

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCity.org

City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, JANUARY 17, 2022, AT THE CITY OFFICES

Invocation/Thought – By James Ahlstrom; Pledge of Allegiance – By James Bruhn

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Google Fiber Update.
4. Engagement Agreement for City Legal Services – Stephen B. Doxey.
5. Expenditure Approval – Camera System Upgrades for City Hall.
6. Resolution 530-23, A Resolution Authorizing Re-appointments to the Planning Commission (Corey Sweat), and EmPAC (Alan Malan & Ron Crandall).
7. Newsletter Discussion.
8. Meeting Minutes from December 20, 2022.
9. Staff Reports – Police, Public Works, Engineering, Community Development, Administration.
10. Mayor/Council Reports.
11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

This agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on January 13, 2023, by Cathy Brightwell, City Recorder.

Minutes of the West Bountiful City Council meeting held on Tuesday, January 17, 2023, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

MEMBERS: Mayor Pro Tem Mark Preece, Council members James Ahlstrom, James Bruhn, Kelly Enquist, and Rod Wood.

STAFF: Duane Huffman (City Administrator), Assistant Chief Lance Wilkinson, Kris Nilsen (City Engineer), Steve Maughan (Public Works Director), Steve Doxey (City Attorney), and Cathy Brightwell (City Recorder).

EXCUSED: Mayor Romney

PUBLIC: Alan Malan, Corey Sweat, Deby Marshall, Richmond Thornley, Silvia Castro via zoom, Rep. Ray Ward & Beverly Ward

Mayor Pro Tem Preece called the regular meeting to order at 7:30 pm. James Ahlstrom provided a prayer and James Bruhn led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *James Ahlstrom made a Motion to approve the agenda as posted. James Bruhn seconded the Motion which PASSED unanimously.*

2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

Rep. Ray Ward, 954 E Millbrook Way, Bountiful, is here to touch base with the city as the legislative session begins. He asked about issues of concern and offered to be available to help when needed.

Rep. Ward talked briefly about issues he is working on including budget and how to balance tax cuts with incentives for the future, a long-term plan to preserve the Great Salt Lake, making medical records more accessible between different hospital systems, and social programs to provide more help to people in need.

He asked what issues are important to the city. Mayor Pro Tem Preece said there is concern about land use bills and asked if there is anything in the works. Rep. Ward responded that he understands Senator Fillmore has bill with minor updates and clarifications to previous bills but is not sure about the details. There was discussion about Accessory Dwelling Units (ADUs) and the bill from a previous session that requires cities to allow internal ADUs. Rep. Ward said he is not aware of any bill that would expand on that and force cities to allow detached ADUs. Council member Wood echoed earlier comments that cities should be able to decide what is best for their communities and said he hopes our legislators will listen to us.

There was discussion on the state financial surplus and what it means. Rep Ward explained that the surplus is based on predictions of what money will come in during the next 12-month period. Those predictions are currently estimated at about \$3B more than the last fiscal year. He noted that it is not actual money yet, and there is no way to know if it will continue. In the past few years, the economy has been unstable, so the legislature has been cautious by focusing on one-time projects rather than

ongoing expenses. He said there will be a tax cut and likely a wage increase to help retain state employees. It's just not clear at this point how much money will be on the table especially with a possible recession around the corner.

Duane Huffman said he has heard rumblings of a water conservation bill targeting golf courses. He noted that the city has been successful in conserving significant amounts of water on its golf course and encouraged conversations with affected cities if a bill were to be considered. He also mentioned the possibility of a bill that would change sales tax distribution.

Dr. Ward said he appreciates hearing from cities. Legislators often hear more from developers and other constituents so it's important to hear from cities who hear directly from their residents. He encouraged members to call him as issues come up.

Alan Malan – Bishop Shupe asked him to thank the city for the Elf Tree. It made a big impact in people's lives.

3. Google Fiber Update

Duane Huffman introduced Silvia Castro, the new government relations representative for Google Fiber (joining via zoom). The city felt the need for an update following some quality issues with construction.

Ms. Castro said quality is very important to them. She sees the relationship they have with the city as long-term and will do whatever they can to make everyone happy. She said construction is always messy and even more so this time of year, but the company has standards and have addressed them with the contractor. Street cut lines have not been good in some cases and customer notice was missed in some areas. She apologized for past work.

As far as an update on installation, Ms. Castro reported they are 25% complete with the project and expect to finish in 2nd quarter of 2023. Winter has caused some delays, but they have two full crews working. She committed to provide monthly updates and will come back in person when they are ready to begin service for the first customers.

There was discussion about whether businesses on 500 West would be included and if there will be a service ring rather than tying everyone in through the main feed on 1100 West/500 South. This could cause problems for customers in the northern part of the city when there are service issues lower in the line. Also, discussion about road cuts and flowable fill being done in rain and cold conditions. Council member Bruhn said he has not been happy with the quality of work and hopes it improves.

Steve Maughan commented that we are happy for the rain and snow, but it makes construction difficult. Spring restoration will be needed; he said he expects 100% restoration and has expressed that to the contractor.

Ms. Castro thanked the council for their time and committed to get more information and follow-up on the issues discussed tonight. She said once the project is complete, they will check back annually to make sure everything is good.

4. Engagement Agreement for City Legal Services for Stephen B. Doxey. (moved on the agenda to follow the Newsletter discussion – Item 7)

Duane Huffman explained that staff recommends the council authorize the mayor to sign the updated Engagement Agreement for legal service with Steve Doxey. Mr. Doxey has served as city attorney since 1998.

James Ahlstrom noted that legal rates have increased due to pressure from out of state firms. The rates proposed by Mr. Doxey are very reasonable and he believes we are getting a great deal for an outstanding attorney.

Mr. Doxey said that the agreement allows him to increase rates in the future, but he has not done so in ten years and has no plans to do so in the near future.

MOTION: *Rod Wood Made a Motion to Authorize the Mayor to Sign the Engagement Letter with Steve Doxey to Continue as City Attorney. James Ahlstrom Seconded the Motion which PASSED as Reflected Below.*

James Ahlstrom – aye

James Bruhn – aye

Kelly Enquist – aye

Mark Preece – aye

Rod Wood – aye

5. Expenditure Approval for Camera System Upgrades for City Hall.

Duane Huffman explained that camera upgrades are needed at various locations on the interior and exterior of the city hall property. The city has a proposal from Global Security who also provides security camera systems for the golf course, city park, and new public works facility. Having the same vendor will allow the city to integrate the security systems at all city locations. He noted that the proposal is less than \$10,000 and detailed questions about location or other security elements could be discussed in a closed session, if necessary.

MOTION: *James Ahlstrom made a Motion to Approve the Expenditure for Security Camera Upgrades at City Hall. Rod Wood seconded the Motion which PASSED unanimously.*

6. Resolution 530-23, A Resolution Re-appointing Members to the West Bountiful Planning Commission and Emergency Preparedness Committee.

Mayor Romney proposed re-appointment of Corey Sweat to the Planning Commission, and Alan Malan and Ron Crandall to the Emergency Preparedness Advisory Committee.

MOTION: *Kelly Enquist made a Motion to Approve the Mayor's Proposed Reappointments as Presented. James Bruhn seconded the Motion which PASSED as reflected below.*

James Ahlstrom – aye

James Bruhn – aye

Kelly Enquist – aye

Mark Preece – aye

Rod Wood – aye

7. Newsletter Discussion

It has been some time since there has been a discussion on city newsletters and what the Council wants as far as frequency and type. Recently the Arts Council expressed interest in having a member take over newsletter duties for the city but withdrew this interest due to other commitments.

In past years, newsletters were typically printed quarterly and consisted of 6 pages which included a full page for Arts Council activities. Over the last couple of years, newsletters have dropped to 4 pages and have generally been issued 3 times a year plus a special one-page edition to promote holiday activities.

Newsletters are mailed to every resident and business in the city with current per-edition costs of \$400-500 for printing (4 pages) and \$400-600 for postage. Design is handled in-house.

Duane Huffman explained that newsletters are handled many different ways by surrounding cities with a trend toward electronic newsletters sent by email or posted on social media. Some cities include their newsletters with their utility bills. He pointed out that a lot of people don't pay attention to mail or email anymore because so much of it is junk. If we decide to go with an electronic version, we would need to get everyone's email addresses, although there may be services that will do that for us, and we would need an email platform.

Duane said the first thing we need to decide is what is the newsletter for? If it's primarily for special or one-time events, it makes sense to mail something out because it's a marketing device. If the idea is to keep people up to date all the time on many different things, it is best handled by a monthly newsletter.

There was discussion about the pros and cons of paper and electronic versions and the appropriate frequency for distribution.

Mark Preece said he prefers electronic newsletters or maybe some kind of hybrid to help deal with our older citizens who probably prefer paper. Not sure how to connect better with our residents; it seems like we try various ways, and still have people complaining that they're not getting information.

James Ahlstrom said the costs seem low so suggested we continue with paper until we get to a point where we can convert to electronic. We could ask people to sign up on social media until we get to a point where we have enough information to transition to electronic.

James Bruhn commented that sending information quarterly sometimes seems too far out and people forget by the time events happen; monthly updates would make news more timely. There is a fair number of older people who will never go to social media.

Kelly Enquist noted that some cities send newsletters with water bills so they get monthly updates but that doesn't work with our billing postcards. Maybe we could switch to different type of bill that would allow us to include a newsletter.

Rod Wood is not sure we want to change billing with so many people paying online. He asked if the city has been getting complaints from residents. Duane responded that the only comments have come from the Arts Council because information on their concerts is not being received. Rod said we should continue the newsletters and increase the frequency back to quarterly until we can find a better way.

Duane summarized the discussion. We will move back to quarterly newsletters on a set schedule for now and begin researching email platforms for the future as part of the budget process.

8. Meeting Minutes from December 20, 2022.

MOTION: Kelly Enquist Made a Motion to Adopt the Meeting Minutes from December 20, 2022, as presented. James Bruhn Seconded the Motion which PASSED Unanimously.

9. Staff Reports

Police – Asst. Chief Wilkinson

- December statistics were provided in the packet; there were no questions on the information.
- Asst. Chief Wilkinson has completed 9 years' service with the city.

Public Works – Steve Maughan

- Public Works facility construction is progressing. Sheetrock should be finished this week.
- Google Fiber construction is also progressing. It is taking a lot of work to stay on top of what they're doing. A meeting was held last week to discuss quality issues and their work has improved since the meeting.

Engineering – Kris Nilsen

- The 2023 Culinary Water & Road project went out to bid last week. We plan to award in early February. Prices are coming down, so we expect a competitive bid with a lot of interest from small companies.
- We received grant funding for the 1100 W street widening/sidewalk project (200 N – 400 N) from both WFRM and Davis County so the entire project will be covered. The project has not yet been scheduled but will likely be 2024-2025.
- Ivory is working on completing their plat for the 6-lot subdivision then will move on to the 3 remaining lots in Phase 2.

Community Development – Cathy Brightwell

- The planning commission will consider a conditional use application for a home occupation on 660 West for Auto Italia auto repair business.

Administration - Duane Huffman

- Will attend Local Official's Day at the Legislature with three members of the YCC tomorrow.
- I-15 reconstruction comments were submitted to UDOT on behalf of the city.
- Duane was asked to continue one more year as chair/budget officer of the Administration Committee for the Fire District to try to create some consistency with their budget process.
- Our City Prosecutor has been nominated as a judge to 2nd District Court so will need to be replaced.

10. Mayor / Council Reports

Rod Wood – thanked Duane for a great job on the UDOT comments.

James Ahlstrom – YCC update – The YCC advisors, Chris & Jen Christensen resigned. They are having a child at the end of the month, so we are looking for new advisors. The YCC term ends in May and the

Jacobson's recommend limiting member's minimum age to 14 going forward, from the current 12 & 13, because of the big difference in behavior and maturity in those ages. The Council is talking about a recruiting contest to bring in more kids. Davis Behavioral Health will be at the next meeting for a presentation on drugs and mental health and a pizza party.

Mark Preece – New Sewer District board member is Carl Pond, selected from 10 applicants.

James Bruhn – No report.

Kelly Enquist – Mosquito Abatement had 2 members leave/retire. A lot of cities are using drones for mapping, etc. DJI, a large manufacturer of drones, is being banned for government agencies.

11. Closed Session, if needed

No closed session needed.

12. Adjourn.

**MOTION: James Ahlstrom made a Motion to Adjourn the Meeting. James Bruhn
Seconded the Motion which PASSED Unanimously.**

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, February 7, 2023.


Cathy Brightwell, City Recorder