

Village of Whitelaw
Utility Committee Meeting Minutes
Tuesday, September 8th, 2026, 6:15 P.M.
(Rescheduled from Monday, September 7th due to Labor Day)
Village Hall - 147 W. Menasha Ave., Whitelaw, WI

1. The regular monthly Utility Committee meeting was called to order on Tuesday, September 8th, 2026, at 6:15 p.m. by Village President Randy Christiansen. Present were Trustees Beverly Linzmeier, Barney McCulley, and Clerk/Treasurer, Sheena Kocourek. Public Works Director, Jerry Linsmeier was absent.
2. **Approval of the minutes** from the August 3rd, 2026, Utility Committee Meeting: Motion by McCulley, seconded by Linzmeier to approve the minutes. Motion carried.
3. **Approval of Bills/Treasurer Reports:** Sheena presented the vouchers. The Committee reviewed the generator/breaker issue involving Nichols Electric, Altmeyer, and the supplier Walters. The committee agreed the village should not pay an additional \$2,000.00 for a part failure. A motion by Linzmeier to approve all vouchers in the amount of \$25,205.23 except: Hold back \$2,000.00 from Altmeyer's payment, and not pay the \$981.81 interest charge from Nichols. Seconded by McCulley. Motion carried.
4. Old Business
 - a. Review weekend schedule-Jerry will be unavailable September 20-22. Christiansen noted he will not be available the 20th – 21st, but available on the 22nd.
 - b. Discussion/Possible action on the estimate by Ross Frisch on the drainage ditch easement property along Cty Hwy S (continued discussion from August meeting) The committee discussed timing, access through Braun property, and budget constraints. Estimate is \$6,000. Consideration of fall vs. winter vs. spring work was discussed. Motion by Linzmeier to table until next month and allow Jerry to discuss timing with the contractor and review the utility budget. Second by McCulley. Motion carried.
 - c. Discussion/Update on DNR CMAR response requiring September 30th action date and possible extension. Jerry had reported he may need to relocate the sampler, possibly requiring directional boring. He is seeking an extension to possibly December 31st. Motion by McCulley to table pending additional information from Jerry by . Seconded by Linzmeier. Motion carried.
 - d. Discussion/Update regarding PFAS testing and WPDES Permit through DNR. The PFAS levels decreased from approximately 120 ppt to 27 ppt but must be below 20 ppt to haul sludge. DNR will pay for resampling; Jerry plans to retest this month. Motion by McCulley to table pending updated results. Seconded by Linzmeier. Motion carried.
 - e. Discussion/Update regarding curb painting & hydrant flushing. Hydrant flushing is complete. Jerry and Phil met with Valders regarding borrowing a curb painter; estimated cost is \$200/hour for their equipment and staff. Jerry would prefer to hire someone next spring and possibly purchase a painter (~\$1,000). Phil has not begun hand-painting. Brush pick-up is going to start again in October. Motion to table by McCulley until Jerry can provide further explanation. Seconded by Linzmeier. Motion carried.

- f. Discussion regarding final payments to Nichols Electric & Altmeyer. Addressed earlier during voucher discussion.

5. New Business

- a. Discussion/Possible action regarding estimate from Popp Asphalt Sealcoating & Striping. Estimate received for storm sewer catch basin repairs on Truman, North Cherry, Hoover, and a water valve at Hoover/Marie. Motion by Linzmeier, second by McCulley, to hire Pop Asphalt for catch basin repairs. Motion carried.
- b. Discussion on Late/ Unpaid Utility Bills: Seventeen delinquent accounts were reported. Shutoff notices will be mailed September 9th, with shutoff scheduled for September 21st. One shutoff occurred in August due to non-payment. The \$40.00 reconnect fee is being applied. Phil will no longer make pre-shutoff contact with residents due to ongoing threatening encounters with residents.
- c. Any other New Business brought to the Committee
 - i. The DNR requires Lead/Copper testing every three years. Jerry got the requested samples and they were collected today.

6. Adjournment: Motion by McCulley, seconded by Linzmeier to adjourn. All in favor. Motion carried. The meeting was adjourned at 6:50 p.m.

Prepared by: Sheena Kocourek Clerk/Treasurer

Note: These draft minutes are subject to approval at the October 5th, 2026 Utility Committee meeting.