11523 S. Business Hwy. 53
PO Box 273
Solon Springs, WI 54873

Phone 715.378.2235
www.villageofsolonsprings.com

VILLAGE OF SOLON SPRINGS BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, August 25, 2025 at 7:00 PM

Solon Springs Community Center, 11523 S. Business Hwy. 53, Solon Springs, WI 54873

President: Ben Evans

Trustees: Jon Brostowitz, Ashley Nelson, Todd Gilbert and Carl Wahl

1. **CALL TO ORDER**
   President Evans called the Village Board Meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**
   President Evans led the Pledge of Allegiance.

3. **ROLL CALL**
   Evans roll call with the following trustees present: Evans, Jon Brostowitz, Carl Wahl and Ashley Nelson and Todd Gilbert

   Staff present: Treasurer Rebecca Nordskog, Public Works/Operators Dean Magariner and Chad Spinner; others present: village resident Toni Charboneau

4. **APPROVAL OF AGENDA**
   Motion by Gilbert second by Nelson to approve the agenda. Motion carried.

5. **PUBLIC COMMENTS**
   Toni Charboneau addressed the board regarding a damaged culvert near her property on 3rd Street and County Road A. She stated that the culvert has been in disrepair for several years, causing drainage issues on her property. Discussion followed regarding whether the culvert is the responsibility of the property owner (Brad Theien) or the village. Evans noted that the issue has been raised previously, and the property owner has indicated plans to address it. The board agreed to follow up and consult with legal counsel if necessary to clarify liability.

6. **CONSENT AGENDA** - *there will be no separate action on these items unless a board member utilizes a vote. All licenses are contingent upon meeting village code and board approval.*
   Motion by Wahl second by Nelson to approve the consent agenda. Motion carried.
   6.1 Approval of minutes for regular monthly meeting 7/28/25.
   6.2 Treasurers report for July – profit and loss and reconciliation detail
   6.3 Approval for payments for general & sewer fund checking on expenditure report: 8/25/25
   6.4 Approval of zoning permit applications

- Steve & Melissa Flagstad – new roof
- Kerri Reed/Laura Eisenman – renewal of permit #2028 – new cabin
- Bradley Theien – new 14x28 storage garage

6.5 Approval of licenses:

- Operator licensed issued: none
- Consideration & approval of published liquor license applications: Appointment of Jennifer Williams as successor agent for St. Croix Inn
- Consideration & approval of Class "B"/Picnic license applications: none
- Consideration & approval of cigarette license: none

7. Old Business

7.1 **Village Hall/Contract** – Discussion was held on the lease agreement with the library. After review, a motion was made by Wahl, second by Gilbert to approve the contract as presented. Motion carried.

8. NEW BUSINESS

8.1. **Workhorse Municipal Software**

Clerk requested board approval to pursue a software upgrade from QuickBooks to Workhorse Municipal Software. Treasurer Nordskog provided input on the benefits (ACH payment capability, local support, long-term cost efficiency) and concerns (upfront cost of $16,200, annual fee of $3,600). Board discussed potential cost-sharing opportunities with the various commissions and the need for training/demo before final decision. Motion by Brostowitz, second by Wahl to approve the purchase of Workhorse software contingent on satisfactory answers to remaining questions and successful demonstration. Motion carried.

9. COMMITTEE REPORTS

9.1 **Administrative Committee** – no updates

9.2 **Buildings and Grounds** no updates

9.3 **Public Works/Sanitary Sewer** - Flow Meter Replacement – Magariner reported that the village's flow meter is no longer functioning properly. Two bids were received: The former calibration provider: $9,547 and the new provider (Ridgeline): $7,328. Board discussed prior issues with the old vendor and positive experiences with the new provider. Motion by Wahl, second by Gilbert to approve purchasing the new flow meter from Ridgeline. Motion carried.

Also discussed was the deterioration of the septic system at the shop. Board discussed options, including possible future connection to sewer and long-term consolidation of facilities (fire hall, town hall, village hall). No formal action taken; item will be revisited after further review.

Magariner also reported a resident drove into a ditch, creating ruts near a culvert. He then coordinated with Dirt Services to reshape and repair the ditch at no cost to the village. Culvert was not damaged. Board acknowledged related complaints from the same residence regarding their dogs; clerk issued follow-up correspondence.

9.4 **Fire Commission** – Wahl reported the new commission member/treasurer Mike Willis has begun duties and improved financial organization. Budget discussions are beginning. Facilities: Ongoing maintenance concerns at the fire hall were noted; commission is considering long-term options, including potential new facility.

9.5 **Community Center Commission** – no updates

9.6 **Airport Commission** – no updates

9.7 **Planning Commission** – Commission reviewed request from Brad Theien to vacate a portion of Palmetto Avenue near his storage facilities. No traffic or environmental concerns were identified; utilities and easements will remain in place. Motion by Wahl, second by Nelson to vacate the portion of Palmetto Avenue lying westerly of North 3rd Street, per Planning Commission recommendation.

Motion carried.

Wahl also discussed progress toward completing the zoning ordinance and floodplain ordinance, with the goal of adoption by year-end.

9.8 **Development Commission** – no updates

9.9 **Recycling Commission** – Wahl said trustees toured the facility and identified several improvement projects, including:

- Concrete work for compactor and container placement.
- Rebuilding concrete in the demolition area.
- General cleanup and reorganization.
- Board agreed to accept railroad ties again for disposal.

10. ADJOURNMENT

MOTION by Gilbert, second by Wahl to adjourn this Village Board Meeting. Motion carried.

This Village Board Meeting adjourned at 7:40 p.m.

Minutes Prepared by:
Kathy Burger, Village Clerk