

MINUTES

VILLAGE OF POPLAR BOARD MEETING

March 12, 2024

The Board Meeting was called to order by Board President Leo Naumann at 7:00 p.m.

In attendance: Dan Bergsten, Bruce Bergsten, Ralph Rounsville

Clerk: Gina Ormond

Treasurer: Abby Lindahl

Absent: Adam DeMeyer, Board Trustee
John Pooler, Board Trustee

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present
- Milt Olson was present to request a variance for parcel splits for the plots that he owns off County Road P. The request was tabled until the April 9th meeting.
- Curt Forse, James Colborn, CPA was not present. He will be rescheduled to the April 9, 2024 meeting.

. MONTHLY BUSINESS:

- Approve Minutes: A motion was made by Bruce Bergsten, second Ralph Rounsville to approve the minutes from the February 13, 2024 meeting. Motion carried without negative vote.
Pay Bills: A motion was made by Dan Bergsten, second Ralph Rounsville to pay the bills for February 2024. Motion carried without negative vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Leo Naumann presented the new Accident Reporting, Policy, and Procedures. Each person driving the Village of Poplar vehicles and/ or equipment will need to review and sign off on the procedures reporting.
- Discuss vacant seat – Virgil Nelson. Table until April 9, 2024 meeting.
- After a discussion, Bruce Bergsten will train for the Board of Review Member.
- Discuss and possible action for turning vault into office – Table until April 9, 2024 meeting.
- Discuss and possible action for rug cleaning service – Table until April 9, 2024 meeting.
- Discuss and possible action for ARPA funds – Office windows / generator – Table until April 9, 2024 meeting.
- Abby Lindahl discussed what she found out about applying for grants for a new building. She will be providing more information at the April 9, 2024 meeting.

CLERKS REPORT: The Douglas County Clerk will be providing election training at the Government Center on March 21. Office hours will be changed that day so Gina Ormond and Abby Lindahl can attend this training as well. All of the election inspectors will be attending the training. The University of Wisconsin Green Bay is offering a self-paced course for election training. The course is 19.5 hours for \$179. After a discussion, the training was approved. Gina Ormond has two weeks for vacation planned: June 14 – 21 and August 25 – September 3.

TREASURERS REPORT: Abby Lindahl went over the deposits, checks, and budget reports. Leo Naumann requested that Abby Lindahl finds out what are the three accounts that the Fire Department holds. Abby Lindahl has applied for a grant for a generator.

COMMITTEE REPORTS:

- *Sewer Commission-* The air scrubber is quieter and there are less odor reports by Olson Auto.
- *Cemetery Grounds* - There are burials that are lined up for spring.
- *Fire Department-* The minutes and bank recs for February were presented to the Village Board for review. There will be a brat fundraiser on May 11 in front of Poplar Hardware.
- *Parks and Recreation & Building and Grounds* - Dan Bergsten will be pulling the lights from the skating rink.
- *Roads & Culverts* – A bid is being worked on to work on a culvert in 2024. It will be finished in 2025. The black top needs to be replaced on the culvert on Lakeview Road. Dan Bergsten is working with the state for culverts over six feet. He will turn in the reports to receive funding. Dan Bergsten is working on gravel for the pit run.

A motion was made by Dan Bergsten, second Ralph Rounsville to go into closed session at 7:39 p.m.

A motion was made by Dan Bergsten, second Ralph Rounsville to go into open session at 7:40 p.m.

A motion was made by Dan Bergsten, second Ralph Rounsville to approve Abby Lindahl's raise and end her probationary period as of March 15, 2024.

FUTURE AGENDA ITEMS:

- Curt Forse, James Colborn, CPA
- Discuss parcel splits – Village of Poplar Comprehensive Plan / Zoning Ordinance
- Discuss update for internet and phone service
- Discuss vacant seat – Virgil Nelson
- Discuss and possible action for turning vault into office
- Discuss and possible action for rug cleaning service
- Discuss and possible action for ARPA funds – Office Windows / generator.
- Discuss and possible action for building grant

ADJOURN: A motion was made by Ralph Rounsville, second Bruce Bergsten to adjourn the meeting at 7:40 p.m. Motion carried without negative vote.

Leo Naumann, President

Gina Ormond, Clerk/ Treasurer

Date

