

**VILLAGE OF WYOCENA  
VILLAGE BOARD MINUTES  
MONDAY, JUNE 8, 2026**

**CALL TO ORDER**

- Village President, Kim Bauer called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President, Kim Bauer; Trustees: Doug Rose, Rebecca Sersch, David Morrison, and Courtney York. Also present: Village Clerk/Treasurer, Dawn Felton; Public Works Foreman, Henry DeBoer; and Public Works Operator, Kyle Terhall, and Wyocena Fire Chief, Brian Lemanczyk.

**Absent Trustee:** Owen Landsverk and Rusty Schiradelly.

**Guest Attendees:** Joe DeYoung, Nora Rickman, and Steven Sell from MSA Professional Services, Inc. (MSA).

**APPROVAL OF MINUTES**

May 11, 2026 Meeting Minutes. ***Motion to approve minutes by Kim Bauer, seconded by Courtney York. Motion carried by unanimous voice vote.***

**REPORTS**

1. **Library Report:** Library Director, Dawn Felton, reported on the possibility of obtaining a free, refurbished copier/scanner/printer from Corporate Business Systems at a maintenance fee of \$30/month.
2. **Police Chief's Report:** Police Chief, Larry Harke, requested moving forward with promoting Officer Olrick. Doug Rose and Rebecca Sersch requested regular monthly reports from the Police and ideas around more involvement from the department or obtaining assistance outside the Village. The conversation was tabled until next meeting when more board members are present.
3. **Fire Chief Report:** Fire Chief Brian Lemanczyk reported the new tanker truck has already been used on two (2) calls. This truck has 700 more gallons of capacity than the former tanker truck. The former truck will be going on the auction block June 16, in Mount Horeb.
4. **Public Works Foreman's Report:** Public Works Foreman, Henry DeBoer, reported the Memorial Day Celebration and all the preparation for the day went well. Henry/Kyle are starting work on installing new meters throughout the Village, fixing generator motors, sampling/flushing, manhole maintenance.
5. **Clerk/Treasurer Report:** Village Clerk/Treasurer, Dawn Felton, reported the upgrade to the computer system in the Village office started on Tuesday, June 2 and will continue until all computer software is updated, .wi.gov extension is made to Village emails, and the accounting software (Workhorse) is updated on a network. Kim Bauer approved vouchers prior to the board meeting. More detailed accounting practices will be provided along with budget analysis that shows meaningful tracking will be provided to the board after the update is complete. Dawn is also looking into a new copier/scanner/printer for the Village office along with shopping around for cheaper phones.

## **OLD BUSINESS**

1. **Water Meter Update:** Henry /Kyle began installing meters and are looking to have all, or most, of them installed by the end of June.
2. **Key Control Discussion:** Discussion continued around providing Kim Bauer a key to the Village office. Some on the board are against giving out keys, while others are indifferent to it. It was decided to table the conversation until the next meeting.

## **NEW BUSINESS**

1. **Update on Sale/Purchase Tanker Truck:** See Fire Chief Report above.
2. **Update on Fire Station Remodel/Rebuild:** A meeting will be held in the Community Center at 10:30 a.m. on June 16, to discuss further the layout of rooms for the new fire station. It was also suggested a generator be wired for future use at the fire station. Brian Lemanczyk talked about some of the grants the Fire Station is seeking out and some that have already been received to upgrade equipment. Also, a fund raising event will take place at Glacier Valley Camp Ground on June 27, from 11:00 a.m. to 5:00 p.m. to raise money for the Fire Department. Brian also told the board the Fire Department has been on 21 calls year-to-date.
3. **Joe DeYoung, MSA Engineering – Village Planning/Infrastructure:** Joe explained the services MSA Engineering can offer small municipalities, like Wyocena.
4. **Update on generator donated by the Columbia Healthcare Center –** The Village received the generator and will be using it at the treatment plant after it's been wired in.

## **ITEMS FOR NEXT BOARD MEETING**

- Next Village Board Meeting is scheduled for Monday, July 13, at 6:00 p.m.

## **ADJOURNMENT**

*Motion to adjourn meeting at 8:03 p.m. by Rusty Schiradelly, seconded by Courtney York. Motion carried by unanimous voice vote.*

## **NOTICE OF POSTING**

*The Village Clerk posted the agenda for the May 7, 2026, at the Village Board meeting on the bulletin board at the Wyocena Community Center, Wyocena Post office, entrance to the Wyocena Library, and the Village website.*

*Dawn M. Felton, Clerk/Treasurer*