

New Home Construction Permit Application
One and Two Family Residential Homes

Village of Stockbridge
Land Use Permit # _____

Property Address: _____

Property Owner: _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Parcel # _____ Zoning _____

Contractor Name: _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

License # _____ Contact Person: _____

Housing Type Single Family ☐ Two Family ☐

Project Description:

Square Footage	Cost \$
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Fee Schedule

0 to 2000 Sq. Ft.	\$ 350.00	
2001-5000 Sq Ft.	\$ 400.00	
5000 Sq. Ft Plus	\$ 500.00	
Electrical Service	\$ 55.00	
Electrical Permit	\$ 100.00	
Plumbing Permit	\$ 150.00	
HVAC Permit	\$ 100.00	
State Permit Seal	\$ 35.00	
Escrow - Returnable upon occupancy	\$ 1,000.00	
Village of Stockbridge	\$ 100.00	
Driveway/ Culvert-Road Access	\$ 50.00	
New Address Sign (Includes Installation)	\$ 85.00	
Land Use Permit- <i>Must Complete Land Use Application</i>	\$ 20.00	
Water/ Sewer Connection Fee		
Water Connection	\$ 2,500.00	
Sewer Connection	\$ 4,800.00	
<i>Must Complete Water & Sewer Permit Applications & Submit w/Fees</i>		
Total Amount Due		

Make Check Payable to:

Village of Stockbridge

Return Application and Check to:

Village of Stockbridge

PO Box 292

Stockbridge, WI 53088

For Inspections Call:

Witkowski Inspection Agency, LLC

Brian Witkowski

Cell: 920-912-0832

Inspections Required

<input type="checkbox"/> Footing	<input type="checkbox"/> Electrical Service	<input type="checkbox"/> Erosion Control	<input type="checkbox"/> Insulation
<input type="checkbox"/> Foundation	<input type="checkbox"/> U-G Plumbing	<input type="checkbox"/> Rough-In**	<input type="checkbox"/> Final

*Rough-In** Includes: Construction; HVAC; Electrical & Plumbing Inspections*

Address

Permit #

Electrical - Plumbing - HVAC Permit Applications

Electrical Permit:

Company

Phone #

☐ New Service

☐ Service Change

☐ All Services

☐ OH

☐ OH

☐ UG

☐ UG

☐ OH to UG

Volts/ Amps

Number of Meters

Service Utility

Phase

Location of Service

Outbuilding

Alternative Energy Installation

Signature of
Licensed Electrician

License #

Plumbing Permit:

Company

Phone #

☐ Floor Drains

☐ Dishwasher

☐ Showers

☐ Garbage Disposal

☐ Bar Connection

☐ Sump Pump

☐ Hose Bibs

☐ Water Softener

☐ Sinks

☐ Bath Tub

☐ Lav's

☐ Water Closets

☐ Laundry Box

☐ Other:

☐ Other:

ALL TESTS ON ROUGH INSTALLATIONS AS PER WIS. PLUMBING CODE. ALL INFORMATION ON THIS PERMIT IS PURSUANT TO THE WISCONSIN STATUTE 145.06(1)(A), STATING THAT PLUMBING WORK MUST BE PERFORMED BY A CONTRACTING MASTER PLUMBER. The applicant agrees to comply with the Wisconsin Uniform Dwelling Code and other Municipal Ordinances and with the conditions of this permit, understands that the issuance of the permit creates no legal liability, expressed or implied on the Department or Municipality, certifies that all the information is accurate. I the undersigned hereby applies for a permit for the execution and of installation of Plumbing as herein described.

Signature of
Master Plumber

License #

HVAC Permit

Company

Phone #

☐ New Furnace

☐ New Boiler

☐ Unit Heater(s)

☐ Roof Top Unit(s)

☐ Addition to existing system

☐ Fireplace or Wood Burner

☐ Replacement of Equipment

☐ Air Conditioning

☐ Ventilation

☐ Other

Description of Work

Type of Fuel

Calculated BTU Heat Loss

Size of Unit (BTU Rating)

Output

Input

The undersigned certifies that all of the above information is correct, and applies for a permit to do the work above described and hereby agrees that such work will be done in accordance with the descriptions set forth herein; and it is further agreed that such work will be done in strict compliance with the Wisconsin Heating/ Cooling/ Ventilation Code as in SPS 322.01 & 323.01

Signature of
HVAC Contractor

License #

Address _____ Permit # _____

Cautionary Statement:

101.65(1r) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that if the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under sub. 101.654 (2)(a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to, death of others, or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to, death of others, or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

If this project is in a dwelling, or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirement of ch. DSPS 163 requiring Lead-Safe Renovations Training and Certifications apply. Call (608) 261-6876 or go to the WI Dept of Health Services lead homepage for details of how to be in compliance. ATCP 110 for consumer protection and Lien Waiver Law's.

You are hereby advised that the owner, as defined in 101.01 (2) (e) of Wisconsin State Statutes is responsible for all code requirements not specifically cited herein.

The Applicant (Property Owner or Contractor) agrees to comply with the Wisconsin Uniform Dwelling Code, Wisconsin Enrolled Commercial Building Code, and all other applicable codes and municipal ordinances and with the conditions of the permit. The Applicant understands that the issuance of the permit creates no legal liability, express or implied, on the Inspection Agency or the municipality and certifies that the information is accurate.

The Applicant agrees to allow the building inspection and assessing to access the property for the inspection of this permit.

Applicant is responsible for calling and scheduling all inspections to close out the permit once work is complete!

It is the Applicant's responsibility to know where the lot lines are located!

I, hereby certify that I have read the Cautionary Statement and understand and agree to abide by the following special regulations and provisions of this permit application, all applicable provisions and restriction, which are shown on this application.

Applicant Signature : _____ Date : _____
(Property Owner or Contractor)

For Office Use Only

Date Application Received: _____ Paid \$ _____ Check # _____ Cash ☐

Approved by: _____ Date: _____

Conditions of Approval:
(If Applicable)

Permit Denied by: _____ Date: _____

Reason for Denial: _____

Erosion Control Permit Application

Owner's Name

Address of Project

City/Village

State

Zip

Phone #

Email

Contractor's Name

Address

City/ Village

State

Zip

Phone #

Email

Separate Site Plan Included

Yes

☐

No

☐

Type of Erosion Control to be Installed - choose all that apply below:

Silt Fence

☐

Bales

☐

Vegetation

☐

Erosion Mat

☐

I, the undersigned Owner/ Contractor, do hereby agree to comply with SPS 321.125 & 321.126 of the Wisconsin Department of Safety & Professional Services building code viewable at dps.wi.gov/sb/SB-DIVCodesListing.html

Signature of Homeowner

Date

or

Signature of Contractor

Date

Driveway/ Culvert Permit Application

Type of Driveway being applied for:

24' New Residential Driveway

Relocation of an Existing Driveway

Culvert Information:

New Culvert

NO Culvert Needed

Replacement of Existing Culvert

Culvert Size: Diameter Length

Culvert Specs: 24' min- 32' max length - 18" min. diameter

Location of Driveway you are applying for:

1. Name of the nearest intersection of Village, County, or State Roads:

2. IF the Driveway / Culvert abuts a Calumet County Road or Wisconsin HWY 55, was a permit obtained from the Calumet County Highway Department or the WI Department of Transportation? Yes No

3. Driveway location is approximately (Miles) (N, E, S, W) of said intersection

4. Looking both ways down the road, is vision clear for 600'(Feet) Yes No

5. This driveway will result in how many driveways serving this property?

** Applicant shall place stakes in ditch indicating placement of proposed location of driveway to be inspected / approved by the Village or Designees.

Owner's Covenant

All Specifications of the Village of Stockbridge Code of Ordinance- Chapter 4.03 Driveways MUST be adhered to

A. Any grading, special ditching, alteration of slope or any other disturbance of any portion of the road right-of-way shall be restored by and at the expense of the applicant, to the condition existent prior to such disturbance and to the satisfaction of the Village Board or its designated appointee.

B. The entire cost of the driveway construction or installation shall be the obligation of the applicant.

C. Applicant shall keep driveway/ culvert free of debris and obstructions to provide proper drainage along the road

D. Maintenance and upkeep of driveway on or over Village Road right-of-way shall be the responsibility of the applicant

E. Applicant may not develop any driveway with-in the setbacks set by the Village. The setback shall be measured parallel to the pavement edge.

F. The centerline of the driveway lying on the county right-of-way shall be at approximately right angles to the pavement except as topography may make angular placement necessary.

G. Driveway width is measured at the ditch line and is equal to the actual drivable width.

H. Culvert materials are restricted to: Corrugated Steel, Concrete, and/or Corrugated Polyethylene pipe meeting AASHTO M 294, Type 5 Specifications, with a minimum of 12" inches of granular cover.

I. The permittee, his/her successors or assigns, agree to hold harmless the Village of Stockbridge and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the issuance or exercise of this permit.

J. All new driveways are to be constructed to have permanently vegetated sloped sides, unless the road/ street has curb and gutter. Such construction shall be accomplished using only soil materials. the side slopes of the driveway shall be sloped at no more than a length to height ratio of 2.5:1 All slopes shall be seed or sodded by the owner.

I, hereby certify that I have read the Owner's Covenant and understand and agree to abide by the following special regulations and provisions of this permit and all applicable provisions and restrictions which are shown on this application.

Signature

Date

For Village Use Only				
Culvert pipe required under driveway	YES	NO	Diameter	Length
Conditions				
Permit Approved by			Date	

Mailbox Size & Construction Standards

A mailbox with the Postmaster General's (PMG) seal of approval meets USPS size and construction standards.

If you build your own or buy a custom-made one, it must meet the PMG Standards. Show your local postmaster your mailbox plans or your custom-made box for approval.

Where to Place the Mailbox (Roadside/ Curbside)

Here are some helpful guidelines to follow when placing your mailbox:

- Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of entry.
- Place your mailbox 6" to 8" back from the curb/ road edge.
- Put your house number on the mailbox.
- If your mailbox is on a different street from your house, put your full address on the mailbox.

Installing the Mailbox Post

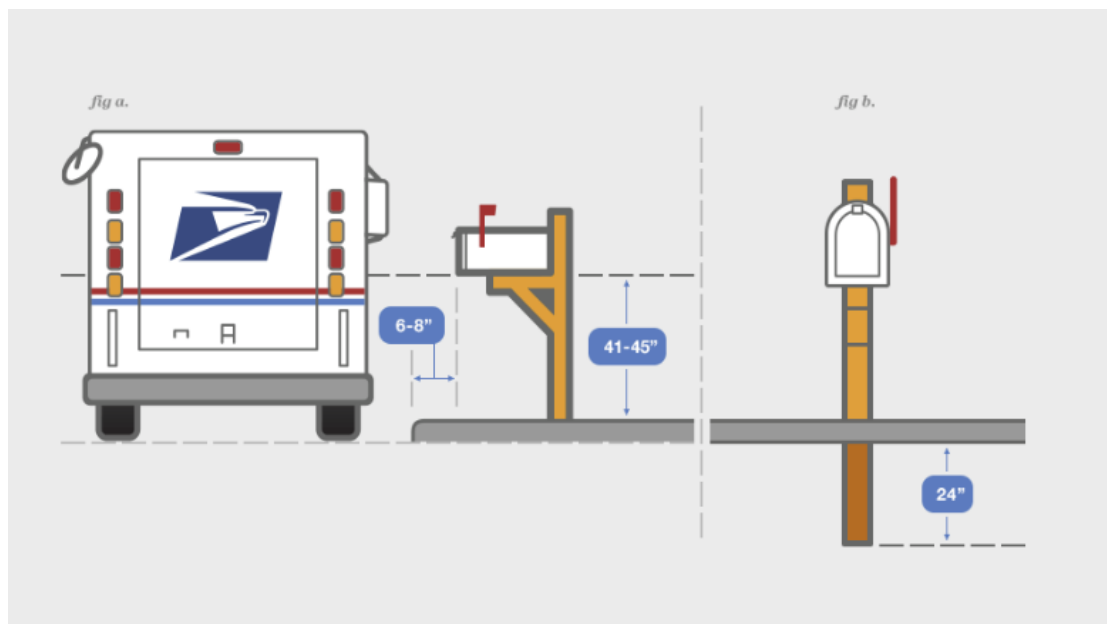
The Federal Highway Administration recommends:

- A 4 x 4 wooden support or a 2" diameter standard steel or aluminum post
- Avoid unyielding and potentially dangerous supports like heavy metal pipes, concrete posts, and farm equipment (e.g.- milk cans filled with concrete)
- Bury your post no more than 24"

Maintenance

Mailboxes take a beating from the weather, so we recommend an annual mailbox checkup to avoid damage to your mail or difficulty identifying your address.

- Tighten loosen hinges on the door
- Take care of rusty or loosen parts
- Replace missing or fading house numbers
- Keep the path to your mailbox clear



New Home Construction Required Checklist Items

Village Required Zoning Code Items:

- ☐ Complete Village Land Use Permit Application
- ☐ Site Plan with all House and Garage Dimensions
- ☐ Address assigned by Village

Village Required Forms and Documentation:

- ☐ Water Utility Permit Application
- ☐ Sewer Utility Permit Application
- ☐ Driveway / Culvert Permit Application
- ☐ Erosion Control Application and Site Map
- ☐ Complete the Wisconsin Uniform Building Permit - Online
- ☐ Complete Energy Worksheet
- ☐ Two (2) Sets of Building Plans showing all house dimensions
- ☐ Read and Sign the Permit Application including the Cautionary Statement