

MINUTES

VILLAGE OF POPLAR BOARD MEETING

July 8, 2025

The Board Meeting was called to order by President Leo Nauman at 6:30 p.m.

In attendance: John Pooler, Adam DeMeyer, Dan Bergsten
Bruce Bergsten

Absent: Kory Gilderman

Clerk: Gina Ormond

Treasurer: Wendy Lauenstein

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present
- Gary Mattson – A motion was made by John Pooler, second Adam DeMeyer to approve the three Land Use Permit Applications for 10482 E Maple Dr. Ext. Motion carried without negative vote.
- Tammy Johnson – A motion was made by Dan Bergsten, second Bruce Bergsten to approve the Land Use Permit Application for 9503 E US Hwy 2. The Land Use Permit Application was preapproved by Dan Bergsten. Motion carried without negative vote.
- Kraig Anderson – A motion was made by Adam DeMeyer, second John Pooler to approve the Land Use Permit Application for 4346 S County Road P. The Land Use Permit Application was preapproved by Leo Naumann. Motion carried without negative vote.

MONTHLY BUSINESS:

Approve Minutes:

A motion was made by Bruce Bergsten, second John Pooler to approve the minutes from the Board of Review meeting held on June 10, 2025. Motion carried without negative vote.

A motion made by Bruce Bergsten, second Adam DeMeyer to approve the minutes from the June 10, 2025. Motion carried without negative vote.

Pay Bills: A motion was made by Dan Bergsten, second John Pooler to pay the bills for June 2025. Motion carried without negative vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- FYI – Tires for the 1 Ton were purchased.
- FYI – A new lawn mower was purchased for the cemetery using cemetery funds.
- The discussion for Paul Abrahamzon's comp time earned will be discussed at an Employee Committee which will be held 6:00 p.m. on August 12, 2025. All committees will have a discussion at that time.
- Gina Ormond presented the board with a list of the job duties of both the clerk and the treasurer. The position was split and a list of duties was given. The purpose was to be transparent with the board of the roles and responsibilities each position has.

- A motion was made by Bruce Bergsten, second Adam DeMeyer to approve the addendum to Ordinance 8.08A Fire Department – Accounts & Volunteer Funds. The addendum is to authorize the Poplar Volunteer Fire Department to hold fundraisers and collect donations for the fundraising account.
- A motion was made by Dan Bergsten, second John Pooler to approve the Operator’s Licenses for Rose Bedard at the Poplar Golf Course, and Xander Polkoski, Christy Martin, and Stacy Olson at Dollar General. Motion carried without negative vote.

CLERKS REPORT: Gina Ormond will be on vacation from Tuesday, July 15, 2025 – Friday, July 25, 2025. She will return on Monday, July 28, 2025. Wendy Lauenstein will be in training at the Treasurer Institute from Monday, July 14, 2025 - Friday, July 18, 2025. The office will be closed for that week. The new copier will be delivered on Wednesday, July 9, 2025. The Dollar General is working on turning in Operator’s Licenses Applications. The deadline to turn those in is Monday, July 28, 2025. A call was put in to Mr. Biffy to pick up the biffy at the little league field on Tuesday, July 15, 2025.

TREASURERS REPORT: Wendy Lauenstein is still working with Brightspeed to disconnect the service to the fire hall. After several calls to Brightspeed, they are still getting billed. The next step will be to write them a letter.

COMMITTEE REPORTS:

- *Wastewater Operations*- The manholes on Main Street and by Elm Street are repaired. Minutes from the July 1, 2025 were presented to the board.
- *Fire Department*- John Pooler was elected as the Fire Chief. A report was given on the calls that were responded to. The fire siren needs to be hooked up. They are in the process of finding someone to provide the services.
- *Cemetery* – A new lawn mower was purchased.
- *Parks & Recreation* - The ball fields are done being used for the summer.
- *Building & Grounds* The windows in the village office have been installed.
- *Roads & Culverts* – Road repairs need to be repaired at the end of Wiehe Road. The brusher belt blew off and was sitting by the side of the road. Dan Bergsten is going to ask Paul Abrahamzon for a list of what culverts need repairs.
- *Land Use Permit Applications* - None

FUTURE AGENDA ITEMS:

- Discuss the fire siren hookup
- Report from Kory Gilderman from his trip to Madang, Papua New Guinea.

ADJOURN: A motion was made by Bruce Bergsten, second Dan Bergsten to adjourn the meeting at 7:21 p.m. Motion carried without negative vote.

Leo Naumann, President

Gina Ormond, Clerk

Date

