

Village of Stockbridge ~ Land Use General Development Application/Certificate of Zoning Compliance

This form must be submitted with the application fee **(\$150.00)**, one hard copy, and one digital version of the items listed in the checklist below. If you have any questions about Development requirements, please contact Morgan Shapiro, Zoning Administrator, at (920) 267-6088 or mshapiro@msa-ps.com.

The term "Land Use/Building" as used in this section shall include any building, structure or use of land which is governed by the requirements of this Ordinance; also, any material alteration in the heating plant, sanitary facility or mechanical equipment of any such building which may affect a change in its use (§ 24.501(G)). The review process will not begin until an application is determined to be complete and the appropriate fee is paid to the Village Clerk.

Owner Name(s):	
Applicant Name (if different than above):	
Project Address:	Zoning:
Applicant Address (if different than above):	
Applicant Phone:	Applicant Email:

Project Description: _____

Development Submittal Checklist			
	Development Application (this page)	If any of the items below are not applicable to your project, please mark "n/a" in the checkbox and explain why the item does not apply to your project in the project description above. Other information may be necessary for the enforcement of this chapter when requested by the Zoning Administrator.	
	\$150.00 Fee <i>Make Checks Payable: Village of Stockbridge</i>		
	Legal Description	If Applicable:	
	Site Plan (drawn to scale with actual shape and dimensions of subject parcel)		<i>Landscape Plan</i>
	Reference sketch of site location to two intersecting streets		<i>Sign Plan</i>
	Exact location, nature, dimensions, and elevations of existing and proposed development		<i>Stormwater Management & Erosion Control Plan</i>
	Proposed occupancy (if applicable) with dimensioned and numbered parking spaces		<i>Grading and Drainage Plan</i>

Applicant Signature: _____ **Date:** _____

Owner Signature: _____ **Date:** _____

For Staff Use Only		
Date Received:	To Appear before Plan Commission on:	Paid Yes No Date:
Application Approved by Zoning Administrator:		Date:

24.501 (G) Land Use/Building Permit

1. No land use shall be substantially altered, and no building or structure or any part thereof, except as herein provided, shall hereinafter be erected, enlarged, altered, repaired or moved within the areas subject to the
2. provision of this ordinance until a Land Use/Building Permit shall have been applied for in writing and obtained from the Village Code Administrator or overseeing authority. Such permit shall be posted in a prominent place on the premises prior to and during the period of construction, alteration, repair or moving.
3. All applications for a Land Use/Building Permit shall be accompanied by a sketch showing the location, actual shape and dimensions of the lot to be built upon, a stormwater drainage plan, the exact size and location of the building on the lot, the existing and intended use of the building, the number of families to be accommodated, its situation with reference to the street or highway; and such other information with regard to the proposed building and neighboring lots or buildings as may be called for on the application or may be necessary to provide for the enforcement of this Ordinance.
4. All applications for a Land Use/Building Permit for structures intended for human habitation and/or occupancy on parcels not served by a public sewage system shall be accompanied by evidence of an approved on-site sewage disposal permit.