Village of Whitelaw
Regular Monthly Board Meeting Minutes
Monday, November 2nd, 2026, at 7:00 p.m.
Village Hall - 147 W. Menasha Ave., Whitelaw, WI

1. The regular monthly meeting of the Village Board was called to order on Monday, November 2, 2026, at 7:00 p.m. by Village President Randy Christensen. Roll call showed all board members present. Present were trustees Lois Kiel, Jim Kronschnabel, Barney McCulley, Beverly Linsmeier, Stacey Mangin, Jeremy Johanek, and Clerk/Treasurer Sheena Kocourek.
   Public Present: Village Marshal, Chuck Muench, Dean Najmayer, Tim Mangin, Ed Van Ess, Leon Braun, and Nick Schaden.
2. **Pledge of Allegiance:** The Board and public stood for the Pledge of Allegiance.
3. **Approval of the Agenda:** The agenda was confirmed as properly posted. Motion by Johanek, seconded by Linsmeier, to approve the agenda. Motion carried.
4. **Approval of Minutes:** Board members reviewed the minutes from the October 5th, 2026 Regular Board Meeting. Motion by McCulley, seconded by Mangin, to approve the minutes as presented. Motion carried.
5. **Approval of Bills/Treasurer Reports:** Clerk/Treasurer Kocourek presented the monthly vouchers. Motion by Kiel, seconded by McCulley, to approve the vouchers in the amount of $2,000.71
6. **Public Input:** No public comments were received.
7. **Marshal Report:** Village Marshal Chuck Muench presented the monthly report, including 7 calls from October 7th - October 26th. All incidents were resolved or addressed appropriately.
8. **Old Business** The Utility Committee recommended accepting the estimate for cleaning out and maintenance of the drainage ditch easement along Cty Hwy S. Discussion included drainage concerns, water flow improvements, and access permission from the property owner. Motion by Mangin, seconded by McCulley, to approve the estimate and proceed with the ditch maintenance project. Motion carried.
9. **New Business**
   a. Discussion/Possible action to authorize a General Obligation Promissory Note in the amount of $136,000 for a term of five (5) years. The Board discussed authorizing a General Obligation Promissory Note in an amount not to exceed $136,000 for a five-year term. Projects identified for possible funding included pump house repairs, window replacement, soffit and fascia repairs, a roof replacement on Village Hall, and a possible village truck purchase. Motion by McCulley, seconded by Johanek, authorizing financing up to $136,000 for a term of 60 months at approximately 4.94% interest if needed. Motion carried.
   b. Discussion/Possible action to approve the 2027 Budget for publishing The proposed 2027 budget was reviewed and approved for publication. Motion by McCulley, seconded by Linsmeier, to approve publication of the proposed 2027 budget. Motion carried.
   c. Discussion/Possible action to move the December Village Board Meeting to Monday, November 30, 2026 The Board discussed moving the December meetings to Monday, November 30, 2026. Motion by Johanek, seconded by Mangin, to move the Village Board & Utility meetings to November 30, 2026, at the regularly scheduled times and location. Motion carried.
   d. Discussion/Possible Approval of Appointment of Election Inspectors-The following appointments were approved:
      - Elaine Rylander
      - Claire Jeffrey
      - Linda Bleifnik
      - Ralph Kozlowski
      - Janelle Dietrich

   Separate motions were made and approved for each appointment. All motions carried unanimously.

10. Committee/Commission Reports

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a. **Personnel Committee**-Discussion occurred regarding upcoming contract expirations for the Building Inspector and Electrical Inspector in January 2027. Committee members will review both agreements prior to renewal discussions.
b. **Finance Committee**- Trustee Kiel reported the local government investment pool earnings rate for September was 3.81%.
c. **Public Works Committee**- An update was given regarding snow plowing and winter maintenance services for the Village. Trustee Johanek reported that the Public Works Committee met with Ryan Collins of Tower Excavating and Demolition, LLC regarding snow removal services. The committee recommended hiring Tower Excavating and Demolition for winter maintenance services. Discussion included equipment availability, response times, pricing, and contract adjustments, reducing the minimum billing requirement from three hours to two hours per event.
d. **Zoning, Setback & Building Committee**- No report
e. **License Committee**- The Board reviewed temporary alcohol beverage license applications submitted by the Whitelaw Sportsman's Club for:
    - December 11-12, 2026
    - February 26-28, 2027

   Motion by Kronschnabel, seconded by McCulley, to approve both temporary licenses. Motion carried.
f. **Cable TV**- Trustee Linsmeier reported that Bertram provided a revised agreement containing previously requested changes. The agreement provides annual compensation to the Village and includes terms regarding Wi-Fi installation opportunities in the Village. The agreement was approved for execution and will be signed and returned.
g. Weed & Nuisance Committee- Linsmeier reported that compliance had been achieved at multiple properties following nuisance notices. One remaining property requires additional attention regarding weed cleanup.
h. Park & Recreation Committee Johanek reported that seasonal shutdown activities at the park were underway. Refrigeration equipment was being shut down and winterization efforts continued.
i. Law Enforcement, Public Safety & Welfare Committee- No report. Village Marshal informed the board of his attendance at a recent law enforcement training seminar. The Board acknowledged Chuck's continued service.
j. Public Utility Committee-
    i. Unpaid Water Bills- Twenty-four (24) accounts remain past due. Late notices will be mailed and shutoff notices issued in accordance with Village policy. It was noted that properties relying on water service for heating are subject to winter shutoff restrictions. The Utility Committee meeting was scheduled for November 4, 2026.
    ii. **ii. Utility Billing Changes-** The Board reviewed a draft notice to residents and newsletter insert regarding the transition from monthly utility billing back to quarterly billing following PSC approval. The October bill will be the final monthly invoice. The first quarterly billing cycle will include November and December usage. The Board expressed support for the drafted communication materials.
k. **Planning Commission-** President Christensen reported he would contact Draheim's regarding development activity on the west side of the Village and would follow up regarding the outstanding certified survey map requirement for the Schambureck property.

11. **Correspondence-**None
12. **Adjournment-** Motion by Johanek, seconded by Kronschnabel to adjourn. Motion carried. The meeting adjourned at approximately 7:38 p.m.

Prepared by: Sheena Kocourek Clerk/Treasurer

Note: These draft minutes are subject to approval at the November 30th, 2026 Monthly Village Board meeting.

Posted this 5th day of November 2026 on the Village website www.villageofwhitelaw-wi.gov, Village Hall Posting Board, and Post Office

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