

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

**ON TUESDAY, APRIL 18, 2023, THE WEST BOUNTIFUL CITY COUNCIL
WILL HOLD A REGULAR MEETING AT 7:30 PM AT THE CITY OFFICES**

AGENDA

Invocation/Thought –James Ahlstrom; Pledge of Allegiance – James Bruhn

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Prosecution Services - Approval of Letter of Engagement for Jeff G. Thomson & Josh B. Wayment as West Bountiful City Prosecutors.
4. Award Miscellaneous Concrete Project to JMR Construction, Inc.
5. Resolution 534-23, A Resolution Adopting Updates to the Consolidated Fee Schedule for Certain Building Permit Fees.
6. Meeting Minutes from April 4, 2023.
7. Staff Reports–Police, Public Works, Engineering, Community Development, Administration.
8. Mayor/Council Reports.
9. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
10. Adjourn.

Agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on April 14, 2023, by Cathy Brightwell, City Recorder.

1 Minutes of the West Bountiful City Council meeting held on Tuesday, April 18, 2023, at West Bountiful
2 City Hall, 550 N 800 West, West Bountiful, Davis County, Utah.

3 **MEMBERS:** Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Mark Preece, Rod
4 Wood.

5 **STAFF:** Chief Brandon Erikson, Kris Nilsen (City Engineer), Steve Maughan (Public Works
6 Director), Steve Doxey (City Attorney), and Cathy Brightwell (City Recorder).

7 **EXCUSED:** Kelly Enquist, Duane Huffman

8 **PUBLIC:** Alan Malan, Richmond Thornley, Jen Nielsen, Jeff Thomson, Josh Wayment

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10 Mayor Romney called the regular meeting to order at 7:30 pm. James Ahlstrom provided an invocation,
11 and James Bruhn led the Pledge of Allegiance.

12 **1. Approve the Agenda. The tour of the new public works facility was canceled.**

13 **MOTION:** *James Bruhn made a Motion to approve the agenda with the changes as discussed.*
14 *Mark Preece seconded the Motion which PASSED unanimously.*
15

16 **2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a**
17 **Group.**

18 No comments.

19 **3. Prosecution Services – Approval of Letter of Engagement.**

20 Mayor Romney explained that the city's long-time prosecutor was recently appointed as a District Judge
21 so a Request for Proposal was posted to replace him. Four submissions were received. A review group
22 comprised of Steve Doxey, James Ahlstrom, Chief Erikson, and Duane Huffman reviewed the proposals
23 and Chief Erikson conducted interviews with a selection of the applicants.

24 Based on their combined experience, broad range of prosecutorial knowledge, and availability to meet the
25 needs of the city, the review group recommended the appointment of Jeff G. Thomson and Josh B.
26 Wayment. The proposed combined monthly flat fee is \$2,250, which is a \$250 increase over the previous
27 arrangement.

28 James Ahlstrom commented that all the candidates were great, which put us in a really good position. We
29 are very excited to have them take over as prosecutors.

30 Steve Doxey noted that Duane Huffman negotiated a good contract for the city.

31 Mayor Romney asked them to introduce themselves. Jeff Thomson lives in Syracuse, went to law school
32 in the Washington DC area and knew from early in his career that he wanted to be involved in
33 government law. He worked in the Weber County justice court before moving to Davis County courts in
34 2016.

35 Josh Wayment went to law school at Gonzaga University in Spokane, Washington and has been a
36 prosecutor for 7 ½ years. He also began his career in Weber County before working in Layton and Davis

37 County courts. He and Jeff have frequently worked together. Jason Nelson, the city's previous prosecutor,
38 spoke very highly of West Bountiful and Josh is excited to be here.

39 **MOTION:** *Rod Wood made a Motion to appoint Jeff G. Thomson and Josh B. Wayment as*
40 *the city's prosecutors. James Bruhn seconded the Motion which PASSED*
41 *unanimously.*
42

43 **4. Award Miscellaneous Concrete Project to JMR Construction, Inc.**

44 Kris Nilsen and Steve Maughan evaluated the two bids received for the city's miscellaneous concrete
45 project. The bids included 19 line items and based on what we expect to do, JMR was the lowest. A tree
46 project was also included as part of the bid package, but we did not receive any bids for that portion of the
47 project.

48 **MOTION:** *James Ahlstrom Made a Motion to award the city's miscellaneous concrete project*
49 *to JMR as presented. Mark Preece seconded the Motion which PASSED*
50 *unanimously.*
51

52 **5. Resolution 534-23, A Resolution Adopting Updates to the Consolidated Fee Schedule for**
53 **Certain Building Permit Fees.**

54 Cathy Brightwell explained that the city has not updated its building permit fees in many years. The
55 planning commission and staff have been reviewing these fees for the past couple of months recognizing
56 the need to cover activity-specific costs that are calculated in a consistent manner. This review made it
57 clear that a more in-depth study is required to evaluate all the permit fees. In the meantime, the planning
58 commission has proposed changes to several fees to put us in a better position to cover our costs until a
59 comprehensive study can be completed. The proposal also includes establishing fees for new services.

60 The proposal includes 1) language to clarify certain fees and make housekeeping corrections; 2) add new
61 fees not previously included (fencing plan reviews, landscape plan reviews, and identical plan reviews);
62 and 3) adjust electrical/mechanical/plumbing flat fees to better cover costs. A public hearing was held on
63 April 11, 2023, where no public comments were offered.

64 Mayor Romney commented that there is a lot of work required to process building permits and sometimes
65 we tend to short-change ourselves; it's important to charge appropriately.

66 **MOTION:** *Rod Wood Made a Motion to Approve Resolution 534-23 Adopting Updates to the*
67 *Consolidated Fee Schedule for Certain Building Permit Fees. Mark Preece*
68 *seconded the Motion which PASSED unanimously.*

69 *James Ahlstrom – aye* *James Bruhn – aye*
70 *Kelly Enquist – excused* *Mark Preece – aye*
71 *Rod Wood – aye*
72

73 **6. Meeting Minutes from April 4, 2023.**

74 **MOTION:** *Mark Preece Made a Motion to Adopt the Meeting Minutes from April 4, 2023, as*
75 *presented. James Bruhn Seconded the Motion which PASSED Unanimously.*
76

7. Staff Reports

Police – Chief Erikson

- March Stats – total calls = 681; incidents = 313; traffic stops = 368 (93 citations, 275 warnings); DUIs = 7 (3 drug and 4 alcohol); theft = 8; and vehicle burglaries = 3. He noted that there has been a slight uptick which is common as the weather improves.
- Flex poll gave us an award for policy training which has been completed 100 % by our department.
- We will be competing in a “best-looking dog” contest sponsored by Aftermath Canine group. The winners will receive grants up to \$2500. A photo shoot for Goose is being scheduled.

Public Works – Steve Maughan

- Twin D is in town jet washing drop boxes.
- We are watching potential flooding very closely. The county delivered sandbags and jersey barriers to have around the canals. With the amount of snow still in the mountains, we expect snowmelt for another couple months. Mayor Romney noted that of the 30 inches SWE (snow water equivalent), only 3 inches have melted so far. James Ahlstrom mentioned there are groups interested in service projects to fill bags and we may want to include EmPAC if problems arise. Dell Butterfield is also coordinating sandbag projects with Stone Creek Stake.

Engineering – Kris Nilsen

- Working on budgeting and scheduling future projects.
- Submitted paperwork for the remaining WFRC grant money for the 1100 West project and it was awarded.
- Talked with contractors on the upcoming water project. They plan to begin work in the middle of May.

Community Development – Cathy Brightwell

- No report

8. Mayor / Council Reports

Mayor – Ivory is scheduled to come back next week to begin talks about future phases. They have indicated they will not be asking for more density but will propose varying lot sizes.

Mark Preece – no report.

James Bruhn – Asked staff to look at clear view issues at the corner of 900 West and Pages Lane. The homeowner has planted some large evergreen trees on the corner.

James Ahlstrom – Easter Egg hunt went well. We had a lot more eggs this year, but the older age group was smaller than in the past. Applications for next year’s Youth Council are due in May. We are still without advisors. Mayor Romney indicated he has several names of potential advisors and will work with James and Cathy to contact them.

Rod Wood – Looking forward to seeing a regional park proposal from Ivory as part of their future development plans. We need to review our park impact fees to make sure they are at the correct level.

9. Closed Session, if needed

No closed session needed.

121

122 **10. Adjourn.**

123 **MOTION: James Ahlstrom made a Motion to Adjourn the Meeting at 8:22 pm. James**
124 **Bruhn Seconded the Motion which PASSED Unanimously.**

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128 The foregoing was approved by the West Bountiful City Council by unanimous vote of all members
129 present on Tuesday, May 2, 2023.

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131


Cathy Brightwell, City Recorder