

MINUTES

VILLAGE OF POPLAR SEWER COMMISSION MEETING

August 1, 2023

The Sewer Commission Meeting was called to order by Chairman Randy Jones at 6:45 pm.

In attendance: Ken Clausen, Dan Bergsten

Operator In Charge: Randy Jones

Clerk/Treasurer: Gina Ormond

Absent: Virgil Nelson, Leo Naumann – Sewer Committee Members

Scott Carlson, Operator

APPROVE MINUTES:

- A motion was made by Dan Bergsten, second Ken Clausen to approve the minutes from the July 6, 2023 meeting. Motion passed without negative vote.

PAY BILLS:

- A motion was made by Randy Jones, second Dan Bergsten to approve paying the bills from June 2023. Motion passed without negative vote.
- A motion was made by Dan Bergsten, second Ken Clausen to approve paying the bills from July 2023. Motion passed without negative vote.

FINANCIAL REPORT: The Financial Reports for June 2023 and July 2023 were presented. June 2023 Financials were not completed for the July 6, 2023 meeting because of the timing of the bank statements being printed and Gina Ormond leaving for vacation.

OPERATOR'S REPORT: The TSS limit has been going up. Randy Jones is in contact with Benson Electric regarding getting motors on hand: 1 - 10 HP, 2- 5 HP, and a 3 HP. Four motors are coming for an estimated total of \$3500. The job posting for a waste water operator was passed around to be looked at by the sewer commission members. Randy Jones got a belt for the lawn mower at the sewer ponds. There were 14 manholes on the list for maintenance that were completed for an estimated total of \$14,915.00. The budget to work on the manholes was \$15,000. The odor control unit has arrived and will be placed by Olson Auto. Carey Vik will install the slab for the scrubber unit. There was a discussion on locating the force main on Highway 2. DNR is coming to do an inspection of the sewer pond.

CLERK'S REPORT: A report was given regarding the check received from Douglas County. The amount is the delinquent sewer put on tax rolls from prior years. The time table was given out for working on the 2024 budget.

NEW BUSINESS:

- There was a discussion regarding the monthly rates for a customer not living at his residence at the current time. Starting August 1, the single $\frac{3}{4}$ rate will be charged until further notice.
- There was a discussion regarding a possibility of purchasing a new camera in order to locate the force main.

FUTURE AGENDA ITEMS: Highway 2 Locate
2024 Budget

ADJOURNMENT:

A motion was made by Ken Clausen, second Dan Bergsten, to adjourn at 7:56 PM. Motion carried without negative vote.

Randy Jones, Chairman

Gina Ormond, Clerk/Treasurer

Date:
