

## Personnel Committee Meeting

March 17, 2026

Re: Clerk /Treasurer Interviews

Members present: Bev Linzmeier-Chairperson, Stacey Mangin, Jim Kronschnabel & President Randy Christiansen

The meeting of the Personnel Committee was called to order at 6:00pm. The reason for the meeting was to interview three candidates for the Clerk/Treasurer position. The Committee interviewed Jamie Schamburek first. Ms. Schamburek had very good qualifications with some banking experience, office and accounting experience and would be okay with a flexible schedule and working evenings as required. The Committee then interviewed Dawn Knier. Dawn had many years at her previous job but had minimal computer experience. Our third candidate was Sheena Kocourek. Sheena was looking to get back in an office environment, has extensive knowledge of most computer programs had previously worked in an office environment and would work well with flexible hours and meetings in the evening when required. All candidates were asked about working alone and said they could handle that part of the job. After discussion about all candidates and who the Committee thought would best fit the need of the Village it came down to two candidates. Looking at both candidates back round a motion was made by Stacey and seconded by Jim to hire Sheena Kocourek to the Whitelaw Village Clerk/Treasurer position at \$24.00 per hour with a four month review. The insurance stipend was set at \$325.00 per month. The motion passed unanimously.

A motion was made by Jim, second by Stacey to adjourn at 8:40pm.

Respectfully submitted,

Bev Linzmeier

Personnel Committee Chairperson