

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
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City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, MAY 17, 2022, AT THE CITY OFFICES

Invocation/Thought – By James Ahlstrom; Pledge of Allegiance – By James Bruhn

1. Approve Agenda.
2. Oath of Office – West Bountiful Police Officer Wil Harris.
3. Public Comment - Two minutes per person; five minutes if speaking on behalf of a group.
4. Pickleball Court Regulations.
5. Final Plat – Doug's Corner Subdivision, 550 West 1000 North.
6. Ordinance 450-22, An Ordinance Amending W BMC 15.08.050 and 16.20.020 Clarifying Public Improvements Required for Building Permit Approval.
7. Discuss Draft Transportation Map.
8. Resolution 516-22, A Resolution Amending the West Bountiful City Employment Policies and Procedures Manual Regarding Travel.
9. Fiscal Year 2022/2023 Tentative Budget for All City Funds.
10. Fiscal Year 2021/2022 Budget Amendments.
11. Meeting Minutes from May 3, 2022.
12. Staff Reports – Police, Public Works, Engineering/Community Development.
13. Mayor/Council Reports.
14. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
15. Adjourn.

This agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on May 13, 2022, by Cathy Brightwell, City Recorder.



MEMORANDUM

TO: Mayor & Council
DATE: May 13, 2022
FROM: Duane Huffman
RE: **Pickleball Hours**

This memo summarizes current code and practices in relation to park and pickleball court hours.

Background

In conjunction with the rebuilt elementary school in 2021, the city constructed four pickleball courts directly to the south west of city hall. Prior to the construction, this area was used as a parking lot for the school. Many years ago, the area to the east had tennis courts.

The city code regarding parks (WBMC 12.24) does not set specific hours. The City Park has posted hours of 6:00 AM – 10:30 PM. The pickleball lights have been set to work from 6:00 AM to 10:00 PM since they were installed.

The city code has two section related to noise:

- WBMC 8.12 (Nuisances) prohibits “Creating unreasonable noise which disturbs others.”
- WBMC 5.14 restricts construction activities between 10:00 PM and 7:00 AM if sound and light may be noticeable beyond the property line.

Options

By simple motion, the council can instruct staff to post operating hours for the pickleball courts and set hours for the lighting. The council could also set other regulations such as prohibiting amplified music. In deciding the hours, the council may consider:

- The proximity of the courts to home, specifically the home directly to the south.
- The noise inherently created by the game.
- The noise inherent in social gatherings.
- Many players prefer to play early in the morning or later in the evening, especially in the summer when daytime heat is excessive.

MEMORANDUM



TO: Mayor and City Council

DATE: May 17, 2022

FROM: Kris Nilsen, City Engineer

RE: Doug's Corner Subdivision

Douglas Coons Construction, LLC has applied for a three (3) lot subdivision located on the west side of 550 West street and the north side of 1000 North. The property is within the R-1-10 zone and consists of 0.694 acres. The lots each meet the required R-1-10 zoning requirements for size (10,000 sf) and frontage (85 ft.), as represented.

Summary

The subdivision consists of three lots and has frontage on two existing streets. The South frontage is on 1000 North and the East frontage is on 550 West. The property to the north is two existing single-family residence lots (Turpin and Higgins), developed as part of Eastland Subdivision. The parcel to the west is an existing 0.44-acre single-family residence (Paget).

- Lot 1 will be vacant and available for new building permit as part of the subdivision.
- Lot 2 and Lot 3 have existing structures on site, an existing single-family home that spans both lots and an accessory structure on Lot 3. Both structures shall be demolished and properly disposed of to make Lot 2 and Lot 3 vacant and available for new building permit as part of the subdivision.

Utilities

- Lot 1 utility services: new services for water and sewer shall be installed from existing main line in 1000 N.
- Lot 2 utility services: water and sewer services are existing from the main lines in 1000 N. New service for irrigation shall be installed from existing main line in 1000 N.
- Lot 3 utility services: new services for water and sewer shall be installed from existing main lines in 550 W.
- Irrigation services for all three Lots: a new shared service line for irrigation shall be installed from the existing main line in 1000 N and extend into and along the frontage of each lot. Each lot will have a new irrigation service off the shared line.

Grading and Drainage

- Grading and drainage are designed to NOT flow onto the adjacent north or west properties.
- Drainage from the front of the lots will flow to the fronting street.
- Drainage from the rear of the lots will flow to a private backlot sump pit installed with a pump and discharge line. The private system will pump drainage to the curb in 1000 N in the case of severe runoff from precipitation.

Street, curb, and sidewalk

- New street frontages or sections on 1000 N and 500 W shall be created with the subdivision development.
- All cuts in existing asphalt shall be repaired to the city standard.

Street Lighting

City standards call for streetlights to be placed at intersections and at a maximum spacing of 350 feet. An Existing street light is adjacent to the subdivision, located on the corner of 1000 N and 550 W. The distance from the existing street light to the north end of the subdivision on 550 W is 215 feet and 175 feet to the west end on 1000 N. No additional street lights were recommended by the Planning Commission.

Geotechnical Study

Staff is not recommending a separate geotechnical report for this project. Most of the infrastructure is already constructed and there has been no indication that conditions vary from what has been observed at adjacent developed properties.

Existing Structures

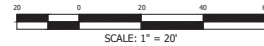
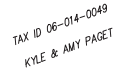
There are two accessory structures, these structures shall be removed as part of construction of subdivision improvements and shall be included in the improvement bond and agreement.

Possible Motions

A motion to approve the Final Plat which may include the items highlighted in bold text as well as the standard recording requirements listed below.

1. **Construction Plans are submitted to Weber Basin Water Conservancy District with an application for secondary water and review fees are paid;**
2. Address any comments from Davis County Recorder's office review of Final Plat.
3. Payment of Inspection fee;
4. Payment of Inspection fee and storm water impact fee;
5. Post the appropriate improvement bonds;
6. Execute an Improvement Agreement with the City;
7. Deed the required water rights or pay water right fees to the City.

LOCATED IN THE NORTHEAST QUARTER OF SECTION 24,
TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE & MERIDIAN
WEST BOUNTIFUL CITY, DAVIS COUNTY, UTAH
MAY 2021



I, JEREMIAH R. CUNINGHAM, A PROFESSIONAL LAND SURVEYOR, CERTIFY THAT I HOLD CERTIFICATE NO. 91824927 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS LICENSING ACT, THAT AN ACCURATE SURVEY OF THE PROPERTY DESCRIBED HEREON HAS BEEN COMPLETED, IN ACCORDANCE WITH UTAH CODE SECTION 17-23-17, AND THAT I HAVE VERIFIED ALL MEASUREMENTS. I CERTIFY THAT BY THE AUTHORITY OF THE OWNERS, I HAVE PLACED MONUMENTS ON THE GROUND, AS REPRESENTED ON THIS PLAT, AND THAT THE PROPERTY SHOWN ON THIS PLAT AND DESCRIBED HEREIN SHALL BE SUBDIVIDED INTO LOTS HEREFTER TO BE KNOWN AS DOUG'S CORNER SUBDIVISION.

JEREMIAH R. CUNNINGHAM, P.L.S. UT #9182497

PART OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WESTERLY LINE OF 550 WEST STREET, SAID POINT IS THE SOUTHEAST CORNER OF EASTLAND SUBDIVISION, SAID CORNER IS SOUTH 89°47'36" WEST 942.98 FEET ALONG THE SECTION LINE FROM THE NORTHEAST CORNER OF SAID SECTION 24, AND RUNNING THENCE SOUTH 15°25'35" WEST 172.78 FEET TO THE NORTHERLY LINE OF 1000 NORTH STREET; THENCE SOUTH 89°50'22" WEST 159.26 FEET ALONG SAID NORTHERLY LINE; THENCE NORTH 0°14'09" EAST 166.26 FEET TO THE SOUTHERLY LINE OF SAID EASTLAND SUBDIVISION; THENCE NORTH 89°47'36" EAST 204.54 FEET ALONG SAID SOUTHERLY LINE TO THE WESTERLY LINE OF SAID 550 WEST STREET AND TO THE POINT OF BEGINNING.

CONTAINING 0.694 ACRES.

KNOWN ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, HAVING CAUSED SAME TO BE SUBDIVIDED INTO PRIVATE LOTS, HEREAFTER TO BE KNOWN AS DOUG'S CORNER SUBDIVISION, DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND AND PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE AND DO WARRANT, DEFEND, AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCES ON THE DEDICATED STREET, PARCELS, AND PUBLIC UTILITY EASEMENTS WHICH WILL INTERFERE WITH DEDICATED PUBLIC USE.

SIGNED THIS _____ DAY OF _____, 20____.

DOUGLAS B. COONS
DOUGLAS COONS CONSTRUCTION LLC

ON THE _____ DAY OF _____, 20____ THERE PERSONALLY
APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, DOUGLAS B. COONS, WHO
BEING BY ME DULY SWORN DID SAY THAT HE IS/THE _____ OF
DOUGLAS COONS CONSTRUCTION LLC, AND THAT SAID INSTRUMENT WAS SIGNED IN
BEHALF OF SAID L.L.C. BY A RESOLUTION OF ITS MEMBERS AND ACKNOWLEDGED TO
ME THAT SAID L.L.C. EXECUTED THE SAME.

NOTARY PUBLIC: _____

RESIDENCE: _____

MY COMMISSION EXPIRES: _____

SUBDIVISION LINE _____

LOT LINE _____

ADJACENT PROPERTY _____

PUBLIC UTILITY EASEMENT _____

ROAD CENTERLINE _____

SECTION LINE _____

TIE TO MONUMENT _____

DEDICATION TO WEST BOUNTIFUL CITY (44 SQ. FT.) _____

SET 5/8" X 24" REBAR WITH "INTELLUS" CAP, AT CORNER (UNLESS OTHERWISE NOTED) ●

FOUND LOT CORNER MARKER (AS NOTED) ○

Client: Doug Coons
Phone #: 801-347-2921

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20____.

WEST BOUNTIFUL CITY ENGINEER

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20____, BY THE PLANNING COMMISSION OF WEST BOUNTIFUL CITY.

CHAIRMAN

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20____.

WEST BOUNTIFUL CITY ATTORNEY

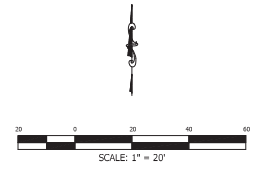
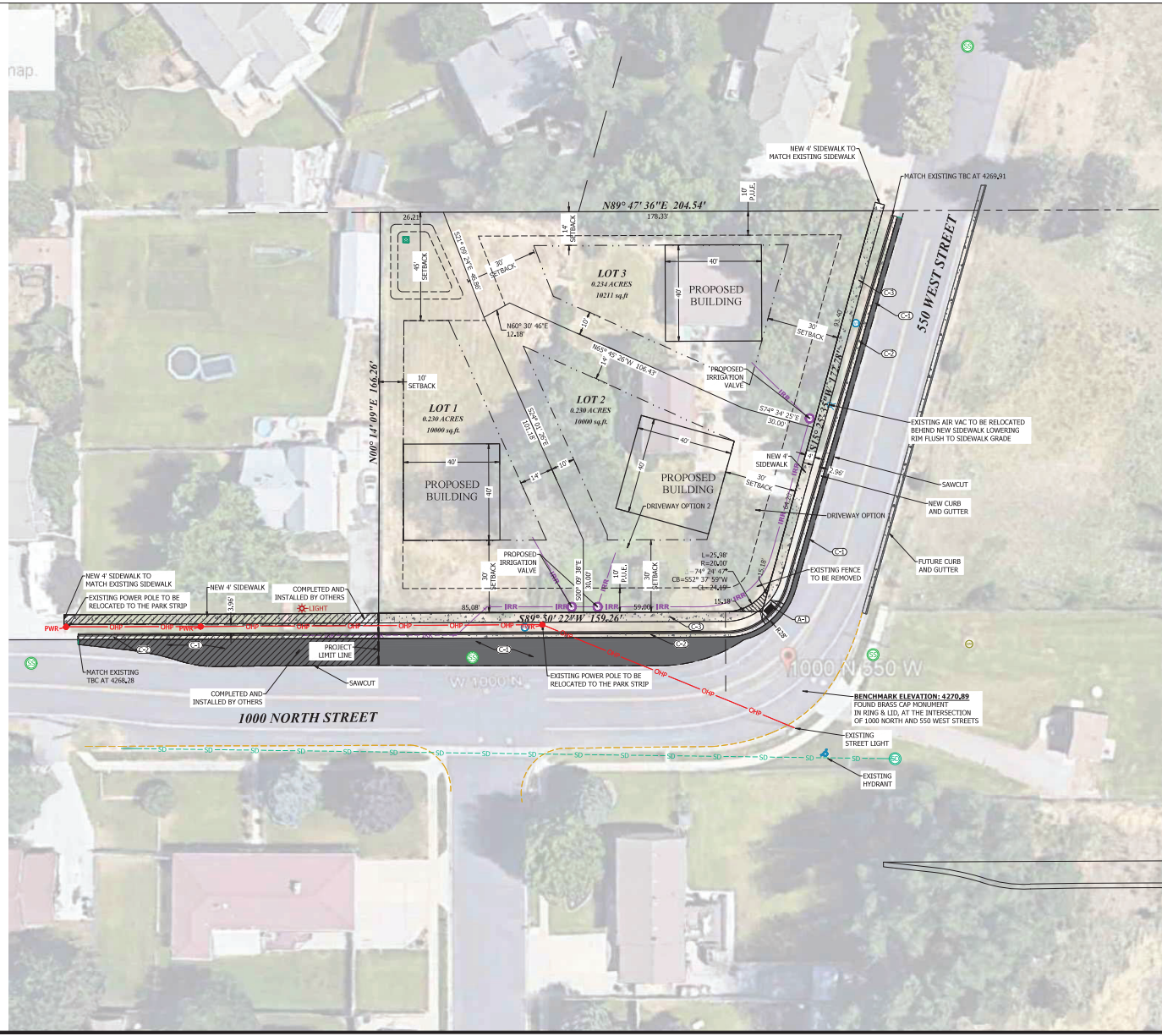
PRESENTED TO THE CITY COUNCIL OF WEST BOUNTIFUL CITY,
UTAH, THIS _____ DAY OF _____, 20____, AT
WHICH TIME THIS PROJECT WAS APPROVED AND ACCEPTED.

CITY RECORDER ATTEST: _____

MAYOR: _____



ENTRY NO. _____ FEE PAID _____
FILED FOR RECORD AND RECORDED THIS _____ DAY OF _____, 20____,
AT _____ IN BOOK _____ OF _____
COUNTY RECORDER: _____
BY: _____
DEPUTY



SYMBOL LEGEND	
	ASPHALT SECTION PER DETAIL, SHEET C500
	30" CATCH CURB & GUTTER PER DETAIL, SHEET C500
	CONCRETE SIDEWALK PER DETAIL, SHEET C500
	ADA SIDEWALK RAMP AND PARKING AREA PER DETAIL, SHEET C500
ALL ITEMS WITHIN THE PUBLIC RIGHT-OF-WAY TO CONFORM TO THE RIGHT-OF-WAY OWNER'S STANDARDS & SPECIFICATIONS.	

ACCESSIBLE AREA CONSTRAINTS	
ALL ACCESSIBLE AREAS ARE TO MAINTAIN THE FOLLOWING MAXIMUM SLOPES AND TOLERANCES:	
ACCESSIBLE PARKING: MAXIMUM SLOPE OF 1:48 (2%) THROUGHOUT.	
ACCESSIBLE ROUTE: MINIMUM WIDTH OF 48", MAXIMUM SLOPE OF 1:20 (5%) ALONG THE ROUTE, MAXIMUM CROSS-SLOPE OF 1:48 (2%).	
ACCESS ROUTE TURNAROUNDS: A CLEAR 60' TURNING DIAMETER, MAXIMUM SLOPE OF 1:48 (2%) IN ANY DIRECTION.	
LEVEL LANDING / EXTERIOR DOOR LANDING: MINIMUM SIZE OF 60"x60", MAXIMUM SLOPE OF 1:48 (2%) IN ANY DIRECTION.	
ACCESSIBLE EGRESS TO PUBLIC WAY: MAXIMUM SLOPE OF 1:20 (5%) ALONG THE ROUTE, MAXIMUM CROSS-SLOPE OF 1:48 (2%).	
ADA ACCESS RAMP: MAXIMUM SLOPE OF 1:12 (8.33%), WITH A MAXIMUM CROSS-SLOPE OF 2%, THE TRANSITION BETWEEN ASPHALT AND CONCRETE IS NOT TO EXCEED 1/2" VERTICAL (1/4" IF REVEALED).	

1470 South 600 West
Woods Cross, UT 84010
Phone: 801.298.2236
www.Entellus.com

Client: Doug Coates
Contact: Doug Coates
Phone #: ---
Address: ---
Email: ---

DOUG'S CORNER SUBDIVISION

1000 NORTH 550 WEST

LOCATED IN THE NE 1/4 OF SECTION 24, T.2N., R.1W., S.L.B.&M.
WEST BOUNTIFUL CITY, DAVIS COUNTY, UTAH

REV #	DATE	COMMENT

DRAWN: CWF
APPROVED: STA
PROJECT #: 1906001
SET: 1906001.dwg

C400
SITE PLAN

MEMORANDUM



TO: Mayor & City Council

DATE: 5/13/2022

FROM: Staff

RE: Public Improvements Required for Building Permit Approval

The council previously reviewed a recommendation by the planning commission regarding updating the city's code regarding when and what public improvements are required of an individual property owner as a condition of building permit approval.

At the council's request, staff has provided options to modify the text originally prepared by the the planning commission.

Background

The current interpretation of WBMC 15.08.050 requires as a condition of a building permit the property owner to install curb, gutter, sidewalks, and other associated public improvements such as asphalt extensions, piping or covering drainage culverts; and to move conflicting utility infrastructure such as poles and boxes, along a lot on which a building is to be constructed or remodeled when the construction is proportionate to the improvements. The code could be clearer in defining the improvements required as well as a standard defining what level of improvements trigger the requirement.

Planning Commission Recommendation

The following table compares current practice with the planning commission's recommendation and the new draft.

Current Code Interpretation	Planning Commission Recommendation	New Draft
Trigger: Undefined	Trigger: 100% Increase of footprint or floor space	Trigger: 50% Increase of footprint or floor space
Required Improvements	Required Improvements	Required Improvements
Sidewalk	Sidewalk	Sidewalk
Curb/Gutter	Curb/Gutter	Curb/Gutter
Storm Drain Improvements	Storm Drain Improvements	Storm Drain Improvements
Road Widening/Asphalt Extension	Road Widening/Asphalt Extension	3'-4' Road Widening Extension
Relocating Conflicting Utilities/Infrastructure	Relocating Conflicting Utilities/Infrastructure	Relocating Conflicting Utilities/Infrastructure

The updated language is incorporated into an ordinance for the council's consideration.

WEST BOUNTIFUL CITY

ORDINANCE #450-22

AN ORDINANCE AMENDING WBMC 15.08.050 and 16.20.020 CLARIFYING PUBLIC IMPROVEMENTS REQUIRED FOR BUILDING PERMIT APPROVAL

WHEREAS, Utah Code Annotated §10-9a-101 et seq., also known as the “Municipal Land Use, Development, and Management Act,” grants general land use authority to the West Bountiful City Council; and

WHEREAS, the West Bountiful City Council desires to maintain fair standards for construction of public improvements such that the health, safety, and welfare of the community is preserved; and

WHEREAS, certain language in WBMC 15.08.050 regarding public improvements required for building permit approval was found to need clarification; and

WHEREAS, the West Bountiful Planning Commission held a properly noticed public hearing on March 8, 2022, to consider appropriate modifications; and,

WHEREAS, the West Bountiful Planning Commission has recommended adoption of proposed amendments that clarify when and what public improvements are required for building permit approval.

NOW THEREFORE BE IT ORDAINED by the city council of West Bountiful that WBMC 15.08.050 and 16.20.020 be modified as shown in attached Exhibit A.

This ordinance will become effective upon signing and posting.

Adopted this 17th day of May 2022.

By:

Kenneth Romney, Mayor

<u>Voting by the City Council:</u>	<u>Aye</u>	<u>Nay</u>
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember Preece	_____	_____
Councilmember Wood	_____	_____

ATTEST:

Cathy Brightwell, City Recorder

15.08.050 ~~Site And Off-Site~~ Public Improvements ~~Required for May Condition~~ Building Permit Approval
(ALL NEW:)

- A. Except as otherwise required under Section 16.20.020 for subdivisions, a property owner shall be required to install the public improvements listed in Section 15.08.050.B as a condition of a building permit for any of the following:
1. A new dwelling or commercial structure;
 2. An addition to a dwelling or commercial structure that increases the footprint or floor space by 50%;
 3. Cumulative additions to a dwelling or commercial structure on the property that increase the total footprint or floor space by 50% over a 5-year period;
 4. A non-commercial structure connecting to any public utility in the public street.
- B. For any of the events described in Section 15.08.050.A, the following public improvements, consistent with city standards, are required along the frontage of the property:
1. Curb, gutter, and sidewalk, and (if required by the city's street design) park strip.
 2. Road widening as necessary to meet the curb and gutter; provided, that the property owner shall be responsible for a minimum of three (3) feet, and no more than four (4) feet, in width of road construction or reconstruction.
 3. Piping, covering, or fencing of irrigation and storm drain ditches.
 4. Improvements for city-required public utility services, such as culinary water, storm drain, sewer, and secondary water.
 5. Improvements for any utility or services requested by the property owner, including but not limited to streetlights, utility poles, communication services, gas services, and electric services.
- C. The city council may waive, modify, or delay the construction of all or part of the required public improvements upon the request of the property owner or recommendation of the city engineer after making specific findings supporting its decision consistent with the following standards. Except as specifically provided in this section, no required improvements may be waived, modified, or deferred.
1. Curb, gutter and sidewalk improvements in the R-1-10, R-1-22, A-1, and A-S zoning districts may be deferred when the city council finds compelling reasons, such as significant impact to adjacent property, that the city's interests are better served by deferring the construction.
 2. The requirement to pipe or cover an open ditch that the city has previously designated to remain open may be waived, modified, or deferred upon a finding that the waiver, modification, or deferral is in the public interest.
 3. Other required improvements may be deferred only upon a finding that deferral is in the public interest.
 4. The deferral of any public improvements under this section is subject to a deferred improvements agreement, approved by the city council, that allows the city to determine when, if ever, such improvements will be required.
-

16.20.020 Public Improvements (Subdivisions)

Notwithstanding the provisions of Section 15.08.050, the approval of all subdivisions, including minor or small subdivisions, will require the installation of all public improvements including asphalt, curb and gutter, sidewalk, streetlights, and utilities which are required to complete the standard street design included in the City's design standards regardless of whether the required improvements are on a new or existing street. The city council may waive, modify, or delay the construction of all or part of the required public improvements upon making specific findings supporting its decision consistent with the following standards.

1. Curb, gutter and sidewalk improvements in the R-1-10, R-1-22, and A-1 zoning district are eligible for deferred construction under a deferred improvements agreement when the city council finds compelling reasons why the city's interests are better served by deferring the construction.
2. The city council may waive, modify, or defer the requirement to pipe an open ditch that has been previously designated by the city to remain open upon a finding that the waiver, modification, or deferral is in the public interest. All other open ditches in the subdivision are required to be piped according to the size requirements of the city drainage master plan as a condition of the subdivision approval.
3. The construction of any public improvements deferred under this section shall be subject to a deferred improvements agreement that allows the City to determine when, if ever, such construction will be required.

MEMORANDUM



TO: Mayor and City Council

DATE: May 13, 2022

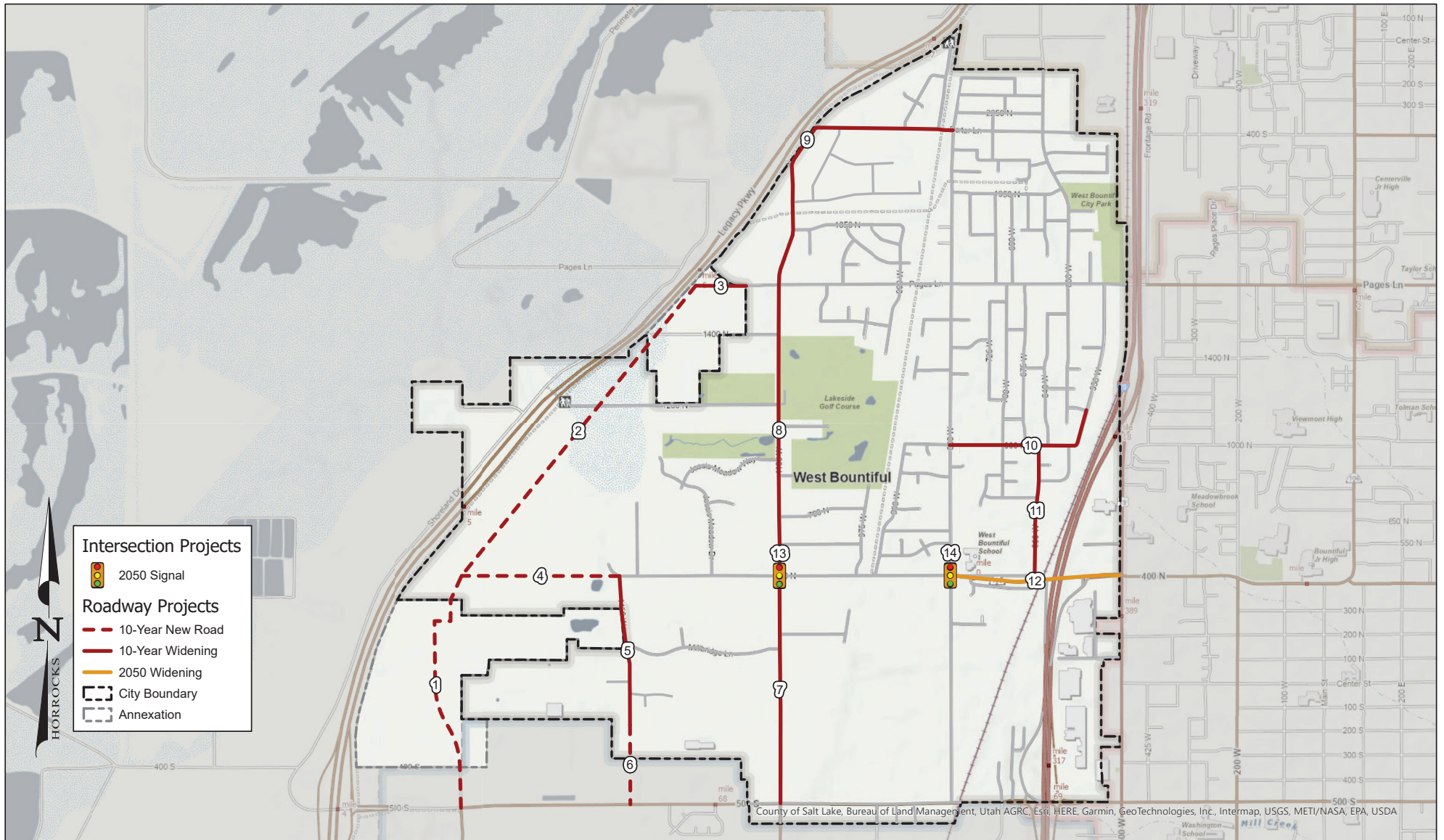
FROM: Duane Huffman, City Administrator

RE: **Transportation Map**

The city is currently in the process of updating capital facilities plans and impact fees facilities plans. The attached map is a draft showing future streets needs. The focus here is on roads designated as “collectors” – they connect local roads eventually to arterials.

Issues to Consider

1. If it can be designed properly, does the city want a connection between 400 N and 500 S on the west end of the city (#1 on the map)?
2. Does it make sense to have a future new collector along the western edge of the city (#2)?
3. Will 1450 W be a future collector (#5)?
4. Does the city envision 1100 W between 400 N and Porter Lane being widened and completed (curb, gutter, sidewalk) (#7 and #8)?
5. Will 660 W between 400 N and 1000 N be a future collector needing to widened/completed (#11)?
6. Should 400 N between 1450 W and 1100 W be added to the map?
7. Are there any other changes the council would like to see on the map?



MEMORANDUM



TO: Mayor and City Council

DATE: May 13, 2022

FROM: Duane Huffman, City Administrator

RE: **Travel Policy**

The proposed policy formalizes many current management practices related to the travel of city employees. Highlights include (*denotes a change to current practice):

- Requires that department budget for planned travel activities.
- Requires that city vehicles be used for travel unless approved by a supervisor or otherwise unavailable.
- *Allows a reimbursement of 50% lowest total cost of the conference sponsored hotel price if an employee elects to stay at the house of a relative/friend.
- * Ties the per diem rate to the State of Utah.
- * Ties mileage to IRS rate.

WEST BOUNTIFUL CITY

RESOLUTION #516-22

A RESOLUTION AMENDING THE WEST BOUNTIFUL CITY EMPLOYMENT POLICIES AND PROCEDURES MANUAL REGARDING TRAVEL

WHEREAS, Section 10-3-717 of Utah Code authorizes the city council to establish by resolution personnel policies and guidelines; and,

WHEREAS, periodic reviews and modifications are necessary to ensure that policies and guidelines are lawful, proper, and effective; and,

WHEREAS, the West Bountiful City Council now desires to amend the Employment Policies and Procedures Manual to add a section on credit card use:

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful that:

1. The *West Bountiful City Employment Policies and Procedures Manual* is amended as shown in the attached Exhibit A.
2. The provisions of the *Manual* shall be severable, and if any provision thereof or the application of such provision under any circumstance is held invalid, it shall not affect any other provisions of the *Manual* or the application in a different circumstance.
3. This resolution shall be in effect upon adoption.

Passed and approved by the City Council of West Bountiful City this 17th day of May 2022.

Kenneth Romney, Mayor

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember Preece	_____	_____
Councilmember Wood	_____	_____

ATTEST:

Cathy Brightwell, City Recorder

West Bountiful Travel Policies and Procedures

1. General Policy

- a. Travel expenses must be included in an annual budget for each department anticipating travel.
- b. All travel for City business outside a 50-mile radius of City Hall shall be pre-authorized by an employee's supervisor.
- c. City vehicles should be used for travel associated with City business. Employees are prohibited from using their personal vehicles for City business unless either:
 - i. An employee receives pre-authorization from the employee's supervisor.
 - ii. The employee does not have an assigned city vehicle.
- d. When possible, employees should choose lodging at the conference-sponsored hotel that offers a government rate or an alternative option that costs less.
 - i. Traveling employees may elect to stay with friends or relatives. The City will compensate the employee fifty percent (50%) of the lowest total cost of the conference sponsored hotel price.
- e. When traveling out of state or by air, employees are encouraged to book travel plans through the State of Utah's travel office. <https://finance.utah.gov/state-travel-a-2/>

2. Reimbursement

- a. Employees may request reimbursement for per diem and other costs in advance of travel.
- b. Reimbursements must be approved by the department head.
- c. Per diem and other associated costs will be paid at the reimbursable rate published by the State of Utah. <https://fleet.utah.gov/state-travel-a/in-state-per-diem-rates-1/>
- d. When using a personal vehicle, mileage will be reimbursed at the rate published by the IRS.
- e. Reimbursement for any expenses not provided herein shall require the approval of the City Administrator.

General Fund Summary

	17/18	18/19	19/20	20/21	21/22	21/22	22/23	
	Actual	Actual	Actual	Actual	Original	1st Amend	Draft Tent	
Beginning Fund Balance	1,400,606	1,874,700	1,140,504	1,830,416		2,234,632	2,144,432	
Revenues								
Property Tax	1,996,129	1,817,330	1,284,826	1,466,195	1,418,900	1,418,900	1,418,900	
Sales Tax	2,048,865	2,018,064	2,200,731	2,551,460	2,446,300	2,642,000	2,800,500	
Other Taxes	582,025	567,560	584,271	676,109	592,700	605,600	612,000	
License and Permits	224,803	208,243	203,990	181,802	118,700	118,700	148,700	
Intergovernmental	295,189	281,107	541,236	447,879	239,800	605,900	605,900	
Charges for Services	84,070	110,024	112,996	43,958	26,500	30,000	30,000	
Fines	61,197	76,498	66,929	47,404	55,000	55,000	55,000	
Miscellaneous	156,669	270,223	225,709	174,680	237,400	237,400	111,600	
Contributions and Transfers	172,880	24,000	17,000	16,400	19,900	19,900	15,400	
Total	5,621,827	5,373,048	5,237,688	5,605,886	5,155,200	5,733,400	5,798,000	
Expenditures								% of Rev.
Legislative	47,980	59,753	60,302	62,065	66,900	68,800	69,900	1%
Court	31,213	30,108	30,500	28,700	32,900	32,900	32,900	1%
Administrative	286,285	300,652	305,154	322,393	349,600	358,600	373,900	6%
Engineering	79,554	80,643	71,869	64,787	82,800	84,800	90,800	2%
Non-Departmental	274,589	254,195	347,862	553,857	237,600	260,900	263,300	5%
General Government Buildings	98,183	64,506	89,682	63,214	121,500	121,500	795,700	14%
Planning & Zoning	43,142	43,170	41,343	49,819	51,000	51,000	140,100	2%
Police	1,162,421	1,290,964	1,373,375	1,383,461	1,637,000	1,815,400	1,773,600	31%
Fire	577,378	629,519	608,603	607,667	658,100	658,100	698,700	12%
Streets	357,969	339,514	320,844	247,147	440,700	455,400	324,300	6%
Class C	144,618	172,408	378,271	212,227	254,000	254,000	374,000	6%
Transportation Tax	226,415	75,089	59,596	13,979	162,000	473,000	14,000	0%
Parks	244,791	239,695	297,843	255,898	308,100	312,800	319,200	6%
Debt Service	153,063	159,091	158,146	153,200	5,100	425,500	363,200	6%
Transfers	1,224,800	2,174,000	212,500	962,500	612,500	212,500	212,500	4%
Sales Tax Sharing	195,262	193,939	191,886	220,757	223,200	238,400	252,700	4%
	5,147,663	6,107,244	4,547,776	5,201,670	5,243,000	5,823,600	6,098,800	
Year End Fund Balance	1,874,770	1,140,504	1,830,416	2,234,632		2,144,432	1,843,632	32%
Restricted								
Class C		240,132	113,638	156,001		142,001	8,001	
Transportation Tax		83,930	175,506	363,315		63,916	233,916	
Other			17,236	0		344,400	-	
Unassigned		816,442	1,524,036	1,715,316		1,594,116	1,601,716	
			29%	31%		28%	28%	

FY 2022/2023 BUDGET -
Tentative - Options

GF BALANCE	1,843,632	32%
GF Revenues	5,798,000	
GF Expenditures	6,098,800	
Rev/(Expend)	(300,800)	
Unassigned Fund Balance	1,601,716	
Δ Unassigned Fund Balance	7,600	

		General Fund	RAP/Park	Water Fund	Other Funds
6%	Sales Tax Growth				
1	ARPA - PWF	\$ 688,800			
7.0%	Pay Inflation - General	\$ 23,100		X	
3.0%	Pay Inflation - Public Works	\$ 6,000		X	X
1.5%	Pay Inflation - Police	\$ 16,500			
1	Community Development Position	\$ 90,000			
1	City Hall Carpet	\$ 38,000			
1	Public Works Truck	\$ 45,000		\$ 45,000	
1	Police Truck	\$ 80,100			
1	Police Firearms	\$ 15,000			
1	Sidewalk Replacement (Class C)	\$ 50,000			
1	Seal/Slurry Project	\$ 150,000			

RAP Ending	Park Impact
\$844,251	\$ 117,386

1	Charnell Park	\$ 100,000
1	Park Top Dressing	\$ 13,000
1	Zip Line Surface	\$ 20,000
1	Spinner Surfacing	\$ 8,000
1	Parking Lot Maintenance	\$ 10,000
1	1810/1890 Loop	\$ 8,000
0	Cabin	\$ -
0	Parking Lighting	\$ -
0	Trail Connection @ 975 w Golf Course	\$ 123,000

LAKESIDE	Ending Cash	Revenue/(Expenses)
	\$ 680,812	\$ (107,300)

0	RAP Transfer	\$ -
1	#3 Ditch Option A (2 properties)	\$ 47,000
0	#3 Ditch Option B (full)	\$ 120,000
1	Cart Paths (New/Repaired)	\$ 12,000
0	Tee Leveling	\$ 10,000
1	Irrigation System Insurance 5yr	\$ 9,000
1	Carpet	\$ 11,000
1	Parking Lot	\$ 10,000
1	Mowers (ordered)	\$ 150,000

CAPITAL PROJECTS	ROADS	Roads Impact
	\$507,484	\$135,740

		WATER	ROADS	STORM	Total
1	New Sidewalk (Gaps)		\$50,000		
1	560 W Cul-De-Sac	\$150,000	\$53,000		\$203,000
1	1810/1890 Loop	\$244,000	\$26,000		\$270,000
1	East Porter	\$146,000	\$15,000		\$161,000
0	700 N @ 1100 W	\$278,410	\$380,380	\$33,000	\$691,790
0	660 W @ 400N FULL	\$389,290	\$1,191,740	\$115,720	\$1,696,750

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
GENERAL FUND - REVENUES									
TAXES									
10-31-110	CURRENT YEAR PROPERTY TAXES	1,215,112	1,415,557		1,358,900	1,358,900		1,358,900	
10-31-111	PRIOR YEAR - DELINQUENT COLLEC	22,247	6,910		15,000	15,000		15,000	
10-31-112	VEHICLE FEES	47,468	43,728		45,000	45,000		45,000	
10-31-130	SALES AND USE TAXES	2,200,731	2,551,460		2,446,300	2,642,000		2,800,500	6%
10-31-142	MUNICIPAL ENERGY SALES TAX	261,700	375,482		322,000	322,000		342,000	
10-31-144	FRANCHISE FEES - CABLE	96,660	51,388		36,000	36,000		36,000	
10-31-146	MUNICIPAL TELECOM SALES TAX	38,128	27,998		54,000	54,000		30,000	
10-31-150	ROOM TAX	31,100	19,453		20,000	20,000		20,000	
10-31-155	HWY/TRANSPORTATION TAX	156,683	201,788		160,700	173,600		184,000	6%
TOTAL TAXES		4,069,827	4,693,763		4,457,900	4,666,500		4,831,400	
LICENSES & PERMITS									
10-32-210	BUILDING PERMITS	118,287	102,587		60,000	60,000		80,000	
10-32-211	PLAN CHECK FEES	59,737	53,568		35,000	35,000		45,000	
10-32-212	ELECTRICAL FEES	540	810		500	500		500	
10-32-216	MECHANICAL FEES	165	360		200	200		200	
10-32-220	BUSINESS LICENSE	19,856	21,217		20,000	20,000		20,000	
10-32-295	OTHER PERMITS - EXCAVATION	5,405	3,260		3,000	3,000		3,000	
TOTAL LICENSES & PERMITS		203,990	181,802		118,700	118,700		148,700	
INTERGOVERNMENTAL									
10-33-310	CLASS 'C' ROAD FUNDS	232,836	254,589		230,000	240,000		240,000	
10-33-320	GRANTS - STATE	19,764	11,951		2,800	12,000		12,000	
10-33-340	GRANTS - FEDERAL	280,414	172,486		0	344,400		344,400	ARPA
10-33-345	GRANTS - COUNTY / OTHER	0	0		0	0		0	
10-33-380	STATE LIQUOR FUND ALLOTMENT	8,222	8,853		7,000	9,500		9,500	
TOTAL INTERGOVERNMENTAL		541,236	447,879		239,800	605,900		605,900	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
CHARGES FOR SERVICES									
10-34-420	LAND USE AND SUBDIVISION FEES	102,245	34,186		20,000	20,000		20,000	
10-34-440	PARK RESERVATION FEES	5,505	7,445		3,500	7,000		7,000	
10-34-460	SALE-COPIES, MAPS & OTHER	14	0		0	0		0	
10-34-465	POLICE REPORTS & OTHER REIMBRS	5,233	2,327		3,000	3,000		3,000	
TOTAL CHARGES FOR SERVICES		112,996	43,958		26,500	30,000		30,000	
FINES & FORFEITURES									
10-35-510	FINES & FORFEITURES	66,929	47,404		55,000	55,000		55,000	
TOTAL FINES & FORFEITURES		66,929	47,404		55,000	55,000		55,000	
MISCELLANEOUS									
10-36-600	INTEREST EARNED - GENERAL	85,626	2,793		40,000	40,000		40,000	
10-36-630	YOUTH COUNCIL FUNDRAISER	0	0		0	0		0	
10-36-640	SALE OF FIXED ASSETS	90,915	86,723		165,800	165,800		40,000	Police/PW
10-36-650	FACILITY/LAND RENTAL	22,979	22,622		21,600	21,600		21,600	
10-36-690	MISC. REVENUE	26,189	62,542		10,000	10,000		10,000	
TOTAL MISCELLANEOUS		225,709	174,680		237,400	237,400		111,600	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
CONTRIBUTIONS & TRANSFERS									
10-38-810	JULY 4TH DONATIONS/FEES	9,500	6,000		0	9,500		8,000	
10-38-860	CONTRIBUTIONS - PRIVATE	0	0		0	0		0	
10-38-870	TXFR'S FROM RAP TAX FUND	4,500	7,400		7,400	7,400		7,400	
10-38-897	TXFR'S FROM POLICE IMPACT FEES	3,000	3,000		3,000	3,000		0	
10-38-899	CONTRIBUTIONS - FUND SURPLUS		0		87,800	90,200		300,800	
10-38-901	CONTRIBUTIONS - BOND PROCEEDS	0	0		0	0		0	
TOTAL CONTRIBUTIONS & TRANSFERS		<u>17,000</u>	<u>16,400</u>		<u>107,700</u>	<u>110,100</u>		<u>316,200</u>	
GENERAL FUND - I	TOTAL REVENUES	<u>5,237,688</u>	<u>5,605,886</u>		<u>5,243,000</u>	<u>5,823,600</u>		<u>6,098,800</u>	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
GENERAL FUND - EXPENDITURES									
LEGISLATIVE									
10-41-110	SALARIES & WAGES	48,928	47,744		50,200	50,200		52,600	
10-41-115	SALARIES & WAGES - CC MTGS	3,400	5,350		5,700	5,700		5,700	
10-41-131	GROUP HEALTH INSURANCE	0			500	500		500	
10-41-132	WORKERS COMP INSURANCE	476	469		800	800		800	
10-41-133	FICA TAXES	4,143	4,200		4,300	4,300		4,500	
10-41-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	0	50		200	200		200	
10-41-230	TRAVEL	1,800	2,402		2,600	2,600		2,600	
10-41-330	SEMINARS & CONVENTIONS	180	1,190		1,100	3,000		1,500	
10-41-610	MISCELLANEOUS SUPPLIES	1,375	660		1,500	1,500		1,500	
TOTAL LEGISLATIVE		60,302	62,065		66,900	68,800		69,900	
COURT									
10-42-311	LEGAL FEES	30,500	28,700		32,400	32,400		32,400	
10-42-621	WITNESS FEES	0	0		500	500		500	
TOTAL COURT		30,500	28,700		32,900	32,900		32,900	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
ADMINISTRATIVE									
10-43-110	SALARIES & WAGES	169,308	177,727		191,900	191,900		206,100	
10-43-114	SALARIES & WAGES - TEMP/P-TIME	9,719	6,281		13,000	13,000		13,000	
10-43-125	LONG TERM DISABILITY	833	873		1,200	1,200		1,000	
10-43-130	RETIREMENT	31,778	33,364		33,800	33,800		35,200	
10-43-131	GROUP HEALTH INSURANCE	30,799	39,617		33,900	33,900		33,500	
10-43-132	WORKERS COMP INSURANCE	1,263	1,406		1,800	1,800		2,000	
10-43-133	FICA TAXES	13,160	13,917		15,900	15,900		16,000	
10-43-134	ALLOWANCES - VEHICLE	2,400	2,400		2,400	2,400		2,400	
10-43-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	5,315	5,099		6,000	6,000		6,000	
10-43-240	OFFICE SUPPLIES & EXPENSE	5,794	5,287		5,000	5,000		5,000	
10-43-241	POSTAGE	1,907	2,242		2,000	2,000		2,000	
10-43-250	EQUIPMENT SUPPLIES & MAINT	2,553	2,494		2,500	2,500		2,500	
10-43-311	CONSULTING SVCS - COMPUTER	9,456	9,456		10,000	10,000		10,000	
10-43-312	CONSULTING SVCS - GENERAL	0	0		6,000	15,000		15,000	
10-43-330	EDUCATION AND TRAINING	3,095	615		5,000	5,000		3,000	
10-43-440	BANK CHARGES	14,059	16,180		14,000	14,000		16,000	
10-43-610	MISCELLANEOUS SUPPLIES	164	170		0	0		0	
10-43-620	MISCELLANEOUS SERVICES	2,249	3,313		2,200	2,200		2,200	
10-43-621	ADVERTISING	1,301	376		1,000	1,000		1,000	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	1,577		2,000	2,000		2,000	
TOTAL ADMINISTRATIVE		305,154	322,393		349,600	358,600		373,900	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
ENGINEERING									
10-46-110	SALARIES & WAGES	44,295	42,494		50,700	50,700		55,000	
10-46-125	LONG TERM DISABILITY	167	0		300	300		300	
10-46-130	RETIREMENT	6,177	6,776		9,200	9,200		9,700	
10-46-131	GROUP HEALTH INSURANCE	7,051	8,753		10,700	10,700		11,000	
10-46-132	WORKERS COMP INSURANCE	515	481		800	800		800	
10-46-133	FICA TAXES	3,483	3,259		4,100	4,100		4,400	
10-46-134	ALLOWANCES - VEHICLE	1,600	2,200		2,400	2,400		2,400	
10-46-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	0	224		500	500		500	
10-46-330	SEMINARS AND CONVENTIONS	575	600		1,600	1,600		2,300	
10-46-610	MISCELLANEOUS SUPPLIES	2,985	0		1,500	1,500		3,400	
10-46-620	MISCELLANEOUS SERVICES	0	0		1,000	3,000		1,000	
10-46-740	CAPITAL OUTLAY - EQUIPMENT	5,021	0		0	0		0	
TOTAL ENGINEERING		71,869	64,787		82,800	84,800		90,800	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
NON-DEPARTMENTAL									
10-50-220	DISASTER CLEAN UP	0	20,847		0	0		0	
10-50-282	TELEPHONE-CELL	5,333	6,911		5,000	6,000		6,000	
10-50-309	NETWORK SERVICES	28,343	27,975		21,000	28,000		28,000	
10-50-310	AUDITING FEES	9,400	9,400		9,400	13,400		9,200	New Contract
10-50-311	ATTORNEY FEES	54,350	55,410		47,000	47,000		50,000	
10-50-312	AUTOMOBILE INSURANCE	6,031	7,704		6,000	7,800		7,800	
10-50-313	BUILDING INSPECTIONS	37,471	38,400		25,000	30,000		40,000	
10-50-509	PROPERTY INSURANCE	9,252	12,429		12,700	13,800		14,500	
10-50-510	LIABILITY INSURANCE	26,157	25,444		26,000	27,400		27,400	
10-50-511	INSURANCE BONDING	2,602	1,951		2,500	2,500		2,500	
10-50-608	EMERGENCY PREPAREDNESS CMTTE	1,640	34		3,000	3,000		3,000	
10-50-610	EMERGENCY SUPPLIES	0	0		2,000	2,000		2,000	
10-50-611	ELECTION EXPENSES	13,381	0		8,000	7,000		0	
10-50-612	WEST BOUNTIFUL ARTS COUNCIL	2,343	3,227		7,400	7,400		7,400	
10-50-613	CITY CELEBRATIONS	26,933	9,903		28,100	28,100		33,000	
10-50-614	CITY NEWSLETTER EXPENSES	4,961	1,988		5,000	5,000		5,000	
10-50-616	YOUTH COUNCIL EXPENSES	3,409	1,067		4,000	6,000		6,000	
10-50-618	HISTORICAL COMM PROJECTS	120	200		1,000	1,000		1,000	
10-50-619	COMMUNITY PANDEMIC	11,462	245,265		0	0		0	
10-50-620	ANIMAL CONTROL	15,618	17,616		17,000	17,000		17,000	
10-50-622	ART CENTER DONATION	0	15,000		500	500		500	
10-50-623	TAX/LEGAL SETTLEMENT	0	30,000		0	0		0	
10-50-631	EMPLOYEE INCENTIVE	1,113	3,083		1,000	2,000		3,000	
10-50-740	CAPITAL OUTLAY - EQUIPMENT	13,059	7,015		0	0		0	
10-50-741	CAPITAL OUTLAY - SOFTWARE	0	2,900		6,000	6,000		0	
10-50-745	CAPITAL OUTLAY - SUBDIVISIONS	74,883	10,089		0	0		0	
TOTAL NON-DEPARTMENTAL		347,862	553,857		237,600	260,900		263,300	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
GENERAL GOVERNMENT BUILDINGS									
10-51-260	BLDGS & GROUNDS - SUPPLIES/MNT	19,728	27,764		28,000	28,000		28,000	
10-51-261	PAINT & REPAIRS	0	0		60,000	60,000		43,000	Carpet/Chambers
10-51-270	UTILITIES	27,510	24,462		24,000	24,000		25,000	
10-51-280	TELEPHONE / INTERNET	3,652	9,096		8,000	8,000		8,000	
10-51-620	MISCELLANEOUS SERVICES	1,205	1,891		1,500	1,500		2,900	
10-51-730	CAPITAL OUTLAY - IMPROVEMENTS	37,587	0		0	0		688,800	ARPA/Public Works Facility
TOTAL GENERAL GOVERNMENT BUILDINGS		89,682	63,214		121,500	121,500		795,700	
PLANNING & ZONING									
10-53-110	SALARIES & WAGES	25,961	26,899		28,000	28,000		77,800	New Employee
10-53-125	LONG TERM DISABILITY	120	122		200	200		400	
10-53-130	RETIREMENT	3,989	4,088		4,300	4,300		12,500	
10-53-131	GROUP HEALTH INSURANCE	3,794	4,053		4,300	4,300		26,300	
10-53-132	WORKERS COMP INSURANCE	24	24		100	100		100	
10-53-133	FICA TAXES	1,951	2,023		2,100	2,100		6,000	
10-53-311	PROFESSIONAL PLANNERS	0	5,258		5,000	5,000		5,000	
10-53-330	EDUCATION & TRAINING	0	0		200	200		200	
10-53-610	MISCELLANEOUS EXPENSES	265	1,800		1,000	1,000		6,000	
10-53-620	COMMISSION FEES	5,240	5,552		5,800	5,800		5,800	
TOTAL PLANNING & ZONING		41,343	49,819		51,000	51,000		140,100	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
POLICE									
10-54-110	SALARIES & WAGES	336,220	505,170		680,300	741,100		854,100	
10-54-111	OVERTIME SALARIES & WAGES	32,504	27,146		30,000	35,000		35,000	
10-54-112	ALCOHOL ENFORCEMENT OVERTIME	11,537	4,100		1,000	8,000		8,000	
10-54-115	SALARIES & WAGES - CROSS GUARD	16,036	18,435		16,200	16,200		16,200	
10-54-116	LIQUOR ENFORCEMENT SHIFTS	0	549		1,000	1,000		1,000	
10-54-119	CARES/COVID19 WAGES	267,752	67,035		0	0		0	
10-54-125	LONG TERM DISABILITY	3,154	3,065		4,300	4,700		4,400	
10-54-130	RETIREMENT	166,598	173,119		197,000	214,800		248,700	
10-54-131	GROUP HEALTH INSURANCE	120,200	147,817		172,200	172,200		170,000	
10-54-132	WORKERS COMP INSURANCE	7,272	6,952		10,000	11,000		12,500	
10-54-133	FICA TAXES	49,401	48,912		56,000	61,600		69,900	
10-54-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	919	729		900	900		900	
10-54-240	OFFICE SUPPLIES & EXPENSE	1,561	5,421		4,100	4,100		3,900	
10-54-241	PRINTING	465	272		900	900		900	
10-54-250	VEHICLE SUPPLIES & MAINT	13,493	23,761		26,500	26,500		21,900	
10-54-253	POLICE VEHICLE LEASE/PURCHASE	20,304	0		0	0		0	
10-54-255	FUEL	20,639	22,597		27,300	35,000		36,000	
10-54-282	TELEPHONE - CELLULAR	10,611	11,593		12,800	12,800		12,800	
10-54-310	NARCOTICS ENFORCEMENT	4,729	4,729		4,700	4,700		4,700	
10-54-311	PROFESSIONAL SERVICES	25,684	24,730		25,400	25,400		27,300	
10-54-321	DISPATCH FEES	23,318	25,650		43,200	43,200		43,200	
10-54-330	EDUCATION AND TRAINING	10,171	8,496		14,400	14,400		12,200	
10-54-340	LIQUOR DISTRIBUTION GRANT EXP	0	11,690		0	0		0	
10-54-450	SPECIAL DEPARTMENT SUPPLIES	15,793	8,475		7,700	7,700		7,200	
10-54-455	ALLOWANCES-UNIFORM	11,533	13,507		16,300	16,300		19,900	
10-54-460	FIREARMS & FIREARM TRAINING	16,229	13,568		17,600	17,600		30,500	
10-54-610	MISCELLANEOUS SUPPLIES	1,594	452		11,800	11,800		0	
10-54-635	COMMUNITY POLICING	3,604	2,045		5,600	5,600		6,700	
10-54-740	CAPITAL OUTLAY - EQUIPMENT	159,508	203,447		165,600	238,700		80,100	One Vehicle
10-54-741	CAPITAL OUTLAY - COMPUTERS	22,546	0		84,200	84,200		45,600	spillman 50/50
TOTAL POLICE		1,373,375	1,383,461		1,637,000	1,815,400		1,773,600	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
FIRE									
10-55-621	FIRE FIGHTING SERVICES	608,603	607,667		658,100	658,100		698,700	
	TOTAL FIRE	608,603	607,667		658,100	658,100		698,700	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
STREETS									
10-60-110	SALARIES & WAGES	88,739	92,103		102,700	105,100		113,600	
10-60-111	OVERTIME SALARIES & WAGES	759	1,224		4,000	4,000		4,000	
10-60-114	SALARIES & WAGES - TEMP/P-TIME	0			0	0		0	
10-60-125	LONG TERM DISABILITY	427	398		600	700		600	
10-60-130	RETIREMENT	15,211	16,142		18,300	18,700		19,600	
10-60-131	GROUP HEALTH INSURANCE	24,561	26,522		28,500	28,500		21,300	
10-60-132	WORKERS COMP INSURANCE	1,216	1,300		1,900	2,000		2,100	
10-60-133	FICA TAXES	6,652	6,891		8,200	8,300		9,000	
10-60-250	VEHICLE SUPPLIES & MAINTENANCE	9,254	3,428		8,000	8,000		8,500	
10-60-252	EQUIPMENT MAINTENANCE & REPRS	4,402	170		3,500	3,500		3,500	
10-60-255	FUEL	6,332	5,171		6,300	6,300		12,700	
10-60-270	STREET LIGHTS	3,409	0		50,400	50,400		50,400	
10-60-330	EDUCATION AND TRAINING	175	0		500	500		500	
10-60-410	SPECIAL DEPARTMENT SUPPLIES	1,491	1,170		2,000	2,000		3,000	
10-60-412	STREET SIGNS & POSTS	2,885	3,992		4,400	16,000		5,000	
10-60-414	STREET SWEEPING	0	0		0	0		4,000	
10-60-455	UNIFORM	678	536		1,000	1,000		1,000	
10-60-620	SNOW REMOVAL	13,789	3,476		19,500	19,500		19,500	
10-60-630	TREE REMOVAL	93	0		1,000	1,000		1,000	
10-60-730	CAPITAL OUTLAY - IMPROVEMENTS	20,000	0		42,000	42,000		0	
10-60-740	CAPITAL OUTLAY - EQUIPMENT	120,772	84,626		137,900	137,900		45,000	Service Truck (Loader?)
TOTAL STREETS		320,844	247,147		440,700	455,400		324,300	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
CLASS C STREETS									
10-61-270	CLASS C STREET LIGHTS	43,455	40,833		0	0		0	
10-61-410	ROAD REPAIRS	14,084	24,533		25,000	25,000		25,000	
10-61-413	STREET STRIPING	24,836	23,198		24,000	24,000		30,000	
10-61-625	SIDEWALK REPLACEMENT	25,897	10,772		50,000	50,000		50,000	
10-61-730	OVERLAY CITY STREETS	0	0		0	0		0	
10-61-731	CRACK SEALANT	20,000	30,400		25,000	25,000		25,000	
10-61-735	SLURRY SEAL	0	82,490		0	0		150,000	
10-61-740	CAPITAL OUTLAY	250,000	0		130,000	130,000		94,000	
TOTAL CLASS C STREETS		378,271	212,227		254,000	254,000		374,000	
HWY/TRANSPORTATION TAX									
10-62-414	STREET SWEEPING	9,295	13,979		14,000	14,000		14,000	
10-62-431	CRACK SEALANT	301	0		0	0		0	
10-62-730	OVERLAY CITY STREETS	0	0		0	0		0	
10-62-735	SLURRY SEAL	0	0		148,000	148,000			
10-62-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0		0	
10-62-742	CAPITAL OUTLAY - STREET IMPROV	50,000	0		0	311,000		0	
TOTAL HWY/TRANSPORTATION TAX		59,596	13,979		162,000	473,000		14,000	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
PARKS									
10-70-110	SALARIES & WAGES	99,717	104,157		115,000	118,800		123,500	
10-70-111	OVERTIME SALARIES & WAGES	3,882	3,227		4,500	4,500		4,500	
10-70-114	SALARIES & WAGES - TEMP/P-TIME	23,250	15,741		27,000	27,000		27,000	
10-70-125	LONG TERM DISABILITY	500	485		700	700		600	
10-70-130	RETIREMENT	17,799	18,565		20,500	21,100		21,400	
10-70-131	GROUP HEALTH INSURANCE	32,037	34,154		37,500	37,500		36,800	
10-70-132	WORKERS COMP INSURANCE	1,703	1,716		2,600	2,600		2,700	
10-70-133	FICA TAXES	9,236	8,870		11,200	11,500		11,900	
10-70-245	TOILET RENTAL	577	1,151		1,500	1,500		1,500	
10-70-250	EQUIPMENT SUPPLIES & MAINT	3,898	4,508		3,700	3,700		4,500	
10-70-252	VEHICLE REPAIRS & MAINTENANCE	1,323	2,735		1,600	1,600		4,000	
10-70-255	FUEL	5,924	6,217		7,500	7,500		12,400	
10-70-260	BLDGS & GROUNDS - SUPPLIES/MNT	27,583	32,732		25,000	25,000		25,000	
10-70-265	TRAIL MAINTENANCE	2,364	1,599		4,000	4,000		4,000	
10-70-270	UTILITIES	7,496	8,011		8,800	8,800		8,800	
10-70-310	PROFESSIONAL & TECHNICAL SVC'S	3,483	3,520		4,000	4,000		8,000	
10-70-330	EDUCATION AND TRAINING	875	20		2,900	2,900		3,200	
10-70-455	UNIFORM	1,087	1,331		1,700	1,700		1,700	
10-70-610	MISCELLANEOUS SUPPLIES	396	0		1,000	1,000		1,000	
10-70-612	4TH OF JULY CELEBRATION EXPENSE	0	0		0	0		0	
10-70-613	PARKS SUPPLIES	13,171	4,157		12,800	12,800		15,200	
10-70-615	HOLIDAY DECORATION & SUPPLIES	2,507	0		0	0		0	
10-70-620	LAWN MAINTENANCE	904	770		1,100	1,100		1,500	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	38,134	2,234		13,500	13,500		0	
10-70-750	CAPITAL OUTLAY - IMPACT FEES	0	0		0	0		0	
TOTAL PARKS		297,843	255,898		308,100	312,800		319,200	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
DEBT SERVICE									
10-85-815	PRINCIPAL - BOND	128,996	132,000		0	358,700		269,000	New Bond
10-85-825	INTERST - BOND	22,880	19,900		0	61,700		89,100	New Bond
10-85-826	CAPITAL LEASE PRINCIPAL	4,799	0		4,100	4,100		4,100	
10-85-827	CAPITAL LEASE INTEREST	271	0		1,000	1,000		1,000	
10-85-835	AGENT-SALES TX BOND-CITY HALL	1,200	1,300		0	0		0	
10-85-836	DEFEASED BOND	0	0		0	0		0	
TOTAL DEBT SERVICE		158,146	153,200		5,100	425,500		363,200	
TRANSFERS									
10-90-800	TRANSFERS TO CIP FUNDS	0	750,000		400,000	0		0	
10-90-810	TRANSFERS TO CAPITAL STREETS	212,500	212,500		212,500	212,500		212,500	
10-90-820	TRANSFERS TO STORM UTILITY	0			0	0		0	
10-90-850	TRANSFERS TO GOLF FUND	0			0	0		0	
10-90-860	TRANSFERS TO RAP	0			0	0		0	
10-90-899	APPROP INCREASE - FUND BALANCE	0			0	0		0	
10-90-914	S/TAX PYMTS TO BTFL - COMMONS	139,452	156,888		163,300	169,400		179,600	Projected Growth
10-90-915	S/TAX PYMTS TO BTFL - GATEWAY	52,434	63,869		59,900	69,000		73,100	Projected Growth
10-90-916	S/TAX PYMTS TO DVPR: COMMONS	0	0		0	0		0	
TOTAL TRANSFERS		404,386	1,183,257		835,700	450,900		465,200	
GENERAL FUND - I									
TOTAL EXPENDITURES		4,547,776	5,201,670		5,243,000	5,823,600		6,098,800	
GENERAL FUND OVERVIEW									
REVENUES		5,237,688	5,605,886		5,243,000	5,823,600		6,098,800	
EXPENDITURES		4,547,776	5,201,670		5,243,000	5,823,600		6,098,800	
REVENUES OVER EXPENDITURES		689,911	404,216		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
JESSI'S MEADOWS FUND - REVENUES									
13-34-100	ASSESSMENTS	11,700	11,673		12,000	12,000		12,000	
13-36-600	INTEREST EARNED	790	501		100	100		100	
13-36-700	HOA CONTRIBUTION	0	0		0	0		0	
13-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0	
TOTAL REVENUES		12,490	12,175		12,100	12,100		12,100	
JESSI'S MEADOWS FUND - EXPENDITURES									
13-40-100	MAINTENANCE	4,036	1,372		6,000	6,000		6,000	
13-40-200	CAPITAL	0	0		0	0		0	
13-40-800	TRANSFERS TO OTHER FUNDS	0	0		0	0		0	
13-40-899	APPROP INCREASE - FUND BALANCE	0	0		6,100	6,100		6,100	
TOTAL EXPENDITURES		4,036	1,372		12,100	12,100		12,100	
JESSI'S MEADOWS FUND OVERVIEW									
REVENUES		12,490	12,175		12,100	12,100		12,100	
EXPENDITURES		4,036	1,372		12,100	12,100		12,100	
REVENUES OVER EXPENDITURES		8,454	10,803		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
STREET IMPACT FEES - REVENUES									
21-34-430	DEVELOPMENT IMPACT FEES	126,494	71,983		25,000	25,000		40,000	
21-36-600	INTEREST EARNED	5,923	2,038		500	500		500	
21-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0	
21-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		124,500	124,500		124,500	
TOTAL REVENUES		132,417	74,021		150,000	150,000		165,000	
STREET IMPACT FEES - EXPENDITURES									
21-40-730	CAPITAL OUTLAY - IMPROVEMENTS	0			0	0		0	
21-40-800	TRANSFERS TO OTHER FUNDS	150,000	100,000		0	0		0	
21-40-810	SIDEWALK IMPROVEMENTS	127,630	28,648		50,000	50,000		50,000	
21-40-811	CAPITAL OUTLAY - Equipment	0	0		0	0		0	
21-40-899	APPROP INCREASE - FUND BALANCE	0	0		100,000	100,000		115,000	
TOTAL EXPENDITURES		277,630	128,648		150,000	150,000		165,000	
STREET IMPACT FEES FUND OVERVIEW									
REVENUES		132,417	74,021		150,000	150,000		165,000	
EXPENDITURES		277,630	128,648		150,000	150,000		165,000	
REVENUES OVER EXPENDITURES		(145,214)	(54,627)		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
POLICE FACILITIES IMPACT FEES - REVENUES									
23-34-430	DEVELOPMENT IMPACT FEES	5,611	3,421		3,000	3,000		0	
23-36-600	INTEREST EARNED	99	58		0	0		0	
TOTAL REVENUES		5,710	3,479		3,000	3,000		0	
POLICE FACILITIES IMPACT FEES - EXPENDITURES									
23-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0	
23-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0	
23-40-730	CAPITAL OUTLAY - IMPROVEMENTS	0	0		0	0		0	
23-40-800	TRANSFERS TO OTHER FUNDS	3,000	3,000		3,000	3,000		0	
23-40-899	APPROP INCREASE - FUND BALANCE	0	0		0	0		0	
TOTAL EXPENDITURES		3,000	3,000		3,000	3,000		0	
POLICE FACILITIES IMPACT FEES FUND OVERVIEW									
REVENUES		3,000	3,479		3,000	3,000		0	
EXPENDITURES		3,000	3,000		3,000	3,000		0	
REVENUES OVER EXPENDITURES		0	479		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
PARK IMPACT FEES - REVENUES									
24-34-430	DEVELOPMENT IMPACT FEES	79,648	48,208		30,000	30,000		30,000	
24-36-600	INTEREST EARNED	2,832	528		500	500		500	
24-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0	
24-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0	
TOTAL REVENUES		82,480	48,736		30,500	30,500		30,500	
PARK IMPACT FEES - EXPENDITURES									
24-40-310	PROF & TECH - PLANNING/IMP FEE	0	0		0	0		0	
24-40-730	CAPITAL OUTLAY - IMPROVEMENTS	224,918	63,003		0	0		0	
24-40-800	TRANSFERS TO OTHER FUNDS	0	0		0	0		0	
24-40-899	APPROP INCREASE - FUND BALANCE	0	0		30,500	30,500		30,500	
TOTAL EXPENDITURES		224,918	63,003		30,500	30,500		30,500	
PARK IMPACT FEES FUND OVERVIEW									
REVENUES		82,480	48,736		30,500	30,500		30,500	
EXPENDITURES		224,918	63,003		30,500	30,500		30,500	
REVENUES OVER EXPENDITURES		(142,438)	(14,268)		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
REDEVELOPMENT AGENCY - REVENUES									
25-31-110	TAX INCREMENT - PROPERTY	299,329	287,184		290,000	290,000		290,000	
25-36-600	INTEREST EARNED	3,408	918		3,000	3,000		3,000	
25-38-870	TRANSFERS IN - GENERAL FUND	0	0		0	0		0	
25-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0	
TOTAL REVENUES		302,737	288,102		293,000	293,000		293,000	
REDEVELOPMENT AGENCY - EXPENDITURES									
25-40-110	SALARIES & WAGES	49,118	30,977		45,300	46,800		47,100	
25-40-125	LONG TERM DISABILITY	241	114		300	300		200	
25-40-130	RETIREMENT	14,102	5,278		12,200	12,700		12,500	
25-40-131	GROUP HEALTH INSURANCE	8,655	4,549		7,800	7,800		7,200	
25-40-132	WORKERS COMP INSURANCE	520	247		600	600		600	
25-40-133	FICA TAXES	3,614	2,051		3,500	3,600		3,600	
25-40-230	TRAVEL	1,200	1,200		1,200	1,200		1,200	
25-40-310	LEGAL FEES	0	0		0	0		0	
25-40-312	OTHER PROFESSIONAL FEES	3,600	2,907		8,000	8,000		8,000	
25-40-510	LIABILITY INSURANCE	2,106	2,070		2,700	2,700		2,700	
25-40-899	APPROP INCREASE - FUND BALANCE	0	0		31,400	29,300		29,000	
25-40-915	RDA TAX PYMTS TO DVPR: GATEWAY	0	0		0	0		900	
25-40-920	RDA TAX PYMTS TO DVPR: COMMONS	190,751	179,583		180,000	180,000		180,000	
25-90-850	TRANSFER TO OTHER FUNDS	0	0		0	0		0	
TOTAL EXPENDITURES		273,907	228,975		293,000	293,000		293,000	
REDEVELOPMENT AGENCY FUND OVERVIEW									
REVENUES		302,737	288,102		293,000	293,000		293,000	
EXPENDITURES		273,907	228,975		293,000	293,000		293,000	
REVENUES OVER EXPENDITURES		28,830	59,127		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
RAP TAX - REVENUES									
26-31-110	RAP TAX REVENUE	224,548	268,435		220,000	273,000		289,400	6%
26-36-600	INTEREST EARNED	10,276	4,024		1,000	1,000		1,000	
26-36-690	MISCELLANEOUS REVENUE	0	69,262		0	0		0	
26-38-860	CONTRIBUTIONS - PRIVATE	0	0		0	0		0	
26-38-870	TRANSFERS IN - GENERAL FUND	0	0		0	0		0	
26-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		0	0		0	
TOTAL REVENUES		234,824	341,721		221,000	274,000		290,400	
RAP TAX - EXPENDITURES									
26-40-260	BLDGS & GROUNDS - SUPPLIES/MNT	11,660	9,957		15,000	15,000		15,000	
26-40-290	IMPROVEMENTS - MAIN PARK	0	2,770		24,400	24,400		46,000	
26-40-730	CAPITAL OUTLAY - IMPROVEMENTS	2,000	258,900		75,000	75,000		100,000	
26-40-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0		0	
26-40-792	CAP PROJ: RESTROOM	125,000	0		0	0		0	
26-40-800	TRANSFERS TO GENERAL FUND	4,500	7,400		7,400	7,400		7,400	
26-40-850	TRANSFER TO GOLF FUND	34,000	31,500		0	0		0	
26-40-899	APPROP INCREASE - FUND BALANCE	0	0		99,200	152,200		122,000	
TOTAL EXPENDITURES		177,160	310,527		221,000	274,000		290,400	
RAP TAX FUND OVERVIEW									
REVENUES		234,824	341,721		221,000	274,000		290,400	
EXPENDITURES		177,160	310,527		221,000	274,000		290,400	
REVENUES OVER EXPENDITURES		57,664	31,194		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
CAPITAL IMPROVEMENT FUND - REVENUES									
31-36-600	INTEREST EARNED	46,886	20,099		15,000	15,000		15,000	
31-38-820	BOND PROCEEDS - LEASE REVENUE	0	0		0	0		0	
31-38-870	TRANSFERS IN - GENERAL FUND	0	750,000		400,000	0		0	
31-38-880	TRANSFERS IN - CAP PROJECTS FUNDS	300,000	0		0	2,500		0	
31-38-899	CONTRIBUTIONS - FUND SURPLUS	0			0	0		2,296,200	
31-38-900	BOND FUNDS	0			0	6,000,000		0	
TOTAL REVENUES		346,886	770,099		415,000	6,017,500		2,311,200	
CAPITAL IMPROVEMENT FUND - EXPENDITURES									
31-40-420	CDBG Project: Weatherization	0			0	0		0	
31-40-710	LAND - ACQUISITION	0			0	0		0	
31-40-720	CITY BLDGS - PLAN,DESIGN,CONST	11,564	717,097		50,000	3,000,000		2,311,200	New Public Works
31-40-850	TRANSFERS TO OTHER FUNDS	300,000			0	33,953			
31-40-899	APPROP INCREASE - FUND BALANCE	0			365,000	2,983,547			
TOTAL EXPENDITURES		311,564	717,097		415,000	6,017,500		2,311,200	
CAPITAL IMPROVEMENT FUND OVERVIEW									
REVENUES		346,886	770,099		415,000	6,017,500		2,311,200	
EXPENDITURES		311,564	717,097		415,000	6,017,500		2,311,200	
REVENUES OVER EXPENDITURES		35,322	53,002		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
STREETS CAPITAL IMPROVEMENT FUND - REVENUES									
34-31-110	CURRENT YEAR PROPERTY TAXES	0	0		0	0		0	
34-36-600	INTEREST EARNED	9,803	1,132		0	0		2,000	
34-36-700	CONTRIBUTIONS - GRANTS	0	22,990		0	0		0	
34-38-800	TRANSFERS FROM OTHER FUNDS	0	0		0	0		0	
34-38-870	TRANSFERS IN - GENERAL FUND	212,500	212,500		212,500	212,500		212,500	
34-38-899	CONTRIBUTIONS - FUND SURPLUS	0	0		405,600	405,600			
TOTAL REVENUES		222,303	236,622		618,100	618,100		214,500	
STREETS CAPITAL IMPROVEMENT FUND - EXPENDITURES									
34-40-800	TRANSFERS TO OTHER FUNDS	250,000	0		0	0		0	
34-40-840	TRANSFERS TO GENERAL FUND	0	0		0	0		0	
34-40-850	CAPITAL EQUIP/MAINT	0	0		0	0		0	
34-40-899	APPROP INCREASE - FUND BALANCE	0	0		0	0		214,500	
34-40-930	CAPITAL OUTLAY - Improvements	437,877	3,706		618,100	618,100		0	
TOTAL EXPENDITURES		687,877	3,706		618,100	618,100		214,500	
STREETS CAPITAL IMPROVEMENT FUND OVERVIEW									
REVENUES		222,303	236,622		618,100	618,100		214,500	
EXPENDITURES		687,877	3,706		618,100	618,100		214,500	
REVENUES OVER EXPENDITURES		(465,574)	232,916		0	0		0	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
WATER FUND - REVENUES									
51-36-600	INTEREST EARNED	97,859	33,905		50,000	50,000		50,000	
51-36-640	Labor & Materials	0	0		0	0		0	
51-36-642	SALE OF FIXED ASSETS	129,865	88,723		116,750	116,750		25,000	
51-36-690	MISC REVENUE/RECONNECTIONS	4,012	1,220		5,000	5,000		5,000	
51-36-710	WATER IMPACT FEE	263,727	150,325		70,000	70,000		70,000	
51-36-720	WATER RIGHTS FEE	0	11,220		5,000	5,000		5,000	
51-36-730	OTHER MISC REVENUE	0	480		0	0		0	
51-37-700	WATER SALES	1,398,662	1,371,736		1,318,100	1,318,100		1,318,100	
51-37-710	WATER CONNECTION FEES	9,500	12,096		7,000	7,000		7,000	
51-38-860	CONTRIBUTIONS - BOND PROCEEDS	0	0		0	0		0	
TOTAL REVENUES		1,903,625	1,669,704		1,571,850	1,571,850		1,480,100	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20	20/21		21/22	21/22	22/23	Notes
		Actual	Actual		Original	1st Amend	Draft Tent	
WATER FUND - EXPENDITURES								
51-40-110	SALARIES & WAGES	196,433	177,183		202,500	205,900	224,700	
51-40-111	OVERTIME SALARIES & WAGES	1,671	1,890		6,000	6,000	6,000	
51-40-125	LONG TERM DISABILITY	938	904		1,300	1,300	1,200	
51-40-130	RETIREMENT	33,784	44,413		36,300	36,800	39,000	
51-40-131	GROUP HEALTH INSURANCE	57,981	61,859		61,800	61,800	64,200	
51-40-132	WORKERS COMP INSURANCE	2,196	2,323		3,100	3,200	3,500	
51-40-133	FICA TAXES	14,169	14,423		16,000	16,200	17,600	
51-40-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	1,571	1,582		1,800	1,800	2,000	
51-40-241	POSTAGE/SUPPLIES	7,350	7,059		7,300	7,300	7,300	
51-40-250	VEHICLE MAINTENANCE & REPAIR	2,236	2,567		6,600	6,600	6,800	
51-40-252	EQUIPMENT MAINTENANCE & REPRS	5,886	8,251		12,000	12,000	12,000	
51-40-253	WATERLINE MAINTENANCE & REPAIR	26,118	19,405		49,200	49,200	49,200	
51-40-254	WATERTANK MAINTENANCE & REPAIR	78	2,538		7,500	7,500	12,500	
51-40-255	FUEL	4,767	7,534		7,400	7,400	12,400	
51-40-270	PUMPING ELECTRICITY	20,617	20,815		13,000	13,000	25,000	
51-40-280	TELEPHONE/TELEMETRY	0	0		1,000	1,000	1,000	
51-40-330	EDUCATION AND TRAINING	2,754	1,280		6,200	6,200	7,200	
51-40-455	UNIFORM	1,720	1,781		1,700	1,700	1,700	
51-40-610	MISCELLANEOUS EXPENSE	4,541	3,699		4,100	4,100	4,100	
51-40-611	WATER PURCHASES-CULINARY	192,111	179,486		210,000	210,000	215,400	
51-40-612	WATER DEPT SUPPLIES-METERS/ETC	25,166	2,801		38,600	38,600	38,600	
51-40-620	WATER TESTING	3,055	3,595		4,900	4,900	15,900	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
51-40-623	STONE CREEK WELL MAINTENANCE	8,332	9,668		11,000	11,000		11,000	
51-40-740	CAPITAL OUTLAY - EQUIPMENT	4,036	0		2,000	2,000		2,000	
51-40-741	FLORIDE EQUIP	0	0		0	0		0	
51-40-810	DEBT SERVICE - PRINCIPAL	265,000	273,000		280,000	280,000		283,000	
51-40-820	DEBT SERVICE - INTEREST	83,207	67,951		59,800	59,800		50,000	
51-40-840	AGENT FEES - 2009 SERIES BOND	1,500	15,000		1,650	1,650		1,650	
51-40-850	COST OF ISSUANCE - BONDS	0			0	0		0	
51-90-870	TRANSFERS TO CAP IMPROV FUND	0	84,381		0	0		0	
51-90-880	TRANSFERS	0			0	0		0	
51-95-730	CAPITAL OUTLAY - PROJ/HYDRANTS	5,259			23,000	23,000		23,000	
51-95-740	CAPITAL OUTLAY-EQUIPMENT	179,505			131,900	131,900		45,000	
51-95-750	CAPITAL OUTLAY-WATER LINE	0	1,091,179		478,300	478,300		540,000	
51-95-795	NEW WELL	1,047,920			700,000	700,000		0	
TOTAL EXPENDITURES*		2,199,901	2,106,567		2,385,950	2,390,150		1,722,950	
*At Year's End, Most Projects are Capitalized and Do NOT Show as Expenditures									
WATER FUND OVERVIEW									
	REVENUES	1,903,625	1,669,704		1,571,850	1,571,850		1,480,100	
	EXPENDITURES	2,199,901	2,106,567		2,385,950	2,390,150		1,722,950	
	REVENUES OVER EXPENDITURES	(296,277)	(436,863)		(814,100)	(818,300)		(242,850)	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
SOLID WASTE FUND - REVENUES									
52-36-600	INTEREST EARNED	9,781	2,017		5,000	5,000		5,000	
52-36-690	MISC. REVENUE	0	2,692		0	0		0	
52-37-700	GARBAGE PICK UP SALES	407,919	424,122		408,000	408,000		408,000	
52-37-710	GARBAGE CAN REPLACEMENT FEES	0	0		0	0		0	
52-38-860	CONTRIBUTIONS - OTHER	0	0		0	0		0	
TOTAL REVENUES		417,700	428,831		413,000	413,000		413,000	
SOLID WASTE FUND - EXPENDITURES									
52-40-110	SALARIES & WAGES	10,567	11,315		12,400	12,800		13,900	
52-40-111	Overtime	74	188		0	0		0	
52-40-125	LONG TERM DISABILITY	53	56		100	100		100	
52-40-130	RETIREMENT	1,852	3,245		2,100	2,100		2,300	
52-40-131	GROUP HEALTH INSURANCE	3,536	3,710		4,000	4,000		4,100	
52-40-132	WORKERS COMP INSURANCE	149	163		200	200		300	
52-40-133	FICA TAXES	792	848		1,000	1,000		1,100	
52-40-241	POSTAGE/SUPPLIES	246	426		500	500		500	
52-40-620	GARBAGE PICKUP SERVICE	176,556	190,235		191,000	191,000		191,000	
52-40-621	TIPPING/FLAT RATE - BURN PLANT	204,468	220,645		220,000	220,000		220,000	
52-40-623	SPRING & FALL CLEANUP	9,322	10,948		10,000	10,000		10,000	
52-40-625	ADDITIONAL GARBAGE CANS	0	14,931		15,000	15,000		18,500	
TOTAL EXPENDITURES*		407,615	456,710		456,300	456,700		461,800	
*At Year's End, Most Projects are Capitalized and Do NOT Show as Expenditures									
SOLID WASTE FUND OVERVIEW									
REVENUES		417,700	428,831		413,000	413,000		413,000	
EXPENDITURES		407,615	456,710		456,300	456,700		461,800	
REVENUES OVER EXPENDITURES		10,085	(27,879)		(43,300)	(43,700)		(48,800)	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
STORM WATER UTILITY FUND - REVENUES									
53-34-400	SUBDIVISION IMPACT FEES	17,351	18,550		20,000	20,000		20,000	
53-36-600	INTEREST EARNED	3,621	1,162		2,000	2,000		2,000	
53-36-690	MISC. REVENUE	180	2,249		0	0		0	
53-37-700	UTILITY SALES	101,200	102,298		99,000	99,000		103,000	
53-38-870	TRANSFERS IN	0	0		0	30,000			
TOTAL REVENUES		119,000	124,259		121,000	151,000		125,000	
STORM WATER UTILITY FUND - EXPENDITURES									
53-40-110	SALARIES & WAGES	35,725	38,657		42,000	43,100		49,000	
53-40-111	OVERTIME SALARIES & WAGES	653	683		0	0		0	
53-40-125	LONG TERM DISABILITY	184	172		300	300		200	
53-40-130	RETIREMENT	6,661	923		7,200	7,400		8,200	
53-40-131	GROUP HEALTH INSURANCE	10,859	11,560		12,600	12,600		13,700	
53-40-132	WORKERS COMP INSURANCE	522	544		800	800		900	
53-40-133	FICA TAXES	2,812	2,794		3,200	3,300		3,800	
53-40-252	EQUIPMENT MAINTENANCE & REPRS	0	0		1,500	1,500		1,500	
53-40-253	STORM SYSTM MAINT AND REPAIRS	2,186	13,064		10,000	10,000		5,000	
53-40-310	PROFESSIONAL SERVICES	2,255	1,250		2,000	2,000		2,300	
53-40-330	EDUCATION AND TRAINING	385	0		500	500		500	
53-40-610	MISCELLANEOUS SUPPLIES	0	0		2,500	2,500		500	
53-40-730	CAPITAL OUTLAY - IMPROVEMENTS	0	0		11,900	11,900		0	
53-40-750	CAPITAL OUTLAY - IMPACT FEES	60,700	0		0	0		0	
53-40-751	TELEWISE AND FLUSH STORM DRAIN	15,553	0		15,000	15,000		20,000	
53-40-755	CAPITAL OUTLAY	48,124	92,608		0	0		0	
TOTAL EXPENDITURES*		186,620	162,256		109,500	110,900		105,600	
*At Year's End, Most Projects are Capitalized and Do NOT Show as Expenditures									
STORM WATER UTILITY FUND OVERVIEW									
REVENUES		119,000	124,259		121,000	151,000		125,000	
EXPENDITURES		186,620	162,256		109,500	110,900		105,600	
REVENUES OVER EXPENDITURES		(67,620)	(37,997)		11,500	40,100		19,400	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
GOLF FUND - REVENUES									
OPERATING REVENUES									
54-30-010	ROUNDS - Greens Fees	551,251	642,745		455,600	600,000		600,000	
54-30-011	ROUNDS - Tournaments	20,416	57,161		27,700	40,000		40,000	
54-30-020	PUNCH PASSES -- ALL	4,715	4,500		5,000	5,000		5,000	
54-30-040	RENTALS - CARTS/CLUBS	240,271	299,924		217,600	280,000		280,000	
54-30-050	RANGE - ALL	143,549	195,788		121,800	140,000		140,000	
54-30-070	PRO SHOP MERCHANDISE SALES	150,264	219,238		150,000	150,000		150,000	
54-30-088	FACILITY LEASE	3,584	5,775		3,800	3,800		3,800	
TOTAL OPERATING REVENUES		1,114,051	1,425,131		981,500	1,218,800		1,218,800	
OTHER GOLF REVENUES									
54-33-340	FEDERAL GRANT	0	48,482		0	0		0	
54-36-600	INTEREST EARNED	101	28		100	100		100	
54-36-640	SALE OF FIXED ASSETS	0	0		0	0		0	
54-36-685	ADVERTISING REVENUES	0	0		500	500		500	
54-36-690	MISCELLANEOUS REVENUE	2,374	3,709		1,000	1,000		1,000	
54-36-695	MISCELLANEOUS - TOURNAMENT REV	2,500	0		2,500	2,500		2,500	
54-38-870	TRANSFERS IN - GENERAL FUND	0	0		0	0		0	
54-38-880	TRANSFERS IN - CAP IMPROV FUND	0	0		0	0		0	
54-38-890	TRANSFERS IN - RAP TAX FUND	34,000	31,500		0	0		0	
TOTAL OPERATING REVENUES		38,975	83,719		4,100	4,100		4,100	
GOLF FUND									
TOTAL REVENUES		1,153,025	1,508,851		985,600	1,222,900		1,222,900	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20	20/21		21/22	21/22		22/23	Notes
		Actual	Actual		Original	1st Amend		Draft Tent	
GOLF FUND - EXPENDITURES									
GOLF PROFESSIONAL & CLUBHOUSE									
54-81-110	SALARIES & WAGES	60,964	82,022		106,900	106,900		120,400	
54-81-114	SALARIES & WAGES - TEMP/P-TIME	113,714	95,209		74,000	74,000		87,000	
54-81-125	LONG TERM DISABILITY	489	648		600	600		600	
54-81-130	RETIREMENT	16,321	18,496		18,200	18,200		19,900	
54-81-131	GROUP HEALTH INSURANCE	37,036	29,866		30,900	30,900		31,500	
54-81-132	WORKERS COMP INSURANCE	1,981	2,351		2,500	2,500		2,900	
54-81-133	FICA TAXES	13,015	15,836		13,800	13,800		15,900	
54-81-134	EMPLOYEE BENEFITS - UNEMPLOY	0	0		500	500		500	
54-81-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	150	0		300	300		300	
54-81-240	OFFICE SUPPLIES & EXPENSE	1,325	1,745		2,200	2,200		2,000	
54-81-250	EQUIPMENT SUPPLIES & MAINT	560	507		0	0		0	
54-81-256	EQUIP MNT/REPAIR - GOLF CARTS	1,867	4,365		3,000	3,000		3,500	
54-81-260	BLDGS & GROUNDS - SUPPLIES/MNT	3,571	2,044		4,000	4,000		4,000	
54-81-270	UTILITIES	15,586	16,868		19,200	19,200		21,100	
54-81-280	TELEPHONE	0	1,075		0	0		0	
54-81-330	EDUCATION AND TRAINING	5,303	2,839		9,500	9,500		7,000	
54-81-440	BANK CHARGES - VISA	44,267	67,264		40,000	40,000		32,000	
54-81-610	MISCELLANEOUS SUPPLIES	657	84		1,500	1,500		1,600	
54-81-633	JUNIOR GOLF PROGRAM	970	195		2,500	2,500		2,500	
54-81-635	MISCELLANEOUS SERVICES	2,549	1,995		2,500	2,500		2,700	
54-81-636	EQUIPMENT EXPENSE	0	2,192		0	0		0	
54-81-638	ADVERTISING	5,811	4,399		8,600	8,600		8,500	
54-81-645	TOURNAMENT - EXPENSES	448	8		600	600		800	
54-81-740	EQUIPMENT - CARTS / MISC	0	0		0	0		0	
54-81-745	RENTAL CLUBS & BAGS	1,684	2,344		6,300	6,300		3,000	
TOTAL GOLF PROFESSIONAL & CLUBHOUSE		328,267	352,353		347,600	347,600		367,700	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
COURSE MAINTENANCE									
54-82-110	SALARIES & WAGES	75,555	115,470		119,800	132,800		174,700	New Full-time (FY22)
54-82-111	OVERTIME SALARIES & WAGES	1,863	0		0	0		0	
54-82-114	SALARIES & WAGES - TEMP/P-TIME	103,064	73,128		80,000	80,000		75,000	
54-82-125	LONG TERM DISABILITY	372	396		700	800		900	
54-82-130	RETIREMENT	13,668	16,682		21,000	23,200		29,400	
54-82-131	GROUP HEALTH INSURANCE	16,055	30,240		33,800	40,900		51,000	
54-82-132	WORKERS COMP INSURANCE	2,055	1,740		2,800	3,000		3,600	
54-82-133	FICA TAXES	13,563	11,724		15,300	16,300		19,500	
54-82-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	805	655		700	700		1,200	
54-82-240	OFFICE SUPPLIES & EXPENSE	160	0		300	300		300	
54-82-245	EQUIP MNT/RPR - TOILET RENTAL	1,282	2,095		1,800	1,800		2,200	
54-82-248	SUPPLIES - IRRIGATION	3,954	10,437		8,900	8,900		8,000	
54-82-250	EQUIPMENT SUPPLIES & MAINT	16,332	17,682		13,000	13,000		12,000	
54-82-253	EQUIPMENT LEASE	465	0		9,000	9,000		9,000	
54-82-255	FUEL	17,137	24,323		20,000	20,000		30,000	
54-82-260	BLDGS & GROUNDS - SUPPLIES/MNT	4,071	1,688		2,000	2,000		2,400	
54-82-262	BLDGS & GROUNDS - GROUND SUPP	3,720	3,836		2,500	2,500		3,000	
54-82-270	UTILITIES - ALL	39,303	41,668		48,000	48,000		50,000	
54-82-320	DISASTER CLEAN-UP	0	22,084		0	0		0	
54-82-322	SERVICES - TREE TRIMMING	0	655		3,000	3,000		3,000	
54-82-330	EDUCATION AND TRAINING	190	688		1,300	1,300		1,200	
54-82-472	UNIFORMS - PROTECTIVE OSHA	58	588		900	900		1,200	
54-82-482	SPEC DEPT SUPP - SHOP/SM TOOLS	1,110	2,386		1,000	1,000		1,000	
54-82-620	MISCELLANEOUS SERVICES	1,138	1,221		1,000	1,000		1,200	
54-82-660	SUPPLIES - FERTILIZERS	17,361	19,017		20,000	20,000		24,000	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
54-82-667	SUPPLIES - SAND (ALL)	6,234	16,255		14,000	14,000		14,000	
54-82-668	SUPPLIES - SEED	3,271	4,670		5,000	5,000		7,500	
54-82-669	SUPPLIES - CART PATH	0	0		16,000	16,000		12,000	
54-82-670	SUPPLIES - GARDEN & FLOWERS	354	1,172		1,900	1,900		2,500	
54-82-677	SUPPLIES - CHEMICALS (ALL)	11,932	17,412		12,000	12,000		15,000	
54-82-732	CAPITAL OUTLAY - Grnds Improvmt	8,421			6,000	6,000		9,000	
54-82-735	CAPITAL OUTLAY - IMPROVEMENTS	12,753	25,700		60,000	60,000		47,000	Ditch
54-82-740	CAPITAL OUTLAY - EQUIPMENT	51,281			11,700	11,700		150,000	Mowers
TOTAL COURSE MAINTENANCE		427,524	463,613		533,400	557,000		760,800	
DRIVING RANGE									
54-83-250	EQUIPMENT SUPPLIES & MAINT	914	837		1,000	1,000		1,300	
54-83-610	MISCELLANEOUS SUPPLIES	0	0		0	0		0	
54-83-679	SUPPLIES - RANGE GOLF BALLS	5,473	5,550		5,000	5,000		5,000	
54-83-730	CAPITAL OUTLAY - IMPROVEMENTS	0			0	0		0	
TOTAL DRIVING RANGE		6,387	6,387		6,000	6,000		6,300	

**WEST BOUNTIFUL CITY -
FY 2022/2023
TENTATIVE**

		19/20 Actual	20/21 Actual		21/22 Original	21/22 1st Amend		22/23 Draft Tent	Notes
BUILDING & CAFÉ									
54-84-250	EQUIPMENT SUPPLIES & MAINT	538	1,208		1,000	1,000		1,000	
54-84-260	BLDGS & GROUNDS - SUPPLIES/MNT	4,975	5,131		3,500	3,500		4,000	
54-84-400	MERCHANDISE PURCHASES- DIRECT	115,798	146,424		115,000	115,000		120,000	
54-84-740	CAPITAL OUTLAY	2,398	0		4,000	4,000		21,000	Carpet & Parking
TOTAL BUILDING & CAFÉ		123,708	152,763		123,500	123,500		146,000	
DEBT SERVICE									
54-85-811	PRINCIPAL - G.O. BOND '03	0			0	0		0	
54-85-816	LEASE PAYMENT - GOLF CARTS	7,099	39,032		41,900	41,900		41,900	
54-85-821	INTEREST - G.O. BOND '03	0			0	0		0	
54-85-831	AGENT FEES - '03 BOND	0			0	0		0	
54-85-899	INTEREST EXPENSE	32,144	6,280		7,500	7,500		7,500	
TOTAL DEBT SERVICE		39,243	45,312		49,400	49,400		49,400	
GOLF FUND									
TOTAL EXPENDITURES*		925,129	1,020,428		1,059,900	1,083,500		1,330,200	
GOLF FUND OVERVIEW									
	REVENUES	1,153,025	1,508,851		985,600	1,222,900		1,222,900	
	EXPENDITURES	925,129	1,020,428		1,059,900	1,083,500		1,330,200	
	REVENUES OVER EXPENDITURES	227,896	488,423		(74,300)	139,400		(107,300)	

PENDING – NOT YET APPROVED

Minutes of the West Bountiful City Council meeting held on Tuesday, May 3, 2022, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom (via Zoom), James Bruhn, Kelly Enquist, Mark Preece, and Rod Wood

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), Chief Erikson, Dallas Green (Golf Director), Josh Virostko (Golf Superintendent) via zoom, and Cathy Brightwell (City Recorder)

PUBLIC: Corey Sweat, Richmond Thornley, Kim & Debbie McKean, Paul Tanner, Dennis Vest, Doug Foster

Mayor Romney called the regular meeting to order at 7:30 pm. Mark Preece offered a prayer and James Ahlstrom led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *Kelly Enquist made a Motion to approve the agenda as posted. James Bruhn seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

Debbie McKean gave an update on the July 4th celebration. It's a big project this year because everything will be done on one day. She reminded council members to get their parade entries in and to let her know if they need a car. A variety of throwable candy will be provided and she can order more if members want to pay. The city will also provide signage if needed.

Corey Sweat commented that there are several items on the agenda tonight that the planning commission spent a lot of time on, and he encouraged them to look closely at the recommendations.

3. Resolution 515-22, A Resolution Implementing 2022 Watering Restrictions.

Weber Basin Water Conservancy District (WBWCD) has historically provided about 80% of the city's drinking water and provides secondary irrigation water to many properties throughout the city which significantly lessens the demand on city water for outdoor uses. Due to the ongoing drought, WBWCD has reduced outdoor irrigation contracts by 60%, which includes Lakeside Golf Course and other city properties such as City Park and City Hall, and drinking water contracts are being reduced by 10% plus a portion estimated on outdoor use bring the city's reduction to about 20%.

WBWCD implemented drought restrictions for their secondary water customers that include limiting outdoor watering to one day/week for non-metered users and implementing a tiered fine schedule. Their employees will enforce the restrictions.

Duane Huffman presented the options related to the use of city drinking water during these extreme drought conditions for each of the three categories, and a resolution and declaration that would enact the final decisions.

There was discussion about the importance to protect the city's culinary water. After the restrictions adopted last year, residents may be more inclined to make up the difference with culinary water. There is concern about limiting water for vegetable gardens, so an exclusion has been proposed.

Council member Ahlstrom raised a concern that non-metered customers are being penalized more than metered customers by limiting watering to one day a week. He doesn't oppose the volume restriction but believes they are limiting good options by restricting to one day a week. He suggested allowing culinary water to be used to make up the difference between the two services. In the alternative, the city should change the proposed watering restriction so that the total allowed minutes are weekly rather than once a week which is more reasonable.

Duane Huffman agreed that it would be an easy change to make for the city's restrictions, but it will not change WBWCD's watering restrictions that apply to the majority of West Bountiful residents. WBWCD says that half an inch of water per week will keep turf alive.

Mr. Huffman noted that the city's biggest concern is with residents using culinary water for irrigation. Cross-connections can present serious health concerns if backflow is not handled properly. We would need to inspect each connection to make sure it was done correctly. It is a bad idea that could have serious consequences. He added that the culinary water system, including impact fees and pricing models, were not designed for large portions of the city to use culinary water for outdoor use.

For golf course connections, there was discussion that these properties need to be metered. A timeline should be established for them to get shares, although it may take more than one year to arrange for meters. In the meantime, they should be held to WBWCD watering restrictions.

MOTION: *Rod Wood Made a Motion to Adopt Resolution 515-22 as Modified so that that Total Watering Times are Weekly Rather Than One Day a Week and to Re-evaluate after a Few Months. James Bruhn Seconded the Motion.*

James Ahlstrom Suggested an Amendment to Authorize the Mayor to Meet with or send a Letter to WBWCD to Discuss the Concerns About Once-A-week Watering. James Bruhn Seconded the Amendment. Roll-call vote was unanimous in Favor as Reflected Below.

James Ahlstrom – aye
Kelly Enquist – aye
Rod Wood - aye

James Bruhn – aye
Mark Preece – aye

4. Application to Amend Land Use Code to Add “Places of Worship and Primary Schools” to Various Zones or to Change Definition of Quasi-Public Uses – Mr. Paul Tanner.

In February, the Tanners applied for a conditional use permit to operate a private school as a quasi-public used in the R-1-10 zone. This request was denied based on the interpretation that private schools are not a quasi-public used under West Bountiful Municipal Code. The Tanners appealed this decision, and the original denial was upheld.

The Tanners submitted a request for text change in conjunction with their appeal, and when the appeal concluded, re-submitted a formal application for the change. Mr. Tanner has stated that he is currently looking for property in the city’s A-1 zone that would be suitable for a small private school.

The planning commission reviewed the application and listened to arguments from the applicant. The commission expressed an openness to having a private school in the city; however, they raised concerns about changing uses and definitions that apply zone-wide in most of the city’s zones. They suggested the applicant come back with a suitable location and expressed a willingness to find a solution on a property-specific basis. Following the public hearing on April 26, 2022, the Commission voted (4-1) to recommend a denial of the application.

Duane Huffman provided several options for the council to consider as there may be reasons the city wants to consider having private schools in the city.

1. Deny the application;
2. Have staff make changes to the proposed ordinance and bring it back for consideration; or
3. Refer it back to planning commission with additional direction on areas to review for code changes such as creating a new zone or overlay on property-specific basis or establish specific parameters for private schools.

There was discussion about the options. Mayor Romney noted that he city could set up an overlay similar to the recently created housing-in-commercial-zones overlay. If changes are needed, an overlay may be the better solution because it does not dedicate a larger area than needed and can have specific parameters tied to the use. He asked council members their thoughts. Most council members did not believe a change is necessary at this time.

Council member Preece said he does not object to having a private school in the city but was concerned about traffic.

There was discussion that an overlay zone could be used to accommodate a better location.

Mr. Tanner commented that he filed the application because he felt the language was ambiguous. His request was that the city would define public/quasi-public uses and institutions as other cities have done to make it clear what the terms mean and avoid similar problems in the future. He added that he still does not understand why public and private schools cannot be in same zone.

Mr. Huffman agreed that the city should define the terms.

MOTION: *Mark Preece made a motion to deny the request and ask Planning Commission to explore where private schools might be allowed in the city*

including defining public/quasi-public and/or creating an overlay zone specific to this use. Rod Wood seconded the motion which passed as reflected below.

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood - aye	

5. Ordinance 453-22, An Ordinance Adopting Water Efficient Landscape Standards

Duane Huffman provided background on the proposed ordinance. The initial catalyst for these code changes was to allow property owners to qualify for the “Flip Your Strip” rebate program offered by Weber Basin Water Conservancy District (WBWCD); however, the real goal of the changes is the long-term conservation of water far beyond park strips.

The “Flip Your Strip” rebate program offers property owners a rebate of \$1.25 per square foot to convert a turf park strip to a more water- efficient area. Eligibility for the program requires property owners to be in a city that has modified ordinances to meet water efficient requirements.

There was discussion about how the proposed standards extend beyond what is necessary to deal with park strips. Even though the focus is target to new construction, the regulations will significantly change the look of yards in the future. Examples were given of properties in the city that have replaced turf with rocks and other materials and the need to maintain them to prevent weeds.

Corey Sweat commented that the planning commission was not excited about the strict standards provided by Weber Basin, and they made several changes to improve them including limiting restrictions to front yards.

There was concern by several members that the requirements in the proposal go too far to justify the small amount residents will receive for “Flip Your Strip” and suggested the city adopt more reasonable water-wise guidelines to new home builders.

MOTION: *Rod Wood Made a Motion to Not Adopt the Ordinance as Presented and to Refer Back to Planning Commission to Make Changes That Will Better Fit the Landscape Goals of West Bountiful, not Considering the Standards for Flip Your Strip. Mark Preece Seconded the Motion which PASSED as reflected below.*

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood - aye	

6. Yard Regulation for Non-commercial Structures – Buildable Space.

Duane Huffman provided a summary of the issue. The city council asked the planning commission to consider amending the city’s land use code to require properties with Non-Commercial Structures to retain space for a future primary structure. There is a concern that vacant land is expected to become

extremely scarce in the future with a high demand for in-fill and a question as to the importance to plan for these needs by ensuring that future dwelling could be constructed on lots that currently only consist of a non-commercial structure.

The planning commission considered the request and specific proposals for buildable footprints on a lot when a building permit for a non-commercial structure is submitted. They also held a public hearing on the proposal. They voted unanimously to leave the current non-commercial structure language as is. They believe it is not the city's responsibility to tell people what they want on their property if it doesn't negatively impact neighbors.

Council member Bruhn said he believes it is important to have this requirement. It is residential property so there needs to be space for a house especially for future owners who were not involved in the initial building.

There was discussion about property rights and whether such a requirement goes beyond the city's responsibility. A suggestion was made to consider limiting the size or changing setbacks to match those of a primary dwelling rather than an accessory structure.

Corey Sweat and Dennis Vest provided the reasoning behind the planning commission's decision and the belief that property owners should be able to make their own decisions about what they build on their property, and that the agricultural zone should not be limited to houses.

Duane noted that when these requests come in, staff explains the impacts and future limitations to the property owner. He added that if we want to say a buildable space is required, we must define what that space is.

MOTION: Rod Wood made a Motion to Accept the Recommended by the Planning Commission. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.

Mayor Romney asked if the city should consider establishing a minimum footprint home size? There was consensus to ask planning commission to consider the issue.

7. Award Financial Audit Services for Fiscal Year 2021/2022 to Christensen, Palmer & Ambrose.

MOTION: Kelly Enquist Made a Motion to Award Financial Audit Services for Fiscal Year 2021/2022 to Christensen, Palmer & Ambrose. James Bruhn Seconded the Motion which PASSED by unanimous vote of all members present.

8. West Bountiful Police Department K9 Proposal.

Police Chief Erikson summarized the proposal to revive the K9 program. In the two years the program was in place, we had 300 calls.

Regarding budget, the intention is to do it primarily through donations and grants. If we were to start from ground zero the dog alone could cost up to \$15,000, but Sgt. Smith has a dog (named Goose)

donated from Salt Lake City and is an experienced handler. The dog is dual purpose trained – tracking, apprehension, area searches, building clearance, narcotics, etc. The Department is asking for permission to go out to seek donations, and there is quite a bit of grant money available for these types of things.

Mayor Romney added that we get a lot of mutual aid from Bountiful and other cities, and this gives us something to offer in return, especially as a smaller agency. Centerville and Woods Cross currently have K9 programs.

MOTION: *Mark Preece made a Motion to Move Forward to Implement a K9 Program in West Bountiful. Rod Wood seconded the Motion which PASSED by unanimous vote of all members present.*

A short break was taken at 10:25 pm.

9. Presentation of Fiscal Year 2022/2023 Tentative Budget for All City Funds.

Duane Huffman presented the FY 2023 Tentative Budget and summarized the highlights.

General Fund: Revenues - \$5,798,000, Expenditures - \$6,098,800 = (\$300,800). Unassigned fund balance - \$1,601,716 = diff of \$7,600.

- More inflationary pressure than in the past.
- Sales tax is not growing as much as neighboring cities, but proposed 6% is a very conservative number.
- Propose using all ARPA money towards the public works west yard.
- Pay scale increase: – Admin - 7% (includes elected officials), Public Works – 3%, Police - 1.5%, Council member Wood questioned the need for the city council increase. It was explained that it is better to hold pace and not fall behind.
- New community development position.
- Carpet for city hall
- Public works trucks are ordered but will arrive next year.
- Seal coat - looking at roads to include.
- Centerpoint Theater - last year we made a contribution to Centerpoint Theatre and received another request this year for \$20k, which will support recarpeting. *Will discuss later.*

RAP: Charnell Park

- Park top dressing
- Zip line surface
- Spinner surfacing
- Parking lot maintenance
- 1810/1890 Loop
- Cabin is badly deteriorated and we need to figure out what to do with it. Will have the building inspector check it out.
- Parking lighting around the park – no \$ yet
- Trail connection - 975 W at golf course is \$123k. Did not include because not convinced the benefits outweighs the cost.

Lakeside Golf Course: Ending Cash = \$680,812, Revenue/(Expenses) = (\$107,300)

- Golf course piping the ditch at the end of 975 W but not adding a trail will help with golf course maintenance - \$47k
- Cart path (new-repaired), \$12k. Mayor Romney said that cart paths are the #1 deficiency on the course and affects how people see the course. He recommends around \$150k to take care of the problems. Dallas Green, Director of Golf, agreed it is a big problem. Staff will get look into it and get back with a number.
- Tee leveling - removed
- Irrigation system insurance is - \$9k over 5 years
- Carpet for club house - \$11k
- Parking lot \$10k
- Mowers have been ordered - \$150k

Capital Projects: Roads \$507,484, Roads Impact \$135,740

- New sidewalks
- Group 3 small projects: 1810/1890 Loop, East Porter, 560 W cul-de-sac. Includes water but smaller project for roads that allows us to save for a larger project next year.

Current fiscal year budget amendments will be presented at the next meeting and a public hearing on the FY 2023 budget will be held on June 7, 2022.

MOTION: *Kelly Enquist made a Motion to Accept the Tentative Budget and Set a Public Hearing for June 7. James Bruhn Seconded the Motion which PASSED by Unanimous Vote of all Members Present.*

10. Meeting Minutes from April 19, 2022.

MOTION: *James Bruhn made a Motion to Approve the Meeting Minutes from April 19, 2022, as Presented. Mark Preece Seconded the Motion which PASSED by Unanimous Vote of all Members Present.*

11. Staff Reports

Police – Brandon Erikson

- Our new officer, Wil Harris, started this week and is attending driver's training.
- The shared detective office has been set up with help from Steve's team.
- Received a notice of recall for 2020-2022 SUV's which makes up most of our fleet. The recall is due to the transmission slipping out of Park.
- April stats: 379 calls for service, 160 traffic stops with 36 citations given, 11 traffic accidents, 3 DUIs, 2 sex offenses, 2 assaults, 6 drug offenses, and 2 fraud cases.

Public Works – Steve Maughan

- 600 West road construction update – water line is being installed starting from Porter Land and moving south. Project is going well.

- Started pumping Stone Creek well because we are still having fluoride pump issues with the new well. It is producing 200 gal/min.
- Public works facility is moving along.

Engineering

- Letter of Intent for Davis County grant money for 1100 West road widening (200 N to 400 N) was submitted last week.
- Doug's Corner subdivision should be ready for the next meeting.
- Still working on removal of 1000 N power poles.

Community Development

- No report.

Administration

- No report.

12. Mayor / Council Reports

James Ahlstrom – Elsie Buck will be the Youth Council Mayor for the 2022-2023 term which begins in June. Rick Rose made a presentation to YCC on Race Relations which was well received.

James Bruhn – Things at Wasatch Integrated are going well. A large Mac truck was ordered months ago, and we just got notice that the order was canceled.

Kelly Enquist – A resident request regarding pickleball – hours should match construction noise ordinance with play not beginning before 7am (currently 6 am). Request per diem updates. Attended ULCT spring conference in St. George with Council member Bruhn.

Mark Preece – Sewer District had too big a compressor, they got a new smaller one then it burned up within a month, so they lost 3 weeks of gas. Working with Wasatch Integrated on a study about whether we can use their food stuffs.

Rod Wood – no comment.

Mayor Romney – no comment

13. Adjourn.

MOTION: *James Bruhn made a Motion to Adjourn the Meeting. Rod Wood Seconded the Motion which PASSED by Unanimous Vote of all Members Present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, May 17, 2022.

372

373

Cathy Brightwell, City Recorder