

# WEST BOUNTIFUL CITY

## RESOLUTION #514-22

### A RESOLUTION AMENDING THE WEST BOUNTIFUL CITY EMPLOYMENT POLICIES AND PROCEDURES MANUAL REGARDING HOLIDAYS

**WHEREAS**, Section 10-3-717 of Utah Code authorizes the city council to establish by resolution personnel policies and guidelines; and,

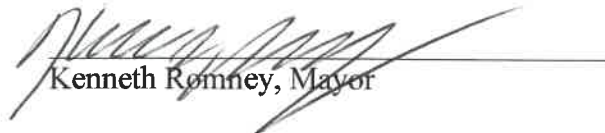
**WHEREAS**, periodic reviews and modifications are necessary to ensure that policies and guidelines are lawful, proper, and effective; and,

**WHEREAS**, the West Bountiful City Council now desires to amend the Employment Policies and Procedures Manual to amend Section 5.2 on Holidays:

**NOW THEREFORE, BE IT RESOLVED** by the City Council of West Bountiful that:

1. The *West Bountiful City Employment Policies and Procedures Manual* is amended as shown in the attached Exhibit A.
2. The provisions of the *Manual* shall be severable, and if any provision thereof or the application of such provision under any circumstance is held invalid, it shall not affect any other provisions of the *Manual* or the application in a different circumstance.
3. This resolution shall be in effect upon adoption.

Passed and approved by the City Council of West Bountiful City this 5th day of April 2021.

  
Kenneth Romney, Mayor

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councilmember Bruhn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councilmember Enquist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councilmember Preece	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councilmember Wood	<u>Absent</u>	<input type="checkbox"/>



ATTEST:

  
Cathy Brightwell, City Recorder

5-2 Holidays

**Approved Holidays:** The following days have been designated by the city to be paid holidays for all Appointed Officials and Regular Full-time employees, except for police officers and golf course employees. When a holiday falls on a Saturday it is observed on the preceding work day. When it falls on a Sunday, it is observed on the following work day.

January 1st	New Year's Day
January (3rd Monday)	Martin Luther King Day
February (3rd Monday)	President's Day
May (last Monday)	Memorial Day
<b>JUNE (AS DESCRIBED IN STATE CODE)</b>	<b>JUNETEENTH DAY</b>
July 4th	Independence Day
July 24th	Pioneer Day
September (1st Monday)	Labor Day
October (2nd Monday)	Columbus Day
November 11th	Veteran's Day
November (4th Thursday)	Thanksgiving
<del>November (Friday following Thanksgiving)</del>	<del>Thanksgiving</del>
December 25th	Christmas

**Holiday Leave:** Full-time police officers and full-time golf course employees accrue 4 hours of holiday leave per pay period in lieu of the observance of the approved holidays. Holiday leave accrual is capped at 96 hours. Use of holiday leave will be scheduled with the Department Head so as to meet the operating requirements of the city and, insofar as possible, the preference of employees.