

Personnel Committee Meeting

February 26, 2026

Re: Clerk Treasurer posting

Members present: Bev Linzmeier-Chairperson, Stacey Mangin, Jim Kronschnabel & President Randy Christiansen

The meeting of the Personnel Committee was called to order at 5:30pm. The reason for the meeting was to discuss the job posting for a Clerk/Treasurer for the Village. The committee went over the posting from 2024 and made a few changes to include the position is between 32 and 40 hours a week, the pay is between \$24.00 and \$26.00 per hour based on experience and removed some wording not required. The posting will have a deadline of March 10, 2026. The posting will be sent to the Valder's Journal, posted on Indeed, in the Village post office, on the Village website as well as the Village facebook page, sent to all local clerks and posted on the Whitelaw Neighbors facebook page. Discussion on how we were going to handle the election as well as some of the day to day duties before a new clerk is hired and trained. We will reach out to Jessica Backus the County Clerk to see if she can answer a few questions.

A motion was made by Stacey, second by Jim to adjourn at 6:23pm.

Respectfully submitted,

Bev Linzmeier

Personnel Committee Chairperson