



**WEST BOUNTIFUL CITY COUNCIL MEETING
MARCH 16, 2021 AT 7:30 PM
via Zoom**

Participants may access the meeting at <https://us02web.zoom.us/j/81937566633>
Or go to zoom.us > **select JOIN A MEETING** > Meeting ID: 819 3756 6633

Participants are asked to mute microphones except during open comment period

Mayor Romney has determined that due to the COVID-19 pandemic and the physical distancing needed to prevent the spread of infection, public meetings present a substantial risk to the health and safety of those who may be present. That risk can be substantially mitigated by holding City Council meetings through electronic means that allow for public participation without an anchor location. A copy of the Mayor's determination and order is available at www.wbcity.org

AGENDA:

Invocation/Thought – Kelly Enquist; Pledge of Allegiance – Rod Wood

1. Approve Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Resolution 494-21 Appointing Alan Malan as Planning Commission Chairman and Dennis Vest as non-alternate Commissioner.
4. Resolution 495-21 Supporting Davis County's Multi-Jurisdictional Hazard Mitigation Plan
5. Purchase of Replacement Generator for City Hall.
6. First Look at Fiscal Year 2022 Budget.
7. Minutes from March 2, 2021.
8. Staff Reports – Police, Public Works, Engineering, Community Development, Administration.
9. Mayor/Council Reports.
10. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
11. Adjourn.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council and sent to the Davis Journal on March 12, 2021.

Minutes of the West Bountiful City Council meeting held on **Tuesday, March 16, 2021** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

All participants were on Zoom. Those in attendance:

MEMBERS: Mayor Ken Romney, Councilmembers James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, and Rod Wood.

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Steve Maughan, (Public Works), Chief Brandon Erikson, Cathy Brightwell (City Recorder), Kris Nilsen (City Engineer), Patrice Twitchell (HR and Finance), Dallas Green (Golf Superintendent) and Terri Hensley (Secretary).

PUBLIC: Gary Jacketta, Alan Malan, Dennis Vest, Julie Thompson (Davis Journal), Bob Stevenson (County Commissioner), Jason Meservy

Mayor Ken Romney called the meeting to order at 7:34 pm. He read the following: ***I, Mayor Romney, has determined that due to the current COVID-19 pandemic and the physical distancing required to prevent the spread of infection, public meetings present a substantial risk to the health and safety of those who may be present at the meetings. That risk can be substantially mitigated by holding City Council meetings through electronic means that allow for public participation without an anchor location. A copy of the Mayor's determination and order in this regard is available at www.wbcity.org.***

Kelly Enquist gave an Invocation and the Pledge of Allegiance was led by Rod Wood.

1. Approve the Agenda.

MOTION: *James Bruhn made a motion to approve the agenda. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

There was no public comment.

Mayor Romney introduced County Commissioner Stevenson and asked him to provide some updates on activities in the County.

Commissioner Stevenson shared details on the following topics:

- Covid-19 and vaccines – Even though the Governor has set April 10th as the date to reduce safeguards including masks, the county may still have some authority to extend the mandate. He said there has been great effort in ensuring transparency and it is clear that masks, social distancing, and vaccines are making a difference. The county and the health department are concerned this date may be too early. By June 1st, it is hoped most residents will be vaccinated

and herd immunity could begin. He also acknowledged the good work the county has done at the Legacy Events Center with the set up and efficiency for distribution of vaccines.

- Paramedics - the current model for the county is that sheriff's deputies are also trained as paramedics. But as we grow, that is no longer feasible; it is difficult to find people who want to do both jobs. There was discussion about how funding will be handled during the transition. South Davis Metro Fire has provided paramedics for the south end of the county for many years but has not received its fair share of the paramedic property tax, and the county's transition away from this service should rectify this.
- Animal control – Rollin Cook was recently hired as the new director and is doing a great job. He was previously an administrator from the prison system.
- Revenues – working with Prop 1 dollars to get some projects done. Sales tax revenues were up 11% in 2020. Davis Co. will receive about \$69M stimulus funding from the America Rescue Plan but no decisions have been made regarding how to spend it; the deadline is 2024. West Bountiful is expected to receive about \$650K.
- Libraries – in response to questions, Commissioner Stevenson reported that no decisions have been made about new library branch locations in South Davis County. The existing Bountiful library is located on land not owned by the County so it is questionable if major renovations will be approved. It may be more likely to focus on other locations.

3. Resolution 494-21 Appointing Alan Malan as Planning Commission Chairman and Dennis Vest as non-alternate Commissioner.

Mayor Romney explained that Denis Hopkinson has served approximately 15 years on the Planning Commission, with 9 years as chairman, and has recently resigned. He has done a great job and will be formally recognized for his contributions when in-person meetings begin again. The Mayor is recommending Alan Malan be appointed as the new chairman and Dennis Vest be moved to a non-alternate position.

Council member Ahlstrom asked if we would be replacing Dennis as an alternate and if so, he suggested Elvin Farrell, a new resident on 800 West. As a member of the Governor's Office of Economic Development, his background would be beneficial in this role. Mayor Romney also asked Mr. Malan to provide suggestions.

MOTION: *James Ahlstrom made a Motion to Appoint Alan Malan as Planning Commission Chairman and Dennis Vest as a non-alternate Commissioner. Rod Wood seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood – aye	

4. Resolution 495-21 Supporting Davis County's Multi-Jurisdictional Hazard Mitigation Plan.

The city intends to support the Multi-Jurisdictional Hazard Mitigation initiative by participating with the committee intended to develop revisions and updates to the Davis County Pre-Disaster Mitigation Plan.

Jason Meservy, who works with CERT and emergency preparedness within West Bountiful, said this plan is required for federal assistance money as the needs arise. Mayor Romney thanked Jason for all he has done to help the city with emergency management.

MOTION: *Rod Wood made a Motion to Adopt Resolution 495-21 Supporting Davis County's Multi-Jurisdictional Hazard Mitigation Plan. Mark Preece seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood – aye	

5. Purchase of Replacement Generator for City Hall.

At the March 2nd council meeting, staff recommended, and the council approved the purchase of a new generator for the city hall complex for \$46,550 from Taylor Electric. Upon additional communication with Taylor Electric, it was discovered that the actual quote was for \$59,299.

Despite the change in cost, staff continues to recommend the Cummins 175 kW Diesel Powered Generator/ for \$59,299 from Taylor Electric based on the quality of the equipment and reputation of the vendor.

Steve Maughan added that he has been in contact with a company offering \$9K for the used generator which will offset a portion of the cost.

MOTION: *Rod Wood made a Motion to Purchase a Replacement Generator for City Hall from Taylor Electric for \$59,299. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

6. First Look at Fiscal Year 2022 Budget.

Duane provided a big picture, high level summary of the developing FY 2022 budget.

There was discussion on the following items:

- America Rescue Plan is federal money coming straight to the city. The first half should be received within 90 days and the rest by end of year. This differs slightly from the CARES

money in what the city is allowed to spend it on. The city expects approximately 650K and it must be spent by December 31, 2024.

- FY 21 Amendments – city hall bond payoff; 1100 West street/sidewalk improvements; generator replacement; settlement agreement; and Porter Lane project. Road striping and new golf equipment may be better to do now rather than next year. These changes will be reflected in the next budget amendments.
- General Fund - New legislation increased the fund balance cap to 35%; sales taxes continue to grow; property taxes are flat/falling; revenues over expenditures of the base budget are expected to be \$400 - \$500K.
- Public Works facility – we will continue to look at options to drop the cost of the original building proposal.
- Police - Chief Erikson has submitted a proposal for one new officer and one new detective. The department is currently stretched very thin on staffing and is unable to keep up with service levels that meet our community's needs and expectations. Response time to calls have increased, high caseloads result in a significant backlog. The police department will also convert to a new records management system requiring new software, and will continue rotation of new vehicles.
- Fire district will submit an aggressive proposal with an increase between 5-20%.
- Golf course – this is the best year on record. They are looking at several projects including improving cart paths and hole 16.

Mr. Huffman asked for input on additional issues the council would like addressed. There was discussion about adding more trail access. There is a need for east-west connections from the Prospector Rail trail at the south end of the golf course and on the north end around the new Atwater Subdivision. Duane said he has concerns about the future of the Prospector Rail trail due to UTA's undefined plans to build dual tracks for FrontRunner.

Mayor Romney said the city is in the best financial position it has ever been in, but we need to remain conservative; things can change very quickly. He asked council members to provide any additional suggestions to Duane as he puts together the draft budget proposal.

7. Minutes from March 2, 2021.

MOTION: *James Bruhn made a Motion to Approve the Minutes from March 2, 2021. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

8. Staff Reports

Police – Brandon Erikson

- Several serious incidents this week. Thankfully, they ended peacefully.
- Officer Thompson has completed his field training and is on his own now.
- Detective Scheese will begin intensive training over the next three weeks with some excellent schools for homicide, interview skills, interrogation, and child abuse training. Sgt Jacobson is picking up the extra slack and working through additional cases.

Public Works – Steve Maughan

- Thanked those who took the time to look at the new building today in North Salt Lake as we finalize the decisions around the new city Public Works Building.

Engineering – Kris Nilsen

- Pre-construction meeting for pickleball courts is scheduled for this Thursday, March 18th.
- Signed contracts for the well house are expected shortly. There was some discussion at planning commission about adding a public water spigot for residents similar to the Church Well in Centerville. However, Mayor Romney and Steve Maughan met with Centerville Public Works who described many problems they have had and strongly advised against it. In addition, Alan Malan suggested the council consider adding a sidewalk around the well.
- We have been preparing the contract for Porter Lane road project and expect to move forward shortly.

Community Development – Cathy Brightwell

- No report

Administrative Report – Duane Huffman

- Patrice Twitchell and Duane are deep in the process of working with FEMA on the last windstorm.
- The school district has been a good partner in this project, but we are having difficulty getting them to respond regarding remaining items like moving dirt, getting concrete installed, etc.

9. Mayor / Council Reports

Mayor Romney – No report.

James Ahlstrom – Youth City Council will meet this week to continue plans for the Easter Egg Event on April 10.

James Bruhn – No report.

Kelly Enquist – No report.

Mark Preece – Sewer board will meet this week.

Rod Wood – No report

10. **Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.**

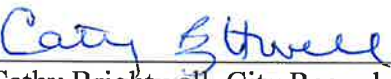
MOTION: *James Ahlstrom made a Motion to move into closed session at 9:20 pm via Zoom pursuant to UCA § 52-4-205 for the purpose of discussing pending or reasonably imminent litigation. The regular meeting will adjourn simultaneously upon adjournment of the closed session. Rod Wood seconded the Motion which PASSED by unanimous vote of all members present.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye	James Bruhn – aye
Kelly Enquist – aye	Mark Preece – aye
Rod Wood – aye	

MOTION: *James Bruhn made a Motion to Adjourn the Closed Meeting. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, April 6, 2021.


Cathy Brightwell, City Recorder

