

MINUTES

VILLAGE OF POPLAR BOARD MEETING

November 14, 2023

The Board Meeting was called to order by Board President Leo Naumann at 7:00 p.m.

In attendance: Dan Bergsten, Ralph Rounsville, John Pooler, Adam DeMeyer
Virgil Nelson, Bruce Bergsten

Clerk/Treasurer: Gina Ormond

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert was present to give an update for Douglas County. The budget for the county is complete. A report was given on the raises given to the employees and the percentage of jobs filled in the county. An update was given on the progress of the Parkland trailer park cleanup. Mark Liebaert asked the Village of Poplar for support for Superior Days coming up.
- Erik Olson presented a Land Use Permit Application for a home in Lot 7 Meadows Road. A motion was made by Dan Bergsten, second Bruce Bergsten to approve the Land Use Permit for the home. Motion carried without negative vote.
- Jim and Donna Gregory were present to speak against the snowmobile trail going through Fir Drive to get to Poplar Golf Course.
- Jim Hogan was present to speak his opinion on the options for the snowmobile trail from the corridor to the Poplar Golf Course.

MONTHLY BUSINESS:

- Approve Minutes:
 1. A motion was made by Virgil Nelson, second Bruce Bergsten to approve the minutes from the October 10, 2023 meeting. Motion carried without negative vote.
 2. A motion was made by Bruce Bergsten, second Ralph Rounsville to approve the minutes from the October 4, 2023 Roads & Culverts/ Finance Committee Meeting. Motion carried without a negative vote.
 3. A motion was made by Dan Bergsten, second Bruce Bergsten to approve the minutes from the October 5, 2023 Finance Committee Meeting. Motion carried without a negative vote.
 4. A motion was made by Ralph Rounsville, second Bruce Bergsten to approve the minutes from the October 23, 2023 Finance Committee Meeting. Motion carried without negative vote.
- Pay Bills: A motion was made by Dan Bergsten, second Adam DeMeyer to pay the bills for October 2023. Motion carried without negative vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A motion was made Ralph Rounsville, second Dan Bergsten to approve the 2023 Levy amount of \$145,591. Motion carried without negative vote.

- A motion was made by Dan Bergsten, second Virgil Nelson to adopt and pass the Proposed 2024 Sewer Budget. Motion carried without negative vote.
- A motion was made by Virgil Nelson, second John Pooler to adopt and pass the Proposed 2024 Village Budget. Motion carried without negative vote.
- After a discussion on splitting the Clerk / Treasurer Position, A motion was made by Dan Bergsten, second John Pooler to move forward with splitting the position. Motion carried without negative vote.
- A motion was made by Adam DeMeyer, second Bruce Bergsten to eliminate Gina Ormond's title of Clerk / Treasurer immediately and appoint her as the Clerk. Motion carried without negative vote.
- A motion was made by Dan Bergsten, second Adam DeMeyer to post the job opening as Treasurer / Office Assistant with interviews to be held the first week in December. Motion carried without negative vote.
- A motion was made by Bruce Bergsten, second Dan Bergsten that an Emergency Plan will be worked on by the Village Clerk.
- There was a discussion regarding adding insurance for primary physical damage coverage for emergency calls. A motion was made by Bruce Bergsten, second Dan Bergsten to add this to the Fire Department Policy. Motion carried without negative vote.
- The monetary support for Norvado was tabled until the December meeting.

CLERKS REPORT: According to State Statute, the Village of Poplar will need an ordinance in order to have the election workers to have split shifts instead of working full days. The auditor is working on two years of audits, 2021 and 2022. The delinquent sewer and garbage are due to the county by November 15.

COMMITTEE REPORTS:

- *Sewer Commission*- Ken Clausen and Randy Jones picked up the tractor for the sewer pond.
- *Cemetery Grounds* – There were a few grave sales.
- *Fire Department*-. A report of the calls was given. The minutes from October were presented to the board.
- *Parks and Recreation & Building and Building & Grounds* – A report was given on the lights going up at the skating rink.
- *Roads & Culverts* – The gravel budget has been used. The sanders are being put on.

FUTURE AGENDA ITEMS: Ordinance for Election Workers – Split Shifts
Support for Norvado

ADJOURN: A motion was made by Bruce Bergsten, second Virgil Nelson, to adjourn the meeting at 8:22 p.m. Motion carried without negative vote.

Leo Naumann, President

Gina Ormond, Clerk/ Treasurer

Date

