



129 W. Main Street, Wales, WI 53183
262-968-3968 | administrator@villageofwales.gov|
www.villageofwales.gov

Mobile Food Vendor Permit Application

To apply for a permit, submit this application and permit fee by mail, drop-box or in-person at Village Hall during normal business hours.

Section A. Permit Type (Please select one):

- ☐ **Annual Permit** – Valid from January 1st through December 31st - Permit fee of \$250.00 which may be prorated according to the date it is issued. Hours of operation to be approved by Village Personnel.
- ☐ **Daily Permit** – Valid for one day with operating hours to be approved by Village Personnel. Permit fee of \$30.00 per day.

Date(s) and Time(s) Requested: _____

Section B. Application Checklist:

- ☐ Submit a copy of a passing mobile food truck inspection report from Waukesha County - (262) 896-8300.
- ☐ Submit a copy of WI Seller's Permit. WI Seller's Permit #: _____

Section C. Applicant Information:

1. Full Name: _____
2. Full Address: _____
3. Telephone Number: _____ E-mail Address: _____
4. Driver's License/State ID No.: _____

Section D. Business Information:

5. Business Name: _____
6. Contact Name: _____
7. Full Address (If different than above): _____
8. Telephone Number: _____
9. E-mail Address: _____

Section E. Vehicle/Trailer/Cart Description

10. Year / Make / Model / Color: _____

11. License Plate No.: _____

Section F. Food Vendor Information

12. Nature of business and brief description of the type of food products to be sold:

Section G. Certification and Signature

I attest that the information in this application is true and correct to the best of my knowledge. I understand that violation of any regulations pertaining to mobile food establishments may be grounds for revoking a permit and/or forfeiture. I understand that issuance of a permit creates no legal liability, express or implied, on the Village of Wales. I understand that all fees are non-refundable.

Applicant Signature: _____ Date: _____

This Section for Office Use Only:

Date Filed: _____ Permit Fee: \$ _____ Receipted By: _____

Permit Issue Date: _____ Permit #: _____