

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCity.org

City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A
REGULAR MEETING AT 7:30 PM ON TUESDAY, JANUARY 18, 2022
AT THE CITY OFFICES, 550 N 800 WEST**

Online Participation Available: <https://us02web.zoom.us/j/87971971000>

AGENDA:

Invocation/Thought – By Rod Wood; Pledge of Allegiance – By Mark Preece

1. Approve Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Discuss Proposed Budget Amendments for FY 2021-2022.
4. Meeting Minutes from January 4, 2022.
5. Staff Reports – Police, Public Works, Engineering, Community Development, Administration.
6. Mayor/Council Reports.
7. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
8. Adjourn.

This agenda was posted on the State Public Notice website, the city website, emailed to the Mayor and City Council, and provided to the Davis Journal on January 13, 2022.

MEMORANDUM



TO: Mayor and City Council

DATE: January 13, 2022

FROM: Duane Huffman

RE: **FY 2022 Budget Amendments**

This memo is intended to outline issues for consideration for amendments to the fiscal year ending June 30, 2022. These items will be discussed at the January 18th council meeting, with potential action at subsequent meetings. The changes can be categorized into three broad areas: A. New Issues; B. Previously Discussed/Planned Issues; and, C. Technical Issues.

New Issues

1. Golf Course – Lakeside just finished its second very strong year in a row. While growth in play was certainly affected by outside circumstances, the course was well-positioned for this growth, both in terms of the management and course conditions. To continue this success, staff recommends the council consider the following items:
 - a. Mechanic/3rd Maintenance Position. Estimated Annual Cost \$75,000. Prior to 2010, the golf course operated for many years with three full-time employees for golf course maintenance. Financial circumstances necessitated that the course pare down, for a time to just one full-time employee, and then again up to two. For many years now course staff has recommended bringing a third employee back for the position of mechanic. Staff is bringing it for the council's consideration now due to the combination of improved financial standing and the difficulty in finding reliable part-time mechanics.
 - b. Equipment. While not an FY 22 budget item, staff is requesting permission to order equipment now so that it will be here in time for the 2023 season of play (it will take between 9-12 months for orders to be completed). An equipment inventory/replacement schedule is attached to this memo. The estimated cost for the 3 needed mowers is \$150K (one-time, but subsequent years will have other mowers that will need to be replaced). In the past, the city borrowed for similar expenses, but staff recommends using available golf funds.

For reference and context, attached to this memo is list of short-term and long-terms needs and projects for the golf course. Most of these items will be considered as part of the FY 23 budget and beyond. Also attached are the cash flow statements for the last two fiscal years; FY 21 shows a cash flow increase of \$421K and FY 20 shows an increase of \$193K.

2. Public Works Wages. Estimated Annual Cost \$30K. Similar to the recent discussion with police wages, public works positions are currently in high demand. This is due primarily to several years of very high construction activity along the Wasatch Front as well as low unemployment rates in general. In reviewing current wages, management staff is recommending a \$2/hr increase across the board for current frontline public works employees. This would be funded through the General Fund, Water Fund, Storm Water Fund, and Solid Waste Fund.
3. Inflationary Cost Increases. Staff generally tries to manage small increases in costs within existing budgets; however, some items such as fuel have increased higher and faster than anticipated. A detailed list of this accounts will be provided in the future.
4. Capital Facilities Plans. Staff is currently soliciting proposals for updates to the city's transportation, water, and storm water capital facilities plans. These plans as well as work necessary to update impact fees are eligible impact fee expenses.

Previously Discussed/Planned Issues

5. Public Works Facility. The budget amendment will recognize the \$6 million bond as well as expenses for the facility that will be completed this year (design work, and some site work).
6. Police Wages. The budget amendment will adjust for the recent change in police wages. It is anticipated that this will be about \$94,000 for the rest of the year.
7. Electronic Speed Limit Signs. The budget will adjust for the \$11,600 approved by the council for four new electronic speed limit signs

Technical Adjustments

8. The Porter Lane project will be moved from FY 21 to FY 22.
9. Certain expenses related to police vehicles will be moved from FY 21 to FY 22.
10. Funds from completed capital projects will be closed out and transferred to the capital projects fund.
11. The Storm Water Fund will receive a transfer from the capital projects fund to account for the 800 W project.

MOWERS

* Most course equate 1 hour of use equals between 55 and 60 miles
a mower that has 4000 hours is equal to an automobile with 220,000 miles

TORO 3150

MOWER TYPE	serial/model number	year	hours	HRS/YR	useful life	replacement	notes
VERTICUT	04358-316000849	2016	822	165	4000 HRS	2031	
GREENS	04358-313000662	2013	1768	300	4000HRS	2028	
GREENS	04358-313000677	2013	2575	300	4000 HRS	2026	
TEE	04358-313000674	2013	2804	350	4000 HRS	2026	
TEE	04357-240000728	2004	4067	350	4000 HRS	2020	motor rebuilt in 2020, still has issues
ROLLER	04357-250000759	2005	4565	200	4000 HRS	2020	motor replaced in 2019

MOWER TYPE	TORO 5410	year	hours	HRS/YR	useful life	replacement	notes
FAIRWAY	03672A-314090146	2014	2684	383	4500 hours	2025	runs well

MOWER TYPE	TORO 5400	year	hours	HRS/YR	useful life	replacement	notes
RANGE TEE	03543-230000315	2003	4921	200	4500 hours	2021	mower was given to us in 2016
FAIRWAY	03543-260000312	2006	5222	250	4500 hours	2021	mower purchased in 2017 \$1000

MOWER TYPE	TORO 4700	year	hours	HRS/YR	useful life	replacement	notes
ROUGH	30858N-314000115	2014	3550	440	4500	2024	consistantly has problems

MOWER TYPE	TORO 3500	year	hours	HRS/YR	useful life	replacement	notes
ROUGH	80809-313000101	2013	3606	450	4000	2021	submerged in lake in 2017, consistantly has problems

MOWER TYPE	TORO 328	year	hours	HRS/YR	useful life	replacement	notes
ROUGH	30626-2400161	90'S	3618	150	4500	?	very old mower, has issues but low use does not warrant replacement

TRANSPORT

MOWER TYPE	TORO WORKMAN	year	hours	HRS/YR	useful life	replacement	notes
------------	--------------	------	-------	--------	-------------	-------------	-------

LG TRANSPORT 07368-313000116 2013 1890 230 4000 2031 runs well

MOWER TYPE	JOHN DEERE PRO GATOR	year	hours	HRS/YR	useful life	replacement	notes
------------	----------------------	------	-------	--------	-------------	-------------	-------

LG TRANSPORT TC203AT010098 2008 2694 200 4500 2029 runs well

MOWER TYPE	JOHN DEERE GATOR TS	year	hours	HRS/YR	useful life	replacement	notes
------------	---------------------	------	-------	--------	-------------	-------------	-------

SM TRANSPORT 1MO4X2SJHGM111692 2016 1329 265 4000 2031 runs well

MOWER TYPE	CLUB CAR TURF II	year	hours	HRS/YR	useful life	replacement	notes
------------	------------------	------	-------	--------	-------------	-------------	-------

GOLF CART RG0745-834053 2008 2672 205 17 AS NEEDED runs well

MOWER TYPE	TORO MULTIPRO 1250	year	hours	HRS/YR	useful life	replacement	notes
------------	--------------------	------	-------	--------	-------------	-------------	-------

GREENS SPRAYER 41106-210000158 2001 2423 121 3000 2023 extremely important equipment with a lot of issues.
Purchased used by Marcus Fenton 2013?

YAMAHA CARTS

4 EARLY 2000"S CARTS USED FOR MAINTENANCE TASKS AS NEEDED a couple need to be replaced, possibly use rental

TRACTOR

MOWER TYPE	KUBOTA	year	hours	HRS/YR	useful life	replacement	notes
------------	--------	------	-------	--------	-------------	-------------	-------

LOADER TRACTOR ? 2696 ? ? underpowered to load

MOWER TYPE	NEW HOLLAND	year	hours	HRS/YR	useful life	replacement	notes
------------	-------------	------	-------	--------	-------------	-------------	-------

IMPLEMENT TRACT(UX23825 AX413A ? 2646 ? ? runs well

MISCELLANEOUS

MOWER TYPE	TORO 648	year	hours	HRS/YR	useful life	replacement	notes
------------	----------	------	-------	--------	-------------	-------------	-------

AERATOR 09200-250000471 2005 711 80 1500 AS NEEDED runs well

MOWER TYPE	TORO PROFORCE BLOWER	year	hours	HRS/YR	useful life	replacement	notes
DEBRIS BLOWER	44538-313000282	2013	1083	135	4000	2040?	runs well, we could use a second blower
MOWER TYPE	TURFCO TOPDRESSER	year	hours	HRS/YR	useful life	replacement	notes
TOPDRESSER	85809-R00310	2013?			15 YEARS	2028	runs well
MOWER TYPE	TORO SAND PRO	year	hours	HRS/YR	useful life	replacement	notes
BUNKER RAKE	08880-00793	1987	?		4000	PAST DUE	new motor in 2018, almost adequate, many problems
MOWER TYPE	WOOD CHIPPER	year	hours	HRS/YR	useful life	replacement	notes
WOOD CHIPPER	BC1000 XL	2004	520	30	4000	?	runs well
MOWER TYPE	CASE BACHOE	year	hours	HRS/YR	useful life	replacement	notes
BACK HOE	580 SUPER M 2 - N6C411255	2009	2249	187	13K-19K HRS	2035?	runs well
MOWER TYPE	TEREX MINI EXCAVATOR	year	hours	HRS/YR	useful life	replacement	notes
	58 HR 13 001300/0752	2004	980	57			runs well

REPLACEMENT SCHEDULE

2022/23			
TORO 3150	YR	HOURS	COST
04357-250000759	2005	4565	\$51K
TORO 5400			
03543-230000315	2003	4921	\$56k
TORO 3500			
80809-313000101	2013	3606	\$43K
2023/24			
TORO 3150			
04357-240000728	2004	4067	\$40-45k
TORO MULTIPRO 1250			
41106-210000158	2010	2423	\$40K
TORO SAND PRO			

08880-00793	1987	?	\$30K
-------------	------	---	-------

2024/2025			
TORO 4700			
30858N-314000115	2014	3550	\$65K
TORO 5400			
03543-260000312	2006	5222	\$56K

2025/26			
?????????			

26/27			
TORO 3150			
04358-313000677	2013	2575	\$40-45K
04358-313000674	2013	2804	<u>40-45K</u>

Lakeside Golf Course Needs

Short Term

1. Mechanic/ 3rd Full Time Employee
2. Driving Range Net/Pole Update
3. #13 Tee Box Cart Path Repair
4. Tee Boxes
5. Artificial Turf Driving Range Tee Box
6. Equipment Replacement*

Long Term

1. Café Extension/ Building Update
2. East Border Fence Along Trail
3. Pro Shop/Café Carpet Update
4. #9 Cart Path Extension

Mechanic/ 3rd Full Time Maintenance Employee - Due to the increase in play, the need to keep up with the day-to-day grounds work and the amount of maintenance needed for carts and other equipment, we could greatly use another Full-Time Employee. We have struggled finding a mechanic that is willing to work part time over the past few years.

Driving Range Net/Pole Update – The average lifespan of the driving range poles is around 25 years. We are approaching 30 on our Wood Poles. We need to fix the net and update the poles on the entire fence line. It's also staff's recommendation to extend the fence further to the east.

#13 Tee Box Cart Path Repair – This spot is the worst cart path on the golf course. The tree roots have made the path almost undrivable. We need to solve the problem with the trees and the cart path as well.

Tee Boxes – We will continue to update, level, and repair our Tee Boxes on the golf course.

Driving Range Artificial Turf Teeing Area - With the increase demand on the Driving Range during non-growing-months, we'd like to add an artificial hitting area on the back of the driving range tee area. Not only could this help our turf but could allow us to keep the driving range open more during the spring when it's very wet.

Equipment Replacement – We need to follow an equipment replacement plan to stay up to date with maintenance equipment to maintain our excellent course conditions.

Café Extension/ Building Update – The ability to host larger parties for tournaments and other events would help us increase revenue. Currently it's difficult to host larger groups because of not being able to seat groups larger than 80 in one area. (Half inside/half outside)

Pro Shop/Café Carpet Update – Our current carpet is very outdated and wearing down in high traffic areas. We could benefit from an improvement in our appearance in the building like this.

East Border Fence Line – The last couple years we have had an increase in vandalism and traffic on the course during our closed times. This is predominately on the holes closest to the trail. To prevent this, we would install a vinyl fence like the one along the road on 1100 West.

#9 Cart Path Extension – When the conditions are wet, #9 is one of our worst draining holes. This causes us to not allow carts more because there's nowhere to drive on #9 when the conditions are wet. We would like to see a cart path extension from the tee box to green. The course could allow carts more often after large precipitation times.

West Bountiful City
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2021

	Business-Type Activities - Enterprise Funds				
	Water Utility	Solid Waste	Storm Drain	Golf Course	Total
Cash flows from operating activities					
Receipts from customers and users	\$ 1,426,499	427,624	104,858	1,404,821	3,363,802
Payments to suppliers of goods or services	(172,027)	(436,309)	(169,765)	(433,811)	(1,211,912)
Payments to employees and related benefits	(458,059)	(18,128)	(61,019)	(558,805)	(1,096,011)
Net cash provided (used) by operating activities	<u>796,413</u>	<u>(26,813)</u>	<u>(125,926)</u>	<u>412,205</u>	<u>1,055,879</u>
Cash flows from noncapital financing activities					
Transfers in (out)	-	-	-	31,500	31,500
Net cash provided (used) by noncapital financing activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>31,500</u>	<u>31,500</u>
Cash flows from capital and related financing activities					
Acquisition and construction of capital assets	(1,091,179)	-	92,608	(25,700)	(1,024,271)
Grants	-	-	-	48,482	48,482
Proceeds from sales of capital assets	86,723	-	-	-	86,723
Impact fees received	150,325	-	18,550	-	168,875
Principal paid on long-term debt	(273,000)	-	-	(39,032)	(312,032)
Interest paid	(67,951)	-	-	(6,280)	(74,231)
Net cash provided (used) by capital and related financing activities	<u>(1,195,082)</u>	<u>-</u>	<u>111,158</u>	<u>(22,530)</u>	<u>(1,106,454)</u>
Cash flows from investing activities					
Interest on cash and investments	33,905	2,017	1,162	28	37,112
Net cash provided (used) by investing activities	<u>33,905</u>	<u>2,017</u>	<u>1,162</u>	<u>28</u>	<u>37,112</u>
Net increase (decrease) in cash and cash equivalents	(364,764)	(24,796)	(13,606)	421,203	18,037
Cash and cash equivalents - beginning	<u>4,971,158</u>	<u>486,629</u>	<u>107,364</u>	<u>422,264</u>	<u>5,987,415</u>
Cash and cash equivalents - ending	<u>\$ 4,606,394</u>	<u>\$ 461,833</u>	<u>\$ 93,758</u>	<u>\$ 843,467</u>	<u>\$ 6,005,452</u>
Reconciliation of operating income to net cash provided (used) by operating activities					
Earnings (loss) from operations	<u>\$ 575,357</u>	<u>(30,265)</u>	<u>(33,267)</u>	<u>312,703</u>	<u>824,528</u>
Adjustments to reconcile earnings (loss) provided (used) by operating activities:					
Depreciation expense	246,340	369	68,167	102,557	417,433
Changes in assets and liabilities					
(Increase) decrease in accounts receivable, net	28,106	810	311	-	29,227
(Increase) decrease prepaid expenses	(19,327)	-	-	(1,308)	(20,635)
(Increase) decrease inventories	(21,533)	-	-	1,628	(19,905)
(Increase) decrease deferred outflows relating to pensions	2,329	173	193	(58,772)	(56,077)
Increase (decrease) accounts payable	141,053	876	(155,451)	21,098	7,576
Increase (decrease) accrued liabilities	1,732	123	250	5,343	7,448
Increase (decrease) unearned revenue	-	-	-	(24,019)	(24,019)
Increase (decrease) compensated absences	(22,873)	-	-	32,164	9,291
Increase (decrease) customer deposits	1,641	-	-	-	1,641
Increase (decrease) net pension liability	(64,684)	(4,310)	(9,504)	(72,818)	(151,316)
Increase (decrease) claims outstanding	(160)	-	-	-	(160)
Increase (decrease) deferred inflows relating to pensions	(71,568)	5,411	3,375	93,629	30,847
Total adjustments	<u>221,056</u>	<u>3,452</u>	<u>(92,659)</u>	<u>99,502</u>	<u>231,351</u>
Net cash provided (used) by operating activities	<u>\$ 796,413</u>	<u>(26,813)</u>	<u>(125,926)</u>	<u>412,205</u>	<u>1,055,879</u>
Noncash capital and financing activities:					
Contribution of capital assets	\$ 530,000	-	567,000	-	1,097,000

The notes to the financial statements are an integral part of this statement.

WEST BOUNTIFUL CITY
STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS
For The Year Ended June 30, 2020

	Business-type Activities - Enterprise Funds				
	Water	Solid Waste	Storm Drain	Golf Course	Total
Cash Flows From Operating Activities					
Receipts from customers and users	\$ 1,374,139	\$ 407,021	\$ 101,251	\$ 1,123,565	\$ 3,005,976
Receipts from customer deposits	4,234	-	-	-	4,234
Payments to suppliers of goods or services	(239,840)	(406,697)	115,771	(422,480)	(953,246)
Payments to employees and related benefits	(303,382)	(17,023)	(59,502)	(471,008)	(850,915)
Net cash flows from operating activities	835,151	(16,699)	157,520	230,077	1,206,049
Cash Flows From Non-Capital Financing Activities					
Transfers in	-	-	-	34,000	34,000
Due to/from other funds	(43,836)	-	43,836	-	-
Net cash flows from non-capital financing activities	(43,836)	-	43,836	34,000	34,000
Cash Flows From Capital and Related Financing Activities					
Acquisition and construction of capital assets	(1,788,706)	-	(373,236)	(31,287)	(2,193,229)
Proceeds from sales of capital assets	129,865	-	-	-	129,865
Impact fees received	263,727	-	17,351	-	281,078
Proceeds from issuance of long-term debt	-	-	-	51,099	51,099
Principal paid on long-term debt	(265,000)	-	-	(62,170)	(327,170)
Interest paid	(74,894)	-	-	(28,116)	(103,010)
Net cash flows from capital and related financing activities	(1,735,008)	-	(355,885)	(70,474)	(2,161,367)
Cash Flows From Investing Activities					
Interest on investments	97,859	9,781	3,621	101	111,362
Net cash flows from investing activities	97,859	9,781	3,621	101	111,362
Net Increase (Decrease) In Cash and Cash Equivalents	(845,834)	(6,918)	(150,908)	193,704	(809,956)
Cash and Cash Equivalents, Beginning	5,775,105	493,547	302,108	228,560	6,799,320
Cash and Cash Equivalents, Ending	\$ 4,929,271	\$ 486,629	\$ 151,200	\$ 422,264	\$ 5,989,364

The notes to the basic financial statements are an integral part of this statement.

PENDING – NOT YET APPROVED

Minutes of the West Bountiful City Council meeting held on Tuesday, January 4, 2022, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

MEMBERS: Mayor Kenneth Romney, Council members, James Bruhn, Kelly Enquist, Mark Preece, Rod Wood, and James Ahlstrom participating via zoom

STAFF: Duane Huffman (City Administrator), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), Chief Erikson, Steve Doxey (City Attorney), Cathy Brightwell (City Recorder)

PUBLIC: Alan Malan, Michelle Curtis, Rep. Ray & Beverly Ward, Rhonda Perkes, Jacqueline Romney, Yvonne Preece

Mayor Romney called the regular meeting to order at 7:30 pm. Kelly Enquist offered a prayer and Rod Wood led the Pledge of Allegiance.

1. Approve the Agenda.

MOTION: *James Bruhn made a Motion to approve the agenda as posted. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

2. Oath of Office – Mayor Kenneth Romney, Council Members Kelly Enquist and Mark Preece.

Cathy Brightwell conducted the oath of office for Mayor Romney and Council members Kelly Enquist and Mark Preece who were all re-elected to office in the 2021 Election.

3. Public Comment – Two Minutes Per Person, or Five Minutes if Speaking on Behalf of a Group.

Rhonda Burkes, representing Congressman Chris Stewart, congratulated the newly elected members and said it is important to support those serving our communities. She noted that Congressman Stewart's office is just off I-15 in Bountiful and invited officials and the public to contact them whenever needed. She thanked all the members for their service.

State House Representative Ray Ward explained that with the recent redistricting he now represents West Bountiful. He wants to get to know the local officials and encouraged them to contact him with any pressing issues. As a physician, he tends to focus on health related issues but is happy to carry the torch on other matters. He said he looks forward to learning more about the city's top issues.

Michelle Curtis, resident, commented that she supports making police wages more competitive so we can get new officers and retain the ones we have. She also stated that she has a serious problem with raccoons and wondered if the new animal control agreement could be helpful. They have lost

over 30 animals to racoons and exterminators charge \$100 per animal to exterminate and remove them. She does not believe she is alone as she sees many headless chickens along the Prospector trail on her daily walks. This is a big problem, and she would like some help from the city.

4. Resolution 508-22 Approving Amendment 7 to the Interlocal Cooperation Agreement Between Davis County and the City of West Bountiful for Animal Control Services.

The city adopted a new interlocal agreement for animal control services with Davis County in July 2016. The agreement contemplated annual payment adjustments based on costs, city use, and capital needs. Amendment 7 covers the cost amendment for the 2022 calendar year which raises fees by \$762.

Mr. Huffman continues to recommend participation with the county as the most effective method of providing animal control services. In 2023, the service will likely move to be fully funded by county property tax rather than interlocal agreements, so this amendment is expected to be the last.

He added that Animal Control has a new director who has offered to come to a council meeting. This may be helpful especially given the problems raised tonight with racoons. If we cannot fix the racoon problem with animal control, we may be able to contract with a private company. It would be good to check out some options.

MOTION: *James Bruhn made a Motion to Approve Amendment 7 to the Interlocal Cooperation Agreement Between Davis County and the City of West Bountiful for Animal Control Services. Mark Preece seconded the motion which passed as reflected below.*

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood - aye	

5. Resolution 509-22 Adjusting Pay Scale for Police Department.

Duane Huffman summarized the material for council consideration on adjusting wages within the police department. One modification from the previous discussion at the last meeting is that the changes and total costs now exclude the Chief position, as it is customarily handled with other executive positions during the normal budget process.

He explained that for several years now pressure has been building related to available workforce for police officers in Utah and around the country. Increasing professional standards, low unemployment rates, and general public perceptions have all had an impact on the number of individuals interested in joining or continuing in law enforcement. West Bountiful City has seen this trend for many years now in the number and quality of applicants, and it appears that the events of 2020 have only exacerbated the trend.

In Utah, changes have happened quickly, initially in Salt Lake County and recently in Davis, Utah, and Weber counties, moving starting hourly rates in cities like North Salt Lake and Centerville to \$27.60/hr. West Bountiful currently pays \$20.43/hr as a starting wage.

Mr. Huffman stated he recommends the city council act now to remain competitive so the city can attract new officers and maintain the excellent workforce currently in place. The proposed options should work with available funding without the need for future property tax increases.

Option A moves patrol officers up 20% and supervisors up 15% with an estimated annual cost increase of \$149,900. Option B moves patrol officers up 25% and supervisors up 20% with an estimated annual cost increase of \$191,600. These proposed changes are intended to maintain balance between officers and supervisors without causing compression within the pay scale. If increases are approved and implemented immediately, the costs shown will be cut in half as they represent a full year.

There was discussion about the options and the need for change. The city has struggled with funds and personnel over the years. Due to the department's size, supervisors still patrol and go out on the street to maintain minimum coverage. The department also has fairly young officers so it's important to have supervisors on each shift. These jobs carry a lot of liability and should be compensated accordingly.

Chief Erikson was asked for his input. He said in addition to the position currently being advertised, the department is still down one officer and this proposal will likely impact that position, but these pay raises are a big deal to the staff. They are working themselves to the bone, so this is the greatest concern right now. The additional officer position (not the open one) can wait a little while.

Several council members commented that they would still like to see some fixes in other areas of the city and make sure we still have options. Duane explained that police salaries are covered solely in the general fund while most other employee groups come out of multiple funds, which can create more options.

MOTION: *Rod Wood Moved to Approve Resolution 509-22 Adopting Option B (25%/20%) as the New West Bountiful Police Pay scale, effective immediately. Mark Preece seconded the Motion which passed as reflected below.*

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood - aye	

6. Meeting Minutes from December 21, 2021.

MOTION: *James Bruhn made a Motion to Approve the Meeting Minutes from December 21, 2021, as Presented. Rod Wood Seconded the Motion which PASSED by Unanimous Vote of all Members Present.*

7. Staff Reports

Police –

- Still running background checks on new officer candidate to see if we can move forward.
- Looking into digital format for scheduling and online timecards.

Public Works – Steve Maughan

- Removal of Christmas lights and holiday banners will be done next week due to weather.
 - Interviews for the vacant position are scheduled for Thursday.
 - 400 North well house – there has been a lot of progress but some materials are still backordered.
 - New public works facility update. Design phase is close to being finished with the bulk of the project going out to bid in January (not including the primary structure, which was already awarded).
 - Working with Kris on 600 W road project preparation.
- *Council member Wood complemented the public works crew for their excellent snow plowing. Council member Ahlstrom added that he has also received complements from residents about the good job our snowplow drivers do to keep our roads clear. Steve commented that Jake tracks his miles while he plows and was surprised to find that he averages 60-70 miles per storm. They also thanked the police officers who went around shoveling driveways during the first storm.*
- *Mr. Ahlstrom also complemented Steve's crew for the beautiful Christmas light at city hall this year. He thought they were better than any we've had before.*
- *Council member Bruhn commented that the Arts Council is still interested in having Christmas lights at city park. Mr. Huffman suggested he have them put a budget together for consideration that includes electrical work, purchase of materials, and manhours.*

Engineering – Kris Nilsen

- Working on 600 West which will be a big project with a tight schedule.

Community Development – Cathy Brightwell

- No report.

Administration – Duane Huffman

- Preparing budget amendments for the next meeting which include golf course equipment, personnel, capital project transfers for discussion with a vote anticipated in February.

8. Mayor / Council Reports

Kelly Enquist – no report

James Bruhn – Andy Leger will be featured at the January 14 Arts Council concert.

James Ahlstrom – Youth council's Christmas on Onion Street was really successful. Will have them give a report and make a recommendation to city council about how, when, and where to handle future events. Their next regular event is the Easter Egg Scramble. The new advisors, Jen and Chris Jacobson, have been phenomenal.

Mark Preece – no report.

Rod Wood – no report.

Mayor Romney – currently considering expiring Board/Committee appointments and may make some changes.

9. Closed Session Pursuant to UCA § 52-4-205.

No Closed Session

10. Adjourn.

MOTION: *James Bruhn Moved to Adjourn the Meeting. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, January 18, 2022.

Cathy Brightwell, City Recorder