

# Plan Commission

The Village of Stockbridge Plan Commission is established by Village Ordinance 1.03. The Plan Commission's primary role within the Village is to serve as advisors to the Village Board. The Plan Commission provides recommendations on a wide variety of planning and land development related proposals, including but not limited to rezonings, ordinance amendments, plans and studies, and land development. The Commission is responsible for developing and reviewing the Village comprehensive plan and periodically conducts special studies to keep the plan current or assigns related studies to Village staff or to consultants.

## **General Qualifications:**

Plan Commission make recommendations are dependent on knowledge of diverse fields such as land use law, real estate, construction, natural resources, economic development, local government, policy development, and other related fields. Plan Commission Members must have the ability to make decisions based on the best interests of the community, rather than the interests of the applicant, or other special-interest groups.

Unless permitted by statute or another provision of this Code of Ordinances, persons must be residents of the Village of Stockbridge to be considered for appointment or selection to serve on any board, commission or committee of the Village. An appointed member of any board, commission or committee who removes their residence from the Village shall no longer be eligible to serve and the position vacant until filled by appointment for the remainder of the term.

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## **VILLAGE OF STOCKBRIDGE – CODE OF ORDINANCES CHAPTER 1**

### **1.03 VILLAGE PLAN COMMISSION**

1. A Village Plan Commission for the Village of Stockbridge, Calumet County, Wisconsin, is hereby created.
2. The Village plan commission shall consist of the following:
  - a. President, who shall be its presiding officer, the Director of Public Works, the Village Engineer, a trustee, and three citizens. In case the Village has no Director of Public Works or Village Engineer, additional citizen members shall be appointed so that the commission has at all times seven members. Citizen members shall be persons of recognized experience and qualifications.

- b. The trustee member of the commission shall be elected by a two-thirds vote of the Village Board, upon the creation of the commission, and during each April thereafter.
- c. The citizen members shall be appointed by the President upon creation of the commission to hold office for a period ending, one, two and three years, respectively, from the succeeding first day of May, and thereafter annually during April one such member shall be appointed for a term of three years.
- d. Vacancies other than ex-officio shall be filled by appointment for the residue of the unexpired term in the same manner as appointment for the full term.
- e. Compensation shall be paid as directed by the Village Board. Citizen members shall take the official oath required by Section 19.01 of the statutes, which shall be filed with the Village Clerk.
- f. The plan commission shall have the powers and duties prescribed in Sec. 62.23, Stats., and all legislative enactments, amendatory thereof or supplementary thereto, and such other powers and duties as shall be vested in them from time to time by law or the Village Board.
- g. As soon as all members of the first commission shall have been appointed, the Village Clerk shall give each member a written notice of the appointment and thereon shall fix the time and place of the first meeting which shall be not less than five nor more than ten days thereafter. Said commission shall be presided over by the Village President. In the Village President's absence, the Village Board will designate a trustee to fill in the absence of the Village President and/or plan commission chairman. As to the position of secretary of the plan commission, this shall be automatically filled by the Village Clerk for the Village of Stockbridge. A written record of all commission proceedings, including all actions taken, shall be maintained by the Clerk as part of Village records. Four members shall constitute a quorum, but all actions shall require the affirmative approval of a majority of the members.
- h. The plan commission shall have the power to employ experts and such staff as may be necessary, and to pay for their services and such other expenses as may be necessary and proper, within the limits of the budget established by the Village Board or placed at its disposal through gift, and subject to any ordinance or resolution enacted by the Village Board. As far as possible the commission shall utilize the services of existing Village officials and employees.
- i. The plan commission shall follow the necessary rules regarding the Wisconsin open meeting law and proper notices for plan commission meetings.