

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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**WEST BOUNTIFUL CITY COUNCIL WILL HOLD
A WORK SESSION AT 6:30 PM AND A REGULAR MEETING AT 7:30 PM ON
TUESDAY, AUGUST 16, 2022, AT THE CITY OFFICES**

6:30 pm – Presentation by South Davis Metro Fire

7:30 pm – Regular Meeting:

Invocation/Thought – By Mayor Romney; Pledge of Allegiance – By James Bruhn

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if speaking on behalf of a group.
3. Lakeside Golf Course Mid-Season Report.
4. Meeting Minutes from August 2, 2022.
5. Staff Reports – Police, Public Works, Engineering/Community Development, Administration.
6. Mayor/Council Reports.
7. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
8. Adjourn.

This agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on August 12, 2022, by Cathy Brightwell, City Recorder.

PENDING – NOT YET APPROVED

Minutes of the West Bountiful City Council meeting held on Tuesday, August 2, 2022, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, and Mark Preece

EXCUSED: Council Members Rod Wood, Kelly Enquist

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), Chief Erikson, and Cathy Brightwell (City Recorder)

PUBLIC: Alan Malan, Richmond Thornley, Eric & Lucille Eastman, David Clayton, Matt & Janet Smith, Beth Holbrook, Jaron Robertson, Jess Bigler

Mayor Romney called the regular meeting to order at 7:33 pm. Mark Preece offered an invocation and Mayor Romney led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *James Bruhn made a Motion to approve the agenda as posted. Mark Preece seconded the Motion which PASSED unanimously.*

2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

Eric Eastman, resident, commented that he is representing residents on 600 West and is concerned about the safety of children and adults using the new Onion Parkway Trail access behind his home. He explained that there is already a lot of pedestrian traffic coming off the trail crossing at 600 West, even during construction, and expects it to increase once the trail is complete. He would like to see the city look at ways to address safety. He said the majority of people he sees cross mid-block to go through the church parking lot to get to the park rather than walking down to the intersection. He suggested that a crosswalk with signs, or something similar, would help. He is concerned that once the trail is complete, even more people will begin using it and without a safe way to cross the road, we may see accidents. He also suggested coming up with ways to slow traffic down as vehicles speed in that area. More police patrols on 600 West would help teach people not to speed.

Mayor Romney asked staff to study it and find the best option for pedestrian safety.

Janet Smith, resident, commented that the crosswalk on 800 West at the Onion Parkway Trail is difficult to see while driving because the road is raised at that location. Signage would be helpful to let people know there is a crosswalk. She also raised a concern about the Porter Lane and 800 West

intersection. Because Porter Lane is raised to the west of the intersection, it's difficult for cars on 800 West to see what is coming from the west, especially when they tend to drive very fast in that area. She suggested a 4-way stop and additional signage might help, especially with increased traffic from all the new people living on the west end of Porter Lane.

Duane Huffman explained that the intersection does not appear to qualify for a 4-way stop, but that the city will look at the problem.

3. Public Hearing – Reduce a Forty-Foot Section of a Public Utility Easement from 7.5 feet to 3 feet at 1056 W 400 North – David Clayton

Kris Nilsen explained that the Claytons want to build an accessory structure in their rear yard using a 3-foot side setback. Staff recommends reducing the easement from 7.5 feet to 3 feet for a length of forty feet which will be adequate for the building. The remaining easement will not change. Utilities have been contacted and do not object to the proposal.

MOTION: *James Ahlstrom Made a Motion to Open the Public Hearing. James Bruhn Seconded the Motion which PASSED Unanimously.*

No public comment.

MOTION: *James Bruhn Made a Motion to Close the Public Hearing. James Ahlstrom Seconded the Motion which PASSED Unanimously.*

4. Ordinance 458-22, An Ordinance Reducing a Forty Foot Section of a Public Utility Easement for the Claytons at 1056 W 400 North.

The discussion for agenda item #3 covered this issue.

MOTION: *James Ahlstrom Made a Motion to Adopt Ordinance 458-22 As Presented and Authorize the Mayor to Execute the Release of Easement Agreement. Mark Preece Seconded the Motion which PASSED as Reflected Below.*

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – excused	Mark Preece – aye
Rod Wood – excused	

5. Presentation on “UTA On Demand, Micro Transit Service in South Davis” – Beth Holbrook, UTA Trustee and Jaron Robertson, Interim Planning Director.

Beth Holbrook, UTA Trustee for this area, introduced herself and Jaron Robertson, the interim Planning Director. She said they are here to introduce a new service to south Davis County – UTA On Demand Micro Transit service which begins on Monday, August 8. This service was designed to increase ridership and will greatly expand coverage that now only has limited Flex routes and this is the first time service will be provided outside of Salt Lake County.

UTA On-Demand is an app-based rideshare service similar to Uber. Once a rider downloads the app, they can enter a location anywhere within the five city area. If they need to go outside the service area, they can use the app to get to a bus stop or the FrontRunner station. The goal is to keep pick-up times to 15 minutes and pick-up and drop-off is corner to corner (within ½ block). If a rider has mobility issues, door to door service is available.

When the app is first downloaded, the rider will get their 1st 10 trips free, then the cost is \$2.50 each trip. The service will be available from 6 am to 9 pm, Monday through Friday.

Jaron Robertson explained that after a competitive bid process, UTA contracted with Via, an emerging transit company, to provide the service on a 5 year contract. They have done some studies on supply and demand and will have 8-10 vehicles in service each day. If they find they are unable to keep up with demand, they will reevaluate.

6. Proposal to Place Signs at the City Park – Parents Empowered Underage Drinking Prevention – Davis Behavioral Health.

Jess Bigler, Davis Behavioral Health (DBH), explained that DBH treats addiction and mental health issues. Mayor Romney and Chief Erikson are members of the South Davis Communities that Care coalition. With the help of grant funding, they participate in the Parents Empowered campaign which focuses on parents being involved with their children to avoid underage drinking.

One way to get the word out is to put up signs that remind parents what they can do to help their children, such as bonding, setting boundaries, and monitoring activities. City parks provide a great location to get the word out. When considering locations at the West Bountiful City Park, staff suggested that the typical signs be expanded in size to screen a neighboring property. The signs are made of Dibond material, similar to metal, and are intended to be up long term. The proposal is to place an 85 ft. by 5 ft. sign on the south end of the basketball courts, and a 47 ft. by 8 ft. sign on the west side of the main playground. Because of the larger sized signs, Davis Behavioral Health has asked the city to contribute 50% of the funding of the project which is \$6,300. Funding could come from RAP or Parks budget.

Council member Ahlstrom asked about graffiti clean-up. Is that something the city will be responsible for? Ms. Bigler said that in past situations, DBH has covered any damage. He also asked about whether there is a need for a contract, who deals with long term maintenance, etc.?

Lucile Eastman asked Ms. Bigler if they have been able to gauge results or have had any feedback. She responded that this is an education campaign which they hope to be able to measure in the future. The message alone will not change behavior, but this is one strategy of education and awareness – a stepping stone in the larger picture.

MOTION: *James Ahlstrom Made a Motion to Support the Expenditure for the Signs. Mark Preece Seconded the Motion which PASSED as reflected below.*

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – excused	Mark Preece – aye
Rod Wood - excused	

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142 **7. Employment Agreement - Huffman**
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144 Duane Huffman described a four-year Employment Agreement for himself that is intended to
145 provide benefits to both the city and the employee. He explained that this agreement is similar to his
146 previous agreements except that the term will change from 3 years to 4 years. Exhibit A reflects the
147 increase to vacation accrual to 6 hours per pay period that was approved last year.

148
149 **MOTION:** *James Ahlstrom Made a Motion to Approve the Employment Agreement*
150 *for Duane Huffman as proposed. Mark Preece Seconded the Motion which*
151 *PASSED as reflected below.*
152

153 James Ahlstrom – aye James Bruhn – aye
154 Kelly Enquist – excused Mark Preece – aye
155 Rod Wood - excused
156

157 **8. Meeting Minutes from July 19, 2022.**
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159 **MOTION:** *James Bruhn Made a Motion to Adopt the Meeting Minutes from July 19,*
160 *2022, as Corrected. James Ahlstrom Seconded the Motion which PASSED*
161 *Unanimously.*
162

163 **9. Staff Reports**
164

165 **Police – Chief Erikson**

- 166 • The Safety Fair is planned for August 26, 2022, at City Park. There will be various activities
167 and demonstrations. Food trucks will be available.
168 • Officer Harris will complete his ghost week this week. He has been doing very well.
169 • July Statistics – 454 calls for service plus 146 traffic stops (34 citations, 112 warnings).
170 Vehicle thefts – 4, DUI – 6 (4 were drug related), Sex offense – 1, Theft 8, Fraud – 5.
171

172 **Public Works – Steve Maughan**

- 173 • 600 W Construction update – the south end is getting paved and landscape work is being
174 completed this week. Concrete work is underway on the north section, and they are working
175 on the Onion Parkway trail continuation. Mayor Romney asked staff to look at options for a
176 pedestrian crosswalk while the project is still going on.
177 • Public Works Facility – currently backfilling around the main foundation. The building is
178 scheduled to be delivered this week with the mezzanine following next week. The footings are
179 scheduled for the material storage building this week.
180

181 **Engineering– Kris Nilsen**

- 182 • Belmont Farms Subdivision – Phase 1 (Ivory) is working on outstanding issues for their
183 proposed 7-lot subdivision, trying to get on the planning commission agenda next week; Phase
184 2 will be to add 2 more lots.
185 • Google Fiber will be placing their facilities in 600 West during construction.
186

Community Development – Cathy Brightwell

- No report.

Administration – Duane Huffman

- South Davis Fire has asked to meet with us for some general education, so a work session has been scheduled for the August 16 city council meeting.
- Google Fiber wants to start laying fiber in the city beginning in September, coming up from south end of the city. They will divide the city into four areas and would like to work with concurrent permits. It will take some oversight on our part to monitor the project. The bulk of the installation will be in the winter which is not ideal.
- There is more going on in the city right now than ever before. He thanked staff for their hard work and efforts to stay on track with all the projects. Duane also thanked the council for their patience because it is taking longer to get things done.

13. Mayor / Council Reports

James Ahlstrom – reported on neighborhood texts he has seen about dogs off-leash and animal bites. A neighbor posted that West Bountiful is the only city that does not contract with Animal Control so there is nothing residents can do. Duane explained that several years ago, the city asked residents to call the police department before contacting Animal Control so the city could monitor the calls, but we haven't done that in a while. He said if anything comes up with dogs off-leash or animal bites, residents should call Animal Control. If there is an active threat, they should call dispatch for the police department and animal control will also respond.

There was also discussion about adding a water fountain by the pickleball courts. There is a water fountain by the restrooms behind city hall that players can use.

Mark Preece – Dal Wayment with South Davis Sewer District has retired. Matt Meyers is the new superintendent, and Lanese Hendrickson is the assistant director. The Sewer District is selling gas but have had problems with equipment; they are on their third generator motor.

He reported that his niece is building a garage in the city and has been praising the city for being so good to work with, including a possible water leak that Blake Anderson helped her with.

James Bruhn – Wasatch Integrated built a new cell and they now have been able to put garbage in. This should increase the life span of the facility 25-30 years.

Mayor Romney – Commended everyone involved with the accident on Pages Lane last week. It was a tough situation that was handled with hard work and professionalism.

He also read a thank you card from Bev Haslam. She thanked the city for thinking of her to be the 2022 Parade Grand Marshal, it meant a lot.

12. Closed Session, if needed

No closed session needed.

234
235 **15. Adjourn.**
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237 **MOTION:**

238 ***James Ahlstrom made a Motion to Adjourn the Meeting. Mark Preece Seconded the***
239 ***Motion which PASSED by Unanimous Vote of all Members Present.***
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242
243 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
244 *present on Tuesday, August 16, 2022.*
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246
247 _____
Cathy Brightwell, City Recorder