

**Village of Whitelaw**  
**Regular Monthly Board Meeting Minutes**  
**Monday, April 13<sup>th</sup>, 2026**

1. The regular monthly meeting was called to order on Monday, April 13<sup>th</sup>, 2026, at 7:00pm by Village President Randy Christiansen. Present were Village President Randy Christiansen, Stacey Mangin, Beverly Linzmeier, Lois Kiel, Barney McCulley, Jeremy Johaneck, and Clerk/Treasurer Sheena Kocourek. Jim Kronschnabel was absent.
2. The Pledge of Allegiance was recited.
3. **Approval of Agenda:** Motion by McCulley to approve the agenda as presented, second by Kiel. All in favor. Motion carried.
4. **Approval of Minutes:** Motion by Linzmeier to approve March 2, 2026, meeting minutes as presented, second by McCulley. All in favor. Motion carried.
5. **Approval of Bills/Treasurer Reports:** Motion by Johaneck to pay the accounts payable in the amount of \$29,145.83 Second by Mangin. All in favor. Motion carried.
6. **Public Input:** Ed V. stated that there has been nothing on the website regarding Budget & Finance since 2021.  
Brandon K. questioned how board votes are determined and stated his belief that the majority of residents present supported Third Gen. He expressed concern that the board did not follow what he viewed as the majority opinion and did not consider alternative ideas offered by residents. He stated his disagreement with the decision to rescind the CUP and questioned how Third Gen's operations affect the board. He also expressed concern about the financial and reputational impact of the decision on the business owner. Regarding the transformer issue, he stated that he believes taxpayers should not be responsible for the cost and referenced past board actions he viewed as wasteful. He expressed frustration with the board's decisions affecting residents and businesses and stated that he intends to support changes during future elections.  
Dick V. stated that in his opinion the previous meeting did not represent the Village as a whole. He expressed support for the board's decision regarding Third Gen, citing past violations and the board's efforts to resolve issues. He commended the board for the time spent on the matter and stated that nearby uses, such as the daycare and cemetery, benefit from a quiet environment. He stated that he believes a majority of residents support the board's decision.  
Brandon K. spoke again and raised concerns about the proximity of a gun range to the baseball field, stating that he worries about safety during youth sports activities. He stated that he supports the organization but questioned why it is located so close to a park.  
Leon B. commented on concerns previously raised about odors and smoke from Third Gen and stated that during a recent visit to the cemetery he noticed sewer odors instead. He stated that residents should have the right to operate a business. He also questioned why anonymous letters submitted to the board were read aloud and stated that letters without signatures should not be read publicly.  
Dick V. responded that the letters were part of the public record once received by the Village Office.
7. **Marshal Report:** Marshal Chuck Muench read his report on 8 calls that he received between March 14<sup>th</sup> – April 8<sup>th</sup>. All issues were resolved. Detailed report available to view at the Village Hall.

## **8. Old Business:**

- a. Discussion/ Possible action on new transformer for the pump house generator
  - i. Linzmeier gave an update that the transformer came in and Nichols installed it. They have the wires run, but don't have them connected yet. Altmeyer has to be present for the startup. Jerry Linsmeier is getting that scheduled.
- b. Discussion/Possible action on presentation from Bertram
  - i. Kiel stated that she contacted Bertram, invited them to this meeting, and to the upcoming meeting in May. She has heard no response. Motion by Kiel to table this and to be put on the agenda for the next board meeting. Second by Linzmeier. All in favor. Motion carried.

## **9. New Business:**

- a. Silent Auction for old street signs
  - i. All bids were opened and recorded. The Village Office will contact the highest bidder(s) for each street sign and notify them.
- b. Update on Third Gen Salvage
  - i. Christiansen stated that those of you who read the Valdres Journal already know that he was served papers on March 25<sup>th</sup>, 2026. Mr. Clark, through his attorney, has reached out to Manitowoc County Circuit Court to review the decision that the board made. Christiansen stated that on the advice of our village legal counsel, he contacted the village insurance company, McClone. McClone has a separate attorney who will review the case. Christiansen talked to Tyler from Town Counsel multiple times and he will be defending the village and the decision. Tyler would like to meet with the board on Wednesday, April 15<sup>th</sup>, 2026, to discuss history and background of Third Gen Salvage. He needs to be brought up to date on what transpired back in 2019, when it was first formed, and what is happening today. This will be a closed meeting due to pending litigation.
- c. Discussion and Possible Action on Updating Village Office Hours
  - i. Sheena Kocourek, Clerk/Treasurer, presented an adjustment of the Village Hall office hours. There was also a discussion regarding extended hours. We have checked other municipalities in the area and the majority of them are open from 8:00-3:00, 8:00-4:00/4:30. Sheena is going to do a trial for the next 6 months and track the number of residents and visitors utilizing the extended hours during the trial period. At the conclusion of the six-month trial, the Board will review the usage data and determine whether to make any adjustments to the office hours. A motion was made by Linzmeier and seconded by Johaneck to approve changing the Village office hours to Monday through Friday, 8:00 a.m. to 3:00 p.m. with extended hours on Wednesday from 4:00 p.m.-6:00 p.m. All in favor. Motion carried.
- d. Discussion and Possible Action to remove Megan Meyer and add Sheena Kocourek as authorized signer for Bank First to conduct transactions
  - i. Megan Meyer is still currently on the LGIP Account because she is still helping Sheena with bills, payments, and moving money around. Megan will remain active on that account until Sheena is comfortable and ready. Sheena is also currently active on the LGIP account. That account is where the village money is kept. It's a state-run government fund. Motion by McCulley to approve. Second by Johaneck. All in favor. Motion carried.
- e. Discussion/Possible Action on hiring Jenny Ebert for bi-weekly cleaning of the Village Office at \$25.00 per cleaning visit. Motion by McCulley to approve. Seconded by Linzmeier. Motion carried.

## **10. Committee Reports**

### **a. Personnel:**

- i. Discussion/Get an update of the new employee contracts for next month's meeting

**b. Finance:**

- i. Discussion/Christiansen stated that he had a statement from the LGIP account that for the month of March, the village is earning 3.69% interest on the funds.

**c. Public Works:**

- i. Kiel stated that the Manitowoc County Highway Department was in the village today and they were going along and repairing any ruts where there was missing grass from the snowplows. They had ground that they were packing down and seeding them. Christiansen stated that he had talked to Greg Grotegut about doing it, and he is very receptive. In his opinion, Greg is doing a great job for Manitowoc County.

**d. Zoning, Setbacks & Building Committee:**

- i. Discussion/ possible action on updated zoning maps: Christiansen stated the information is in to Robert E. Lee from the meeting, and the zoning map has not been finalized. It is in the process and will be taken care of.
- ii. Discussion on property at 113 Parkview Drive: Christiansen stated that it is a new construction home for sale where there is an easement issue. We need to meet down there with the owner and look at possible solutions. The owner was not aware of an easement, it was on the drawings, but we will need to come up with a resolution. When Jim Kronschnabel returns from vacation, we will get this addressed.

**e. License Committee:** Nothing

**f. Cable TV:** Nothing

**g. Weed & Nuisance:** Nothing

**h. Park & Recreation:** Nothing

**i. Law Enforcement, Public Safety & Welfare:** McCulley stated that he was on the lawn when police cars and dogs were at the house at 210 E. Menasha regarding the recent incident and one of the officers came over to talk to him. The officer told him that everything was under control and that he could leave.

**j. Public Utility:**

- i. Committee to Summarize from Utility Meeting: Bev Linzmeier gave an update that Jerry Linsmeier will be around most of April. Bev stated that Jerry did get an estimate from Struck and Irwin for crack filling. The estimates he got were for S. Hickory St., from Hoover St. south to end of street for \$6,072.30 and Hoover St., from Maple St. to Elm St. for \$5,635.00 We need to check and see what the budget is for that, whether we can do one or both. Linzmeier also stated that the village truck has been acting up, the engine light keeps going on and off. The compost trailer is full, so they did not pick up brush today. Jerry is going to call Manitowoc County to get the street sweeper in. The part-time maintenance worker Phil did go around and clean up a lot of the storm sewers last week.
- ii. Update on unpaid water bills: Christiansen stated that this is new to clerk Sheena, and also a new task for Phil to read the meters. The monthly utility billing process involves multiple coordinated steps to ensure accuracy and compliance. The utility bills did go out a week later than usual due to the delay in the billing cycle. As a result, the due date has been adjusted accordingly, and the revised timeline also affects the scheduling of disconnect notices. We have to give ten days' notice so that will be determined. Christiansen stated that we have a resident that uses water for heat and state law establishes a winter moratorium that prohibits residential water service disconnections during the cold-weather period (which is November 1<sup>st</sup> through April 15<sup>th</sup>) when water is used as a primary source of heat. During this time, the utility is not permitted to shut off service, even for delinquent accounts. The resident has been contacted via letter, they know they are behind, and their current bill is \$692.13 If that bill is not paid by end of business the 15<sup>th</sup> of April, the water will be shut off on the 16<sup>th</sup>.

k. **Planning Commission:** Nothing

11. **Correspondence:** None

12. **Adjournment:** Motion by Linzmeier to adjourn the meeting, second by McCulley. All in favor. Motion carried. The meeting was adjourned at 7:51pm.

**Prepared by:** Sheena Kocourek, Clerk/Treasurer

**Note:** These draft minutes are subject to approval at the May 4, 2026, Village Board Meeting

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