

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, MAY 2, 2023, AT THE CITY OFFICES

AGENDA

Invocation/Thought –James Bruhn; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Award of Solid Waste & Recycling Collection Services to Ace Recycling & Disposal.
4. South Davis Recreation Center – Discussion of Pickleball Courts.
5. Fiscal Year 2023-2024 Tentative Budget
6. Resolution 535-23, A Resolution Adopting an Interlocal Cooperation Agreement Relating to the Conduct of the CDBG Program for Federal Fiscal Years 2024, 2025, and 2026.
7. Expenditure Approvals: Tank Maintenance (\$28,404); Water Service Line Software (\$10,850); Police Vehicle (\$59,040).
8. Meeting Minutes from April 18, 2023.
9. Staff Reports—Police, Public Works, Engineering, Community Development, Administration.
10. Mayor/Council Reports.
11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

Agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on April 28, 2023, by Cathy Brightwell, City Recorder.

Minutes of the West Bountiful City Council meeting held on Tuesday, May 2, 2023, at West Bountiful City Hall, 550 N 800 West, West Bountiful, Davis County, Utah.

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, Rod Wood.

STAFF: Duane Huffman (City Administrator), Chief Brandon Erikson, Kris Nilsen (City Engineer), Steve Maughan (Public Works Director), Steve Doxey (City Attorney), and Cathy Brightwell (City Recorder).

PUBLIC: Alan Malan, Richmond Thornley, Renate Allen, Dawn Beagley, Dell Butterfield, Gary Jacketta, Monte Webb, Tif Miller-SDRC, Cory Haddock-SDRC

Mayor Romney called the regular meeting to order at 7:30 pm. James Bruhn provided an invocation, and Kelly Enquist led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *James Bruhn made a Motion to approve the agenda as presented. Kelly Enquist seconded the Motion which PASSED unanimously.*

2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

Monte Webb, resident at 662 W 2250 North, recounted an experience about a child being hit by a car around 2250 N and 800 West several years ago due to poor visibility caused by lots of vehicles parked on the street. He commented that this on-street parking is heavier in the summer, especially with trailers and boats, and basically reduces the road to a single lane causing a very dangerous situation. He asked the city to review its ordinances and consider making changes to make the streets safer. Mayor Romney said the city will take a look and see what changes might be helpful.

3. Award of Solid Waste & Recycling Collection Services.

Duane Huffman reviewed the process used for the Solid Waste and Recycling Collection Services Request for Proposal. The city has contracted with Ace Recycling & Disposal ("Ace") for solid waste/recycling collection and disposal since 2015, with the current contract set to expire June 30, 2023.

Earlier this year, the city issued a RFP for these services and received proposals from three qualified companies: Ace Disposal, Waste Management, and Republic Services. All three companies included future annual increases based on inflation indexes, and Republic also included potential fuel surcharges.

After reviewing service and rates, Mr. Huffman presented staff's recommendation of awarding service to Ace with an 8-year term. The new rate will be held for two years (July 1, 2023 – June 30 – 2025), with annual increases based on Western Urban Index thereafter. Ace has provided great customer service and has given us a good deal for several years as our rates were locked in since 2020.

Dawn Beagley, representing Ace, said she loves working for Ace because they treat their customers and employees well. She talked about the great partnership Ace has with West Bountiful and how much she loves working with Steve Maughan and Duane and is happy they are able to continue providing service. She shared some complimentary customer service options they provide like curb-side assistance when residents need help

getting their cans out to the street, and their willingness to offer follow-up pick up service when residents have failed to get their cans out in time, or their cans have been missed for some reason. She added that they are always reviewing routes to make sure they are efficient, and they make changes as necessary.

MOTION: *Rod Wood Made a Motion to Authorize the Mayor to Enter into a Contract with Ace Recycling & Disposal in Response to the City's RFP. Mark Preece seconded the Motion which PASSED as reflected below.*

James Ahlstrom – aye

James Bruhn – aye

Kelly Enquist – aye

Mark Preece – aye

Rod Wood – aye

4. South Davis Recreation Center – Discussion of Pickleball Courts.

Duane introduced Tif Miller, director of the South Davis Recreation Center (“SDRC”) that serves the five south Davis cities and explained they are looking for locations to host pickleball camps. Their camps are typically held in June and July in the early morning hours. They have asked the city to consider letting them schedule their events exclusively during this time at the city’s four pickleball courts.

The SDRC hosts 2-week pickleball camps for youth and adults in June and July, Monday through Thursday, normally from 7am – 11 am. This year they plan to begin June 5th and run through August 10th in two week blocks. The Rec Center does not have its own courts and the Bountiful courts they have used in the past are not available this year.

There was discussion about whether there was flexibility in the times the courts could be used as the city may be more willing to let the SDRC use them later in the morning or midday. Mr. Miller said they prefer the early morning to avoid the heat, especially for the children’s camps, but will consider whatever the city is open to.

Mayor Romney noted that our residents also like to use them before it gets too hot, and a lot of people play before they go to work. Council member Wood added that he doesn’t want to take these options away from our residents.

Council member Ahlstrom suggested that it might be possible to provide access to two of the courts, leaving two open for the city’s use.

Resident Renate Allen commented that local people use the courts at the same time SDRC is asking for. She said she plays in the mornings, and it is a challenge because our courts are also used by residents from other cities, so they are always full. She said she typically has to wait up to 45 minutes for a court between 6am – 10am.

Mr. Huffman provided several options to the Council including consideration of temporarily allowing indoor courts within the public works shop next to city hall beginning in July.

There was discussion about the public works shop option. Mr. Huffman said he has talked with several groups to see what ideas people have about its future use, but no decisions have been made. Indoor pickleball might be a good temporary option if they fit. No measurements have been taken but there might be room for 3 courts facing east to west. Steve Maughan commented that there are drains in the center of each bay with a slight slope.

Council members were receptive to the idea and said they would rather offer the public works building to SDRC than take away availability of the courts from our residents.

80 Tif Miller said they are open to any options, and he will drop by the public works shop this week to take a
81 look. He said they are grateful to the city for considering options to help them out.

82

83 **5. Fiscal Year 2023-2024 Tentative Budget.**

84 Duane Huffman provided a high-level overview of the proposed 2023-2024 tentative budget. He noted that
85 certain items will be discussed in more detail at the next budget meeting, and a hearing will be scheduled next
86 month.

87 **General Fund (GF):**

88 Highlights include:

- 89 - Sales tax growth – 2% . This is the lowest we’ve projected in several years.
- 90 - Property tax increase = \$167,300 (increase of 12%) Will require Truth in Taxation process.
- 91 - Capital Fund Debt Transfer = \$200,000 to assist the debt service for the public works bond.
- 92 - Employee Pay inflation - 5% - (\$20K per 1%)
- 93 - New police officer = \$169,900, assumes cost fully annualized
- 94 - Police vehicles - \$204,000 to replace 3 older vehicles; equipment costs have gone up.
- 95 - Sidewalk (roads) = \$100,000. General Fund portion.
- 96 - Skid Steer (roads) = \$25,100. General Fund portion - balance will be shared with Parks & Water Funds.
- 97 - Parks truck = \$54,000. Will replace 2019 truck.

98

99 **Capital Fund Balance: \$2,550,379**

- 100 - Could be used to pay down public works facility bond early to lower the payment, but with a 1% interest
101 rate, this may not be the best option.
- 102 - Could use toward Capital Fund debt \$200,000.
- 103 - Could also be used towards road capital projects.

104

105 **RAP: \$762,562 (ending) Park Impact \$95,258**

- 106 - \$42,100 - Park maintenance equipt – skidsteer, UTV
- 107 - Option of \$20,000 - Replace fence on Pages Ln and west side of park, to match fence on west side (rod
108 iron type) and new mow strip. Discussion about risk of not having fences. Legally no liability, many parks
109 do not have fences. Not currently included.
- 110 - Option of \$53,900 - Holiday lights at the park. (Not sure what is wanted.) Estimate based on cost per tree
111 which includes staff time to put up and take down and the lights. \$23K is for the lights and \$31K ongoing
112 expense. Does not include running power to the trees. Will also need access to a boom. Not currently
113 included.
- 114 - \$11,500 - Paint boweries/playground
- 115 - \$100,000 - Charnell Park upgrades
- 116 - \$15,000 - Park top-dressing
- 117 - \$20,000 - Zip line re-surfacing
- 118 - \$8,000 - Spinner surfacing
- 119 - \$75,000 - Parking lot lighting
- 120 - \$70,000 - South playground replacement
- 121 - Option of \$135,300 – Trail connection at 975 W through golf course. Consider – is it worth the distance it
122 saves to cut through from Prospector trail to 1100 West? Requires safety precautions from golf course
123 (fence, nets), pipe the creek. Not currently included.

124 - Future? Birnam Woods west side; extend trail on 1200 N and include trailhead(?)

125
126 **Lakeside Golf Course \$834,161 (ending cash) \$(97,800) revenue/(expenses)**

127 - Option of \$51,700 - #3 ditch option A – pipe along 2 properties adjacent to 975 W. Not currently
128 included.

129 - Option of \$132,000 - #3 ditch option B – pipe full length. Not currently included

130 - \$100,000 – cart paths (new/repared).

131 - \$10,000 – bunker rake

132 - \$10,000 – tee leveling

133
134 **Capital Projects \$454,151 Roads ending bal \$154,793 Roads Impact Fees**

135 - New sidewalk (fill in gaps) Roads - \$50,000

136 - Option of 700 N @ 1100 W (waterline & road) Water \$291,100, Roads \$415,000, Storm - \$34,500 =
137 Total \$740,600

138 - Option of 660 W @ 400 N (full) Water \$407,000, Roads \$1,300,000, Storm \$121,000 = Total
139 \$1,828,100

140 - Future Projects: 725 W (Pages – 1950 N); 1200 N, 675 W (1000 N – Pages); 700 W (1000 N – Pages). It
141 was suggested to take out 660 W now and replace it with 725 W, or bank a couple of years to do 660 W.
142 Need to come up with better numbers for 660 W, it is used more than 700 N.

143 There was discussion about a tax increase to cover the proposed expenditures for an additional police officer.
144 The last time the city raised its taxes was around 2010-2011. A tax increase requires the city to go through the
145 Truth in Taxation process which extends the budget approval schedule.

146 South Davis Metro Fire may also need to increase taxes and possibly the South Davis Recreation Center, but
147 they may not take effective for a couple of years. Having multiple entities raise taxes, even in small amounts,
148 makes it difficult for property owners to keep track or know what the impacts may be.

149 There was discussion about which road/water line project to move forward next. The council asked for more
150 information on 660 W.

151 Future work session discussion items: new police officer/property tax; road/water capital projects; park/trail
152 capital projects; and holiday lights at the city park.

153 **MOTION:** *Rod Wood Made a Motion to Adopt the Tentative Budget and Set a Public Hearing on*
154 *June 6. James Ahlstrom Seconded the Motion which PASSED as reflected below.*

155 *James Ahlstrom – aye James Bruhn – aye*

156 *Kelly Enquist – aye Mark Preece – aye*

157 *Rod Wood – aye*

158

159 **6. Resolution 535-23, A Resolution Adopting an Interlocal Cooperation Agreement Relating to the**
160 **Conduct of the CDBG Program for Federal Fiscal Years 2024, 2025, and 2026.**

161 This Resolution and Interlocal Cooperation Agreement with Davis County makes us eligible to participate in
162 the Community Development Block Grant (CDBG) program for federal fiscal years 2024, 2025, and 2026.

163 **MOTION:** *Mark Preece Made a Motion to Approve Resolution 535-23 Adopting the Interlocal*
164 *Agreement with Davis County Relating to the Conduct of the CDBG Program. Rod*
165 *Wood seconded the Motion which PASSED as Reflected Below.*

166 *James Ahlstrom – aye* *James Bruhn – aye*
167 *Kelly Enquist – aye* *Mark Preece – aye*
168 *Rod Wood – aye*
169

170 **7. Expenditure Approvals:**

171 The city's procurement code requires that certain expenditures of \$10,000 or more first be approved by the city
172 council. The following three requests for approval were discussed.

173 A. 300 East Vault Maintenance (\$28,404). This vault contains a CLA valve that regulates water flowing
174 into the water tanks. The vault has flooded several times due to failures of the sump pump and is in danger of
175 serious rust damage. Staff recommends the sandblasting, epoxy painting, and floor re-sloping as described in
176 the quote from Wasatch Abrasive Blasting & Paint for \$28,404, which was found to be the lowest responsible
177 bid. Once complete, we will need to re-do the electrical as part of a separate bid.

178 B. Water Service Line Software (\$10,850). New EPA standards require that water providers create an
179 inventory and sampling program for water service lines that run from the water meter to the home/ building to
180 ensure they are lead free. This project is due October 2024 and will require public notice, and potholing of
181 every home in the city built before 1990. The water department staff has reviewed many options on how to
182 best accomplish this and recommend the services of 120Water for \$10,850, as described in their quote.

183 C. Police vehicle (\$59,040). The FY-23 budget included funding to replace one vehicle this year. The
184 original plan was to purchase an F-150, but due to difficulty getting the truck, the order was cancelled without
185 notice. Staff were able to find a Chevrolet Silverado for \$59,040. It was noted that government incentive
186 pricing is quickly becoming unavailable.

187 ***MOTION: Rod Wood Made a Motion to Approve the Expenditures as Presented. Mark Preece***
188 ***Seconded the Motion which PASSED Unanimously.***
189

190 **8. Meeting Minutes from April 18, 2023.**

191 ***MOTION: James Ahlstrom Made a Motion to Approve the Meeting Minutes from April 18, 2023,***
192 ***with the correction that Steve Doxey was present for the meeting. James Bruhn***
193 ***Seconded the Motion which PASSED Unanimously.***
194

195 **9. Staff Reports**

196 Police – Chief Erikson

- 197 • Officer Halladay is celebrating his 4-year anniversary, and Officer Harris his 1-year anniversary.
198 • Asst. Chief Wilkinson and Secretary Jordyn O'Niones attended training on the new Spillman software.
199 We expect roll-out between June 2nd and June 27th.
200

201 Public Works – Steve Maughan

- 202 • The parks crew is working on irrigation start-up and trying to catch up on mowing due to being short
203 staffed lately. We are advertising for seasonal help, but it is tough to find people until school gets out.
204 • Google Fiber is still working on mastic seals on their trenches; they are hoping to be done at the end of the
205 month. They also still have some landscaping clean-up to wrap up.
206 • Public Works Facility – a lot of concrete was poured this week. Grading will begin later this week and
207 then asphalt. We are hoping it will be complete before Spring clean-up on May11.

- Public Works continues to monitor possible flooding locations and checks choke points every night. The canals are handling the snowmelt but there is some water back up south of the 1200 North trailhead as the water tries to flow under Legacy Parkway. The expected weather cool down will help slow the melt.

Engineering – Kris Nilsen

- Completing the paperwork on the upcoming waterline replacement project. The contractor plans to begin mid-May.
- Seal coat and overlay projects are going out to bid.
- Will work with Centerville to review the proposed Trinity project.

Community Development – Cathy Brightwell

- Planning Commission has scheduled a public hearing for next week to consider eliminating the Blended Use and Legacy Overlay zones. They hope to have a recommendation for city council at the next meeting.
- Working with Weber Basin and the State to make sure our residents qualify for the new State Rebate program for water efficient landscaping.

Administration – Duane Huffman

- Working on the fire budget.
- There is an Animal Care meeting this Friday.
- Candidate Filing for three city council positions will be held June 1-7. Candidates must file in person.

10. Mayor / Council Reports

Kelly Enquist – shared a situation where a neighbor took out their park strip as part of the flip the strip program and Google Fiber replaced it.

Mosquito Abatement has started to spray but is still short staffed. Mosquitoes can hibernate for up to 5 years so this will likely be a bad year for mosquitoes.

He also thanked staff for the city's great road conditions as compared to neighboring cities.

James Bruhn – Wasatch Integrated – the contractor that has been taking several loads/day to the landfill gave notice so they will need to find someone to replace him or get some trucks to haul it themselves.

James Ahlstrom – YCC applications are coming in. There is an Arbor Day event scheduled for June 1 when the kids will help plant a couple trees. It will be followed by an end-of-year get together at the park. We are still in need of advisors. Mayor Romney said he has a list of possible candidates and will talk to some this week.

Mark Preece – South Davis Sewer is still dealing with food waste as the compressor is not working. It has been a nightmare to get the gas pumped. The project sale should close by the end of June.

Rod Wood – no report.

11. Closed Session, if needed

No closed session needed.

249 **12. Adjourn.**

250 **MOTION: James Bruhn made a Motion to Adjourn the Meeting at 9:50 pm. James Ahlstrom**
251 **Seconded the Motion which PASSED Unanimously.**

252

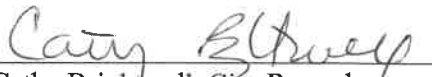
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254

255 The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on
256 Tuesday, May 16, 2023.

257

258


Cathy Brightwell, City Recorder

