

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
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WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, DECEMBER 20, 2022, AT THE CITY OFFICES

Invocation/Thought – By Mark Preece; Pledge of Allegiance – By James Ahlstrom

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Memorandum of Understanding with Centerville City and Stokes Stevenson Centerville Flex, LLC for Development at Approximately 640 West 2300 North, West Bountiful, Utah 84087.
4. Presentation of Financial Statements and Independent Audit for the Fiscal Year Ending June 30, 2022.
5. Unclaimed Property Collected by Police Department Converted to Public Interest Use.
6. Meeting Minutes from December 6, 2022.
7. Staff Reports – Police, Public Works, Engineering, Administration.
8. Mayor/Council Reports.
9. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
10. Adjourn.

This agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on December 16, 2022, by Cathy Brightwell, City Recorder.

Minutes of the West Bountiful City Council meeting held on Tuesday, December 20, 2022, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, and Rod Wood.

STAFF: Duane Huffman (City Administrator), Chief Brandon Erikson, Kris Nilsen (City Engineer), Steve Maughan (Public Works Director), Steve Doxey (City Attorney), and Patrice Twitchell.

PUBLIC: Alan Malan, Sam Nelson, Deby Marshall, and Richmond Thornley

Mayor Romney called the regular meeting to order at 7:30 pm. Mark Preece provided a prayer, and James Ahlstrom led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *James Bruhn made a Motion to approve the agenda as posted. Rod Wood seconded the Motion which PASSED unanimously.*

2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

No Comments

3. Memorandum of Understanding with Centerville City and Stokes Stevenson Centerville Flex, LLC for Development at Approximately 640 West 2300 North, West Bountiful, Utah 84087.

Duane Huffman presented a proposed Memorandum of Understanding (MOU) with Centerville City and Stokes Stevenson Centerville Flex, LLC to facilitate the development of property on the north side of the city. The property consists of approximately 16.85 acres in the area of Syro Steel. About 5.35 acres of this property is within West Bountiful city limits and zoned Light Industrial, and the remaining land is in Centerville.

The developer intends to construct a warehouse project consisting of multiple buildings which in some cases could cross city boundaries. The purpose of this MOU is to assist the developer by outlining the cities' initial inclination to have the land use development process run through a single jurisdiction, which would be Centerville City. The MOU is non-binding regarding future land use approvals.

Sam Nelson, from Stokes Stevenson, explained that warehouse uses include smaller business distribution hubs including warehouse office space. They also intend to work with Centerville City on bringing the existing Trinity buildings up to code.

MOTION: *James Ahlstrom made a Motion to Approve the Memorandum of Understanding. James Bruhn seconded the Motion which PASSED as reflected below.*

James Ahlstrom – aye

James Bruhn – aye

Kelly Enquist – aye

Mark Preece – aye

Rod Wood – aye

4. Presentation of Financial Statements and Independent Audit for the Fiscal Year Ending June 30, 2022.

Duane Huffman presented the audited financial statements for the year that ended June 30, 2022. The audit was performed by the CPA firm Christensen, Palmer & Ambrose. The audit came back clean, there were no compliance findings.

Mr. Huffman briefly reviewed highlights from the statements, such as fund balances, cash flows, and debt.

5. Unclaimed Property Collected by WB Police Department Converted to Public Interest Use.

Chief Erikson explained that with limited evidence storage space they have started the process to dispose of property from evidence in accordance with UCA 24-3-103. Under Utah code, found property for which an owner cannot be located and after posting notice of disposal may be applied to public interest use with permission from the city's legislative body. Several items have been identified where no owner could be found that can be of use to the West Bountiful Public Works department and Lakeside Golf Course. These items include: a 22 inch Husqvarna lawn mower, Craftsman B2200 Leaf Blower, two pairs of bolt cutters, a Stihl Weed Eater, a Napa Furious 2 ton Jack, and miscellaneous Taylormade golf clubs, golf balls, golf gloves, and tees.

MOTION: *Rod Wood made a Motion to Approve the Conversion of Unclaimed Property by the West Bountiful Police Department to Public Interest Use. James Ahlstrom seconded the Motion which PASSED as reflected below.*

James Ahlstrom – aye

James Bruhn – aye

Kelly Enquist – aye

Mark Preece – aye

Rod Wood – aye

6. Meeting Minutes from December 6, 2022.

MOTION: *Mark Preece Made a Motion to Adopt the Meeting Minutes from December 6, 2022, as presented. Rod Wood Seconded the Motion which PASSED Unanimously.*

7. Staff Reports

Police – Chief Erikson

- November Stats – There were 495 total calls for service which included 260 incidents, 235 traffic stops (194 warnings and 41 citations), 5 DUIs (4 were drug related), 8 thefts, 1 vehicle theft, 1 aggravated assault on an officer, and 1 evading police.

Public Works – Steve Maughan

- Google Fiber construction continues.
- Ivory Homes are moving forward with road construction; we expect completion in the spring.
- Public Works building update – currently working on interior structure.
- Snow plowing crew has been busy and is doing an amazing job.

Engineering – Kris Nilsen

- Operation Permit for the well is due the end of the year.
- 1100 West sidewalk/bike path project – we were awarded the Davis County grant and submitted application for the Wasatch Front Regional Council grant.
- The 2023 Culinary water road project will go out for bid for mid-January.

Administration – Duane Huffman

- Davis county trail funds received for the connection to 600 W.
- The FY 23 water projects included some work on the eastern end of Porter Lane. Staff recommends delaying this portion of the project until development plans in the area are complete and we can coordinate with Centerville City.
- We hosted a meeting of the Davis County cities affected by the I-15 project to discuss potential coordination in comments to UDOT.

8. Mayor / Council Reports

Rod Wood – Attended the I-15 meeting reported on by Duane.

Mark Preece – Sewer District board now has two vacant seats.

James Ahlstrom – Commented that the new carpet looks nice. Youth Council needs new advisors.

James Bruhn – Arts Council is on break in December. Debbie McKean is resigning from the Council. Elf Tree was successful helping 35 individuals in need.

Kelly Enquist – Attended an open house for elected officials hosted in Kaysville.

Mayor Romney – Thanked Shelly Bruhn for helping with the Elf Tree. Fire district is going well but is currently having staffing issues. Recreation District is in a financial struggle; revenues are down and there may be a bond in coming year(s).

He thanked everyone involved in the city. The Council is doing an excellent job and we have great city administration. He gave a special thanks to Duane and our great small staff. The police department has good experience and is really good at training the up and coming officers. West Bountiful is a great community and he expressed his appreciation for all the support.

9. Closed Session, if needed

No closed session needed.

10. Adjourn.

MOTION: James Ahlstrom made a Motion to Adjourn the Meeting at 8:58 pm. James Bruhn Seconded the Motion which PASSED Unanimously.

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, January 17, 2023.


Cathy Brightwell, City Recorder