

Daily fee: \$25.00

Seasonal Fee: \$ _____

POP-UP VENDOR LICENSE APPLICATION

Application & fee must be submitted to the Clerk's Office no later than 7 business days prior to the event.

PERMIT APPLICATION: The owner desiring to place goods, wares, merchandise, tables, chairs, stands, or other similar items on designated lands owned by the Village of Wales shall submit an application to the Village Clerk's office no less than (7) seven business days prior to sale.

PERMIT REQUIRED: No person may place or maintain any goods, wares, merchandise, tables, chairs, stands, tents or other similar items on any lands owned by the Village of Wales without procuring the appropriate permit from the Village Clerk. The Permit issued under this section shall expire immediately upon the conclusion of the "event."

| | | | |
|---|---|-------------------|----------------|
| Name of Applicant: | | Name of Business: | |
| Street Address: | | | |
| City/State/Zip: | | Phone: | |
| Brief Description of food, goods, or services to be offered for sale: | | | |
| What items will be placed: | | | |
| On Site: <input type="checkbox"/> Tables/Chairs <input type="checkbox"/> Stands <input type="checkbox"/> Tent(s) <input type="checkbox"/> Food Truck <input type="checkbox"/> Generator | | | |
| Date requesting: | Event/Sale Times: From: _____ to: _____ ** | | Size of Space: |

APPLICATION CHECKLIST

- Responsible own table/tents/chairs.
- Must stay 50 feet off of trail.
- Must stay within rented area size of spot.
- The applicant shall execute an indemnification agreement to be submitted with this application.
- A non-refundable application/permit fee shall be paid to the Village Clerk's office. \$25 daily fee / \$ _____ seasonal fee.

ALLOWED FORE SALE: (No Alcohol)

Hand Crafted
Food Vendor (if truck, spot for truck must be approved)
Farm fresh items
Antiques/Flea Market
Direct Sales

I hereby make an application for a Pop-up vendor license as detailed above. I have read requirements/policies and agree to abide by it.

Signature of Business Owner: _____ Date: _____

| | | | |
|---|----------------|--|--|
| Date Rcv'd by Clerk's Office _____ | Fee Paid _____ | <input type="checkbox"/> Insurance Rcv'd | <input type="checkbox"/> Indemnification Rcv'd |
| <input type="checkbox"/> Drawing/Picture of area Rcv'd | | | |
| Administrator: | | | |
| Check one: <input type="checkbox"/> Recommends Approval <input type="checkbox"/> Does not recommend approval (please attach statement as to reason why) | | | |
| Signature: _____ | | Date _____ | |

***** All Sales/Events must end by Dusk**

**VILLAGE OF WALES
INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

In consideration of the issuance of an Pop-up vendor license and pursuant V.W. Policy/ requirements of the Village of Wales, the undersigned (name of business) _____, hereby agrees to indemnify and hold harmless the Village of Wales, its officers, employees, agents and other contractors from and against all claims, demands, costs, judgments, losses, liabilities and/or damages of any kind or nature, including actual attorney fees, arising out of or relating to any activity or incident arising in connection with or in any way incident to the use of the public right of pursuant to the issuance of an pop-vendor license.

The undersigned warrants and represents specific authority to enter into this agreement on behalf of:

Business Name: _____
Address: _____
City, State & Zip: _____

Signed this _____ day of _____, 2023.

Print Name

Title

Signature