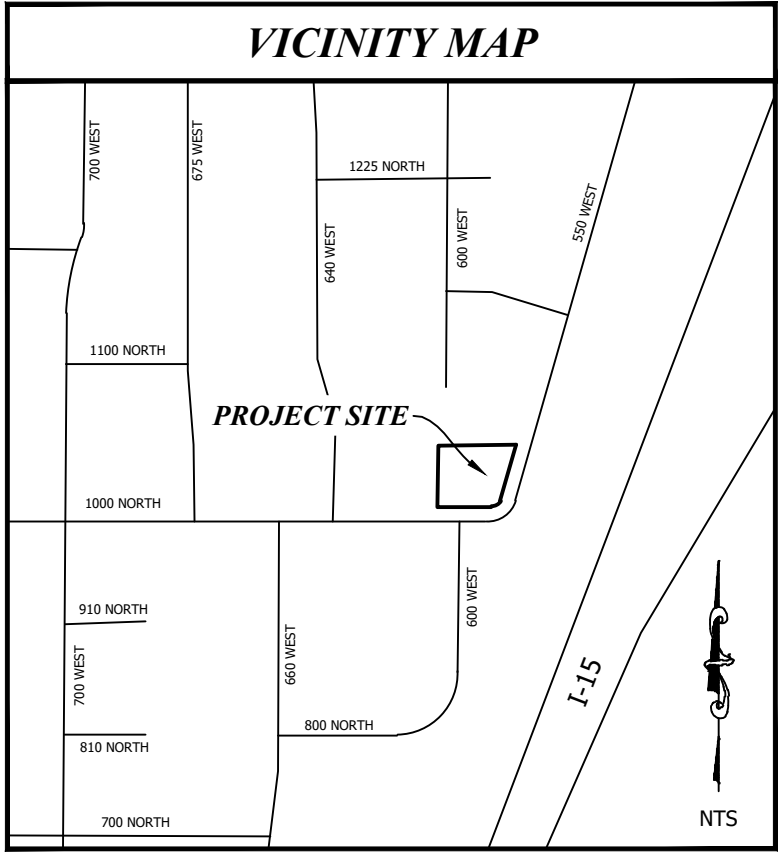
Geotechnical Study

Staff has not recommended a separate geotechnical report for this project. Most of the infrastructure required in the street is already constructed and all street cuts for laterals will be repaired to City Standard. Also, there has been no indication on site that soil conditions vary from what has been observed at adjacent developed properties, where soil conditions allowed for typical construction for structural fill depths under footings and streets.

Existing Structures

There are two accessory structures, these structures shall be removed as part of construction of subdivision improvements and shall be included in the improvement bond and agreement.

DOUG'S CORNER SUBDIVISION
LOCATED IN THE NORTHEAST QUARTER OF SECTION 24,
TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE & MERIDIAN
WEST BOUNTIFUL CITY, DAVIS COUNTY, UTAH
MAY 2021



SURVEYOR'S CERTIFICATE

I, JEREMIAH R. CUNNINGHAM, A PROFESSIONAL LAND SURVEYOR, CERTIFY THAT I HOLD CERTIFICATE NO. 9182497 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS LICENSING ACT, THAT AN ACCURATE SURVEY OF THE PROPERTY DESCRIBED HEREON HAS BEEN COMPLETED, IN ACCORDANCE WITH UTAH CODE SECTION 17-23-17, AND THAT I HAVE VERIFIED ALL MEASUREMENTS. I CERTIFY THAT BY THE AUTHORITY OF THE OWNERS, I HAVE PLACED MONUMENTS ON THE GROUND, AS REPRESENTED ON THIS PLAT, AND THAT THE PROPERTY SHOWN ON THIS PLAT AND DESCRIBED HERewith SHALL BE SUBDIVIDED INTO LOTS HEREAFTER TO BE KNOWN AS DOUG'S CORNER SUBDIVISION.

REVIEW COPY

JEREMIAH R. CUNNINGHAM, P.L.S. UT #9182497

DESCRIPTION

PART OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WESTERLY LINE OF 550 WEST STREET, SAID POINT IS THE SOUTHEAST CORNER OF EASTLAND SUBDIVISION, SAID CORNER IS SOUTH 89°47'36" WEST 942.98 FEET ALONG THE SECTION LINE FROM THE NORTHEAST CORNER OF SAID SECTION 24, AND RUNNING THENCE SOUTH 15°25'35" WEST 172.78 FEET TO THE NORTHERLY LINE OF 1000 NORTH STREET; THENCE SOUTH 89°50'22" WEST 159.26 FEET ALONG SAID NORTHERLY LINE; THENCE NORTH 0°14'09" EAST 166.26 FEET TO THE SOUTHERLY LINE OF SAID EASTLAND SUBDIVISION; THENCE NORTH 89°47'36" EAST 204.54 FEET ALONG SAID SOUTHERLY LINE TO THE WESTERLY LINE OF SAID 550 WEST STREET AND TO THE POINT OF BEGINNING.

CONTAINING 0.694 ACRES.

OWNER'S DEDICATION

KNOWN ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, HAVING CAUSED SAME TO BE SUBDIVIDED INTO PRIVATE LOTS, HEREAFTER TO BE KNOWN AS DOUG'S CORNER SUBDIVISION, DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND AND PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE AND DO WARRANT, DEFEND, AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCES ON THE DEDICATED STREET, PARCELS, AND PUBLIC UTILITY EASEMENTS WHICH WILL INTERFERE WITH DEDICATED PUBLIC USE.

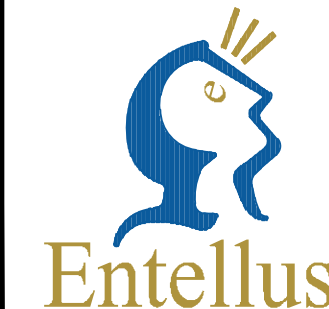
SIGNED THIS _____ DAY OF _____, 20_____.

DOUGLAS B. COONS
DOUGLAS COONS CONSTRUCTION LLC

L.L.C. ACKNOWLEDGMENT

ON THE _____ DAY OF _____, 20_____, THERE PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, DOUGLAS B. COONS, WHO BEING BY ME DULY SWORN DID SAY THAT HE IS/THE _____ OF DOUGLAS COONS CONSTRUCTION LLC, AND THAT SAID INSTRUMENT WAS SIGNED IN BEHALF OF SAID L.L.C. BY A RESOLUTION OF ITS MEMBERS AND ACKNOWLEDGED TO ME THAT SAID L.L.C. EXECUTED THE SAME.

NOTARY PUBLIC: _____
RESIDENCE: _____
MY COMMISSION EXPIRES: _____

 1470 South 600 West
Woods Cross, UT 84010
Phone 801.298.2236
www.Entellus.com

PROJECT #1906001
04/28/2021 ALI
5/11/2022 ALI

CITY ENGINEER

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20_____.

WEST BOUNTIFUL CITY ENGINEER

PLANNING COMMISSION

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20_____, BY THE PLANNING COMMISSION OF WEST BOUNTIFUL CITY.

CHAIRMAN

CITY ATTORNEY

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20_____.

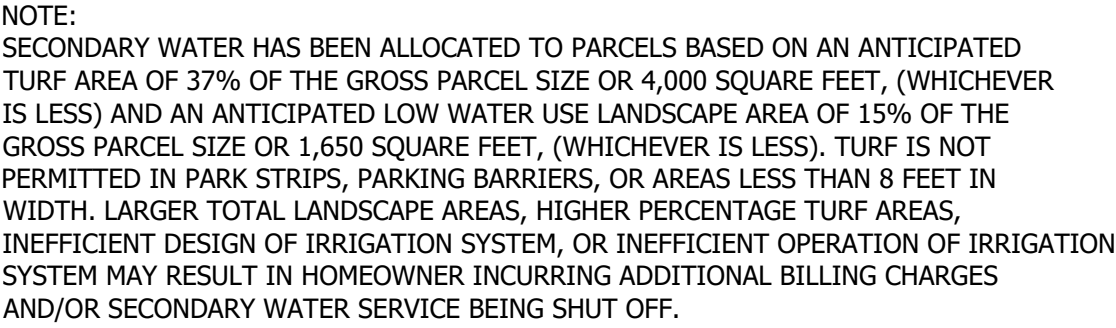
WEST BOUNTIFUL CITY ATTORNEY

WEST BOUNTIFUL CITY COUNCIL

PRESENTED TO THE CITY COUNCIL OF WEST BOUNTIFUL CITY, UTAH, THIS _____ DAY OF _____, 20_____, AT WHICH TIME THIS PROJECT WAS APPROVED AND ACCEPTED.
CITY RECORDER ATTEST: _____
MAYOR: _____

DAVIS COUNTY RECORDER

ENTRY NO. _____ FEE PAID _____
FILED FOR RECORD AND RECORDED THIS _____ DAY OF _____, 20_____,
AT _____ IN BOOK _____ OF _____
COUNTY RECORDER: _____
BY: _____ DEPUTY

12-Apr-21

Area	sq.ft.	Acres	C
Building	0	0.00	0.85
Improvements	2,622	0.06	0.90
Landscape	10,490	0.24	0.15
Total	13,112	0.30	0.30

NOAA Precipitation Frequency Data Server

NOAA Precipitation Frequency Data Server

Latitude: 40.8997°		Longitude: -111.8948°		
Allowable Runoff		0.00 cfs/acre		
Time (min.)	I in./hr	Runoff ft ³	Allowable Runoff ft ³	Storage ft ³
5	6.760	183	0	0
10	5.140	278	0	278
15	4.250	345	0	345
30	2.860	465	0	465
60	1.770	575	0	575
120	1.010	657	0	657
180	0.695	678	0	678
360	0.375	731	0	731
720	0.224	874	0	874
1440	0.128	999	0	999
Required Retention				999

ALL ACCESSIBLE AREAS ARE TO MAINTAIN THE FOLLOWING
MAXIMUM SLOPES AND TOLERANCES:

ACCESSIBLE PARKING:
MAXIMUM SLOPE OF 1:48 (2%) THROUGHOUT.

ACCESSIBLE ROUTE:
MINIMUM WIDTH OF 48". MAXIMUM SLOPE OF 1:20 (5%)
ALONG THE ROUTE, MAXIMUM CROSS-SLOPE OF 1:48 (2%).

ACCESS ROUTE TURNAROUNDS:
A CLEAR 60" TURNING DIAMETER. MAXIMUM SLOPE OF 1:48
(2%) IN ANY DIRECTION.

LEVEL LANDING / EXTERIOR DOOR LANDING:
MINIMUM SIZE OF 60"X60". MAXIMUM SLOPE OF 1:48 (2%)
IN ANY DIRECTION.

ACCESSIBLE EGRESS TO PUBLIC WAY:
MAXIMUM SLOPE OF 1:20 (5%) ALONG THE ROUTE,
MAXIMUM CROSS-SLOPE OF 1:48 (2%).

ADA ACCESS RAMPS:
MAXIMUM SLOPE OF 1:12 (8.33%), WITH A MAXIMUM
CROSS-SLOPE OF 2%. THE TRANSITION BETWEEN ASPHALT
AND CONCRETE IS NOT TO EXCEED 1/2" VERTICAL (1/4" IF
BEVELED).

Client: Doug Coons
Contact: Doug Coons
Phone #: ----
Address: ----
Email: ----

DOUG'S CORNER SUBDIVISION

1000 NORTH 550 WEST

LOCATED IN THE NE 1/4 OF SECTION 24, T.2N., R.1W., S.1.B.&M.
WEST BOUNTIFUL CITY, DAVIS COUNTY, UTAH

REV #	COMMENT	DATE
	DRAWN:	CWF
	APPROVED:	STA
	PROJECT #:	1906001
	SET-1906001	23-05-11.dwg

C500
GRADING & UTILITY PLAN



MEMORANDUM

TO: Mayor and City Council

DATE: June 2, 2023

FROM: Staff

RE: Bid Award - Miscellaneous Removal of Tree and Tree Roots

The FY 23 budget included funding for a capital project to remove and replace concrete sidewalk where it has become a trip hazard caused by lifting from tree roots. The City Council awarded a separate project to JMR in April to remove and replace concrete sidewalks in various locations in the City that are a trip hazard. Staff prepared this second bid for tree and root removal at the locations where sidewalk is to be replaced.

After a public bidding process and final qualifications review, staff recommend awarding Sound Ground, LLC as the lowest responsible bidder for the total dollar amount of \$53,170.

Scope

The project was advertised as follows:

- Bids for the Removal of Tree Roots/ where Sidewalk has been lifted by tree roots. The work will be performed at multiple locations in the City.
- Concrete Crew will first remove the sidewalk in locations approved by the City, then the tree and root removal is completed before the concrete crew places new sidewalk.

Funding

The FY 23/24 Budget included Funding to remove and replace a portion of the existing trip hazards in the sidewalk throughout the City. Staff bid the work out as two separate projects, one for concrete work and one for tree work. The funding for the two projects is shown in the following table.

	Budget (Pre-Design)	Bid	Budget
Replace concrete Sidewalk	\$50,000.00	\$46,830.00	Class C Funds
Remove tree and roots	\$50,000.00	\$53,170.00	Class C Funds
Total replace concrete sidewalk Trip hazards	\$100,000.00	\$100,000.00	Class C Funds

Completion Schedule

The schedule for the project allows the contractor to start work upon complete execution of the Contract Documents, as early as mid-June 2023, and substantially complete the project by September 1, 2023.

Bid Results and Review

The city received bids from 7 contractors for this project. The bids ranged from \$53,170 to \$71,880 (see bid results list below). Staff have reviewed the bids and the qualifications of the apparent low bidder and recommend making the award to Sound Ground, LLC as the lowest responsible bidder for the total dollar amount of \$53,170.

Bid Open Results			
Thursday, June 1, 2023			
Miscellaneous Removal of Tree Roots in Sidewalk Project 2023			
West Bountiful City			
RANK NUMBER	Bidder	Schedule Bid Amount	Corrected Amount
1	SOUND GROUND	\$53,170.00	
2	ALL WOODS	\$54,625.00	\$54,325.00
3	AMEN TREES	\$56,375.00	\$55,855.00
4	RIVENDELL TREE EXPERTS	\$55,855.00	\$57,075.00
5	AMERICAN FIRE WOOD & TREE	\$59,231.00	\$61,831.00
6	MY TREE GUYS	\$71,275.00	
7	HABITAT PRESERVES	\$71,880.00	

MEMORANDUM



TO: Mayor & Council
DATE: June 2, 2023
FROM: Duane Huffman
RE: **FY 23 Fraud Risk Assessment**

This memo presents the city's self-completed Fraud Risk Assessment for the fiscal year ending June 30, 2023.

Background

The completion and presentation of the Fraud Risk Assessment is required by Auditor Alert 2020-01 issued by the Office of the State Auditor. This is the fourth year the city has completed the report.

FY 23 Report

For FY 23, West Bountiful City scored of 345 out of 395 available points which places the city in the "Low" risk level as defined by the Office of the State Auditor.

Included with this memo is the completed assessment.

Fraud Risk Assessment

Continued

*Total Points Earned: 345 /395 *Risk Level: Very Low Low Moderate High Very High
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	x	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	x	5
b. Procurement?	x	5
c. Ethical behavior?	x	5
d. Reporting fraud and abuse?		5
e. Travel?	x	5
f. Credit/Purchasing cards (where applicable)?	x	5
g. Personal use of entity assets?	x	5
h. IT and computer security?	x	5
i. Cash receipting and deposits?		5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	x	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	x	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	x	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	x	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	x	20
7. Does the entity have or promote a fraud hotline?	x	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: West Bountiful City

*Completed for Fiscal Year Ending: June 30, 2023 *Completion Date: June 2, 2023

*CAO Name: Duane Huffman *CFO Name: Patrice Twitchell

*CAO Signature:  *CFO Signature: 

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			X	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			X	
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

UTAH OPEN & PUBLIC MEETINGS ACT

UTAH CODE ANN. §52-4-101et seq.

Annual Training Per UCA §52-4-104
June 6, 2023

Declaration of Public Policy

- West Bountiful City exists to aid in the conduct of the people's business.
 - **Actions will be taken openly**
 - **Deliberations will be conducted openly**

ALL THOSE IN FAVOR
OF WHAT WE DISCUSSED
IN OUR E-MAIL THREAD
AND AT LARRY'S SON'S
BIRTHDAY PARTY SAY 'AYE'

'Aye'

'Aye'

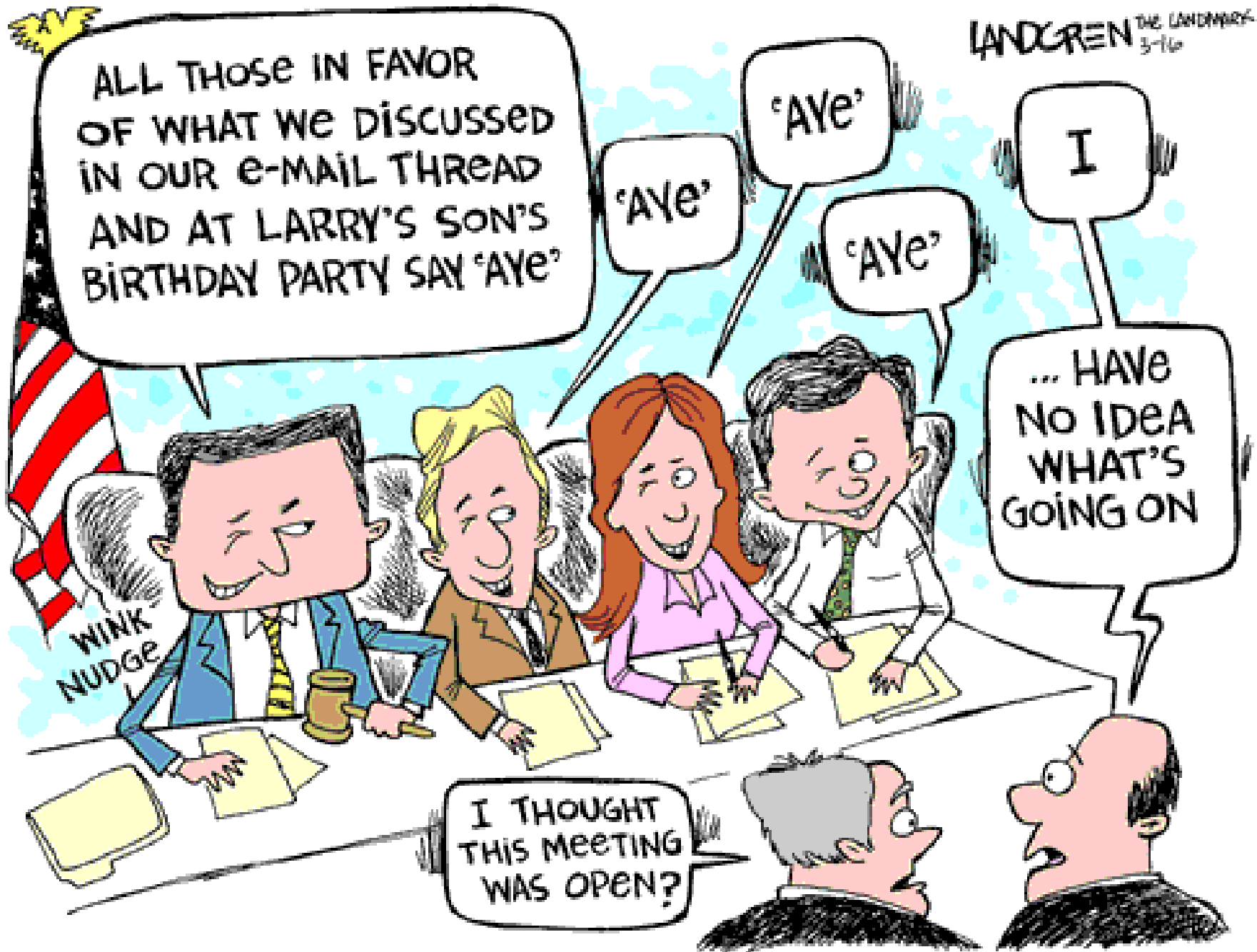
'Aye'

I

... HAVE
NO IDEA
WHAT'S
GOING ON

I THOUGHT
THIS MEETING
WAS OPEN?

WINK
NUDGE



To Whom Does the Law Apply

- Any administrative, advisory, executive, or legislative body that:
 - Was created by statute, rule, ordinance, or resolution; and
 - Expend, disburse, or is supported in whole or in part by tax revenue; and
 - Is vested with the authority to make decisions regarding the public's business (including recommendations to the City Council)

For West Bountiful, This Includes:

- City Council
- Redevelopment Agency
- Planning Commission
- Emergency Preparedness Advisory Committee
- Arts Council
- Youth City Council

What Is a Meeting?

- Quorum must be present
 - Including workshops
 - In person or electronically
- You are there to:
 - Discuss, or
 - Receive Comment, or
 - Act on anything you have jurisdiction or advisory authority over.

What is Not a Meeting?

- A chance meeting
- A social meeting
- Convening a public body with both legislative and executive responsibilities where no public funds are appropriated and meeting solely for discussion or to implement administrative/operational matters

Meetings

- Must be open to the public unless properly closed;
- Must be properly noticed;
- Must be properly recorded.

Disruption of Meetings

- A person may be removed from a meeting if they willfully disrupt the meeting to the extent that orderly conduct is seriously compromised. UCA § 52-4-301

Notice

- Must be Posted at City Office, City Website, and Utah Public Notice Website at least 24 hours before the meeting and include:
 - Agenda
 - Date
 - Time
 - Location
- May be provided to a Newspaper within Geographic Jurisdiction, or Local Media Correspondent
- Post Annual Notice of Meetings Scheduled for the year

Electronic Meetings

- A resolution, rule, or ordinance “governing the use of electronic meetings” must be adopted by Public Body
- Can meet by phone, computer, or other electronic means
- Notice requirements still apply
- Public must be able to attend or participate

Agenda

- “Shall provide reasonable specificity to notify the public as to the topics to be considered at the meeting”
- “Each topic shall be listed under an agenda item”
- Items not on the agenda that are raised by the public may be discussed, but cannot be acted upon

Minutes

- Minutes For All Open Meetings Must Include:
 - Date, time, place;
 - Names of members present and absent;
 - Substance of all matters proposed, discussed, or decided;
 - Record, by individual member, of each vote taken;
 - Name of each individual giving testimony or comments, and a summary of what was said; and
 - Any additional information requested by a member.

Minutes, continued

- Body must establish and implement procedure for approval of minutes
- Pending minutes must clearly indicate that the public body has not approved the minutes and are subject to change, e.g., “Pending” or “Not Yet Approved”
- Pending minutes, Approved Minutes, and a Recording of a public meeting are public records under GRAMA
- Must be available to the public within 3 days of approval
- Minutes must be retained permanently

Audio Recordings

- Each meeting must be recorded
- Recording of open meetings must be available to the public
- Recording of closed meetings are protected records under GRAMA

Emergency Meetings

- Emergency means emergency
- Must give as much notice as possible
- Must attempt to notify all members
- A majority of members must approve the meeting
- Minutes must include a statement of the unforeseen circumstances that made the meeting necessary.

Closed Meetings/Executive Session

- Closed meetings are used to discuss specific items that fall into one or more of the following categories:
 - An individual's character, professional competence, or physical or mental health;
 - Pending or reasonably imminent litigation;
 - The City's purchase, exchange, or lease of real property
 - Deployment of Security personnel, devices or systems; or
 - Criminal misconduct.

Closed Meetings, continued

- Meeting must begin as an open meeting;
- Must have a 2 / 3 vote to go into a closed meeting;
- Purpose of the closed meeting must be publicly stated;
- The discussion cannot stray from stated allowed purpose;
- May not interview candidates applying to fill an elected position;
- Must be held at the regular meeting location if held on the same day; and
- No official actions can be approved or final votes taken.

Criminal penalty for closed meeting violation

- **52-4-305.** A member of a public body who knowingly or intentionally violates or who knowingly or intentionally abets or advises a violation of any of the closed meeting provisions of this chapter is guilty of a class B misdemeanor.

Enforcement/Violations

- Intentional closed meeting violation = Class B misdemeanor
- Court may:
 - Void an action taken
 - Compel compliance
 - Award attorney fees and court costs to successful plaintiff
- Attorney General and County Attorneys are charged with Enforcement
- Any aggrieved individual can bring suit

	Legislative	Administrative	Quasi Judicial
Characteristics	Very Broad Authority Broad Public Input	Restricted Authority Limited or No Public Input	Very Restricted Authority Input Restricted-Involved Parties
	• Creates New Law • Allows for Citizen Input as Basis for Decision • Vision/Goal Setting	• Enforces Current Law • Bound by Law Rather than Public Opinion • Does Not Create or “Bend” Law	• Based on Established State Law • No ex-parte communication
Responsible Body	<u>Land Use Authority (es)</u> • Planning Commission (advisory) • City Council	<u>Land Use Authority (es)</u> • Planning Commission • City Council • City Engineer • City Recorder • Enforcement Officer	<u>Land Use Authority (es)</u> • City Council <u>Courts</u>
Land Use Actions	• General Plan • Zoning Ordinances • Subdivision Ordinance • Amendments • Annexation Policy	• Business License • Building Permit • Conditional Use Permit • Subdivision Approval • Variances	• Appeals

Questions/Concerns?

PENDING – NOT YET APPROVED

Minutes of the West Bountiful City Council meeting held on Tuesday, May 16, 2023, at West Bountiful City Hall, 550 N 800 West, West Bountiful, Davis County, Utah.

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom (via phone), Kelly Enquist, Mark Preece, Rod Wood.

STAFF: Duane Huffman (City Administrator), Chief Brandon Erikson, Steve Maughan (Public Works Director), Steve Doxey (City Attorney), and Cathy Brightwell (City Recorder).

EXCUSED: Council member James Bruhn, Kris Nilsen (City Engineer)

PUBLIC: Deby Marshall, Richmond Thornley

Mayor Romney called the regular meeting to order at 7:33 pm. Kelly Enquist provided an invocation, and Rod Wood led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *Rod Wood made a Motion to approve the agenda as presented. Mark Preece seconded the Motion which PASSED unanimously.*

2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

No comments were offered.

3. Ordinance 470-23, An Ordinance Rezoning the Blended Use and Legacy Overlay Districts in Their Entirety.

Duane Huffman explained that the planning commission has been reviewing the Blended Use (B-U) and Legacy Overlay (L-O) zones and determined to recommend the zones be eliminated. These zones were created in 2009 based on aspirational expectations of development around the Legacy Parkway which never materialized. The B-U zone consists of two sections divided by the Davis County A-1 canal. Development south of the canal is required to meet development and design requirements which includes mixed use consisting of certain residential and limited commercial uses. All development north of the A-1 canal is restricted to single family detached residential dwellings, equestrian centers and associated facilities, parks and park amenities, trails, and other facilities that enhance the rural character of this area. The land use regulations for the underlying A-1 zone apply.

There was discussion that no development has taken place in the south portion of the B-U zone. The current zoning is not useful and has caused confusion. Any future proposals by developers could be handled on a case by case basis.

Duane noted that there is one parcel of land that is questionable for a rezone to A-1. The Highgate Estates recorded subdivision includes a 0.62 acre parcel on the southwest corner of its property designated as "Lot A." Due to the location of the parcel, which is separated from the remaining subdivision, the parcel could not be made a required 1-acre buildable lot when the subdivision was made. It was declared to be commercial as allowed in the B-U zone.

The planning commission is recommending the two zones be eliminated and rezoned to residential A-1, except “Lot A” in Highgate Estates which should be rezoned to R-1-22.

MOTION: *Rod Wood Made a Motion to Approve Ordinance 470-23 Eliminating the Blended Use and Legacy Overlay Districts in Their Entirety and Rezoning the Land to Residential Zone A-1, except Lot A in Highgate Estates Which is Rezoned to R-1-22. Mark Preece seconded the Motion which PASSED as reflected below.*

*James Ahlstrom – aye
Kelly Enquist – aye
Rod Wood – aye*

*James Bruhn – excused
Mark Preece – aye*

4. Fiscal Year 2022-2023 Budget Amendments.

Duane Huffman presented proposed FY 2022-2023 Budget amendments. He explained several housekeeping changes and asked if there were any questions. There were none. He reminded the council that the FY2024 Tentative Budget was adopted at the last meeting and a public hearing is scheduled for June 6, 2023.

MOTION: *Mayor Romney Made a Motion to Tentatively Adopt the Fiscal Year 2023 Budget Amendments as presented and set a public hearing for June 6, 2023. Mark Preece Seconded the Motion which PASSED Unanimously.*

5. Approval of West Bountiful Polling Location and Davis County Vote Centers for 2023 Municipal Elections.

A municipal general election will be held on November 7, 2023, and a primary election, if needed, on August 15, 2023. West Bountiful City contracts with Davis County to manage the elections which are conducted by mail, however, at least one polling location in each Davis County city is proposed on election day(s). Utah state code requires each municipal legislative body to approve these polling locations. The proposed polling location in West Bountiful is the West Bountiful City Hall, located at 550 N 800 West. A list of polling locations throughout the county have been proposed as designated vote centers enabling West Bountiful residents to vote at any of the locations on Election Day(s).

MOTION: *Mayor Romney Made a Motion to Adopt the West Bountiful Polling Location and Davis County Vote Centers for 2023 Municipal Elections. Kelly Enquist Seconded the Motion which PASSED Unanimously.*

6. Proclamation Declaring June 1, 2023, as Arbor Day for West Bountiful City.

Staff proposes June 1, 2023, as Arbor Day for West Bountiful City. Trees will be planted at city park with the help of the Youth Council.

MOTION: *James Ahlstrom Made a Motion to Approve the Proclamation Declaring June 1, 2023, as Arbor Day. Mark Preece seconded the Motion which PASSED as Reflected Below.*

*James Ahlstrom – aye
Kelly Enquist – aye
Rod Wood – aye*

*James Bruhn – excused
Mark Preece – aye*

7. Meeting Minutes from May 2, 2023.

MOTION: Rod Wood Made a Motion to Approve the Meeting Minutes from May 2, 2023, as presented. Kelly Enquist Seconded the Motion which PASSED Unanimously.

8. Staff Reports

Police – Chief Erikson

- The Spillman computer system has been delayed again. It is currently on a 30-day rolling evaluation to make sure it will work. We are in negotiations with Central Square, the new owners of FatPot, to be able to keep it up longer as we work through implementation of the Spillman system.
- This is National Law Enforcement appreciation week.

Public Works – Steve Maughan

- We have begun working with 120Water, the company that is helping us with the required water facility reports that are due next year.
- Busy working at the Park mowing, top dressing, etc.
- Working on roadside mowing and spraying.
- Steve has his new truck and the old one is scheduled to go to auction the first week of June.
- Spring clean-up was busy, and the new location seemed to work well.
- We have begun to gather information on 660 West (GPS, laser, pot-holing) to evaluate future road improvements.
- Pre-construction meeting this Thursday for the upcoming water line project west of the Park.
- Google Fiber has a new crew working on the mastic seal. There are still ongoing issues we are dealing with. Looking forward to having them finish the project.
- Flooding seems to be under control. We check potential problem areas every night and the canals are handling the snowmelt well. The only issue we have is our new pond at the end of 1200 North caused by water backing up when trying to go under Legacy Parkway.

Community Development – Cathy Brightwell

- The Planning Commission heard the updated Conditional Use application for a home occupation for Auto Italia Repair business on 660 West. With only four members present, the vote was tied. The application was tabled until the next meeting which will be held on May 23.
- Information packets are available on the website for candidates to review prior to the candidate filing period that runs from June 1 through June 7.

Administration – Duane Huffman

- Ivory Homes has initiated discussion on a conceptual plan for a Planned Unit Development (PUD) that will likely request the full 20% bonus density giving them a total of 120 lots. The plan includes varying lot sizes including 2+ acres, 1 acre, 1/2 acre, and 1/3 acre lots. Amenity details will need to be worked out to determine the final bonus density. We expect their PUD application in the next few weeks.
- UDOT has responded to the city's comments on their I-15 plan. It appears the reverse direction HOT lane is no longer on the table. Southbound I-15 at 500 West will include a right lane exit, as either a flyover or underpass; northbound 500 West to I-15 will remain as is. There will be some changes to the 500 South underpass to provide better pedestrian access. 400 North and 500 South will be widened to accommodate more lanes and more efficient access with impact to several businesses, but no decision on a 500 South

median that would make access to Gateway shopping center difficult. The UDOT website provides good information on the current options – www.il5eis.udot.utah.gov. The next draft will come out in the fall.

- Steve Doxey is working on a list of potential businesses that we may want to prohibit as home occupations. The list will go to planning commission for review and recommendation.
- The Fire District's Tentative budget includes a 20% property tax increase to pay for wage increases and designed so as to avoid additional increases for several years.

9. Mayor / Council Reports

Kelly Enquist – no report.

James Ahlstrom – YCC is planning to plant trees at city park on June 1 as part of Arbor Day, then we will host a barbeque for outgoing and incoming members. City Council is welcome to join us. We are still looking for advisors to help Elsie Buck who has agreed to help out now that she is graduating. Mayor Romney added that he thought he had someone lined up to help but just found out they weren't available. Council member Ahlstrom suggested we consider paying advisors a small stipend to make the job more attractive.

Mark Preece – no report.

Rod Wood – no report.

Mayor Romney – Representative Ballard is planning to hold a meeting at our city hall and Representative Ward will join her and talk about UDOT issues.

10. Closed Session, if needed

No closed session needed.

11. Adjourn.

MOTION: Mayor Romney made a Motion to Adjourn the Meeting. Mark Preece Seconded the Motion which PASSED Unanimously.

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, June 6, 2023.

Cathy Brightwell, City Recorder